

**RECESSED REGULAR MEETING OF THE CITY COUNCIL**

**TUESDAY, JUNE 21, 2016, AT 6:00 P.M.**

**CITY HALL, PASCAGOULA, MISSISSIPPI**

The City Council of the City of Pascagoula, Mississippi, met at City Hall in a recessed regular meeting on Tuesday, June 21, 2016, at 6:00 p.m. Mayor Blevins called the meeting to order with the following officials present:

Mayor Harry J. Blevins  
Councilman Burt Hill  
Councilman Freddy Jackson  
Councilman Marvin Pickett, Sr.  
Councilwoman Brenda Simkins  
Councilman David Tadlock  
Councilman Scott Tipton

City Manager Joe Huffman  
City Attorney Eddie Williams  
Chief Deputy City Clerk Carol Groen  
City Clerk/Comptroller Robert J. Parker

Mayor Blevins welcomed everyone to the meeting. The invocation was given by Councilman Tadlock. The pledge of allegiance was led by Councilman Tipton.

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Opening remarks were made by Mayor Blevins and Councilman Tipton. Mayor Blevins recognized Matthew Avara, former Mayor, who was in attendance, to thank him for all of his hard work after Katrina. The Mayor also thanked him for setting the foundation for this Council. Councilman Tipton commented that the Hall of Fame Banquet was well attended and thanked the Pascagoula Athletic Foundation for their hard work. Mayor Blevins read a listing of recent new business openings. He stated that the Council will begin working on budget planning for the 2017-2018 fiscal year in the next couple of months. Market Street planning continues at a rapid pace, including collection of input from citizens. The Parks and Recreation Strategic Plan, which has been a long term plan over 10 years in the making, and the Bond issue is on schedule and on budget. This has allowed for the improvement of infrastructure in the City and is 2 years into solving some very old issues.

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Phyllis Owens, President of the MS Gulf Coast Blues Commission (MBC), addressed the Council regarding a potential MS Blues Marker for the MS Gulf Coast Blues and Heritage Festival through the MS Development Authority (MDA). The Commission has held the Festival for 18 years at the Pascagoula Fairgrounds. The MS Blues Trail, managed by Visit Mississippi, offered the Mississippi Gulf Coast Blues & Heritage Festival the opportunity to unveil a marker during their 25<sup>th</sup> annual festival in September, 2016. This marker will commemorate the festival's significance to the blues culture on the Gulf Coast. This will be the first marker in Jackson County. The MDA will be working with the Mississippi Gulf Coast Blues & Heritage Festival Board of Directors, the City of Pascagoula and the Jackson County Board of Supervisors. The MBC governs the Mississippi Blues Trail, and requires a \$3,066.00 match for the markers. The MBC provides \$6,000.00 of the funding and the other funding is divided between the City of Pascagoula and the Jackson County Board of Supervisors. The City will discuss with the County how to carry out the \$3,066.00 division.

Additional information is spread on the minutes as follows:



STATE OF MISSISSIPPI  
PHIL BRYANT, GOVERNOR  
MISSISSIPPI DEVELOPMENT AUTHORITY  
GLENN MCCULLOUGH, JR.  
EXECUTIVE DIRECTOR

June 17, 2016

To Whom It May Concern:

The Mississippi Blues Trail, managed by Visit Mississippi, is pleased to offer the Mississippi Gulf Coast Blues & Heritage Festival the opportunity to unveil a marker during their 25<sup>th</sup> annual festival in September 2016. The marker will commemorate the festival's significance to blues culture on the Gulf Coast.

We look forward to working alongside the Mississippi Gulf Coast Blues & Heritage Festival Board of Directors, the city of Pascagoula and the Jackson County Board of Supervisors to construct a marker sharing the history and significance of this unique Mississippi story. We know that travelers from around the world visit Mississippi in search of an authentic blues experience, and can think of no musical event more authentic than this longstanding festival.

The Mississippi Blues Commission (MBC) is a body of 18 appointed Commissioners whose mission is to support blues initiatives throughout the state. It is chaired by an appointee of the Governor. The MBC governs the Mississippi Blues Trail, and requires a \$3,066 match for all markers on the master list, which has been curated by a team of scholars. The MBC provides approximately \$6,000, the remainder of funding for the marker. Visit Mississippi, in partnership with the MBC, retains property rights to the marker, although we rely heavily on our local partners to maintain the grounds near the marker and notify our team if the marker is damaged in any way.

I am writing as a formal request for \$3,066 cash match to erect the Mississippi Gulf Coast Blues & Heritage Festival marker during the weekend of September 9-11, 2016. Upon approval, the appointed organization will be invoiced for said amount by Delta State University, the fiscal agent for the MBC.

Please do not hesitate to call or email with any questions. I look forward to working with you all to commemorate this important musical legacy, and to continue to promote Pascagoula and the Mississippi Gulf Coast Blues Festival as a music destination for all travelers.

Sincerely,

Mary Margaret Miller White  
Bureau Manager, Creative Economy & Culture  
Visit Mississippi  
[mmiller@mississippi.org](mailto:mmiller@mississippi.org)  
601-359-5750

POST OFFICE BOX 849 · JACKSON, MISSISSIPPI 39205-0849  
TELEPHONE (601) 359-3449 · FAX (601) 359-2832 · [www.mississippi.org](http://www.mississippi.org)

Councilwoman Simkins made a motion to approve payment of one-half of the remaining \$3,066.00, contingent on the Jackson County Board of Supervisors agreeing to pay the remainder. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins "AYE", Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 6-21-16)

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Bob Barber with Orion Planning and Design Consulting Team addressed the Council regarding the Comprehensive Plan and Market Street. He introduced members of the consulting team that will be working on the City's Comprehensive Plan, and outlined the steps that will be taken to complete the Plan. He mentioned that the team will also be assisting at the Market Street

Design Workshops scheduled for June 22 and 23, 2016, at 6:00 p.m. They will be facilitating input on all concerns of the public.

The Mayor thanked Mr. Barber for coming tonight and looks forward to working with him on the City's Comprehensive Plan and Market Street.

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### **PUBLIC HEARINGS – PLANNING BOARD**

Donovan Scruggs, City Planner, stated he had two (2) Public Hearings

1. The first item was a special use permit for a drive-thru window for a pharmacy for Ms. Rhonda K. Clark at 1903 & 1965 Market Street. Mr. Scruggs explained the application and the need for a Special Use Permit in the Neighborhood Commercial District. He mentioned a similar approval was granted for the Neighborhood Wal-Mart about one year ago, and that site circulation and access will not be a problem with streets on three sides of the property. This site is adjacent to one of the round-a-bouts proposed with the Market Street conceptual plan, and he indicated staff will work closely with the Clarks to make sure everything works. Mr. Scruggs stated the Planning Board voted unanimously to approve the special use permit.

Councilman Hill made a motion to accept the recommendation of the Planning Board. The motion was seconded by Councilman Tadlock, and received the following vote: Mayor Blevins "AYE", Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 6-21-16)

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2. The next item discussed by Mr. Scruggs was the application for setback variances by Brenda R. Gulley at 1605 Washington Ave. Mr. Scruggs stated the request is for variances from the front, side and rear-yard setback requirements of the Unified Development Ordinance. He explained how the lot width would make construction of a new home extremely difficult with the required setbacks. The variances, if approved, will establish setbacks as follows: Front Yard (south) 15 feet, Side Yard (west) 20 feet; Rear Yard (north) 5 feet; and Side yard (east) 10 feet. He mentioned that the structure, which fronts on Washington Avenue, cannot be brought into compliance with current codes. Ms. Gulley, property owner, stated the structure will be torn down by the end of the year. The adjacent property owner plans to purchase the property with hope at a future date to have a house on the property. Mr. Scruggs stated the Planning Board voted unanimously to approve the request for a variance.

Councilwoman Simkins made a motion to accept the recommendation of the Planning Board and approve the setbacks of 15 (south) feet front yard, 10 feet (east) side yard, and 5 feet rear yard to allow the future construction of a structure on the parcel. The motion was seconded by Councilman Hill, and received the following vote: Mayor Blevins "AYE", Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 6-21-16)

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The next item for consideration was a request from Donovan Scruggs, City Planner, to accept the minutes of the Planning Board meeting of June 8, 2016.

The minutes are listed below:

REGULAR MEETING OF THE PASCAGOULA PLANNING BOARD  
WEDNESDAY, JUNE 8, 2016 AT 6:00 PM  
CITY OF PASCAGOULA, MISSISSIPPI

The Planning Board of the City of Pascagoula, Mississippi, met at City Hall in a Regular Meeting on Wednesday, June 8, 2016 at 6:00 P. M.

**The following official(s) were present:**

Linda Tillman  
Wesley Smith (Chairman)  
Joseph Odom  
Stephen Parker (Vice-Chairman)  
Mike Gilly  
Stewart P. Keene

**Official(s) not present:**  
Jimmy Krebs

**Other officials present:**  
Eddie Williams, City Attorney  
Donovan Scruggs, City Planner  
Angelia Kimbrough, Permit Technician

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**A. PUBLIC HEARINGS:**

1. **Rhonda K. Clark**  
**1903 & 1965 Market St.:** *Application for a Special Use permit to provide a drive thru window for a proposed Pharmacy. The Principal Use Table of Article 4 Section 4.2.B.2 permits a drive thru service for a Pharmacy by a Special Use in the Neighborhood Commercial District.*

Donovan Scruggs was present to explain the application. Donovan stated the applicant intends to construct a small pharmacy on the northwest corner of Ingalls Ave and Market Street (1903 Market). He reported that there is an existing building located on 1965 Market Street, and the applicant will utilize this building as a pharmacy temporarily. The site at 1903 Market Street is the previous Sav-Rx Pharmacy that was damaged during Hurricane Katrina, and the building has since been demolished. The building at 1965 Market Street has continued to operate. In the Neighborhood Commercial District a Drive Thru Pharmacy is permitted by a Special Use Permit as described in Section 4.3D.8.a. of the UDO. As proposed, the Drive Thru window will be situated on the south wall of the building. Traffic can enter along Weaver Street or Market Street but will exit onto Market Street. As a corner lot with access along Ingalls Avenue, Market Street and Weaver Street to the rear, site circulation and access will not be a problem. Market Street is being redesigned to potentially include lane narrowing and/or reduction, round-a-bouts, and on-street parking to enhance efficiencies and spur economic development.

After hearing the staff's report and there being no protest, a motion was made by Linda Tillman to "APPROVE" the application. The motion was seconded by Mike Gilly and the vote thereupon was as follows: Linda Tillman "AYE", Stewart P. Keene "AYE", Wesley Smith "AYE", Mike Gilly "AYE", Joseph Odom "AYE", Stephen Parker "AYE".

The application will go to the City Council with the recommendation to "APPROVE".

2. **Brenda R. Gulley**  
**1605 Washington Ave.:** *Application for variances from the setback requirements of the Single Family Residential 10 (SFR 10) district to construct a single family residential home. The variances, if approved, will establish setbacks as follows: Front Yard (south) 15 feet; Side Yard (west) 20 feet; Rear Yard (north) 5 feet; and Side Yard (east) 10 feet.*

Donovan Scruggs was present to explain the application. Donovan reported that the applicant has requested variances from setbacks requirements of the Single Family Residential 10 (SFR10) district to construct a single family residential home. The variances, if approved, will establish setbacks as follows: Front Yard (south) 15 feet; Side Yard (west) 20 feet; Rear Yard (north) 5 feet; and Side Yard (east) 10 feet. Scruggs indicated that the owner/applicant had been notified of code violations associated with the property. The building previously served as a grocery store but has been vacant for many years. The use as a grocery store and the placement of the structure makes it a noncompliant use and building. This is due to the structure being vacant for many years, and it has lost any grandfathering or nonconforming status. Additionally, the structure is below Base Flood Elevation which limits the investment to improve the property to 50 percent of the structure's value.

