

**PASCAGOULA CITY COUNCIL**  
**Recessed Regular Meeting - Tuesday, September 13, 2022 at 5:30 p.m.**

1. **WELCOME AND CALL TO ORDER:**

Mayor Jay Willis

2. **INVOCATION:**

Councilman Patrick Gatchell

3. **PLEDGE OF ALLEGIANCE:**

Councilman Matt Parker

4. **AMENDMENTS TO AGENDA:**

Mayor

At-Large

Ward 1

Ward 2

Ward 3

Ward 4

Ward 5

City Manager

City Attorney

5. **Resolution Approving and Adopting Budget for 2022-2023 Fiscal Year - All Funds Except Fire Dept. and Fire Insurance Rebate**

Submitted By Charlene Kerkow

Documents:

[09.13.2022 RESOLUTION APPROVING BUDGET FOR FY2023 - ALL FUNDS EXCEPT FIRE DEPARTMENT AND FIRE INSURANCE REBATE.PDF](#)  
[FINAL ADOPTION FY 2023 - WITHOUT FIRE DEPT AND FIRE INSURANCE REBATE FUND.PDF](#)

6. **Resolution Approving and Adopting Budget for 2022-2023 Fiscal Year - Fire Department and Fire Insurance Rebate Fund Only**

Submitted By Charlene Kerkow

Documents:

[09.13.2022 RESOLUTION APPROVING BUDGET FOR FY2023 - FIRE](#)

DEPARTMENT AND FIRE INSURANCE REBATE FUND ONLY.PDF  
FINAL ADOPTION FY 2023 - FIRE DEPT AND FIRE INSURANCE REBATE FUND  
ONLY.PDF

7. **Resolution Approving Advertisement of Bids for Senior Center Improvements**

Submitted By Michael Silverman

Documents:

RESOLUTION APPROVING ADVERTISEMENT FOR SENIOR CENTER  
BIDS.PDF  
00100 INVITATION TO BID.PDF

8. **RECESS:**

**Tuesday, September 20, 2022 at 6:00 p.m.**

**RESOLUTION OF THE CITY COUNCIL OF PASCAGOULA, MISSISSIPPI  
TO APPROVE AND ADOPT THE BUDGET FOR THE 2022-2023 FISCAL YEAR**

**WHEREAS**, the City Council of the City of Pascagoula, Mississippi, prepared a budget of the municipal revenues and expenses for all funds and departments with the exception of the General Fund Fire Department and Fire Insurance Rebate Fund estimated for the fiscal year 2022-2023 and has caused a statement to be prepared showing the aggregate revenues collected during the current fiscal year in the municipality and the statement showing certain other matters as required by Sections 21-35-3, et seq., of the Mississippi Code 1972, Annotated; and

**WHEREAS**, the City Council has studied and considered the budget, a copy of which is annexed hereto as Exhibit A, and finds that the budget is prepared and adequate according to law for the fiscal year aforesaid.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

**SECTION 1.** That the City Council of Pascagoula, Mississippi hereby approves and adopts the budget of the municipal revenues and expenses for all funds and departments with the exception of the General Fund Fire Department and Fire Insurance Rebate Fund estimated for the fiscal year 2022-2023, and that the budget shall be entered at length and detail in the minutes of the City Council and published as required by law.

The motion to approve the foregoing resolution was made by \_\_\_\_\_ and seconded by \_\_\_\_\_, and the following vote was recorded:

Mayor Willis	_____
Councilman Hyde	_____
Councilman Fornett	_____
Councilman Walker	_____
Councilman Parker	_____

Councilman Blythe \_\_\_\_\_

Councilman Gatchell \_\_\_\_\_

RESOLVED, this the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST:

CITY COUNCIL

\_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
Mayor

**City of Pascagoula, MS**  
**Budget of Estimated Revenues and Expenditures**  
**All Funds and Departments Except Fire Department and Fire Rebate Fund**  
**For Fiscal Year Ending September 30, 2023**

