

PASCAGOULA CITY COUNCIL

REGULAR MEETING – TUESDAY SEPTEMBER 6, 2016, 6:00 P.M.

WELCOME AND CALL TO ORDER:

INVOCATION: Councilman Hill

PLEDGE OF ALLEGIANCE: Councilman Pickett

PROCLAMATION:

1. Childhood Cancer Awareness Month

ADDRESS THE COUNCIL:

2. Brad Allen, President and Tournament Director of the Mississippi Coast Disc Golf Association, regarding: Requesting closure of IG Levy Park (or at least south end) from 8:00 am to 6:00 pm for the MCDGA Disc Gold Tournament on Saturday October 1, 2016. This request is for safety reasons.

PUBLIC HEARING REGARDING THE 2016-2017 BUDGET

PUBLIC HEARINGS – RESOLUTION FOR PROPERTY CLEANUP:

3. Adopt Resolution for 3106 Louise Street (continued from 8-2-16 meeting)
4. Adopt Resolution for 2704 Canty (continued from 7-5-16, & 8-2-16 meetings)

CONSENT AGENDA:*

5. Minutes of the recessed regular Council meetings of August 15 & 16, 2016.
Recommended Action: *adopt and approve minutes.*
6. Minutes of the Recreation Committee meeting of July 6, 2016
Recommended Action: *acknowledge receipt of minutes.*
7. Minutes of the Strategic Plan Steering Committee meeting of July 21, 2016
Recommended Action: *acknowledge receipt of minutes.*
8. Minutes of the Historic Preservation Committee meeting of July 27, 2016
Recommended Action: *acknowledge receipt of minutes.*

9. Resolution restoring item of personal property to City inventory and authorizing trade-in of item for new equipment.
Recommended Action: *adopt Resolution.*
10. MDOT Safe Routes to School Program Beach Elementary Project
Recommended Action: *approve and authorize the Mayor to execute the signature authority letter to the Mississippi Department of Transportation for the Safe Routes to School Program Beach Elementary Project.*
11. Agreement with GTS Entertainment for Goula Cruise. The cost for the agreement is \$4,000.00.
Recommended Action: *approve and authorize the Special Events Coordinator to execute an agreement with GTS Entertainment for Masterpiece to perform at Goula Cruise on October 2, 2016.*
12. Change Order No. 1 with SCI, Inc., for the Desoto Bridge Project
Recommended Action: *approve Change Order No.1 with SCI, Inc., to add 15 days to the contract because of utility conflicts and weather delays. There is no adjustment to the project cost. Authorize the City Manager to execute the related documents.*
13. Acquisition Agent for Washington/Ruland/Briarwood Drainage Project
Recommended Action: *approve the proposal from Right of Way Technology, Inc., to complete acquisition efforts relating to the referenced project. This project is funded with bond proceeds. There are eight parcels requiring easement acquisition based on the current design.*
14. Amendment No. 2 with Compton Engineering for Task Order 012 for the design and construction supervision for Washington/Ruland/Briarwood drainage.
Recommended Action: *approve Amendment No.2 for Task Order 012 with Compton Engineering. The scope of work has increased due to utility conflicts and bayou restoration work that is required to complete the work. The additional tasks represent the addition of the bayou restoration and permitting process, and the design fee as well as the construction supervision fee are adjusted to represent the current construction cost estimate. This is an existing drainage improvement project scheduled to be completed with bond fund proceeds. Authorize the City Manager to execute the related documents.*
15. Amendment No. 1 for with Promenade Phase 2 Project with BMA
Recommended Action: *approve Amendment No. 1 with BMA for design and permitting scope increases to the referenced project. The proposed amendment has been reviewed and approved by DEQ, and is eligible for 100% funding through the NRDA Promenade Phase 2 grant funding. The scope of work increases efforts relating to additional amenity design near the Point Park and for permitting assistance in excess of originally anticipated efforts. Authorize the City Manager to execute the documents.*