The owner is requesting variance to assist in the rebuilding and/or reuse of the site. The SFR 10 district has a minimum lot size of 10,000 square feet, but the lot is approximately 7,100 square feet. The dimensional requirements are limiting factors for the lot. The width of the lot along Washington Avenue is 114 feet, and 60 feet along Market Street. Setbacks required for the SFR 10 district include 25 ft. front yard, 12 ft. side yard, and 20 ft. rear yard. The structure is situated 1.1 ft. from the north property line. The proposed variances will allow the new structure to be constructed within 5 feet of the north property line, but this is an increase of the existing setback. Without variance the lot could not be reused or redeveloped. On these grounds the staff recommended to "APPROVE" the following: 10' front yard variance (Washington Avenue), 15' rear yard variance (north side), and 2' side yard variance (east side). The Market Street side is considered a side yard with a 12' setback requirement. The recommendation is based on the extreme narrowness of the lot that makes reuse very unlikely if the variances are not granted.

After hearing the staff's report and there being no protest, a motion was made by Mike Gilly to "APPROVE" the application. The motion was seconded by Joseph Odom, and the vote thereupon was as

follows: Linda Tillman “AYE”, Stewart P. Keene “AYE”, Wesley Smith “AYE”, Mike Gilly “AYE”, Joseph Odom “AYE”, Stephen Parker “AYE”.

The application will go to the City Council with the recommendation to “**APPROVE**”.

**B. OTHER MATTERS:**

- (1) **Proposed Market Street Improvements-** Donovan Scruggs addressed the Planning Board with the City’s conceptual plan to improve Market Street. Prompted by drainage and infrastructure improvements, he indicated the city has developed plans to retrofit the corridor. He addressed how Market Street is being redesigned to include lane narrowing and/or reductions, round-a-bouts, to include on-street parking. Donovan noted the many vacant lots, empty buildings, and underutilized parcels/structures that are present on Market Street. Another driver of the project is the need and interest by the City to improve the business vitality of the corridor. Public investment can initiate private investments, re-use, and new construction which are all positive outcomes or benefits associated with this project. In addition, he addressed the concerns and misinformation received by the public. Many board members were able to voice their opinions and concerns as well.
- (2) **MS/AL Chapters of American Planning Association Conference in Biloxi** - The Planning Board was advised about the upcoming Mississippi/Alabama APA Conference to be held in Biloxi, Mississippi on September 14 to 16, 2016 at the Beau Rivage. Donovan spoke about the agenda and highly recommended attendance offering that the City would cover the cost of registrations.

There being no further business to be discussed, the meeting was adjourned at 6:41p.m.

JUNE 1, 2016

TO: MEMBERS OF THE PASCAGOULA PLANNING BOARD  
JOSEPH HUFFMAN, CITY MANAGER  
EDDIE WILLIAMS, CITY ATTORNEY

DONOVAN SCRUGGS, CITY PLANNER  
ANGELIA KIMBROUGH, PERMIT TECH

FROM: PLANNING & BUILDING DEPARTMENT

SUBJECT: REGULAR MEETING OF THE PASCAGOULA PLANNING BOARD  
WEDNESDAY JUNE 8, 2016 AT 6:00 P.M.

**AGENDA**

A. PUBLIC HEARINGS:

**Rhonda K. Clark**

**1965 Market St.** The request is for a Special Use permit to provide a drive thru window for a proposed Pharmacy. The Principal Use Table of Article 4 Section 4.2.B.2 permits a drive thru service for a Pharmacy by a Special Use in the Neighborhood Commercial district.

**Brenda R. Gulley**

**1605 Washington Ave.** The request is for variances from setback requirements of the Single Family Residential 10 (SFR 10) district to construct a single family residential home. The variances, if approved, will establish setbacks as follows: Front Yard (south) 15 feet; Side Yard (west) 20 feet; Rear Yard (north) 5 feet; and Side Yard (east) 10 feet

**OTHER MATTERS:**

- (1) MS/AL Chapters of American Planning Association Conference in Biloxi.
- (2) Proposed Market Street Improvements



Rhonda K. Clark  
Special Use Application

**Planning Board Staff Report  
June 8, 2016  
Donovan Scruggs / City Planner**

**Applicant:** Rhonda Kay Clark

**Property Location:** 1903 Market Street and 1965 Market Street

**Parcel ID Number:** 41940158.000 - 1903 Market Street  
41940157.000 - 1965 Market Street

**Existing Zoning District:** Neighborhood Commercial (NC)

**Requested Action:** Special Use Permit to operate a "Drive Thru Pharmacy" for an existing/proposed pharmacy

**Applicable Zoning Ordinance Section(s):** Section 4.3.D.8.a Bank or Financial Institution/Drug Store or Pharmacy, with Drive-Through Service

**Facts and Findings:**

- The applicant intends to construct a small pharmacy on the northwest corner of Ingalls Avenue and Market Street (1903 Market Street). At present, there is an existing building located on 1965 Market Street. For a short period of time, the applicant will utilize this building as a pharmacy.
- The site at 1903 Market Street is the previous Sav-Rx Pharmacy that was damaged during Hurricane Katrina. The building was eventually demolished. Recently the slab was removed.
- The building at 1965 Market Street has continued to operate. A portion of the building is currently occupied as a barbershop. The portion of the building that the pharmacy will move into is vacant. This portion is the south side of the building.
- The applicant hopes to construct a new building on the southern parcel (1903 Market Street) that will serve as a pharmacy with a drive thru service.



**Considerations:**

- In the Neighborhood Commercial District a Drive Thru Pharmacy is permitted by a Special Use Permit.
- Section 4.3.D.8.a Bank or Financial Institution/Drug Store or Pharmacy, with Drive-Through Service must be located to side or rear of building; must not obstruct pedestrian movement along sidewalks, public areas, or parking; and must comply with stacking requirements.
- As proposed, the Drive Thru window will be situated on the south wall of the building. Traffic can enter along Weaver Street or Market Street but will exit onto Market Street.

Rhonda K. Clark  
Special Use Application

- The existing building is a grandfathered or nonconforming structure. Parking is situated to the front (partially on-street) and rear of the building. While the drive thru window is not a permitted use, it can adequately function at the site. The applicant can design the new building to accommodate the proposed changes on Market Street. As a corner lot with access along Ingalls Avenue, Market Street, and Weaver Street to the rear, site circulation and access will not be a problem.

**Public/Community Need:**

- Efforts by the City to improve Market Street is underway. Prompted by drainage and infrastructure improvements, the city has developed conceptual plans to retrofit the corridor.
- Market Street is being redesigned to include lane narrowing and/or reductions, round-a-bouts, and on-street parking. Access management practices to reduce then number and size of curb cuts will be included.
- Many vacant lots, empty buildings, and underutilized parcels/structures are present on Market Street. There is significant interest by the City and general public to improve the business vitality of the corridor. Private investment, re-use, and new construction are all positive public benefits associated with this project.

**Review Standards:**

The Special Use Permit shall demonstrate:

- Complies with applicable zoning district standards and Standards for Specific Principal Uses (Section 4.3);
- Compatible with character of surrounding properties and uses;
- Avoids significant adverse economic, odor, noise, glare, and vibration;
- Is configured and designed to screen, buffer and otherwise minimize adverse visual impacts;
- Avoids significant deterioration of water and air resources, wildlife habitat, scenic resources and natural resources;
- Maintains safe and convenient ingress and egress and traffic flows; and
- Allows for the protection of property values and the ability of neighboring lands to develop.



**Staff Recommendation:**

Approval– Staff finds the request and use consistent with the adjacent uses and area and recommends approval of the Special Use Permit for Drug Store or Pharmacy, with Drive-Through Service



Brenda Gulley  
Variance Application

**Planning Board Staff Report**  
**June 8, 2016**  
**Donovan Scruggs / City Planner**

**Applicant:** Brenda Gulley  
3508 Bramblewood Circle

**Property Location:** 1605 Washington Avenue

**Parcel ID Number:** 41230501.000

**Existing Zoning District:** Single Family Residential 10 (SFR-10)

**Requested Action:** Setback Variances along Front, Rear and Side Yards

**Applicable Zoning Ordinance Section(s):** Section 2.5.L Variance

**Facts and Findings:**

- The applicant was provided a notice of violation for the existing structure located at the northeast corner of Market Street and Washington Avenue. The building previously served as a grocery store but has been vacant for many years.
- The use as a grocery store and the placement of the structure makes it a noncompliant use and building. This is because the structure has been vacant for many years and has lost any grandfathering or nonconforming status.
- Additionally, the structure is below Base Flood Elevation which limits the investment to improve the property to 50 percent of the structure's value. For this reason, it can simply not be repaired to meet minimum codes.
- The owner has indicated she will take the structure down but is requesting variances to assist in the rebuilding and/or reuse of the site.
- For the purposes of this application and site, the front yard is considered to be along Washington Avenue.

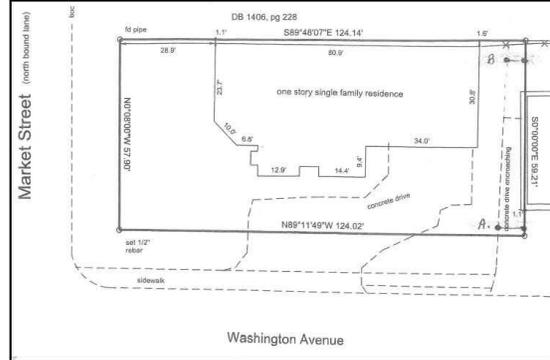


**Considerations:**

- The lot is located in an SFR 10 residential zoning district. This district has a minimum lot size of 10,000 square feet, but the lot is approximately 7,100 square feet.

**Brenda Gulley  
Variance Application**

- The dimensional requirements are also a limiting factor for the lot. The width of the lot along Washington Avenue is 114 feet. The width along Market Street (or depth of lot) is approximately 60 feet. Setbacks required for the SFR 10 district include: 25' front yard, 12' rear yard, and 20' rear yard.
- The combined front yard (south) and rear yard (north) setbacks are 45 feet, 25 feet and 20 feet respectively. This would leave a buildable depth of approximately 15 feet. Because of the limitations associated with the depth of the property, variances are needed for front and rear yards. The requested front yard variance of 10 feet (to establish a setback of 15 feet) and rear yard variance of 15 feet (to establish a setback of 5 feet) increases the buildable depth to approximately 40 feet.
- This narrowness of the lot also impacts the side yard requirements. The setback along Market Street is desired to be established at 20 feet. This is in excess of the side yard requirements of 12 feet, and no variance is needed. The east side yard setback is desired to be established at 8 feet and requires a variance of 2 feet.
- The lot is a nonconforming lot and the structure is currently situated 1.1 feet from the north property line. The proposed variance will allow the new structure to be constructed within 5 feet of the north property line but with an increased setback from what currently exists.
- The basis for the variances are extreme narrowness of the lot that would make reuse very unlikely or impossible.



**Public/Community Need:**

- Without variances the lot could not be reused or redeveloped. The variances improve the viability of the lot.

**Review Standards:**

The requested variance is consistent with the Review Standards (Section 2.5.L.3.)

- Strict application of the Ordinance requirements to the land or structure for which a Variance is sought results in practical difficulties and unnecessary hardships that would deprive the property owner of a reasonable use of the land or structure;
- The practical difficulties or unnecessary hardships result from circumstances or conditions peculiar to the land or structure, and not to conditions that are widespread in the neighborhood or the city;
- The special circumstances or conditions causing the hardship are not the result of the actions of the property owner;
- The extent of the Variance is the minimum necessary to allow a reasonable use of the land or structure;
- The Variance is in harmony with the general purpose and intent of this Ordinance and preserves its spirit;
- The Variance would not adversely affect the health or safety of persons residing or working in the neighborhood, be injurious to property or improvements in the neighborhood, or otherwise be detrimental to the public welfare; and
- The Variance would not confer on the applicant any special privilege denied by this Ordinance to other lands or structures without a demonstration of hardship.

**Staff Recommendation:**

Approval– Staff recommends granting the following: 10' front yard variance (Washington Avenue), 15' rear yard variance (north side), and 2' side yard variance (east side). The Market Street side is considered a side yard with a 12' setback requirement. These variances are based on the extreme narrowness of the lot that make reuse very unlikely if not granted.

Councilman Tipton made a motion to accept the Planning Board meeting minutes of June 7, 2016, as presented. The motion was seconded by Councilwoman Simkins and received the following vote: Mayor Blevins “AYE”, Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 6-21-16)

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**CONSENT AGENDA:\***

The first item for consideration were minutes of the regular Council meeting of June 7, 2016, and the recessed regular Council meeting of June 14, 2016, as recommended by Carol Groen, Chief Deputy City Clerk.