	<b>Adopted Budget - Fiscal Year 2021-2022</b>	<b>Proposed Budget - Fiscal Year 2022-2023</b>	<b>Change</b>
<b><u>GENERAL FUND</u></b>			
Funds Available from Beginning Fund Balance	\$ -	\$ -	\$ -
<i>Revenues</i>			
Licenses and Permits	1,707,000	1,690,000	(17,000)
Intergovernmental Revenues	7,428,600	7,987,400	558,800
Charges for Governmental Services	1,886,600	1,807,100	(79,500)
Fines and Forfeits	329,000	293,500	(35,500)
Miscellaneous	104,000	220,000	116,000
Interest Income	60,000	45,000	(15,000)
Other Financing Sources	45,000	25,000	(20,000)
Transfers In	260,000	550,000	290,000
Total from All Sources, Other than Taxation	<u>11,820,200</u>	<u>12,618,000</u>	<u>797,800</u>
Needed to Raise from Ad Valorem Taxes	11,109,796	12,247,340	1,137,544
Total Available from All Sources	<u>\$ 22,929,996</u>	<u>\$ 24,865,340</u>	<u>\$ 1,935,344</u>
<i>Expenditures</i>			
<u>General Government and Administration</u>			
Personnel Services	\$ 1,109,977	\$ 1,115,605	\$ 5,628
Supplies	35,650	43,050	7,400
Other Services and Charges	2,974,085	3,321,530	347,445
Capital Outlay	60,000	175,000	115,000
Debt Service	150,000	-	(150,000)
Transfers	186,838	1,000,000	813,162
Total General Government	<u>4,516,550</u>	<u>5,655,185</u>	<u>1,138,635</u>
<u>Public Safety - Police &amp; Courts</u>			
Personnel Services	6,735,430	6,589,260	(146,170)
Supplies	280,775	300,875	20,100
Other Services and Charges	529,600	580,320	50,720
Debt Service	81,685	221,750	140,065
Total Public Safety - Police	<u>7,627,490</u>	<u>7,692,205</u>	<u>64,715</u>
<u>Public Safety - Fire</u>			
Personnel Services	4,592,940	4,883,705	290,765
Supplies	126,200	143,400	17,200
Other Services and Charges	33,300	35,850	2,550
Capital Outlay	197,600	87,985	(109,615)
Total Public Safety - Fire	<u>4,950,040</u>	<u>5,150,940</u>	<u>200,900</u>
<u>Planning, Bldg. &amp; Code Enforcement</u>			
Personnel Services	542,560	608,650	66,090
Supplies	14,150	16,650	2,500
Other Services and Charges	144,700	138,750	(5,950)
Total Planning, Bldg. & Code Enforcement	<u>701,410</u>	<u>764,050</u>	<u>62,640</u>
<u>Public Works</u>			
Supplies	191,050	285,750	94,700
Other Services and Charges	2,042,880	2,089,625	46,745
Capital Outlay	195,000	-	(195,000)
Total Public Works	<u>\$ 2,428,930</u>	<u>\$ 2,375,375</u>	<u>\$ 141,445</u>
<u>Health &amp; Welfare</u>			
Personnel Services	93,900	109,205	15,305
Supplies	9,450	15,900	6,450
Other Services and Charges	26,900	28,550	1,650
Capital Outlay	23,900	100,000	76,100
Total Health & Welfare	<u>154,150</u>	<u>253,655</u>	<u>99,505</u>

**City of Pascagoula, MS**  
**Budget of Estimated Revenues and Expenditures**  
**All Funds and Departments Except Fire Department and Fire Rebate Fund**  
**For Fiscal Year Ending September 30, 2023**

