

**RECESSED REGULAR MEETING OF THE CITY COUNCIL  
TUESDAY, MAY 17, AT 6:00 P. M.  
CITY HALL, PASCAGOULA, MISSISSIPPI**

The City Council of the City of Pascagoula, Mississippi, met at City Hall in a recessed regular meeting on Tuesday, May 17, 2016, at 6:00 p.m. Mayor Blevins called the meeting to order with the following officials present:

Mayor Harry J. Blevins  
Councilman Burt Hill  
Councilman Freddy Jackson  
Councilman Marvin Pickett, Sr.  
Councilwoman Brenda Simkins  
Councilman David Tadlock  
Councilman Scott Tipton

City Manager Joe Huffman  
City Attorney Eddie Williams  
City Clerk/Comptroller Robert J. Parker  
Chief Deputy City Clerk, Carol Groen

Mayor Blevins welcomed everyone to the meeting. The invocation was given by Councilman Jackson. The pledge of allegiance was led by Councilman Tipton.

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Mayor Blevins presented a Proclamation to Police Chief Kenny Johnson and Fire Chief Donnie Carlson acknowledging First Responders Week.

The Proclamation is spread on the minutes as follows:

## **Proclamation**

**WHEREAS**, first responders are the guardians of life and property, defenders of the individual right to be free, warriors in the war against crime, and dedicated to the preservation of life, liberty, and the pursuit of happiness; and

**WHEREAS**, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their first responders, and

**WHEREAS**, Pascagoula's first responders include law enforcement officers, firefighters, and EMTs who bravely and selflessly risk their lives to protect the public; and

**WHEREAS**, the kindness, support, and appreciation from citizens provide encouragement to continue to confront the dangerous and uncertain situations they face every day; and

**NOW, THEREFORE**, I, Harry J. Blevins, Mayor of Pascagoula, call upon all citizens of Pascagoula and upon all patriotic, civic, and educational organizations to observe the week of May 16-20, 2016 as

## **First Responders Week**

And to honor all first responders, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to our community.

I further call upon all citizens of Pascagoula to observe May 15, 2016 as Peace Officers' Memorial Day in honor of those law enforcement officers who have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty.

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Harry "Jim" Blevins, Mayor

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Mayor Blevins recognized the members of the 2016-2017 Pascagoula Mayor’s Youth Council. Opening remarks were provided by Councilman Tadlock. The Honorable Robert P. Krebs administered the oath of office to the 2016-2017 Pascagoula Mayor’s Youth Council. The members are as follows:

**2016-2017 Contact List**

**Pascagoula High School**

Morgan Madison	9 <sup>th</sup>
Landan Northrop	9 <sup>th</sup>
Jay Patel	9 <sup>th</sup>
Alondra Reyes	9 <sup>th</sup>
Lorelei Mitchell	10 <sup>th</sup>
Olivia Randle	10 <sup>th</sup>
Brett Ryan	10 <sup>th</sup>
Breanna Smith	10 <sup>th</sup>
Hunter Blades	11 <sup>th</sup>
Meha Patel	11 <sup>th</sup>
Madison Scott	11 <sup>th</sup>
Audrey Sykes	11 <sup>th</sup>
Caroline Ko	12 <sup>th</sup>
Mitchell Latady	12 <sup>th</sup>
Morgan Seal	12 <sup>th</sup>
Gracie Usher	12 <sup>th</sup>

**Resurrection High School**

Jameson Cook	9 <sup>th</sup>
Seline Decoteau	9 <sup>th</sup>
Will Baumhauer	10 <sup>th</sup>
Annie Perkins	10 <sup>th</sup>
Abby Raworth	11 <sup>th</sup>
Samantha Searce	11 <sup>th</sup>
Elizabeth Burrow	12 <sup>th</sup>
Cadyn Perez	12 <sup>th</sup>

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**The consent agenda was considered at this time:**

The first item for consideration were the minutes of the regular Council meeting of May 3, 2016, as recommended by Carol Groen, Chief Deputy City Clerk.

Councilman Hill made a motion to adopt and approve the minutes of the regular Council meeting of May 17, 2016, as recommended. The motion was seconded by Councilman Jackson and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 5-17-6)

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The next item for consideration was a request from the Gulf Coast Symphony Orchestra to have a fireworks display on Sunday, May 29, 2016. The fireworks display will be provided by Pyrotechnico, Gulfport, MS, from a barge in the Mississippi Sound for the Sounds by the Sea Concert at Beach Park.

Councilman Hill made a motion to approve the request to have a fireworks display provide by Pyrotechnico, Gulfport, MS, for the Sounds by the Sea Concert as recommended. The motion was seconded by Councilman Jackson and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 5-17-16)

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The next item for consideration was a request to approve authorizing the Planning Board members to attend the MS/AL American Planning Association (APA) Annual Conference as recommended by Donovan Scruggs, City Planner. The conference will be in Biloxi, MS, from September 14-16, 2016, and related expenses.

