



PRA Minutes / Regular Meeting  
August 16, 2021 | 9:00 a.m.  
Jackson County Chamber of Commerce Conference Room

The Pascagoula Redevelopment Authority met for its regular monthly meeting at the Jackson County Chamber of Commerce Conference Room on Monday, August 16, 2021. Mr. Jimmy Estabrook called the meeting to order at 9:00 a.m. and established a quorum with the following present:

Chairman, Hal Moore via Phone  
Board Member, Alice Walker via Phone  
Board Member, Henry Fox  
Board Member, Alan Sudduth

**Others Present:**

PRA Attorney, Amy St Pe'  
City Manager, Michael Silverman  
Paige Roberts, Jackson County Chamber of Commerce.  
Shannon Strunk  
Ramsay Taylor  
Patrick Buchanan  
Allison Buchanan  
T. McCovey, United Way  
Katarina Scott  
Deborah Venti

The PRA was provided a copy of the CDI Application for development of 3112 Canty Street, Patrick and Allison Buchanan. They plan to build 6 apartment units and office space downstairs with an additional unit to operate as a B&B rental. The total investment will be \$1,350,000 and the grant request is for 25% of total project cost or \$337,500, whichever is less.

**Alan Sudduth made a motion** to approve the CDI Agreement for 641 Delmas Avenue for Jason Poole for the Old Downtown Buffet in an amount of \$87,304 or 25% of total project cost estimated to be at \$349, 216. In making this motion, it was noted by the PRA Board that (1) this is a mixed used development with a restaurant and retail space; (2) that the building being renovated is a focal point of the downtown plaza and (3) that PRA's goal was to bring a restaurant into downtown and to create activity after 5:00p.m. Said Motion was **seconded by Henry Fox. All voted in favor. Motion approved.**

**2022 BUDGET OF PRA:** A presentation was made by Charlene Kerkow, the City Comptroller, regarding the 2022 budget of the PRA. After discussion, a motion was made by Henry Fox, seconded by Alan Sudduth to approve the budget for the PRA for 2022. **All voted in favor. Motion passed.**

An MOU with JCUA prepared by the Executive Director was presented to the Board. The MOU outlined the fact that JCUA and PRA will work together to help minimize or eliminate the odor from the Pascagoula Wastewater Treatment Plant. After discussion, a motion was made by Alan Sudduth, Seconded by Henry Fox to approve the MOU with JCUA. **All voted in favor. Motion passed.**

Next, there was a discussion on the RFQ sent out for Administrative Professional Services to the PRA. There were two proposals submitted—Compton Engineering and Neel-Schaffer. It was noted that both firms were highly qualified and that the selection committee consisting of Amy St. Pe', Alan Sudduth, Hal Moore and Michael Silverman scored the two firms extremely close, but that Compton Engineering scored higher due to its current role as City Engineer and prior involvement with the PRA on development projects and grants. A motion was made by Henry Fox, seconded by Hal Moore to enter negotiations to retain Compton Engineering as Administrative/Professional support consistent with the duties outlined in the RFQ. The PRA Attorney is authorized to prepare a contract with the terms set forth by the Board with a cost not to exceed \$5,000 monthly for day-to-day services. **All voted in favor. Motion passed.**

After review of the Agreement drafted by PRA Attorney for Shannon Strunk and Cynthia Strunk to personally guarantee the grant amount for the City Centre project until such time as the MDA provisions set forth in the Agreement between PRA and MDA for the City Centre project have been satisfied that could result in reimbursement of grant funds. Motion was made by Henry Fox, seconded by Alan Sudduth. **All voted in favor. Motion passed.**

The PRA Board discussed the selling of the Brumfield site that it purchased last year. An RFP was presented by the Executive Director and PRA Attorney for review by the Board. Said RFP included all requirements from the City's Disposition Plan and State Statute regarding the transfer or selling of real estate owned by the PRA. Henry Fox made a motion to approve the RFP, subject to the acreage being confirmed by the surveyor and authorize immediate publication in a newspaper and placement of the RFP at City Hall, on the City's website and PRA website, if possible. This motion was seconded by Alice Walker. **All voted in favor. Motion passed.**

**A discussion was had on Anchor Square outstanding balances. No action was taken.**

Alan Sudduth made a motion, seconded by Henry Fox to approve payment to the following and in the following amounts:

Amy Lassitter St. Pe', PA for legal services rendered in the amount of \$2,205

Rankin & Associates for financial and accounting services rendered in the amount of \$200.

Debra Strycker for administrative services rendered in the amount of \$5,000.

Jimmy Estabrook made a motion to accept the financial report prepared by Rankin & Associates; Seconded by Alan Sudduth. **All voted in favor. Motion passed.**

Alice Walker made a motion to approve the July 19, 2021 minutes, seconded by Alan Sudduth. **All voted in favor. Motion passed.**

Alan Sudduth made a motion to go into closed session to determine the need for executive session, the motion was seconded by Henry Fox.

**All voted in favor. Motion passed.**

It was announced to the public that the PRA was in executive session to discuss the expansion of business on Canty Street and Transaction of business and discussion regarding the prospective sale of lands on Delmas.

Alan Sudduth made a motion, seconded by Henry Fox to go into executive session to discuss the expansion of business on Canty Street and Transaction of business and discussion regarding the prospective sale of lands on Delmas.

**All voted in favor. Motion passed.**

Henry Fox made a motion to come out of executive session, Seconded by Alan Sudduth.

**All voted in favor. Motion passed.**

Back in Open meeting, Henry Fox made a motion, seconded by Jimmy Estabrook to approve the CDI Application and grant request of Pat and Allison Buchanan, for development of 3112 Canty to build 6 apartment units and office space downstairs with an additional unit to operate as a B&B rental. The total investment will be \$1,350,000 and the grant request is for 25% of total project cost or \$337,500, whichever is less. **All voted in favor. Motion passed.**

Alan Sudduth made a motion to adjourn, seconded by Henry Fox. **All voted in favor. Motion passed.**

**The next regular meeting will be at Jackson County Chamber of Commerce on September 20, 2021.**