

**PASCAGOULA CITY COUNCIL**  
**REGULAR MEETING – TUESDAY, MAY 3, 2016, 6:00 P.M.**

**WELCOME AND CALL TO ORDER:**

**INVOCATION:** Councilman Tadlock

**PLEDGE OF ALLEGIANCE:** Councilman Pickett

**PROCLAMATION:**

1. Bike Month

**ADDRESS THE COUNCIL:**

2. Pascagoula Athletic Foundation re: Advertising the resources of the City through sponsorship for the Hall of Fame Banquet
3. Lynae Jacob and David Anderson re: Market Street

**PUBLIC HEARINGS – RESOLUTION FOR PROPERTY CLEANUP:**

4. Adopt Resolution for 1812 Prospect and 4813 Chateau Drive

**CONSENT AGENDA:\***

5. Minutes of the recessed regular Council meetings of April 19 and April 26, 2016  
**Recommended Action:** *adopt and approve minutes.*
6. Minutes of Strategic Plan Steering Committee meeting of March 17, 2016  
**Recommended Action:** *acknowledge receipt of minutes.*
7. Minutes of Pascagoula Mayor’s Youth Council meeting of April 11, 2016  
**Recommended Action:** *acknowledge receipt of minutes.*
8. Minutes of Pascagoula Redevelopment Authority meeting of March 10, 2016  
**Recommended Action:** *acknowledge receipt of minutes.*
9. Resolution to place a lien on 3611 Frederic Street in the amount of \$4,100.00 for the cost of cleaning  
**Recommended Action:** *adopt Resolution.*
10. An Ordinance to Amend Article III to add a new Division 5 – Public Defender  
**Recommended Action:** *adopt Ordinance.*
11. Order to determine whether the parcels of land are in such a state of uncleanness as to be a menace to the public health and safety of this community  
**Recommended Action:** *adopt Order for 4111 Cedar and 4401 Cedar.*

12. Bullet Proof Vest Grant FY16

**Recommended Action:** *approve request to apply for the 2016 Bullet Proof Vest Grant. Application will be for approximately \$4,000.00 and there is a 50% match which will come from drug forfeiture money. This will be used to purchase 6 vests. Approve City Manager to execute. Application is submitted through Justice Assistance website and does not require a signature.*

13. 2016 Urban Youth Corps Grant - MOU

**Recommended Action:** *approve and authorize Mayor to execute the MOU with MDOT for the 2016 Urban Youth Corps Grant award.*

14. Neighbors Helping Neighbors Application – May 2016 Funding Cycle

**Recommended Action:** *approve and authorize City Manager to execute documents associated with the Neighbors Helping Neighbors application that requests \$2,500.00 for the Historic District Project.*

15. Grounds Maintenance Agreement – 2301 Beach Blvd. Property Addition

**Recommended Action:** *approve and authorize City Manager to add 2301 Beach Blvd. to the Grounds Maintenance Agreement with Turf Masters Lawn Care.*

16. Amend contract with Orion Planning and Design to provide additional services for the Comprehensive Plan

**Recommended Action:** *amend and increase by \$10,000.00 the existing contract with Orion Planning and Design for additional corridor study and analysis for the Comprehensive Plan to include Market Street.*

17. BMA Task Order No. 3 – Amendment No. 2 – Cherokee Forest Infrastructure Improvements

**Recommended Action:** *approve Task Order #3 – Amendment No. 2 with BMA to increase the contract by \$19,959 to adjust for additional scope and time associated with previously approved Change Orders to the construction contract. Adjustments will be funded with bond proceeds. Authorize City Manager to execute Amendment No. 2.*

18. Hospital Road Improvements – BMA Amendment No. 3

**Recommended Action:** *approve Amendment No. 3 with BMA to adjust the scope and fees of the contract to reflect the revision of the intersection at Hospital Road and Old Mobile Hwy to a roundabout. Revised contract amount is \$228,000.00. Authorize City Manager to execute related documents.*

19. Drainage Improvements – 1020 Eastwood Street – Bid Award

**Recommended Action:** *award the contract for the referenced project to the lowest responsive and reasonable bidder, DNA Underground, LLC, in the amount of \$138,700.00 in accordance with the Engineer's recommendation. Authorize City Manager to execute related documents.*

20. Parking Garage Elevator Maintenance Contract with KONE  
**Recommended Action:** *approve attached contract rider #3 with KONE to add the Parking Garage elevator to the existing contract for elevator maintenance. Authorize City Manager to execute related documents.*
21. Pascagoula Beachfront Promenade, PH.II – bid award  
**Recommended Action:** *award contract for the Promenade, Phase II, to the lowest responsive bidder, M&D Construction Co., in the amount of \$2,676,335.76 in accordance with the engineer's recommendation and contingent upon agency approval. Authorize City Manager to execute related documents.*
22. Recreation Commission Appointment  
**Recommended Action:** *accept resignation of Terri Scott, effective April 25, 2016, and appoint new member to the Recreation Commission.*
23. Historic Preservation Commission Minutes March 3, 2016  
**Recommended Action:** *acknowledge receipt of minutes*
24. Drainage Improvements – Desoto Street Bridge Replacement – Bid Award  
**Recommended Action:** *award the contract for the referenced project to SCI, Inc., in accordance with the engineer's recommendation, in the amount of \$391,224.52. This project will be funded with bond proceeds.*

#### **CITY ATTORNEY**

25. Advertising the resources of the City through the Pascagoula High School Cheerleader Team. This is the first request from this group.  
**Recommended Action:** *approve advertising request.*

#### **COMMUNITY DEVELOPMENT & ECONOMIC DEVELOPMENT**

26. Central Business District Revision – Conceptual Design  
**Recommended Action:** *discuss possible revisions to the Central Business District including possible expansion and tiered benefits.*
27. Memorandum of Understanding between the City and Bruce Linton, DBA Lighthouse Marina, for the operation and maintenance of a Marina and Restaurant  
**Recommended Action:** *approve Memorandum of Understanding.*
28. Start Up in a Day Pledge  
**Recommended Action:** *approve and authorize City Manager to execute the U.S. Small Business Administration's Start Up in a Day Pledge, which acknowledges the City's existing and ongoing efforts to provide a streamlined, business-friendly permitting process.*

**29. Additional Brownfields Task Order**

**Recommended Action:** *approve the Task Order in the amount of \$26,216.58 for the already completed fieldwork, the Phase I report for the Ice House, and the Phase II report for Stoke's Cleaners.*

**CITY ENGINEER**

**30. Adjustments to Utility Partners Public Works Contract**

**Recommended Action:** *approve the two attached proposals for adjusting personnel in the Public Works Contract.*

**PARKS AND RECREATION**

**31. Job Description for Parks and Recreation Maintenance Crew Leader**

**Recommended Action:** *approve job description and salary change for Parks and Recreation Maintenance Crew Leader. This is a revised position which combines the Maintenance Crew Leader and the Grounds Crew Leader into one position.*

**32. Job Description for Parks and Recreation Laborer II**

**Recommended Action:** *approve job description and salary change for Laborer II. The concept is to create a system where skilled laborers have opportunities to advance and be rewarded for their skills.*

**33. Job Description for Parks and Recreation Laborer I**

**Recommended Action:** *approve job description and salary change for Laborer I. The idea is to create a system where skilled laborers have opportunities to advance and be rewarded for their skills.*

**CLAIMS DOCKET**

**34. Order for Docket of Claims for May 3, 2016**

**Recommended Action:** *approve Order for Docket of Claims.*

**35. EXECUTIVE SESSION:** To set just compensation for various parcels needed for the Hospital Road Project and the Cherokee Drainage Project.

**RECESS**

\* Consent Agenda – All matters listed under Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.



Agenda Number: 1.

### AGENDA ITEM REQUEST FORM

Meeting Date: 5/3/16

Submitting Department or Individual: City Manager/Public Relations

Contact Name: Anne Pitre

Phone: 228.382.2086

Agenda Topic: Proclamation - Bike Month

*Attach additional information as necessary*

Action Requested:

Budgeted Item                      Yes     No

Contract Required                Yes     No

Mayor or Manager's Signature Required    Yes     No

Source of Funding     General Fund

Utility Fund

Grant

Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature*  
*For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

**NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING**

## Proclamation

WHEREAS, the bicycle is a viable and environmentally sound form of transportation and an excellent form of recreation; and

WHEREAS, we encourage everyone to explore the joys of bicycling during the month of May through educational programs, races, commuting events, or just getting out and going for a ride; and

WHEREAS, bicycling activities and attractions have great potential to have a positive impact on Pascagoula's economy and tourism industry and to stimulate economic development by making our City attractive to businesses and citizens who enjoy the outdoors and healthy lifestyles; and

WHEREAS, creating bicycle-friendly communities has been shown to improve citizens' health, well-being, and quality of life, to boost community spirit, to improve traffic safety, and to reduce pollution and congestion; and

WHEREAS, National Bike Month was first declared in May of 1956; and

WHEREAS, the League of American Bicyclists, Bike Walk Mississippi, bicycle clubs, schools, parks and recreation departments, police departments, hospitals, companies and civic groups throughout the country will be promoting bicycling as a leisure activity as well as an environmentally-friendly alternative to the automobile during the month of May 2016; and

WHEREAS, the education of bicyclists and motorists as to the proper and safe operation of bicycles is important to ensure the safety and comfort of all users;

NOW, THEREFORE, I, Harry J. Blevins, do hereby proclaim month of May 2016 as

## Bike Month

in the City of Pascagoula and do hereby recognize May 2016 also as National Bicycle Safety Month, May 4<sup>th</sup> as National Bike to School Day, the week of May 16 - 20, 2016, as National Bike to Work Week; and May 20<sup>th</sup> as National Bike to Work Day, and do hereby urge all who support bicycling to participate in the events planned and urge all road users to share the road safely with bicyclists.

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Harry "Jim" Blevins, Mayor



Agenda Number: 2.

### AGENDA ITEM REQUEST FORM

Meeting Date: May 3, 2016

Submitting Department or Individual: City Clerk

Contact Name: Pascagoula Athletic Foundation Phone: \_\_\_\_\_

**Agenda Topic:** Advertising the resources of the City through sponsorship for the Hall of Fame Banquet

*Attach additional information as necessary*

**Action Requested:**

Sponsorship for the Hall of Fame Banquet

Budgeted Item	Yes	<input type="radio"/>	No	<input type="radio"/>
Contract Required	Yes	<input type="radio"/>	No	<input type="radio"/>
Mayor or Manager's Signature Required	Yes	<input type="radio"/>	No	<input type="radio"/>

Source of Funding	<input type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

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**AGENDA ITEM REQUEST FORM**

Agenda Number: 3.

Meeting Date: 5/3/16

Submitting Department or Individual: City Manager

Contact Name: Lynae Jacob

Phone: 762-0304

**Agenda Topic: Lynae Jacob & David Anderson would like to address the Council about Market Street.**

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*Attach additional information as necessary*

**Action Requested:**

\_\_\_\_\_

Budgeted Item	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Source of Funding	<input type="checkbox"/> General Fund
Contract Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	<input type="checkbox"/> Utility Fund	
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	<input type="checkbox"/> Grant	
			<input type="checkbox"/> Other	

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### AGENDA ITEM REQUEST FORM

Meeting Date: May 3, 2016

City Attorney

Submitting Department or Individual: \_\_\_\_\_

Contact Name: Eddie Williams

Phone: \_\_\_\_\_

**Agenda Topic:** Resolution for Property Cleanup

*Attach additional information as necessary*

**Action Requested:**

Adopt Resolution for 1812 Prospect and 4813 Chateau Drive

Budgeted Item                      Yes       No

Contract Required                      Yes       No

Mayor or Manager's Signature Required      Yes       No

Source of Funding       General Fund

Utility Fund

Grant

Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature  
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## **RESOLUTION**

**WHEREAS**, by order dated April 5, 2016, this Council authorized giving notice to the owners of the parcels of land listed in Exhibit A of a hearing before this Council at 6:00 P.M., May 3, 2016, to determine whether the parcels listed are in such a state of uncleanliness as to be a menace to the public health and safety of the community; and

**WHEREAS**, notice of the hearing has been given in the manner and time required by law; and

**WHEREAS**, the Council has received evidence from the staff of the City as to the condition of the parcels listed and the owners have been given an opportunity to be heard; and

**WHEREAS**, we find that the parcels of land listed in the exhibit are in such a state of uncleanliness as to be a menace to the public health and safety of this community:

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PASCAGOULA, MISSISSIPPI, AS FOLLOWS:**

**SECTION 1.** That the parcels of land listed in Exhibit A are hereby found and determined to be in such a state of uncleanliness as to be a menace to the public health and safety of the community.

**SECTION 2.** That, if the parcels are not cleaned by the owners within seven days of this date, the City Manager, by use of City personnel or a private contractor, shall have the parcels cleaned by removing any dilapidated buildings thereon, removing any standing water, by cutting any excess vegetation thereon, and by removing rubbish and debris. Thereafter, this Council shall adjudicate the actual cost of cleaning the parcels and such costs shall be an assessment against the parcels.

**EXHIBIT A**

<b><u>Tax Parcel Number and Property Address</u></b>	<b><u>Owner(s) and Mailing Address</u></b>	<b><u>Described at the following Jackson County, MS, Deed Books and Pages</u></b>
41780045.150 1812 Prospect	Esther Batiste P.O. Box 8041 Moss Point, MS 39562 <b>AND</b> Ashley Batiste 1623 Popps Ferry Road C112 Biloxi, MS 39532	Deed Book 1691, Page 353 and Deed Book 1772, Page 852
41330145.000 4813 Chateau	Hoyt K. Evans 4813 Chateau Drive Pascagoula, MS 39581 <b>AND</b> Paulette E. Evans 4813 Chateau Drive Pascagoula, MS 39581	Deed Book 594, Page 286





Agenda Number: 5.

### AGENDA ITEM REQUEST FORM

Meeting Date: May 3, 2016

Submitting Department or Individual: City Clerk's Office

Contact Name: Carol Groen

Phone: 938-6615

**Agenda Topic:** Minutes of recessed regular Council meetings of April 19 and April 26, 2016

*Attach additional information as necessary*

**Action Requested:**

Approve and adopt minutes

Budgeted Item	Yes	<input type="radio"/>	No	<input type="radio"/>
Contract Required	Yes	<input type="radio"/>	No	<input type="radio"/>
Mayor or Manager's Signature Required	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>

Source of Funding	<input type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature  
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

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**RECESSED REGULAR MEETING OF THE CITY COUNCIL  
TUESDAY, APRIL 19, 2016, AT 6:00 P. M.  
CITY HALL, PASCAGOULA, MISSISSIPPI**

The City Council of the City of Pascagoula, Mississippi, met at City Hall in a recessed regular meeting on Tuesday, April 19, 2016, at 6:00 p.m. Mayor Blevins called the meeting to order with the following officials present:

Mayor Harry J. Blevins  
Councilman Burt Hill  
Councilman Freddy Jackson  
Councilman Marvin Pickett, Sr.  
Councilman David Tadlock  
Councilman Scott Tipton

City Manager Joe Huffman  
City Attorney Eddie Williams  
City Clerk/Comptroller Bobby Parker  
Carol Groen Chief Deputy City Clerk

Councilwoman Brenda Simkins was absent.

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Mayor Blevins welcomed everyone to the meeting. The invocation was given by Councilman Tadlock. The pledge of allegiance was led by Councilman Pickett.

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Mayor Blevins and several Council members gave opening remarks. Mayor Blevins reported that a business, Trend Setters Barber Shop, opened recently and congratulated Jodie Mckenzie, Teacher in Pascagoula Gautier School District, for winning Mississippi's 2016 Teacher of the Year award.

Mayor Blevins welcomed Pascagoula Mayor's Youth Council members to the meeting tonight.

\*\*\*\*\*

Mayor Blevins read and presented Frank Corder with a "Proclamation for National Day of Prayer"

The Proclamation is spread on the minutes as follows:

## PROCLAMATION

**WHEREAS**, the history of our Nation is indelibly marked with the role that prayer has played in the lives of individual Americans and the United States as a whole; and

**WHEREAS**, our greatest leaders have always turned to prayer in times of crises; and

**WHEREAS**, the 65<sup>th</sup> Annual National Day of Prayer with the national theme *±Wake Up, America±* will take place on May 5, 2016, when millions will unite in prayer as thousands of events take place from coast to coast; and

**WHEREAS**, we acknowledge that prayer is a personal experience of one's hope and aspirations; sorrows and fears; remorse and renewed resolve; praise and thanksgiving; and love toward God.

**NOW, THEREFORE, I**, Harry J. Blevins, Mayor of the City of Pascagoula, Mississippi, do hereby declare Thursday, May 5, 2016, as

**“DAY OF PRAYER”**

in the City of Pascagoula so we may meet the challenges that lie before us with courage, wisdom and justice.

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Harry J. Blevins  
Mayor

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Mayor Blevins read and presented Darcie Crew with a “ Proclamation for Earth Month”

The Proclamation is spread on the minutes as follows:

## Proclamation

**WHEREAS**, the global community has been celebrating Earth Day annually since 1970; and

WHEREAS, Earth Day began as a long-term endeavor to support a cleaner, healthier, more prosperous planet, but eventually led to a month-long observance and the creation of far-reaching and life-changing policies and agencies such as the Environmental Protection Agency, the Clean Air Act, Clean Water Act, and others; and

WHEREAS, it is our duty as citizens of Pascagoula to protect our land and our waters from pollution and litter and to reduce our use of resources wherever we can; and

WHEREAS, it is likewise our duty as citizens to recycle when possible to reduce the amount of waste in our landfills; and

WHEREAS, Pascagoula renews its commitment to environmental stewardship along with communities across the nation as a Keep America Beautiful affiliate; and

WHEREAS, Pascagoula Parks & Recreation sponsors annual programs to promote the aforementioned, including the annual Litter Bugs Me program in our schools, the Great American Cleanup, and is introducing a new event this year, Explore the World Around You; and

WHEREAS, our City faces new challenges every day, but none greater than taking steps today to leave a clean, beautiful, and sustainable environment for the future;

NOW, THEREFORE, I, Harry J. Blevins, Mayor of Pascagoula, do hereby proclaim the month of April 2016

## Earth Month

in the City of Pascagoula, and call upon all citizens to take part in making Pascagoula a great place to live, work and play for years to come and to observe Earth Month by participating in an activity or undertaking a project of their own.

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Harry "Jim" Blevins  
Mayor

\*\*\*\*\*

Joseph Hasbrouck, Mayor, for Pascagoula Mayor's Youth Council, presented the semi-annual report along with a slide show.

Mayor and Council presented "Certificates of Recognition" to Seniors of the Mayor's Youth Council which included a \$250.00 scholarship.

The following Seniors received the \$250.00 scholarship:

Clara Baumhauer  
Summer Beall  
Joseph Hasbrouck

Victoria Miller  
Kris Rinza  
Gabriela Wells

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Tee McCovey, Our Daily Bread President, addressed the Council and passed out a handout of the 5-year Strategic Plan and briefly commented on the highlights of the Plan. Mayor and Council thanked Mr. McCovey for the presentation and welcomed him back to the community.

Adele Lyons, Habitat for Humanity, Director of Development, addressed Council bragging on the participation and hard work of Councilwoman Brenda Simkins. Habitat is having their annual fundraiser, "Hangout with Habitat", at the IP Casino. Councilwoman Brenda Simkins will rappel 300 ft. from the top of IP Casino to raise \$1,000.00 for Habitat for Humanity. Ms. Lyons passed a handout to Council. Mayor Blevins thanked Ms. Lyons for coming tonight.

Joe Huffman, City Manager requested removal of Item #9 from the consent agenda. It will be addressed separately.

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**The consent agenda was considered at this time:**

The first item for consideration was the minutes of the regular Council meeting of April 5, 2016, as recommended by Carol Groen, Chief Deputy City Clerk.

Councilman Jackson made a motion to adopt and approve minutes of the regular Council meeting of April 5, 2016, as recommended. The motion was seconded by Councilman Pickett and received the following vote: Mayor Blevins "AYE", Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "ABSENT", Tadlock "AYE", and Tipton "AYE". (Approved 4-19-16)

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Minutes of the Recreation Commission meeting of March 2, 2016, were acknowledged by the Council.

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Minutes of the Pascagoula Mayor's Youth Council meeting of March 28, 2016, were acknowledged by the Council.

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The next item for consideration was advertising the resources of the City through the purchase of a plaque with a Key to the City for Jay Higginbotham – Author, Historian and Activist.

Councilman Jackson made a motion to advertise the resources of the City through the purchase of a plaque with a Key to the City for Jay Higginbotham – Author, Historian and Activist as recommended. The motion was seconded by Councilman Pickett and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “ABSENT”, Tadlock “AYE”, and Tipton “AYE”. (Approved 4-19-16)

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The next item for consideration was a request to advertise the resources of City through The Junior Auxilliary of Pascagoula-Moss Point, Inc., 18<sup>th</sup> Annual Charity Boil in the amount of \$100.00 as recommended by Eddie Williams, City Attorney.

Councilman Jackson made a motion to approve advertising the resources of City through the Junior Auxilliary of Pascagoula-Moss Point, Inc., 18<sup>th</sup> Annual Charity Boil in the amount of \$100.00 as recommended. The motion was seconded by Councilman Pickett and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “ABSENT”, Tadlock “AYE”, and Tipton “AYE”. (Approved 4-19-16)

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The next item for consideration was an Order designating Kristi Summerlin as a Deputy Municipal Clerk as recommended by Eddie Williams, City Attorney. This will not create a new position and will not result in a wage increase.

The Order is spread on the minutes as follows:

### **ORDER DESIGNATING DEPUTY MUNICIPAL CLERK**

**WHEREAS**, Kristi H. Summerlin has now completed a course of study under the auspices of the Center for Governmental and Community Development with the Mississippi State University Extension Program, resulting in her eventual receipt of credentials as a Certified Municipal Clerk; and

**WHEREAS**, one of the requirements and qualifications upon completion of the certification program is that one must have the title Deputy Municipal Clerk; and

**WHEREAS**, Kristi H. Summerlin will receive her certification at the Mississippi Municipal League Conference in June of this year; and

**WHEREAS**, the change in her title will not create a new position within the City and will not result in a wage increase:

**NOW, THEREFORE, BE IT ORDERED BY THE CITY COUNCIL OF THE CITY OF PASCAGOULA AS FOLLOWS:**

**Section 1.** Kristi H. Summerlin is hereby designated as a “Deputy Municipal Clerk” effective immediately, in fulfillment of her requirements for certification as such.

**Section 2.** The Director of Human Resources is directed to make any and all change necessary in Ms. Summerlin’s personnel records to reflect this change of title.

So ordered this the 19<sup>th</sup> day of April, 2016.

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Harry J. Blevins, Mayor

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Brenda Reed, Assistant City Clerk

The above Order was introduced by Councilman Jackson, seconded for adoption by Councilman Pickett, and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “ABSENT”, Tadlock “AYE”, and Tipton “AYE”. The Mayor then declared the Order adopted on the 19<sup>th</sup> day of April, 2016.

\*\*\*\*\*

The next item for consideration was a request to reject all Sand Bids (#358) received due to specification changes as recommended by Robin Wood, Purchasing Agent.

Councilman Jackson made a motion to approve the request to reject all Sand Bids (#358) received due to specification changes as recommended and authorize City Clerk to re-advertise for bids. The motion was seconded by Councilman Pickett and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “ABSENT”, Tadlock “AYE”, and Tipton “AYE”. (Approved 4-19-16)

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The next item for consideration was the 2015 CDBG Public Services Agreement with the Salvation Army as recommended by Jen Dearman, Community and Economic Development Director.

The contract is spread on the minutes as follows:

CONTRACT BETWEEN  
THE CITY OF PASCAGOULA, MISSISSIPPI  
AND  
THE SALVATION ARMY

CFDA Title: Community Development Block Grant / Entitlement Grant  
CFDA #: 14.218  
Award Name: Salvation Army – FY15 CDBG Public Services  
Award #: 1502  
Award Year: 2015

THIS AGREEMENT, entered this 15 day of March, 2016, by and between the CITY OF PASCAGOULA (herein called the "GRANTEE") and THE SALVATION ARMY (herein called the "SUBRECIPIENT").

WHEREAS, the grantee has applied for and received funds from the United States Government under Title I of the Housing and Community Development Act of 1974, Public Law 93-383; and

WHEREAS, the grantee wishes to engage the subrecipient to assist the grantee in utilizing such funds;

NOW, THEREFORE, it is agreed between the parties hereto that:

I. PURPOSE

- A. This contract sets forth the responsibilities of the grantee and subrecipient in accomplishing the objectives of the United States Department of Housing and Urban Development (HUD) Community Development Block Grant Program, as set forth in the Housing and Community Development Act of 1974, as amended, (42 U.S.C. 5301 et seq.), hereinafter referred to as CDBG.
- B. The grantee is subgranting funds to the subrecipient to be used for the primary objective of the CDBG program of developing viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income (which is defined as 80 percent or less of the area's median income).

I. STATEMENT OF WORK

- A. Description of Work: The subrecipient will be responsible for administering CDBG FY2015 funds. The funds will provide emergency utility and rental assistance to low-to-moderate Pascagoula residents. A household is eligible to receive three months of both utility and rental assistance. Utility assistance includes payments to Mississippi Power and Singing River Electric for deposits and no more than three months of service. Payments to the Pascagoula Utilities Department for water and gas are not eligible. Rental assistance includes deposits and no more than three months of rent. Additionally, clients will receive assistance obtaining their vital records which are necessary for employment.

B. Schedule for Completing Work: Services of the subrecipient may not start before the 1<sup>st</sup> day of October, 2015, and shall end on the 30<sup>th</sup> day of September, 2016.

C. Budget: \$ 5,000

Budget	
Utility Assistance – deposits and three months of service (Mississippi Power and Singing River Electric NOT Pascagoula Utilities gas and water)	\$3,500
Rental Assistance – deposits and three months of service	
Vital Record Assistance (social security cards, birth certificates, TWIC offshore cards, state issued identification cards, driver's licenses and marriage certificates to secure housing and or employment.	\$1,500

D. National Objectives: All activities funded with CDGB funds must meet one of the CDBG program's National Objectives (listed below). The Subrecipient certifies that the activity(ies) carried out under this Agreement will meet the following National Objective(s). Please check one.:

i.  Benefit low- and moderate-income persons. If applicable please check one:

1.  Area benefit activities: An activity, the benefits of which are available to all the residents in a particular area, where at least 51 percent of the residents are low and moderate income persons.

2.  Limited clientele activities:

a.  An activity which benefits a limited clientele, at least 51 percent of whom are low- or moderate-income persons.

b.  Serve a group primarily presumed to be LMI. Indicating this section certifies that the subrecipient will verify and maintain records in its offices that persons receiving services are residents of the City of Pascagoula, and meet the CDBG limited clientele criteria according to the category selected. If selected please check one:

i.  Abused Children

ii.  Battered Spouses

iii.  Elderly Persons – Ages 62 and over

iv.  Severely Disabled Adults

v.  Homeless Persons

vi.  Illiterate Adults

vii.  Persons Living with AIDS

viii.  Migrant Farm Workers

3.  Housing activities: An eligible activity carried out for the purpose of providing or improving permanent residential structures which, upon completion, will be occupied by low- and moderate- income households.
4.  Job creation or retention activities: An activity designed to create or retain permanent jobs where at least 51 percent of the jobs, computed on a full time equivalent basis, involve the employment of low- and moderate-income persons.
  - i.  Activities which aid in the prevention or elimination of slums or blight
    1.  Activities to address slums or blight on an area basis
    2.  Activities to address slums or blight on a spot basis
    3.  Activities designed to meet community development needs having particular urgency
    4.  Additional criteria
  - ii.  This objective will be met through \_\_\_\_\_.

II. RECORDS AND REPORTS

A. Subrecipient shall:

- i. allow the grantee, HUD, and any of their authorized representatives access to financial records pertaining to CDBG funds and this agreement for the purpose of audit or examination;
- ii. submit quarterly progress reports including, but not limited to, the number of individuals served with ethnicity indicated, confirmation of low to moderate income of individuals, and detailed budget describing the total expenditures to date as well as each individual expenditure on the tenth day of April and October during the schedule for completing work time period;
- iii. submit a monthly report on all program income as defined in 24 CFR 670.500(s) *if program income is generated* by activities carried out with CDBG funds made available under this agreement. Please see III. Program Income for full requirements;
- iv. provide management and personnel to adequately perform the services prescribed by this agreement;
- v. be solely responsible for any and all taxes (federal, state and/or local), worker's compensation insurance, disability payments, social security payments, unemployment insurance payments, insurance, and any similar type of payments for the subrecipient or any employee thereof and shall hold the grantee harmless from any and all such payments;
- vi. apply funds from any other source for the services reimbursed under this agreement;
- vii. maintain records:
  1. providing a full description of each activity undertaken and

- demonstrating that each activity undertaken meets one of the National Objectives of the CDBG program;
- 2. as required to determine the eligibility of activities;
- 3. as required to document the acquisition, improvement, use of disposition of real property acquired or improved with CDBG assistance;
- 4. documenting compliance with the fair housing and equal opportunity components of the CDBG program;
- 5. as required in the financial records (24 CFR 570.502, and 24 CFR 84.21-28); and
- 6. of all monitoring performed on the Subrecipient as stated in the Monitoring Section; and
- 7. other records necessary to document compliance with Subpart K of 24 CFR Part 570;
- viii. Retain all financial records, supporting documents, statistical records, and all other records pertinent to the Agreement for a period of four (4) years. The retention period begins on the date of the submission of the Grantee's annual performance and evaluation report to HUD in which the activities assisted under the Agreement are reported on for the final time. Notwithstanding the above, if there is litigation, claims, audits, negotiations or other actions that involve any of the records cited and that have started before the expiration of the four-year period, then such records must be retained until completion of the actions and resolution of all issues, or the expiration of the four-year period, whichever occurs later.

III. PAYMENT PROCEDURES:

A. Subrecipient shall:

- i. submit payment requests that include required supporting documentation);
- ii. provide the grantee a specific unit of measure for all services;
- iii. provide the grantee invoices for services rendered based on actual costs; and
- iv. submit an indirect cost allocation plan for grantee approval *if indirect costs are charged* to determine the appropriate grantee share of administrative costs.

B. Grantee shall:

- i) in consideration for services rendered by the subrecipient, pay a total sum not to exceed the CDBG program year funded amount of \$5,000 ;
- ii) monitor the operations of vendor activities under this contract to assure compliance with applicable Federal requirements, contract provisions and that performance goals are being achieved on an annual basis; and
- iii) reimburse the subrecipient upon receipt of a payment request that includes accurate required supporting documentation from the subrecipient.

IV. PROGRAM INCOME

- A. If program income is a result of the subrecipient's services, the subrecipient is required to maintain compliance with 24 CFR 570.504(c).

- B. The subrecipient shall report monthly reports on all program income (as defined at 24 CFR 570.500(a)) generated by activities carried out with CDBG funds made available under this contract. The use of program income by the Subrecipient shall comply with the requirements set forth at 24 CFR 570.504. By way of further limitations, the Subrecipient may use such income during the contract period for activities permitted under this contract and shall reduce requests for additional funds by the amount of any such program income balances on hand. All unexpended program income shall be returned to the Grantee at the end of the contract period. Any interest earned on cash advances from the U.S. Treasury and from funds held in a revolving fund account is not program income and shall be remitted promptly to the grantee.
- V. UNIFORM ADMINISTRATIVE REQUIREMENTS: The subrecipient agrees to comply with all applicable federal, state, and local laws and regulations governing the funds provided under this contract including OMB Circular A-133 (Audits of State and Local Governments and Non-Profit Organizations), OMB Circular A-122 (Cost Principles for Non-Profit Organizations), and 24 CFT Part 84 (Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations).
- VI. OTHER PROGRAM REQUIREMENTS: The subrecipient will carry out its activities in compliance with the requirements of Subpart K of 24 CFR 570, except, that the Subrecipient does not assume the grantee's environmental responsibilities or the responsibility for initiating the environmental review process under 24 CFR Part 52.
- A. Audits: In accordance with 24 CFR 570.502 and local requirements, the subrecipient shall submit an audit complying with the Single Audit Act of 1984 to the grantee annually.
- B. Client data: The subrecipient shall maintain client data demonstrating client eligibility for services provided. Such data shall include, but not be limited to, client name, address, income level or other basis for determining eligibility, and description of services provided. Such information shall be made available to grantee monitors or their designees for review upon request.
- C. Prohibition of Political or Religious Activity: There shall be no religious worship, instruction or proselytization as part of, or in connection with, the performance of this agreement. None of the funds, materials, property or services under this agreement shall be used in the performance of this agreement for any partisan political activity, including lobbying, as specified in Federal Circular A-122 Cost Principles for Nonprofit Organizations - lobbying revisions, or to further the election, defeat, recall, impeachment, appointment or dismissal of any candidate for or from any public office.
- D. Discrimination Prohibited: The subrecipient shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, condition or privileges of employment on a matter directly or indirectly related to

employment, because of race, color, religion, national origin, age, or sex.

- E. Merger or Integration: This agreement constitutes the entire agreement between the subrecipient and the grantee with respect to the subject matter hereof; there are no other further written or oral understandings or agreements with respect hereto.
- F. Modification, Assignment or Subcontracting Absent Prior Written Consent: No variation or modification of this agreement and no waiver of its provisions shall be valid unless in writing and signed by the duly authorized officers of the subrecipient and the grantee. Any alterations, additions or deletions to the terms of this agreement, which are required by the enactment of legislation, regulations and directives, are automatically incorporated into this agreement on the date designated by law, regulation or directive.
- G. Amendment: grantee or subrecipient may amend this agreement at any time provided that such amendments make specific reference to this agreement, and are executed in writing, signed by a duly authorized representative of both organizations, and approved by the grantee's governing body. Such amendments shall not invalidate this agreement, nor relieve or releases grantee or subrecipient from its obligations under this Agreement. The grantee may, in its discretion, amend this agreement to conform with federal, state, or local governmental guidelines, policies, and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of services, or statement of work to be undertaken as part of this agreement, such modification will be incorporated only by a written amendment signed by both grantee and subrecipient.
- H. Monitoring: The subrecipient will be monitored on performance before the closeout of its activities. Reports on the review will be provided to the subrecipient and any conclusions made must be cleared before closing out.
- I. Close-outs: The subrecipient's obligation to the grantee shall not end until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to: making final payments, disposing of program assets (including the return all unused materials, equipment, unspent cash advances, program income balances, and account receivable to the grantee), and determining the custodianship of records. Notwithstanding the foregoing, the terms of this agreement shall remain in effect during any period that the subrecipient has control over CDBG funds, including program income.
- J. Hold Harmless: To the fullest extent permitted by law, the subrecipient agrees to indemnify, pay in behalf of, and hold harmless the grantee, its elected and appointed officials, employees, volunteers, boards, commissions and others working in behalf of the grantee, against any and all claims, demands, suits, losses, including all costs connected therewith for any damages which may be asserted, claimed or recovered against or from the grantee, by reason of personal injury, including bodily injury and death, and/or property damage, including loss of use thereof, which arises out

of, or is in any way connected or associated with the activity authorized by this contract.

- K. Confidentiality: The use or disclosure of information by the grantee concerning services, applicants or recipients obtained in connection with the performance of the agreement shall be restricted to the purposes directly connected with the administration of the services provided under this agreement. Such information shall not be used for any other purpose unless required by law, statute or other legal process.
- L. Copeland "Anti-Kickback" Act: The subrecipient shall comply with the Copeland "Anti-Kickback" Act (18 U.S.C.874) as supplemented in Department of Labor regulations (29 CFR part 3). (Applies to contracts and sub grants for construction or repair)
- M. Conflict of Interest : The subrecipient agrees to abide by the provisions of 24 CFR 84.42 and 570.611, which include, but are not limited to, the following:
  - i. The subrecipient shall maintain a written code or standards of conduct that shall govern the performance of its officers, employees or agents engaged in the award and administration of contracts supported by Federal funds.
  - ii. No employee, officer or agent of the subrecipient shall participate in the selection, or in the award, or administration of, a contract supported by Federal funds if a conflict of interest, real or apparent, would be involved.
  - iii. No covered persons who exercise or have exercised any functions or responsibilities with respect to CDBG-assisted activities, or who are in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a financial interest in any contract, or have a financial interest in any contract, subcontract, or agreement with respect to the CDBG-assisted activity, or with respect to the proceeds from the CDBG-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for a period of one (1) year thereafter. For purposes of this paragraph, a "covered person" includes any person who is an employee, agent, consultant, officer, or elected or appointed official of the grantee, the subrecipient, or any designated public agency.
  - iv. In the procurement of supplies, equipment, construction, and services by subrecipients, the conflict of interest provisions in 24 CFR 85.36 and 24 CFR 84.42, respectively, shall apply. In all cases not governed by 24 CFR 85.36 and 84.42, the provisions of this section shall apply. Such cases include the acquisition and disposition of real property and the provision of assistance by the grantee or by its subrecipients to individuals, businesses, and other private entities under eligible activities that authorize such assistance.