Councilman Hill made a motion to approve authorization to attend APA Annual Conference and related expenses as recommended. The motion was seconded by Councilman Jackson and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 5-17-16)

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The next item for consideration was a request to concur with Change Order #2 – Jackson County Lake Yazoo Canal Maintenance Dredging project with J.E. Borries, Inc., as recommended by Jaci Turner, City Engineer.

Additional information is spread on the minutes as follow:



## COMPTON ENGINEERING, INC.

ENGINEERING, SURVEYING & ENVIRONMENTAL SERVICES

1706 Convent Avenue  
P.O. Box 686  
Pascagoula, MS 39568

Phone: 228.762.3970  
Fax: 228.769.9079

comptonengineering.com

May 5, 2016

Mr. Brian Fulton, County Administrator  
Jackson County Board of Supervisors  
2915 Canty Street, Suite H  
Pascagoula, MS 39568

Re: Jackson County Lake Yazoo Canal Maintenance Dredging  
(C.E. Project No.: 212-077)

Dear Mr. Fulton:

Please find enclosed three (3) originals of Change Order No. 2 for the above referenced project dated May 5, 2016. This change order adds approximately 120 feet of additional dredging to connect the mouth of Lake Yazoo channel with the Pascagoula river channel. This change order adds \$99,400.00 and 116 days to the contract.

Compton Engineering, Inc. recommends approval of Change Order No. 2 to J.E. Borries, Inc. in the amount of Ninety-Nine Thousand, Four Hundred Dollars and Zero Cents (\$99,400.00) and the addition of 116 days to the contract time.

Once approved and signed, please return two originals of the above referenced Change Order No. 2 to our office for further distribution.

If you have any questions or require additional information, please advise.

Sincerely,

COMPTON ENGINEERING, INC.

G. Joey Duggan, III  
Senior Vice-President

GJD:kl

attachments

pc: Elise Fox, Jackson County Board of Supervisors  
J.E. Borries, Inc.

PASCAGOULA

BILOXI

BAY ST. LOUIS

S:\Biloxi\0-PROJECTS\2012\12-077 Dredge Mouth of Lake Yazoo\Docs\Construction\Change Orders\Letter to Brian Fulton (CO2) 050516.doc

**SECTION 00943-02  
CHANGE ORDER NO. 2**

Date of Issuance: May 5, 2016 Effective Date: \_\_\_\_\_

Project: Jackson County Lake Yazoo Canal Maintenance Dredging	Owner: Jackson County Board of Supervisors	Funding Agent's Contract No.: N/A
Contract: Jackson County Board of Supervisors	Date of Contract: November 13, 2015	
Contractor: J. E. Borries, Inc. 16701 Hwy. 57 Vancleave, MS 39565	Engineer's Project No.: 212-077	

The Contract Documents are modified as follows upon execution of this Change Order:

**Description:** This change order adds approximately 120 feet of additional dredging to connect the mouth of Lake Yazoo channel with the Pascagoula river channel and 116 days to the contract to complete the additional dredging.

**Attachments:** Attachment No. 1 to Change Order No. 2

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price:  \$942,500.00	Original Contract Times: <input type="checkbox"/> Working days <input checked="" type="checkbox"/> Calendar days Substantial completion (date): <u>March 6, 2016 (90 days)</u> Ready for final payment (date): <u>March 21, 2016 (105 days)</u>
Contract Price prior to this Change Order:  \$958,994.00	Contract Times prior to this Change Order: Substantial completion (date): <u>March 6, 2016 (90 days)</u> Ready for final payment (date): <u>March 21, 2016 (105 days)</u>
Increase as of this Change Order:  \$99,400.00	Change of this Change Order: Substantial completion (days): <u>116 days</u> Ready for final payment (days): <u>116 days</u>
Contract Price incorporating this Change Order:  \$1,058,394.00	Contract Times with all approved Change Orders: Substantial completion (date): <u>June 30, 2016 (206 days)</u> Ready for final payment (date): <u>July 15, 2016 (221 days)</u>

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: <u>[Signature]</u> Engineer (Authorized Signature)	By: _____ Owner (Authorized Signature)	By: <u>[Signature]</u> Contractor (Authorized Signature)
Date: <u>5/5/16</u>	Date: _____	Date: <u>5/6/16</u>

This Change Order (CO) constitutes full and mutual accord and satisfaction for all time and costs related to this change. By acceptance of this CO, the contractor hereby agrees that the modification is an equitable adjustment to the contract, and waives all right to file any future claims arising out of this change.

To be effective, this CO must be approved by the Funding Agency if it changes the scope or objective of the PROJECT, or as may otherwise be required by the SUPPLEMENTARY GENERAL CONDITIONS.

