

TASK ORDER No. 025
CITY OF PASCAGOULA GENERAL SERVICES CONTRACT

PROJECT NAME: Central Fire Station Renovations

Owner to identify desired services:

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Concept Plan | <input checked="" type="checkbox"/> Conceptual Opinion of Cost | <input type="checkbox"/> Phase I ESA |
| <input type="checkbox"/> Phase II ESA | <input type="checkbox"/> Phase III ESA | <input type="checkbox"/> Wetlands Delineation |
| <input type="checkbox"/> Wetlands Permitting | <input type="checkbox"/> Cultural Resource Survey | <input type="checkbox"/> SWPPP Preparation |
| <input type="checkbox"/> Topographic Survey | <input type="checkbox"/> Boundary Survey | <input type="checkbox"/> Preliminary Plat |
| <input type="checkbox"/> Final Plat | <input type="checkbox"/> Elevation Certificate | <input type="checkbox"/> Easement/ROW Exhibits |
| <input type="checkbox"/> Civil Design | <input type="checkbox"/> Structural Design | <input checked="" type="checkbox"/> Electrical Design |
| <input type="checkbox"/> Mechanical Design | <input checked="" type="checkbox"/> Architectural Design | <input type="checkbox"/> Landscape Architecture |
| <input checked="" type="checkbox"/> Contract Docs for Bid | <input type="checkbox"/> Contract Docs for quote | <input type="checkbox"/> Design Documents only |
| <input checked="" type="checkbox"/> Bid Administration | <input checked="" type="checkbox"/> Construction Admin. | <input checked="" type="checkbox"/> RPR Services |
| <input type="checkbox"/> Record Drawings | <input type="checkbox"/> O&M Manuals | <input type="checkbox"/> Warranty Inspection |
| <input type="checkbox"/> Study / Report | <input type="checkbox"/> Grant Application Preparation | <input type="checkbox"/> Other (described below) |

Owner's General Description of Project: Provide Contract Documents to bid renovations to certain areas of the existing second floor of Central Fire Station based on the attached exhibit.

DETAILED SCOPE OF WORK, SCHEDULE AND COST:

Consultant to provide detailed proposed scope of work, with any applicable associated milestones, dates, and costs associated with phases of work:

Proposed Scope of Work:

1. CE shall review the existing conditions for compliance with the record drawings.
2. CE shall provide design services to prepare bid documents to acquire bids one time for a contractor to construct the renovations/improvements.
3. The scope of the renovations will be limited to the following:
 - a. Complete renovation of the Day Room, Kitchen, and Dining Room including the renovation of walls, cabinets, flooring, ceiling grid, tiles, and light fixtures; and, receptacles and switches only as necessary to support the new Kitchen and Dining Room arrangement. In the Kitchen, a new code compliant range hood, new sink, and faucet will be included. All furniture and appliances (e.g. bar stools, tables, chairs, couches, movable storage cabinets, range, refrigerators, microwaves, etc.) are excluded from the project.
 - b. Partial renovation to TV Room, Corridor, Bathroom, and Bunk Area/Rooms including renovations limited to the flooring, wall paint, ceiling grid, tiles, and light fixtures.
4. With a budget of \$120,000, renovations are to prioritized with the Kitchen, Dining, and Day Room being the priority (Base Bid). The areas to be partially renovated will be scheduled as alternates broken out into lighting, ceiling, flooring, and wall paint.
5. After preliminary plans are developed, an engineer's estimate will be provided to coordinate inclusion and scheduling of alternates.
6. CE shall provide services during construction to include bid administration, construction administration, and monthly construction observation for the construction of the proposed renovations/improvements.

Timeline and Milestones: CE will begin work within 14 days of receipt of an executed Task Order. CE will complete the proposed bid documents within 60 calendar days thereafter.

Cost and Method of Compensation (Lump Sum or Hourly Rates):

1. CE shall review existing conditions and document changes as described in Item 1 above for a lump sum fee of \$1,900.00.
2. CE shall provide the design services as described in Item 2 above for a fee based on a percentage of construction cost using 40/(log of construction cost). The estimated fee is \$9,500.00 based on an estimated cost of construction of \$120,000.00. The actual fee shall be adjusted based on the actual bid price plus alternates for the proposed improvements at the time of the bid with a written total amendment to this agreement.
3. CE shall provide the services during construction as described in Item 6 above on a time and material basis not-to-exceed \$5,000.00 based on CE's hourly rates in the general services agreement. The services during construction shall be based on monthly site visits based on a 90-day Construction Contract. The actual fee shall be adjusted based on the actual length of the calendar day contract for the proposed improvements at the time of closeout with a written amendment to this agreement.

CE By initialing here, the Consultant agrees that the above-described scope of work represents a complete scope of work consistent with the goals of the Owner and no additional tasks will be needed to accomplish the intent.

It is agreed that the above-described work will be completed in accordance with the provisions of the General Services Consulting Contract dated December 18, 2018.

CITY OF PASCAGOULA:

BY: _____

DATE: _____

CONSULTANT:

BY: [Signature]

DATE: 11/5/2021