V. SUSPENSION AND TERMINATION

- A. In accordance with 24 CFR 85.43, the grantee may suspend or terminate this

agreement if the subrecipient materially fails to comply with any term of this agreement, which includes, but not limited to the following:

- i. failure to comply with any of the rules, regulations or provisions referred to herein, or such statutes, regulations, executive orders, and HUD guidelines, policies or directives as may become applicable at any time;
- ii. failure, for any reason, of the subrecipient to fulfill in a timely and proper manner its obligations under this agreement;
- iii. ineffective or improper use of funds provided under this agreement; or
- iv. submission by the subrecipient to the Grantee reports that are incorrect or incomplete in any material respect.
- v. Also, in accordance with 24 CFR 85.44, this agreement may be terminated for the grantee or the subrecipient, in whole or in part, by setting forth the reasons for such termination, the effective date, and in the case of partial termination, the portion to be terminated. However, if in the case of a partial termination, the grantee determines that the remaining portion of the award will not accomplish the purpose for which the award was made, the grantee may terminate the award in its entirety.

VI. REVERSION OF ASSETS

- A. Upon this agreement's expiration the subrecipient shall transfer to the grantee any CDBG funds on hand at the time of expiration and any accounts receivable attributable to the use of CDBG funds.
- B. Any real property under the subrecipient's control that was acquired or improved in whole or in part with CDBG funds (including CDBG funds provided to the subrecipient in the form of a loan) in excess of \$25,000 is either:
  - i. used to meet one of the national objectives in 24 CFR 570.208 (formerly 24 CFR 570.901) until five years after expiration of the agreement, or for such longer period of time as determined to be appropriate by the grantee; or
  - ii. if not used in accordance with (i), in which event the subrecipient shall pay to the grantee an amount equal to the current market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for the acquisition of, or improvement to, the property. The payment is program income to the grantee. No payment is required after the period of time specified in (i).

VII. NOTICES: Communication and details concerning this contract shall be directed to the following contract representatives:

- A. Grantee:
  - i. Point of Contact: City of Pascagoula  
Jen Dearman, Community and Economic  
Development Director
  - ii. Address: P.O. Box 908, Pascagoula, MS 39567
  - iii. Phone: 228-938-6651
  - iv. Email:

B. Subrecipient: The Salvation Army  
 i. Point of Contact: Zach Rhodes, Grant and Volunteer Coordinator  
 ii. Address: 2019 22<sup>nd</sup> Street, Gulfport, MS 39501  
 iii. Phone: 228-374-8301  
 iv. Email: zach.rhodes@uss.salvationarmy.org

V. CONTRACT ACCEPTANCE: The undersigned indicate by their signatures that they are authorized to act on behalf of their respective party in this capacity.

IN WITNESS WHEREOF, the Parties have executed this contract as of the date first written above.

	Grantee, City of Pascagoula	Subrecipient, The Salvation Army, A Georgia Corporation for The Salvation Army - Pascagoula, MS
Signature:	_____	 _____
Print Name:	<u>Joseph R. Huffman</u>	<u>JAMES K. SEILER</u>
Title:	<u>City Manager</u>	<u>TREASURER</u>
Federal Identification Number:		<u>FEI NO 58-0600007</u>



### THE SALVATION ARMY POLICY STATEMENT ON RELATIONSHIPS WITH OTHER GROUPS AND ORGANIZATIONS

The Salvation Army in the United States works cooperatively with many groups — governmental, social service, civic, religious, business, humanitarian, educational, health, character building, and other groups — in the pursuit of its mission to preach the Christian Gospel and meet human need.

Any agency, governmental or private, which enters into a contractual or cooperative relationship with The Salvation Army should be advised that:

1. The Salvation Army is an international religious and charitable movement, organized and operated on a quasi-military pattern, and is a branch of the Christian church.
2. All programs of The Salvation Army are administered by Salvation Army Officers, who are ministers of the Gospel.
3. The motivation of the organization is love of God and a practical concern for the needs of humanity.
4. The Salvation Army's provision of food, shelter, health services, counseling, and other physical, social, emotional, psychological and spiritual aid, is given on the basis of need, available resources and established program policies.

Organizations contracting and/or cooperating with The Salvation Army may be assured that because The Salvation Army is rooted in Christian compassion and is governed by Judeo-Christian ethics, The Salvation Army will strictly observe all provisions of its contracts and agreements.

Commissioners Conference  
11/3/1996

Councilman Jackson made a motion to approve the 2015 CDBG Public Services Agreement with the Salvation Army as recommended and authorize City Manager to execute related documents. The motion was seconded by Councilman Pickett and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "ABSENT", Tadlock "AYE", and Tipton "AYE". (Approved 4-19-16)

\*\*\*\*\*

The next item for consideration was the application for Mississippi Municipal League (MML) Excellence Award Applications as recommended by Jen Dearman, Community and Economic Development Director.

Councilman Jackson made a motion to approve the application for MML Excellence Award Applications as recommended and authorize City Manager to execute related documents. The motion was seconded by Councilman Pickett and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "ABSENT", Tadlock "AYE", and Tipton "AYE". (Approved 4-19-16)

\*\*\*\*\*

The next item for consideration was advertising the resources of the City through the Jackson County Sheriff's 15<sup>th</sup> Annual Rodeo for \$300.00 to be held on May 13-14, 2016, as recommended by Eddie Williams, City Attorney.

Councilman Jackson made a motion to approve advertising of the resources of the City through the Jackson County Sheriff's 15<sup>th</sup> Annual Rodeo for \$300.00 to be held on May 13-14, 2016, as recommended. The motion was seconded by Councilman Pickett and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "ABSENT", Tadlock "AYE", and Tipton "AYE". (Approved 4-19-16)

Mayor Blevins left the meeting at this time. Mayor Pro Tem Freddy Jackson took over the meeting for consideration of Item 9 of the consent agenda.

The item for consideration was advertising the resources of the City through the Pine Burr Area Council – Boy Scouts of America for \$100.00 as recommended by Eddie Williams, City Attorney.

Councilman Tipton made a motion to approve advertising of the resources of the City through the Pine Burr Area Council – Boy Scouts of America for \$100.00 as recommended. The motion was seconded by Councilman Tipton and received the following vote: Mayor Blevins "ABSENT". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "ABSENT", Tadlock "AYE", and Tipton "AYE". (Approved 4-19-16)

Mayor Blevins returned to the meeting after vote on Item 9.

\*\*\*\*\*

**The following new business items were considered at this time:**

The next item for consideration was setting a date to discuss the Public Defender position, Public Works contract and TIGER Grant.

After discussion, Mayor Blevins stated the meeting to discuss these items would be Tuesday, April 26, 2016, at 5:00 pm.

\*\*\*\*\*

The next item for consideration was a request to authorize Thompson Engineering to provide services related to site consideration for City Hall/Visitor Center as recommended by Donovan Scrugg, City Planner.

Councilman Jackson made a motion to approve authorizing Thompson Engineering to provide Professional Services for site considerations, department consolidations and area evaluations related to potential City Hall/Visitor Center facilities as recommended. The motion was seconded by Councilman Tipton and received the following vote: Mayor Blevins "AYE", Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "ABSENT", Tadlock "AYE", and Tipton "AYE". (Approved 4-19-16)

\*\*\*\*\*

The next item for consideration was the Order for the docket of claims for April 19, 2016, is spread on the minutes as follows:

ORDER

**WHEREAS**, the attached docket of claims for the period of April 2, 2016, through April 15, 2016, has been presented to the City Council for allowance and approval;

**WHEREAS**, the below claim numbers 03-11-01, 03-24-02 and 03-03 have also been presented to the City Council for allowance and approval:

<u>March 11, 2016</u>		<u>Claim 03-11-01</u>
010	General Fund	\$ 455,294.48
400	Pascagoula Utilities	<u>21,327.97</u>
	Total	<u>\$ 476,622.45</u>

<u>March 24, 2016</u>		<u>Claim 03-24-02</u>
010	General Fund	\$ 465,687.38
400	Pascagoula Utilities	<u>21,434.22</u>
	Total	<u>\$ 487,121.60</u>

<u>Miscellaneous Claim</u>		<u>Claim 03-03</u>
1000	City Share FICA	\$ 46,430.19
1100	City Share Medicare	10,858.60
7000	City Share PERS	<u>121,273.29</u>
	Total	<u>\$ 178,562.08</u>

**WHEREAS**, it appears that all of said claims are proper and should be allowed;

**NOW, THEREFORE, IT IS ORDERED** that all claims shown on said dockets are hereby allowed and approved for payment.

The above Order was introduced by Councilman Pickett, seconded for adoption by Councilman Tipton, and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "ABSENT", Tadlock "AYE", and Tipton "AYE". The Mayor then declared the Order adopted on the 19<sup>th</sup> day of April, 2016.

\*\*\*\*\*

At this time the Mayor asked if there were any further comments

\*\*\*\*\*

Joe Huffman, City Manager, thanked the Public Works, Police and Fire Departments for all of their hard work and working together.

\*\*\*\*\*

Councilman Tipton commented that Pascagoula and Resurrection Baseball Teams were in the Baseball Playoffs and encouraged people to come out and support these two teams.

\*\*\*\*\*

Councilman Hill commented that Pascagoula's Golf Team won District and will be traveling to Madison, MS, to play in the State Tournament.

\*\*\*\*\*

Mayor Blevins commented there have been road closures at Chicot and Cherokee. Chicot is opened and Cherokee will be by noon tomorrow when putting the drainage pipe work is completed. He also commented that Thursday, April 28, 2016, at 6:40 pm is City of Pascagoula night at the Shuckers game. He encouraged all to attend.

\*\*\*\*\*

There being no further business to come before the Council tonight, Councilman Hill made a motion to recess until Tuesday, April 26, 2016, at 5:00 p.m. to transact such business as may lawfully come before the Council. The motion was seconded by Councilman Tadlock and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "ABSENT", Tadlock "AYE", and Tipton "AYE".

The meeting ended at 6:40 p.m.

APPROVED:

\_\_\_\_\_  
Harry J. Blevins, Mayor

ATTEST:

\_\_\_\_\_  
Carol Groen, Chief Deputy City Clerk

**RECESSED REGULAR MEETING OF THE CITY COUNCIL  
TUESDAY, APRIL 26, 2016 AT 5:00 P. M.**

The City Council of the City of Pascagoula, Mississippi, met in a recessed regular meeting on Tuesday April 26, 2016, at 5:00 p.m. Mayor Blevins called the meeting to order with the following officials present:

Mayor Harry J. Blevins  
Councilman Burt Hill  
Councilman Freddy Jackson  
Councilwoman Brenda Simkins (absent)  
Councilman David Tadlock (teleconference)  
Councilman Marvin Pickett  
Councilman Scott Tipton

City Manager Joe Huffman  
City Attorney Eddie Williams  
City Clerk/Comptroller Bobby Parker  
Chief Deputy City Clerk Carol Groen

Mayor Blevins welcomed everyone to the meeting. The invocation was given by Councilman Jackson. The pledge of allegiance was led by Councilman Tipton.

Mayor Blevins stated that the purpose of this meeting was to discuss several items of concern and receive input from Council.

**The following items were discussed:**

1. Public Defender
2. Public Works Contract
3. Market Street
4. TIGER Grant

**Public Defender**

Eddie Williams, City Attorney, stated that Judge Fondren was here to give insight on the law with indigent defendants and the need for a Public Defender.

After a discussion regarding this issue, the consensus of the Council was for Mr. Williams to draft an Ordinance for the next regular meeting, Tuesday, May 3, 2016, for approval to begin the process of hiring a Public Defender. Once the ordinance has passed, Mr. Williams

and Valarie Moore, Human Resources Director, will work up a job description and salary for the Public Defender.

No formal action was taken.

### **Public Works Contract**

Joe Huffman, City Manager, stated to Council that he, Eddie Williams, City Attorney, and Jaci Turner, City Engineer, had come up with some options and recommendations concerning Public Works contract.

After a lengthy discussion, the consensus of the Council was to bring Council a one-year extension proposal for approval.

No formal action was taken.

### **Market Street**

Jen Dearman, Community and Economic Development Director, stated she was meeting with several merchants on Market Street in the following two weeks to explain the plan for Market Street. She wants the merchants' input on how this plan will affect their businesses and the things they would need for their businesses to help with the project.

Jaci Turner, City Engineer, explained that first phase of construction would be Ingalls to Polk and could begin in December. Second phase of construction is Beach to Parsley which that construction schedule would follow the first.

Donovan Scruggs, City Planner, gave input on the advantage of moving forward with the project

After a lengthy discussion, the consensus of the Council is to delay the project to get input from business owners and the public through public meetings on the conceptual design for Market Street. Freddy Jackson, Councilman Ward 2, wants to move forward with the project

No formal action was taken.

**TIGER Grant**

Jen Dearman, Community and Economic Development Director, stated that the TIGER Grant is funded by the Federal DOT and awarded to municipalities and other groups via State DOTs. For Mississippi, the State DOT is MDOT. The proposed grant scope of work for this year's application included sidewalks and bike lanes along Highway 90, train depot improvements, Quiet Zone improvements, and a walking and biking path across the Highway 90 Bridge. While developing the application, Council requested time to consider adding Market Street improvements to the scope. The minimum grant request amount is \$5 million with a local funds match of \$1.25 million.

After a discussion regarding the timeline and other complicating requirements of a TIGER Grant, the consensus of the Council is to develop an application for next year's granting cycle without the Market Street improvements.

No formal action was taken.

BJ with the Carnival Association stated she was concerned about the round-a-bouts at the intersections due to the parade floats. She was informed that the floats would not be an issue and that round-a-bouts could handle such traffic.

Clarification from the Council concerning Market Street was to push the plan back to June and Councilman Jackson wants to go forward in May. Mayor stated to go ahead with Jen's plan to meet with merchants and gather their opinions.

There being no further business to come before the Council at this time, Councilman Hill made a motion to adjourn. The motion was seconded by Councilman Tipton and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "ABSENT", Tadlock "AYE", and Tipton "AYE".

The meeting ended at 7:02 p.m.

APPROVED:

\_\_\_\_\_  
Harry J. Blevins, Mayor

ATTEST:

\_\_\_\_\_  
Carol Groen, Chief Deputy City Clerk





### AGENDA ITEM REQUEST FORM

Meeting Date: May 3, 2016

Submitting Department or Individual: Community and Economic Development

Contact Name: Jen Dearman

Phone: 228-938-6651

**Agenda Topic:** Strategic Plan Steering Committee 168th Meeting Minutes

*Attach additional information as necessary*

**Action Requested:**

Acknowledge minutes as presented.

Budgeted Item	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Contract Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Mayor or Manager's Signature Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>

Source of Funding	<input type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature  
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

**NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING**



STRATEGIC PLAN STEERING COMMITTEE  
168th Meeting (99th AK)  
Conference Room – Community Development Office  
March 17, 2016

The 168th meeting of the Strategic Plan Steering Committee was called to order by Chairman Richard Lucas.

Committee members in attendance: Chris Wiggins, Terry Bollman, Doug Adams, Richard Lucas, Jim McIngvale, and Liz Ford

Excused committee members not in attendance: Drew Estabrook, Wayne Rodolfich, and Hanson Horn

Ex Officios in attendance: Wes Smith, Planning Commission; Jake Clemens, Resurrection High School; Alice Walker, Pascagoula Redevelopment Authority; Mike McElhaney, Recreation Commission; and Jen Dearman, Community and Economic Development

Excused Ex Officios not in attendance: Michele Coats, Pascagoula Main Street; and Kris Rinza, Pascagoula High School

Richard Lucas led a discussion reviewing the town hall meeting which was held on Thursday, March 10, 2016. Each of the Champions did a great job. There was good feedback and good discussion. The low attendance was attributed to the weather and to the lack of a local newspaper.

**Champion Reports:**

Small Business and Retail Sales – Kristin Pugh

- No report.

Infrastructure - Ann Pickett

- No report.

Entertainment, Variety, and Cultural – Dr. Chris Wiggins

- No report.

Housing – Terry Bollman

- Donovan Scruggs, City Planner, and Freddie Jackson, Ward 2 Councilman, are looking at two parcels to see what may be required for development.
- A representative from an insurance company has been invited to attend the next meeting.

Aesthetics and Sense of Pride – Deborah Frederic

- No report.

### Education – K-University and Perception – Wayne Rodolfich

- The school system is receiving proposals from the structural engineers for the old Pascagoula High School auditorium.
- The School District is developing an information sheet from its meeting at the Senior Center.

### Crime Prevention and Safety of Citizens – Doug Adams

- The Police Department now has sixty officers and will soon have 4 canines.
- Starting mid-April, two officers will be patrolling the parks and boat launches.

### Youth Report –Kris Rinza and Jake Clemens

- The Pascagoula Mayor’s Youth Council wants to engage youth for the 2016 Jackson County Heart Walk.
- Jake is working with the City to develop content for a Pascagoula smart phone application.

### **Reports from the Commissioners:**

- Planning Commission – Wesley Smith
  - o The property at Eden Street and Nathan Hale is being sold to be used as heavy equipment sales, rental, and storage.
- Recreation Commission – Mike McElhaney  
report submitted as follows:
  - o The Commission has a vacancy. Applications are being accepted until March 29, 2016.
  - o The Point Park boat launch and piers construction contract is underway. The boat launches will be closed until mid-April.
  - o Promenade construction contract bids will be opened on April 5, 2016.
  - o Compton Engineering was selected to design the ADA improvements for the boardwalk and parking at B.B. Jennings Park. Construction is expected to begin in summer 2016.
  - o Neel-Schaffer was selected to design the kayak launch at River Park.
  - o The MCC Park restrooms will received ADA improvements.
  - o Quotes are being solicited for a window retrofit project at the Pascagoula Recreation Center.
  - o Compton Engineering is developing a task order for the Pascagoula Recreation Center roof.
- Pascagoula Redevelopment Authority (PRA) – Alice Walker
  - o The PRA has met with a developer who has asked for a 60-day extension while reevaluating construction costs which were 50% higher than anticipated.
  - o A tenants association is are working to develop various events.
  - o The housing study proposals are being evaluated.

### **Project Update – Jen Dearman:**

- Anchor Square
  - o The Easter egg hunt event has been rescheduled for March 24, 2016.
  - o Shakespeare at the Square will be held on April 2, 2016. The event will feature Pascagoula High School drama students.
- Lowry Island
  - o A kayak launch is being developed.
  - o The City is still looking for someone to develop the fueling station.

- Point Park
  - o Boat launches will reopen in mid-April.
- Promenade
  - o Construction is expected to be underway by late summer.
- Other
  - o Shoe Department is moving into the old Tuesday Morning site.

**Community:**

- Main Street – Michele Coats  
report submitted as follows:
  - o The City and the Main Street Board will meet to discuss possibilities for Arts on the Avenue.
  - o Working with Pascagoula Pride and other garden clubs on beautification projects.
  - o Business educational seminars are being considered for topics including, taxes, retail management and window dressing.
  - o The website projected launch date is June 2016.
  - o Other funding streams including events, fundraisers, capital campaign, grants, and sponsorships are being considered.
  - o A branding campaign is being pursued.
  - o A new festival that may involve craft beer is being considered.
  - o Dog park and dog parades are being considered.
- Mississippi Maritime Museum (MMM) – Terry Bollman
  - o The 3<sup>rd</sup> Annual General Membership Meeting will be March 24, 2016, and the Governor will be the guest speaker. There will be seating available for 300 people.
  - o The Maritime Activity Center construction contract is expected to be executed by April 1, 2016. Fletcher Construction Company was the low bidder.
  - o The Museum will likely receive bond money from the state this year.
- Jackson County Historical and Genealogy Society (JCHGS) – Chris Wiggins
  - o The search continues for a Literary Festival headliner. Chris is presently working with a group from Metairie and a group from Mobile.
  - o Chris and David Tadlock are working on a Historical Trail in Pascagoula.
  - o A movie theater for Pascagoula is also being investigated but the results are very expensive and very discouraging to date.
- LaPointe-Krebs (LPK) Foundation – Liz Ford
  - o The Fete LaPointe, which is the fundraiser for the LPK, will be on April 1, 2016, at the Hilton Garden Inn.
  - o The Pascagoula Pilgrimage will be on April 17, 2016, and the LPK Museum and grounds will be featured.

There being no further business, the meeting adjourned at 5:25 PM. The next meeting will be on Thursday, April 21, 2016.

Liz Ford, note taker.



### AGENDA ITEM REQUEST FORM

Meeting Date: 5-3-2016

Submitting Department or Individual: Community and Economic Development

Contact Name: LaLinda Grace

Phone: 228-938-2352

**Agenda Topic:** Pascagoula Mayor's Youth Council Minutes

*Attach additional information as necessary*

**Action Requested:**

Acknowledge minutes of PMYC 4-11-2016 meeting.

Budgeted Item	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Contract Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Mayor or Manager's Signature Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>

Source of Funding	<input type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature  
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

**NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING**



General Meeting Minutes  
Conference Room  
Jackson County Chamber of Commerce  
Monday | April 11, 2016 | 4:00 PM

Members Present: Will Baumhauer, Annie Perkins, Anna Grant Godfrey, Abby Raworth, Hunter Blades, Madison Scott, Alexis Harbin, Cale Garlich, Caroline Ko, Mitchell Latady, Makenzie Sanabria, Clare Baumhauer, Summer Beall, Joey Hasbrouck, Victoria Miller, and Gabi Wells.

Members Absent: Bailey Bass, Meha Patel, Caydn Perez, and Joey Hasbrouck.

Ex Officio: LaLinda Grace, Economic Development Specialist

- A. Council Vice Mayor Clare, called the meeting to order at 4:00 PM, welcomed everyone, and led the Pledge of Allegiance.
- B. The first item for consideration was the minutes from the March 28, 2016, meeting. Will made a motion to approve the minutes. The motion was seconded by Gabi. All present members were in favor.
- C. The next item for discussion was announcements and kudos.
  - Several members were voted into the Who's Who of Resurrection Catholic High School (RCHS) as follows:
    - Clare as Miss RCHS
    - Alexis as Class Favorite in the 11<sup>th</sup> Grade
    - Caydn as Drama King in the 11<sup>th</sup> Grade
    - Anna Grant as Class Favorite in the 10<sup>th</sup> Grade
    - Annie as Class Favorite and Most Likely to Brighten your Day in the 9<sup>th</sup> Grade
    - Will as Wittiest in the 9<sup>th</sup> Grade
  - Joey is the PHS Valedictorian; Victoria is Salutatorian; and Gabi and Summer are in the Top 10% of their class.
  - Caroline K. placed as an International Science and Engineering Fair Finalist at the Mississippi State Science Fair in the Chemistry Category. She will go on to compete at Nationals.
  - Applications for the 2016-17 PMYC are due by April 15<sup>th</sup>.
  - Applications for the MML Scholarship are due by May 6<sup>th</sup>.
- D. The Council discussed the results of the 2015-16 PMYC Evaluation Survey and the draft calendar for the 2016-17 year.

E. The next item for discussion was Committee updates. Each Committee Chair provided an update as follows:

- Social: The Committee is working on the end of the year Social scheduled for Wednesday, May 4<sup>th</sup> at 6PM. More information will be given out at the April 25<sup>th</sup> meeting.
- Communication: The Committee is preparing for the PMYC Annual Report to City Council.
- Fundraising: Nothing to report at this time.
- Leadership: Nothing to report at this time.
- Volunteer: PMYC will serve and host activities at the Hope House April 19<sup>th</sup> meeting. A signup sheet for duties and responsibilities was distributed.

There being no further business, Abby made a motion to adjourn the meeting. The motion was seconded by Annie. All present members were in favor.





Agenda Number: 8.

### AGENDA ITEM REQUEST FORM

Meeting Date: 5-3-2016

Submitting Department or Individual: Community and Economic Development

Contact Name: LaLinda Grace

Phone: 228-938-2352

**Agenda Topic:** Pascagoula Redevelopment Authority Minutes

*Attach additional information as necessary*

**Action Requested:**

Acknowledge minutes of PRA 3-10-2016 meeting.

Budgeted Item	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Contract Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Mayor or Manager's Signature Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>

Source of Funding	<input type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature  
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

**NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING**



**REGULAR MEETING**  
**10:00 AM Thursday, March 10, 2016**  
**JCEDF, 3033 Pascagoula Street, Pascagoula, Mississippi**

The Pascagoula Redevelopment Authority met at the Jackson County Economic Development Foundation in a regular meeting on Thursday, March 10, 2016, at 10:00 AM. Henry Fox, Chairman, called the meeting to order at 10:05 AM with the following present:

Chairman, Henry Fox  
Vice Chairman, Alan Sudduth  
Secretary/Treasurer, Alice Walker  
Board Member, Jim Estabrook  
Board Member, Jackie Grimes

PRA Executive Director, Jen Dearman  
Economic Development Specialist, LaLinda Grace  
PRA Attorney, Taylor McNeel  
JCEDF, Christine Pate  
Strunk Enterprises, Shannon Strunk  
Coldwell Banker, Kenneth Jones  
Ali's Attic, Heather Wade  
Jerry St. Pe

PRA Chairman Fox welcomed everyone to the meeting.

\*\*\*\*\*

The first item for consideration was the minutes from the PRA meetings held on February 11, 2016, and February 26, 2016, as recommended by Alice Walker, Secretary/Treasurer.

After review, Grimes moved to approve and adopt the minutes. The motion was seconded by Walker.

All Board members were in favor.

\*\*\*\*\*

The next item for consideration was the financial report.

After review, Sudduth moved to accept the financial report and authorize PRA Comptroller Bobby Parker to issue a manual check for Anchor Square rent revenue, printing

costs, Anchor Square deposit refund for Michele Williams, and Anchor Square entertainment costs. The motion was seconded by Estabrook.

All Board members were in favor.

\*\*\*\*\*

Heather Wade left the meeting at 10:20AM.

\*\*\*\*\*

The next item for consideration was the Anchor Square lease approval for Marcel Kinnard. After discussion, Estabrook moved to approve the lease. The motion was seconded by Walker.

All Board Members were in favor.

\*\*\*\*\*

The next item for consideration was the Anchor Square lease approval for Heather Wade. After discussion, Estabrook moved to approve the lease. The motion was seconded by Sudduth.

All Board Members were in favor.

\*\*\*\*\*

The next item for consideration was the request from the Anchor Square tenants for the entertainment costs for the Anchor Square Eggcellent Adventures on March 12, 2016. After discussion, Sudduth moved to approve the request not to exceed \$250.00. The motion was seconded by Walker.

All Board Members were in favor.

\*\*\*\*\*

The next item for consideration was the Anchor Square rent grace period. After discussion, Estabrook moved to amend the grace period from 10 days to 5 days. The motion was seconded by Sudduth.

All Board Members were in favor.

\*\*\*\*\*

A discussion was held in regards to the PRA Annual Report. No action was required of the Board.

\*\*\*\*\*

Fox and Sudduth left the meeting at 10:56 AM.

\*\*\*\*\*

A discussion was held in regards to a Riverfront Development. After consideration, Walker moved to extend the closing date by 60 days to One Riverfront, LLC, for the Riverfront Addition Subdivision Lot 1 Block D. The motion was seconded by Grimes.

All present Board members were in favor. The agreement is spread on the minutes as follows:

AMENDMENT NO. 1 TO PURCHASE AND SALE AGREEMENT

BY AND BETWEEN

PASCAGOULA REDEVELOPMENT AUTHORITY  
("Seller")

AND

ONERIVERFRONT, LLC  
("Buyer")

THIS AMENDMENT NO. 1 TO THE PURCHASE AND SALE AGREEMENT (this "Amendment No. 1"), is executed effective as of March 10, 2016, between PASCAGOULA REDEVELOPMENT AUTHORITY ("Seller") and ONERIVERFRONT, LLC ("Buyer"). All terms not defined herein shall have the meaning ascribed to them in the Purchase and Sale Agreement which is referenced below.

RECITALS

WHEREAS, Buyer and Seller entered into that certain Purchase and Sale Agreement dated as of November 16, 2015 (the "Agreement"), pursuant to which Buyer agreed to buy, and Seller agreed to sell, the Property described in the Agreement, together with all fixtures, improvements, and appurtenances as are located thereon; and

WHEREAS, the parties desire to modify certain provisions of the Agreement to extend certain dates for performance thereof that are included therein.

NOW, THEREFORE, in consideration of the mutual premises set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

TERMS OF AMENDMENT

1. Section 4.a. For purposes of the Agreement, Section 4.a. shall be amended to read in its entirety as follows:

"4.a. Closing Date: Within 180 days of the Effective Date, Buyer shall conduct and complete all due diligence and obtain any desired assurances from the City of Pascagoula ("City") concerning the Property or any parcels near the Property ("Due Diligence Period"). Any extension of this Due Diligence Period must be agreed to by the parties in writing. This transaction shall be closed, and this Agreement shall expire ("Closing"), within 30 days after the expiration of the 180 day Due Diligence Period."

2. **Section 6.** For purposes of the Agreement, Section 6 shall be amended to read in its entirety as follows:

**“6. Inspections:** All inspections are to be made at Buyer’s expense during the Due Diligence Period. Buyer agrees to assume all liability for its acts or those of its inspectors and/or representatives in exercising Buyer’s rights under this paragraph and agree to indemnify and hold Seller harmless. Buyer and/or its inspectors/representatives shall have the right and responsibility to enter the Property during normal business hours for the purpose of making surveys or any other inspections and/or tests, including but not limited to environmental inspections. **The inspection report(s) is not to ascertain any items that Buyer should have already considered in determining the Purchase Price and entering into this Agreement.”**

3. **Section 8.** For the purposes of the Agreement, Section 8 shall be amended to read in its entirety as follows:

**“8. Default:** Should Buyer default hereunder, Seller may (i) retain a portion of the Earnest Money as its damages for Buyer’s breach of the Agreement, not as a penalty but as reasonable compensation to Seller for damages difficult or impractical to calculate, or (ii) exercise Seller’s right to have the Property revert back to Seller. Seller’s remedies shall not be limited to the above. Buyer, in its sole discretion shall be able to cancel this Agreement at any time during the Due Diligence Period. If Buyer cancels this Agreement during the Due Diligence Period, then Buyer shall forfeit \$1,000 of the earnest money as a cancellation fee. If Buyer chooses to cancel this Agreement during the due diligence period they shall receive a refund of \$9,000 and both Buyer and Seller shall be released from any further obligation of this contract. Should Seller default, Buyer shall only seek specific performance of this Agreement. In the event of any default by Seller, Buyer shall not seek damages, costs, or fees from Seller or the City.”

4. **Effect.** This Amendment No. 1 shall form and be a part of the Agreement. This Amendment No. 1 shall modify the Agreement solely as to the terms expressly stated herein, and all other terms and conditions of the Agreement shall remain in full force and effect. Capitalized terms not otherwise defined herein shall have the meaning ascribed to them in the Agreement.

5. **Counterparts.** This Amendment No. 1 may be executed in one or more counterparts, each of which will be deemed an original and all of which together will constitute one and the same instrument.

IN WITNESS WHEREOF, the parties have executed and delivered this AMENDMENT NO. 1 on the date first written above.

BUYER:

OneRiverfront, LLC

*[Handwritten signature]*

Contact Information:

OneRiverfront, LLC  
c/o Walter H. Ketchings  
5352 Red Creek Road  
Long Beach, MS 39560  
Phone: 228-596-4471  
Fax: 228-287-1007  
E-Mail: KetchOne@att.net

STATE OF MISSISSIPPI  
COUNTY OF Harrison

Personally appeared before me, the undersigned authority in and for the said county and state, on this 11<sup>th</sup> day of March, 2016, within my jurisdiction, the within named Carlene Alfonso, who acknowledged that she is Member of OneRiverfront, LLC, a Mississippi limited liability company, and that for and on behalf of said limited liability company, and as its act and deed, she executed the above and foregoing instrument, after first having been duly authorized by said limited liability company so to do.

*[Handwritten signature: Sarah E. Page]*  
\_\_\_\_\_  
(NOTARY PUBLIC)

My commission expires:

Jan. 4, 2019



\*\*\*\*\*

SELLER:

Pascagoula Redevelopment Authority

*James B. Estabrook, Jr.*  
By: James B. Estabrook, Jr., Commissioner

Contact Information:

Pascagoula Redevelopment Authority  
Attention: Jen Dearman  
630 Delmas Avenue  
Pascagoula, Mississippi 39567  
Phone: (601) 938-6651  
Fax: (228) 938-6637  
E-Mail: jdearman@cityofpascagoula.com

STATE OF MISSISSIPPI  
COUNTY OF \_\_\_\_\_

Personally appeared before me, the undersigned authority in and for the said county and state, on this \_\_\_\_\_ day of \_\_\_\_\_, 2016, within my jurisdiction, the within named James B. Estabrook, Jr., who acknowledged that he is Commissioner of the Pascagoula Redevelopment Authority, an "urban renewal agency" of the City of Pascagoula, Mississippi, created in accordance with Section 43-35-33 of the Mississippi Code of 1972, as amended, and that for and on behalf of the said agency, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said agency so to do.

*Aleta Wray*  
(NOTARY PUBLIC)

My commission expires:  
5/14/18



Fox and Sudduth returned to the meeting at 11:00 AM.

\*\*\*\*\*

Kenneth Jones and Shannon Strunk left the meeting at 11:10 AM.

\*\*\*\*\*

Sudduth moved to close the meeting to consider going into Executive Session. The motion was seconded by Estabrook.

All Board members were in favor.

\*\*\*\*\*

Walker moved to go into Executive Session for the location, relocation, or expansion of business or industry. The motion was seconded by Grimes.

All Board members were in favor.

\*\*\*\*\*

Estabrook moved to end Executive Session and return to open session. The motion was seconded by Sudduth.

All Board members were in favor.

\*\*\*\*\*

Kenneth Jones returned to the meeting at 11:35 AM.

\*\*\*\*\*

Kenneth Jones left the meeting at 11:40 AM.

\*\*\*\*\*

A discussion was held in regards to a housing assessment and market opportunities study for the City of Pascagoula.

No action was required of the Board.

\*\*\*\*\*

The next item for consideration was the PRA by-laws concerning the annual report. After discussion, Sudduth moved to amend the by-laws to read "At the time of filing, the Authority shall publish a notice that identifies the publicly available location of a true and correct copy of such report in a newspaper of general circulation in the City." The motion was seconded by Grimes.

All Board Members were in favor.

\*\*\*\*\*

There being no further business to come before the Board, Estabrook moved to adjourn the meeting. The motion was seconded by Walker.

All Board members were in favor.

The meeting ended at 12:15 PM.



Agenda Number: 9.

### AGENDA ITEM REQUEST FORM

Meeting Date: May 3, 2016

Submitting Department or Individual: City Attorney

Contact Name: Eddie C. Williams

Phone: 228-938-6605

**Agenda Topic:** Resolution to place lien on parcel of land for cost of cleaning.

*Attach additional information as necessary*

**Action Requested:**

Approve resolution to place lien on 3611 Frederic Street in the amount of \$4,100.00.