COMPTON ENGINEERING, INC.  
212-077

CHANGE ORDER NO. 2  
00943-02-1

**ATTACHMENT NO. 1 TO CHANGE ORDER NO. 2**

Item #	Description	Units	Unit Price	Change Order No. 1		Change Order No. 2		Difference in Quantities	Total
				Quantity	Ext. Total	Quantity	Amount		
<b>BASE BID SCHEDULE 1: Full Channel Width (sheets 2 - 12)</b>									
1	Mobilization/Demobilization	LS	\$10,000.00	2.65	\$26,494.00	2.65	\$26,494.00	0%	\$0.00
2	Hydrographic Survey (Pre- and Post Conditions)	LS	\$7,500.00	1.00	\$7,500.00	1.00	\$7,500.00	0%	\$0.00
3	Mechanical Dredging	CYD	\$12.00	40,000.00	\$480,000.00	44,300.00	\$531,600.00	11%	\$51,600.00
4	Upland Disposal	CYD	\$11.00	40,000.00	\$440,000.00	44,300.00	\$487,300.00	11%	\$47,300.00
5	Stand-by Rate	HR	\$0.00	100.00	\$0.00	100.00	\$0.00	0%	\$0.00
CO2-6	Additional Layout	LS	\$500.00	0.00	\$0.00	1.00	\$500.00	-	\$500.00
<b>ALTERNATE NO. 1</b>									
A1	Channel Markers (Day Markers)	EA	\$2,500.00	2.00	\$5,000.00	2.00	\$5,000.00	0%	\$0.00
<b>TOTAL BASE BID:</b>					<b>958,994.00</b>		<b>1,058,394.00</b>		<b>99,400.00</b>

COMPTON ENGINEERING, INC.  
212-4077

CHANGE ORDER NO. 2  
00943-02-1

Councilman Hill made a motion to concur with Change Order No. 2 as recommended. The motion was seconded by Councilman Jackson and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 5-17-16)

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The next item was a request for the approval of a contract extension with Utility Partners for the Public Works and Ditch Maintenance contracts currently in place as recommended by Jaci Turner, City Engineer. The existing terms and conditions are maintained and the extension would result in contracts end dates of November 30, 2017.

Councilman Hill made a motion to approve the request extending the Utility Partners for the Public Works and Ditch Maintenance contracts until November 30, 217, as recommended. The motion was seconded by Councilman Jackson and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 5-17-16)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

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The next item for consideration was a request to approve the proposal from SP Engineering, Inc., Mobile, AL, for the design services associated with the foundation replacement for a new cooling tower for the Pascagoula Library as recommended by Jaci Turner, City Engineer. The proposal amount is \$1,500.00.

Additional information is spread on the minutes as follows:

## 3URSRVDO

### SP Engineering, Inc.

*Industria / Commercía*

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HVAC | Plumbing | Electrical | Fire Protection Engineering



City of Pascagoula  
Jaci Turner  
4015 14th St. Pascagoula, MS 39567

5/11/2016

Project:

Library Cooling Tower Foundation #160502

SP Engineering, Inc. is pleased to offer this proposal for the subject project. Please find below an abbreviated scope of work and associated fees we offer related to your project. Proposed fees are valid for 90 days.

Services will begin within two weeks on your notice to proceed, unless noted otherwise.

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Scope of Work and Project Description  
Cost

Civil Engineering of subject project to provide new foundation for new cooling tower. Deliverables will include sealed plans detailing the demolition of the existing structure and the new construction of a new foundation to serve the new cooling tower at the Pascagoula Library. Plans will be sealed by an engineer registered in Mississippi and will be suitable for bidding. Fee shall be lump sum.

1,500.00

Total:

\$1,500.00

Sign: \_\_\_\_\_

Date: \_\_\_\_\_

**Terms: Net 30**

Please return this agreement signed and dated below. This will serve as our contractual agreement, entire and final, governed by state law, fully severable and not to be construed against the drafter. The terms of this agreement are not to be disclosed without prior written consent of SPE, except as required by law.

If, due to the engineer's negligence, a required item or component of the project is omitted from the construction documents, the engineer shall not be responsible for paying the cost required to add such item or component to the extent that such item or component would have been required and included in the original construction documents. In no event will SP Engineering be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the project.

Terms are as indicated. Finance charges are assessed monthly to accounts delinquent more than 45 days at 18% annual percentage rate from the date of the original invoice. There is a monthly processing fee of \$100 for all delinquent accounts. These terms are not subject to revision.

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251.554.5943 | [www.speng.pro](http://www.speng.pro)  
Mobile, AL 36609

6348 Piccadilly Square Drive |

Councilman Hill made a motion to approve the proposal from SP Engineering, Inc., Mobile, AL, in the amount of 1,500.00 as recommended and authorize the City Manager to execute the related documents. The motion was seconded by Councilman Jackson and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 5-17-16)

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The next item for consideration was the 2015 CDBG Public Services Agreement Amendment No. 2—Catholic Social and Community Services, Inc., as recommended by Jen Dearman, Community and Economic Development Director. This amendment adjusts budget allocations within existing line items and increases the funding in the amount of \$12,276.00.

