

JACKSON COUNTY ELECTION COMMISSION

4111 Amonett Street
Pascagoula, Mississippi 39567

Danny Glaskox, Chairman
Commissioner, District 1
(228) 769-3362
Danny_Glaskox@co.jackson.ms.us

Jerry Sims
Commissioner, District 2
(228) 769-3006

Michael Dickinson
Commissioner, District 4
(228) 769-3261



Debbie Hodges
Commissioner, District 3
(228) 769-3008

Deborah Parker
Commissioner, District 5
(228) 769-3007

TO: CITY OF **PASCAGOULA**

DATE: **2/16/2021**

SUB: CITY MUNICIPAL ELECTION CONTRACT

Danny Glaskox, Jerry Sims, Debbie Hodges, Michael Dickinson and Deborah Parker of the Jackson County Election Commission agree to conduct Pascagoula's Municipal Primary Election to be held on April 6, 2021. Danny Glaskox will build the election in SEMS & GEMS and prepare for the City a "master" paper ballot for "hand counted" absentee and affidavit ballots. All Commissioners will be available for technical assistance the entire day of the election. Danny Glaskox will upload the City's election results at the end of the day into the Commission's GEMS system and give the City an "Unofficial" count on the night of the election. The City will receive an update of the final count with absentee and affidavit ballots counted after the election and at that time we will give you an "Official" results afterwards. The total cost to the City of Pascagoula will not exceed **\$5500.00** for the Commission's services.

ALL voting machines will be tested by the Commission with the City representative present to observe, if requested. The Commission will deliver and pick-up the TSX voting machines with the assistance of City workers and a City vehicle. The associated cost of paying an adequate number of poll managers, receiving and returning managers, resolution board members (if needed) and any other cost associated with the election is the responsibility of the City of Pascagoula. The City Clerk may print the poll books and address libraries for this election or may contract with the Circuit Clerk's office at a cost determined by the number of pages required. **Adding voter history in SEMS after the election is recommended and will also be at a cost determined by Circuit Clerk Randy Carney's office.**

We, the Commissioners, agree to perform all the duties of municipal election commissioners pursuant to the Mississippi Elections Code, including, but not limited to:

- Build the Special election in SEMS and GEMS.
- Provide Logic and Accuracy testing on the TSX voting machines used.
- Set-up the machines the day prior to the election date.
- Break down the machines the day after the election.
- Provide technical assistance for the operation of the voting machines during the day of the election.
- Provide the city with a PDF copy of the ballot for use in printing their absentee ballots and affidavit ballots.
- Provide "Unofficial" voting accumulation at the end of the election at our office facility located at 4111 Amonett St. in Pascagoula.
- Hire poll managers; provided, however, that the City will pay the cost of said poll managers.
- Hire "Resolution" board members, provided, however, that the City will pay the cost of said Resolution board members.

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The City agrees to:

- Provide a safe and secure facility for the TSX voting machines prior to, during, and after the election.
- Provide two City workers & City-owned vehicle to transport and help unload the TSX machines to each ward prior to Election Day (if needed).
- Provide two City workers & City-owned vehicle to transport and help load the TSX machines & return back to our office after the election.
- Pay mileage reimbursement for any travel in private vehicles at the rate of \$.56 per mile for each commissioner.
- Provide a City representative to pick up TSX memory packs prior to the election and to return the memory packs to our office at 4111 Amonett for tally of the "UNOFFICIAL" results after the election.
- Print its own poll books from the SEMS program OR contract with the CC's office to do so at a cost determined by his office.
- Print its own address libraries from the SEMS program OR contract with the CC's office to do so at a cost determined by his office.
- Print or provide its own voting supplies (regular receipt, affidavit with I.D. & affidavit without I.D. receipt books, affidavit ballot envelopes, black & red ink pens, any other items necessary for the election)
- Pay the cost of "training" an adequate number of poll managers (**if necessary**) at a cost of \$250.00 for EACH class of no more than 20 people.
- Pay the cost of hiring an adequate number of poll managers for each ward.
- Pay the cost to of hiring an adequate number of "resolution" board members to process absentee ballots after the election. (# of members is determined by number of absentee ballots to process)
- Pay the cost of posting voter history to the SEMS program (cost to be determined by voter turn-out).
- Pay any & all cost related to Covid 19 supplies necessary in each ward, ie, cleaning supplies **and** all supplies necessary for the protection of all poll managers & voters in each ward.
- **To the extent authorized and permitted by Mississippi law, the city further agrees to be liable for any damage to the commission's voting machines caused solely by the city.**

Danny Glaskox _____ Chairman, Jackson County Election Commission

Michael Silverman _____ Pascagoula City Manager

Date: _____