Budgeted Item                      Yes       No

Contract Required                Yes       No

Mayor or Manager's Signature Required      Yes       No

Source of Funding       General Fund

Utility Fund

Grant

Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature*  
*For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

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## RESOLUTION

**WHEREAS**, in accordance with Section 21-19-11, Mississippi Code of 1972, this City Council heretofore adjudicated, after lawful notice and hearing, that the parcel of land described hereinafter was in such a state of uncleanness as to be a menace to the public health and safety of this community and authorized the parcel to be cleaned by the City; and

**WHEREAS**, the parcel has been cleaned by the City; and

**WHEREAS**, it is hereby adjudicated that the amount set opposite the parcel listed hereinafter is the actual cost of cleaning of the parcel;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PASCAGOULA, MISSISSIPPI:**

**SECTION 1.** That the parcel of land listed below, which is described by reference to the deed recorded at the appropriate page in the Jackson County, Mississippi, Land Deed Books, is hereby charged with the cost of cleaning of the parcel appearing opposite.

**SECTION 2.** That this amount is hereby declared to be an assessment and lien against the parcel listed below, which shall be enrolled in the office of the Circuit Clerk of Jackson County, Mississippi, as judgments are enrolled, and the Jackson County Tax Collector, acting as collector of City taxes, is hereby directed to sell the parcel of land to satisfy the lien in the manner provided by law for the sale of land for delinquent taxes, to wit:

EXHIBIT A

<u>Tax Parcel Number and Property Address</u>	<u>Owner(s) and Mailing Address</u>	<u>Described at the following Jackson County, MS, Deed Books and Pages</u>	<u>Cost of Cleaning</u>
41700422.000 3611 Frederic	Charles J. Petty, III 3718 Riverwood Drive Moss Point, MS 39563 <b>AND</b> Marguerite A. Colle 3718 Riverwood Drive Moss Point, MS 39563 <b>(Footnote 1)</b>	Deed Book 1193, Book 823	\$4,100.00

PARTIES WITH INTEREST

Footnote 1: - Beatrice Overby, 65 Fairwood Drive, Ocean Springs, MS 39564





Agenda Number: 10.

### AGENDA ITEM REQUEST FORM

Meeting Date: May 3, 2016

Submitting Department or Individual: City Attorney

Contact Name: Eddie C. Williams

Phone: 228-938-6605

**Agenda Topic:** An ordinance to amend Article III to add a new Division 5 - Public Defender.

*Attach additional information as necessary*

**Action Requested:**  
Adopt ordinance.

Budgeted Item	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Contract Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Mayor or Manager's Signature Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>

Source of Funding	<input type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature  
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

**NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING**

AN ORDINANCE TO AMEND ARTICLE III. OFFICERS AND EMPLOYEES, OF THE CODE OF THE ORDINANCES OF THE CITY OF PASCAGOULA, TO ADD A NEW DIVISION 5. PUBLIC DEFENDER; TO CREATE THE OFFICE OF PUBLIC DEFENDER; TO PROVIDE FOR HIS APPOINTMENT BY THE CITY COUNCIL; TO PROVIDE FOR HIS COMPENSATION; TO PROVIDE THE DUTIES OF THE OFFICE; TO PROVIDE AN EFFECTIVE DATE; AND FOR RELATED PURPOSES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PASCAGOULA AS FOLLOWS:

Section 1. Chapter 2. Administration, of the Code of Ordinances of the City of Pascagoula, Article III. Officers and Employees is amended as follows:

**DIVISION 5. PUBLIC DEFENDER**

**Section 2-119.** Office created.

There is hereby created the office of public defender for the municipal court of the city of Pascagoula.

**Section 2-120.** Appointment.

The public defender shall be appointed by the city council and shall serve until a successor shall be appointed and qualified.

**Section 2-121.** Compensation.

The public defender shall receive such compensation as the city council may from time-to-time fix by ordinance or resolution as may be recommended by the city manager or his designee.

**Section 2-122.** Duties.

The public defender shall represent all indigent defendants appearing before the municipal court as ordered and directed by the judge of the municipal court after an indigency determination has been made. The public defender shall also represent such indigent defendants on all appeals taken from any misdemeanor convictions or other actions of the

court, but only in those cases where incarceration has been ordered. The public defender shall also represent indigent defendants charged with felonies in the municipal court at the initial preliminary hearing, provided such indigent defendants have not posted bond at the time of the preliminary hearing. There shall be no duty of the public defender to represent indigent defendants charged with felonies in the municipal court beyond the preliminary hearing. The public defender shall also perform such other duties as the judge of the municipal court may from time-to-time direct in keeping with his official duties.

**Section 2.** Inasmuch as the creation of the office of public defender in municipal court is being done in an effort to afford due process and equal protection of the law to indigent defendants appearing before the court on a daily basis, this ordinance shall take effect upon passage.





### AGENDA ITEM REQUEST FORM

Meeting Date: May 3, 2016

Submitting Department or Individual: City Attorney

Contact Name: Eddie C. Williams Phone: 228-938-6605

**Agenda Topic:** Order to determine whether the parcels of land are in such a state of uncleanness as to be a menace to the public health and safety of this community.

*Attach additional information as necessary*

**Action Requested:**

Approve order for 4111 Cedar and 4401 Cedar.

Budgeted Item	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Contract Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Mayor or Manager's Signature Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>

Source of Funding	<input type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature  
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

**NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING**

## ORDER

**WHEREAS**, on its own motion the City Council of the City of Pascagoula, Mississippi, alleges that the parcels of land listed in Exhibit A hereto are in need of cleaning; and

**WHEREAS**, the parcels are described by reference to the appropriate book and page of the Land Deed Records of Jackson County, Mississippi, or by a detailed description; the property owner or owners, if known, and their mailing addresses, if known, are listed; and the tax parcel numbers and addresses of the parcels are listed;

**THEREFORE, IT IS ORDERED** that the owners of the parcels listed on the exhibit shall be given notice by the City Clerk as provided in Section 21-19-11, Mississippi Code of 1972, that a hearing shall be held by the City Council on June 7, 2016, in the City Hall of the City at 6:00 P.M. to determine whether the parcels of land as shown on the exhibit are in such a state of uncleanliness as to be a menace to the public health and safety of this community.

**EXHIBIT A**

<b><u>Tax Parcel Number and Property Address</u></b>	<b><u>Owner(s) and Mailing Address</u></b>	<b><u>Described at the following Jackson County, MS, Deed Books and Pages</u></b>
40407116.000 4111 Cedar	Gulf City Seafoods, Inc. 908 Westwood Street Pascagoula, MS 39567 <b>(Footnote 1)</b>	Deed Book 1182, Page 535
41701207.000 4401 Cedar	Sea-Fab, Inc. 908 Westwood Street Pascagoula, MS 39567	Deed Book 1428, Page 370

**PARTIES WITH INTEREST**

**Footnote 1:** -Maritime Services, Inc., 1510 Jackson Ave, Pascagoula, MS 39567





**AGENDA ITEM REQUEST FORM**

Meeting Date: 5/3/2016

Submitting Department or Individual: Community & Economic Development

Contact Name: Jen Dearman

Phone: 228-938-6651

Bullet Proof Vest Grant FY16

**Agenda Topic:** \_\_\_\_\_

*Attach additional information as necessary*

**Action Requested:**

Council approval requested to apply for the 2016 Bullet Proof Vest Grant. Application will be for approximately \$4,000 and there is a 50% match which will come from drug forfeiture money. This will be used to purchase approximately 6 vests. Approve City Manager to execute. Application is submitted through Justice Assistance website and does not require a signature.

Budgeted Item	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>	Source of Funding	<input type="checkbox"/>	General Fund
Contract Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>	<input type="checkbox"/>	Utility Fund	
Mayor or Manager's Signature Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>	<input checked="" type="checkbox"/>	Grant	
					<input type="checkbox"/>	Other	

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature  
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

**NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING**

## Aleta Raley

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**From:** owner-bvp-list@ojp.usdoj.gov on behalf of BVP <bvp@usdoj.gov>  
**Sent:** Monday, April 04, 2016 4:10 PM  
**Subject:** BVP 2016 Application Announcement

Dear BVP Participant:

The Bureau of Justice Assistance (BJA) is pleased to announce the Fiscal Year 2016 BVP application funding period.

Applications for FY 2016 BVP funds will be accepted beginning Monday, April 4, 2016. All applications must be submitted online at <http://www.ojp.usdoj.gov/bvpbasi/> by 6:00 pm (e.d.t.), Monday, May 16, 2016.

### Important Information Regarding FY 2016 BVP Funds:

1. Jurisdictions receiving funding for reimbursement of body armor purchases must have a written mandatory wear policy for uniformed patrol officers, in place when the FY 2016 BVP applications are submitted. Please see the BVP mandatory FAQs for further guidance on this requirement: <http://www.ojp.usdoj.gov/bvpbasi/docs/FAQsBVP MandatoryWearPolicy.pdf>
2. Each vest purchased with FY 2016 funds must meet National Institute of Justice (NIJ) standards on the date it was ordered and must be American-made. Please see this website for the latest NIJ compliant vests: [https://www.justnet.org/other/ballistic\\_cpl.html](https://www.justnet.org/other/ballistic_cpl.html) and [https://www.justnet.org/other/stab\\_cpl.html](https://www.justnet.org/other/stab_cpl.html)
3. Jurisdictions with more than one law enforcement agency (LEA) associated with the jurisdiction account may not submit a separate application. Instead, the LEAs associated with jurisdictions with more than one LEA must submit their own application information and vest needs to the jurisdiction. The jurisdiction will then submit the LEA applications in one submission to BJA.
4. To ensure that program participants are submitting applications that accurately reflect their vest needs for the next two years, please review the program guidance below. Prior to submitting an application for FY 2016 BVP funds:
  - a. Verify that the number of vests indicated on the application does not exceed actual agency needs. Review all currently deployed vests for those that will need to be replaced during the next two years, according to the replacement cycle indicated on your BVP system profile. Applications for funds should reflect the number of vests your agency needs to replace within the next two years, and vests for officers your agency anticipates hiring in the next two years. (New hires can be anticipated based on the average number of officers hired over the most recent three years.)
  - b. Ensure that the application accurately reflects the current market cost for the vests identified on the application.
  - c. Review previous year(s) BVP funding to identify any unspent funds that might currently be available for BVP needs.

Your careful attention to actual vest needs will help ensure that all eligible jurisdictions submitting requests will receive the maximum allowable based on the appropriation and distribution guidelines.

5. BJA has completed new user guides and training materials for the BVP application process and the payment request process. Please see the following website for the guides and checklists:  
<http://ojp.gov/bvpbasi/bvpprogramresources.htm>

For questions regarding this email or for assistance with the online application process, please do not hesitate to call the BVP Help Desk at 1-877-758-3787, or email [vests@usdoj.gov](mailto:vests@usdoj.gov).



### AGENDA ITEM REQUEST FORM

Meeting Date: May 3, 2016

Submitting Department or Individual: Community and Economic Development

Contact Name: Jen Dearman

Phone: \_\_\_\_\_

**Agenda Topic:** 2016 Urban Youth Corps Grant - MOU

*Attach additional information as necessary*

**Action Requested:**

Authorize Mayor to execute the MOU with MDOT for the 2016 Urban Youth Corps Grant award. The total project cost is \$43,750.00. The grant is \$35,000.00 and the funding source requires a 20% match, making the City's contribution \$8,750.00. The Match is allocated from the Parks and Recreation budget.

Budgeted Item	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Contract Required	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>
Mayor or Manager's Signature Required	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>

Source of Funding	<input type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input checked="" type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature  
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

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MEMORANDUM OF UNDERSTANDING  
THE MISSISSIPPI TRANSPORTATION COMMISSION  
AND  
CITY OF PASCAGOULA

This Agreement is made by and between the Mississippi Transportation Commission (hereinafter "the Commission"), by and through the duly authorized Executive Director of the Mississippi Department of Transportation (hereinafter "MDOT") and the City of Pascagoula, Jackson County, Mississippi, hereinafter the Local Public Agency("LPA"), for the purpose of establishing the agreed conditions under which the LPA may utilize special Federal Surface Transportation Program-Transportation Enhancement Funds (STP-TE) provided by the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) and subsequent acts to complete the proposed project as described below:

PROJECT DESCRIPTION: 2016 Urban Youth Corps program for citywide beautification and maintenance of routes functionally classified as minor collectors or on Federal Aid system including tree planting, landscaping and new welcome sign along Highway 90, (hereinafter referred to as "the Project").

WHEREAS, the LPA has been selected by the Commission for an URBAN YOUTH CORPS TRANSPORTATION ENHANCEMENT PROJECT and allocated a maximum of \$35,000 in (STP-TE) federal funds for the Project; and

WHEREAS, the LPA desires assistance from the MDOT in the development and implementation of a Summer Youth Employment Program (Urban Youth Corps Program) to provide meaningful transportation enhancement related work experience to youths; and

WHEREAS, the LPA has submitted a project proposal to the MDOT describing the project scope and budget which is herein incorporated and made a part of this Agreement as "Attachment A;" and

WHEREAS, the Commission is a body corporate under the laws of the State of Mississippi with the authority to enter into contracts necessary for the proper discharge of its functions and duties, whose orders and policies are carried out by MDOT; and

WHEREAS, the LPA is a body public with all the rights and privileges of such including the power to contract as a necessary and incidental power to carry out the LPA's functions covered under this Agreement; and

WHEREAS, the LPA certifies that they know of no legal impediments to the completion of the project; and

WHEREAS, it is understood that conditions presented herein are general in nature with details and specific requirements contained in MDOT Standard Operating Procedures and the Federal Aid Policy Guide adopted by the Federal Highway Administration (hereinafter "FHWA").

WHEREAS, the LPA shall not receive reimbursement IF any information regarding the Urban Youth Corps or information pertaining to the funding by the Urban Youth Corps is released to the press without the written approval by MDOT; and

NOW, THEREFORE, in consideration of the foregoing premises and the mutual promises hereinafter set forth, the parties hereto agree as follows:

SECTION 1. THE LPA WILL:

- (a) be responsible for the planning, coordination, and implementation of the Urban Youth Corps Program (Transportation Enhancement) Project.
- (b) be responsible for the recruitment, hiring, training, supervision, and payroll for the youths.
- (c) be responsible for preparing all necessary landscaping design, drawing, and design plans for the proposed Project.
- (d) be responsible for coordinating the Urban Youth Corps project with MDOT's district Resident/Maintenance Engineers (through the MDOT district's District Engineer) if the Project includes work on highway rights-of-way.
- (e) obtain all required permits.
- (f) be responsible for purchasing all supplies, plant materials, shrubbery, trees, etc. necessary for the project.
- (g) be responsible for traffic control for work zone areas.
- (h) be responsible for the transportation to be used for transporting the youths to and from the worksite.
- (i) be responsible for all equipment, site preparation, water tanks, etc.
- (j) be responsible for having life skills training sessions that will require a minimum of 10% of the participants work time, to improve the youths' communication skills, work ethics, attitude, and ecology/environmental awareness.
- (k) be responsible for providing training in all aspects of safety including orientation on the safe use of appropriate tools and equipment necessary for the implementation of the Project.
- (l) be responsible for submitting an itemized budget for the Project;
- (m) be responsible for submitting a final report on the accomplishments, with recommendations for future improvement in the implementation of the program.
- (n) if requested, arrange with the MDOT for, and conduct, a final inspection of the Project.
- (o) include as an attachment to the LPA's final invoice a certification that all required services have been completed in accordance with the terms of this Agreement;
- (p) provide to the MDOT upon request copies of all basic notes, sketches, charts, plans, correspondence, and other data prepared, furnished, or obtained by or for the LPA or its agent under the terms of this Agreement;
- (q) retain all records dealing with the Project for three (3) years after final payment or until final audit findings have been resolved, whichever is longer, and such records will be made available to the MDOT upon request;

- (r) to the extent permitted by existing Mississippi law, the LPA hereby assumes complete responsibilities for any loss resulting from bodily injuries (including death) or damages to property, arising out of any act or failure to act on the LPA's part, or the part of any employee or agent of the LPA in performance of the work undertaken under this Agreement.
- (s) acknowledge MDOT and FHWA in any news releases or other promotional material for their participation in the Project by using the approved, attached news release provided by MDOT. The project sponsor shall notify the LPA Division and Public Affairs Divisions of MDOT of any ceremonies related to the beginning or opening of the completed Project and a plaque or sign shall be erected as part of the construction identifying the FHWA and MDOT as providing funding.
- (t) comply with Senate Bill 2988 from the 2008 Session of the Mississippi Legislature entitled "The Mississippi Employment Protection Act," as published in the General Laws of 2008 and codified at Section 71-11-3 of the Mississippi Code of 1972, as amended, and any rules or regulations promulgated by the Commission, the Department of Employment Security, the State Tax Commission, the Secretary of State, or the Department of Human Services in accordance with the Mississippi Administrative Procedures Law (Section 25-43-1, *et seq.*, Mississippi Code of 1972, as amended) regarding compliance with the Act. Under this Act, the LPA and every sub-recipient or subcontractor shall register with and participate in a federal work authorization program operated by the United States Department of Homeland Security to electronically verify information of newly hired employees pursuant to the Immigration Reform and Control Act of 1986, Pub.L.99-603, 100 Stat. 3359, as amended.

#### SECTION 2. THROUGH MDOT THE COMMISSION WILL:

- (a) provide funding for the Project as set forth by this agreement.
- (b) reimburse the LPA for 80% percent of all allowable expenditures for the Project, up to the amount of federal funds awarded by Commission.
- (c) assist the LPA in identifying and selecting appropriate projects in the participant's community.
- (d) assist with any required environmental documents.

#### SECTION 3. ENROLLMENT CRITERIA FOR MEMBERS OF YOUTH CORPS

Youths who are enrolled in this program must be from 16 to 25 years of age, inclusive, at the time the individual begins the term of service. Participating youths must also be citizens or nationals of the U.S. or lawful permanent resident aliens of the U.S. and must be enrolled in high school or college or have agreed to enroll for a high school diploma or its equivalent and/or college.

#### SECTION 4. DEADLINE FOR EXPENSES INCURRED

MDOT will not reimburse expenses incurred by the LPA, for this Project, after October 31, 2016. MDOT will consider written requests submitted by the LPA for an extension of this deadline.

## SECTION 5. URBAN YOUTH CORPS PROJECT

An Urban Youth Corps Project is a youth employment and training service program that: (1) offers meaningful and productive summer work in urban public works or transportation settings; (2) gives the participants a mix of work experience and on-the-job training that includes a minimum of 10% of the participants' time for basic and life skills, education, training, etc.; and (3) provides the youths with an opportunity to develop citizenship values and skills through service to their communities and the State of Mississippi.

## SECTION 6. PAYMENT BY THE STATE

The MDOT will make payment to the LPA for a maximum of 80% percent of eligible reasonable costs incurred by the LPA, up to MDOT's maximum funding for the Project based on a valid invoice submitted by the LPA to the MDOT. A valid invoice is considered an invoice from the LPA to MDOT and supported by suppliers' invoices and LPA financial records. Such invoices will be certified as true and correct by LPA and submitted to the MDOT. The LPA will submit only a final invoice for payment with all necessary documentation to establish proper payment by the MDOT. From this final invoice the MDOT will deduct the LPA's share of not less than 20%. For payment-in-kind which the LPA wishes to apply to the LPA's share, the LPA must include all necessary documentation with this final invoice.

## SECTION 7. AUDIT AND INSPECTION

The LPA shall maintain proper accounting records, payrolls, documents, papers and other necessary data to support the cost incurred for services provided. Such records shall be available at all reasonable times during the Project period, and for three (3) years from the date of payment of final estimate. All work, documents and data will be available for inspection and auditing by the MDOT, or any authorized representative of the Federal Government, and copies thereof will be furnished if requested.

## SECTION 8. ASSIGNMENT OF INTEREST

No interest in the Agreement shall be assigned to any individual or agency not a party hereto without prior approval of the MDOT.

## SECTION 9. CHANGES

Any changes in the provisions of this Agreement shall be approved by the MDOT and may be subject to prior approval of FHWA. Any changes in the maximum compensation shall be approved by MDOT before the LPA incurs any cost above the amount of maximum compensation stated herein.

## SECTION 10. DISPUTES

Any dispute concerning a question of fact that cannot be resolved by the LPA and the MDOT shall be submitted to the Executive Director of MDOT or his/her duly authorized representative for a decision. Obtaining a decision from the Executive Director shall be an administrative remedy, and a prerequisite for any legal action. The parties agree that the decision of the Executive Director shall take effect immediately and continue until reversed or

abated by legal action unless the parties at the time mutually agree to postponement of its effect pending the outcome of legal action.

#### SECTION 11. NONDISPLACEMENT

Participating municipalities shall not displace an employee or a position or supplant the hiring of workers by using participants in an Urban Youth Corps Program, nor use Urban Youth Corps participants to prevent an employee from getting a promotion or from performing normally assigned duties.

#### SECTION 12. CIVIL RIGHTS

During the performance of this AGREEMENT, the LPA and MDOT agree as follows:

- (a) **Compliance with Regulations:** The LPA and the MDOT shall comply with Title VI of the Civil Rights Act of 1964, as amended, and nondiscrimination in programs of the Department of Transportation (Title 49, Code of Federal Regulations, Part 21, 23 CFR 710.405(b) (hereinafter referred to as "the Regulations"), which are herein incorporated by reference and made a part of this Agreement.
- (b) **Nondiscrimination:** The LPA with regard to the work performed by them afterward and prior to completion of the Agreement, shall not discriminate on the grounds of race, color, national origin, sex, age, or handicap/disability, in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The LPA shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set for in Appendix B of the Regulations.
- (c) **Solicitations for Subcontract, Including Procurement of Materials and Equipment:** In all solicitations, either by competitive bidding or negotiation made by the LPA for procurement of materials and equipment, each potential subcontractor or supplier shall be notified by the LPA of the applicant's obligations under this Agreement and the Regulations relative to nondiscrimination on the grounds of race, color, national origin, sex, age, or handicap/disability.
- (d) **Information and Reports:** The LPA shall provide all information and reports required by the Regulations, or orders and instructions issued pursuant thereto, and shall permit access to its books, records, accounts, and other sources of information, and its facilities as may be determined by the MDOT or FHWA to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of the applicant is in the exclusive possession of another who fails or refuses to furnish this information, the LPA shall so certify to the MDOT, or FHWA, as appropriate, and shall set forth what efforts it has made to obtain the information.
- (e) **Sanctions for Noncompliance:** In the event of the LPA's noncompliance with the nondiscrimination provisions of this Agreement, MDOT shall impose such sanctions as it or FHWA may determine to be appropriate, including but not limited to:

- (1) withholding the payment to the LPA under the Agreement until the LPA complies; and/or
  - (2) cancellation, termination or suspension of the Agreement, in whole or in part.
- (f) Incorporation of Provisions: The LPA shall include the provisions of paragraph (a) through (e) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, orders, or instructions issued pursuant thereto. The LPA shall take such action with respect to any subcontractor or procurement as the MDOT or FHWA may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event litigation with a subcontractor or supplier as a result of such direction, the LPA may request the MDOT to enter into such litigation to protect the interests of the MDOT and, in addition, the LPA may request the FHWA to enter into such litigation to protect the interest of FHWA.

### SECTION 13. EQUAL EMPLOYMENT OPPORTUNITY

In connection with the execution of the Agreement, the LPA shall not discriminate against any employee or applicant for employment because of race, religion, color, sex or national origin. The LPA shall comply with Executive Order 11246 as appended by Executive Order 11375, and as supplemented by DOT regulations (41 CFR, Part 60) and shall take affirmative action to insure the applicants are employed, and that employees are treated without bias during their employment with regard to their race, religion, color, sex, or national origin.

### SECTION 14. HANDICAP NONDISCRIMINATION

The MDOT and the LPA will comply with the United States Department of Transportation regulations under Section 504 of the Rehabilitation Act of 1973. The MDOT Assurance concerning nondiscrimination on the basis of handicap in programs and activities receiving or benefiting from Federal financial assistance is by reference made a part of this AGREEMENT.

### SECTION 15. INTEREST OF MEMBERS OF OR DELEGATES TO CONGRESS

No member of or delegate to the Congress of the United States shall be admitted to any share or part of this Agreement or to any benefit arising therefrom.

### SECTION 16. PROHIBITED INTEREST

No member, officer or employee of the LPA or MDOT or any local public body during his tenure or one (1) year thereafter shall have any interest, direct or indirect, in this Agreement or the proceeds thereof other than those interests set forth herein.

### SECTION 17. CERTIFICATION FOR GRANTS, LOANS, AND COOPERATIVE AGREEMENTS

The undersigned certify to the best of his or her knowledge and belief that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, and contracts and subcontracts under grants, subgrants, loans, and cooperative agreements) which exceed \$100,000, and that all such subrecipients shall certify and disclose accordingly.

This certification is material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the requested certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### SECTION 18. CERTIFICATION OF DOCUMENTS

All reports, maps, and other documents completed as a part of this Agreement, other than documents exclusively for internal use by the parties hereto, shall carry the following notation on the front cover or a title page:

The preparation of this report has been financed in part through the U.S. Department of Transportation, Federal Highway Administration. (Followed by the current State Project Number).

#### SECTION 19. ENVIRONMENTAL REGULATIONS

The LPA agrees to comply with all applicable standards, orders or requirements issued under Section 306 of the Clean Air Act (42 U.S.C. 1857(h)), Section 508 of the Clean Water Act (33 U.S.C. 1368), and Environmental Protection Agency regulations (40 CFR, Part 15). All violations shall be reported to the MDOT and to the U. S. Environmental Protection Agency Assistant Administrator for Enforcement.

#### SECTION 20. ENERGY EFFICIENCY

The LPA agrees to recognize mandatory standards and policies relating to energy efficiency which are contained in the State Energy Conservation Plan issued in compliance with the Energy Policy and Conservation Act (P.L. 94165).

#### SECTION 21. GENERAL PROVISIONS

MDOT and the Commission have no responsibility under this Agreement except those explicitly agreed to herein. In particular MDOT and the Commission have no responsibility regarding the interviewing, selecting, training, supervising, or discharging of any participant or any employee or official of the LPA.

The LPA, the employees and officials of the LPA, and all participants are independent contractors of the Commission, and will conduct themselves according to that status. No participant or employee or official of the LPA, will claim under any provision of this Agreement any right or benefit which might inure to an employee of MDOT, including workers' compensation, insurance, retirement benefits, or any other benefit whatsoever.

No provision of this Agreement is intended, nor shall it be construed, to grant any right, title, or interest to any person or entity not a signatory hereto.

#### SECTION 22. TERMINATION

MDOT shall have the right to terminate this Agreement with fifteen (15) days written notice if the LPA fails to comply with their obligations as provided herein. The LPA shall have the right to terminate this Agreement with fifteen (15) days written notice if circumstances beyond the control of the LPA prohibit the LPA from complying with their obligations as provided herein. The Agreement may be terminated at any time by mutual written consent of the LPA and MDOT.

IN WITNESS WHEREOF, the parties have affixed their signatures.

APPLICATION OF \_\_\_\_\_,  
(City)

LOCATED IN THE COUNTY OF \_\_\_\_\_,

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
DATE

Authorized on the \_\_\_\_ day of \_\_\_\_\_, 2016, Minute Book \_\_\_\_, and Page No. \_\_.

ATTEST: \_\_\_\_\_

**MISSISSIPPI TRANSPORTATION COMMISSION ACTING BY AND THROUGH THE  
DULY AUTHORIZED EXECUTIVE DIRECTOR OF THE MISSISSIPPI DEPARTMENT  
OF TRANSPORTATION**

\_\_\_\_\_  
EXECUTIVE DIRECTOR

\_\_\_\_\_  
DATE

Authorized on the \_\_\_\_ day of \_\_\_\_\_, 2016, Minute Book \_\_\_\_\_, and Page No. \_\_\_\_\_.

ATTEST: \_\_\_\_\_  
Secretary, Transportation Commission



### AGENDA ITEM REQUEST FORM

Meeting Date: May 3, 2016

Submitting Department or Individual: Community and Economic Development

Contact Name: Jen Dearman

Phone: 228-938-6651

**Agenda Topic:** Neighbors Helping Neighbors Application - May 2016 Funding Cycle

*Attach additional information as necessary*

**Action Requested:**

Authorize City Manager to execute documents associated with the Neighbors Helping Neighbors application that requests \$2,500 for the Historic District Project. The City will match \$318 from the Community and Economic Development Department budget. The total project cost is \$2,818.

Budgeted Item	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Contract Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Mayor or Manager's Signature Required	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>

Source of Funding	<input checked="" type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input checked="" type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature  
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

**NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING**

# ***Pascagoula Historic District***

*City of Pascagoula - Application*

*Singing River Electric Power Association - Neighbors Helping Neighbors Community Grant Program*

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## **Organizational Information**

Organization Name: City of Pascagoula

Location: City of Pascagoula

Contact: Jen Dearman, Community and Economic Development Director

Address: P.O. Drawer 908, Pascagoula, MS 39567

Phone: 228-938-6651

Fax: 228-938-6637

Email: [jdearman@cityofpascagoula.com](mailto:jdearman@cityofpascagoula.com)

## **Organization Description**

Incorporated in 1904, the City of Pascagoula is rich in maritime heritage. The community reflects the built environment over time as the maritime industry expanded and contracted. The City has long recognized the opportunities its heritage presents for education and community and economic development. As a result, an investment was made in the historic built environment and restoration of historic assets. The Historic Pascagoula Bike Trail and the Historic Pathway highlight coastal culture heritage and the City's oldest homes and sites. The Pascagoula River Environmental Trail raises awareness of the Pascagoula Indians that once inhabited its shoreline. The Round Island Lighthouse welcomes visitors and residents in the City's gateway. The La Pointe-Krebs House and Museum are currently under restoration and development respectively.

Over the past four years, the City lost six National Historic Registry contributing homes within its historic districts. The historic districts are listed on the National Register of Historic Places and include: Krebsville, Orange Avenue and the International Shipbuilding Company Employee Housing. The Krebsville Historic District includes 131 contributing resources built between 1883 through 1962. The Orange Avenue District includes twenty-three contributing resources built between 1880 through 1945. The International Shipbuilding Housing District includes ninety-one contributing resources built between 1918 through 1925.

## **Project Description**

Pascagoula seeks \$2,500 from the Singing River Electric Power Association (SREPA) Neighbors Helping Neighbors Grant for the Pascagoula Historic District Project. This project will promote the City's historic neighborhoods for residents and visitors alike. It will provide a geographic identification of the historic districts boundaries for pedestrians and motorists where they may visit and enjoy the City's historic districts.

# ***Pascagoula Historic District***

*City of Pascagoula - Application*

*Singing River Electric Power Association - Neighbors Helping Neighbors Community Grant Program*

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The Pascagoula Historic Preservation Commission will work with a graphic designer to develop concept logos and signs. The Commission will develop educational information on each historic district. A survey will also be developed which will include the opportunity for the public to vote on the proposed historic district logos and signs. The educational information and survey will be distributed two ways. First, a flyer will be distributed through the City's utility bills to 6,800 businesses and homes. Second, the City's digital media will be utilized to make historic district specific posts and solicit survey responses. The Historic Preservation Commission's webpage will feature the survey and historic district information as well. The winning sign and logo will be utilized in all three historic districts. Ten signs will be placed within each district for a total of thirty signs.

## **Project Goals**

The primary goal of the Pascagoula Historic District Project is to increase public awareness of historic preservation to develop a connection between people and the community's historic assets. It is envisioned that the Project will foster community pride and create a City-wide dialogue about the historic assets. The historic district signage will communicate the geographical boundaries of the historic districts. The target recipients are the 22,392 citizens who live in Pascagoula and the 15,000 daily commuters.

## **Means of Measuring and Evaluating Program**

The Project will be measured by the number of historic signage votes received. Thirty historic district signs will be installed. The historic dialogue will be measured through Facebook comments left on individual posts that highlight each historic district.

## **Project Design and Implementation Team**

Jen Dearman, Community and Economic Development Director, will be the Pascagoula Historic District Project Manager. Ms. Dearman was the project manager for the Round Island Lighthouse Restoration. She provides guidance to the Pascagoula Historic Preservation Commission. She also oversees the Historic Pascagoula Bike Trail and the Pascagoula Historic Trail.

# Pascagoula Historic District

City of Pascagoula - Application

Singing River Electric Power Association - Neighbors Helping Neighbors Community Grant Program

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## Project Timeline

Project Period	Implementation Activity
July - September 2016	Design of Historic District Signage
October -December 2016	Make Historic District Informational Facebook Posts and Solicit Quotes for the Historic District Signage
January - March 2017	Order and Install Historic District Signage

## Project Budget

The total program need would be met 89% by the Neighbors Helping Neighbors Grant. Please see the attached quote.

Item	Qty x Price Per	NHN Grant	City Funds	Total Item Amount
Signage an Logo Design	1 x \$500	\$250	\$250	\$500
Historic District Signage	30 x \$75	\$2,250	\$0	\$2,250
Utility Flyer Copies	6,800 x .01	\$0	\$68	\$68
<b>Total:</b>				<b>\$2,818</b>

## Past Partnerships with Singing River Electric Power Association

SREPA has partnered with Pascagoula on murals, the Arts on the Avenue gallery refurbishment, and a Round Island Lighthouse sponsorship. The City is grateful for the previous partnerships and is thankful for the opportunity to apply for the Pascagoula Historic Districts Project.

**From:** Cheryl Goodgame [mailto:print@goodgames.com]  
**Sent:** Tuesday, October 27, 2015 12:32 PM  
**To:** Beth Meyer <bmeyer@cityofpascagoula.com>  
**Cc:** 'Beth Prince' <cs@goodgames.com>  
**Subject:** RE: Quote Request - Grant Application

Beth,  
Please see your quotation below:

6.5"x24" Sign  
1/8" Aluminum, Powder Coat Black 2 sides  
Digitally print graphic and over UV Laminate – 2 sides

Cost: \$90 per sign

A more durable longer lasting substitute for the full color graphic would be vinyl lettering as shown in the samples you sent. Since the vinyl is colored and not printed, it would have a much longer life expectancy. The cost for a 1-color vinyl would be \$75 per sign.

Please let me know if you need anything further.  
Thanks!  
C

Cheryl Goodgame  
**GOODGAMES', INCORPORATED**

228.769.1827 *office*  
228.769.7419 *fax*  
228.218.4511 *cell*

Post Office Box 1663  
5402 Industrial Road  
Pascagoula, MS 39568

## *Pascagoula Historic District*

*City of Pascagoula - Application*

*Singing River Electric Power Association - Neighbors Helping Neighbors Community Grant Program*

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### Example Historic District Signage





**AGENDA ITEM REQUEST FORM**

Agenda Number: 15.

Meeting Date: May 3, 2016

Submitting Department or Individual: Parks & Recreation Department

Contact Name: Darcie Crew

Phone: 228-938-2356

**Agenda Topic: Grounds Maintenance - 2301 Beach Blvd. Property Addition**

*Attach additional information as necessary*

**Action Requested:**

Authorize the City Manager to add 2301 Beach Blvd. to the Grounds Maintenance Agreement. The cost is \$89.00 per cut and it will be cut 20 times per year for a total addition of \$1780.00. The total contract amount will be \$724,709.43.

Budgeted Item	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Source of Funding	<input checked="" type="checkbox"/> General Fund
Contract Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/> Utility Fund
Mayor or Manager's Signature Required	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>		<input type="checkbox"/> Grant
				<input type="checkbox"/> Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature  
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

**NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING**



April 20, 2016

Mr. Kevin Hall  
City of Pascagoula  
P.O. Drawer 908  
Pascagoula, MS 39568-0908

Re: New 2301 Beach Blvd. Lot Maintenance Quote

Kevin

We are pleased to offer the following quotation for your consideration.