Additional information is spread on the minutes as follows:

AMENDMENT NUMBER 2 TO  
 CONTRACT BETWEEN  
 THE CITY OF PASCAGOULA, MISSISSIPPI  
 AND  
 CATHOLIC SOCIAL AND COMMUNITY SERVICES, INC.  
 FOR  
 FY 2015 CDBG Funding

THIS IS AN AMENDMENT to that certain contract entered into by and between the parties on the 16<sup>th</sup> day of February, 2016, entered this 17<sup>th</sup> day of May, 2016 by and between the CITY OF PASCAGOULA (herein called the "GRANTEE") and CATHOLIC SOCIAL AND COMMUNITY SERVICES, Inc. (herein called the "SUBRECIPIENT").

WHEREAS, the Grantee and Subrecipient agree with respect to the FY 2015 CDBG Funding as set forth herein to *amend the budget* as defined in the original contract, while ensuring funding is expended only on individuals with a low to moderate income and meeting all other requirements set forth in the contract, and do hereby agree to the following amendment:

I. STATEMENT OF WORK  
 C. Budget: \$12,276

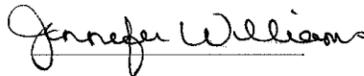
Budget	
Diapers	\$500
Utility Assistance – deposits and three months of service (Mississippi Power and Singing River Electric NOT Pascagoula Utilities gas and water)	\$11,776
Rental Assistance – deposits and three months of service	
<b>TOTAL</b>	<b>\$12,276</b>

IN WITNESS WHEREOF, the Parties have executed this amendment as of the date first written above.

Grantee,  
 City of Pascagoula

Subrecipient,  
 Catholic Social and Community Services, Inc.

Signature: \_\_\_\_\_



Name: Joseph R. Huffman

Jennifer C. Williams

Title: City Manager

Executive Director

Subrecipient Federal Identification No.: 64-0598426

Councilman Hill made a motion to approve the 2015 CDBG Public Services Agreement Amendment No. 2 – Catholic Social and Community Services, Inc., as recommended and authorize the City Manager to execute the related documents. The motion was seconded by Councilman Jackson and received the following vote: Mayor Blevins “AYE”, Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 5-17-16)

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The next item for consideration was to approve the selection of Grace Aaron Development Consulting, Biloxi, MS, for the City’s 2016 CDBG Administrative Services as recommended by Jen Dearman, Community and Economic Development Director.

Additional information is spread on the minutes as follows:

**AGREEMENT**

**THIS AGREEMENT** is made and entered into this the 17th day of May 2016, by and between the City of Pascagoula (hereinafter referred to as "City") and Grace Aaron Development Consultant (hereinafter referred to as "Consultant"), who agree and contract to the following:

**TITLE I**

**EMPLOYMENT OF CONSULTANT**

The City hereby agrees to employ the Consultant, and the Consultant hereby agrees to perform services as hereinafter identified in connection with the Community Development Block Grant Entitlement Program for the City of Pascagoula. This Agreement shall be for the period from the date identified above to August 15, 2016.

**TITLE II**

**SCOPE OF SERVICES**

The Consultant shall do, perform and carry out in a satisfactory manner such work as required for the preparation and submittal of the City of Pascagoula Annual One-Year Action Plan for FY2016 in compliance with applicable HUD Entitlement Program regulations and policies, as well as with applicable state and local regulations.

**TITLE III**

**DISPOSITION OF WORK MATERIALS**

All documents and similar work materials prepared by the Consultant in completing the Scope of Services set forth herein shall be the property of the City.

**TITLE IV**

**TERMINATION**

Either party may terminate this Contract at any time by giving written notice to the other party of such termination, specifying the effective date thereof. Such written notice shall be furnished at least fourteen days before the effective date of termination. All finished or unfinished documents and other material developed shall, at the option of the City, become its property. The Consultant shall be paid for satisfactory work performed and expenses incurred up to the termination date.

**TITLE V**

**CHANGES**

Any changes in the terms of this agreement, including any increase or decrease in the amount of compensation due to the Consultant, shall be mutually agreed upon by the parties hereto and shall be incorporated in written amendments to this Agreement.

**TITLE VI**

**CHANGE IN SCOPE OF WORK**

The City may order changes in the work consisting of additions, deletions, or other revisions within the general scope of the Agreement. The Consultant may make no claims that the scope of the project or of the Consultant's services has been changed, requiring changes to

the amount of compensation to the Consultant, or other adjustments to the Contract, unless such changes or adjustments have been made by written amendment to the Contract signed by the City and Consultant.

If the Consultant believes that any particular work is not within the scope of the project, is a material change, or will otherwise require more compensation to the Consultant, the Consultant must immediately notify the City in writing of such belief. If the City believes that the particular work is within the scope of the Contract as written, the Consultant will be ordered to and shall continue with the work as changed and at the cost stated for the work within the Scope of Services.