Councilman Jackson made a motion to adopt and approve minutes of the regular Council meeting of June 7, 2016, and the recessed regular meeting of June 14, 2016, as recommended. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins

“AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 6-21-16)

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The next item for consideration was the request to purchase a reserved table for \$300.00 for the Jackson County Chamber of Commerce 8<sup>th</sup> Annual Anchor Awards as recommended by Joe Huffman, City Manager.

Councilman Jackson made a motion to approve the request to purchase a reserved table for \$300.00 for the Jackson County Chamber of Commerce 8<sup>th</sup> Annual Anchor Awards as recommended. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”, Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 6-21-16)

The minutes of the Recreation Commission meeting of April 6, 2016, were acknowledged by the Council.

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The minutes of the Recreation Commission meeting of May 4, 2016, were acknowledged by the Council.

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The minutes of the Pascagoula Redevelopment Authority meetings of April 14 and May 12, 2016, were acknowledged by Council.

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The next item for consideration was the request to advertise for bids for the River Park Kayak Launch as recommended by Darcie Crew, Parks & Recreation Director.

Councilman Jackson made a motion to approve and authorize the City Clerk to advertise for bids for the River Park Kayak Launch as recommended. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”, Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 6-21-16)

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The next item for consideration was the request to advertise for bids for the BB Jennings Boardwalk and Parking Lot Improvements Project as recommended by Darcie Crew, Parks & Recreation Director.

Councilman Jackson made a motion to approve and authorize the City Clerk to advertise for bids for the BB Jennings Boardwalk and Parking Lot Improvements Project as recommended. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”, Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 6-21-16)

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The next item for consideration was the request to advertise for bids for the Pascagoula Recreation Center Roof Project as recommended by Darcie Crew, Parks & Recreation Director.

Councilman Jackson made a motion to approve and authorize the City Clerk to advertise for bids for the Pascagoula Recreation Center Roof Project as recommended. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”, Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 6-21-16)

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The next item for consideration was the approval of the CDBG FY14 Public Services Agreement Amendment No. 3 Open Doors Homeless Coalition as recommended by Jen Dearman, Community & Economic Development Director. This amendment adjusts the budget allocations within existing line items and increases funding.

Additional information is spread on the minutes as follows:

**AMENDMENT NUMBER 3 TO THE AGREEMENT BETWEEN THE CITY OF  
PASCAGOULA, MISSISSIPPI AND OPEN DOORS HOMELESS COALITION FOR  
FY 2014 CDBG FUNDING**

THIS IS AN AMENDMENT to that certain contract entered into by and between the parties on the 16<sup>th</sup> day of February, 2016, entered this 21<sup>st</sup> day of June, 2016 by and between the **CITY OF PASCAGOULA** (herein called the "GRANTEE") and **OPEN DOORS HOMELESS COALITION** (herein called the "SUB RECIPIENT").

WHEREAS, the Grantee and Sub recipient agree with respect to the FY 2014 CDBG funding as set forth herein to *amend the budget and work schedule* as defined in the original contract, while ensuring funding is expended only on individuals with a low to moderate income and meeting all other requirements set forth in the contract, and do hereby agree to the following amendment:

**STATEMENT OF WORK**

**Description of Work:** The sub recipient will be responsible for administering CDBG Year 2014 funds for the purpose of providing emergency assistance to HIV-positive individuals in Pascagoula who are on the verge of homelessness. Utility assistance includes payments to Mississippi Power and Singing River Electric for deposits and no more than three months of service. Payments to the Pascagoula Utilities Department for water and gas are not eligible.

**Schedule for Completing Work:** Services of the sub recipient may not start before the 1st day of October, 2014, and shall end on the 30th day of September, 2016.

**Budget:** \$12,523

<b>Budget</b>			
<b>Scope of Work Item</b>	<b>ODHC Previously Expended</b>	<b>Reallocated Funding</b>	<b>Total Funding</b>
Emergency Rental Assistance	\$6,400	\$2,406	\$8,806
Emergency Utility Deposit Assistance	\$1,467	\$570	\$2,037
Direct Staff Costs / Case Management	\$1,380	\$300	\$1,680
<b>TOTAL</b>	<b>\$9,247</b>	<b>\$3,276</b>	<b>\$12,523</b>

IN WITNESS WHEREOF, the Parties have executed this amendment as of the date first written above.

Grantee,  
**City of Pascagoula**

Sub recipient,  
**Open Doors Homeless Coalition**

Signature: \_\_\_\_\_

Name: Joseph R. Huffman

Title: City Manager

\_\_\_\_\_  
Mary Simons

\_\_\_\_\_  
Executive Director

Sub recipient Federal Identification No.: 14.218-411

Councilman Jackson made a motion to approve the CDBG FY14 Public Services Agreement Amendment No. 3 with Open Doors Homeless Coalition as recommended and authorize the City Manager to execute related documents. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins "AYE", Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 6-21-16)

\*\*\*\*\*

The next item for consideration was a request for an extension of the period of performance extinction at the request of Compton Engineering Services Contract through December 31, 2016, as recommended by Jen Dearman, Community & Economic Development Director. This is for the MDOT Safe Routes to School Program Beach Elementary Project Preliminary Services Contract Extension – Time Only.

Additional information is spread on the minutes as follows:



## COMPTON ENGINEERING, INC.

ENGINEERING, SURVEYING & ENVIRONMENTAL SERVICES

1706 Convent Avenue  
P.O. Box 686  
Pascagoula, MS 39568

Phone: 228.762.3970  
Fax: 228.769.9079

comptonengineering.com

June 6, 2016

Ms. Beth Meyer, Grants Administrator  
City of Pascagoula  
P.O. Drawer 908  
Pascagoula, MS 39568-0908

Re: **Preliminary Engineering Services Contract Extension**  
Safe Routes to School Beach Elementary Project  
SRSP-7872-00 (004) LPA 106896/40100  
Jackson County, Mississippi  
(C.E. Job #: 214-104)

Dear Ms. Meyer:

Compton Engineering, Inc. would like to request an extension of contract time for the above referenced project to December 31, 2016. We ask the City to consider the request in order to complete our contract services.

Should you have any questions or need additional information, please advise.

Sincerely,

COMPTON ENGINEERING, INC.

Andy Douglass, P.E.  
Project Manager

PASCAGOULA

BILOXI

BAY ST. LOUIS

S:\Pascagoula\0-Projects\2014\214-104 Safe Routes to Schools (Beach Elementary), Market Street, Pascagoula, Jackson Co., MS\Docs\PE Contract MDOT Comments 5-13-14\Contract Extension Request to 12312016 CE to COP.doc

Councilman Jackson made a motion to approve the request for an extension of the period of performance extinction at the request of the Compton Engineering Services Contract through December 31, 2016, and authorize the City Manager to execute related documents. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”, Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 6-21-16)

\*\*\*\*\*

The next item for consideration was a request for approval of the Tidelands Trust Fund FY18 Application – Riverfront Dock as recommended by Jen Dearman, Community & Economic Development Director. The Tidelands FY18 Application requests \$502,619.00 and there is a match of \$80,381.00 which is allocated from CDBG FY 15 funding. The total project is \$583,000.00.

Councilman Jackson made a motion to approve the Tidelands Trust Fund FY18 Application – Riverfront Dock as recommended and authorize the City Manager to execute the related documents. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”, Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 6-21-16)

(A copy of the related documents are filed in the minute file of this meeting and incorporated herein by reference.)

\*\*\*\*

The next item for consideration was a request to submit the Tidelands FY18 Application Point Park Boardwalks and Piers as recommended by Jen Dearman, Community & Economic Development Director.

Councilman Jackson made a motion to approve and authorize the City Manager to execute the Tidelands Trust Fund FY18 application which requests \$250,000.00 for the Point Park Boardwalks and Piers as recommended. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”, Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 6-21-16)

(A copy of the related documents are filed in the minute file of this meeting and incorporated herein by reference.)

\*\*\*\*

The next item for consideration was a request to submit the Tidelands FY18 Application Lowry Island Marina Phase I – Reclamation as recommended by Jen Dearman.

Councilman Jackson made a motion to approve and authorize the City Manager to execute the Tidelands Trust Fund FY18 application which requests \$300,000.00 for the Lowry Island Marina Phase I – Reclamation as recommended. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”, Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 6-21-16)

(A copy of the related documents are filed in the minute file of this meeting and incorporated herein by reference.)

\*\*\*\*

The next item for consideration was a request for a variance of elevation requirements from the Flood Prevention Ordinance for 709 Live Oak to permit the rehabilitation of the structure located in the Orange Street Historic District as recommended by Donovan Scruggs, City Planner.

Councilman Jackson made a motion to approve the variance from the Flood Prevention Ordinance for 709 Live Oak to permit the rehabilitation of the structure located in the Orange Street Historic District as recommended. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”, Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 6-21-16)

\*\*\*\*

The next item for consideration was a request to approve the Bid Award for the Contract for Miscellaneous Utility Repairs to Graham Construction as recommended by Jaci Turner, City Engineer.

Councilman Jackson made a motion to approve awarding the contract for Miscellaneous Utility Repairs to the lowest and responsible bidder, Graham Construction Co., Inc., in the amount of \$400,940.00, as recommended and authorize the City Manager to execute the related

documents. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”, Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 6-21-16)

(A copy of the related documents are filed in the minute file of this meeting and incorporated herein by reference.)

\*\*\*\*

The next item for consideration was a request to approve the Fireworks display for the 4<sup>th</sup> of July Fireworks Show for the City of Pascagoula as recommended by Robin Wood, Purchasing Agent.

Councilman Jackson made a motion to approve the Fireworks Display Show for 4<sup>th</sup> of July Fireworks Show for the City of Pascagoula as recommended. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”, Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 6-21-16)

(A copy of the related documents are filed in the minute file of this meeting and incorporated herein by reference.)

\*\*\*\*

The next item for consideration was a request to approve the letter to Ben Benvenuti, P.E., Covington Civil and Environmental, LLC, Gulfport, MS, for the Promenade Phase II Grant Extension Request as requested by Jaci Turner, City Engineer. There is no impact on the project funding.

Additional information is spread on the minutes as follows:

HARRY J. BLEVINS  
MAYOR

JOSEPH R. HUFFMAN  
CITY MANAGER

EDDIE C. WILLIAMS  
CITY ATTORNEY



603 WATTS AVE. • P.O. DRAWER 908  
PASCAGOULA, MS 39568-0908 • TELEPHONE 228-938-6605  
FAX 228-372-6851

CITY COUNCIL

MARVIN PICKETT, SR.    councilman, Ward 1  
FREDDY JACKSON      Councilman, Ward 2  
DAVID TADLOCK        Councilman, Ward 3  
BURT HILL              Councilman, Ward 4  
SCOTT TIPTON          Councilman, Ward 5  
BRENDA H. SIMKINS    Councilwoman at Large

June 21, 2016

Mr. Ben Benvenuti, P.E.  
Covington Civil and Environmental, LLC  
2510 14<sup>th</sup> Street, Suite 1010  
Gulfport, MS 39501

**RE:    Pascagoula Beachfront Promenade, Ph. II  
      Pascagoula, Mississippi  
      MDEQ Early Restoration Grant Agreement No. 15-00067**

Dear Mr. Benvenuti:

Please accept this correspondence as a formal request for a 12-month extension of time on the above referenced Grant Agreement for the Pascagoula Beachfront Promenade project. This time extension will allow us to accomplish construction and post-construction activities which are being funded through the MDEQ Early Restoration Grant Agreement.

As you are aware, the project was bid on April 5, 2016. We anticipate construction starting in the next thirty (30) days. To aid in considering this extension, BMA has developed a preliminary schedule for completing the project, which is attached to this request.

Should you have any questions or comments, please feel free to contact me at (228) 938-6726 or [jturner@cityofpascagoula.com](mailto:jturner@cityofpascagoula.com) or Benjamin Smith, P.E., at (228) 436-7612 office, (228) 380-2275 cell or [ben@bmaengineers.com](mailto:ben@bmaengineers.com).

Thank you for your consideration.

Sincerely,

Jaelyn Turner  
City Engineer

Attachment

Cc:    Benjamin Smith, P.E., Vice President, Brown, Mitchell & Alexander, Inc.