Provide labor, material and equipment to mow and trim 2301 Beach Blvd.Lot. recently acquired by the city. If accepted all other terms and conditions would remain the same as the Grounds Maintenance Agreement. As you requested this property would be mowed same as Floodlots (20 mowings per year)

Total cost per service: \$89.00

Thanks for your consideration

Sincerely

Steve Jordan

5407 Macphelah Road  
Pascagoula, MS 39567  
Phone 228-381-0152 Fax 228-475-3691



**SUBJECT SITE**

Legend

- AddressPin\_021816
- Cartesian
- APP\_DWG\_SupportLayers.DWG.gard118
- AreSDE\_JacksonMS.DBO.Parcel\_Ingress
- AreSDE\_JacksonMS.DBO.Parcel\_Ingress

0 10 20 40 60 Feet

1 inch = 62 feet

Project: JacksonMS.DBO.Parcel\_Ingress  
 Date: 11/11/2014 10:58:11 AM  
 Author: [unreadable]  
 Description: [unreadable]  
 Status: [unreadable]  
 Version: [unreadable]

<b>HIGHLY VISIBLE MEDIANS</b>					
<b>UNIT #</b>	<b>DESCRIPTION</b>	<b>LOCATION</b>	<b>Cost Per Cut</b>	<b>Max Cuts/Yr</b>	<b>Cost Per Year</b>
HVM3	Hwy 90	Hwy 63 to Pascagoula St. –Pascagoula St. to under and around high rise bridge	\$ 2,598.75	38	\$ 98,752.50
	Hwy 90 Ditches				
	Causeway	High rise bridge to Gautier			
	Right of Way	Hwy 90; South Side, cleared areas from highway to ditch. North side of service road and medians between service road and highway.			
	Causeway	Cleared areas on North and South sides of highway and approximately 15 feet past existing Oak Trees and all grassy areas around ramps.			
		* Cut one (1) time every seven (7) days between March 1 and October 31.			
		*Cut every two (2) weeks between November 1 and December 15.			
		*Pick up litter and debris one (1) time every two (2) weeks between Jan 1. and Feb. 28.			
HVM1	Market St.	Market St.- Beach Blvd to Telephone Rd.	\$ 570.84	38	\$ 21,691.92
		Also cut and edge medians as needed on sides. Cut around storm drains, light poles, and curbs.			
HVM2	Belair St.	Belair St. – Ingalls Ave. to Bartlett Ave.	\$ 329.34	38	\$ 12,514.92
		Also cut and edge medians, edge sides of street as needed.			
		Cut one (1) time every 7 days between March 1 and October 31.			
		Cut every two (2) weeks between November 1 and December 15			
			Annual Total		\$ 132,959.34

<b>WATER WELLS &amp; LIFT STATIONS</b>					
<b>UNIT #</b>	<b>LOCATION</b>	<b>Cost Per Cut</b>	<b>Max Cuts/Yr</b>	<b>Cost Per Year</b>	
1LS1	3620 Frederic St.	\$ 35.36	20	\$ 707.20	
1LS2	216 Delmas Ave.	\$ 35.36	20	\$ 707.20	
1LS3	2906 Magnolia St.	\$ 35.36	20	\$ 707.20	
1LS4	704 Ford Ave.	\$ 35.36	20	\$ 707.20	
1LS6	1607 School St.	\$ 35.36	20	\$ 707.20	
1WW5	1103 Communy	\$ 114.22	20	\$ 2,284.40	
2WW7	511 Firth	\$ 35.36	20	\$ 707.20	
5LS9	3301 Mooreland	\$ 35.36	20	\$ 707.20	
5LS10	2902 Old Mobile Hwy.	\$ 35.36	20	\$ 707.20	
5LS11	4023 Chicot	\$ 35.36	20	\$ 707.20	
6LS12	2501 Washington	\$ 35.36	20	\$ 707.20	
6LS13	604 Grand Oaks	\$ 35.36	20	\$ 707.20	
6LS14	3601 Washington	\$ 35.36	20	\$ 707.20	
6LS16	3516 Ingalls Ave.	\$ 35.36	20	\$ 707.20	
6LS17	1608 Poitevin St.	\$ 35.36	20	\$ 707.20	
7WW19	3604 Scoval Ave.	\$ 141.43	20	\$ 2,828.60	
7LS20	2902 Louise St.	\$ 35.36	20	\$ 707.20	
8LS21	4323 Pine	\$ 35.36	20	\$ 707.20	
8WW22	4517 Pascagoula St (N. Market)	\$ 35.36	20	\$ 707.20	
8LS23	4721 River Rd.	\$ 35.36	20	\$ 707.20	
8LS24	5301 River Rd.	\$ 35.36	20	\$ 707.20	
8WW25	Criswell St. (W. of Telephone Rd.)	\$ 35.36	20	\$ 707.20	
9WW26	4011 14th St.	\$ 35.36	20	\$ 707.20	
9WW29	2412 Telephone	\$ 35.36	20	\$ 707.20	
9LS32	5201 Veterans	\$ 35.36	20	\$ 707.20	
9WW33	5207 Veterans	\$ 35.36	20	\$ 707.20	
10LS34	4005 Orchard	\$ 35.36	20	\$ 707.20	
10LS35	3911 Old Mobile Hwy.	\$ 35.36	20	\$ 707.20	
10LS36	4335 Old Mobile Hwy.	\$ 35.36	20	\$ 707.20	
10LS37	5202 Monaco St.	\$ 35.36	20	\$ 707.20	
10LS38	4813 King James	\$ 35.36	20	\$ 707.20	
	*Cut every two (2) weeks between March 1 and October 31.		Annual Total		\$ 25,621.80
	*Cut once per month between November 1 and December 31				
5LS8	3400 14th St.	\$ 44.00	4	\$ 176.00	
6LS15	1401 Singing River	\$ 44.00	4	\$ 176.00	
9LS27	1611 Kenneth	\$ 44.00	4	\$ 176.00	
	*Spray with weed killer once every three months from January 1 to December 31				\$ 528.00

<b>MAIN THROUGHFARES &amp; RIGHT OF WAY</b>					
<b>Item #</b>		<b>Location</b>	<b>Cost Per Cut</b>	<b>Max Cuts/Yr</b>	<b>Cost Per Year</b>
1MT1		Frederic - Dupont to Hwy. 90	\$ 123.75	20	\$ 2,475.00
1MT2		S. Magnolia - Dupont to Hwy 90 (Ditch included)	\$ 70.72	20	\$ 1,414.40
1MT4		Watts - Pascagoula St. to West of Frederic	\$ 53.04	20	\$ 1,060.80
1MT5		Canty - Ingalls Ave. to Watts (This includes Desota St.)	\$ 174.75	20	\$ 3,495.00
1MT6		Pascagoula St. - Ingalls to Hwy 90	\$ 192.43	20	\$ 3,848.60
1MT9		Live Oak - Market St. to West of Frederick	\$ 53.04	20	\$ 1,060.80
1MT10		W. School - Market St. to Pascagoula St.	\$ 53.04	20	\$ 1,060.80
1MT11		Krebs - Market St. to Pascagoula St.	\$ 70.72	20	\$ 1,414.40
1MT12		W. Tucker - Market St. to Pascagoula St.	\$ 70.72	20	\$ 1,414.40
1MT13		Skip - Market St. to Bilbo	\$ 35.36	20	\$ 707.20
1MT14		Dupont - Market to Front St.	\$ 141.43	20	\$ 2,828.60
1MT54		Communny & Grimsley- west of 712 Communny Ave on Bienville St.	\$ 49.00	20	\$ 980.00
1MT55		Desoto St. Easement – by Ingalls Shipbuilding East Bank	\$ 30.00	20	\$ 600.00
1MT56		Krebs Ave. West – just past Elks Club by the River	\$ 30.00	20	\$ 600.00
1MT57		Anchor Square – behind the dumpster on NW Side	\$ 30.00	20	\$ 600.00
1MT58		1402 Denny Ave. – lot to the West of CVS on Hwy 90	\$ 49.00	20	\$ 980.00
1MT59		Willow & Pascagoula St.- MDOT triangle lot	\$ 49.00	20	\$ 980.00
1MT60		1118 Skip Ave. and West of 1126 Skip Ave.	\$ 69.00	20	\$ 1,380.00
1MT61		1104 School Ave.	\$ 49.00	20	\$ 980.00
1MT62		Delmas Ave. – Magnolia St. to Frederic St.	\$ 43.16	20	\$ 863.20
2MT63		1111 Washington Ave. – Anola Club	\$ 49.00	20	\$ 980.00
2MT64		Wright St. – easement South of wooden fence	\$ 30.00	20	\$ 600.00
3MT18		Convent - Market to 14th St.	\$ 70.72	20	\$ 1,414.40
3MT19		Jackson - Market to 14th St.	\$ 70.72	20	\$ 1,414.40
3MT20		W. Old Mobile Hwy - Market to 14th St.	\$ 70.72	20	\$ 1,414.40
3MT65		Dr. Reuben P. Morris Dr. – East of MS Export RR Line	\$ 72.00	20	\$ 1,440.00
3MT66		Verdon St. – 2 lots South of Mattress Store on East Side	\$ 72.00	20	\$ 1,440.00
3MT67		Verdon St. ROW	\$ 49.00	20	\$ 980.00
4MT20		Old McCool Lot, Washington Ave. to Beach Blvd, East of 11 <sup>th</sup> St. Canal	\$ 65.00	20	\$ 1,300.00
4MT21	New	2301 Beach Blvd.	\$ 89.00	20	\$ 1,780.00
4MT68		11th St. Canal – West side of ditch between Washington Ave. and Beach Blvd.	\$ 60.00	20	\$ 1,200.00
4MT69		Sunset – West side of street just past Jerry Lee's property	\$ 42.00	20	\$ 840.00
4MT70		11 <sup>th</sup> Street – Ingalls to Washington Ave.	\$ 107.00	20	\$ 2,140.00
4MT71		Belair South – Ingalls Ave. to Washington Ave.	\$ 67.00	20	\$ 1,340.00

5MT23	S. 14th St. - Ingalls Ave. to Hwy.90 (over the overpass) (Includes ditches)	\$ 176.79	20	\$ 3,535.80
5MT24	S. Hospital Rd - Old Mobile Hwy. to Hwy 90	\$ 53.03	20	\$ 1,060.60
5MT25	Eden St. - Ingalls Ave. to Nathan Hale (Includes ditches)	\$ 212.16	20	\$ 4,243.20
5MT26	W. Nathan Hale - Eden to Chicot (Includes ditches)	\$ 35.35	20	\$ 707.00
5MT27	Chicot - Shortcut Rd. to Ingalls Ave. (Includes ditches)	\$ 298.51	20	\$ 5,970.20
5MT28	E. Convent - 14th. St. to Chaumont	\$ 53.04	20	\$ 1,060.80
5MT29	E. Jackson - 14th. St to Wesley	\$ 35.35	20	\$ 707.00
5MT30	Old Mobile Hwy. - 14th. St. to Industrial Rd. (Includes ditches)	\$ 353.58	20	\$ 7,071.60
5MT31	N. 22nd. St. - Ingalls Ave. to Eden	\$ 70.72	20	\$ 1,414.40
5MT32	Bartlett - Eden W. to unopened road (include this area to fence)	\$ 70.72	20	\$ 1,414.40
5MT72	24 <sup>th</sup> St. - Eden St. to Dead End	\$ 107.00	20	\$ 2,140.00
5MT73	Hospital Road South - Old Mobile Hwy to Bartlett	\$ 54.25	20	\$ 1,085.00
5MT74	2115 W. 24 <sup>th</sup> St. - lot and easement	\$ 89.00	20	\$ 1,780.00
5MT75	S. Hospital St. and Old Mobile Hwy - NE Corner (2 lots) and SE Corner (1 lot)	\$ 89.00	20	\$ 1,780.00
5MT76	Scovel Ave. easement between Eden St. and Chicot St.	\$ 42.00	20	\$ 840.00
6MT33	E. Washington - 22 <sup>nd</sup> St. to Louise	\$ 172.00	20	\$ 3,440.00
6MT34	S. 22nd. St. - Washington to Ingalls Ave. (Includes ditches)	\$ 88.39	20	\$ 1,767.80
6MT36	S. Louise - Ingalls S. to Dead end at Bayou Casotte Parkway (Includes ditches)	\$ 106.08	20	\$ 2,121.60
6MT37	E. Ingalls - Belair to 22 <sup>nd</sup> St. (Includes Ditch)	\$ 146.00	20	\$ 2,920.00
6MT77	Oneida and Apache Right of Way- each to dead end	\$ 42.00	20	\$ 840.00
6MT78	Navaho - East side Right of Way - to dead end	\$ 42.00	20	\$ 840.00
6MT79	Delmas Estates - Entrances off Ingalls Ave. (3 each)	\$ 76.88	20	\$ 1,537.60
7MT38	N. Louise - Ingalls to Orchard Rd.	\$ 159.11	20	\$ 3,182.20
7MT39	N. Martin - Ingalls to Orchard Rd. (Includes ditches)	\$ 141.43	20	\$ 2,828.60
7MT40	E. Scovel - Chicot to Pleasant (Includes ditches)	\$ 106.08	20	\$ 2,121.60
7MT80	Entrance to Louise St. Ball field	\$ 42.00	20	\$ 840.00
8MT42	N. Pascagoula - Hwy. 90 to Catalpa (Includes ditches)	\$ 70.72	20	\$ 1,414.40
8MT43	N. Market - Telephone Rd. to Deadend	\$ 70.72	20	\$ 1,414.40
8MT81	Cedar St. Easement - East and West Side of Street	\$ 42.00	20	\$ 840.00
8MT72	River Road Easement - sidearm mowing near the two bridges at Catalpa	\$ 72.00	20	\$ 1,440.00
8MT83	Port Road Easement - roadside cutting from RR Tracks to River	\$ 60.00	20	\$ 1,200.00
9MT44	N. Telephone - Hwy. 90 to Jefferson (2 ditches included)	\$ 353.58	20	\$ 7,071.60
9MT45	Macphelah - Shortcut to Moss Pont (City Limit Sign) (Includes ditches)	\$ 70.72	20	\$ 1,414.40
9MT46	Shortcut - Telephone Rd. to Jefferson (Includes ditches)	\$ 282.87	20	\$ 5,657.40
9MT47	Veterans - Hwy. 90 to Jefferson (Includes ditches)	\$ 106.08	20	\$ 2,121.60
9MT48	N. Hospital - Hwy. 90 to Telephone Rd. (Includes ditches)	\$ 159.11	20	\$ 3,182.20
9MT49	N. 14th. St. - Hwy. 90 to Telephone Rd. (cut under overpass)	\$ 70.72	20	\$ 1,414.40
9MT84	Hwy 90 - Old Hardee's Lot - MDOT Lot	\$ 49.00	20	\$ 980.00
9MT85	Hwy 90 bridge - under and South of bridge on West side of River	\$ 150.00	20	\$ 3,000.00
10MT50	Nathan Hale - Chicot to Emerson (Includes ditches)	\$ 106.08	20	\$ 2,121.60
10MT51	Orchard - Old Mobile to Industrial Rd. (Includes ditches)	\$ 212.15	20	\$ 4,243.00
10MT52	Nathan Hale - lot and easement, in the curve past IG Levy N and past Pas Point Social Club	\$ 49.00	20	\$ 980.00
10MT53	Eagle and Albatross St. Easement - behind apartments	\$ 42.00	20	\$ 840.00
	*Cut every two (2) weeks between March 1 and October 31.	Annual Total		\$ 143,610.80
	*Cut once per month between November 1 and December 31			

<b>MAIN THROUGHFARES &amp; RIGHT OF WAY</b>					
<b>UNIT #</b>	<b>DESCRIPTION</b>	<b>BETWEEN</b>	<b>Cost Per Cut</b>	<b>Max Cuts/Yr</b>	<b>Cost Per Year</b>
HWY90S	Hwy 90 South Power lines	All	\$ 707.17	10	\$ 7,071.70
7MT19	Bayou Casotte Pkwy.	Orchard Rd. to VT Halter Parking Lot	\$ 1,338.72	10	\$ 13,387.20
7MT19T	Bayou Casotte Pkwy.	Litter Clean Up - once per month opposite of cutting schedule, Orchard Rd. to VT Halter Parking Lot	\$ 307.00	10	\$ 3,070.00
		*Cut once per month between March 1 and December 31			
<b>ALLEYWAYS</b>					
<b>UNIT #</b>	<b>TO &amp; FROM</b>	<b>BETWEEN</b>	<b>Cost Per Cut</b>	<b>Max Cuts/Yr</b>	<b>Cost Per Year</b>
2AL1	Ingalls - Parsley	Market & Williams (includes ditch)	\$ 70.72	20	\$ 1,414.40
2AL2	Ingalls - St. Peter	Williams & Buena Vista (includes ditch)	\$ 53.04	20	\$ 1,060.80
3AL3	Taylor - Ingalls	8th & 9th	\$ 141.43	20	\$ 2,828.60
3AL4	Taylor - Ingalls	9th & 10th	\$ 70.72	20	\$ 1,414.40
3AL5	Taylor - Ingalls	10th & 11th	\$ 123.75	20	\$ 2,475.00
3AL6	Taylor - Ingalls	11th & 12th	\$ 53.04	20	\$ 1,060.80
3AL7	Taylor - Ingalls	12th & 13th	\$ 70.72	20	\$ 1,414.40
3AL8	Taylor - Ingalls	13th & 14th	\$ 88.39	20	\$ 1,767.80
3AL9	10th - 14th	Fulton & Tucker	\$ 53.03	20	\$ 1,060.60
3AL10	11th - 14th	Tucker & Kingsberry	\$ 70.72	20	\$ 1,414.40
2AL11	11th - 14th	Kingsberry & Paul Harvey	\$ 70.72	20	\$ 1,414.40
3AL12	11th - 14th	Payl Harvey & Taylor	\$ 70.72	20	\$ 1,414.40
4AL13	11th - Belair	Ingalls & Taft	\$ 70.72	20	\$ 1,414.40
4AL14	11th - Belair	Taft & Cleveland	\$ 70.72	20	\$ 1,414.40
4AL15	11th - Belair	Cleveland & Taylor	\$ 70.72	20	\$ 1,414.40
4AL16	11th - Belair	Tyler & King (includes ditch)	\$ 70.72	20	\$ 1,414.40
5AL20	14th - Belair	Jackson & Convent	\$ 106.08	20	\$ 2,121.60
5AL21	Convent - Pinewood	14th & Fernwood	\$ 70.72	20	\$ 1,414.40
6AL22	Washington - Ave. C	Oliver & Country Club	\$ 70.72	20	\$ 1,414.40
6AL23	Washington	To and from Washington N to dead end	\$ 70.72	20	\$ 1,414.40
6AL24	Louise - Pleasant	Fairmont & Bronfair	\$ 53.04	20	\$ 1,060.80
7AL25	Louise - Pleasant	Legare & New Hope	\$ 53.04	20	\$ 1,060.80
7AL26	Louise - Pleasant	New Hope & Newman	\$ 53.04	20	\$ 1,060.80
10AL27	Arlington - The Woods	Cambridge & Trailwood	\$ 53.04	20	\$ 1,060.80
10AL28	Little John - Chateau Lake	Little John and Old Mobile Hwy., from Robinhood. Start at road, cut easement, then go between fences to La	\$ 70.72	20	\$ 1,414.40
10AL29	Warrick - Old Mobile Hwy.	3815 / 3817 Catalina W. to deadend where fence crosses area.	\$ 53.04	20	\$ 1,060.80
10AL30	Sussex Court - Old Mobile Hwy.	Lincoln Shire & Dana Court	\$ 70.72	20	\$ 1,414.40
		*Cut every two (2) weeks between March 1 and October 31.	Annual Total		\$ 38,895.20
		*Cut once per month between November 1 and December 31			

<b>RESIDENTIAL MEDIANS</b>			<b>Cost Per Cut</b>	<b>Max Cuts/Yr</b>	<b>Cost Per Year</b>
<b>UNIT #</b>		<b>LOCATION</b>			
9RM1		Telephone - Hospital (included with 9MT48 N. Hospital - Hwy 90 to Telephone Rd.	\$ -	12	\$ -
10RM2		Old Mobile Hwy. at Robinhood	\$ -	12	\$ -
10RM3		Robinhood cul-de-sac - first on left	\$ -	12	\$ -
10RM4		Old Mobile Hwy. at Chateau	\$ -	12	\$ -
10RM5		Old Mobile Hwy. at King James (Briarwood these cut with 2-5)	\$ -	12	\$ -
10RM6		Cambridge - First cul-de-sac on N. side	\$ -	12	\$ -
10RM7		Cambridge at Potomac (2)	\$ -	12	\$ -
10RM8		Twin Oaks at Woodcrest - Cul-de-sac S. side	\$ -	12	\$ -
10RM9		Twin Oaks - next cul-de-sac going E. on N. side	\$ -	12	\$ -
10RM10		Twin Oaks at Sumedinger - W. side of road between Orchard and Twin Oaks	\$ -	12	\$ -
		*Cut one (1) time per month when contractor is in the area March 1-December 31.	Annual Total		\$0.00
<b>BALLFIELDS</b>					
<b>UNIT #</b>	<b>DESCRIPTION</b>	<b>LOCATION</b>	<b>Cost Per Cut</b>	<b>Max Cuts/Yr</b>	<b>Cost Per Year</b>
5BF2	Colmer Soccer Field	Chicot St. behind Colmer School	\$ 247.00	34	\$ 8,398.00
7BF7	Louise St Complex	Louise St. N of Ingalls Ave. (includes the ditch E. side of ball field.	\$ 311.22	34	\$ 10,581.48
10BF4	MCC Complex	Orchard Rd. at Tillman St.	\$ 163.78	34	\$ 5,568.52
		* Cut from March 1 to March 31. Cut and trim every fourteen (14) days.			
		* Cut from April 1 to August 30. Cut and trim every seven (7) days.			
		* Cut from September 1 to November 30. Cut and trim every fourteen (14) days.			
		* Cut from December 1 to February 28. Cut and trim once (1) a month.	Annual Total		\$ 24,548.00
<b>TURF BALLFIELDS</b>					
<b>UNIT #</b>	<b>DESCRIPTION</b>	<b>LOCATION</b>	<b>Cost Per Cut</b>	<b>Max Cuts/Yr</b>	<b>Cost Per Year</b>
3BF5	Youth Baseball Complex	Tucker St. (entire complex with 6 ball fields)	\$ 260.30	66	\$ 17,179.80
3BF1	12 <sup>th</sup> St. Ball Fields	2201 12 <sup>th</sup> St. – includes area in front of maintenance	\$ 207.96	66	\$ 13,725.36
5BF6	MCC – Bermuda Field	Orchard Rd. at Tillman St.	\$ 98.80	66	\$ 6,520.80
7BF3	Soccer Complex	Tillman St.	\$ 386.14	66	\$ 25,485.24
		* Cut from March 1 to March 30. Cut and trim every seven (7) days.			
		* Cut from April 1 to September 30. Cut and trim every four (4) days.			
		* Cut from October 1 to November 30. Cut and trim every seven (7) days.			
		* Cut from December 1 to February 28. Cut and trim every fourteen (14) days.	Annual Total		\$ 62,911.20

<b>PARKS</b>					
<b>UNIT #</b>	<b>DESCRIPTION</b>	<b>LOCATION</b>	<b>Cost Per Cut</b>	<b>Max Cuts/Yr</b>	<b>Cost Per Year</b>
1PA8	Andrew Johnson	1402 Tucker St.	\$ 78.53	34	\$ 2,670.02
1PA9	Pascagoula Rec. Center	2935 Pascagoula St.	\$ 181.13	34	\$ 6,158.42
2PA10	Point Park	500 West Beach Blvd.	\$ 156.00	34	\$ 5,304.00
3PA11	Pat Wilson Park	From Polk Ave. to Ingalls Ave.	\$ 209.41	34	\$ 7,119.94
4PA12	11th St.	Includes NW, SW and NE corners of intersection	\$ 130.04	34	\$ 4,421.36
6PA13	Beach Park	Includes Oliver St./ Beach Blvd./ Washington/City Park St.	\$ 290.91	34	\$ 9,890.94
8PA14	River Park	Includes road to park & road to bait shop, N side of Hwy 90	\$ 203.09	34	\$ 6,905.06
8PA15	Pine St. Park	Pine St.	\$ 169.81	34	\$ 5,773.54
8PA16	B. B. Jennings	N. Fair St / Telephone Rd.	\$ 139.60	34	\$ 4,746.40
10PA17	I. G. Levy N. & S.	3928 Nathan Hale / 3900 Chicot St.	\$ 1,646.67	34	\$ 55,986.78
10PA18	Chateau Lake	Old Mobile Hwy. & Chateau St. (Includes water well)	\$ 136.49	34	\$ 4,640.66
3PA21	Pasc. Senior Center	1912 Live Oak Ave.	\$ 290.70	34	\$ 9,883.80
1PA22	Lighthouse Park	Laurel, Cypress and Frederic St.	\$ 110.00	34	\$ 3,740.00
1PA23	Riverfront Area	Front St. (Parking Garage area)	\$ 186.00	34	\$ 6,324.00
		* Cut from March 1 to March 31. Cut and trim every fourteen (14) days.			
		* Cut from April 1 to August 31. Cut and trim every seven (7) days.			
		* Cut from September 1 to November 30. Cut and trim every fourteen (14) days.			
		* Cut from December 1 to February 28. Cut and trim once (1) a month.			
			Annual Total		\$ 133,564.92
<b>CITY PROPERTY</b>					
<b>UNIT #</b>	<b>DESCRIPTION</b>	<b>LOCATION</b>	<b>Cost Per Cut</b>	<b>Max Cuts/Yr</b>	<b>Cost Per Year</b>
1CP1	Jolly McCarty Depot	Around building from Yon St. to RR track from Magnolia to Frederic. Cut or spray at bottom of fence as needed	\$ 47.68	41	\$ 1,954.88
1CP2	Parking Lots & Grounds	Bound by Magnolia St / Krebs, Pascagoula / Watts	\$ 149.10	41	\$ 6,113.10
1CP3	Downtown Plaza	Delmas / Pascagoula / Magnolia	\$ 96.88	41	\$ 3,972.08
1CP4	Pascagoula Library	Corner of Pascagoula and Jackson	\$ 183.92	41	\$ 7,540.72
1CP5	City Hall	603 Watts	\$ 132.45	41	\$ 5,430.45
1CP6	Police Station	Live Oak	\$ 142.29	41	\$ 5,833.89
7CP7	Police Firing Range	Bayou Heron Road	\$ 274.44	41	\$ 11,252.04
9CP10	14th St. Gov. Complex	4011 14th St.	\$ 165.00	41	\$ 6,765.00
		*Cut one (1) time every fourteen (14) days between March 1 and March 31			
		* Cut one (1) time every seven (7) days between April 1 and October 31.			
		* Cut every two (2) weeks between November 1 and December 15.			
		* Cut once (1) a month between January 1 and February 28.			
			Annual Total		\$ 48,862.16
1CP11	Anchor Square	Delmas Ave.	\$ 196.86	26	\$ 5,118.36
		*Cut one (1) time every ten (10) days between March 1-Sept 30			
		*Cut one (1) time every fourteen (14) days between Oct 1- Nov 15			

<b>CEMETERIES</b>				
<b>UNIT #</b>		<b>LOCATION</b>	<b>Cost Per Cut</b>	<b>Max Cuts/Yr</b>
2CE1		Greenwood N.	\$ 169.05	23
2CE2		Greenwood S.	\$ 307.38	23
4CE3		St. Peter S. (Gabriel)	\$ 176.75	23
5CE4		Scranton (Blackberry)	\$ 676.23	23
8CE5		St. Peter N.	\$ 76.85	23
8CE6		Spanish Fort (Krebs)	\$ 76.85	23
9CE7		Macphelah	\$ 2,843.24	23
		* Cut every two (2) weeks between March 1, and Dec. 15.		
		* Cut once (1) a month between Jan. and Feb.		
			Annual Total	\$ 99,506.05
<b>FLOOD LOTS</b>				
<b>UNIT #</b>		<b>LOCATION</b>	<b>Cost Per Cut</b>	<b>Max Cuts/Yr</b>
1FL1		2705 Canty	\$ 54.89	20
4FL2		2315 Edgewood	\$ 49.40	20
4FL3		2302 Chickasaw	\$ 49.40	20
4FL4		811 14th St.	\$ 49.40	20
4FL5	Add	1919 Parsley Ave.	\$ 49.40	20
5FL6		4703 Tupelo	\$ 54.89	20
10FL8		3907 Sherwood	\$ 49.40	20
10FL9		3911 Sherwood	\$ 49.40	20
10FL10		4003 Sherwood	\$ 49.40	20
		*Cut every two (2) weeks between March 1 and October 31.		
		*Cut once per month between November 1 and December 31		
			Annual Total	\$ 9,111.60
			<b>GRAND TOTAL</b>	<b>\$ 724,709.43</b>





### AGENDA ITEM REQUEST FORM

Meeting Date: May 3, 2016

Submitting Department or Individual: Donovan Scruggs, City Planner

Contact Name: Donovan Scruggs

Phone: 228.938.6620

**Agenda Topic:** Amend contract with Orion Planning and Design to provide additional services with the Comprehensive Plan.

*Attach additional information as necessary*

**Action Requested:**

Amend and increase by \$10,000 the existing contract with Orion Planning and Design for additional corridor study and analysis for the Comprehensive plan to include Market Street.

Budgeted Item	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Contract Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Mayor or Manager's Signature Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>

Source of Funding	<input checked="" type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature  
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

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## Scope of Services and Fee Estimate

### Market Street Corridor Mini-Charrette Facilitation and Consulting

Orion Planning+Design and Alta Planning will assist the City of Pascagoula in conducting a 1.5 day mini-charrette to study options for enhancements to Market Street between Beach Boulevard and Kenneth Avenue. It is anticipated that options to be considered will include gateway treatments, enhanced pedestrian and bicycle facilities, streetscape concepts, and road and/or lane diets to create space for parking, bicycle, and pedestrian facilities. The options will be guided by the principles of Complete Streets with the goal of moving people, and not just cars, in the corridor while creating a proper identity tie between the beach and Highway 90. The work will begin with the concepts already developed by the City and build on those.

Specific tasks are outlined as follows:

#### ***Task 1 – Review Existing Condition Data***

Team will review the provided existing studies to include traffic counts and roadway configuration (provided by the Client, GIS preferred), as well as any information the Client deems pertinent to discussions in preparation for the onsite charrette.

Client responsibilities: Provide all available traffic data and studies that include the Market Street corridor, including scaled concept plans developed in-house for Market Street as well as the base maps used to develop the concept.

#### ***Task 2 – Corridor Tour and Mini-Charrette with City Staff***

Team will attend and facilitate a 1.5-day charrette with City staff in Pascagoula during the originally-scheduled stakeholder session week to review the corridor and surroundings and provide an on-site assessment of the roadway, frontages, and access, as well as the concept developed by the City. In addition, we will facilitate a mini-charrette with City staff centered on refining enhancement options for Market Street, geared toward creating a Complete Street on the corridor. We will work with the design team to generate sketches of potential corridor enhancements, cross sections, and up to three photo-simulations of proposed corridor enhancements. The enhancements are intended to rebalance the corridor for all modes of travel while creating a corridor that is ready for “pre-investment” and friendly for all modes of transportation. At the conclusion of the work session, team will develop a Powerpoint outlining recommendations and present at the conclusion of the second charrette day.

The team will also assist in input facilitate and initiate development character and land use assessment in the corridor. This analysis will assure that Market Street design will support and be supported by future development and redevelopment along Market Street. The analysis will also provide initial data input into the comprehensive plan process and assure compatibility of the two project.

Deliverable: Charrette sketches and photosims; PowerPoint show summarizing the two-day session and recommendations.

**Task 3 – Annotated Powerpoint Deliverable**

At the conclusion of the work session, team will annotate the Powerpoint, outlining options and recommendations, as well as next steps for further developing a preferred concept for the corridor and implementation. The narrative will convey in text the rationale behind the graphics developed at the charrette to articulate the outcome and recommended path forward.

Deliverable: Annotated Powerpoint outlining summary of recommendations for Market Street and strategy for moving the concept forward in the implementation process.

**Schedule of Fees and Charges**

<b>Task</b>	<b>Fee</b>
Task 1 Review and Prep	\$750
Task 2 Mini-Charrette (Alta)	\$4,500
Task 3 Character and Development Assessment in support of Market Street (Orion)	\$4,000
Task 3 Annotated Powerpoint	\$750
Total Labor	\$10,000

Labor will be billed on a lump sum basis according to the schedule above, to be billed monthly on a percent complete basis. Direct expenses related to travel will be billed in addition to the fees at cost.





### AGENDA ITEM REQUEST FORM

Meeting Date: May 3, 2016

Submitting Department or Individual: Engineering

Contact Name: Jaci Turner

Phone: 938-6726

BMA task order - Amendment 2 - Cherokee Forest Infrastructure Improvements

**Agenda Topic:** \_\_\_\_\_

*Attach additional information as necessary*

**Action Requested:**

Approve the attached amendment #2 with BMA to increase the contract by \$19,959 to adjust for additional scope and time associated with previously approved change orders to the construction contract. Adjustment will be funded with bond proceeds. Authorize the City Manager to execute the amendment.

Budgeted Item	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>
Contract Required	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>
Mayor or Manager's Signature Required	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>

Source of Funding	<input checked="" type="checkbox"/>	General Fund
	<input checked="" type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input checked="" type="checkbox"/>	Other

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**TASK ORDER No. 3 (AMENDMENT NO. 2)**  
**CITY OF PASCAGOULA GENERAL SERVICES CONTRACT**

ORIGINAL

**PROJECT NAME: Cherokee Drive Neighborhood Infrastructure Improvements**

Owner to identify desired services:

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Concept Plan                     | <input type="checkbox"/> Conceptual Opinion of Cost     | <input type="checkbox"/> Phase I ESA             |
| <input type="checkbox"/> Phase II ESA                     | <input type="checkbox"/> Phase III ESA                  | <input type="checkbox"/> Wetlands Delineation    |
| <input type="checkbox"/> Wetlands Permitting              | <input type="checkbox"/> Cultural Resource Survey       | <input type="checkbox"/> SWPPP Preparation       |
| <input checked="" type="checkbox"/> Topographic Survey    | <input checked="" type="checkbox"/> Boundary Survey     | <input type="checkbox"/> Preliminary Plat        |
| <input type="checkbox"/> Final Plat                       | <input type="checkbox"/> Elevation Certificate          | <input type="checkbox"/> Easement/ROW Exhibits   |
| <input checked="" type="checkbox"/> Civil Design          | <input type="checkbox"/> Structural Design              | <input type="checkbox"/> Electrical Design       |
| <input type="checkbox"/> Mechanical Design                | <input type="checkbox"/> Architectural Design           | <input type="checkbox"/> Landscape Architecture  |
| <input checked="" type="checkbox"/> Contract Docs for Bid | <input type="checkbox"/> Contract Docs for quote        | <input type="checkbox"/> Design Documents only   |
| <input checked="" type="checkbox"/> Bid Administration    | <input checked="" type="checkbox"/> Construction Admin. | <input checked="" type="checkbox"/> RPR Services |
| <input type="checkbox"/> Record Drawings                  | <input type="checkbox"/> O&M Manuals                    | <input type="checkbox"/> Warranty Inspection     |
| <input type="checkbox"/> Study / Report                   | <input type="checkbox"/> Grant Application Preparation  | <input type="checkbox"/> Other (described below) |

Owner's General Description of Project: \_\_\_\_\_

**DETAILED SCOPE OF WORK, SCHEDULE AND COST:**

Consultant to provide detailed proposed scope of work, with any applicable associated milestones, dates, and costs associated with phases of work:

Proposed Scope of Work: Topographic Survey, prepare construction documents, perform bidding and construction phase services for the Cherokee Drive Neighborhood. A detailed scope is attached (See Exhibit A) and is based upon proposed upgrades prepared by City of Pascagoula Public Works Department.

Timeline and Milestones: Final construction documents will be completed by December 31, 2014. Once Topographic Survey is completed, milestone schedule will be prepared to allow for intermediate reviews.

Cost and Method of Compensation (Lump Sum or Hourly Rates): Combination (See attached Exhibit B) \$234,400.00 Design fee is based on 4.8% of estimated construction cost and will be recalculated after bids are received. Construction Administration is based on an anticipated work schedule of 150 days and will be revised when final construction time is determined.

**AMENDMENT NO. 1:** Combination (See attached Exhibit B) \$ 286,256 Design fee is based on 4.8% of estimated construction cost (Actual Bid: \$2,115,757). Construction Administration is based on anticipated work schedule of 275 days per Contract Documents.