**TITLE VII**

**INTEREST OF THE CONSULTANT AND CONSULTANT'S EMPLOYEES**

The Consultant covenants that neither she nor her employees presently have any interest and will not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Contract. The Consultant further covenants that in the performance of this Contract with the City of Pascagoula, no person having interest will be employed.

**TITLE VIII**

**PERSONNEL**

The Consultant represents that she has or will secure, at her own expense, all personnel required in performing the services under this Contract. Such personnel will not be employees of, or have any contractual relationship with the City. All services required hereunder will be performed by the Consultant or her personnel under her direct supervision; all personnel engaged in the work will be fully qualified and will be authorized or permitted under State and local law to perform such services.

**TITLE IX**

**COMPENSATION DUE TO THE CONSULTANT**

In consideration of satisfactory performance, the City of Pascagoula will compensate the Consultant at the rate of \$85.00 per hour for services rendered, not to exceed \$5,950.00. In addition, reproduction and other incidental expenses shall be charged at actual cost; mileage shall be charged at the current maximum rate allowed by the State of Mississippi.

\_\_\_\_\_  
City Manager, City of Pascagoula

\_\_\_\_\_  
Grace Aaron  
Grace Aaron Development Consulting

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Councilman Hill made a motion to approve Grace Aaron Development Consulting, Biloxi, MS, for the City's 2016 Administrative Services as recommended and authorize the City Manager to execute the related documents. The motion was seconded by Councilman Jackson and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE".  
(Approved 5-17-16)

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The next item for consideration was a request to retroactively approve the Justice Assistance Grant application as recommended by Kenny Johnson, Police Chief. Accept the grant award for \$10,183.81 to purchase equipment for the South Mississippi Metro Enforcement Team.

Councilman Hill made a motion to retroactively approve the Justice Assistance Grant application and accept the award of \$10,183.81 as recommended. The motion was seconded by Councilman Jackson and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 5-17-16)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

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**The following new business items were considered at this time:**

The next item for consideration was to approve awarding the contract for Garbage Collection Services as recommended by Jaci Turner, City Engineer. A question and answer session followed.

After discussion, Councilwoman Simkins made a motion to continue this item until the next Council meeting of June 7, 2016. The motion was seconded by Councilman Tadlock and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 5-17-16)

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The next item for discussion was possible revisions to the Central Business District Conceptual Design including possible expansion and tiered benefits as recommended by Jen Dearman, Community and Economic Development Director. A question and answer session followed.

After discussion, Council determined they preferred to expand the Central Business District to include all areas proposed and to include the eastern most point along the beachfront. Based on the geographic area, Eddie Williams, City Attorney, Donovan Scruggs, City Planner, and Jen Dearman, Community and Economic Development Director, will work on the descriptions for the resolution which will be presented at a future Council meeting.

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The next item for consideration was the Southern Rail Commission Passenger Rail Station and Surrounding Area Planning and Construction Application as recommended by Jen Dearman, Community and Economic Development Director. The application included two (2) funding options. A question and answer session followed.

After discussion, Councilwoman Simkins made a motion to approve the two (2) funding options for the Southern Rail Commission Passenger Rail Station and Surrounding Area Planning and Construction Application as recommended and authorize the Mayor to execute related documents. The motion was seconded by Councilwoman Simkins and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 5-17-16)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

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The next item for consideration was a request to approve Budget Amendment No. 16.14 in the Community Development Fund for the Task Order for the EPA Brownfields Grant as presented by Bobby Parker, City Clerk/Comptroller.

The Budget Amendment is spread on the minutes as follows:

**City of Pascagoula  
Budget Amendment # 16.14  
May 17, 2016**

	<u>Current Budget</u>	<u>Budget Amendment</u>	<u>Amended Budget</u>
<b><u>Community Development Fund</u></b>	-	-	-
<b><u>Expenditures:</u></b>	-		-
<b><u>Community Development:</u></b>			
<b><u>Other Services &amp; Charges:</u></b>			
<b>Program Outlay &amp; Expense</b>	434,779	26,217	460,995
<b>Total Expenditures</b>	434,779	26,217	460,995
<b>Net Change in Fund Balance</b>		(26,217)	
<b>To amend budget to provide expenditure authority for the task order approved by Council on May 3, 2016 for the EPA - Brownfields Assessment and Cleanup Grant project.</b>			

Councilman Tadlock made a motion to approve Budget Amendment No. 16.14 in the Community Development Fund for the Task Order for the EPA Brownfields Grant as presented. The motion was seconded by Councilman Jackson and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 5-17-16)

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The next item for consideration was a request to approve Budget Amendment No. 16.15 in the General Fund for the Beautification Department for the 2016 Urban Youth Grant as presented by Bobby Parker, City Clerk/Comptroller.