Project Tasks	2016												2017												2018	
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb
1. Demolition																										
2. Installation of Lighting Distribution System																										
3. Installation of Light Foundations																										
4. Concrete Promenade Construction																										
5. 11th Street Bridge Construction																										
6. Oliver Street Bridge Construction																										
7. Installation of Water Lines																										
8. Concrete Bench Construction																										
9. Site Grading and Prep for Amphitheater																										
10. Concrete Promenade at Amphitheater																										
11. Light Fixture Installation																										
12. Installation of Bench Shower / Fountains																										
13. Installation of Shade Structure																										
14. Installation of Site Drainage at Plaza																										
15. Concrete Paving at Plaza																										
16. Brick Pavers at Stage																										
17. Fire Pit and Seating Area Construction																										
18. Restripe Roadway																										
19. Installation of Monument Signs																										
20. Landscaping																										
Post Construction																										
1. Project Close-Out																										

Councilman Jackson made a motion to approve the letter to Ben Benvenuti, P.E., Covington Civil and Environmental, LLC, Gulfport, MS, requesting an extension of the grant for the Promenade Phase II project as recommended. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”, Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 6-21-16)

\*\*\*\*\*

The next item for consideration was a request to approve Change Order No. 1- Drainage Improvements – Holland Street to Ingalls Avenue with Apple Construction, Gulfport, MS, as recommended by Jaci Turner. This Change Order No. 1 will reduce the contract amount of \$26,803.00 and reduce time by 10 days.

Additional information is spread on the minutes as follows:



# COMPTON ENGINEERING, INC.

ENGINEERING, SURVEYING & ENVIRONMENTAL SERVICES

1706 Convent Avenue  
P.O. Box 686  
Pascagoula, MS 39568

Phone: 228.762.3970  
Fax: 228.769.9079

comptonengineering.com

PASCAGOULA

BILOXI

BAY ST. LOUIS

June 14, 2016

Ms. Jaclyn Turner, P.E., City Engineer  
City of Pascagoula  
P.O. Drawer 908  
Pascagoula, MS 39568-0908

Re: Drainage Improvements – Holland Street to Ingalls Avenue  
(C.E. Job #: 213-008.008)

Dear Ms. Turner:

Please find enclosed a copy of Change Order No. 1 for the above referenced project dated June 9, 2016. This change order decreases the contract amount by \$26,803.00 and deducts 10 days from the contract. This change order incorporates an alternate bypass system for the relocation of the existing 20" sewer force main. The alternate bypass system is intended to decrease the length of time associated with the bypass needed to complete the relocation of the force main.

Compton Engineering, Inc. recommends approval of Change Order No. 1 to Apple Construction reducing the contract in the amount of Twenty-Six Thousand, Eight Hundred Three Dollars and Zero Cents (\$26,803.00) and the reduction of 10 days from the contract time.

We will follow up with three (3) originals of Change Order No. 1 upon receipt from the contractor. Once approved and signed, please return two (2) originals to our office for further distribution.

If you have any questions or require additional information, please advise.

Sincerely,

COMPTON ENGINEERING, INC.

James M. Douglass, E.I.  
Project Manager

JMD:kl

pc: Apple Construction

S:\Pascagoula\0-Projects\2013\213-008 COP Misc. Services\008 Drainage Improvements Holland St to Ingalls Ave\Docs\Construction\Change Orders\Letter Jaci Turner CO1.6-14-16.doc

**SECTION 00943-01  
CHANGE ORDER NO. 1**

Date of Issuance: <u>June 9, 2016</u>		Effective Date: _____
Project: Drainage Improvements – Holland Street to Ingalls Avenue	Owner: City of Pascagoula	Funding Agent's Contract No.: N/A
Contract: Drainage Improvements – Holland Street to Ingalls Avenue		Date of Contract: March 22, 2016
Contractor: Apple Construction P.O. Box 7503 Gulfport, MS 39506		Engineer's Project No.: 213-008.008

The Contract Documents are modified as follows upon execution of this Change Order:

**Description:** Change Order No. 1 incorporates an alternate bypass system for the relocation of the existing 20" sewer force main. The alternate bypass system is intended to decrease the length of time associated with the bypass needed to complete the relocation of the force main. Change Order No. 1 incorporates a decrease in Contract Time of ten (10) days and a decrease in Contract Price of \$26, 803.00.

**Attachments:** Attachment No. 1 to Change Order No. 1

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price:  \$2,176,299.00	Original Contract Times: <input type="checkbox"/> Working days <input checked="" type="checkbox"/> Calendar days Substantial completion (date): <u>November 7, 2016 (200 days)</u> Ready for final payment (date): <u>December 7, 2016 (230 days)</u>
Contract Price prior to this Change Order:  \$2,176,299.00	Contract Times prior to this Change Order: Substantial completion (date): <u>November 7, 2016 (200 days)</u> Ready for final payment (date): <u>December 7, 2016 (230 days)</u>
Decrease as of this Change Order:  (\$26,803.00)	Change of this Change Order: Substantial completion (days): <u>(10 days)</u> Ready for final payment (days): <u>(10 days)</u>
Contract Price incorporating this Change Order:  \$2,149,496.00	Contract Times with all approved Change Orders: Substantial completion (date): <u>October 28, 2016 (190 days)</u> Ready for final payment (date): <u>November 27, 2016 (220 days)</u>

RECOMMENDED: By: <u>[Signature]</u> Engineer (Authorized Signature)	ACCEPTED: By: _____ Owner (Authorized Signature)	ACCEPTED: By: <u>[Signature]</u> Contractor (Authorized Signature)
Date: <u>6/14/16</u>	Date: _____	Date: <u>6-14-16</u>

This Change Order (CO) constitutes full and mutual accord and satisfaction for all time and costs related to this change. By acceptance of this CO, the contractor hereby agrees that the modification is an equitable adjustment to the contract, and waives all right to file any future claims arising out of this change.

To be effective, this CO must be approved by the Funding Agency if it changes the scope or objective of the PROJECT, or as may otherwise be required by the SUPPLEMENTARY GENERAL CONDITIONS.

COMPTON ENGINEERING, INC.  
213-008.008

CHANGE ORDER NO. 1  
00943-01-1

**ATTACHMENT NO. 1 TO CHANGE ORDER NO. 1**

Rev - 0

Item #	Description	Units	Unit Price	Bid Amount		Change Order No. 1		Difference in Quantities	Total
				Quantity	Ext. Total	Quantity	Amount		
<b>BID SCHEDULE 1 - DRAINAGE IMPROVEMENTS - HOLLAND STREET TO INGALLS AVENUE</b>									
1	Mobilization / Demobilization	LS	\$66,000.00	1.00	\$66,000.00	1.00	\$66,000.00	0%	\$0.00
2	Erosion / Sediment Control	LS	\$9,000.00	1.00	\$9,000.00	1.00	\$9,000.00	0%	\$0.00
3	Temporary Traffic Control	LS	\$24,000.00	1.00	\$24,000.00	1.00	\$24,000.00	0%	\$0.00
4	Construction Survey	LS	\$9,000.00	1.00	\$9,000.00	1.00	\$9,000.00	0%	\$0.00
5	Temporary Cofferdam	EA	\$6,000.00	1.00	\$6,000.00	1.00	\$6,000.00	0%	\$0.00
6	Sediment Control Retention Wall	LF	\$12.00	100.00	\$1,200.00	100.00	\$1,200.00	0%	\$0.00
7	Temporary Sand Bag Dike	EA	\$48.00	50.00	\$2,400.00	50.00	\$2,400.00	0%	\$0.00
8	Temporary Silt Fence	LF	\$3.60	2,250.00	\$8,100.00	2,250.00	\$8,100.00	0%	\$0.00
9	Sawcut Asphalt Pavement (All Thicknesses)	LF	\$4.80	400.00	\$1,920.00	400.00	\$1,920.00	0%	\$0.00
10	Sawcut Concrete Pavement (All Thicknesses)	LF	\$6.00	100.00	\$600.00	100.00	\$600.00	0%	\$0.00
11	Asphalt Pavement Removal (All Thicknesses)	SY	\$4.80	500.00	\$2,400.00	500.00	\$2,400.00	0%	\$0.00
12	Asphalt Pavement Milling (2" Thickness)	SY	\$3.60	1,875.00	\$6,750.00	1,875.00	\$6,750.00	0%	\$0.00
13	Concrete Pavement Removal (All Thicknesses)	SY	\$14.40	165.00	\$2,376.00	165.00	\$2,376.00	0%	\$0.00
14	Curb and Gutter Removal	LF	\$4.80	800.00	\$3,840.00	800.00	\$3,840.00	0%	\$0.00
15	Remove Existing Drainage Pipe (All Sizes)	LF	\$8.40	2,500.00	\$21,000.00	2,500.00	\$21,000.00	0%	\$0.00
16	Remove Existing Concrete Junction Box (All Sizes)	EA	\$3,600.00	4.00	\$14,400.00	4.00	\$14,400.00	0%	\$0.00
17	Remove Existing Drainage Inlet Structure	EA	\$600.00	2.00	\$1,200.00	2.00	\$1,200.00	0%	\$0.00
18	Remove and Replace Existing Water Meter	EA	\$600.00	2.00	\$1,200.00	2.00	\$1,200.00	0%	\$0.00
19	Tree Removal (8" diameter and larger)	EA	\$600.00	6.00	\$3,600.00	6.00	\$3,600.00	0%	\$0.00
20	Remove and Replace Wood Fence in Kind	LF	\$24.00	645.00	\$15,480.00	645.00	\$15,480.00	0%	\$0.00
21	Remove and Replace Chain-link Fence in Kind	LF	\$21.60	305.00	\$6,588.00	305.00	\$6,588.00	0%	\$0.00
22	Remove and Replace Existing Planter in Kind	EA	\$1,440.00	1.00	\$1,440.00	1.00	\$1,440.00	0%	\$0.00

COMPTON ENGINEERING, INC.  
213-908.008

CHANGE ORDER NO. 1  
00945-01-1

**ATTACHMENT NO. 1 TO CHANGE ORDER NO. 1**

Rev - 0

Item #	Description	Units	Unit Price	Bid Amount		Change Order No. 1		Difference in Quantities	Total
				Quantity	Ext. Total	Quantity	Amount		
<b>BID SCHEDULE 1 - DRAINAGE IMPROVEMENTS - HOLLAND STREET TO INGALLS AVENUE (continued)</b>									
23	Remove Wooden Bulkhead	LF	\$18.00	40.00	\$720.00	40.00	\$720.00	0%	\$0.00
24	Relocate Existing Shed	EA	\$8,400.00	3.00	\$25,200.00	3.00	\$25,200.00	0%	\$0.00
25	Relocate Existing 2" Gas Main	LF	\$10.80	50.00	\$540.00	50.00	\$540.00	0%	\$0.00
26	Relocate Existing 6" Gas Main	LF	\$19.20	125.00	\$2,400.00	125.00	\$2,400.00	0%	\$0.00
27	2" Gas Main Gate Valve	EA	\$1,680.00	2.00	\$3,360.00	2.00	\$3,360.00	0%	\$0.00
28	6" Gas Main Gate Valve	EA	\$2,640.00	2.00	\$5,280.00	2.00	\$5,280.00	0%	\$0.00
29	Open Cut and Replace 6" C-900 PVC Water Main	LF	\$126.00	50.00	\$6,300.00	50.00	\$6,300.00	0%	\$0.00
30	Open Cut and Replace 8" C-900 PVC Water Main	LF	\$132.00	120.00	\$15,840.00	120.00	\$15,840.00	0%	\$0.00
31	Open Cut and Replace 8" D.I. Gravity Sewer	LF	\$122.40	340.00	\$41,616.00	340.00	\$41,616.00	0%	\$0.00
32	Open Cut and Replace 12" D.I. Gravity Sewer	LF	\$90.00	340.00	\$30,600.00	340.00	\$30,600.00	0%	\$0.00
33	48" Sanitary Sewer Manhole w/ Coating	EA	\$3,420.00	2.00	\$6,840.00	2.00	\$6,840.00	0%	\$0.00
34	60" Sanitary Sewer Manhole w/ Coating	EA	\$5,040.00	1.00	\$5,040.00	1.00	\$5,040.00	0%	\$0.00
35	4" Sanitary Sewer Service Wye	EA	\$1,620.00	6.00	\$9,720.00	6.00	\$9,720.00	0%	\$0.00
36	6" Sanitary Sewer Service Wye	EA	\$3,240.00	2.00	\$6,480.00	2.00	\$6,480.00	0%	\$0.00
37	4" Sanitary Sewer Service Lines	LF	\$27.60	175.00	\$4,830.00	175.00	\$4,830.00	0%	\$0.00
38	6" Sanitary Sewer Service Lines	LF	\$37.20	65.00	\$2,418.00	65.00	\$2,418.00	0%	\$0.00
39	Manhole Tie-In, 6" Sewer Main	EA	\$720.00	1.00	\$720.00	1.00	\$720.00	0%	\$0.00
40	Manhole Tie-In, 8" Sewer Main	EA	\$1,200.00	3.00	\$3,600.00	3.00	\$3,600.00	0%	\$0.00
41	Manhole Tie-In, 12" Sewer Main	EA	\$1,440.00	3.00	\$4,320.00	3.00	\$4,320.00	0%	\$0.00
42	Import Fill Material	CY	\$16.80	1,500.00	\$25,200.00	1,500.00	\$25,200.00	0%	\$0.00
43	Unclassified Excavation	CY	\$7.20	1,000.00	\$7,200.00	1,000.00	\$7,200.00	0%	\$0.00
44	Undercut and Haul Off Unsuitable Material	CY	\$8.40	4,000.00	\$33,600.00	4,000.00	\$33,600.00	0%	\$0.00