	<b>Adopted Budget - Fiscal Year 2021-2022</b>	<b>Proposed Budget - Fiscal Year 2022-2023</b>	<b>Change</b>
<b><u>GENERAL FUND (Continued)</u></b>			
<i>Culture &amp; Recreation</i>			
Personnel Services	717,478	798,690	81,212
Supplies	152,800	182,750	29,950
Other Services and Charges	1,497,850	1,828,595	330,745
Capital Outlay	100,000	62,500	(37,500)
Total Culture & Recreation	<u>2,468,128</u>	<u>2,872,535</u>	<u>404,407</u>
<i>Economic, Urban &amp; Comm. Development</i>			
Personnel Services	72,898	80,645	7,747
Supplies	400	500	100
Other Services and Charges	10,000	20,250	10,250
Total Econ. Urban & Comm. Development	<u>83,298</u>	<u>101,395</u>	<u>18,097</u>
Total General Fund Expenditures	<u>22,929,996</u>	<u>24,865,340</u>	<u>2,130,344</u>
Estimated Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b><u>SPECIAL TAX FUND</u></b>			
Funds Available from Beginning Fund Balance	\$ 1,231,036	\$ 1,040,905	(190,131)
<i>Revenues</i>			
Intergovernmental Revenues	1,080,000	1,295,000	215,000
Total Available from All Sources	<u>2,311,036</u>	<u>2,335,905</u>	<u>24,869</u>
<i>Expenditures</i>			
Other Services and Charges	125,000	125,000	-
Capital Outlay	1,065,131	107,320	(957,811)
Transfers	80,000	1,062,680	982,680
Total Expenditures	<u>1,270,131</u>	<u>1,295,000</u>	<u>24,869</u>
Ending Fund Balance	<u>\$ 1,040,905</u>	<u>\$ 1,040,905</u>	<u>\$ -</u>
<b><u>MODERN INFRASTRUCTURE USE TAX FUND</u></b>			
Funds Available from Beginning Fund Balance	\$ 512,250	\$ 615,500	103,250
<i>Revenues</i>			
Intergovernmental Revenues	500,000	900,000	400,000
Total Available from All Sources	<u>1,012,250</u>	<u>1,515,500</u>	<u>503,250</u>
<i>Expenditures</i>			
Other Services and Charges	25,000	-	(25,000)
Capital Outlay	50,000	-	(50,000)
Transfers	350,000	1,249,155	899,155
Total Expenditures	<u>425,000</u>	<u>1,249,155</u>	<u>899,155</u>
Ending Fund Balance	<u>\$ 587,250</u>	<u>\$ 266,345</u>	<u>\$ (395,905)</u>

**City of Pascagoula, MS**  
**Budget of Estimated Revenues and Expenditures**  
**All Funds and Departments Except Fire Department and Fire Rebate Fund**  
**For Fiscal Year Ending September 30, 2023**

	<b>Adopted Budget - Fiscal Year 2021-2022</b>	<b>Proposed Budget - Fiscal Year 2022-2023</b>	<b>Change</b>
<b><u>INNER HARBOR FUND</u></b>			
Funds Available from Beginning Fund Balance	\$ 40,140	\$ 48,000	7,860
<i>Revenues</i>			
Charges for Governmental Services	21,480	20,480	20,480
Total Available from All Sources	<u>61,620</u>	<u>68,480</u>	<u>28,340</u>
<i>Expenditures</i>			
Supplies	2,000	2,000	2,000
Other Services and Charges	47,500	47,500	47,500
Total Expenditures	<u>49,500</u>	<u>49,500</u>	<u>49,500</u>
Ending Fund Balance	<u>\$ 12,120</u>	<u>\$ 18,980</u>	<u>\$ (21,160)</u>
<b><u>MACHPELAH CEMETERY FUND</u></b>			
Funds Available from Beginning Fund Balance	\$ 98,800	\$ 400,000	\$ 301,200
<i>Revenues</i>			
Interest Income	1,300	1,300	2,000
Other Financing Sources	73,500	75,000	2,000
Total Revenue	<u>74,800</u>	<u>76,300</u>	<u>4,000</u>
Total Available from All Sources	<u>173,600</u>	<u>476,300</u>	<u>305,200</u>
<i>Expenditures</i>			
Other Services and Charges	<u>130,500</u>	<u>157,500</u>	<u>27,000</u>
Total Expenditures	<u>130,500</u>	<u>157,500</u>	<u>27,000</u>
Ending Fund Balance	<u>\$ 43,100</u>	<u>\$ 318,800</u>	<u>\$ 278,200</u>
<b><u>LIBRARY FUND</u></b>			
Funds Available from Beginning Fund Balance	\$ -	\$ -	\$ -
<i>Revenues</i>			
Intergovernmental Revenues	7,455	5,000	(2,455)
Interest Income	250	250	-
Total Revenue	<u>7,705</u>	<u>5,250</u>	<u>(2,455)</u>
Needed to Raise from Ad Valorem Taxes	316,735	415,000	98,265
Total Available from All Sources	<u>324,440</u>	<u>420,250</u>	<u>95,810</u>
<i>Expenditures</i>			
Other Services and Charges	<u>317,000</u>	<u>420,250</u>	<u>103,250</u>
Total Expenditures	<u>317,000</u>	<u>420,250</u>	<u>103,250</u>
Ending Fund Balance	<u>\$ 7,440</u>	<u>\$ -</u>	<u>\$ (7,440)</u>