- 16. Request for Proposals to Operate a Concession Facility at Beach Park**
Recommended Action: *authorize the City Clerk to advertise for proposals*
- 17. Award Bid for Pascagoula Recreation Center Roof Improvements**
Recommended Action: *accept Engineer's recommendation and award base bid and alternate 1 for the construction of the Pascagoula Recreation Center Roof Improvements in the amount of \$43,270.00 to Mid-Western Commercial Roofers, Inc. Authorize the City Manager to execute the related documents.*
- 18. Award Bid for BB Jennings Boardwalk and Parking Lot Renovations**
Recommended Action: *accept Engineer's recommendation and award bid schedule 1 and 2 for the construction of the BB Jennings Boardwalk and Parking Lot Renovations in the amount of \$99,680.00 to Coastal Painting and General Contracting, Inc. Authorize the City Manager to execute the related documents, contingent upon compliance with HUD for award management.*
- 19. Renewal of Employee Assistance Program (EAP) contract with Singing River Services**
Recommended Action: *approve renewal of the EAP contract with Singing River Services and authorize the City Manager execute the related documents. There are no changes to the contract. Renewal rate is \$3,500.00 (no increase from last year) for the contract period of 10-1-16 to 9-30-17.*
- 20. City of Pascagoula Employees Group Health Plan Amendment #13**
Recommended Action: *approval to amend the Group Health Plan, on page 73 of the Plan Document, to include the designations of a Licensed Clinical Social Worker and a Licensed Professional Counselor to the definition of covered Professional Providers.*
- 21. City of Pascagoula Employees 2017 Voluntary Insurance Program**
Recommended Action: *approval of the City of Pascagoula Employees 2017 Voluntary Insurance Program as recommended by the City of Pascagoula Employees' Insurance Program Steering Committee. There are no recommended changes from the 2016 Program.*
- 22. Annual Group Health Plan Reinsurance Contract Renewal**
Recommended Action: *approval of the annual Group Health Plan Reinsurance contract as recommended by the City of Pascagoula Employees Insurance Program Steering Committee. Committee recommends the Aggregate Reinsurance portion of the contract be dropped which will lower the annual reinsurance cost by \$15,480. (Aggregate claims have not reached attach point over the past ten years.) No increase of budgeted allowance per employee is recommended. Contract period will be 10/01/2016 to 09/30/2017. Lockard & Williams Insurance Services will submit contract for signatures following approval of renewal rates. Request authorization for City Manager to execute contract.*

23. Contract Extension for Neel-Schaffer for Disaster Debris Monitoring Services
Recommended Action: *approve amendment to the agreement with Neel-Schaffer extending the contract time to December 31, 2016, to allow services to extend through this hurricane season. Authorize the City Manager to execute documents.*

24. NLC 2016 City Summit Conference in Pittsburg, PA
Recommended Action: *approval of conference fees and travel expenses for the City Council to attend the NLC 2016 City Summit Conference in Pittsburg, PA on November 16-19, 2016. Manual checks approval are requested.*

CITY MANAGER

25. Recreation Commission Appointment – New Member

CITY ATTORNEY

26. Appointment of Municipal Court Judge Pro Tem

27. Memorandum of Understanding between the City and Resurrection Catholic School for the renovation and use of Mississippi Chemical Corporation Park.
Recommended Action: *approve Memorandum of Understanding and authorize Darcie Crew, Parks and Recreation Director, to execute all documents for and on behalf of the City.*

28. Clarification to Solid Waste Collection and Disposal Contract
Recommended Action: *approve clarification and authorize the City Manager to execute related documents*

CITY ENGINEER

29. Bond Funding Update
Recommended Action: *review or discuss updates on bond funded projects.*

COMMUNITY AND ECONOMIC DEVELOPMENT

30. Resolution Amending the Pascagoula Urban Renewal Plan
Recommended Action: *adopt Resolution to amend the Pascagoula Urban Renewal to provide authority to the Pascagoula Redevelopment Authority to establish and manage the Commercial Development Incentive.*

31. DMR Mississippi Gulf Coast National Heritage Area Community Grant Application
Recommended Action: *authorize Mayor and City Manager to execute documents associated with the Mississippi Gulf Coast National Heritage Area Community Grant Application to the Mississippi Department of Marine Resources. The project will update the signage and develop a marketing campaign for the Pascagoula River*

Jackson County Blueway. The total project cost is \$15,000 with a 50% (\$7,500) match requirement.

32. Recreational Trails Program Documents

Recommended Action: *authorize the Mayor to execute documents associated with the Mississippi Department of Wildlife, Fisheries, and Parks Recreational Trails Program award for the I.G. Levy Park Environmental Education Trail. The total project cost is \$268,500. The grant will provide \$100,000. The City will provide \$168,500 which will consist of \$160,500 from the Hotel Room Occupancy Tax and \$8,000 from the Parks and Recreation Department budget. This approval is contingent on Recreation Commission approval.*

33. National Endowment for the Arts – Our Town Application

Recommended Action: *Authorize submission of the NEA Our Town application. The project includes the development of a Creative Placemaking Plan and Art Projects. The application requests \$97,796 and has a 50% match (\$48,898). Gulf Coast Community Design Studio will provide \$6,000 for the match and the remaining \$42,898 will come from the City funds.*

PARKS AND RECREATION

34. Park Facility Lighting Agreement with MS Power

Recommended Action: *approve and authorize the City Manager to execute the Agreement with MS Power for upgraded park security lighting and tennis court lightning at Beach Park, IG Levy North and South, IG Levy Tennis, Pascagoula Recreation Center and Pascagoula Inner Harbor.*

35. Battle on Buffet Beach Budget

Recommended Action: *approve request to plan and implement a Battle on Buffet Beach event on December 3, 2016, per the amended budget.*

CLAIMS DOCKET

36. Order for Docket of Claims for September 6, 2016

Recommended Action: *approve Order for Docket of Claims.*

37. RECESS

** Consent Agenda – All matters listed under Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*