COMPTON ENGINEERING, INC.  
213-088.086

CHANGE ORDER NO. 1  
00943-012

**ATTACHMENT NO. 1 TO CHANGE ORDER NO. 1**

Rev - 0

Item #	Description	Units	Unit Price	Bid Amount		Change Order No. 1		Difference in Quantities	Total
				Quantity	Ext. Total	Quantity	Amount		
<b>BID SCHEDULE 1 - DRAINAGE IMPROVEMENTS - HOLLAND STREET TO INGALLS AVENUE (continued)</b>									
45	Tensar Geogrid	SY	\$5.40	5,240.00	\$28,296.00	5,240.00	\$28,296.00	0%	\$0.00
46	Geotextile Pipe Wrap	SY	\$1.50	6,000.00	\$9,000.00	6,000.00	\$9,000.00	0%	\$0.00
47	67 Stone Pipe Bedding Material	TON	\$61.20	4,000.00	\$244,800.00	4,000.00	\$244,800.00	0%	\$0.00
48	12"Ø RCP	LF	\$57.60	60.00	\$3,456.00	60.00	\$3,456.00	0%	\$0.00
49	18"Ø RCP	LF	\$58.80	270.00	\$15,876.00	270.00	\$15,876.00	0%	\$0.00
50	30"Ø RCP	LF	\$114.00	60.00	\$6,840.00	60.00	\$6,840.00	0%	\$0.00
51	36"x72" RCB	LF	\$390.00	2,005.00	\$781,950.00	2,005.00	\$781,950.00	0%	\$0.00
52	Concrete Winged Headwall Structure (HW-01)	EA	\$17,400.00	1.00	\$17,400.00	1.00	\$17,400.00	0%	\$0.00
53	Concrete Winged Headwall Structure (HW-08)	EA	\$22,800.00	1.00	\$22,800.00	1.00	\$22,800.00	0%	\$0.00
54	5x28' Cast-in-Place Concrete Junction Box w/ Curb Inlet (JB-02)	EA	\$22,800.00	1.00	\$22,800.00	1.00	\$22,800.00	0%	\$0.00
55	5x25' Cast-in-Place Concrete Junction Box w/ Curb Inlet (JB-03)	EA	\$17,520.00	1.00	\$17,520.00	1.00	\$17,520.00	0%	\$0.00
56	20'x20' Cast-in-Place Concrete Junction Box w/ Weir Openings (JB-04)	EA	\$55,200.00	1.00	\$55,200.00	1.00	\$55,200.00	0%	\$0.00
57	5x23' Cast-in-Place Concrete Junction Box w/ Curb Inlet (JB-05, JB-06)	EA	\$15,240.00	2.00	\$30,480.00	2.00	\$30,480.00	0%	\$0.00
58	5x23' Cast-in-Place Concrete Junction Box w/ Weir Openings (JB-07)	EA	\$15,000.00	1.00	\$15,000.00	1.00	\$15,000.00	0%	\$0.00
59	Curb Inlet Structure	EA	\$4,800.00	5.00	\$24,000.00	5.00	\$24,000.00	0%	\$0.00
60	Grate Inlet Structure	EA	\$3,240.00	8.00	\$25,920.00	8.00	\$25,920.00	0%	\$0.00
61	Drain Inlet Structure	EA	\$4,200.00	3.00	\$12,600.00	3.00	\$12,600.00	0%	\$0.00
62	Asphalt Pavement Repair (2" Black Base, 6" Crushed Limestone)	SY	\$39.60	100.00	\$3,960.00	100.00	\$3,960.00	0%	\$0.00
63	Asphalt Pavement Repair (4" Black Base, 12" Crushed Limestone)	SY	\$69.60	465.00	\$32,364.00	465.00	\$32,364.00	0%	\$0.00
64	Asphalt Pavement Repair (2" Surface Overlay)	SY	\$15.00	2,375.00	\$35,625.00	2,375.00	\$35,625.00	0%	\$0.00

COMPTON ENGINEERING, INC.  
215-068-008

CHANGE ORDER NO. 1  
00945-01-3

**ATTACHMENT NO. 1 TO CHANGE ORDER NO. 1**

Rev - 0

Item #	Description	Units	Unit Price	Bid Amount		Change Order No. 1 Quantity	Amount	Difference in Quantities	Total
				Quantity	Ext. Total				
<b>BID SCHEDULE 1 - DRAINAGE IMPROVEMENTS - HOLLAND STREET TO INGALLS AVENUE (continued)</b>									
65	Concrete Driveway Repair (4" Concrete, 4" Crushed Limestone)	SY	\$54.00	80.00	\$4,320.00	80.00	\$4,320.00	0%	\$0.00
66	Concrete Sidewalk Repair (4" Concrete, 4" Crushed Limestone)	SY	\$66.00	10.00	\$660.00	10.00	\$660.00	0%	\$0.00
67	Concrete Curb and Gutter	LF	\$16.80	800.00	\$13,440.00	800.00	\$13,440.00	0%	\$0.00
68	Ductile Iron Fittings	LBS	\$4.80	750.00	\$3,600.00	750.00	\$3,600.00	0%	\$0.00
69	Seeding	SY	\$0.90	2,000.00	\$1,800.00	2,000.00	\$1,800.00	0%	\$0.00
70	Sodding	SY	\$6.00	200.00	\$1,200.00	200.00	\$1,200.00	0%	\$0.00
<b>TOTAL BID SCHEDULE 1:</b>					<b>\$1,881,225.00</b>		<b>\$1,881,225.00</b>		<b>\$0.00</b>

COMPTON ENGINEERING, INC.  
215-008.008

CHANGE ORDER NO. 1  
00945-01-4

**ATTACHMENT NO. 1 TO CHANGE ORDER NO. 1**

Rev - 0

Item #	Description	Units	Unit Price	Bid Amount		Change Order No. 1		Difference in Quantities	Total
				Quantity	Ext. Total	Quantity	Amount		
<b>BID SCHEDULE 2 - RELOCATION OF EXISTING 20" SEWER FORCE MAIN</b>									
1	Mobilization / Demobilization	LS	\$8,400.00	1.00	\$8,400.00	1.00	\$8,400.00	0%	\$0.00
2	Erosion / Sediment Control	LS	\$1,800.00	1.00	\$1,800.00	1.00	\$1,800.00	0%	\$0.00
3	Construction Survey	LS	\$1,200.00	1.00	\$1,200.00	1.00	\$1,200.00	0%	\$0.00
4	Open Cut Installation of 20" D.I. Force Main	LF	\$630.00	35.00	\$22,050.00	35.00	\$22,050.00	0%	\$0.00
5	Open Cut Installation of 20" D.I. Force Main in a 32" Steel Casing (0.438" wall thickness to include coating)	LF	\$864.00	35.00	\$30,240.00	35.00	\$30,240.00	0%	\$0.00
6	Temporary Line Stops for Existing 20" D.I. Force Main (to include shoring, excavating and installation of 20" line stops)	LS	\$36,000.00	1.00	\$36,000.00	0.00	\$0.00	-100%	(\$36,000.00)
7	20" Tapping Tee w/20" Valve	EA	\$26,400.00	2.00	\$52,800.00	0.00	\$0.00	-100%	(\$52,800.00)
8	Temporary 20" D.I. Force Main Installation (to include necessary ductile iron fittings)	LF	\$648.00	150.00	\$97,200.00	0.00	\$0.00	-100%	(\$97,200.00)
9	20" Force Main Air Release Valve	EA	\$5,880.00	2.00	\$11,760.00	2.00	\$11,760.00	0%	\$0.00
10	Import Fill Material	CY	\$16.80	330.00	\$5,544.00	330.00	\$5,544.00	0%	\$0.00
11	Undercut and Haul Off Unsuitable Material	CY	\$9.60	350.00	\$3,360.00	350.00	\$3,360.00	0%	\$0.00
12	67 Stone Pipe Bedding Material	TON	\$62.40	50.00	\$3,120.00	50.00	\$3,120.00	0%	\$0.00
13	Ductile Iron Fittings	LBS	\$7.20	3,000.00	\$21,600.00	3,000.00	\$21,600.00	0%	\$0.00
<b>TOTAL BID SCHEDULE 2:</b>					<b>\$295,074.00</b>		<b>\$109,074.00</b>		<b>(\$186,000.00)</b>

<b>CHANGE ORDER NO. 1 - NEW ITEMS</b>									
1	Line Stops w/ Bypass Orifices for Existing 20" D.I. Force Main (to include shoring, excavating, and installation)	LS	\$69,197.00	0.00	\$0.00	1.00	\$69,197.00		\$69,197.00
2	Temporary 20" HDPE Force Main Installation	LF	\$600.00	0.00	\$0.00	150.00	\$90,000.00		\$90,000.00
<b>TOTAL CHANGE ORDER NO. 1:</b>					<b>\$0.00</b>		<b>\$159,197.00</b>		<b>\$159,197.00</b>
<b>TOTAL BID SCHEDULE 1 + BID SCHEDULE 2 + CHANGE ORDER NO. 1:</b>					<b>\$2,176,299.00</b>		<b>\$2,149,496.00</b>		<b>(\$26,803.00)</b>

COMPTON ENGINEERING, INC.  
213-008.008

CHANGE ORDER NO. 1  
00945-01-5

Councilman Jackson made a motion to approve the request Change Order No. 1- Drainage Improvements – Holland Street to Ingalls Avenue with Apple Construction, Gulfport, MS, as recommended, and to authorize the City Clerk to execute related documents. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”, Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 6-21-16)

(A copy of the related documents are filed in the minute file of this meeting and incorporated herein by reference.)

\*\*\*\*\*

The next item for consideration was a request to approve Change Order No. 2 - Drainage Improvements – Holland Street to Ingalls Avenue with Apple Construction, Gulfport, MS, as recommended by Jaci Turner, City Engineer. This Change Order No. 2 will add base section to

the road reconstruction. The impact will be an increase in the cost of \$88,451.00 and increase in time of 30 days.

Additional information is spread on the minutes as follows:



## COMPTON ENGINEERING, INC.

ENGINEERING, SURVEYING & ENVIRONMENTAL SERVICES

1706 Convent Avenue  
P.O. Box 686  
Pascagoula, MS 39568

Phone: 228.762.3970  
Fax: 228.769.9079

comptonengineering.com

June 15, 2016

Ms. Jaclyn Turner, P.E., City Engineer  
City of Pascagoula  
P.O. Drawer 908  
Pascagoula, MS 39568-0908

Re: Drainage Improvements – Holland Street to Ingalls Avenue  
(C.E. Job #: 213-008.008)

Dear Ms. Turner:

Please find enclosed a copy of Change Order No. 2 for the above referenced project dated June 15, 2016. This change order increases the contract amount by \$88,451.00 and adds 30 days to the contract. This change order adds the installation of a new asphalt section on Ingalls Avenue throughout the project area. After milling 2" of asphalt on Ingalls Avenue, it was determined that the existing base materials for the road were not sufficient to support traffic loads. This change order also adds the installation of a project sign and additional traffic control signage.

