

**POLICY FOR PERMITTING THE TEMPORARY
BLOCKING OF STREETS FOR PARADES, FESTIVALS,
BLOCK PARTIES, AND THE LIKE**

INTRODUCTION

For some functions or events to be carried out in the City, such as parades, festivals and block parties, it is necessary that motor vehicle traffic be temporarily banned from certain streets or parts thereof. Examples of these are the Christmas, Homecoming, and Mardi Gras parades, Zonta Festival, and neighborhood block parties.

In order to permit worthwhile events and at the same time to provide a minimum disruption to the motoring public, it is appropriate to develop a policy for authorizing the temporary blockage of streets in the City.

GENERAL RULES

1. The City Manager is vested with discretionary authority to permit temporary blockage of public streets for parades, festivals, block parties, and the like.
2. A request to block a street or part thereof should not be granted if there is a significant chance that a hazard to public safety or unreasonable inconvenience to the public will result.

**PROCEDURE FOR OBTAINING PERMISSION TO
TEMPORARILY BLOCK STREET(S)**

1. A person or organization seeking permission to block a street shall file a written request therefor with the City Manager at least fifteen (15) days before the date when it is proposed to block the street.
2. The request shall contain the following:
 - (a) Name, address, and both home and business telephone numbers of the person filing the request.

(b) Name of the group or organization, if any, represented by the person filing the request.

(c) Purpose for which the street is to be blocked.

(d) Names of the street(s) and the part(s) thereof to be blocked.

(e) Date and beginning and ending time for the planned event.

(f) A plan for cleaning up after the event, including, but not limited to, who will be responsible and how long it will take.

(g) A description of any potential hazards or inconvenience to the public.

3. Upon receipt of the request, the City Manager shall refer it to the Police and Fire Chiefs for review and recommendation.

4. After receipt of recommendations from the Police and Fire Chiefs, the City Manager shall promptly notify the applicant that permission is granted or denied. If granted the permission shall set forth any special conditions of the grant.

5. Should a public safety problem develop because of the street being blocked the City Manager or designee may order its immediate reopening.

City of Pascagoula
Application for temporary blocking of streets

In regard to the attached policy for permitting the temporary blocking of streets for parade, festivals, block parties, and the like, please fill in all information which has to be submitted to the Community Relations office at least 15 days before the date of the event. Failure to complete this application will result in denial of request.

9/11/23

Date: 10/13/23 - date of event

Name of Applicant: Rachael Ashbaker Home Phone: 228-217-4183
Business Phone: _____

Address of Applicant: 1315 Washington Ave Pascagoula, MS 39567

Names of group or organization, if any, represented by applicant: _____
Trent Lott Academy PTO

Purpose for which the street is to be blocked: Fall Festival Fundraiser
put on by TLA PTO for students and
community

Name of street(s) and the part(s) thereof to be blocked (attach diagram of area): The east lane of
Pascagoula Street between Cook Ave and Community Ave,
in front of TLA (northbound)

Date and beginning and ending time for the planned event: October 13, 2023
5:00pm - 7:00pm

What is the plan for cleaning up after the event, including, but not limited to, who will be responsible and how long it will take: TLA and TLA PTO will be
responsible for clean-up. It should take no
more than 1 hour after event.

Please provide description of any potential hazards or inconvenience to the public: (such as open music, alcohol, number of people involved, etc.) There will be
open music, we don't have an accurate
head count but are planning to have
about 300-400 people coming and going between
5:00-7:00. This will be a kid-friendly, school appropriate event.

Upon receipt of application, it will be referred to the Police and Fire Chiefs for review. After review is completed, the Community Relations Department will confirm permission is granted or denied along with any special conditions. Once approved, you will be contacted by the Community Relations Department, who will handle coordination with the police department.

Do not write below this line

Comments:

Fire Chief

Police Chief

Granted with the following conditions (if any):

Denied for the following reason(s):

City Manager

Communny Ave

Communny Ai



Pascagoula-Gautier
School District



Trent Lott Academy

Ford Ave

Pascagoula St

Cook Ave