**City of Pascagoula, MS**  
**Budget of Estimated Revenues and Expenditures**  
**All Funds and Departments Except Fire Department and Fire Rebate Fund**  
**For Fiscal Year Ending September 30, 2023**

	<b>Adopted Budget - Fiscal Year 2021-2022</b>	<b>Proposed Budget - Fiscal Year 2022-2023</b>	<b>Change</b>
<b><u>HURRICANE CAPITAL PROJECT FUNDS</u></b>			
Funds Available from Beginning Fund Balance	\$ (600,000)	\$ -	\$ 600,000
<i>Revenues</i>			
Intergovernmental	696,000	454,630	(241,370)
Total Revenue	<u>696,000</u>	<u>454,630</u>	<u>(241,370)</u>
Total Available from All Sources	<u>96,000</u>	<u>454,630</u>	<u>358,630</u>
<i>Expenditures</i>			
Capital Outlay	26,000	164,630	138,630
Transfers to General Fund	70,000	290,000	220,000
Total Expenditures	<u>96,000</u>	<u>454,630</u>	<u>358,630</u>
Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b><u>CAPITAL PROJECT FUNDS - COMBINED</u></b>			
Funds Available from Beginning Fund Balance	\$ 7,359,884	\$ 19,764,000	\$ 12,404,116
<i>Revenues</i>			
Intergovernmental	3,404,509	-	(3,404,509)
Interest Income	35,000	154,660	119,660
Transfers In	350,000	1,350,000	1,000,000
Total Revenue	<u>3,789,509</u>	<u>1,504,660</u>	<u>(2,284,849)</u>
Total Available from All Sources	<u>11,149,393</u>	<u>21,268,660</u>	<u>10,119,267</u>
<i>Expenditures</i>			
Capital Outlay	6,800,248	16,374,515	9,574,267
Total Expenditures	<u>6,800,248</u>	<u>16,374,515</u>	<u>9,574,267</u>
Ending Fund Balance	<u>\$ 4,349,145</u>	<u>\$ 4,894,145</u>	<u>\$ 545,000</u>
<b><u>COMMUNITY DEVELOPMENT FUND</u></b>			
Funds Available from Beginning Fund Balance	\$ 200,000	\$ 200,000	\$ -
<i>Revenues</i>			
Intergovernmental Revenues	986,838	863,505	(123,333)
Total Revenue	<u>986,838</u>	<u>863,505</u>	<u>(123,333)</u>
Total Available from All Sources	<u>1,186,838</u>	<u>1,063,505</u>	<u>(123,333)</u>
<i>Expenditures</i>			
Other Services and Charges	250,000	250,000	-
Capital Outlay	736,838	613,505	(123,333)
Total Expenditures	<u>986,838</u>	<u>863,505</u>	<u>(123,333)</u>
Ending Fund Balance	<u>\$ 200,000</u>	<u>\$ 200,000</u>	<u>\$ -</u>

**City of Pascagoula, MS**  
**Budget of Estimated Revenues and Expenditures**  
**All Funds and Departments Except Fire Department and Fire Rebate Fund**  
**For Fiscal Year Ending September 30, 2023**