**AMENDMENT NO. 2:** Combination: Add \$19,959.00 for a total revised fee of \$306,215.00. Revised Design fee based on actual construction cost (To Date: \$2,606,385.00).

BS By initialing here, the Consultant agrees that the above described scope of work represents a complete scope of work consistent with the goals of the Owner and no additional tasks will be needed to accomplish the intent.

It is agreed that the above described work will be completed in accordance with the provisions of the General Services Consulting Contract dated 2/5/2013, Amendment No. 1 dated 1/15/14, and Amendment No. 2 dated 2/4/15.

**CITY OF PASCAGOULA:**

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

**CONSULTANT:**

BY: Bjorn Smith

DATE: 4/27/16





### AGENDA ITEM REQUEST FORM

Meeting Date: May 3, 2016

Submitting Department or Individual: Engineering

Contact Name: Jaci Turner

Phone: 938-6726

Hospital Road Improvements - BMA Amendment #3

**Agenda Topic:** \_\_\_\_\_

*Attach additional information as necessary*

**Action Requested:**

Approve the attached amendment #3 with BMA to adjust the scope and fees of the contract to reflect the revision of the intersection at Hospital and Old Mobile Highway to a roundabout. There are additional design services associated with the intersection and lighting, but a reduction regarding sewer work. Local match for this project is being funded with bond proceeds. Authorize the City Manager to execute the amendment.

Budgeted Item	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>
Contract Required	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>
Mayor or Manager's Signature Required	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>

Source of Funding	<input checked="" type="checkbox"/>	General Fund
	<input checked="" type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input checked="" type="checkbox"/>	Other

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**BROWN, MITCHELL  
& ALEXANDER, INC.**

CONSULTING ENGINEERS

www.bmaengineers.com

401 Cowan Road, Suite A  
Gulfport, MS 39507  
228-864-7612  
fax 228-864-7676

**AMENDMENT NO. 3**

796 Vieux Marche, 2nd Floor  
Biloxi, MS 39530  
228-436-7612  
fax 228-436-7676

**To the Standard Form of Agreement for Design Services between**

**City of Pascagoula, Mississippi**

**&**

**Brown, Mitchell & Alexander, Inc.**

***Hospital Road Improvements Project***

This Amendment is attached to, made a part of, and incorporated by reference into an Agreement made on the 6<sup>th</sup> day of November, 2012, between the City of Pascagoula (Owner) and Brown, Mitchell & Alexander, Inc. (Engineer), providing for Professional Engineering Services relative to the design and construction of improvements to Hospital Road. The scope of the Agreement is amended or supplemented as indicated below:

1. Add C4.02.11: *Roundabout Design for Hospital Road* to the contract under EXHIBIT C, ARTICLE 4 – PAYMENTS TO THE ENGINEER for a **lump sum amount equal to \$17,900.00** for these additional services. The Roundabout Design has been requested to be added to the Project by the Pascagoula City Council.
2. Add C4.02.12: *Lighting Design for Roundabout for Hospital Road* to the contract under EXHIBIT C, ARTICLE 4 – PAYMENTS TO THE ENGINEER for a **lump sum amount equal to \$3,000.00** for these additional services.
3. Delete C4.02.4: *Project Sewer Design* from the contract as that work will not be performed under this contract. **Reduce** total fee under EXHIBIT C, ARTICLE 4 – PAYMENTS TO THE ENGINEER by a **lump sum amount of (\$3,500.00)**.

Total revised contract amount due to above addition is **\$228,000.00**.

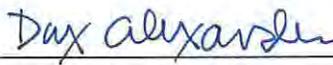
This AMENDMENT 3 is hereby made a part of and incorporated into the original Agreement, dated November 6, 2012, as though originally included therein.

IN WITNESS WHEREOF, the parties hereto have made and executed this Amendment, as of this day of \_\_\_\_\_, 2016.

OWNER:  
**City of Pascagoula**

ENGINEER:  
**Brown, Mitchell & Alexander, Inc.**

\_\_\_\_\_  
Joseph Huffman  
City Manager

  
\_\_\_\_\_  
Dax Alexander, P.E.  
President

Address for giving notice:  
603 Watts Avenue  
Pascagoula, MS 39567

401 Cowan Road Suite A  
Gulfport, MS 39507



### AGENDA ITEM REQUEST FORM

Meeting Date: May 3, 2016

Submitting Department or Individual: Engineering

Contact Name: Jaci Turner Phone: 938-6726

Drainage Improvements - 1020 Eastwood Street - Bid Award

**Agenda Topic:** \_\_\_\_\_

*Attach additional information as necessary*

**Action Requested:**

Award the contract for the referenced project to the lowest responsive and responsible bidder, DNA Underground, LLC, in accordance with the engineer's recommendation. This action includes rejecting the low bid from AlaMiss Construction, Inc., as incomplete and nonresponsive. The bid award would be for the amount of \$138,700.00 and would be funded with bond proceeds. Authorize the City Manager to execute relevant documents.

Budgeted Item	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>
Contract Required	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>
Mayor or Manager's Signature Required	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>

Source of Funding	<input checked="" type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input checked="" type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature  
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# COMPTON ENGINEERING, INC.

ENGINEERING, SURVEYING & ENVIRONMENTAL SERVICES

1706 Convent Avenue  
P.O. Box 686  
Pascagoula, MS 39568

Phone: 228.762.3970  
Fax: 228.769.9079

comptonengineering.com

April 8, 2016

Ms. Jaclyn Turner, P.E., City Engineer  
City of Pascagoula  
P.O. Drawer 908  
Pascagoula, MS 39568-0908

Re: Drainage Improvements – 1020 Eastwood Street  
(C.E. Job No.: 213-008.043)

Dear Ms. Turner:

Enclosed please find a copy of the Certified Bid Tabulation of the bids received and opened on March 22, 2016 for the above referenced project.

Compton Engineering, Inc. has reviewed the bids received on the above referenced project and we recommend the following:

- A. Rejecting the low bid from AlaMiss Construction, Inc. in the amount of \$126,281.16 as a nonresponsive bid due to AlaMiss Construction, Inc. submitting an incomplete bid form. Please see attached Exhibit A - Bid Submitted by AlaMiss Construction, Inc. with the incomplete areas highlighted in yellow.
- B. Award of the project to the lowest responsive and responsible bidder DNA Underground, LLC for Bid Schedule 1 – Drainage Improvements – 1020 Eastwood Street in the amount of \$138,700.00.

If you have any questions or require additional information, please give me a call.

Sincerely,

COMPTON ENGINEERING, INC.

Kevin R. Yates, P.E.  
Project Engineer

KRY:kl

Enclosures

pc: AlaMiss Construction, Inc.  
DNA Underground, LLC

PASCAGOULA

BILOXI

BAY ST. LOUIS



**CERTIFIED BID TABULATION  
DRAINAGE IMPROVEMENTS - 1020 EASTWOOD STREET  
FOR  
CITY OF PASCAGOULA**

TUESDAY, MARCH 22, 2016 AT 2:00 P.M.

BID SCHEDULE 1 - DRAINAGE IMPROVEMENTS - 1020 EASTWOOD STREET (continued)		Engineer's Estimate		AlaMiss Construction, Inc.		DNA Underground, LLC		Twin L. Construction, Inc.		SCI, Inc.	
27	Remove Irrigation System	LS	1	\$ 750.00	\$ 750.00	\$ 300.00	\$ 300.00	\$ 500.00	\$ 500.00	\$ 350.00	\$ 200.00
28	Replace Irrigation System	LS	1	\$ 2,000.00	\$ 2,000.00	\$ 900.00	\$ 900.00	\$ 2,000.00	\$ 2,000.00	\$ 750.00	\$ 1,500.00
29	Remove Wood Fence	LF	20	\$ 5.00	\$ 100.00	\$ 12.50	\$ 250.00	\$ 10.00	\$ 200.00	\$ 100.00	\$ 4.00
30	Replace Wood Fence	LF	20	\$ 30.00	\$ 600.00	\$ 30.00	\$ 600.00	\$ 40.00	\$ 800.00	\$ 600.00	\$ 20.00
31	Import Fill Material	CY	280	\$ 12.00	\$ 3,360.00	\$ 32.56	\$ 9,116.80	\$ 10.00	\$ 2,800.00	\$ 4,200.00	\$ 14.00
32	Undercut and Haul Off Unsuitable Material	CY	280	\$ 10.00	\$ 2,800.00	\$ 25.20	\$ 7,056.00	\$ 4.00	\$ 1,120.00	\$ 2,520.00	\$ 8.00
33	Tensar TX-160 Geogrid	SY	200	\$ 5.00	\$ 1,000.00	\$ 8.82	\$ 1,764.00	\$ 2.00	\$ 400.00	\$ 1,400.00	\$ 3.00
34	Geotextile Pipe Wrap	SY	400	\$ 3.00	\$ 1,200.00	\$ 3.82	\$ 1,528.00	\$ 2.00	\$ 800.00	\$ 1,600.00	\$ 3.00
35	67 Stone Pipe Bedding Material	TON	175	\$ 40.00	\$ 7,000.00	\$ 50.97	\$ 8,919.75	\$ 40.00	\$ 7,000.00	\$ 8,750.00	\$ 48.00
36	36"Ø RCP	LF	233	\$ 80.00	\$ 18,640.00	\$ 63.875	\$ 14,882.88	\$ 95.00	\$ 22,135.00	\$ 19,805.00	\$ 144.00
37	44" x 27" RCAP	LF	72	\$ 100.00	\$ 7,200.00	\$ 91.79	\$ 6,608.88	\$ 100.00	\$ 7,200.00	\$ 6,480.00	\$ 124.00
38	44" x 27" RCAP Concrete Headwall	EA	1	\$ 3,000.00	\$ 3,000.00	\$ 3,500.00	\$ 3,500.00	\$ 1,000.00	\$ 1,000.00	\$ 3,500.00	\$ 1,800.00
39	5' x 5' Concrete Junction Box	EA	2	\$ 5,000.00	\$ 10,000.00	\$ 2,764.50	\$ 5,529.00	\$ 2,500.00	\$ 5,000.00	\$ 7,000.00	\$ 3,390.00
40	CCTV Yard Drain Investigation	LS	1	\$ 2,500.00	\$ 2,500.00	\$ 2,000.00	\$ 2,000.00	\$ 1,800.00	\$ 1,800.00	\$ 7,500.00	\$ 2,970.00
41	Tie In Existing 4"Ø Schedule 40 P.V.C. Yard Drains	LF	75	\$ 5.00	\$ 375.00	\$ 13.333	\$ 999.98	\$ 10.00	\$ 750.00	\$ 1,500.00	\$ 25.00
42	Two-Way Cleanouts	EA	3	\$ 200.00	\$ 600.00	\$ 666.66	\$ 1,999.98	\$ 250.00	\$ 750.00	\$ 1,500.00	\$ 250.00
43	Curb Inlet	EA	1	\$ 5,000.00	\$ 5,000.00	\$ 1,764.00	\$ 1,764.00	\$ 4,500.00	\$ 4,500.00	\$ 4,000.00	\$ 3,390.00
44	Brick Expansion Joint	LF	65	\$ 25.00	\$ 1,625.00	\$ 43.87	\$ 2,851.55	\$ 10.00	\$ 650.00	\$ 1,300.00	\$ 5.00
45	Concrete Driveway Repair (Light Broom Finish)	SY	240	\$ 80.00	\$ 19,200.00	\$ 21.23	\$ 5,095.20	\$ 50.00	\$ 12,000.00	\$ 12,360.00	\$ 55.00
46	Concrete Sidewalk Repair (Light Broom Finish)	SY	15	\$ 65.00	\$ 975.00	\$ 46.66	\$ 699.90	\$ 60.00	\$ 900.00	\$ 720.00	\$ 45.00
47	Temporary Driveway Access Ramp	LS	1	\$ 200.00	\$ 200.00	\$ 2,000.00	\$ 2,000.00	\$ 500.00	\$ 500.00	\$ 2,500.00	\$ 300.00
48	Concrete Curb and Gutter	LF	35	\$ 25.00	\$ 875.00	\$ 100.00	\$ 3,500.00	\$ 20.00	\$ 700.00	\$ 735.00	\$ 17.00
49	Seeding	SY	200	\$ 2.00	\$ 400.00	\$ 5.25	\$ 1,050.00	\$ 2.00	\$ 400.00	\$ 400.00	\$ 1.00
50	Sodding	SY	500	\$ 5.00	\$ 2,500.00	\$ 3.882	\$ 1,941.00	\$ 8.00	\$ 4,000.00	\$ 2,500.00	\$ 6.00
<b>TOTAL BASE BID (TO BE READ ALLOUD):</b>				<b>\$</b>	<b>147,830.00</b>	<b>\$</b>	<b>126,281.16</b>	<b>\$</b>	<b>138,700.00</b>	<b>\$</b>	<b>151,153.00</b>

Notes:  
1-Multiplication Error.  
2-Addition Error.  
3-Contractor Failed to Submit Evidence of Authority to Execute.  
4-Obvious Error.



CERTIFIED BID TABULATION  
DRAINAGE IMPROVEMENTS - 1020 EASTWOOD STREET  
FOR  
CITY OF PASCAGOULA

TUESDAY, MARCH 22, 2016 AT 2:00 P.M.

BID SCHEDULE 1 - DRAINAGE IMPROVEMENTS - 1020 EASTWOOD STREET (continued)		Floors Industrial Contractors, Inc.		J. Levens Builders		Apple Construction Company			
		LS	1						
27	Remove Irrigation System	LS	1	\$ 100.00	\$ 100.00	\$ 1,000.00	\$ 500.00		
28	Replace Irrigation System	LS	1	\$ 1,500.00	\$ 1,500.00	\$ 2,000.00	\$ 1,500.00		
29	Remove Wood Fence	LF	20	\$ 5.00	\$ 100.00	\$ 5.00	\$ 6.30		
30	Replace Wood Fence	LF	20	\$ 40.00	\$ 800.00	\$ 35.00	\$ 21.60		
31	Import Fill Material	CY	280	\$ 14.00	\$ 3,920.00	\$ 20.00	\$ 15.60		
32	Undercut and Haul Off Unsuitable Material	CY	280	\$ 12.00	\$ 3,360.00	\$ 12.00	\$ 9.00		
33	Tensar TX-160 Geogrid	SY	200	\$ 1.00	\$ 200.00	\$ 5.00	\$ 6.00		
34	Geotextile Pipe Wrap	SY	400	\$ 100.00	\$ 400.00	\$ 5.00	\$ 1.28		
35	67 Stone Pipe Bedding Material	TON	175	\$ 50.00	\$ 8,750.00	\$ 60.00	\$ 61.44		
36	36" O RCP	LF	233	\$ 75.00	\$ 17,475.00	\$ 125.00	\$ 114.00		
37	44" x 27" RCAP	LF	72	\$ 90.00	\$ 6,480.00	\$ 135.00	\$ 162.00		
38	44" x 27" RCAP Concrete Headwall	EA	1	\$ 2,500.00	\$ 2,500.00	\$ 4,000.00	\$ 5,400.00		
39	5' x 5' Concrete Junction Box	EA	2	\$ 3,000.00	\$ 6,000.00	\$ 4,500.00	\$ 4,200.00		
40	CCTV Yard Drain Investigation	LS	1	\$ 1,200.00	\$ 1,200.00	\$ 1,500.00	\$ 1,440.00		
41	Tie In Existing 4" O Schedule 40 P.V.C. Yard Drains	LF	75	\$ 10.00	\$ 750.00	\$ 25.00	\$ 34.20		
42	Two-Way Cleanouts	EA	3	\$ 45.00	\$ 135.00	\$ 500.00	\$ 60.00		
43	Curb Inlet	EA	1	\$ 2,500.00	\$ 2,500.00	\$ 4,500.00	\$ 4,800.00		
44	Brick Expansion Joint	LF	65	\$ 50.00	\$ 3,250.00	\$ 10.00	\$ 13.64		
45	Concrete Driveway Repair (Light Broom Finish)	SY	240	\$ 70.00	\$ 16,800.00	\$ 50.00	\$ 58.32		
46	Concrete Sidewalk Repair (Light Broom Finish)	SY	15	\$ 75.00	\$ 1,125.00	\$ 50.00	\$ 54.00		
47	Temporary Driveway Access Ramp	LS	1	\$ 500.00	\$ 500.00	\$ 1,500.00	\$ 1,200.00		
48	Concrete Curb and Gutter	LF	35	\$ 25.00	\$ 875.00	\$ 25.00	\$ 36.60		
49	Seeding	SY	200	\$ 5.00	\$ 1,000.00	\$ 1.00	\$ 0.072		
50	Sodding	SY	500	\$ 5.00	\$ 2,500.00	\$ 7.00	\$ 5.32		
<b>TOTAL BASE BID (TO BE READ ALQUD):</b>				<b>\$</b>	<b>154,240.00</b>	<b>\$</b>	<b>169,335.00</b>	<b>\$</b>	<b>173,297.00</b>

- Notes:
- 1-Multiplication Error.
  - 2-Addition Error.
  - 3-Contractor Failed to Submit Evidence of Authority to Execute.
  - 4-Obvious Error.



Certified Correct By: Kevin R. Yates, P.E.

Alamiss Construction  
7147 Hwy 198 East  
Inverness, MS 39462  
CORP # 18703 MC

CITY CLERK OF CITY OF PATE, MS  
603 WATTS AVE  
PATE, MS 39567

Drainage Improvements  
1200 Eastwood Street  
TO BE OPENED AT 8:00 AM  
TUESDAY MARCH 22ND 2016

RECEIVED  
CITY OF PATE  
MARCH 22 2016

*[Handwritten signature]*

ATTACHMENT NO. 1 TO ADDENDUM NO. 3

SECTION 00410  
BID FORM

NOTE: Use preferably black ink for completing this Bid form.

ARTICLE 1 - BID RECIPIENT

- 1.01 This Bid is submitted for:  
**Drainage Improvements -  
1020 Eastwood Street**
- 1.02 This Bid is submitted to:  
**City of Pascagoula  
603 Warts Avenue  
Pascagoula, MS 39567**

1.03 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

1.04 The person to contact for additional information regarding this Bid:

NAME: STEVEN EUBANKS  
 TITLE: Pascagoula  
 TELEPHONE: 601-673-0096

ARTICLE 2 - BIDDER'S ACKNOWLEDGEMENTS

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 90 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

ARTICLE 3 - BIDDER'S REPRESENTATIONS

- 3.01 In submitting this Bid, Bidder represents that:
  - A. Bidder has examined and carefully studied the Bidding Documents, the other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged.

Addendum No.	Addendum Date
<u>1</u>	<u>3/11/16</u>
<u>2</u>	<u>3/10/16</u>
<u>3</u>	<u>3/14/16</u>

- B. Bidder has visited the Site and become familiar with and is satisfied as to the general, local and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress and performance of the Work.

ATTACHMENT NO. 1 TO ADDENDUM NO. 3

- D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities) that have been identified in SC-4.02 as containing reliable "technical data" and (2) reports and drawings of Hazardous Environmental Conditions, if any, at the site that have been identified in SC-4.06 as containing reliable "technical data".
- E. Bidder has considered the information known to Bidder; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying the specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents; and (3) Bidder's safety precautions and programs.
- F. Based on the information and observations referred to in Paragraph 3.01.E above, Bidder does not consider that further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
- G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- H. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by Engineer is acceptable to Bidder.
- I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.

ARTICLE 4 – FURTHER REPRESENTATIONS

- 4.01 Bidder further represents that:
  - A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization or cooperation;
  - B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
  - C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
  - D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:
    - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process;
    - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
    - 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and
    - 4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

EXHIBIT A - BID SUBMITTED BY ALAMISS CONSTRUCTION, INC.

ATTACHMENT NO. 1 TO ADDENDUM NO. 3

ARTICLE 5 - BASIS OF BID

5.01 Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

Item	Description	Unit	Qty.	Unit Price	Amount
1	Mobilization / Demobilization	LS	1	5000.00	5000.00
2	Electrical Relocation Allowance	LS	1	7,500.00	7,500.00
3	Erosion / Sediment Control	LS	1	1882.00	1882.00
4	Temporary Silt Fence	LF	80	11.025	882.00
5	Sediment Control Retention Wattle	LF	50	15.28	764.00
6	Temporary Traffic Control	LS	1	941.00	941.00
7	Construction Survey	LS	1	1000.00	1000.00
8	Testing	LS	1	1000.00	1000.00
9	Sawcut Asphalt Pavement (All Thicknesses)	LF	45	14.37	647.00
10	Sawcut Concrete Pavement (All Thicknesses)	LF	85	15.22	1294.00
11	Concrete Pavement Removal (All Thicknesses)	SY	255	7.24	1847.00
12	Curb and Gutter Removal	LF	45	15.46	705.00
13	Remove Existing Drainage Pipe (All Sizes)	LF	120	22.05	2647.00
14	Remove Existing Concrete Headwall	EA	1	705.00	705.00
15	Remove Existing Drainage Inlet Structure	EA	1	705.00	705.00
16	Flowable Fill	CY	50	137.48	6864.00
17	Tree Removal (20" to 30")	EA	1	1568.00	1568.00
18	Tree Removal (6" to 20")	EA	2	382.00	764.00
19	Plant/Tree Removal (6" or smaller)	LS	1	568.00	568.00
20	Plant/Tree Replacement In Kind (6" or smaller)	LS	1	1100.00	1100.00
21	Remove Driveway Gate and Tracks	LS	1	470.00	470.00
22	Replace Driveway Gate and Tracks In Kind	LS	1	570.00	570.00
23	Remove Brick Step	LS	1	294.00	294.00
24	Replace Brick Step	LS	1	600.00	600.00
25	Remove Brick Retaining Wall	LS	1	300.00	300.00
26	Replace Brick Retaining Wall	LS	1	750.00	750.00
27	Remove Irrigation System	LS	1	300.00	300.00
28	Replace Irrigation System	LS	1	900.00	900.00
29	Remove Wood Fence	LF	20	20.50	410.00
30	Replace Wood Fence	LF	20	30.00	600.00
31	Import Fill Material	CY	280	32.54	9117.00
32	Undertreat and Haul Off Unsuitable Material	CY	280	25.20	7058.00
33	Tensar TX-160 Geogrid	SY	200	8.82	1764.00
34	Geotextile Pipe Wrap	SY	400	3.82	1529.00
35	67 Stone Pipe Bedding Material	TON	175	50.97	8921.00
36	36"Ø RCP	LF	235	63.875	14883.00
37	44" x 27" RCAP	LF	72	91.79	6609.00
38	44" x 27" RCAP Concrete Headwall	EA	1	3500.00	3500.00
39	5' x 5' Concrete Junction Box	EA	2	2747.50	5529.00
40	CCTV Yard Drain Investigation	LS	1	2000.00	2000.00
41	Tie In Existing 4" Ø Schedule 40 P.V.C. Yard Drains	LF	75	13.333	1000.00
42	Two-Way Cleanouts	EA	3	646.46	1939.00
43	Curb Inlet	EA	1	1744.00	1744.00

EXHIBIT A - BID SUBMITTED BY ALAMISS CONSTRUCTION, INC.

ATTACHMENT NO. 1 TO ADDENDUM NO. 3

BID SCHEDULE 1 - DRAINAGE IMPROVEMENTS - 1020 EASTWOOD STREET (continued)					
Item	Description	Unit	Qty.	Unit Price	Amount
44	Brick Expansion Joint	LF	65	43.87	2,852.00
45	Concrete Driveway Repair (Light Broom Finish)	SY	240	21.23	5,097.00
46	Concrete Sidewalk Repair (Light Broom Finish)	SY	15	46.40	700.00
47	Temporary Driveway Access Ramp	LS	1	2,000.00	2,000.00
48	Concrete Curb and Gutter	LF	35	100.00	3,500.00
49	Seeding	SY	200	5.25	1,050.00
50	Sodding	SY	500	3.882	1,941.00
TOTAL BID SCHEDULE 1 (TO BE READ ALoud):					12,629.00

Unit Prices have been computed in accordance with Paragraph 1.03.B of the General Conditions.

Bidder acknowledges that estimated quantities are not guaranteed, and are solely for the purpose of comparison of bids, and final payment for all Unit Price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

ATTACHMENT NO. 1 TO ADDENDUM NO. 3

ARTICLE 6 - TIME OF COMPLETION

- 6.01 Bidder agrees that the Work will be substantially complete, and will be completed and ready for final payment in accordance with Paragraph 14.07 of the General Conditions on or before the dates or within the number of calendar days included in the Agreement.
- 6.02 Bidder accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the Work within the Contract Times.
- 6.03 Submittals required under this Contract that would affect the start of actual construction can be submitted by the Engineer/Contractor any time after the Owner issued the Notice of Award, notwithstanding the fact that the Contract has not been executed nor the Notice-to-Proceed issued. Notwithstanding the Engineer/Contractor's right to make early submittals, no cause for a delay or time extension shall arise under the Contract unless the owner fails to respond to such submittals within 20 days after issuance of the Notice-to-Proceed and the delay impacts the Contract completion date. The time for completion of this Contract shall begin on the day the Notice-to-Proceed is issued by the Owner.
- 6.04 In the event the Bidder is awarded the Contract and shall fail to complete the work within the time limit or extended time limit agreed upon, as more particularly set forth in the Contract Documents, liquidated damages shall be paid to the Owner at the rate per calendar day as stated in the Contract until the work shall have been satisfactorily completed as provided by the Contract Documents.
- 6.05 Calculations for the specified liquidated damage amounts are on the file with the Engineer and available for review upon request.

ARTICLE 7 - ATTACHMENTS TO THIS BID

- 7.01 The following documents are attached to and made a condition of this Bid:
- A. Required Bid security in the form of Bid Bond, Section 00430.
  - B. Evidence of Authority to Execute.

ARTICLE 8 - DEFINED TERMS

- 8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

ATTACHMENT NO. 1 TO ADDENDUM NO. 3

ARTICLE 9 - BIDDER'S SIGNATURE AND SWORN STATEMENT

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

BIDDER

9.01 The name of the bidder submitting this proposal is:

\_\_\_\_\_

Headquarters Address:

Street

\_\_\_\_\_

City

\_\_\_\_\_

State

\_\_\_\_\_

Zip

\_\_\_\_\_

Local Mailing Address (if different than above):

\_\_\_\_\_

Street

\_\_\_\_\_

City

\_\_\_\_\_

State

\_\_\_\_\_

Zip

\_\_\_\_\_

Name

\_\_\_\_\_

Street or P.O. Box

\_\_\_\_\_

City

\_\_\_\_\_

State

\_\_\_\_\_

Zip

\_\_\_\_\_

Attention:

\_\_\_\_\_

Name

\_\_\_\_\_

Title

\_\_\_\_\_

Submitted on \_\_\_\_\_, 20\_\_\_\_\_

State Contractor License No. \_\_\_\_\_ (If applicable)

9.02 Bidder is:

An Individual

Name (typed or printed): \_\_\_\_\_

By: \_\_\_\_\_

(Individual's signature)

(SEAL)

Doing business as:

COMPTON ENGINEERING, INC.  
213-008.045

BID FORM  
00410-6

EXHIBIT A - BID SUBMITTED BY ALAMISS CONSTRUCTION, INC.

ATTACHMENT NO. 1 TO ADDENDUM NO. 3

A Partnership

Partnership Name: \_\_\_\_\_ (SEAL)

By: \_\_\_\_\_  
(Signature of general partner -- attach evidence of authority to sign)

First Partner Name (typed or printed): \_\_\_\_\_

Address: \_\_\_\_\_

Second Partner Name (typed or printed): \_\_\_\_\_

Address: \_\_\_\_\_

A Corporation

Corporation Name: Alamiss Construction Inc (SEAL)

State of Incorporation: MS

Type (General Business, Professional, Service, Limited Liability): Construction

By: \_\_\_\_\_  
(Signature -- attach evidence of authority to sign)

Name (typed or printed): STEVEN B. CABARKS

Title: President

Attest: \_\_\_\_\_  
(CORPORATE SEAL)  
(Signature of Corporate Secretary)

Date of Qualification to do business in MS (State Where Project is Located) is  
11/20/08

ATTACHMENT NO. 1 TO ADDENDUM NO. 3

Joint Venture

Name of Joint Venturer: \_\_\_\_\_

First Joint Venturer Name: \_\_\_\_\_ (SEAL)

By: \_\_\_\_\_  
*(Signature of first joint venture partner - attach evidence of authority to sign)*

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_

Second Joint Venturer Name: \_\_\_\_\_ (SEAL)

By: \_\_\_\_\_  
*(Signature of second joint venture partner - attach evidence of authority to sign)*

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

9.02 I (Bidder) have examined and prepared the foregoing Bid(s) based on the information contained in the Project Manual provided with the Bid, that I have checked the same in detail before submitting this Bid; that I have full authority to make such statements and submit this Bid in (its) (their) (my) behalf; and that these statements are true and correct.

Signature: \_\_\_\_\_

Title: \_\_\_\_\_ (Corporate Seal)

NOTARY PUBLIC:

Subscribe and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Notary Public - State of \_\_\_\_\_

My Commission expires \_\_\_\_\_ (Notary Seal).

SECTION 00430  
BID BOND

Any singular reference to Bidder, Surety, Owner or other party shall be considered plural where applicable.

BIDDER (Name and Address):  
AlaMiss Construction, Inc.  
7147 Hwy 198 East  
Lucedale, MS 39452

SURETY (Name and Address of Principal Place of Business):  
U. S. Specialty Insurance Company  
13403 Northwest Freeway  
Houston, TX 77040

OWNER (Name and Address):  
City of Pascagoula  
P.O. Drawer 908  
Pascagoula, MS 39568-0908

BID  
Bid Due Date: March 15, 2016  
Description (Project Name and Include Location):  
Drainage Improvements - 1020 Eastwood Street

BOND  
Bond Number: Bid Bond  
Date (Not earlier than Bid due date): March 15, 2016  
Penal sum Five Percent of Bid Amount \$ 5% of Bid  
(Words) (Figures)

Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth below, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.

**BIDDER**  
AlaMiss Construction, Inc. (Seal)  
Bidder's Name and Corporate Seal  
By: [Signature]  
Signature  
STEVEN B EABARKS  
Print Name  
President  
Title

**SURETY**  
U. S. Specialty Insurance Company (Seal)  
Surety's Name and Corporate Seal  
By: [Signature]  
Signature (Attach Power of Attorney)  
Amanda Jean Charfauros  
Print Name Attorney-In-Fact &  
Resident MS Agent / Bottrell Insurance  
Title

Attest: [Signature]  
Signature  
Administrative Assistant  
Title

Attest: [Signature]  
Signature  
Linda Whittington, Witness  
Title

Note: Above addresses are to be used for giving any required notice. Provide execution by any additional parties, such as joint venturers, if necessary.

EXHIBIT A - BID SUBMITTED BY ALAMISS CONSTRUCTION, INC.

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond shall be Owner's sole and exclusive remedy upon default of Bidder.
2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
3. This obligation shall be null and void if:
  - 3.1 Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
  - 3.2 All Bids are rejected by Owner, or
  - 3.3 Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from Bid due date without Surety's written consent.
6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety and in no case later than one year after Bid due date.
7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.

EXHIBIT A - BID SUBMITTED BY ALAMISS CONSTRUCTION, INC.

POWER OF ATTORNEY

AMERICAN CONTRACTORS INDEMNITY COMPANY TEXAS BONDING COMPANY
UNITED STATES SURETY COMPANY U.S. SPECIALTY INSURANCE COMPANY

KNOW ALL MEN BY THESE PRESENTS: That American Contractors Indemnity Company, a California corporation, Texas Bonding Company, an assumed name of American Contractors Indemnity Company, United States Surety Company, a Maryland corporation and U.S. Specialty Insurance Company, a Texas corporation (collectively, the "Companies"), do by these presents make, constitute and appoint:

Angela Bullie, Peggy L. Jackson, Brody Eric Buckley, Jerry G. Veazey, Jr., Trina Cobb, Jim A. Armstrong, Linda D. Whittington, Jerry Eugene Horner, Jr., Stephen Wesley Price, Jr., Amanda Jean Charfauros

its true and lawful Attorney(s)-in-fact, each in their separate capacity if more than one is named above, with full power and authority hereby conferred in its name, place and stead to execute, acknowledge and deliver any and all bonds, recognizances, undertakings or other instruments or contracts of suretyship to include riders, amendments, and consents of surety, providing the bond penalty does not exceed \*\*\*\*\*Unlimited\*\*\*\*\* Dollars (\$ \*\*\*unlimited\*\*\* ).

This Power of Attorney shall expire without further action on December 20, 2017. This Power of Attorney is granted under and by authority of the following resolutions adopted by the Boards of Directors of the Companies:

Be it Resolved, that the President, any Vice-President, any Assistant Vice-President, any Secretary or any Assistant Secretary shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

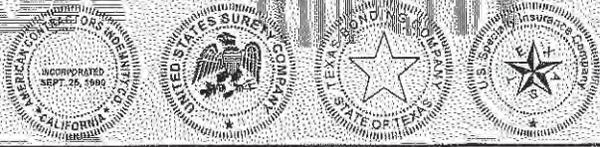
Attorney-in-Fact may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements or indemnity and other conditional or obligatory undertakings, including any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts, and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be binding upon the Company as if signed by the President and sealed and effected by the Corporate Secretary.

Be it Resolved, that the signature of any authorized officer and seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signature or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached.

IN WITNESS WHEREOF, The Companies have caused this instrument to be signed and their corporate seals to be hereto affixed, this 1st day of December, 2014.

AMERICAN CONTRACTORS INDEMNITY COMPANY TEXAS BONDING COMPANY
UNITED STATES SURETY COMPANY U.S. SPECIALTY INSURANCE COMPANY

Corporate Seals



By: Daniel P. Aguilar, Vice President

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Los Angeles SS:

On this 1st day of December, 2014, before me, Maria G. Rodriguez-Wong, a notary public, personally appeared Dan P. Aguilar, Vice President of American Contractors Indemnity Company, Texas Bonding Company, United States Surety Company and U.S. Specialty Insurance Company who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.
WITNESS my hand and official seal.

Signature (Seal)



I, Michael Chalekson, Assistant Secretary of American Contractors Indemnity Company, Texas Bonding Company, United States Surety Company and U.S. Specialty Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Los Angeles, California this 15th day of March, 2016

Corporate Seals



Bond No. Bid Bond
Agency No. 14710

Michael Chalekson, Assistant Secretary

EXHIBIT A - BID SUBMITTED BY ALAMISS CONSTRUCTION, INC.

Kant Copy® K1  
Security Paper

- Hidden Pentagraph
- Color Match
- Artificial Watermark
- Anti-Copy Coin Rub
- Erasure Protection
- Security Features Box
- Microprint Protection
- Acid Free

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## EXHIBIT A - BID SUBMITTED BY ALAMISS CONSTRUCTION, INC.



**DELBERT HOSEMANN**  
*Secretary of State*

This is not an official certificate of good standing.

Name History

Name	Name Type
AlaMiss Construction Inc.	Legal
Custom Cabins & Homes, Inc.	Previous Legal
CC&H DBA	Fictitious Name

Business Information

<b>Business Type:</b>	Profit Corporation
<b>Business ID:</b>	902823
<b>Status:</b>	Good Standing
<b>Effective Date:</b>	11/30/2006
<b>State of Incorporation:</b>	Mississippi
<b>Principal Office Address:</b>	7147 HWY 198 E lucedale, MS 39452

Registered Agent

**Name**  
Eubanks, Steven B  
122 Rolling Woods Drive  
Lucedale, MS 39452

Officers & Directors

Name	Title
Eubanks, Steven B. 8214 Hwy 198 E Lucedale, MS 39452	Incorporator
Steven B Eubanks 122 Rolling Woods Drive Lucedale, MS 39452	Director, President

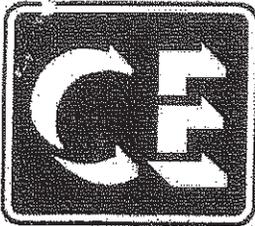
**EXHIBIT A - BID SUBMITTED BY ALAMISS CONSTRUCTION, INC.**

Rachael Eubanks  
122 Rolling Woods Dr.  
Lucedale, MS 39452

Secretary, Treasurer

Stephanie Eubanks  
P.O. Box 1527  
Lucedale, MS 39452

Secretary



# COMPTON ENGINEERING, INC.

ENGINEERING, SURVEYING & ENVIRONMENTAL SERVICES

1706 Convent Avenue  
P.O. Box 686  
Pascagoula, MS 39568

Phone: 228.762.3970  
Fax: 228.769.9079

comptonengineering.com

## TRANSMITTAL

Date: March 1, 2016

Total No. of Pages: 2  
(including this cover)

To: All Planholders

From: Kevin R. Yates, P.E.  
Project Engineer

Re: Drainage Improvements - 1020 Eastwood Street

Attached herewith is Addendum No. 1 for the above referenced project.