Budget Amendment No. 16.15 is spread on the minutes as follows:

<b>City of Pascagoula Budget Amendment # 16.15 May 17, 2016</b>			
	<u>Current Budget</u>	<u>Budget Amendmen t</u>	<u>Amended Budget</u>
<b><u>General Fund</u></b>	-	-	-

-	-	-	-
<b>Revenues:</b>	-		-
<b>Grants:</b>	-		-
<b>2016 MDOT Urban Youth Grant</b>	-	<b>35,000</b>	<b>35,000</b>
<b>Total Revenues</b>	-	<b>35,000</b>	<b>35,000</b>
-	-		-
<b>Expenditures:</b>	-		-
<b>Beautification:</b>			
<b>Personal Services:</b>			
<b>2016 Urban Youth Temp Help</b>	-	<b>14,400</b>	<b>14,400</b>
<b>2016 Urban Youth Social Security</b>	-	<b>891</b>	<b>891</b>
<b>2016 Urban Youth Medicare</b>	-	<b>209</b>	<b>209</b>
<b>2016 Urban Youth General</b>	-	<b>1,500</b>	<b>1,500</b>
<b>Supplies:</b>			
<b>Tree Planting - 2016 Urban Youth</b>	-	<b>17,350</b>	<b>17,350</b>
<b>Other Services &amp; Charges:</b>			
<b>2016 Urban Youth Training - Other</b>	-	<b>650</b>	<b>650</b>
<b>Total Expenditures</b>	-	<b>35,000</b>	<b>35,000</b>
<b>Net Change in Fund Balance</b>		-	
<b>To amend budget to provide expenditure authority for the 2016 MDOT Urban Youth Corps Grant and the related grant revenue approved by the Council on May 3, 2016.</b>			

Councilman Jackson made a motion to approve Budget Amendment No. 16.15 as presented. The motion was seconded by Councilman Tipton and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 5-17-16)

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The next item for consideration was a request to approve Budget Amendment No. 16.16 in the General Fund for the Police Department training as presented by Bobby Parker, City Clerk/Comptroller.

The Budget Amendment is spread on the minutes as follows:

**City of Pascagoula  
Budget Amendment # 16.16  
May 17, 2016**

	<u>Current Budget</u>	<u>Budget Amendment</u>	<u>Amended Budget</u>
<b><u>General Fund</u></b>	-	-	-
- <b><u>Expenditures:</u></b>	-		-
- <b><u>Police Administration</u></b>			
- <b><u>Supplies:</u></b>			
- <b>Gas &amp; Oil</b>	217,600	(20,000)	197,600
- <b><u>Police Training:</u></b>			
- <b><u>Other Services &amp; Charges:</u></b>			
- <b>Training - Other</b>	3,750	20,000	23,750
-			
<b>Total Expenditures</b>	<b>221,350</b>	-	<b>221,350</b>
<b>Net Change in Fund Balance -</b>			
<b>General Fund</b>		-	
<b>To amend budget to provide expenditure authority to fund training costs reimbursable by the State, who, however, has been extremely slow in turning around those requests.</b>			

Councilman Tipton made a motion to approve Budget Amendment No. 16.16 as presented. The motion was seconded by Councilman Pickett and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 5-17-16)

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The next item for consideration was a request to approve Budget Amendment No.16.17A and Budget Amendment No. 16.17B in the General/Utility Funds for the Utility Partners Contract as presented by Bobby Parker, City Clerk/Comptroller.

The Budget Amendment is spread on the minutes as follows:

<b>City of Pascagoula</b> <b>Budget Amendment # 16.17A</b> <b>May 17, 2016</b>			
	<u>Current Budget</u>	<u>Budget Amendment</u>	<u>Amended Budget</u>
<b><u>General Fund</u></b>			
-	-	-	-
- <b><u>Expenditures:</u></b>	-	-	-
- <b><u>Public Works Administration:</u></b>	-	-	-
- <b><u>Other Services &amp; Charges:</u></b>	-	-	-
-       Public Works Contract	215,149	(6,371)	208,778
-			
- <b><u>Streets:</u></b>			
- <b><u>Other Services &amp; Charges:</u></b>			
-       Public Works Contract	860,595	107,059	967,654
-			
- <b><u>Property Maintenance:</u></b>	-	-	-
- <b><u>Other Services &amp; Charges:</u></b>	-	-	-
-       Public Works Contract	537,872	(183,754)	354,118
-			
- <b><u>Beautification:</u></b>	-	-	-
- <b><u>Other Services &amp; Charges:</u></b>			
-       Public Works Contract	286,865	(168,827)	118,039
-			
<b>Total Expenditures</b>	<b>1,900,481</b>	<b>(251,893)</b>	<b>1,648,588</b>
<b>Net Change in Fund Balance -</b>			
<b>General Fund</b>		<b>251,893</b>	
<b><u>Utility Fund</u></b>			
-			
- <b><u>Expenditures:</u></b>			
- <b><u>Utility Administration:</u></b>			
- <b><u>Other Services &amp; Charges:</u></b>			
-       Public Works Contract	68,362	167,413	235,775
-			
- <b><u>Water Operation &amp; Maintenance:</u></b>	-	-	-
- <b><u>Other Services &amp; Charges:</u></b>			
-       Public Works Contract	645,447	183,802	829,249
-			
- <b><u>Sewer Operation &amp; Maintenance:</u></b>			
- <b><u>Other Services &amp; Charges:</u></b>			
-       Public Works Contract	394,440	(53,061)	341,379
-			
- <b><u>Gas Operation &amp; Maintenance:</u></b>			
- <b><u>Other Services &amp; Charges:</u></b>			