Compton Engineering, Inc. recommends approval of Change Order No. 2 to Apple Construction increasing the contract in the amount of Eighty-Eight Thousand, Four Hundred Fifty-One Dollars and Zero Cents (\$88,451.00) and the addition of 30 days to the contract time.

We will follow up with three (3) originals of Change Order No. 2 upon receipt from the contractor. Once approved and signed, please return two (2) originals to our office for further distribution.

If you have any questions or require additional information, please advise.

Sincerely,

COMPTON ENGINEERING, INC.

James M. Douglass, E.I.  
Project Manager

JMD:kl

pc: Apple Construction

PASCAGOULA

BILOXI

BAY ST. LOUIS

S:\Pascagoula\0-Projects\2013\213-008 COP Misc Services\008 Drainage Improvements Holland St to Ingalls Ave\Docs\Construction\Change Orders\Letter Jaci Turner CO2 6-15-16.doc

**SECTION 00943-02  
CHANGE ORDER NO. 2**

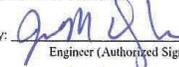
Date of Issuance: <u>June 15, 2016</u>		Effective Date: _____
Project: <u>Drainage Improvements – Holland Street to Ingalls Avenue</u>	Owner: <u>City of Pascagoula</u>	Funding Agent's Contract No.: <u>N/A</u>
Contract: <u>Drainage Improvements – Holland Street to Ingalls Avenue</u>		Date of Contract: <u>March 22, 2016</u>
Contractor: <u>Apple Construction</u>		Engineer's Project No.: <u>213-008.008</u>
P.O. Box 7503		
Gulfport, MS 39506		

The Contract Documents are modified as follows upon execution of this Change Order:

**Description:** Change Order No. 2 adds the installation of a new asphalt section on Ingalls Avenue throughout the project area. After milling 2" of asphalt on Ingalls Avenue, it was determined that the existing base materials for the road were not sufficient to support traffic loads. Change Order No. 2 also adds the installation of a project sign and additional traffic control signage. In order to complete the additional work, Change Order No. 2 incorporates an increase in Contract Time of thirty (30) days and an increase in Contract Price of \$88,451.00.

**Attachments:** Attachment No. 1 to Change Order No. 2

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price:  \$2,176,299.00	Original Contract Times: <input type="checkbox"/> Working days <input checked="" type="checkbox"/> Calendar days Substantial completion (date): <u>November 7, 2016 (200 days)</u> Ready for final payment (date): <u>December 7, 2016 (230 days)</u>
Contract Price prior to this Change Order:  \$2,149,496.00	Contract Times prior to this Change Order: Substantial completion (date): <u>October 28, 2016 (190 days)</u> Ready for final payment (date): <u>November 27, 2016 (220 days)</u>
Increase as of this Change Order:  \$88,451.00	Change of this Change Order: Substantial completion (days): <u>30 days</u> Ready for final payment (days): <u>30 days</u>
Contract Price incorporating this Change Order:  \$2,237,947.00	Contract Times with all approved Change Orders: Substantial completion (date): <u>November 27, 2016 (220 days)</u> Ready for final payment (date): <u>December 27, 2016 (250 days)</u>

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: <u></u> Engineer (Authorized Signature)	By: _____ Owner (Authorized Signature)	By: <u></u> Contractor (Authorized Signature)
Date: <u>6/15/16</u>	Date: _____	Date: <u>6/16/16</u>

This Change Order (CO) constitutes full and mutual accord and satisfaction for all time and costs related to this change. By acceptance of this CO, the contractor hereby agrees that the modification is an equitable adjustment to the contract, and waives all right to file any future claims arising out of this change.

To be effective, this CO must be approved by the Funding Agency if it changes the scope or objective of the PROJECT, or as may otherwise be required by the SUPPLEMENTARY GENERAL CONDITIONS.

COMPTON ENGINEERING, INC.  
213-008.008

CHANGE ORDER NO. 2  
00943-02-1

**ATTACHMENT NO. 1 TO CHANGE ORDER NO. 2**

Rev - 0

Item #	Description	Units	Unit Price	Change Order No. 1		Change Order No. 2		Difference in Quantities	Total
				Quantity	Ext. Total	Quantity	Amount		
<b>BID SCHEDULE 1 - DRAINAGE IMPROVEMENTS - HOLLAND STREET TO INGALLS AVENUE</b>									
1	Mobilization / Demobilization	LS	\$66,000.00	1.00	\$66,000.00	1.00	\$66,000.00	0%	\$0.00
2	Erosion / Sediment Control	LS	\$9,000.00	1.00	\$9,000.00	1.00	\$9,000.00	0%	\$0.00
3	Temporary Traffic Control	LS	\$24,000.00	1.00	\$24,000.00	1.00	\$24,000.00	0%	\$0.00
4	Construction Survey	LS	\$9,000.00	1.00	\$9,000.00	1.00	\$9,000.00	0%	\$0.00
5	Temporary Cofferdam	EA	\$6,000.00	1.00	\$6,000.00	1.00	\$6,000.00	0%	\$0.00
6	Sediment Control Retention Wall	LF	\$12.00	100.00	\$1,200.00	100.00	\$1,200.00	0%	\$0.00
7	Temporary Sand Bag Dike	EA	\$48.00	50.00	\$2,400.00	50.00	\$2,400.00	0%	\$0.00
8	Temporary Silt Fence	LF	\$3.60	2,250.00	\$8,100.00	2,250.00	\$8,100.00	0%	\$0.00
9	Sawcut Asphalt Pavement (All Thicknesses)	LF	\$4.80	400.00	\$1,920.00	400.00	\$1,920.00	0%	\$0.00
10	Sawcut Concrete Pavement (All Thicknesses)	LF	\$6.00	100.00	\$600.00	100.00	\$600.00	0%	\$0.00
11	Asphalt Pavement Removal (All Thicknesses)	SY	\$4.80	500.00	\$2,400.00	500.00	\$2,400.00	0%	\$0.00
12	Asphalt Pavement Milling (2" Thickness)	SY	\$3.60	1,875.00	\$6,750.00	1,875.00	\$6,750.00	0%	\$0.00
13	Concrete Pavement Removal (All Thicknesses)	SY	\$14.40	165.00	\$2,376.00	165.00	\$2,376.00	0%	\$0.00
14	Curb and Gutter Removal	LF	\$4.80	800.00	\$3,840.00	800.00	\$3,840.00	0%	\$0.00
15	Remove Existing Drainage Pipe (All Sizes)	LF	\$8.40	2,500.00	\$21,000.00	2,500.00	\$21,000.00	0%	\$0.00
16	Remove Existing Concrete Junction Box (All Sizes)	EA	\$3,600.00	4.00	\$14,400.00	4.00	\$14,400.00	0%	\$0.00
17	Remove Existing Drainage Inlet Structure	EA	\$600.00	2.00	\$1,200.00	2.00	\$1,200.00	0%	\$0.00
18	Remove and Replace Existing Water Meter	EA	\$600.00	2.00	\$1,200.00	2.00	\$1,200.00	0%	\$0.00
19	Tree Removal (8" diameter and larger)	EA	\$600.00	6.00	\$3,600.00	6.00	\$3,600.00	0%	\$0.00
20	Remove and Replace Wood Fence in Kind	LF	\$24.00	645.00	\$15,480.00	645.00	\$15,480.00	0%	\$0.00
21	Remove and Replace Chain-link Fence in Kind	LF	\$21.60	305.00	\$6,588.00	305.00	\$6,588.00	0%	\$0.00
22	Remove and Replace Existing Planter in Kind	EA	\$1,440.00	1.00	\$1,440.00	1.00	\$1,440.00	0%	\$0.00

**ATTACHMENT NO. 1 TO CHANGE ORDER NO. 2**

Rev - 0

Item #	Description	Units	Unit Price	Change Order No. 1		Change Order No. 2		Difference in Quantities	Total
				Quantity	Ext. Total	Quantity	Amount		
<b>BID SCHEDULE 1 - DRAINAGE IMPROVEMENTS - HOLLAND STREET TO INGALLS AVENUE (continued)</b>									
23	Remove Wooden Bulkhead	LF	\$18.00	40.00	\$720.00	40.00	\$720.00	0%	\$0.00
24	Relocate Existing Shed	EA	\$8,400.00	3.00	\$25,200.00	3.00	\$25,200.00	0%	\$0.00
25	Relocate Existing 2" Gas Main	LF	\$10.80	50.00	\$540.00	50.00	\$540.00	0%	\$0.00
26	Relocate Existing 6" Gas Main	LF	\$19.20	125.00	\$2,400.00	125.00	\$2,400.00	0%	\$0.00
27	2" Gas Main Gate Valve	EA	\$1,680.00	2.00	\$3,360.00	2.00	\$3,360.00	0%	\$0.00
28	6" Gas Main Gate Valve	EA	\$2,640.00	2.00	\$5,280.00	2.00	\$5,280.00	0%	\$0.00
29	Open Cut and Replace 6" C-900 PVC Water Main	LF	\$126.00	50.00	\$6,300.00	50.00	\$6,300.00	0%	\$0.00
30	Open Cut and Replace 8" C-900 PVC Water Main	LF	\$132.00	120.00	\$15,840.00	120.00	\$15,840.00	0%	\$0.00
31	Open Cut and Replace 8" D.I. Gravity Sewer	LF	\$122.40	340.00	\$41,616.00	340.00	\$41,616.00	0%	\$0.00
32	Open Cut and Replace 12" D.I. Gravity Sewer	LF	\$90.00	340.00	\$30,600.00	340.00	\$30,600.00	0%	\$0.00
33	48" Sanitary Sewer Manhole w/ Coating	EA	\$3,420.00	2.00	\$6,840.00	2.00	\$6,840.00	0%	\$0.00
34	60" Sanitary Sewer Manhole w/ Coating	EA	\$5,040.00	1.00	\$5,040.00	1.00	\$5,040.00	0%	\$0.00
35	4" Sanitary Sewer Service Wye	EA	\$1,620.00	6.00	\$9,720.00	6.00	\$9,720.00	0%	\$0.00
36	6" Sanitary Sewer Service Wye	EA	\$3,240.00	2.00	\$6,480.00	2.00	\$6,480.00	0%	\$0.00
37	4" Sanitary Sewer Service Lines	LF	\$27.60	175.00	\$4,830.00	175.00	\$4,830.00	0%	\$0.00
38	6" Sanitary Sewer Service Lines	LF	\$37.20	65.00	\$2,418.00	65.00	\$2,418.00	0%	\$0.00
39	Manhole Tie-In, 6" Sewer Main	EA	\$720.00	1.00	\$720.00	1.00	\$720.00	0%	\$0.00
40	Manhole Tie-In, 8" Sewer Main	EA	\$1,200.00	3.00	\$3,600.00	3.00	\$3,600.00	0%	\$0.00
41	Manhole Tie-In, 12" Sewer Main	EA	\$1,440.00	3.00	\$4,320.00	3.00	\$4,320.00	0%	\$0.00
42	Import Fill Material	CY	\$16.80	1,500.00	\$25,200.00	1,500.00	\$25,200.00	0%	\$0.00
43	Unclassified Excavation	CY	\$7.20	1,000.00	\$7,200.00	1,000.00	\$7,200.00	0%	\$0.00
44	Undercut and Haul Off Unsuitable Material	CY	\$8.40	4,000.00	\$33,600.00	4,650.00	\$39,660.00	16%	\$5,460.00