	<b>Adopted Budget - Fiscal Year 2021-2022</b>	<b>Proposed Budget - Fiscal Year 2022-2023</b>	<b>Change</b>
<b><u>BOND &amp; INTEREST DEBT SERVICE FUND</u></b>			
Funds Available from Beginning Fund Balance	\$ 2,303,736	\$ 2,697,400	\$ 393,664
<i>Revenues</i>			
Intergovernmental Revenues	37,275	3,500	(33,775)
Interest Income	3,000	300	(2,700)
Transfer In	805,131	1,701,835	896,704
Total Revenue	<u>845,406</u>	<u>1,705,635</u>	<u>860,229</u>
Needed to Raise from Ad Valorem Taxes	<u>1,520,623</u>	<u>612,565</u>	<u>(908,058)</u>
Total Available from All Sources	<u>4,669,765</u>	<u>5,015,600</u>	<u>345,835</u>
<i>Expenditures</i>			
Debt Service	<u>1,972,366</u>	<u>2,846,355</u>	<u>873,989</u>
Total Expenditures	<u>1,972,366</u>	<u>2,846,355</u>	<u>873,989</u>
Ending Fund Balance	<u>\$ 2,697,399</u>	<u>\$ 2,169,245</u>	<u>\$ (528,154)</u>
<b><u>PUBLIC UTILITIES FUND</u></b>			
Funds Available from Beginning Fund Balance	\$ 9,274,699	\$ 12,837,285	\$ 3,562,586
<i>Revenues</i>			
Charges for Governmental Services	12,463,000	12,193,000	(270,000)
Interest Income	10,000	10,000	-
Miscellaneous	5,000	5,000	-
Total Revenues	<u>12,478,000</u>	<u>12,208,000</u>	<u>(270,000)</u>
Total Available from All Sources	<u>21,752,699</u>	<u>25,045,285</u>	<u>3,292,586</u>
<i>Expenditures</i>			
Personnel Services	464,565	477,350	12,785
Supplies	477,725	705,625	227,900
Other Services and Charges	7,858,908	8,466,775	607,867
Capital Outlay	1,470,000	2,808,000	1,338,000
Debt Service	<u>1,244,215</u>	<u>744,125</u>	<u>(500,090)</u>
Total Expenditures	<u>11,515,413</u>	<u>13,201,875</u>	<u>1,686,462</u>
Ending Fund Balance	<u>\$ 10,237,286</u>	<u>\$ 11,843,410</u>	<u>\$ 1,606,124</u>
<b><u>SOLID WASTE MANAGEMENT FUND</u></b>			
Funds Available from Beginning Fund Balance	\$ 3,115,548	\$ 1,360,000	\$ (1,755,548)
<i>Revenues</i>			
Charges for Governmental Services	1,470,000	2,721,500	1,251,500
Interest Income	1,500	1,500	-
Total Revenue	<u>1,471,500</u>	<u>2,723,000</u>	<u>1,251,500</u>
Total Available from All Sources	<u>4,587,048</u>	<u>4,083,000</u>	<u>(504,048)</u>
<i>Expenditures</i>			
Other Services and Charges	<u>1,798,000</u>	<u>2,723,000</u>	<u>925,000</u>
Total Expenditures	<u>1,798,000</u>	<u>2,723,000</u>	<u>925,000</u>
Ending Fund Balance	<u>\$ 2,789,048</u>	<u>\$ 1,360,000</u>	<u>\$ (1,429,048)</u>

**City of Pascagoula, MS**  
**Budget of Estimated Revenues and Expenditures**  
**All Funds and Departments Except Fire Department and Fire Rebate Fund**  
**For Fiscal Year Ending September 30, 2023**

	<b>Adopted Budget - Fiscal Year 2021-2022</b>	<b>Proposed Budget - Fiscal Year 2022-2023</b>	<b>Change</b>
<b><u>POLICE &amp; FIRE DISABILITY &amp; RELIEF FUND</u></b>			
Funds Available from Beginning Fund Balance	\$ -	\$ -	\$ -
<i>Revenues</i>			
Intergovernmental Revenues	7,454	7,675	221
Total Revenue	<u>7,454</u>	<u>7,675</u>	<u>221</u>
Needed to Raise from Ad Valorem Taxes	<u>401,560</u>	<u>264,565</u>	<u>(136,995)</u>
Total Available from All Sources	<u>409,014</u>	<u>272,240</u>	<u>(136,774)</u>
<i>Expenditures</i>			
Other Services and Charges	409,014	272,240	(136,774)
Total Expenditures	<u>409,014</u>	<u>272,240</u>	<u>(136,774)</u>
Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b><u>ASSET FORFEITURE - POLICE</u></b>			
Funds Available from Beginning Fund Balance	\$ 483,485	\$ 335,000	\$ (148,485)
<i>Revenues</i>			
Intergovernmental Revenues	200,000	-	(200,000)
Interest Income	450	450	-
Total Revenue	<u>200,450</u>	<u>450</u>	<u>(200,000)</u>
Total Available from All Sources	<u>683,935</u>	<u>335,450</u>	<u>(348,485)</u>
<i>Expenditures</i>			
Supplies	5,300	5,000	(300)
Other Services and Charges	188,250	180,000	(8,250)
Capital Outlay	65,000	65,000	-
Total Expenditures	<u>258,550</u>	<u>250,000</u>	<u>(8,550)</u>
Ending Fund Balance	<u>\$ 425,385</u>	<u>\$ 85,450</u>	<u>\$ (339,935)</u>
<b><u>CITY-WIDE TOTAL BUDGET WITHOUT FIRE DEPT &amp; FIRE INSURANCE REBATE</u></b>			
Estimated Beginning Fund Balance	\$ 18,519,578	\$ 39,298,090	\$ 20,778,512
<i>Revenues</i>			
Estimated Receipts	32,377,373	30,626,090	(1,751,283)
Needed to Raise from Ad Valorem Taxes	13,348,714	13,562,230	213,516
Transfers In from Other Funds	1,601,969	3,601,835	1,999,866
Total Revenues	<u>47,328,056</u>	<u>47,790,155</u>	<u>462,099</u>
Total Available from All Sources	<u>65,847,634</u>	<u>87,088,245</u>	<u>21,240,611</u>
<i>Expenditures</i>			
Current Proposed Expenditures	42,406,557	56,138,190	13,731,633
Transfers Out To Other Funds	1,601,969	3,601,835	1,999,866
Total Expenditures	<u>44,008,526</u>	<u>59,740,025</u>	<u>15,731,499</u>
Estimated Ending Fund Balance	<u>\$ 21,839,108</u>	<u>\$ 27,348,220</u>	<u>\$ 5,509,112</u>