<b>Public Works Contract</b>	<b>546,098</b>	<b>(70,756)</b>	<b>475,342</b>
<b>Total Expenditures</b>	<b>1,654,347</b>	<b>227,398</b>	<b>1,881,745</b>
<b>Net Change in Fund Balance -</b>			
<b>Utility Fund</b>		<b>(227,398)</b>	
<u><b>Solid Waste Management Fund</b></u>			
<b>Expenditures:</b>			
<u><b>Solid Waste Management Fund:</b></u>			
<u><b>Other Services &amp; Charges:</b></u>			
<b>Public Works Contract</b>	<b>-</b>	<b>17,715</b>	<b>17,715</b>
<b>Total Expenditures</b>	<b>-</b>	<b>17,715</b>	<b>17,715</b>
<b>Net Change in Fund Balance -</b>			
<b>Solid Waste Management Fund</b>		<b>(17,715)</b>	
<b>Net Overall Change in Fund Balances -</b>			
<b>All City Funds (17A)</b>		<b>6,780</b>	
<b>To amend budget to provide expenditure authority for the Utility Partners contract by reallocation of the budget breakdown between departments.</b>			

**City of Pascagoula  
Budget Amendment # 16.17B  
May 17, 2016**

	<u>Current Budget</u>	<u>Budget Amendment</u>	<u>Amended Budget</u>
<b><u>General Fund</u></b>	-	-	-
-	-		-
- <b><u>Expenditures:</u></b>			
- <b><u>Beautification:</u></b>			
- <b><u>Personal Services:</u></b>			
- <b>Salaries &amp; Wages</b>	74,255	26,000	100,255
- <b>Health Insurance</b>	21,400	13,375	34,775
- <b>Retirement</b>	11,996	4,095	16,091
- <b>Social Security</b>	4,722	1,612	6,334
- <b>Medicare</b>	1,104	377	1,481
-			
-			
<b>Total Expenditures</b>	<b>113,477</b>	<b>45,459</b>	<b>158,936</b>
<b>Net Change in Fund Balance -</b>			
<b>General Fund (17B)</b>		<b>(45,459)</b>	
<b>Net Overall Change in Fund Balances -</b>			
<b>All City Funds (17B)</b>		<b>(45,459)</b>	
<b>Net Overall Change in Fund Balances -</b>			
<b>All City Funds (Combined 17A &amp; 17B)</b>		<b>(38,679)</b>	
<b>To amend budget to provide expenditure authority for the cost of three laborers for the Beautification Department as part of the adjustment to the Utilities Partners contract.</b>			

Councilman Hill made a motion to approve Budget Amendment No. 16.17A and 16.17B as presented. The motion was seconded by Councilman Jackson and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 5-17-16)

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The next item for consideration were the bids for the City's bank depository for the calendar year 2016 and calendar year 2017, which were received February 16, 2016. Bobby Parker, City Clerk/Comptroller, briefed the Council on this matter and provided a bid tabulation sheet for review. Mr. Parker advised The First offered the best interest rate and after careful review, he recommended approval of The First as the sole bank depository for the calendar year 2016 and calendar year 2017.

Additional information is spread on the minutes as follows:

**TABULATION OF PROPOSALS**

**City of Pascagoula**  
City Depository Proposals  
2016 - 2017

Bid Due Date/Time: 2/16/2016, 5:00 P.M.  
Bids opened By: Robert J. Parker  
Bids Tabulated By: Robert J. Parker