COMPTON ENGINEERING, INC.  
215-068.086

CHANGE ORDER NO. 2  
00949-02-2

ATTACHMENT NO. 1 TO CHANGE ORDER NO. 2

Rev - 0

Item #	Description	Units	Unit Price	Change Order No. 1		Change Order No. 2		Difference in Quantities	Total
				Quantity	Ext. Total	Quantity	Amount		
BID SCHEDULE 1 - DRAINAGE IMPROVEMENTS - HOLLAND STREET TO									
INGALLS AVENUE (continued)									
45	Tensar Geogrid	SY	\$5.40	5,240.00	\$28,296.00	5,240.00	\$28,296.00	0%	\$0.00
46	Geotextile Pipe Wrap	SY	\$1.50	6,000.00	\$9,000.00	6,000.00	\$9,000.00	0%	\$0.00
47	67 Stone Pipe Bedding Material	TON	\$61.20	4,000.00	\$244,800.00	4,000.00	\$244,800.00	0%	\$0.00
48	12"Ø RCP	LF	\$57.60	60.00	\$3,456.00	60.00	\$3,456.00	0%	\$0.00
49	18"Ø RCP	LF	\$58.80	270.00	\$15,876.00	270.00	\$15,876.00	0%	\$0.00
50	30"Ø RCP	LF	\$114.00	60.00	\$6,840.00	60.00	\$6,840.00	0%	\$0.00
51	36"Ø RCP	LF	\$390.00	2,005.00	\$781,950.00	2,005.00	\$781,950.00	0%	\$0.00
52	Concrete Winged Headwall Structure (HW-01)	EA	\$17,400.00	1.00	\$17,400.00	1.00	\$17,400.00	0%	\$0.00
53	Concrete Winged Headwall Structure (HW-08)	EA	\$22,800.00	1.00	\$22,800.00	1.00	\$22,800.00	0%	\$0.00
54	5x28' Cast-in-Place Concrete Junction Box w/ Curb Inlet (JB-02)	EA	\$22,800.00	1.00	\$22,800.00	1.00	\$22,800.00	0%	\$0.00
55	5x25' Cast-in-Place Concrete Junction Box w/ Curb Inlet (JB-03)	EA	\$17,520.00	1.00	\$17,520.00	1.00	\$17,520.00	0%	\$0.00
56	20'x20' Cast-in-Place Concrete Junction Box w/ Weir Openings (JB-04)	EA	\$55,200.00	1.00	\$55,200.00	1.00	\$55,200.00	0%	\$0.00
57	5x23' Cast-in-Place Concrete Junction Box w/ Curb Inlet (JB-05, JB-06)	EA	\$15,240.00	2.00	\$30,480.00	2.00	\$30,480.00	0%	\$0.00
58	5x23' Cast-in-Place Concrete Junction Box w/ Weir Openings (JB-07)	EA	\$15,000.00	1.00	\$15,000.00	1.00	\$15,000.00	0%	\$0.00
59	Curb Inlet Structure	EA	\$4,800.00	5.00	\$24,000.00	5.00	\$24,000.00	0%	\$0.00
60	Grate Inlet Structure	EA	\$3,240.00	8.00	\$25,920.00	8.00	\$25,920.00	0%	\$0.00
61	Drain Inlet Structure	EA	\$4,200.00	3.00	\$12,600.00	3.00	\$12,600.00	0%	\$0.00
62	Asphalt Pavement Repair (2" Black Base, 6" Crushed Limestone)	SY	\$39.60	100.00	\$3,960.00	100.00	\$3,960.00	0%	\$0.00
63	Asphalt Pavement Repair (4" Black Base, 12" Crushed Limestone)	SY	\$69.60	465.00	\$32,364.00	160.00	\$11,136.00	-244%	\$79,596.00
64	Asphalt Pavement Repair (2" Surface Overlay)	SY	\$15.00	2,375.00	\$35,625.00	2,375.00	\$35,625.00	0%	\$0.00

**ATTACHMENT NO. 1 TO CHANGE ORDER NO. 2**

Rev - 0

Item #	Description	Units	Unit Price	Change Order No. 1		Change Order No. 2		Difference in Quantities	Total
				Quantity	Ext. Total	Quantity	Amount		
<b>BID SCHEDULE 1 - DRAINAGE IMPROVEMENTS - HOLLAND STREET TO</b>									
<b>INGALLS AVENUE (continued)</b>									
65	Concrete Driveway Repair (4" Concrete, 4" Crushed Limestone)	SY	\$54.00	80.00	\$4,320.00	80.00	\$4,320.00	0%	\$0.00
66	Concrete Sidewalk Repair (4" Concrete, 4" Crushed Limestone)	SY	\$66.00	10.00	\$660.00	10.00	\$660.00	0%	\$0.00
67	Concrete Curb and Gutter	LF	\$16.80	800.00	\$13,440.00	800.00	\$13,440.00	0%	\$0.00
68	Ductile Iron Fittings	LBS	\$4.80	750.00	\$3,600.00	750.00	\$3,600.00	0%	\$0.00
69	Seeding	SY	\$0.90	2,000.00	\$1,800.00	2,000.00	\$1,800.00	0%	\$0.00
70	Sodding	SY	\$6.00	200.00	\$1,200.00	200.00	\$1,200.00	0%	\$0.00
<b>TOTAL BID SCHEDULE 1:</b>					<b>\$1,881,225.00</b>		<b>\$1,965,681.00</b>		<b>\$84,456.00</b>

COMPTON ENGINEERING, INC.  
213-608.008

CHANGE ORDER NO. 2  
09/03/04

**ATTACHMENT NO. 1 TO CHANGE ORDER NO. 2**

Rev - 0

Item #	Description	Units	Unit Price	Change Order No. 1		Change Order No. 2		Difference in Quantities	Total
				Quantity	Ext. Total	Quantity	Amount		
<b>BID SCHEDULE 2 - RELOCATION OF EXISTING 20" SEWER FORCE MAIN</b>									
1	Mobilization / Demobilization	LS	\$8,400.00	1.00	\$8,400.00	1.00	\$8,400.00	0%	\$0.00
2	Erosion / Sediment Control	LS	\$1,800.00	1.00	\$1,800.00	1.00	\$1,800.00	0%	\$0.00
3	Construction Survey	LS	\$1,200.00	1.00	\$1,200.00	1.00	\$1,200.00	0%	\$0.00
4	Open Cut Installation of 20" D.I. Force Main	LF	\$630.00	35.00	\$22,050.00	35.00	\$22,050.00	0%	\$0.00
5	Open Cut Installation of 20" D.I. Force Main in a 32" Steel Casing (0.438" wall thickness to include coating)	LF	\$864.00	35.00	\$30,240.00	35.00	\$30,240.00	0%	\$0.00
6	Temporary Line Stops for Existing 20" D.I. Force Main (to include shoring, excavating, and installation of 20" line stops)	LS	\$36,000.00	0.00	\$0.00	0.00	\$0.00	-	\$0.00
7	20" Tapping Tee w/ 20" Valve	EA	\$26,400.00	0.00	\$0.00	0.00	\$0.00	-	\$0.00
8	Temporary 20" D.I. Force Main Installation (to include necessary ductile iron fittings)	LF	\$648.00	0.00	\$0.00	0.00	\$0.00	-	\$0.00
9	20" Force Main Air Release Valve	EA	\$5,880.00	2.00	\$11,760.00	2.00	\$11,760.00	0%	\$0.00
10	Import Fill Material	CY	\$16.80	330.00	\$5,544.00	330.00	\$5,544.00	0%	\$0.00
11	Undercut and Haul Off Unsuitable Material	CY	\$9.60	350.00	\$3,360.00	350.00	\$3,360.00	0%	\$0.00
12	67 Stone Pipe Bedding Material	TON	\$62.40	50.00	\$3,120.00	50.00	\$3,120.00	0%	\$0.00
13	Ductile Iron Fittings	LBS	\$7.20	3,000.00	\$21,600.00	3,000.00	\$21,600.00	0%	\$0.00
<b>TOTAL BID SCHEDULE 2:</b>					<b>\$109,074.00</b>		<b>\$109,074.00</b>		<b>\$0.00</b>

<b>CHANGE ORDER NO. 1 - NEW ITEMS</b>									
1	Line Stops w/ Bypass Outlets for Existing 20" D.I. Force Main (to include shoring, excavating, and installation)	LS	\$69,197.00	1.00	\$69,197.00	1.00	\$69,197.00	-	\$0.00
2	Temporary 20" HDPE Force Main Installation	LF	\$600.00	150.00	\$90,000.00	150.00	\$90,000.00	-	\$0.00
<b>TOTAL CHANGE ORDER NO. 1:</b>					<b>\$159,197.00</b>		<b>\$159,197.00</b>		<b>\$0.00</b>

COMPTON ENGINEERING, INC.  
213-408.008

CHANGE ORDER NO. 2  
00943-02-5

**ATTACHMENT NO. 1 TO CHANGE ORDER NO. 2**

REV - 0

Item #	Description	Units	Unit Price	Change Order No. 1		Change Order No. 2		Difference in Quantities	Total
				Quantity	Ext. Total	Quantity	Amount		
<b>CHANGE ORDER NO. 2 - NEW ITEMS</b>									
1	Project Sign	LS	\$1,495.00	0.00	\$0.00	1.00	\$1,495.00	-	\$1,495.00
2	Additional Traffic Control Signage	LS	\$2,500.00	0.00	\$0.00	1.00	\$2,500.00	-	\$2,500.00
<b>TOTAL CHANGE ORDER NO. 1:</b>					<b>\$0.00</b>		<b>\$3,995.00</b>		<b>\$3,995.00</b>
<b>TOTAL BID SCHEDULE 1 + BID SCHEDULE 2 + CHANGE ORDER NO. 1 + CHANGE ORDER NO. 2:</b>					<b>\$2,149,496.00</b>		<b>\$2,233,952.00</b>		<b>\$88,451.00</b>

COMPTON ENGINEERING, INC.  
213-506,008

CHANGE ORDER NO. 2  
00943-02-6

Councilman Jackson made a motion to approve Change Order No.2 with Apple Construction Gulfport, MS, as recommended, and to authorize the City Manager to execute the related documents. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”, Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 6-21-16)

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The next item for consideration was a request to approve Change Order No. 3 for Infrastructure Improvements in Cherokee Forest Subdivision with GT Development & Contracting as recommend by Jaci Turner, City Engineer.

Additional information is spread on the minutes as follows:



**CHANGE ORDER**

NO: 3

PROJECT: Cherokee Forest Neighborhood Infrastructure Improvements	DATE OF ISSUANCE: June 14, 2016
OWNER: CITY OF PASCAGOULA	OWNER'S PROJECT #:
CONTRACTOR: G.T. DEVELOPMENT & CONTRACTING, LLC 1703 OLD MOBILE HIGHWAY PASCAGOULA, MS 39567	ENGINEER: BROWN, MITCHELL & ALEXANDER, INC. 796 VIEUX MARCHE, 2ND FLOOR BILOXI, MS 39530
CONTRACT FOR ENTIRE PROJECT	ENGINEER'S PROJECT #: 12-3340A-03

You are directed to make the following changes in the Contract Documents:

*This Change Order consists of quantity adjustments to reflect final quantities required to complete Schedule C - Gas Improvements and to adjust Contract Time. The channel improvements planned as part of this project have been delayed due to permitting coordination with DMR, which is believed to be resolved soon. The Contract Time extension is expected to allow DMR coordination to be complete and allow Contractor sufficient time to complete the project. Any final time adjustments resulting from permit coordination will be adjusted at the completion of the project.*

TOTAL CHANGE IN CONTRACT PRICE <small>(WORKSHEET ATTACHED)</small>	<b>\$0.00</b>
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CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price \$2,190,589.00	Original Contract Time (CALENDAR DAYS) 275
Previous Change Orders \$415,796.00	Net Change from Previous Change Orders (CALENDAR DAYS) 90
Contract Price Prior to This Change Order \$2,606,385.00	Contract Time Prior to This Change Order (CALENDAR DAYS) 365
Increase/Decrease of This Change Order \$0.00	Net Increase of This Change Order (CALENDAR DAYS) 75
Contract Price with All Approved Change Orders \$2,606,385.00	Contract Time with All Approved Change Orders (CALENDAR DAYS) 440

RECOMMENDED:  
BROWN, MITCHELL & ALEXANDER, INC.

APPROVED:  
OWNER

APPROVED:  
CONTRACTOR

BY:   
BENJAMIN SMITH, P.E., VICE-PRESIDENT

BY: \_\_\_\_\_  
CITY OF PASCAGOULA

BY:   
G.T. DEVELOPMENT & CONTRACTING, LLC.