**PLEASE ACKNOWLEDGE YOUR RECEIPT OF THIS ADDENDUM BY COMPLETING THE ACKNOWLEDGEMENT BELOW AND FAXING THIS PAGE ONLY TO (228) 769-9079.** Acknowledgement of this addendum on page 1 of the Bid form is also required.

If you have any questions regarding this addendum, please call me at (228) 762-3970.

## ACKNOWLEDGEMENT FORM

### ADDENDUM NO. 1

FOR

**DRAINAGE IMPROVEMENTS -  
1020 EASTWOOD STREET**

TO: Compton Engineering, Inc.  
1706 Convent Avenue  
Pascagoula, MS 39567

Telephone: (228) 762-3970  
Facsimile: (228) 769-9079

We hereby acknowledge receipt of Addendum No. 1 for the above referenced project. We will ensure that Addendum No. 1 is acknowledged in the bid submitted by our company:

Print name of company: Alamiss Construction Inc

Print name of person acknowledging receipt of addendum: STEVEN EUBANKS

Signature of person acknowledging receipt of addendum:

Date of acknowledgement: 3/14/16

PASCAGOULA

BILOXI

BAY ST. LOUIS

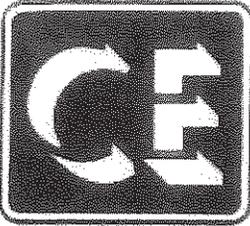


EXHIBIT A - BID SUBMITTED BY ALAMISS CONSTRUCTION, INC.  
**COMPTON ENGINEERING, INC.**

ENGINEERING, SURVEYING & ENVIRONMENTAL SERVICES

1706 Convent Avenue  
P.O. Box 586  
Pascagoula, MS 39568  
Phone: 228.762.3970  
Fax: 228.769.9079

comptonengineering.com

**TRANSMITTAL**

Date: March 10, 2016

Total No. of Pages: 22  
(including this cover)

To: All Planholders

From: Kevin R. Yates, P.E.  
Project Engineer

Re: Drainage Improvements - 1020 Eastwood Street

Attached herewith is Addendum No. 2 for the above referenced project.

**PLEASE ACKNOWLEDGE YOUR RECEIPT OF THIS ADDENDUM BY COMPLETING THE ACKNOWLEDGEMENT BELOW AND FAXING THIS PAGE ONLY TO (228) 769-9079.** Acknowledgement of this addendum on page 1 of the Bid form is also required.

If you have any questions regarding this addendum, please call me at (228) 762-3970.

**ACKNOWLEDGEMENT FORM**

**ADDENDUM NO. 2**

**FOR**

**DRAINAGE IMPROVEMENTS -  
1020 EASTWOOD STREET**

TO: Compton Engineering, Inc.  
1706 Convent Avenue  
Pascagoula, MS 39567

Telephone: (228) 762-3970  
Facsimile: (228) 769-9079

We hereby acknowledge receipt of Addendum No. 2 for the above referenced project. We will ensure that Addendum No. 2 is acknowledged in the bid submitted by our company.

Print name of company: ALAMISS CONSTRUCTION INC

Print name of person acknowledging receipt of addendum: STEVEN B EVBANKS

Signature of person acknowledging receipt of addendum:

Date of acknowledgement: 3/10/16

PASCAGOULA

BILOXI

BAY ST. LOUIS

# COMPTON ENGINEERING, INC.

ENGINEERING, SURVEYING & ENVIRONMENTAL SERVICES

## TRANSMITTAL

Total No. of Pages: 15  
(including this cover)

Date: March 14, 2016

To: All Planholders

From: Kevin R. Yates, P.E.  
Project Engineer

Re: Drainage Improvements - 1020 Eastwood Street

Attached herewith is Addendum No. 3 for the above referenced project.

**PLEASE ACKNOWLEDGE YOUR RECEIPT OF THIS ADDENDUM BY COMPLETING THE ACKNOWLEDGEMENT BELOW AND FAXING THIS PAGE ONLY TO (228) 769-9079.**  
Acknowledgement of this addendum on page 1 of the Bid form is also required.

If you have any questions regarding this addendum, please call me at (228) 762-3970.

### ACKNOWLEDGEMENT FORM

ADDENDUM NO. 3

FOR

DRAINAGE IMPROVEMENTS -  
1020 EASTWOOD STREET

TO: Compton Engineering, Inc.  
1706 Convent Avenue  
Pascagoula, MS 39567

Telephone: (228) 762-3970  
Facsimile: (228) 769-9079

We hereby acknowledge receipt of Addendum No. 3 for the above referenced project. We will ensure that Addendum No. 3 is acknowledged in the bid submitted by our company.

Print name of company: Alamiss Construction Inc

Print name of person acknowledging receipt of addendum: STEVEN EUBANKS

Signature of person acknowledging receipt of addendum: [Signature]

Date of acknowledgement: 3/15/16



1706 Convent Avenue  
P.O. Box 686  
Pascagoula, MS 39568  
Phone: 228.752.3970  
Fax: 228.769.9079  
comptongen.com

PASCAGOULA  
BLOOM  
BAY ST. LOUIS

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### AGENDA ITEM REQUEST FORM

Meeting Date: May 3, 2016

Submitting Department or Individual: Engineering

Contact Name: Jaci Turner

Phone: 938-6726

Parking Garage Elevator Maintenance Contract

**Agenda Topic:** \_\_\_\_\_

*Attach additional information as necessary*

**Action Requested:**

Approve the attached contract rider #3 with Kone to add the Parking Garage elevator to the existing contract for elevator maintenance. Authorize the City Manager to execute the document.

Budgeted Item	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Contract Required	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>
Mayor or Manager's Signature Required	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>

Source of Funding	<input checked="" type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature  
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

**NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING**

Elevators  
Escalators



February 10, 2016

City of Pascagoula  
P.O. Box 1385  
Pascagoula, MS 39568

Subj: Contract Rider # 3 to Elevator Maintenance Agreement # 40102595  
Pascagoula Police Station  
611 Live Oak Street  
Pascagoula, MS 39568

Object: Add City Garage elevator to existing contract

Effective date: February 15<sup>th</sup>, 2016

Price: \$275.00 per month

Sincerely,  
KONE Inc.

Kerry Dupree  
Service Sales Executive

Acceptance by City of Pascagoula

Approved by KONE Inc.

By \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_



### AGENDA ITEM REQUEST FORM

Meeting Date: May 3, 2016

Submitting Department or Individual: Engineering

Contact Name: Jaci Turner Phone: 938-6726

Pascagoula Beachfront Promenade, PH.II - bid award

**Agenda Topic:** \_\_\_\_\_

*Attach additional information as necessary*

**Action Requested:**

Award the contract for the Promenade, Phase II, to the lowest responsive bidder, M&D Construction Co., Inc., in accordance with the engineer's recommendation and contingent upon agency approval. The recommendation includes the total base bid plus all alternates, for a total award of \$2,676,335.76, which will be funded through NRDA grant proceeds. Authorize the City Manager to execute relevant documents.

Budgeted Item                      Yes  No

Contract Required                Yes  No

Mayor or Manager's Signature Required    Yes  No

Source of Funding     General Fund

Utility Fund

Grant

Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature  
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

**NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING**

April 13, 2016

Ms. Jaci Turner, P.E., City Engineer  
City of Pascagoula  
603 Watts Avenue  
Pascagoula, MS 39567-4220

**RE: Pascagoula Beachfront Promenade, Ph. II  
Bid Evaluation/Recommendation**

Dear Ms. Turner:

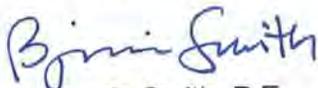
As you know, bids were received for the above referenced project on Tuesday, April 5, 2016 at 2:00 p.m. Five (5) bids were received.

Based on the information provided and after a review of bid items, it appears that the lowest responsive bidder is M&D Construction Co., Inc. who submitted a TOTAL BASE BID in the amount of \$2,623,591.26, TOTAL BASE BID PLUS ALTERNATE #1 in the amount of \$2,629,741.26, TOTAL BASE BID PLUS ALTERNATE #2 in the amount of \$2,628,391.26, TOTAL BASE BID PLUS ALTERNATE #3 in the amount of \$2,665,385.76 and TOTAL BASE BID PLUS ALL ALTERNATES in the amount of \$2,676,335.76.

Therefore, subject to your attorney's review and the submission of the proper bonds and insurance by the Contractor, we hereby recommend award of the contract, including base bid and all alternates to M&D Construction Co., Inc.

A copy of the submitted bid from M&D Construction Co., Inc., is attached for your records. Should you have any questions or comments, please do not hesitate to contact me at (228) 436-7612.

Sincerely,



Benjamin Smith, P.E.  
Vice-President

Enclosures

cc: Ben Benvenuti, P.E., Covington Civil & Environmental  
John Harris, MDEQ



**Pascagoula Beachfront Promenade, Phase II**

CONTRACTORS BID TABULATION  
 BIDS RECEIVED APRIL 5, 2016 - 2:00 P.M. - CST LOCAL TIME  
 #1 PASCAGOULA CITY CLERK'S OFFICE 803 WATTS AVE. PASCAGOULA, MS 39067-4320

ITEM NO.	ITEM DESCRIPTION	ENGINEER'S ESTIMATE			MAD CONSTRUCTION CO. INC.			GULF BREEZE LANDSCAPING			LANDMARK CONTRACTORS, INC.			APPLE CONSTRUCTION			FLOORE INDUSTRIAL CONTRACTORS		
		CITY	UNIT	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	
<b>BASE BID:</b>	Long Leaf Pine - 45 Gal.	13	EA	\$	500.00	\$5,000.00	\$483.75	\$5,805.00	\$229.00	\$3,228.00	\$691.88	\$9,882.56	\$498.00	\$5,016.00	\$500.00	\$6,000.00			
02900-C	Eastern Baccharis - 3 Gal.	16	EA	\$	40.00	\$640.00	\$29.88	\$478.08	\$18.00	\$288.00	\$38.75	\$616.00	\$29.25	\$468.00	\$30.00	\$480.00			
02900-D	Saltmeadow Cordgrass - 3 Gal.	879	EA	\$	40.00	\$35,160.00	\$8.50	\$7,471.50	\$10.00	\$8,790.00	\$35.53	\$31,230.87	\$21.06	\$18,511.74	\$17.00	\$14,843.00			
02900-E	Dwarf Palmello - 3 Gal.	315	EA	\$	50.00	\$15,750.00	\$42.00	\$13,230.00	\$26.50	\$8,347.50	\$44.10	\$13,891.50	\$35.10	\$11,058.50	\$44.00	\$13,860.00			
02900-F	Fountaincane Grass - 3 Gal.	108	EA	\$	40.00	\$4,320.00	\$32.25	\$3,483.00	\$17.50	\$1,890.00	\$35.53	\$3,837.24	\$23.40	\$2,597.20	\$33.00	\$3,584.00			
02900-G	Basic Wisteria	500	LS	\$	5,000.00	\$5,000.00	\$1,000.00	\$1,500.00	\$1,500.00	\$1,500.00	\$3,075.00	\$3,075.00	\$2,925.00	\$2,925.00	\$3,500.00	\$3,500.00			
02900-H	Basic Wisteria (Standard)	500	LS	\$	5,000.00	\$5,000.00	\$1,000.00	\$1,500.00	\$1,500.00	\$1,500.00	\$3,075.00	\$3,075.00	\$2,925.00	\$2,925.00	\$3,500.00	\$3,500.00			
02900-I	Basic Wisteria (Standard)	500	LS	\$	5,000.00	\$5,000.00	\$1,000.00	\$1,500.00	\$1,500.00	\$1,500.00	\$3,075.00	\$3,075.00	\$2,925.00	\$2,925.00	\$3,500.00	\$3,500.00			
02900-J	Perki Establishment (Sted 30ft)	1,000	SY	\$	5.00	\$5,000.00	\$4.80	\$4,800.00	\$0.53	\$525.00	\$2.45	\$2,450.00	\$1.76	\$1,760.00	\$1.00	\$1,000.00			
16200-A	Power Pedestal	1	LS	\$	75,000.00	\$75,000.00	\$17,250.00	\$17,250.00	\$17,275.00	\$17,275.00	\$19,211.88	\$19,211.88	\$19,700.00	\$19,700.00	\$21,000.00	\$21,000.00			
16200-B	Power Pedestal	1	LS	\$	15,000.00	\$15,000.00	\$1,615.00	\$1,615.00	\$1,615.00	\$1,615.00	\$14,700.00	\$14,700.00	\$14,700.00	\$14,700.00	\$15,924.00	\$15,924.00			
16300-A	Roadway Lighting	1	LS	\$	395,000.00	\$395,000.00	\$428,112.30	\$428,112.30	\$428,100.00	\$428,100.00	\$476,781.43	\$476,781.43	\$455,356.00	\$455,356.00	\$405,000.00	\$405,000.00			
	<b>TOTAL BASE BID</b>					\$2,962,649.00	\$2,833,591.26	\$2,833,591.26	\$3,082,607.50	\$3,082,607.50	\$3,356,883.50	\$3,356,883.50	\$3,716,938.37	\$3,716,938.37	\$4,476,882.26	\$4,476,882.26			
<b>ALTERNATE BID ITEM #1:</b>	Fire Pit	1	LS	\$	15,000.00	\$15,000.00	\$6,160.00	\$6,160.00	\$6,900.00	\$6,900.00	\$14,700.00	\$14,700.00	\$14,700.00	\$14,700.00	\$8,000.00	\$8,000.00			
	<b>BASE BID + ALT # 1</b>					\$2,977,649.00	\$2,839,751.26	\$2,839,751.26	\$3,091,507.50	\$3,091,507.50	\$3,371,583.50	\$3,371,583.50	\$3,728,052.37	\$3,728,052.37	\$4,486,882.26	\$4,486,882.26			
<b>ALTERNATE BID ITEM #2:</b>	Watering - 6 months after project	1	LS	\$	15,000.00	\$15,000.00	\$4,800.00	\$4,800.00	\$7,200.00	\$7,200.00	\$9,187.50	\$9,187.50	\$17,950.00	\$17,950.00	\$16,500.00	\$16,500.00			
	<b>BASE BID + ALT # 2</b>					\$2,992,649.00	\$2,844,551.26	\$2,844,551.26	\$3,098,707.50	\$3,098,707.50	\$3,386,771.00	\$3,386,771.00	\$3,745,002.37	\$3,745,002.37	\$4,499,382.26	\$4,499,382.26			
<b>ALTERNATE BID ITEM #3:</b>	Type "P" Luminaire	15	EA	\$	1,500.00	\$22,500.00	\$2,786.30	\$41,794.50	\$2,786.00	\$41,790.00	\$3,130.88	\$47,098.20	\$2,617.00	\$39,255.00	\$16,500.00	\$247,500.00			
	<b>BASE BID + ALT # 3</b>					\$2,815,149.00	\$2,855,345.76	\$2,855,345.76	\$3,125,397.50	\$3,125,397.50	\$3,403,978.70	\$3,403,978.70	\$3,726,193.37	\$3,726,193.37	\$4,715,882.26	\$4,715,882.26			
	<b>TOTAL BASE BID + ALL ALTERNATE BID ITEMS</b>					\$3,015,149.00	\$2,879,335.76	\$2,879,335.76	\$3,140,897.50	\$3,140,897.50	\$3,427,866.20	\$3,427,866.20	\$3,814,857.37	\$3,814,857.37	\$4,750,882.26	\$4,750,882.26			

\*Mathematical Errors have been identified and/or corrected

THIS IS TO CERTIFY THAT THE TABULATION OF BIDS SHOWN HEREIN IS ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

*Dax Alexander*  
 DAX ALEXANDER, P.E., PRESIDENT



4/6/16



## AGENDA ITEM REQUEST FORM

Agenda Number: 22.

Meeting Date: May 3, 2016

Submitting Department or Individual: Parks & Recreation Dept.

Contact Name: Darcie Crew

Phone: 228-938-2356

**Agenda Topic:** Recreation Commission Appointment

*Attach additional information as necessary*

**Action Requested:**

Accept resignation of Terri Scott effective April 25, 2016 and appoint new member of the Recreation Commission.

Budgeted Item	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Source of Funding	<input type="checkbox"/> General Fund
Contract Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/> Utility Fund
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/> Grant
				<input type="checkbox"/> Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature  
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING

## Darcie S. Crew

---

**From:** tntscott@cableone.net  
**Sent:** Monday, April 25, 2016 8:34 AM  
**To:** Darcie S. Crew; 'Blackledge, David'; dnblackled@aol.com; al.brimm@foster-brimm.com; 'Becky Fulton'; carololsen13@yahoo.com; 'Jay Spradlin'; 'Jesse Tillman'; 'Johnny Olsen'; 'Lee Tingle - Recreation Commission'; 'Lee Tingle'; 'Lewis Sims'; 'Mike McElhaney'; paulehembree@bellsouth.net; usm72@yahoo.com  
**Subject:** Resignation of Commission Position

To All:

Please let this email serve as my Resignation of my position on Parks & Recreation Commission effective immediately due to health reasons.

I feel that someone else could be more an asset to you at this time.

Thank you for the opportunity to participate.

You will always have my support as a Pascagoula citizen.

Thank you.

Terri W. Scott



### AGENDA ITEM REQUEST FORM

Meeting Date: May 3, 2016

Submitting Department or Individual: Community and Economic Development

Contact Name: Jen Dearman

Phone: 228-938-6651

**Agenda Topic:** Historic Preservation Commission Meeting Minutes - March 23, 2016

*Attach additional information as necessary*

**Action Requested:**

Acknowledge minutes as presented.

Budgeted Item	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Contract Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Mayor or Manager's Signature Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>

Source of Funding	<input type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature  
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

**NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING**

Meeting Minutes  
Historic Preservation Commission

Date: Wednesday, March 23, 2016

Location: Community and Economic Development Department

Commission members present: Michele Coats, Walter Mansfield, Michele Lee, Kevin Hall, Liz Ford, Carl Megehee, and Barry McIlwain

Commission members excused: Tommy Wixon and Marcia Baumhauer

Ex-officio: Beth Meyer, Grants Administrator

The meeting was called to order by the Commission Chairwoman, Liz Ford, at 12:00 PM. It was determined that a quorum was present. The Commission unanimously approved the January 27, 2016, meeting minutes on a motion by Walter Mansfield and second by Barry McIlwain amended with a correction regarding the LaPointe-Krebs Museum opening date.

Old Business

- 709 Live Oak Avenue
  - It is unknown when the issues regarding the home will appear before the Council. There is an \$80,000 lien on the property and a potential purchaser.
- 3611 Frederic Street
  - The homeowner made no progress during the 90 day grace period allotted by Council. The home was demolished.

Projects Update

- LaPointe-Krebs (LPK) House and LPK Foundation
  - The Museum is expected to open in July.
  - The LPK House will be on the Gulf Coast Spring Pilgrimage which is scheduled for April 17, 2016.
  - The University of Southern Mississippi dendrochronology report is expected to be completed in May.
- Certified Local Government Grant FY2015 – Century Home Program
  - Sixteen homeowner applications are approved. A print out was distributed of the plaques that were ordered.
- CLG Training February 24, 2016
  - The training was well attended. Presentations were on architectural history.

New Business

- There was a discussion regarding upcoming student field trips to the LPK House. Glenda Smith will be provided a contact with the University of South Alabama to help develop activities. The group requested that, for the field trip, reenactors portray persons buried in the Krebsville Cemetery.
- The FEMA Survey Data Publication Jackson County, Mississippi, was distributed to the Commission to assist with fact checking the Pascagoula properties.

Other Business

- Barry McIlwain raised concerns about Express Check Advance cutting the crepe myrtles in front of the store on Highway 90.
- Michele Lee commented that trees all over the City are being damaged by weed eaters during routine maintenance. She suggested that the City invest in protection for the trees.

There being no further business, the meeting adjourned at 1:00 PM.

**Next Meeting Date – April 27, 2016**

Notes taken by Beth Meyer





### AGENDA ITEM REQUEST FORM

Meeting Date: May 3, 2016

Submitting Department or Individual: Engineering

Contact Name: Jaci Turner Phone: 938-6726

Drainage Improvements - Desoto Street Bridge Replacement - Bid Award

**Agenda Topic:** \_\_\_\_\_

*Attach additional information as necessary*

**Action Requested:**

Award the contract for the referenced project to SCI, Inc., in accordance with the engineer's recommendation, in the amount of \$391,224.52. This project will be funded with bond proceeds. Authorize the City Manager to execute relevant documents.

Budgeted Item	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>
Contract Required	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>
Mayor or Manager's Signature Required	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>

Source of Funding	<input checked="" type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input checked="" type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature  
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

**NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING**



# COMPTON ENGINEERING, INC.

ENGINEERING, SURVEYING & ENVIRONMENTAL SERVICES

1706 Convent Avenue  
P.O. Box 686  
Pascagoula, MS 39568

Phone: 228.762.3970  
Fax: 228.769.9079

comptonengineering.com

April 26, 2016

Ms. Jaclyn Turner, P.E., City Engineer  
City of Pascagoula  
P.O. Drawer 908  
Pascagoula, MS 39568-0908

Re: Drainage Improvements – Desoto Street Bridge Replacement  
(C.E. Job #: 213-008.034)

Dear Ms. Turner:

Enclosed please find a copy of the Certified Bid Tabulation of the bids received and opened on April 19, 2016 for the above referenced project.

Compton Engineering, Inc. has reviewed the bids received on the above referenced project and we recommend award to the lowest responsive and responsible bidder **SCI, Inc.** for the base bid in the amount of \$391,224.52.

If you have any questions, please advise.

Sincerely,

COMPTON ENGINEERING, INC.

John J. Studstill, P.E.  
Project Engineer

JJS:kl

Enclosure

pc: SCI, Inc.

PASCAGOULA

BILOXI

BAY ST. LOUIS

**CERTIFIED BID TABULATION  
DRAINAGE IMPROVEMENTS - DESOTO STREET BRIDGE REPLACEMENT  
FOR  
CITY OF PASCAGOULA**

TUESDAY, APRIL 19, 2016 AT 2:00 P.M.

Item	Description	Unit	Qty.	Engineer's Estimate		Yes 04939-MC		Yes 05107-MC		Yes 10434		Note
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	
I Addenda received and acknowledged				Yes 04939-MC		Yes 05107-MC		Yes 10434		Yes 09785-MC		
Certificate of Responsibility Number:				SCL, Inc.		M&D Construction Company, Inc.		Gulf Equipment Corp.		Apple Construction		
				13520 OH Highway 67 Biloxi, MS 39532		P.O. Box 5047 Moss Point, MS 39563		5540 Business Parkway Theodore, AL 36882		P.O. Box 7503 Gulfport, MS 39506		
<b>BID FORM - DESOTO STREET BRIDGE REPLACEMENT</b>				Amount		Amount		Amount		Amount		
<b>ROADWAY</b>				Unit Price		Unit Price		Unit Price		Unit Price		
S-200-A	MOBILIZATION	L.S.	LUMP SUM	\$ 50,000.00	\$ 50,000.00	\$ 33,600.00	\$ 33,600.00	\$ 29,721.51	\$ 29,721.51	\$ 27,913.00	\$ 27,913.00	
S-201-A	CLEARING & GRUBBING	L.S.	LUMP SUM	\$ 5,000.00	\$ 5,000.00	\$ 3,500.00	\$ 3,500.00	\$ 1,802.27	\$ 1,802.27	\$ 12,100.00	\$ 12,100.00	
S-202-A	REMOVAL OF OBSTRUCTIONS	L.S.	LUMP SUM	\$ 5,000.00	\$ 5,000.00	\$ 3,500.00	\$ 3,500.00	\$ 4,842.27	\$ 4,842.27	\$ 8,085.00	\$ 8,085.00	
S-202-B	REMOVAL OF BRIDGE @ 2+53.37	UNIT	1	\$ 25,000.00	\$ 25,000.00	\$ 5,600.00	\$ 5,600.00	\$ 25,357.04	\$ 25,357.04	\$ 5,775.00	\$ 5,775.00	
S-202-D	REMOVAL OF ASPHALT	SQ. YD.	137.8	\$ 20.00	\$ 2,756.00	\$ 7.00	\$ 964.60	\$ 7.71	\$ 1,062.44	\$ 23.47	\$ 3,234.17	
S-203-D	MUCK EXCAVATION (F.M.)	CU. YD.	350	\$ 8.00	\$ 2,800.00	\$ 8.00	\$ 2,800.00	\$ 24.83	\$ 8,690.50	\$ 10.40	\$ 3,640.00	
S-203-E	BORROW EXCAVATION (CONTRACTOR FURNISHED)(LVM)(CLASS 7)	CU. YD.	475	\$ 16.00	\$ 7,600.00	\$ 16.80	\$ 7,980.00	\$ 20.29	\$ 9,637.75	\$ 17.64	\$ 8,379.00	
S-304-C	CRUSHED STONE (SIZE 610)	CU. YD.	160.3	\$ 45.00	\$ 7,213.50	\$ 85.00	\$ 13,625.50	\$ 50.40	\$ 8,079.12	\$ 80.95	\$ 12,976.29	
S-310-C	STABILIZER AGGREGATE (LVM) (FINE/RIVER SAND)	CU. YD.	525	\$ 16.00	\$ 8,400.00	\$ 13.00	\$ 6,825.00	\$ 22.40	\$ 11,760.00	\$ 30.13	\$ 15,818.25	
S-310-D	MIXING, SHAPING, & COMPACTION	SQ. YD.	171.7	\$ 1.75	\$ 300.48	\$ 2.00	\$ 343.40	\$ 28.00	\$ 4,807.60	\$ 3.72	\$ 638.72	
S-403-A	HOT MIX ASPHALT (ST)(12.5 MM) (SURFACE)	TON	54.5	\$ 125.00	\$ 6,812.50	\$ 121.00	\$ 6,594.50	\$ 123.20	\$ 6,714.40	\$ 128.60	\$ 7,008.70	
S-403-A	HOT MIX ASPHALT (ST)(12.5 MM) (LEVELING)	TON	102.6	\$ 125.00	\$ 12,825.00	\$ 116.00	\$ 11,901.60	\$ 117.60	\$ 12,065.76	\$ 122.76	\$ 12,595.18	
S-403-A	HOT MIX ASPHALT (ST) (19 MM) (BASE AND EDGE REPAIR)	TON	42.4	\$ 125.00	\$ 5,300.00	\$ 116.00	\$ 4,918.40	\$ 117.60	\$ 4,986.24	\$ 122.76	\$ 5,205.02	
S-606-D	GUARD RAIL, BRIDGE END SECTION, TYPE "I" THRIE BEAM	EACH	4	\$ 1,800.00	\$ 7,200.00	\$ 2,200.00	\$ 8,800.00	\$ 2,240.00	\$ 8,960.00	\$ 2,162.88	\$ 8,651.52	
S-606-E	GUARD RAIL, TERMINAL END SECTION	EACH	4	\$ 2,000.00	\$ 8,000.00	\$ 2,475.00	\$ 9,900.00	\$ 2,520.00	\$ 10,080.00	\$ 2,338.25	\$ 9,353.00	
S-607-B	6" TYPE I CHAIN LINK FENCE (PERMANENT)	L.F.	250	\$ 25.00	\$ 6,250.00	\$ 28.00	\$ 7,000.00	\$ 16.80	\$ 4,200.00	\$ 14.03	\$ 3,507.50	
S-607-B	6" TYPE I CHAIN LINK FENCE (TEMPORARY)	L.F.	160	\$ 25.00	\$ 4,000.00	\$ 9.00	\$ 1,440.00	\$ 4.48	\$ 716.80	\$ 8.18	\$ 1,308.80	
S-617-A	RIGHT-OF-WAY MARKERS (TYPE II)	EACH	6	\$ 150.00	\$ 900.00	\$ 120.00	\$ 720.00	\$ 168.00	\$ 1,008.00	\$ 316.51	\$ 1,899.06	
S-618-A	MAINTENANCE OF TRAFFIC	L.S.	LUMP SUM	\$ 15,000.00	\$ 15,000.00	\$ 3,250.00	\$ 3,250.00	\$ 5,600.00	\$ 5,600.00	\$ 8,768.45	\$ 8,768.45	

File Path: \\lucifer\PROJECTS\2012\12-04-12\12-04-12-001-Bridge Replacement\BIDDING\DocuSign\Opening\Certified Bid Tabulation-Certified Bid Tabulation



CERTIFIED BID TABULATION  
DRAINAGE IMPROVEMENTS - DESOTO STREET BRIDGE REPLACEMENT  
FOR  
CITY OF PASCAGOULA

TUESDAY, APRIL 19, 2016 AT 2:00 P.M.

BRIDGE ITEMS (continued)		Engineer's Estimate		SCI, Inc.		M&D Construction Company, Inc.		Gulf Equipment Corp.		Apple Construction			
S-806-J	33 PRECAST CONCRETE CAP, END, CONCRETE PILE	EA	2	\$ 5,000.00	\$ 10,000.00	\$ 7,885.00	\$ 15,770.00	\$ 6,830.32	\$ 13,660.64	\$ 5,747.60	\$ 11,495.20	\$ 7,043.77	\$ 14,087.54
S-806-M	9.25' PRECAST WTNG	EA	2	\$ 1,200.00	\$ 2,400.00	\$ 1,613.00	\$ 3,226.00	\$ 1,182.50	\$ 2,365.00	\$ 1,938.52	\$ 3,877.04	\$ 1,270.50	\$ 2,541.00
S-820-A	MARINE TREATED WALKER (2.5 LB. PER CUBIC FOOT CCA TREATMENT)	M.B.M.	0.64	\$ 23,000.00	\$ 14,720.00	\$ 7,373.00	\$ 4,718.72	\$ 8,960.00	\$ 5,734.40	\$ 24,514.44	\$ 15,689.24	\$ 9,240.00	\$ 5,913.60
<b>TOTAL BID FORM - DESOTO STREET BRIDGE REPLACEMENT (TO BE READ ALOUD):</b>				\$	389,164.48	\$	391,224.52	\$	401,280.41	\$	413,215.64	\$	413,506.36

Notes:  
1-Multiplication Error  
2-Addition Error



Certified Correct By: *John J. Studstill*  
John J. Studstill, P.E.





Agenda Number: 25.

### AGENDA ITEM REQUEST FORM

Meeting Date: May 3, 2016

Submitting Department or Individual: City Attorney

Contact Name: Eddie C. Williams

Phone: 228-938-6605

**Agenda Topic:** Advertising the resources of the City through the Pascagoula High School Cheerleader Team. This is the first request from this group.

*Attach additional information as necessary*

**Action Requested:**

Approve advertising.

Budgeted Item	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>
Contract Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Mayor or Manager's Signature Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>

Source of Funding	<input type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

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7 April 2016

Dear Patron:

I am Madison B Harris, a cheerleader on the 2016-2017 Cheerleader Team at Pascagoula High School.

The cheerleaders are sponsoring a Community Calendar with Block Ads of various businesses in the Jackson County area. We are soliciting merchants and businesses to purchase a space on this calendar. Approximately 1000 calendars will be sold.

The costs of Block Ads are as follows:

\$190 for a double-spaced ad (approximately 3.5in x 1.5in) – ad will appear in at least 4 months

\$120 for a single-spaced ad (approximately 2in x 2in) – ad will appear in at least 2 months

\$70 for a half-spaced ad (approximately 1.5in x 1.5in) – ad will appear in only 1 month

If you chose to use your business card for your ad, we will shrink it or blow it up to fit. (*Graphics are not available on half-space ads.*) Artwork for your ad may be submitted via email to [sholmes@pgsd.ms](mailto:sholmes@pgsd.ms), [sherry.holmes@pascagoulaschools.org](mailto:sherry.holmes@pascagoulaschools.org), or [mshomie1@yahoo.com](mailto:mshomie1@yahoo.com).

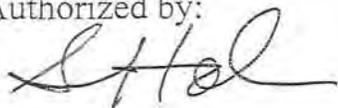
All ads are in black & white. Color is available for an additional fee of \$15 for 1 spot of color or \$40 for FULL color. Business cards may be used for the ad, or you may simply create your own design.

First time ads have a one-time set-up fee of \$15.

We would appreciate your business and any assistance you can give in this endeavor.

Thank you,

Authorized by:



Sherry Holmes, PHS  
Cheer Calendar Coordinator



### AGENDA ITEM REQUEST FORM

Meeting Date: 05-03-2016

Submitting Department or Individual: Community and Economic Development

Contact Name: Jen Dearman

Phone: 228-938-6651

Central Business District Revision - Conceptual Design

**Agenda Topic:** \_\_\_\_\_

*Attach additional information as necessary*

**Action Requested:**

Discuss possible revisions to the Central Business District including possible expansion and tiered benefits.

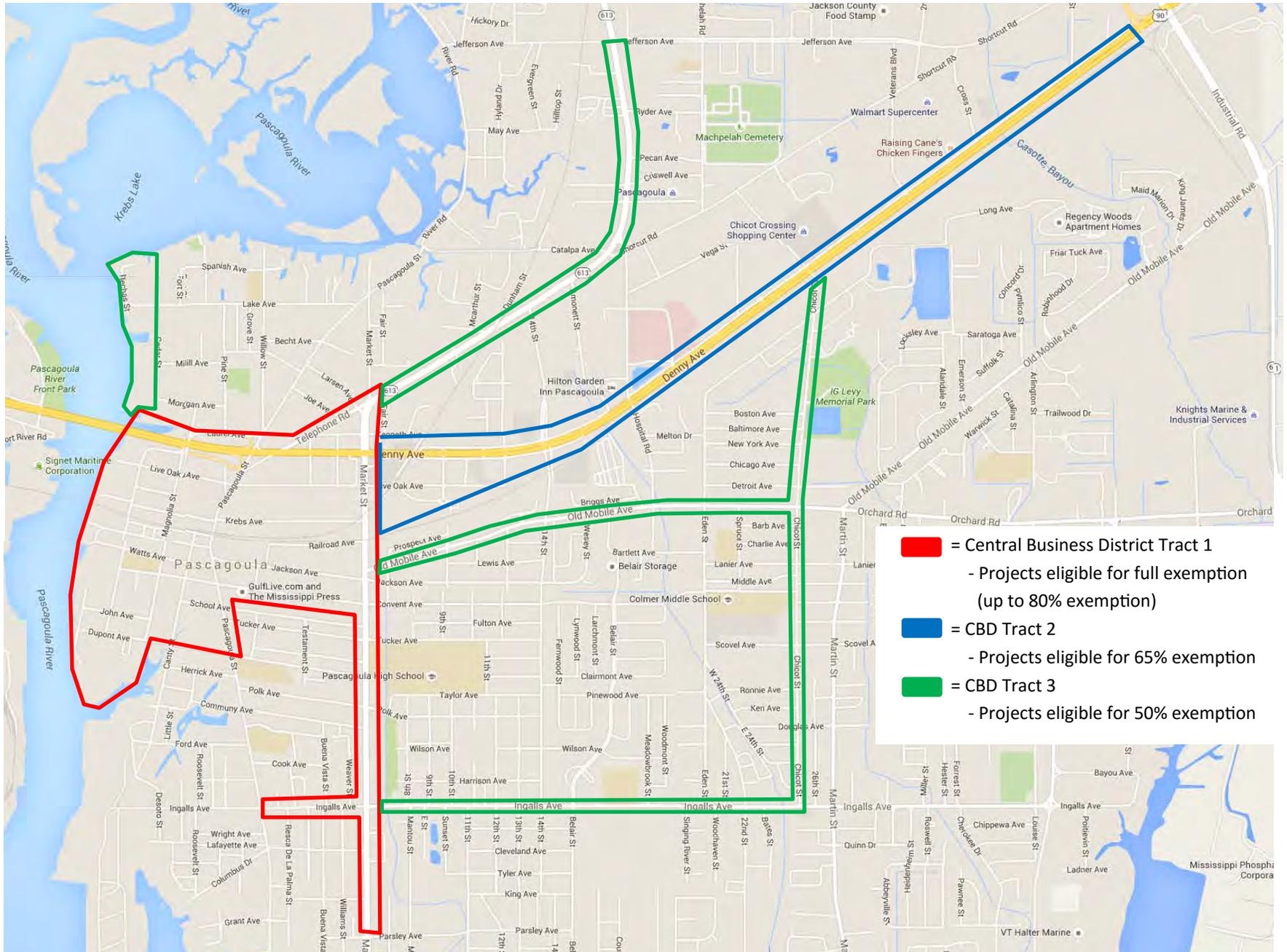
Budgeted Item	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Contract Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Mayor or Manager's Signature Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>

Source of Funding	<input type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

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# Central Business District—2016 Revision









### AGENDA ITEM REQUEST FORM

Meeting Date: May 3, 2016

Submitting Department or Individual: City Attorney

Contact Name: Eddie C. Williams

Phone: 228-938-6605

**Agenda Topic:** Memorandum of Understanding between the City and Bruce Linton, DBA Lighthouse Marina, for the operation and maintenance of a Marina and Restaurant.