**RESOLUTION OF THE CITY COUNCIL OF PASCAGOULA, MISSISSIPPI  
TO APPROVE AND ADOPT THE BUDGET FOR THE 2022-2023 FISCAL YEAR**

**WHEREAS**, the City Council of the City of Pascagoula, Mississippi, prepared a budget of the municipal revenues and expenses for the General Fund Fire Department and Fire Insurance Rebate Fund estimated for the fiscal year 2022-2023 and has caused a statement to be prepared showing the aggregate revenues collected during the current fiscal year in the municipality and the statement showing certain other matters as required by Sections 21-35-3, et seq., of the Mississippi Code 1972, Annotated; and

**WHEREAS**, the City Council has studied and considered the budget, a copy of which is annexed hereto as Exhibit A, and finds that the budget is prepared and adequate according to law for the fiscal year aforesaid.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

**SECTION 1.** That the City Council of Pascagoula, Mississippi hereby approves and adopts the budget of the municipal revenues and expenses for the General Fund Fire Department and Fire Insurance Rebate Fund estimated for the fiscal year 2022-2023, and that the budget shall be entered at length and detail in the minutes of the City Council and published as required by law.

The motion to approve the foregoing resolution was made by \_\_\_\_\_ and seconded by \_\_\_\_\_, and the following vote was recorded:

Mayor Willis \_\_\_\_\_

Councilman Hyde \_\_\_\_\_

Councilman Fornett \_\_\_\_\_

Councilman Walker \_\_\_\_\_

Councilman Parker \_\_\_\_\_

Councilman Blythe \_\_\_\_\_

Councilman Gatchell \_\_\_\_\_

RESOLVED, this the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST:

CITY COUNCIL

\_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
Mayor

**City of Pascagoula, MS**  
**Budget of Estimated Revenues and Expenditures**  
**Fire Department (General Fund) and Fire Insurance Rebate Fund**  
**For Fiscal Year Ending September 30, 2023**