**CHANGE ORDER**

NO: 3

PROJECT: Cherokee Forest Neighborhood Infrastructure Improvements	DATE OF ISSUANCE: June 14, 2016
OWNER: CITY OF PASCAGOULA	OWNER'S PROJECT #:
CONTRACTOR: G.T. DEVELOPMENT & CONTRACTING, LLC 1703 OLD MOBILE HIGHWAY PASCAGOULA, MS 39567	ENGINEER: BROWN, MITCHELL & ALEXANDER, INC. 796 VIEUX MARCHE, 2ND FLOOR BILOXI, MS 39530
CONTRACT FOR ENTIRE PROJECT	ENGINEER'S PROJECT #: 12-3340A-03

**WORKSHEET**

ITEM	DESCRIPTION	# OF UNITS	UNIT	UNIT COST	EXTENSION
<b>ADD THE FOLLOWING QUANTITIES TO SCHEDULE C - GAS IMPROVEMENTS:</b>					
02570-A	2" MDPE GAS PIPE (DIRECTIONAL DRILLED)	377	LF	\$19.00	\$7,163.00
02570-B	1/2" GAS SERVICE LINES (DIRECTIONAL DRILLED)	483	LF	\$22.00	\$10,626.00
02570-C	1/2" SERVICE LINE RISER	10	EA	\$175.00	\$1,750.00
<b>SUBTOTAL (ADDITIVE) - SCHEDULE C</b>					<b>\$19,539.00</b>
<b>DEDUCT THE FOLLOWING QUANTITIES FROM SCHEDULE A - WATER IMPROVEMENTS:</b>					
02660-F	DUCTILE IRON FITTINGS & JOINT RESTRAINTS	-0.9428	TON	\$5,000.00	(\$4,714.00)
<b>SUBTOTAL (DEDUCTIVE) - SCHEDULE A</b>					<b>(\$4,714.00)</b>
<b>DEDUCT THE FOLLOWING QUANTITIES FROM SCHEDULE C - GAS IMPROVEMENTS:</b>					
02570-C	1/2" SERVICE LINE RISER	-7	EA	\$175.00	(\$1,225.00)
02570-D	2" BALL VALVES (FOR GAS)	-6	EA	\$300.00	(\$1,800.00)
02570-E	4" TAPPING SLEEVE (WITH VALVE)	-1	EA	\$5,500.00	(\$5,500.00)
02570-G	2" LINE STOP	-2	EA	\$3,000.00	(\$6,000.00)
02662-A	CATHODIC PROTECTION TEST STATIONS	-1	EA	\$300.00	(\$300.00)
<b>SUBTOTAL (DEDUCTIVE) - SCHEDULE C</b>					<b>(\$14,825.00)</b>
<b>TOTAL - INCREASE/DECREASE IN CONTRACT PRICE</b>					<b>\$0.00</b>

Councilman Jackson made a motion to approve Change Order No.3 with GT Development & Contracting, LLC, reflecting adjustments in quantities but no net change to the project cost and the addition of 75 days to construction time relating to permitting delays as recommended and to authorize the City Manager to execute the related documents. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins "AYE", Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 6-21-16)

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The next item for consideration was a request to approve South MS Metro Enforcement Team Surplus Seized Vehicles as recommended by Kenny Johnson, Police Chief.

Councilman Jackson made to motion to approve declaring the following seized vehicles to be surplus property and authorize the Director of the South MS Metro Enforcement Team to sell at public auction as recommended. The vehicles are: 2002 Chevrolet Avalanche, 2005 Peterbilt 379 Truck and 2001 GMC Yukon. The motion was seconded by Councilman Hill and received the

following vote: Mayor Blevins “AYE”, Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 6-21-16)

(A copy of the related documents are filed in the minute file of this meeting and incorporated herein by reference.)

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The next item for consideration was a Resolution appointing Mississippi Municipal League (MML) 2016 Voting Delegates for the City of Pascagoula as recommended by Joe Huffman, City Manager.

The Resolution is spread on the minutes as follows:

**RESOLUTION APPOINTING  
MISSISSIPPI MUNICIPAL LEAGUE 2016  
VOTING DELEGATES FOR THE CITY OF PASCAGOULA**

**WHEREAS**, the Mississippi Municipal League amended the by-laws of the League to provide for a ballot election, to be conducted by the officers of the Mississippi Municipal Clerks and Tax Collectors Association, to be held each year at the summer convention, to elect a second vice president and to vote on any proposed by-law changes; and

**WHEREAS**, the amended by-laws require the City of Pascagoula to designate in its minutes the voting delegate and two alternates to cast the vote for the City:

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PASCAGOULA, MISSISSIPPI, AS FOLLOWS:**

**SECTION 1.** In accordance with the by-laws of the Mississippi Municipal League, the voting delegate(s) for the 2016 Mississippi Municipal League election to be held at the annual convention on June 27 – June 29, 2016, are as follows:

**Voting Delegate:** Jim Blevins

**First Alternate:** Freddy Jackson

**Second Alternate:** David Tadlock

**SECTION 2.** That public interest and necessity requiring same, this Resolution shall become effective upon passage.

The above Resolution was introduced by Councilman Jackson, seconded for adoption by Councilman Hill, and received the following vote: Mayor Blevins “AYE”, Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. The Mayor then declared the Resolution adopted on the 21<sup>st</sup> day of June, 2016.

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The next item for consideration was a recommendation for Melani Caver to serve as the City’s representative on the Emergency Food and Shelter Program Local Board for 2016 as presented by Joe Huffman, City Manager. The board determines the division of funds granted to Jackson County non-profit agencies for housing, food, and supportive services for the homeless in non-disaster situations.

Councilman Jackson made a motion to appoint Melani Caver to serve as the City’s representative on the Emergency Food and Shelter Program Local Board for 2016 as recommended. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “ABSENT”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. (Approved 6-21-16)

(A copy of the related documents are filed in the minute file of this meeting and incorporated herein by reference.)

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The next item for consideration was Amendment #9 to the City of Pascagoula Employees Group Health Plan as presented by Brenda Germany, Human Resources Generalist.

Additional information is spread on the minutes as follows:

**CITY OF PASCAGOULA**  
**Employee Health Care Plan**  
**Amendment #11**  
**Plan Year**  
**2015/16**

The City of Pascagoula believes this Health Care Plan to be a “Grandfathered Health Care Plan” under the Patient Protection and Affordable Act of 2010 and does hereby amend the City of Pascagoula Employee Health Care Plan as follows:

Effective January 1, 2016:

**Page 34 | Enrollment | Special Enrollment Period (Other Coverage)** is amended to add the following:

6. The Employee’s or Dependent’s Medicaid or State Child Health Insurance Plan (i.e. CHIP) coverage has terminated as a result of loss of eligibility and the Employee requests coverage under the Plan within 60 days after the termination.

These changes, as approved by the City of Pascagoula on \_\_\_\_ day of \_\_\_\_\_, 2016, are effective January 1, 2016. By signature of its duly authorized representative below, the Plan Administrator agrees to be bound by the terms and provisions of the above amendment on or after the effective date hereof.

---

Joe Huffman, City Manager

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Date

Councilman Jackson made a motion to approve Amendment #11 to the City of Pascagoula Employees Group Health Plan as recommended and authorize the City Manager to execute related documents. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "ABSENT", Tadlock "AYE", Taylor "AYE", and Tipton "AYE". (Approved 6-21-16)

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The next item for consideration was a request to establish Cable One Internet Service at Establish CableOne Internet Service at 12<sup>th</sup> St. Recreation Facility as recommended by Darcie Crew, Parks and Recreation Director.

Councilman Jackson made a motion to approve Cable One Business Internet Service at 2201 12<sup>th</sup> Street and authorize the City Manager to sign the related documents. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE". (Approved 6-21-16)

(A copy of the related documents are filed in the minute file of this meeting and incorporated herein by reference.)

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**The following new business items were considered at this time:**

The next item for consideration was a request to approve Task Order No. 61 for 3D Renderings of Recreation Facilities in an amount not to exceed \$12,000.00 as recommended by Darcie Crew, Parks and Recreation Director.

After a brief discussion, Councilman Tipton made a motion to approve Task Order No. 61 for 3D Renderings of Recreation Facilities with Compton Engineering, Inc., in an amount not to exceed \$3,000.00 for up to four (4) 2D renderings of athletic facilities in Pascagoula, MS and authorize the City Manager to execute the related documents. The motion was seconded by Councilwoman Simkins and received the following vote: Mayor Blevins "AYE", Councilmen Hill "AYE", Jackson "AYE", Simkins "ABSENT", Tadlock "AYE", Taylor "AYE", and Tipton "AYE". (Approved 6-21-16)

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The next item for discussion was the recommendation of the Recreation Commission for MCC Park as presented by Darcie Crew, Parks and Recreation Director. The recommendation is to allocate up to \$35,000.00 for improvements to MCC Park from the hotel tax fund. The \$35,000.00 is a maximum recommendation to match dollar for dollar in a partnership with Resurrection Catholic School to make improvements to MCC Park, as it falls within the Recreation Master Plan.

Dr. Randy Roth, representing RCS, addressed the Council regarding the need for facility improvements at MCC Park. RSC is willing to lease the property from the City and this will be a \$70,000.00 investment. The investment will provide a safe playing environment, upgrades in the fields, dugouts and concession stand. Steve Jordan, owner of Turf Masters, gave an overview of the various improvements. He advised the Council that the \$70,000.00 would be for materials only. RCS will provide all labor.

The first phase of plan is to have a first class playing facility, including field improvements to the softball and baseball fields, and a concession stand. Once field improvements are made they can be used for softball. A facility for changing clothes may be provided at a later date. Mayor Blevins stated that this meets the long-term Master Plan for Parks and Recreation.

The City Attorney stated that an MOU would be needed. RCS is essentially making a donation to the City, however, MCC Park has to remain open to the public.

Councilwoman Simkins requested to table this item for further study. Mayor Blevins stated that the Recreation Commission was formed to guide the City. This park needs upgrades and he doesn't see the need for delay.

After further discussion, Councilman Tipton made a motion to table this item until the July 19<sup>th</sup>, 2016, Council meeting. The motion was seconded by Councilwoman Simkins, and received the following vote: Mayor Blevins "AYE", Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE". (Approved 6-21-16)

\*\*\*\*

Next for consideration was the Order for Docket of Claims for June 21, 2016, as recommended by Bobby Parker, City Clerk/Comptroller

The Order is spread on the minutes as follows:

**ORDER**

**WHEREAS**, the attached docket of claims for the period of June 3, 2016, through June 17, 2016, has been presented to the City Council for allowance and approval;  
**WHEREAS**, the below claim numbers 05-06-01, 05-20-02, and 05-03 have also been presented to the City Council for allowance and approval:

<u>May 6, 2016</u>		<u>Claim # 05-06-01</u>
010	General Fund	\$ 473,698.29
400	Pascagoula Utilities	<u>24,011.75</u>
	Total	<u>\$ 497,710.04</u>

<u>May 20, 2016</u>		<u>Claim 05-20-02</u>
010	General Fund	\$ 458,465.22
400	Pascagoula Utilities	<u>24,034.25</u>
	Total	<u>\$ 482,499.47</u>

<u>Miscellaneous Claim</u>		<u>Claim #05-03</u>
1000	City Share FICA	\$ 47,297.44
1100	City Share Medicare	11,061.49

7000	City Share PERS	123,379.96
	Total	\$ 181,738.89

**WHEREAS**, it appears that all of said claims are proper and should be allowed;

**NOW, THEREFORE, IT IS ORDERED** that all claims shown on said dockets are hereby allowed and approved for payment.

The above Order was introduced by Councilman Pickett, seconded for adoption by Councilman Tipton, and received the following vote: Mayor Blevins “AYE”, Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. The Mayor then declared the Order adopted on the 21<sup>st</sup> of June 21, 2016.

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Bobby Parker, City Clerk/Comptroller, asked the Council for approval of a manual check in the amount of \$221,417.63 for renewal of the City’s property insurance policy to Lemon Mohler Insurance Agency, Pascagoula, MS.

Councilman Jackson made a motion to approval a manual check in the amount of \$221,417.63 to Lemon Mohler Insurance Agency for renewal of the City’s property insurance as presented. The motion was seconded by Councilman Pickett and received the following vote: Mayor Blevins “AYE”, Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Pickett “AYE”, and Tipton “AYE”. (Approved 6-21-16)

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There being no further business to come before the Council at this time, Councilman Tadlock made a motion to adjourn. The motion was seconded by Councilman Tipton and received the following vote: Mayor Blevins “AYE”, Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”.

The meeting ended at 7:00 p.m.

APPROVED:

\_\_\_\_\_  
Harry J. Blevins, Mayor

ATTEST:

\_\_\_\_\_  
Carol Groen, Chief Deputy City Clerk