Bank	Sole Bank	Split Bank - Lead	Split Bank - Secondary	Interest Rate	Total Capital	Total Deposits	2012 Tax Liability to the City & Schools	Total Outstanding Loans	Type of Security	Statements Provided?	Qualification Certificate Provided?	Commission Certificate Provided?	Charges for services?
M & M Bank	Y	Y(1)	Y(2)	0.35%	\$64,471,000	\$464,676,000	\$49,333	\$257,242,000	Required	Y	Y	Y	None
The First, ANBA	Y	N	Y	0.62% (3)	\$103,436,090	\$916,695,112	\$1,165	\$772,515,176	Required	Y	Y	Y	None
Hancock Bank - Totals	Y	Y(1)	Y(2)	0.45%	\$2,550,672,000	\$17,494,426,000	\$57,486	\$14,763,050,000	Required	Y	Y	Y	None
Hancock Bank - Pascagoula only					\$68,217,000	\$467,881,000	\$57,486	\$0					
First Federal	N	N	Y(4)	(5)	\$25,661,000	\$180,431,000	\$35,950	\$230,854,000	Required	N	Y	Y	None
Regions	Y	Y	Y	0.05%/0.10%	\$16,989,000,000	\$94,200,000,000	\$15,348	\$76,204,000,000	Required	Y	Y	Y	Yes
Community Bank	Y	Y	Y	0.51% (6)	\$74,662,771	\$856,227,367	\$19,200	\$545,224,284	Required	N	Y	Y	None

- (1) if 50% or greater
- (2) allowed to review reasonableness of rate by lead bank
- (3) or a floating rate based on the 90 day T-Bill rate plus 0.20% to adjust monthly (the current T-Bill rate on 2/15/2016 is 0.28%)
- (4) with balances to be maintained between \$1,000,000 and \$10,000,000 of City funds
- (5) will pay the same rate as the lead bank
- (6) or will pay the published rate at the current time of account opening for accounts besides checking or savings

Councilman Jackson made a motion to approve The First as the City’s sole bank depository for the calendar year 2016 and calendar year 2017, as recommended. The motion was seconded by Councilman Pickett and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 5-17-16)

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The next item for consideration was a request to temporarily approve reclassifying a Patrolman's position to an Evidence Technician's position as presented by Kenny Johnson, Police Chief.

Additional information is spread on the minutes as follows:



## Pascagoula Police Department

P.O. Drawer 385, Pascagoula, MS 39568-1385 VOICE: 228-762-2211 FAX: 228-938-6745

*Kenny Johnson, Chief of Police*

May 11, 2016

Joe Huffman  
City Manager  
City of Pascagoula  
603 Watts Avenue  
Pascagoula, MS 39567

Joe,

I am requesting permission to temporarily re-hire Jeremy Miller as an Evidence Technician. Funding is available for this utilizing a budgeted, vacant Patrolman's position. Jeremy's role would be to train our, recently hired, Evidence Technician and assume this role while she attends the National Forensics Academy in Tennessee.

Our long term plan for Jeremy would be to promote him to a full-time sworn officer, once our Evidence Technician is fully trained. The reason for not classifying him as a sworn officer now relates to time constraints on certification, which are imposed by the State Board on Law Enforcement Officer Standards and Training.

If you concur, we will need council to approve reclassifying a Patrolman's position to an Evidence Technician's position.

Thank you for your consideration in this matter.

Respectfully,

Kenny Johnson  
Chief of Police



*"To protect and serve"*

Councilwoman Simkins made a motion to temporarily approve reclassifying a Patrolman's position to an Evidence Technician's position as presented the motion was seconded by Councilman Tipton and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 5-17-16)

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The next item for consideration was the Order for the docket of claims for May 17, 2016, as follows:

ORDER

**WHEREAS**, the attached docket of claims for the period of April 29, 2016, through May 13, 2016, has been presented to the City Council for allowance and approval;

**WHEREAS**, the below claim numbers 04-08-01, 04-22-02, and 04-03 have also been presented to the City Council for allowance and approval:

<u>April 8, 2016</u>	<u>Claim # 04-08-01</u>	
010	General Fund	\$ 477,379.91
400	Pascagoula Utilities	<u>21,562.18</u>
	Total	<u>\$ 498,942.09</u>

<u>April 22, 2016</u>	<u>Claim 04-22-02</u>	
010	General Fund	\$ 465,670.23
400	Pascagoula Utilities	<u>22,547.83</u>
	Total	<u>\$ 488,218.06</u>

<u>Miscellaneous Claim</u>	<u>Claim #04-03</u>	
1000	City Share FICA	\$ 47,601.29
1100	City Share Medicare	11,132.62
7000	City Share PERS	<u>124,699.08</u>
	Total	\$ 183,432.99

**WHEREAS**, it appears that all of said claims are proper and should be allowed;

**NOW, THEREFORE, IT IS ORDERED** that all claims shown on said dockets are hereby allowed and approved for payment.

The above Order was introduced by Councilman Hill, seconded for adoption by Councilman Tipton, and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. The Mayor then declared the Order adopted on the 17<sup>th</sup> day of May, 2016.

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There being no further business to come before the Council at this time, Councilman Hill made a motion to recess until Thursday, May 19, 2016, at 8:00 a.m. at the Pascagoula Senior Center, 1912 Live Oak Avenue. The motion was seconded by Councilman Jackson and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE".

The meeting ended at 7:16 p.m.

APPROVED:

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Harry J. Blevins, Mayor

ATTEST:

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Carol Groen, Chief Deputy City Clerk