	<u>Adopted Budget - Fiscal Year 2021-2022</u>	<u>Proposed Budget - Fiscal Year 2022-2023</u>	<u>Change</u>
<b><u>GENERAL FUND</u></b>			
<i>Public Safety - Fire</i>			
Personnel Services	4,592,940	4,883,705	290,765
Supplies	126,200	143,400	17,200
Other Services and Charges	33,300	35,850	2,550
Capital Outlay	197,600	87,985	(109,615)
Total Public Safety - Fire	<u>4,950,040</u>	<u>5,150,940</u>	<u>200,900</u>
<b><u>FIRE INSURANCE REBATE</u></b>			
Funds Available from Beginning Fund Balance	\$ 335,876	\$ 260,285	\$ (75,591)
<i>Revenues</i>			
Intergovernmental Revenues	265,590	135,985	(129,605)
Interest Income	450	60	(390)
Total Revenue	<u>266,040</u>	<u>136,045</u>	<u>(129,995)</u>
Total Available from All Sources	<u>601,916</u>	<u>396,330</u>	<u>(205,586)</u>
<i>Expenditures</i>			
Supplies	16,500	16,500	-
Other Services and Charges	10,000	10,000	-
Capital Outlay	125,000	90,000	(35,000)
Total Expenditures	<u>151,500</u>	<u>116,500</u>	<u>(35,000)</u>
Ending Fund Balance	<u>\$ 450,416</u>	<u>\$ 279,830</u>	<u>\$ (170,586)</u>
<b><u>CITY-WIDE TOTAL BUDGET FIRE DEPT &amp; FIRE INSURANCE REBATE ONLY</u></b>			
<b>Estimated Beginning Fund Balance</b>	<b>\$ 335,876</b>	<b>\$ 260,285</b>	<b>\$ (75,591)</b>
<b>Revenues</b>			
Estimated Receipts	<b>266,040</b>	<b>136,045</b>	<b>(129,995.00)</b>
Needed to Raise from Ad Valorem Taxes	-	-	-
Transfers In from Other Funds	-	-	-
Total Revenues	<u><b>266,040</b></u>	<u><b>136,045</b></u>	<u><b>(129,995)</b></u>
Total Available from All Sources	<u><b>601,916</b></u>	<u><b>396,330</b></u>	<u><b>(205,586)</b></u>
<b>Expenditures</b>			
Current Proposed Expenditures	<b>5,101,540</b>	<b>5,267,440</b>	<b>165,900</b>
Transfers Out To Other Funds	-	-	-
Total Expenditures	<u><b>5,101,540</b></u>	<u><b>5,267,440</b></u>	<u><b>165,900</b></u>
Estimated Ending Fund Balance	<u><b>\$ (4,499,624)</b></u>	<u><b>\$ (4,871,110)</b></u>	<u><b>\$ (371,486)</b></u>

**RESOLUTION OF THE CITY COUNCIL OF PASCAGOULA, MISSISSIPPI  
AUTHORIZING ADVERTISEMENT OF BIDS FOR SENIOR CENTER IMPROVEMENTS**

**WHEREAS**, the City Council approved a Task Order to address termite damage to the Senior Center roof; and

**WHEREAS**, the Compton Engineering is requesting permission to advertise for bids to remove roof insulation from the Senior Center and inspect for roof damage; and

**WHEREAS**, the City Manager has requested authorization to advertise for these improvements to the Senior Center.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

**SECTION 1:** The City Council of Pascagoula, Mississippi, hereby authorizes the advertisement of the Senior Center Improvements.

The motion to approve the foregoing resolution was made by \_\_\_\_\_  
and seconded by \_\_\_\_\_, and the following vote was recorded:

Mayor Jay Willis	_____
Councilman Hyde	_____
Councilman Fornett	_____
Councilman Walker	_____
Councilman Parker	_____
Councilman Blythe	_____
Councilman Gatchell	_____

RESOLVED, this the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST:  
  
\_\_\_\_\_  
City Clerk

CITY COUNCIL  
By: \_\_\_\_\_  
Mayor

## SECTION 00100 INVITATION TO BID

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Electronic or sealed bids for the **PASCAGOULA SENIOR CENTER PHASE 1 DEMOLITION, ASSESSMENT, AND REPAIRS** project will be received by the City of Pascagoula, Mississippi until 2:30 p.m. LOCAL TIME on the 20<sup>th</sup> day of October, 2022, and then will be publicly opened and read. Any bids received after the time and date specified will not be considered and will be returned unopened.

All bids shall be submitted in a sealed envelope addressed to the City Clerk of Pascagoula, Mississippi. If a bid is submitted by mail, the post office address for the City Clerk is P.O. Drawer 908, Pascagoula, Mississippi 39568-0908. If a bid is hand-delivered, the street address of the City Clerk is 603 Watts Avenue, Pascagoula, Mississippi 39567-4220.

All bid envelopes shall be marked "SEALED BID FOR PASCAGOULA SENIOR CENTER PHASE 1 DEMOLITION, ASSESSMENT, AND REPAIRS TO BE OPENED AT 2:30 P.M., THURSDAY, OCTOBER 20, 2022" on the outside of the envelope.

When bids are submitted electronically, the same requirements for submitting sealed bids shall apply. Electronic bids shall include a document representing the cover of the envelope containing the aforementioned criteria. Electronic bids shall be submitted through [www.cityofpascagoulabids.com](http://www.cityofpascagoulabids.com).