*Attach additional information as necessary*

**Action Requested:**

Approve Memorandum of Understanding.

Budgeted Item	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Contract Required	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>
Mayor or Manager's Signature Required	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>

Source of Funding	<input type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

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**MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF PASCAGOULA, MISSISSIPPI, AND BRUCE LINTON, DBA LIGHTHOUSE MARINA FOR THE OPERATION AND MAINTENANCE OF A MARINA AND RESTAURANT NORTH OF THE HIGHWAY 90 BRIDGE IN THE CITY OF PASCAGOULA, MISSISSIPPI, AND ADJACENT TO THE CITY'S LIGHTHOUSE PARK.**

The parties to this Memorandum of Understanding (MOU) are the City of Pascagoula (City) and Bruce Linton, dba Lighthouse Marina (Linton), who proposes to open and operate an establishment known as "Lighthouse Marina" (Marina) to be located in what was formerly known as "Blodgett's Slip" just north of the Highway 90 Bridge in the City of Pascagoula, Mississippi, and adjacent to Lighthouse Park. In order for Linton to open and operate the establishment, it is necessary for the duties and obligations of Linton and the City to be set out in a written agreement. For this purpose, the parties do hereby covenant, contract and agree as follows:

1. Linton proposes to operate the Marina on a twenty-four-hour-a-day seven-day-a-week basis primarily for the benefit of recreational boaters and for the general public. In conjunction with the Marina, Linton also proposes to operate a restaurant, bait and tackle shop to be situated on barges secured to pilings at the location immediately north of the Highway 90 Bridge (Site).
2. Linton shall be responsible for procuring any and all permits needed for the operation of the Marina and its attendant facilities. Copies of the permits shall be furnished to the City prior to the opening of the business. Linton shall likewise be required to obtain approval from the City's Planning and Building Department for all structures and amenities to be located at the Site. No business operations shall commence until all permits and approvals have been obtained.
3. Linton shall be responsible for obtaining insurance on any and all structures that he plans to locate at the Site, including any barges or vessels upon which the facilities may be constructed. In addition to general liability insurance,

Linton shall also purchase insurance sufficient to cover the structures, docks, wharfs, slips and any other insurable property located at the Site and shall furnish proof of such coverage to the City. Linton shall also maintain such Workers Compensation insurance as may be required by State law. Linton agrees that he will maintain the insurance coverages in place at all times during the term of this MOU and shall notify the City at least thirty days in advance of his intent to terminate any of the aforesaid insurance policies.

4. Linton shall assume responsibility for the maintenance and upkeep of all structures to located at the Site and shall keep the same in good repair and in safe operating condition. To this end, Linton agrees that the City, upon reasonable notice being given, shall be allowed at any time during the term of this MOU to inspect the property for compliance with all codes and approvals. The City covenants and agrees that such inspections will be conducted in such a way that the same will not interfere with the operation of Linton's business.
5. Linton shall be responsible for constructing any access needed for the public to enter upon his business premises. In this regard, Linton shall comply with all federal, state and local laws, ordinances, rules and regulations regarding access pursuant to the Americans With Disabilities Act. Linton further acknowledges that the City is an equal opportunity employer and has strict policies prohibiting discrimination based upon age, sex, gender, gender identity or marital status. Linton agrees to be bound by such policies so long as his business is in operation pursuant to this MOU.
6. Attached hereto and incorporated herein by reference, is a copy of the City's Mississippi Department of Transportation (MDOT) permit for the use of the property known as "Lighthouse Park". Inasmuch as Linton's Marina shall be adjacent to and touch upon the Park area, Linton agrees to be bound by the terms and conditions set forth in the attached MDOT permit.
7. Linton further covenants and agrees that he will not allow any type of illegal, immoral, or unsafe conduct to take place upon the premises and that should he discover such activity is in fact being conducted, he will take all steps

necessary to make sure that such activity ceases, including but not limited to reporting the same to appropriate law enforcement agencies, or any state agencies having an interest in, or control over, Linton's activities at the Site. Linton shall immediately notify the City of Pascagoula, the Mississippi Department of Environmental Quality, Jackson County Office of Emergency Services, Department of Marine Resources and the U.S. Coast Guard should any event occur that poses an environmental or marine hazard as a result of his operations at the Site. This includes but is not limited to fires, improper disposal of waste, fuel spills or any other activity that would have an adverse impact on the marine environment or pose a danger or threat to the safety and well-being of any individuals in the vicinity of Linton's operations.

8. Linton agrees that, should a named storm enter the Gulf of Mexico, he will, without regard to any forecast as to the potential landfall of the named storm, make all preparations necessary to secure or remove any vessels from the Site for safe storage pending the outcome of the storm. To this end, Linton agrees to abide by any directives from the City, the Jackson County Office of Emergency Services, or any other state agency, directing operations to be undertaken by him to secure the property in the event of landfall of the named storm.
9. The City agrees to furnish water and sewer service to the Site. The services shall be furnished and provided for the customary charges normally assessed to any other user of the City's utilities. All water consumption and sewer discharges from Linton's Marina and restaurant shall be metered and the same shall be billed to Linton as is customarily done with respect to any other users of the City's utilities.
10. The City's point of contact for emergencies shall be the City of Pascagoula Police Department at 228-762-2211. Linton's point of contact for emergencies shall be \_\_\_\_\_ at \_\_\_\_\_.
11. For all non-emergency notices, requests or inquiries, the City's point of contact shall be:

Joe Huffman  
City Manager  
P.O. Box 908  
Pascagoula, MS 39568  
228-938-6614  
Email: [jhuffman@cityofpascagoula.com](mailto:jhuffman@cityofpascagoula.com)

Linton's point of contact for non-emergency notices, requests or inquiries, shall be:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

12. The parties agree that no portion of this MOU may be assigned to a third party without the express written permission of the non-assigning party. Furthermore, this MOU constitutes the entire agreement of the parties and no alteration or modification hereof shall be binding unless the same is in writing and properly approved by the respective parties. Should Linton desire to expand, or enlarge, the uses contemplated herein, he shall first obtain the approval of the Department of Planning and Building of the City of Pascagoula and any and all other approvals required by any agencies having a direct regulatory role with respect to his operations.
13. The term of this MOU shall be for a period of one year commencing on the date of approval by the City Council of the City of Pascagoula. This MOU shall automatically renew annually provided neither party gives notice of an intent not to renew the MOU in writing at least thirty (30) days prior to any anniversary date. Both parties reserve the right, upon thirty (30) days written notice, to terminate this MOU with or without cause.
14. In the event of termination of this MOU, or cessation of business activities at the Site, Linton shall be responsible for the removal of any and all vessels, barges, structures, or other facilities used in connection with the operation of

the business. Such removal shall be effected within thirty (30) days after termination or cessation of business operations. Any items remaining at the Site thereafter shall inure to the benefit of the City and shall remain in place and be disposed of by the City at its discretion. Nothing herein, however, obligates the City to retain any structures, or personal property, left at the Site after the termination of this MOU. The ultimate responsibility for the removal of such items shall rest with Linton.

15. The parties agree that, should either party violate any of the terms or conditions of this MOU, they will communicate in good faith in an attempt to remedy the violations. Should the City determine, at any time during any term of this MOU, that Linton is in violation of any of the covenants and conditions set forth herein, the City shall give written notice identifying the nature of the violation, its onset and duration (if known), and providing Linton at least thirty (30) days within which to cure such violation, unless the same constitutes an emergency, in which case, Linton shall immediately undertake to cure the violation.
16. Venue for any legal actions brought to enforce any of the terms and conditions of this MOU shall be in Jackson County, Mississippi. The prevailing party in any litigation may be allowed to recover its reasonable expenses of litigation against the non-prevailing party, but only upon the direct order of the Court in which such litigation was commenced.
17. Linton covenants, contracts and agrees to hold the City harmless from any claims, damages, or assessments, arising out of the operation of the business by Linton and the negligence of his employees, agents, servants, and invitees. This hold harmless obligation extends to damages, attorney fees, litigation expenses and any other expenses reasonably and necessarily incurred by the City and arising out of its defense of such claims.

Witness the signatures of the parties on the respective dates herein provided:

City of Pascagoula

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Joe Huffman, City Manager

Bruce Linton, dba Lighthouse Marina

By: \_\_\_\_\_ Date: \_\_\_\_\_

Mark C. McConnell  
Deputy Executive Director  
Chief Engineer

Lisa M. Hancock  
Deputy Executive Director  
Administration



Melinda L. McGrath  
Executive Director

Tom King  
Southern District Commissioner

Kelly R. Castleberry  
District 6 Engineer

Albert L. White  
District 7 Engineer

P.O. Box 551 Hattiesburg, MS 39405-0551 Telephone (601) 544-6511 FAX (601) 544-0227 GoMDOT.com

Nov. 5, 2015

[jdearman@cityofpascagoula.com](mailto:jdearman@cityofpascagoula.com)

City of Pascagoula  
Attention: Jen Dearman  
P. O. Box 908  
Pascagoula, MS 39567

Enclosed, please, find your MDOT approved permit 0542-30-090-11/15-D. All applicants must make provision for materials and labor on their installations.

Sincerely,

Pam Bradley  
MDOT District Six

/plb

Attachment



JDearman@dot.mississippi.gov  
0905-11/5-D  
PERMIT NO. 0905-11/5-D  
T  
W  
A  
K

Applicant Contact Name: Jen Dearman  
Applicant Contact Phone #: 228-938-6651

MISSISSIPPI DEPARTMENT OF TRANSPORTATION  
APPLICATION FOR PERMIT TO LOCATE CERTAIN FACILITIES  
ON OR TO PERFORM CERTAIN WORK ON STATE  
HIGHWAY RIGHT OF WAY

(Please Print) Name: City of Pascagoula Address: P.O. Box 908  
Pascagoula Company (or) Individual Jackson Street/Route 39567  
City County State Zip Code

herein called the applicant, who does hereby make application to the Mississippi Department of Transportation, the duly authorized agent for the Mississippi Transportation Commission, for permission to install a marina in the Blodgett Slip

on or across  
Highway No. 90 between Pascagoula Street and the Pascagoula River  
Latitude (decimal degrees) 30.37179 N Longitude (decimal degrees) -88.55882 W

in Jackson County, Mississippi and in consideration of this permit being granted, said applicant does hereby agree to perform the above work in accordance with the plan shown herein below and does further agree, with full understanding of the terms thereof, to the following provisions:

- (a) That the Mississippi Department of Transportation does not purport to grant to said applicant any right, title, claim or easement in or upon said highway or right-of-way appurtenant thereto.
- (b) The plan of the proposed work or facility set out below or attached hereto is incorporated herein by reference and made a part of this application as if fully described herein by words and figures.
- (c) It is agreed that this permit is void if all work shown on this plan is not completed in accordance with this plan within one year after date of approval.
- (d) It is agreed that no trees or shrubs on the highway right-of-way will be cut, trimmed, or damaged during the process of the proposed work or maintenance of this work or facility except as shown on the plan.
- (e) All sod disturbed by the proposed work shall be neatly dressed and grassed in accordance with the vegetation schedule outlined elsewhere in this permit. The applicant shall maintain the dressed and grassed area for a sufficient length of time to insure a growing sod.
- (f) The applicant is responsible for any conflicts with other utilities on the highway right-of-way and is to secure permission from said utilities for any necessary alterations.
- (g) The Mississippi Department of Transportation may at any time require and compel the removal or relocation of any facility herein described, shown or referred to, when said Mississippi Department of Transportation deems it necessary. All expense of said removal or relocation is to be borne exclusively by the applicant, and the Mississippi Department of Transportation is to be in no way liable.
- (h) The applicant accepts the responsibility of the safety of the traveling public and his/her workers and agrees to furnish, place and maintain traffic control devices, if required, in accordance with Part 6 of the Manual On Uniform Traffic Control Devices For Streets and Highways (MUTCD), Current Edition as a minimum. The applicant shall attach a special traffic control plan to the application if special traffic control details are required.
- (i) All work associated with this permit shall be designed, detailed and constructed in accordance with the Department's Roadway and Bridge Design Manuals and Standard Drawings and the Mississippi Standard Specifications for Road and Bridge Construction.
- (j) The Mississippi Department of Transportation in granting this permit does not in any way assume the maintenance or upkeep of the facility or proposed improvement herein described. Nor, will the Mississippi Department of Transportation be held responsible for any damage, which may be inadvertently done to this facility or proposed improvement regardless of the source or cause of such damage.
- (k) A copy of the approved plan is to be kept at the site of the work at all times while work is in progress.
- (l) Said applicant hereby expressly agrees for himself, his heirs, assigns and legal representatives, that upon request of said Mississippi Department of Transportation, he will without delay either reconstruct, remove or move the facility herein described to another location, all in accordance with the terms of the request so made by the said Mississippi Department of Transportation. It is distinctly understood that said new location will be made or designated by said Mississippi Department of Transportation after agreement with said applicant or its successors, if possible. It is further understood and agreed that, if this permit is granted and acted upon by the said applicant, the said Mississippi Department of Transportation will use all reasonable effort to avoid the necessity of requesting that the herein mentioned facility be removed, moved, altered, or reconstructed.

Note:  
Please, see MDOT Supplemental Pages 1-2

(m.) The applicant does hereby covenant and agree to indemnify and hold harmless the Mississippi Transportation Commission and the Mississippi Department of Transportation from and against any claims, actions, suits, causes or demands, including court costs and reasonable attorney's fees, proximately resulting from acts or omissions of the applicant, or applicant's servants, agents or employees in the construction and maintenance of all facilities outlined under this permit.

Witness my signature this 7<sup>th</sup> day of October 20 15, which is applicable to sheets 1  
through \_\_\_\_\_ of permit number 090-167

[Signature]  
Signature of Applicant  
By: Joseph R. Huffman, City Manager  
Printed Name and Title

STATE OF MISSISSIPPI  
COUNTY OF Jackson

Personally appeared before me, the undersigned authority, Joseph R. Huffman whose  
Printed Name of Applicant  
names(s) is subscribed to this instrument as the City Manager of  
is/are Title of Applicant  
City of Pascagoula who having been first fully sworn acknowledged that they  
Name of Company (or) Individual

executed the above agreement as the act and deed of the said applicant for the purpose and consideration and in the capacity therein expressed and on the date above written.

Given under my hand and seal of office this the 7<sup>th</sup> day of October 20 15



Joyce Carol Green  
Signature of Notary Officer

Field Inspection By: [Signature] 11/3/2015

Approved: MISSISSIPPI DEPARTMENT OF TRANSPORTATION  
Mark McConnell  
Deputy Executive Director/Chief Engineer

By: [Signature] 11/4 20 15

Installation Inspection By: \_\_\_\_\_ 20 \_\_\_\_\_

Mississippi Department of Transportation  
Completion of Work Certification

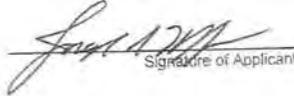
This permit requires that the named applicant submit the following certification with signature(s) and insure proper filing with MDOT's District Permit Department before the permit is closed and all associated bonds are released:

Permit Representative's signature(s) acknowledges the following:

We/(I), certify that the requirements of this permit have been constructed as stated in the approved final permit. Furthermore, no work performed as an exercise of the approved permit, has been relocated or altered without such change being shown on an approved revision of the permit or approved addenda thereto.

Joseph R. Huffman, City Manager

Printed Name of Applicant

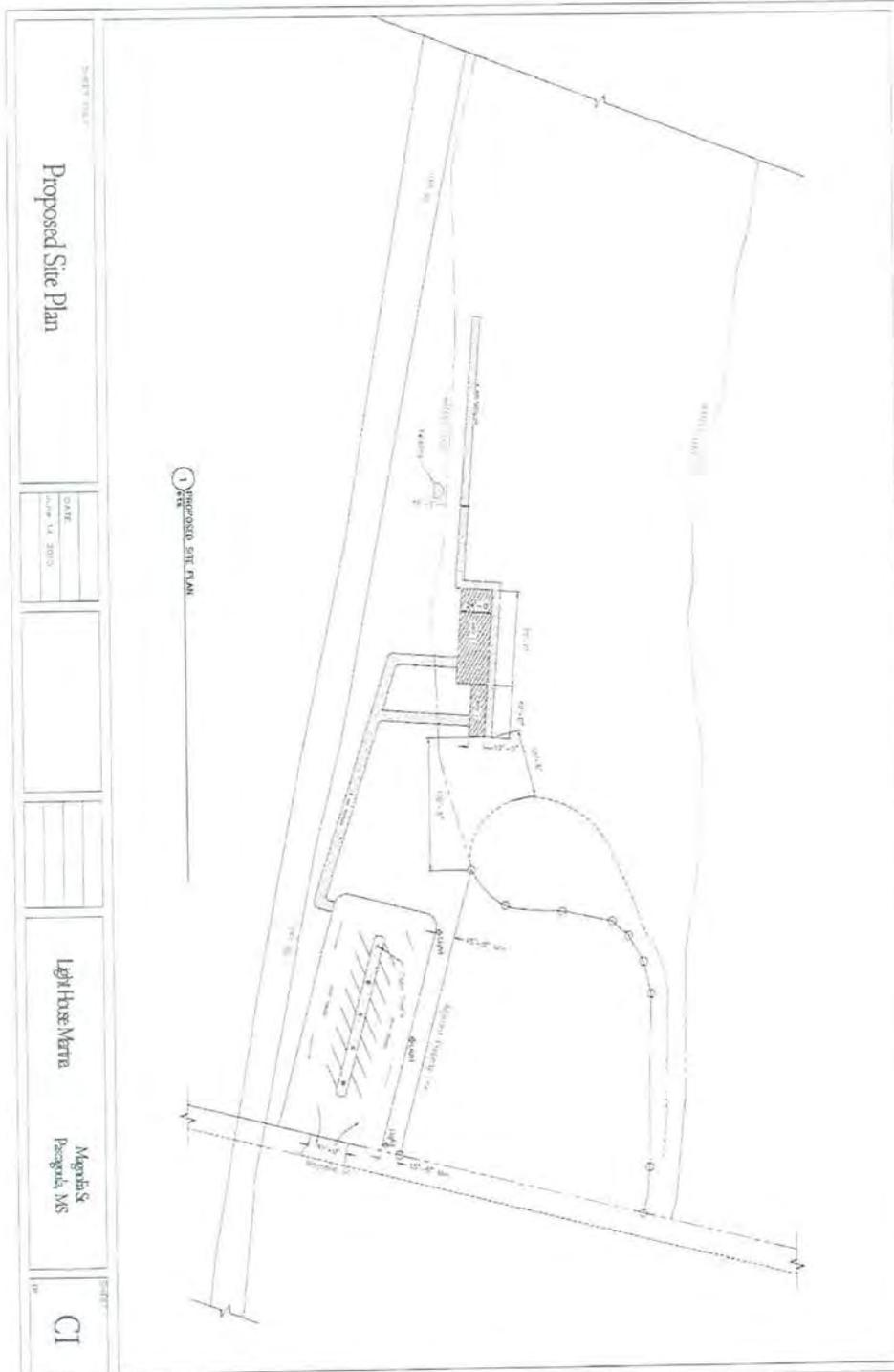
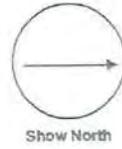


Signature of Applicant

Sheet No.: 1 of 1

Permit No.: 004-20-090-16-D

REVISIONS			
APPLICANT		MDOT	
DATE	BY	DATE	BY



MDOT PERMIT No. 0042-20-090-1/5-D

HARRY J. BLEVINS  
MAYOR  
  
JOSEPH R. HUFFMAN  
CITY MANAGER  
  
EDDIE C. WILLIAMS  
CITY ATTORNEY



CITY COUNCIL  
  
MARVIN PICKETT, SR. Councilman, Ward 1  
FREDDY JACKSON Councilman, Ward 2  
DAVID TADLOCK Councilman, Ward 3  
BURT HILL Councilman, Ward 4  
SCOTT TIPTON Councilman, Ward 5  
BRENDA H. SIMKINS Councilwoman at Large

603 WATTS AVE. • P.O. DRAWER 908  
PASCAGOULA, MS 39568-0908 • TELEPHONE 228-762-1020  
FAX 228-372-6851

MEMO

To: David Gray, Branch Director II, MDOT  
From: Jen Dearman, Community & Economic Development Director, City of Pascagoula  
Subject: MDOT Permit Application for Lighthouse Marina  
Date: October 21, 2015

---

This memo is to modify letter (m) on the MND-004 form to read as follows:

“To the extent allowed by Mississippi law, the applicant does hereby covenant and agree to indemnify and hold harmless the Mississippi Transportation Commission and the Mississippi Department of Transportation from and against any claims, actions, suits, causes or demands, including court costs and reasonable attorney’s fees, proximately resulting from acts or omissions of the applicant, or applicant’s servants, agents or employees in the construction and maintenance of all facilities outlined under this permit.”

\*AS A CONDITION FOR THE APPROVAL OF THIS APPLICATION ALL THE FOLLOWING NOTES APPLY\*

Permit Number: **0542-30-090-11/15-D**

MDOT Supplemental Page | *OF 2*

Worker Visibility

Code of Federal Regulations CFR 23 Part 634 final rule adopted November 24, 2006 becomes effective November 24, 2008. The rule requires that "All workers within the right-of-way of a Federal-aid highway who are exposed either to traffic (vehicles using the highway for the purposes of travel) or to construction equipment within the work area shall wear high-visibility safety apparel." High-visibility safety apparel is defined in the CFR as "personnel protective safety clothing that is intended to provide conspicuity during both daytime and nighttime usage, and that meets the Performance Class 2 or 3 requirements of the ANSI/ISEA 107-2004 publication entitled American National Standard for High-Visibility Safety Apparel and Headwear." All workers on Mississippi State Highway right-of-way shall comply with this Federal Regulation.

The applicant accepts the responsibility of the safety of the traveling public and his/her workers and agrees to furnish, place and maintain traffic control devices, if required, in accordance with Part 6 of the Manual On Uniform Traffic Control Devices For Streets and Highways (MUTCD), Current Edition as a minimum. The applicant shall attach a special traffic control plan to the application if special traffic control details are required.

Upon the discovery of any historical artifacts within the state highway right-of-ways, the applicant will stop all work in and around the adjacent area, immediately, and notify the MDOT for approval to continue before any further work may proceed.

A COPY OF THE APPROVED PLAN IS TO BE KEPT AT THE WORK SITE AT ALL TIMES DURING CONSTRUCTION.

APPLICANT IS TO READ AND COMPLY WITH THE REQUIREMENTS OF THIS PERMIT.

\*\*\*Mississippi 811 ONE-CALL LAW\*\*\*

All persons preparing to dig must call Mississippi 811 or utilize our online E-locate system two days prior to the beginning of any work. Underground facilities will be marked using the color code system and then work may proceed.

The Mississippi Department of Transportation in granting this permit does not in any way assume the maintenance or upkeep of the facility of proposed improvement herein described. Nor, will the Mississippi Department of Transportation be held responsible for any damage, which may be inadvertently done to this facility or proposed improvement regardless of the source or cause of such damage.

" AS A CONDITION FOR THE APPROVAL OF THIS APPLICATION ALL THE FOLLOWING NOTES APPLY."

Permit No. 0542-30-090-11/15-D

MDOT Supplemental Page 2 of 2

REVISIONS			
APPLICANT		MDOT	
DATE	BY	DATE	BY

This Permit requires the named Applicant's or the Bonded Contractor Representative's signature, acknowledging that the work performed under this permit is complete and in proper compliance with MDOT's District Six Permit Department.

I, hereby, certify that the work performed is complete and meets all industry standards and is in proper compliance with all drawings, notes and conditions of the permit as required by the MDOT's District Six Permit Department.

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Signature of Applicant/Bonded Contractor Representative

Note:

Bonds may be held for up to six months from the date certifying that all work is complete. It is the Applicant's responsibility to request a release of the bond.

This form is to be signed and returned to the address below:

Mississippi Department of Transportation  
District Six Permit Department  
P. O. Box 551  
Hattiesburg, MS 39403





### AGENDA ITEM REQUEST FORM

Meeting Date: 05-03-2016

Submitting Department or Individual: Community and Economic Development

Contact Name: Jen Dearman

Phone: 228-938-6651

Start Up in a Day Pledge

**Agenda Topic:** \_\_\_\_\_

*Attach additional information as necessary*

**Action Requested:**

Authorize the City Manager to execute the U.S. Small Business Administration's Start Up in a Day pledge which acknowledges the City's existing and ongoing efforts to provide streamlined business-friendly permitting process.

Budgeted Item	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Contract Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Mayor or Manager's Signature Required	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>

Source of Funding	<input type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature  
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

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*The Pledge...*

“Our cities and communities are committed to making it easier for every entrepreneur to start a business. We believe an entrepreneur’s time is best spent developing innovative products and services, creating jobs, and growing local economies—not navigating red tape. While fair zoning rules, licenses, and permits are important to ensuring public safety and fair competition, it should not take more than a day for an entrepreneur to identify and apply, ideally through a single online tool, for all the licenses and permits they need in order to responsibly launch a business. Accordingly, we resolve to:

1. Create a “Startup in a Day” online tool within 12 months: we will develop within a year a website or application that lets most entrepreneurs identify and apply within one day for all requirements to launch a business in our respective communities.
2. Develop a streamlined, business-friendly, online permitting system: Our pledge is a first step in a larger effort to streamline, simplify, and bring online those regulatory requirements that have traditionally been fragmented across multiple agencies and handled through a paper-based process. Our ultimate goal is for small business owners to be able to manage and complete most of their regulatory obligations within a single easy-to-use online system.
3. Share best practices: In an effort to encourage other municipalities to join us in this effort, we are joining a community of practice administered by the National League of Cities, and commit to sharing best practices, publicizing key learnings, highlighting tangible outcomes, supporting smart regulatory simplification, and providing visibility into our actions.”

Name: Joseph R. Huffman

City Manager, City of Pascagoula, Pascagoula, MS

Date: \_\_\_\_\_



### AGENDA ITEM REQUEST FORM

Meeting Date: 05-03-2016

Submitting Department or Individual: Community and Economic Development

Contact Name: Jen Dearman

Phone: 228-938-6651

Additional Brownfields Task Order

**Agenda Topic:** \_\_\_\_\_

*Attach additional information as necessary*

**Action Requested:**

Approve the task order in the amount of \$26,216.58 for the already completed fieldwork, the Phase I report for the Ice House, and the Phase II report for Stoke's Cleaners.

Budgeted Item	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Contract Required	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>
Mayor or Manager's Signature Required	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>

Source of Funding	<input checked="" type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature  
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ENGINEERING  
AND SCIENCE

312 Hemphill Street  
Hattiesburg, Mississippi 39401  
www.AllenES.com

**Phone** 601.583.2182  
**Fax** 601.583.2828

April 6, 2016

Ms. Jen Dearman  
Director of Community Development  
City of Pascagoula  
630 Delmas Avenue  
Pascagoula, Mississippi 39567

Re: Task Order Request for Finalization of Brownfields Activities in Pascagoula

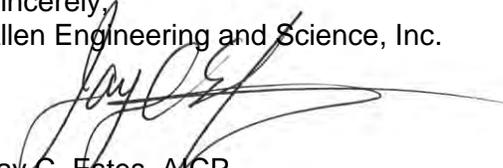
Ms. Dearman:

Per our discussion I am submitting this task order request to cover charges currently being held from invoicing and for necessary work to complete the Phase II report for the Former Stokes Dry Cleaner Site and the Phase I report for the Pascagoula Ice Company Site. The charges currently being held from invoicing are related to work performed at the Stokes site and consist entirely of labor. A breakdown of the requested fees is as follows:

Stokes Phase II Report:	\$12,500.00
Ice Plant Phase I Report:	\$2,500.00
Unbilled Charges from March:	<u>\$11,216.58</u>
	\$26,216.58

Thank you and please let me know if you have questions or require additional information concerning this task order request.

Sincerely,  
Allen Engineering and Science, Inc.



Jay C. Estes, AICP  
Senior Principal Planner  
Chief Operating Officer

# Unbilled Detail (PM)

Thursday, April 7, 2016  
8:54:21 AM

Allen Engineering and Science

As of 4/7/2016

Billing Status	Date	Labor Code /Account	Employee/ Reference	Description	Hours/ Units	Billing Amount
<b>Project Number: R15053 Pascagoula Brownfields</b>						
<b>Phase Number: 02 Phase I Environmental Site Assessments</b>						
<b>Task Number: 02 301D79XBP Petroleum</b>						
<b>Labor:</b>						
B	3/29/2016		351	Ryan, John	2.00	320.00
				Report Prep and Coord on SAP - Ice Plant		
					<b>Total Billable Labor</b>	<b>2.00</b>
					<b>Total Labor</b>	<b>2.00</b>
						<b>320.00</b>
						<b>320.00</b>
<b>Phase Number: 03 Phase II Environmental Site Assessments</b>						
<b>Task Number: 01 301D79 Hazardous</b>						
<b>Labor:</b>						
B	2/29/2016		282	Estes, Jay	.50	98.00
				Internal discussions on Stokes		
B	2/29/2016		373	O'Neal, Gordon	2.00	296.00
				Elevation/Survey Points Computation		
B	2/29/2016		351	Ryan, John	12.00	1,920.00
				Travel and Complete air sampling field work at Stokes site.		
B	3/1/2016		351	Ryan, John	8.00	1,280.00
				Field Sampling, Demobe, and Shipping at Stokes		
B	3/2/2016		351	Ryan, John	3.00	480.00
				Pot Map for Stokes and Coordination		
B	3/3/2016		351	Ryan, John	2.00	320.00
				Pot Map for Stokes and Coordination		
B	3/4/2016		351	Ryan, John	1.00	160.00
				Coord with Lab on Summa Cans - Stokes		
B	3/7/2016		351	Ryan, John	5.00	800.00
				Data Mgmt Stokes		
B	3/8/2016		351	Ryan, John	4.00	640.00
				Air Data Mgmt		
B	3/17/2016		351	Ryan, John	3.00	480.00
				Stokes Data and Coordination with EMS and DEQ on Poole's Data.		
B	3/18/2016		351	Ryan, John	1.00	160.00
				Stokes Data and Coordination with EMS and DEQ on Poole's Data.		
B	3/23/2016		351	Ryan, John	5.00	800.00
				Stokes Soil Gas Data and Rpting		
B	3/25/2016		351	Ryan, John	1.00	160.00
				Stokes Soil Gas Data and Rpting		
B	3/29/2016		351	Ryan, John	3.00	480.00
				Report Prep.		
B	2/29/2016		260	Waters, Audie	11.00	1,716.00
				Travel & Field Work		
B	3/1/2016		260	Waters, Audie	1.00	156.00
				Sample Prep & Shipping		
B	3/2/2016		260	Waters, Audie	2.00	312.00
				Sample Collection Logs & Elev Survey		
B	3/3/2016		260	Waters, Audie	.50	78.00
				Sample Collection Logs & Elev Survey		
					<b>Total Billable Labor</b>	<b>71.00</b>
					<b>Total Labor</b>	<b>71.00</b>
						<b>10,656.00</b>
						<b>10,656.00</b>
<b>Expenses:</b>						
B	2/26/2016	513800	00003469	Ryan, John Hotel		560.58

<b>Total Billable Expenses</b>	<b>560.58</b>
<b>Total Expenses</b>	<b>560.58</b>

<b>Total for R15053</b>	<b>73.00</b>	<b>11,216.58</b>
-------------------------	--------------	------------------



### AGENDA ITEM REQUEST FORM

Meeting Date: May 3, 2016

Submitting Department or Individual: Engineering

Contact Name: Jaci Turner

Phone: 938-6726

Adjustments to Utility Partners Public Works Contract

**Agenda Topic:** \_\_\_\_\_

*Attach additional information as necessary*

**Action Requested:**

Approve the two attached proposals for adjusting personnel in the public works contract. One proposal removes four employees from the beautification department, effectively eliminating that department from the contract. The other proposal adds two employees to the street department and one to the recycling center. These employees will cover tasks that will not transfer to the City's addition of beautification responsibilities and will operate the 14th Street recycle center, which has been generally unattended since the passing of the employee who worked there. These changes, along with changes in the City's beautification department, will require a comprehensive budget amendment that covers numerous departments, and would be pro-rated based on the implementation date of this proposed change. This item includes a request to direct the comptroller to effect a budget amendment to reflect these changes to the public works contract, the additional staff required to operate the beautification department in the Parks & Rec department as previously recommended due to the loss of inmate labor, and to reallocate public works charges based on more accurate salary rates rather than number of employees per department, as done previously.

Budgeted Item	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Contract Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Mayor or Manager's Signature Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>

Source of Funding	<input checked="" type="checkbox"/>	General Fund
	<input checked="" type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature  
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

**NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING**

# Utility Partners, LLC

March 16, 2016

Ms. Jaci Turner, P. E.  
City of Pascagoula  
Office of The City Engineer  
4011 14<sup>th</sup> Street  
Pascagoula, MS 39567

Re: Elimination of Positions

Pursuant to your request I am pleased to provide you the following information to eliminate four positions in the beautification department currently in our contract.

<u>Position</u>	<u>Hourly Rate - Base</u>	<u>Annual Rate w/ O.H. &amp; P.</u>
Beautification Supervisor	\$13.00/hour	\$48,300.00
GSE Employee	\$13.50/hour	\$49,500.00
GSE Employee	\$11.20/hour	\$43,800.00
GSE Employee	\$10.00/hour	\$41,000.00
Total Credit on an Annual Basis		\$182,600.00/year
Monthly Credit		\$15,216.67/month

Should you have any questions, please do not hesitate to contact me at 228-860-5318.

Sincerely yours,

UTILITY PARTNERS, LLC



Robert J. Knesal, P. E.  
Vice-President

# Utility Partners, LLC

March 16, 2016

Ms. Jaci Turner, P. E.  
City of Pascagoula  
Office of The City Engineer  
4011 14<sup>th</sup> Street  
Pascagoula, MS 39567

Re: Addition of Positions

Pursuant to your request I am pleased to provide you the following information to add three positions in the Street Department an done position for a Recycle Center Attendant.

<u>Position</u>	<u>Hourly Rate - Base</u>	<u>Annual Rate w/ O.H. &amp; P.</u>
Skilled Laborer	\$13.00/hour	\$48,300.00
Skilled Laborer	\$11.20/hour	\$43,800.00
Recycle Center Attendant	\$10.00/hour	\$41,000.00
Total Credit on an Annual Basis		\$133,100.00/year
Monthly Cost		\$11,091.67/month

Should you have any questions, please do not hesitate to contact me at 228-860-5318.