### LOCATION AND SPECIFICATIONS

The proposed project includes the removal of all spray foam insulation, selective demolition of wall soffit, etc. for the purpose of assessing extent of termite infestation and damage. Project will also include any emergency repairs required on extensive damage if uncovered. Project also include temporary repairs required to secure building. Project also includes termite treatment.

Project Manuals may be examined at the City of Pascagoula's office, 603 Watts Avenue, Pascagoula, MS, at the office of the Design Engineer, Compton Engineering, Inc., 1969 Market Street in Pascagoula, or online at [www.comptonengineeringplans.com](http://www.comptonengineeringplans.com). The bid documents are being made available online via original paper copy or electronically upon payment of **\$100.00 per paper copy** and **\$75.00 per compact disc**. The drawings bound in the bid documents are photographic reductions of the original tracings. Full-scale drawings may be obtained (provided a set of reduced drawings and specifications has been purchased) for an additional **\$20.00 per set**. Cost includes shipping and handling for each set. The bid documents are non-refundable and must be purchased through the website. Return of documents is not required. All plan holders are required to have a valid email address for online registration. For information regarding website registration and online orders, please contact Plan House Printing at 228-248-0181. For information regarding this project, contact Compton Engineering's office at 228-762-3970 in Pascagoula, Mississippi.

When submitting an electronic bid, the bid must be submitted in "pdf" format and shall contain the same information and forms as required for the paper bids. Electronic bids must be secured with a bid bond. When submitting a bid electronically, the authorized signature shall be an electronic signature or handwritten in blue-ink signature. In the event that an electronically submitted bid has a corrupted attachment, the bid will be considered null and void. When bids are submitted electronically, the requirement for including a certificate of responsibility, or a statement that the bid enclosed does not exceed Fifty Thousand Dollars (\$50,000.00), on the exterior of the bid envelope shall be deemed in compliance by including the same information as an attachment with the electronic bid submittal.

For an electronic bid, documents can be downloaded from Plan House Printing. Electronic bids shall be submitted at [www.cityofpascagoulabids.com](http://www.cityofpascagoulabids.com). For any questions relating to the electronic bidding process, please call Plan House Printing at 662-407-0193.

Each bid must be submitted in accordance with Article 15 of the Instructions to Bidders on the prescribed form and accompanied by cash, a certified check, a cashier's check or bid bond executed on the prescribed form, payable to the City of Pascagoula in an amount not less than five (5) percent of the amount bid.



The successful bidder will be required to furnish the necessary additional bond(s) for the faithful performance of the Contract, as prescribed in the Contract Documents. All bid bonds, performance bond, payment bond and certificates of insurance shall be either executed by or countersigned by a licensed resident agent of the surety or insurance company having his place of business in the State of Mississippi and in all ways complying with the insurance laws of the State of Mississippi. Further, the said surety or insurance company shall be duly licensed and qualified to do business in the State of Mississippi.

In order to perform public work, the successful bidder shall, as applicable, hold or obtain such Contractor's and business licenses as required by state statutes. Bidder is required by Mississippi Statute 31-3-21 to have a current Certificate of Responsibility issued by the State Board of Public Contractors prior to bidding on the project.

The project requires one hundred percent (100%) Performance Bond and one hundred percent (100%) Payment Bond.

Before a Contract will be awarded for the work contemplated herein, the Owner will conduct investigation as is necessary to determine the performance record and ability of the apparent lowest responsible responsive qualified bidder to perform the size and type of work specified under this Contract. Upon request, the bidder shall submit such information as deemed necessary by the Owner to evaluate the bidder's qualifications without discrimination.

For information concerning the proposed work, contact Compton Engineering, Inc., at (228) 762-3970.

It is called to the attention of the Bidder that the time of completion of the work under this Contract is the essence of the Contract.

The right is reserved to reject all bids or any bid not conforming to the intent and purpose of the Contract Documents, and to postpone the award of the Contract for a period of time which, however, shall not extend beyond 90 days from the bid opening date. The right is reserved to waive informalities found in any bid. The Owner also reserves the right to cancel the bid process at any time.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**CITY OF PASCAGOULA**

By: \_\_\_\_\_  
Karen Kennedy  
City Clerk