Sincerely yours,

UTILITY PARTNERS, LLC



Robert J. Knesal, P. E.  
Vice-President





## AGENDA ITEM REQUEST FORM

Agenda Number: 31.

Meeting Date: May 3, 2016

Submitting Department or Individual: Parks & Recreation Department

Contact Name: Darcie Crew

Phone: 228-938-2356

**Agenda Topic:** Job Description for Parks and Recreation Maintenance Crew Leader

*Attach additional information as necessary*

**Action Requested:**

Approve job description and salary change for Parks and Recreation Maintenance Crew Leader. This is a revised description which combines the Maintenance Crew Leader and the Grounds Crew Leader into one position.

Budgeted Item	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Source of Funding	<input checked="" type="checkbox"/>	General Fund
Contract Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Utility Fund	
Mayor or Manager's Signature Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Grant	
					<input type="checkbox"/>	Other	

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature  
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

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## City of Pascagoula Job Description

### Parks and Recreation Maintenance Crew Leader

**DEPARTMENT:** Parks and Recreation  
**EXEMPT(Y/N):** No  
**REPORTS TO:** Parks and Recreation Director

**LABOR GRADE:** 109  
**POSITION CODE:**

#### MEETING PERFORMANCE EXPECTATIONS

To perform this job successfully, an individual must perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### SUMMARY:

**This position is responsible for the maintenance of the grounds at all parks and recreation facilities in accordance with all applicable laws and City of Pascagoula policies and procedures.**

#### ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

- Transports sand, red clay, top soil, supplies, and crews to and from job sites; maintains the turf and clay at all ball fields; and prepares all ball fields for play.
- Measures and lines off soccer, baseball, and football fields; sets bases at baseball fields.
- Ensures that the trash is picked up and trash barrels emptied at all parks and ball fields.
- Assembles playground equipment; conducts periodic safety inspections of all playground equipment; and repairs any deficiencies found during safety inspections.
- Completes-daily reports and operates a smart phone or tablet to keep up with tasks assigned.
- Assembles 5 and 10 tier bleachers, picnic tables, and other park amenities; maintains and repairs these items.
- Cuts and removes limbs, dead trees, and tree roots at all parks.
- Maintains the jogging track; replaces and levels chips, as needed, to track surface.
- Cleans and checks the pool at Andrew Johnson; adds chemicals as needed; maintains the building; and performs minor plumbing and electrical repairs as needed.
- Performs vehicle maintenance check daily; makes any needed repairs to vehicles.
- Installs and maintains irrigation systems.
- Provides assistance and sets up for special and holiday events
- Performs general carpentry, plumbing, and electrical work in the maintenance of all buildings and facilities.
- Estimates and requisitions equipment and material supplies needed for projects.
- Makes and repairs desks, cabinets, tables and window frames.

- Repairs doors, locks, fences, bleachers, and picnic tables.
- Performs periodic safety inspections of piers; repairs any deficiencies found during safety inspections.
- Makes custom parts, periodically, as needed at various buildings and facilities.
- Repairs restrooms and all buildings at the parks and recreation facilities.
- Any other duties assigned by the Director of Beautification and Maintenance.

**The absence of specific statements of duties does not exclude those tasks from the position if the work is similar, related, or a logical assignment of the position.**

### **QUALIFICATION REQUIREMENTS:**

The requirements listed below are representative of the knowledge, skill and/or ability required to successfully perform the essential functions of this position.

#### **SUPERVISORY REQUIREMENT:**

This position directly supervises laborers, part-time employees, and workers assigned to crew on a daily basis.

#### **EDUCATION and/or EXPERIENCE:**

A high school graduate or its equivalent, minimum of three year's multi-craft carpenter experience and a minimum of three year's grounds keeping experience, preferably ball fields, or any combination of education and experience that results in the required knowledge, skills, and abilities is required. Previous experience in a supervisory position is preferred.

#### **SPECIAL QUALIFICATIONS:**

Ability to perform basic mathematical skills required to figure materials and estimate job costs including addition, subtraction, division and multiplication. A strong working knowledge of the operation and maintenance of all types of lawn equipment; effective and safe use of pesticides, fertilizers and insecticides is essential. A valid Mississippi driver's license is required.

#### **LANGUAGE AND REASONING SKILLS:**

Ability to understand and communicate both oral and written instructions and read and analyze equipment manuals, instruction books and procedures is essential. The ability to accurately complete forms and reports is required. Ability to apply logical reasoning in a variety of situations is essential.

### **PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

This position is required to bend, lift, and carry objects weighing up to 50 pounds; occasionally lift objects weighing up to 100 pounds; frequently bend, squat, and climb; and reach, grab, and manipulate tools with hands and fingers.

#### **WORKING ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

This position works indoors and outdoors in all types of weather conditions and is exposed to a variety of chemicals used in grounds maintenance. The noise level for this position is low to moderate.

**Parks and Rec. Maintenance Changes**

<b>Current Positions</b>	<b>Pay Grade</b>	<b>Current Cost</b>		<b>Proposed Position</b>	<b>Proposed Grade</b>	<b>Actual Cost</b>
Maintenance Crew Leader	108	\$ 37,128.00		P&R Crew Leader	109	\$ 36,500.00
Grounds Crew Leader	108	\$ 36,086.00		Laborer II	106	\$ 30,000.00
FT Laborer	104	\$ 28,808.00		Laborer II	106	\$ 30,000.00
FT Laborer	104	\$ 22,422.00		Laborer I	104	\$ 22,422.00
FT Laborer	104	\$ 25,563.00		Laborer I	104	\$ 28,808.00
FT Laborer	104	\$ 27,248.00		Laborer I	104	\$ 27,248.00
FT Laborer	104	\$ 21,798.00		Laborer I	104	\$ 21,798.00
PT Laborer	N/A	\$ 13,500.00		PT Laborer	N/A	\$ 13,500.00
<b>Total</b>		<b>\$ 212,553.00</b>				<b>\$ 210,276.00</b>

Grade 104	\$ 21,194.57	-	\$ 31,316.22
Grade 106	\$ 23,394.74	-	\$ 34,567.24
Grade 108	\$ 25,823.47	-	\$ 38,155.73
Grade 109	\$ 27,130.78	-	\$ 40,087.38





## AGENDA ITEM REQUEST FORM

Agenda Number: 32.

Meeting Date: May 3, 2016

Submitting Department or Individual: Parks & Recreation Department

Contact Name: Darcie Crew

Phone: 228-938-2356

**Agenda Topic:** Job Description for Laborer II

*Attach additional information as necessary*

**Action Requested:**

Approve job description and salary for Laborer II. The concept is to create a system where skilled laborers have opportunities to advance and be rewarded for their skills.

Budgeted Item	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Source of Funding	<input checked="" type="checkbox"/>	General Fund
Contract Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Utility Fund	
Mayor or Manager's Signature Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Grant	
					<input type="checkbox"/>	Other	

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature  
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING



## Job Description

### Park & Recreation Laborer II

**DEPARTMENT:** Parks and Recreation

**POSITION CODE:**

**EXEMPT(Y/N):** No

**PAY GRADE:** 106

**REPORTS TO:** Parks & Recreation Crew Leader

#### MEETING PERFORMANCE EXPECTATIONS

To perform this job successfully, an individual must perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### SUMMARY:

**This full-time position is responsible for performing routine maintenance work in and around recreation facilities in accordance with all applicable laws and City of Pascagoula policies and procedures.**

#### ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

- Operates a variety of small trucks and equipment; occasionally services and performs minor repairs on automotive equipment.
- Operates power and hand tools to complete work.
- Performs a wide variety of skills including plumbing, electrical, carpentry, welding, pier repair, concrete work, roofing and painting.
- Constructs and performs maintenance on playground equipment. Conducts periodic safety inspections of all playground equipment; and repairs any deficiencies found during safety inspections.
- Estimates and requisitions equipment and material supplies needed for projects.
- Completes a daily tasks completed report.
- Makes and repairs desks, cabinets, tables, and window frames; repairs doors, locks, fences, bleachers, and picnic tables.
- Performs periodic safety inspections of piers; repairs any deficiencies found during safety inspections.
- Makes custom parts, periodically, as needed at various buildings and facilities.
- Repairs restrooms and all buildings at the parks and ball fields.
- Assists in loading and unloading materials and equipment.
- Assists in setting up displays and equipment for special events, activities and programs.
- Performs general cleaning and janitorial tasks in and around City facilities;
- Works evenings and weekends as necessary to support the City of Pascagoula.
- Makes routine checks of City facilities to determine repair needs.
- Prepares and lines off all types of fields such as baseball, softball, football, and soccer.
- Any other duties assigned by the Parks and Recreation Crew Leader.

**The absence of specific statements of duties does not exclude those tasks from the position if the work is similar, related, or a logical assignment of the position.**

### **QUALIFICATION REQUIREMENTS:**

The requirements listed below are representative of the knowledge, skill and/or ability required to successfully perform the essential functions of this position.

#### **SUPERVISORY REQUIREMENT:**

This position does not supervise any employees.

#### **EDUCATION and/or EXPERIENCE:**

Some experience in the operation of automotive equipment, tractors, and trucks; preparing fields for regular play; maintaining recreation equipment and buildings; and completion of a standard grade school course or any equivalent combination of experience and training which provides the required knowledge, skills and abilities.

#### **SPECIAL QUALIFICATIONS:**

Knowledge of traffic rules; mechanical aptitude; ability to make minor repairs and adjustments to equipment; dependability; knowledge of skill and semi-skill trades such as, carpentry, electricity, welding, painting, roofing, concrete pouring and finishing, pier construction and plumbing and a valid Mississippi driver's license is required.

#### **LANGUAGE AND REASONING SKILLS:**

Ability to understand written or oral instructions; read, analyze and interpret documents, instruction manuals, policies and procedures is essential. Strong interpersonal skills are essential to maintain effective working relationships with others. The ability to work effectively and efficiently to ensure deadlines are met is essential. Must have demonstrated, through prior work experience, the ability to identify and resolve problems while adhering to an appropriate policy and procedure.

### **PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee is also regularly required to stand; walk; sit; and use hands to finger, handle or feel objects, tools or controls. The employee is occasionally required to reach with hands and arms, and to sit; climb or balance and stoop, kneel, crouch or crawl, lift and move heavy objects and operate lawn care equipment. The employee is required to lift objects weighing 50 lbs or more and operate mowers and tractors.

### **WORKING ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

The majority of work is performed outdoors in all types of weather conditions. The noise level in the work environment is usually moderate.

**Parks and Rec. Maintenance Changes**

<b>Current Positions</b>	<b>Pay Grade</b>	<b>Current Cost</b>		<b>Proposed Position</b>	<b>Proposed Grade</b>	<b>Actual Cost</b>
Maintenance Crew Leader	108	\$ 37,128.00		P&R Crew Leader	109	\$ 36,500.00
Grounds Crew Leader	108	\$ 36,086.00		Laborer II	106	\$ 30,000.00
FT Laborer	104	\$ 28,808.00		Laborer II	106	\$ 30,000.00
FT Laborer	104	\$ 22,422.00		Laborer I	104	\$ 22,422.00
FT Laborer	104	\$ 25,563.00		Laborer I	104	\$ 28,808.00
FT Laborer	104	\$ 27,248.00		Laborer I	104	\$ 27,248.00
FT Laborer	104	\$ 21,798.00		Laborer I	104	\$ 21,798.00
PT Laborer	N/A	\$ 13,500.00		PT Laborer	N/A	\$ 13,500.00
<b>Total</b>		<b>\$ 212,553.00</b>				<b>\$ 210,276.00</b>

Grade 104	\$ 21,194.57	-	\$ 31,316.22
Grade 106	\$ 23,394.74	-	\$ 34,567.24
Grade 108	\$ 25,823.47	-	\$ 38,155.73
Grade 109	\$ 27,130.78	-	\$ 40,087.38





## AGENDA ITEM REQUEST FORM

Agenda Number: 33.

Meeting Date: May 3, 2016

Submitting Department or Individual: Parks & Recreation Department

Contact Name: Darcie Crew

Phone: 228-938-2356

**Agenda Topic:** Job Description for Laborer I

*Attach additional information as necessary*

**Action Requested:**

Approve job description and salary for Laborer I. The concept is to create a system where skilled laborers have opportunities to advance and be rewarded for their skills.

Budgeted Item	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Source of Funding	<input checked="" type="checkbox"/>	General Fund
Contract Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Utility Fund	
Mayor or Manager's Signature Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Grant	
					<input type="checkbox"/>	Other	

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature  
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

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## Job Description

### Park & Recreation Laborer I

**DEPARTMENT:** Parks and Recreation

**POSITION CODE:**

**EXEMPT(Y/N):** No

**PAY GRADE:** 104

**REPORTS TO:** Parks & Recreation Crew Leader

#### MEETING PERFORMANCE EXPECTATIONS

To perform this job successfully, an individual must perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### SUMMARY:

**This full-time position is responsible for performing routine maintenance work in and around recreation facilities in accordance with all applicable laws and City of Pascagoula policies and procedures.**

#### ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

- Operates a small dump truck to transport sand, clay, soil and supplies.
- Operates a light truck to carry tools, equipment supplies, and crews to and from job sites.
- Operates a tractor with front-end loader and box blades to prepare ball fields; occasionally services and performs minor repairs on automotive equipment.
- Assists in loading and unloading materials and equipment.
- Serves as a maintenance man as needed. Changes light bulbs and performs other repair work;
- Assists in setting up displays and equipment for special events, such as Christmas program, parades, ball fields, soccer fields, etc.
- Performs general cleaning and janitorial tasks in and around City facilities;
- Trims tree limbs and bushes and performs general yard work such as mowing and edging;
- Determines the equipment and supplies needed to perform duties.
- Makes periodic checks of City facilities to determine repair needs.
- Prepares and lines off all types of fields such as baseball, softball, football, and soccer.
- Makes minor repairs to Recreational properties such as parks, playgrounds, piers, buildings and fences.
- Performs garbage runs twice a week at all parks; empties trash into dumpsters; picks up litter; ensures the safety and security of each park.
- Any other duties assigned by the Parks and Recreation Crew Leader.

**The absence of specific statements of duties does not exclude those tasks from the position if the work is similar, related, or a logical assignment of the position.**

## **QUALIFICATION REQUIREMENTS:**

The requirements listed below are representative of the knowledge, skill and/or ability required to successfully perform the essential functions of this position.

### **SUPERVISORY REQUIREMENT:**

This position does not supervise any employees.

### **EDUCATION and/or EXPERIENCE:**

Some experience in the operation of automotive equipment, tractors, and trucks; preparing fields for regular play; maintaining recreation equipment and buildings; and completion of a standard grade school course or any equivalent combination of experience and training which provides the required knowledge, skills and abilities.

### **SPECIAL QUALIFICATIONS:**

Knowledge of traffic rules; mechanical aptitude; ability to make minor repairs and adjustments to equipment; dependability; knowledge of skill and semi-skill trades such as, carpentry and plumbing and a valid Mississippi driver's license is required.

### **LANGUAGE AND REASONING SKILLS:**

Ability to understand written or oral instructions; read, analyze and interpret documents, instruction manuals, policies and procedures is essential. Strong interpersonal skills are essential to maintain effective working relationships with others. The ability to work effectively and efficiently to ensure deadlines are met is essential. Must have demonstrated, through prior work experience, the ability to identify and resolve problems while adhering to an appropriate policy and procedure.

## **PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee is also regularly required to stand; walk; sit; and use hands to finger, handle or feel objects, tools or controls. The employee is occasionally required to reach with hands and arms, and to sit; climb or balance and stoop, kneel, crouch or crawl, lift and move heavy objects and operate lawn care equipment. The employee is required to lift objects weighing 50 lbs or more and operate mowers and tractors.

## **WORKING ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

The majority of work is performed outdoors in all types of weather conditions. The noise level in the work environment is usually moderate.

**Parks and Rec. Maintenance Changes**

<b>Current Positions</b>	<b>Pay Grade</b>	<b>Current Cost</b>		<b>Proposed Position</b>	<b>Proposed Grade</b>	<b>Actual Cost</b>
Maintenance Crew Leader	108	\$ 37,128.00		P&R Crew Leader	109	\$ 36,500.00
Grounds Crew Leader	108	\$ 36,086.00		Laborer II	106	\$ 30,000.00
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FT Laborer	104	\$ 21,798.00		Laborer I	104	\$ 21,798.00
PT Laborer	N/A	\$ 13,500.00		PT Laborer	N/A	\$ 13,500.00
<b>Total</b>		<b>\$ 212,553.00</b>				<b>\$ 210,276.00</b>

Grade 104	\$ 21,194.57	-	\$ 31,316.22
Grade 106	\$ 23,394.74	-	\$ 34,567.24
Grade 108	\$ 25,823.47	-	\$ 38,155.73
Grade 109	\$ 27,130.78	-	\$ 40,087.38



Agenda Number: 34.

### AGENDA ITEM REQUEST FORM

Meeting Date: May 03, 2016

Submitting Department or Individual: Accounting

Contact Name: Bobby Parker

Phone: 228-938-6716

**Agenda Topic:** Docket of Claims

*Attach additional information as necessary*

**Action Requested:**

Approval

Budgeted Item	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>
Contract Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Mayor or Manager's Signature Required	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>

Source of Funding	<input checked="" type="checkbox"/>	General Fund
	<input checked="" type="checkbox"/>	Utility Fund
	<input checked="" type="checkbox"/>	Grant
	<input checked="" type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature  
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

**NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING**

**ORDER**

**WHEREAS**, the attached docket of claims for the period of April 15, 2016, through April 29, 2016, has been presented to the City Council for allowance and approval.

**WHEREAS**, it appears that all of said claims are proper and should be allowed;

**NOW, THEREFORE, IT IS ORDERED** that all claims shown on said dockets are hereby allowed and approved for payment.

**CLAIMS REPORT**  
**WARRANT 050316**

DOC. #	ITEM DESCRIPTION	ACCOUNT #	PROJECT #	P.O. #	ITEM AMOUNT
<b>A &amp; B DISCOUNT TIRES INC</b>					
92299	TIRE REPAIRS/GAS DEPARTMENT	40067470 - 552100		16001859	\$120.00
<b>VENDOR TOTAL:</b>					<b>\$120.00</b>
<b>ACTION PRINTING CENTER INC</b>					
92174	BUSINESS CARDS/D CREW	01030170 - 551900		16001785	\$15.00
92301	FLAGSHIP PROMO FLYERS	01030175 - 567100		16002259	\$45.00
<b>VENDOR TOTAL:</b>					<b>\$60.00</b>
<b>AIR SERVICES</b>					
92175	SERVICE CALL	01016175 - 562900		16002326	\$75.00
92176	PARTS/LABOR/COOLLER SR CTR	01030075 - 562900		16002055	\$201.00
<b>VENDOR TOTAL:</b>					<b>\$276.00</b>
<b>AIRGAS USA LLC</b>					
92302	OXYGEN/ACETYLENE/WELDING SHOP	40067470 - 552530		16002267	\$191.73
<b>VENDOR TOTAL:</b>					<b>\$191.73</b>
<b>AMAZON COM</b>					
92338	15" TOUCH MONITOR	01008070 - 550100		16001578	\$1,191.54
92339	KEYSTONE JACKS	01008070 - 550100		16001578	\$140.00
92340	WALL MOUNT SERVER RACK	01008070 - 550100		16001578	\$65.99
92341	1GB MEMORY	01008070 - 550100		16001578	\$21.24
92342	COMPUTER/NETWORK PARTS	01008070 - 550100		16001578	\$349.00
92343	COMPUTER/NETWORK PARTS	01008070 - 550100		16001578	\$76.25
92344	COMPUTER/NETWORK PARTS	01008070 - 550100		16001578	\$131.96
92345	COMPUTER/NETWORK SUPPLIES	01008070 - 550100		16001578	\$24.99
<b>VENDOR TOTAL:</b>					<b>\$2,000.97</b>
<b>AUDUBON NATURE INSTITUTE INC</b>					
92360	SUMMER CAMP FIELD TRIP	01030175 - 567000		16002377	\$2,863.50
<b>VENDOR TOTAL:</b>					<b>\$2,863.50</b>
<b>LANDON BAKER</b>					
92178	PER DIEM/FIRE SVC INSTRUCTOR	05016875 - 557000		16002262	\$205.00
<b>VENDOR TOTAL:</b>					<b>\$205.00</b>
<b>BELL AUTO PARTS</b>					
92181	BATTERY/WIPERS/EXPEDITION	01002075 - 562600		16002263	\$173.95
92180	PUMP BELTS/STOCK	40067370 - 552850		16002129	\$121.60
<b>VENDOR TOTAL:</b>					<b>\$295.55</b>
<b>BOTTER HONDA</b>					
92179	LARGE GLOVES	01010070 - 551500		16002234	\$27.95

\*\* Indicates pre-issue check.

**CLAIMS REPORT**  
**WARRANT 050316**

<u>DOC. #</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJECT #</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
<b>VENDOR TOTAL:</b>					<b>\$27.95</b>
<b>BOY SCOUTS OF AMERICA</b>					
92182	ADVERTISING RESOURCES/ PINE BU	01000175 - 567000		16002313	\$100.00
<b>VENDOR TOTAL:</b>					<b>\$100.00</b>
<b>BOYER ABSTRACTING</b>					
92362	TITLE SEARCH/1303 KENNETH ST	01018075 - 555400		16002321	\$50.00
92364	TITLE SEARCH/1204 TELEPHONE RD	01018075 - 555400		16002321	\$83.50
<b>VENDOR TOTAL:</b>					<b>\$133.50</b>
<b>STEPHEN W BURROW</b>					
92447	MUN JUDGE PRO TEM/BURROW	01001075 - 555400		16002373	\$300.00
<b>VENDOR TOTAL:</b>					<b>\$300.00</b>
<b>C &amp; M ELECTRIC MOTOR SERVICE INC</b>					
92183	REPAIR MOTOR/CHATEAU LIFT STAT	40067370 - 552850		16002179	\$180.00
92184	REPAIR MOTOR/BAYOU CASSOTTE	40067275 - 562880		16002210	\$438.60
<b>VENDOR TOTAL:</b>					<b>\$618.60</b>
<b>CABLE ONE INC</b>					
92185	4/8-5/7/16 INTERNET SVC/CITY H	01009975 - 556040		16002280	\$156.95
92186	4/8-5/7/16 INTERNET SVC/NATURE	01009975 - 556040		16002281	\$132.82
92187	4/8-5/7/16 INTERNET SVC/SR CTR	01009975 - 556040		16002282	\$249.53
92188	4/8-5/7/16 INTERNET SVC/FIRING	01009975 - 556040		16002283	\$458.32
92189	4/8-5/7/16 INTERNET SVC/BAYOU	01009975 - 556040		16002284	\$153.73
92190	4/8-5/7/16 INTERNET SVC/LAKE A	01009975 - 556040		16002285	\$257.44
92191	4/8-5/7/16 CABLE/POLICE DEPT	01010575 - 563050		16002297	\$58.08
<b>VENDOR TOTAL:</b>					<b>\$1,466.87</b>
<b>CALEA</b>					
92218	ACCREDITATION FLAG	01010070 - 551900		16002112	\$111.00
<b>VENDOR TOTAL:</b>					<b>\$111.00</b>
<b>CARUS CORPORATION</b>					
92346	ZINC/ORTHOPHOSPHATE/WATER PLAN	40067270 - 552262		16001913	\$18,356.52
<b>VENDOR TOTAL:</b>					<b>\$18,356.52</b>
<b>CATHOLIC SOCIAL &amp; COMMUNITY SERVICES, IN</b>					
92356	REIMBURSEMENT ELIGIBLE EXPENSE	10041075 - 568440	71606	16002395	\$730.00
<b>VENDOR TOTAL:</b>					<b>\$730.00</b>
<b>CENTRAL PIPE SUPPLY INC</b>					
92306	COMPOUND METER REGISTERS/STOCK	40067270 - 552800		16001968	\$850.00

\*\* Indicates pre-issue check.

**CLAIMS REPORT**  
**WARRANT 050316**

<u>DOC. #</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJECT #</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
92307	COMPOUND METER REGISTERS/STOCK	40067270 - 552800		16001968	\$1,275.00
<b>VENDOR TOTAL:</b>					<b>\$2,125.00</b>
<b>CITY ELECTRIC SUPPLY CO</b>					
92192	LIGHTS/BEACH	01020270 - 552280		16002211	\$156.14
92308	ELECTRICAL SUPPLIES	01015570 - 552200		16001658	\$16.98
92219	LIGHTS/BAYOU CASOTTE PLANT	40067275 - 562880		16001912	\$130.00
92220	LIGHTS/BAYOU CASOTTE PLANT	40067275 - 562880		16001912	\$375.70
92310	DRILL TAP TOOL KIT/W-17/W-15	40067270 - 553000		16002212	\$88.54
92311	PARTS/FLOW METER/BAYOU CASOTTE	40067370 - 552860		16002290	\$421.51
92313	PARTS/FLOW METER/BAYOU CASOTTE	40067370 - 552860		16002290	\$75.40
<b>VENDOR TOTAL:</b>					<b>\$1,264.27</b>
<b>CITY SHOE SHOP INC #1</b>					
92314	UNIFORM BOOTS/SHOES	01010070 - 551500		16001665	\$89.95
92316	UNIFORM BOOTS/SHOES	01010070 - 551500		16001665	\$225.00
92317	UNIFORM BOOTS/SHOES	01010070 - 551500		16001665	\$225.00
<b>VENDOR TOTAL:</b>					<b>\$539.95</b>
<b>COMPTON ENGINEERING P A</b>					
92193	ADA EVALUATION/TRANSITION PLAN	01040275 - 568440	15006	16001283	\$15,169.00
92194	CONCEPTUAL-RIVERFRONT BOAT DOC	01040475 - 555900		16000269	\$2,507.00
92195	ANNUAL MAINT/CONCRETE INFRASTR	01020175 - 562425		16001288	\$4,000.00
92198	ANNUAL MAINT/UTILITY REPAIRS	01020075 - 555700		16001285	\$1,875.00
92199	ANNUAL MAINT/UTILITY REPAIRS	01020075 - 555700		16001285	\$375.00
92202	DRAINAGE PROJECT/EASTWOOD ST	01020180 - 578000	91601	16000211	\$3,716.25
92203	HYLAND DRAINAGE IMPROVEMENTS	01020175 - 562400		15004252	\$4,556.25
92204	AMONETT ST DRAINAGE IMPROVEME	01020175 - 562400		15004251	\$914.00
92205	EASEMENT SURVEY/ 1020 EASTWOOD	01020075 - 555700		15002954	\$150.00
92206	DRAINAGE IMPROVEMENTS/WASHINGTON	01020180 - 578000	91504	14004295	\$1,848.46
92207	BRIDGE SURVEY/ 14TH ST	01020175 - 562425		15003387	\$1,010.00
92208	DRAINAGE IMPROVEMENTS/HOLLAND	01020180 - 578000	91503	14004294	\$910.50
92209	DRAINAGE IMPROVEMENTS/HOLLAND	01020180 - 578000	91503	14004294	\$2,958.50
92210	DRAINAGE IMPROVEMENTS/HOLLAND	01020180 - 578000	91503	14004294	\$29,484.88
92213	PROFESSIONAL SVC/SR CTR SOFFIT	01030175 - 555900		16002306	\$525.00
92200	BB JENNINGS PARK IMPROVEMENTS	10041075 - 568440	71501	16001284	\$3,495.00
92212	SAFE ROUTES TO SCHOOL PROF SVC	10041075 - 568440	71406	15001108	\$4,185.10
92268	POINT PARK BOAT LAUNCH/PIERS	18043075 - 568440	21501	15002426	\$4,400.00
92196	ANNUAL MAINT/TRENCHLESS CCTV I	40067380 - 578000		16001287	\$4,000.00
92197	ANNUAL MAINT/TRENCHLESS CLEANI	40067380 - 578000		16001286	\$4,000.00
92201	SANITARY SEWER FLOW MONITORING	40067380 - 578400		16000946	\$2,427.50
92270	COP BOND FUND SEWER EVALUATION	40067380 - 578400	91507	15001939	\$13,249.00
92271	COP BOND FUND SEWER EVALUATION	40067380 - 578400	91507	15001939	\$9,969.50
<b>VENDOR TOTAL:</b>					<b>\$115,725.94</b>

**CONSOLIDATED PIPE & SUPPLY CO INC**

\*\* Indicates pre-issue check.

**CLAIMS REPORT**  
**WARRANT 050316**

<u>DOC. #</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJECT #</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
92366	REGISTERS/4204 DENNY	40067270 - 552800		16002118	\$180.00
<b>VENDOR TOTAL:</b>					<b>\$180.00</b>
<b>CONTROL SYSTEMS INC</b>					
92214	SVC CALL/ NORTH MARKET ST	40067270 - 552810		16002264	\$481.20
92215	SVC CALL/MARKET ST	40067270 - 552810		16002271	\$910.32
<b>VENDOR TOTAL:</b>					<b>\$1,391.52</b>
<b>CUMBEST CUMBEST HUNTER &amp; MCCORMICK</b>					
92436	LEGAL SVC/ALLEY/DELMAS SUB-SAR	01006075 - 555400		16002408	\$175.00
<b>VENDOR TOTAL:</b>					<b>\$175.00</b>
<b>CUPIT SIGNS INC</b>					
92216	PRINTS/COUNCIL CHAMBERS	01007075 - 559000		16002148	\$331.50
<b>VENDOR TOTAL:</b>					<b>\$331.50</b>
<b>CUSTOM PRODUCTS CORP</b>					
92319	TRAFFIC/STREET SIGNS	01011270 - 552400		16002145	\$2,311.43
<b>VENDOR TOTAL:</b>					<b>\$2,311.43</b>
<b>DADE PAPER CO</b>					
92222	JANITORIAL PRODUCTS	01030170 - 551420		16002311	\$239.94
92321	JANITORIAL SUPPLIES/PROP MAINT	01024070 - 551420		16001967	\$295.37
<b>VENDOR TOTAL:</b>					<b>\$535.31</b>
<b>DECCO INC</b>					
92322	COMPRESSOR MAINT/COMMUNY PLAN	40067275 - 562880		16001749	\$756.40
<b>VENDOR TOTAL:</b>					<b>\$756.40</b>
<b>DELTA SANITATION LLC</b>					
92224	4/16 FRONTLOAD SVC	48068575 - 561400		16002286	\$1,510.12
<b>VENDOR TOTAL:</b>					<b>\$1,510.12</b>
<b>DEPARTMENT OF FINANCE &amp; ADMIN</b>					
92353	03/16 COURT ASSESSMENTS	01000000 - 220300		16002339	\$48,097.47
92353		01000000 - 220303		16002339	\$275.00
<b>VENDOR TOTAL:</b>					<b>\$48,372.47</b>
<b>DOLPHIN SAFETY SUPPLY INC</b>					
92225	RAIN GEAR	01011270 - 551900		16002332	\$302.40
<b>VENDOR TOTAL:</b>					<b>\$302.40</b>
<b>DPS CRIME LAB</b>					
92221	4/16 CRIME LAB FEES	01011075 - 568110		16002241	\$1,150.00

\*\* Indicates pre-issue check.

**CLAIMS REPORT**  
**WARRANT 050316**

<u>DOC. #</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJECT #</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
92351	03/16 PUB SAFETY COURT ASSMT	01000000 - 220302		16002337	\$2,908.25
92352	03/16 COURT INTERLOCK FEE	01000000 - 220302		16002337	\$1,330.00
92226	4/16 CRIME LAB FEE/SMMET	04215075 - 568100		16002338	\$100.00
<b>VENDOR TOTAL:</b>					<b>\$5,488.25</b>
<hr/>					
<b>EXPRESS EMPLOYMENT PROFESSIONALS</b>					
92437	TEMP/ARTS ON AVE/K DURAN	01040265 - 540000		16002403	\$509.91
92438	TEMP/ARTS ON AVE/K DURAN	01040265 - 540000		16002403	\$516.89
92439	TEMP/ARTS ON AVE/K DURAN	01040265 - 540000		16002403	\$447.04
92440	TEMP/ARTS ON AVE/K DURAN	01040265 - 540000		16002403	\$447.04
<b>VENDOR TOTAL:</b>					<b>\$1,920.88</b>
<hr/>					
<b>ARCHIE FITCH</b>					
92227	TUITION REIMBURSEMENT	01007075 - 557700		16002287	\$567.00
<b>VENDOR TOTAL:</b>					<b>\$567.00</b>
<hr/>					
<b>FOUR SEASONS GARDEN CENTER</b>					
92228	RIVER PARK FLOWERS	01024170 - 552300		16002219	\$351.00
92229	PINE STRAW	01024170 - 552300		16000710	\$66.00
<b>VENDOR TOTAL:</b>					<b>\$417.00</b>
<hr/>					
<b>FUELMAN OF MS</b>					
92230	4/11-17/16 FUEL USAGE	01010070 - 551300		16002323	\$2,318.35
92230		01016070 - 551300		16002323	\$54.23
92230		01016170 - 551300		16002323	\$289.28
92230		01018070 - 551300		16002323	\$109.34
92230		01020170 - 551300		16002323	\$457.19
92230		01024070 - 551300		16002323	\$57.95
92230		01024170 - 551300		16002323	\$87.18
92230		01025070 - 551300		16002323	\$70.98
92230		01030170 - 551300		16002323	\$134.06
92231	4/4-10/16 FUEL USAGE	01010070 - 551300		16002248	\$2,179.35
92231		01016070 - 551300		16002248	\$73.18
92231		01016170 - 551300		16002248	\$174.96
92231		01018070 - 551300		16002248	\$35.55
92231		01020170 - 551300		16002248	\$316.69
92231		01024070 - 551300		16002248	\$66.77
92231		01024170 - 551300		16002248	\$38.77
92231		01025070 - 551300		16002248	\$28.52
92231		01030170 - 551300		16002248	\$192.13
92231		01040470 - 551900		16002248	\$113.06
92354	4/18-24/16 FUEL USAGE	01010070 - 551300		16002390	\$2,236.43
92354		01016070 - 551300		16002390	\$128.74
92354		01016170 - 551300		16002390	\$182.14
92354		01018070 - 551300		16002390	\$70.56
92354		01020170 - 551300		16002390	\$788.99

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**CLAIMS REPORT**  
**WARRANT 050316**

<u>DOC. #</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJECT #</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
92354	4/18-24/16 FUEL USAGE	01024070 - 551300		16002390	\$189.62
92354		01024170 - 551300		16002390	\$83.52
92354		01025070 - 551300		16002390	\$35.67
92354		01030170 - 551300		16002390	\$81.01
92230	4/11-17/16 FUEL USAGE	40067170 - 551300		16002323	\$47.00
92230		40067270 - 551300		16002323	\$137.26
92230		40067370 - 551300		16002323	\$175.13
92230		40067470 - 551300		16002323	\$402.61
92231	4/4-10/16 FUEL USAGE	40065070 - 551300		16002248	\$27.97
92231		40067170 - 551300		16002248	\$21.96
92231		40067270 - 551300		16002248	\$278.59
92231		40067370 - 551300		16002248	\$153.62
92231		40067470 - 551300		16002248	\$240.44
92354	4/18-24/16 FUEL USAGE	40065070 - 551300		16002390	\$32.82
92354		40067170 - 551300		16002390	\$40.10
92354		40067270 - 551300		16002390	\$485.10
92354		40067370 - 551300		16002390	\$237.83
92354		40067470 - 551300		16002390	\$243.65
<b>VENDOR TOTAL:</b>					<b>\$13,118.30</b>
<b>GEOGRAPHIC COMPUTER TECHNOLOGIES</b>					
92236	GIS WEBSITE LICENSE FEES	01008075 - 555900		16000365	\$300.00
<b>VENDOR TOTAL:</b>					<b>\$300.00</b>
<b>DAN GOLDER</b>					
92235	IRRIGATION REPAIRS	01024170 - 552310		16002233	\$1,246.25
92380	IRRIGATION REPAIRS	01024170 - 552310		16002356	\$60.00
92381	IRRIGATION REPAIRS	01024170 - 552310		16002356	\$200.00
92383	IRRIGATION REPAIRS	01024170 - 552310		16002356	\$242.00
<b>VENDOR TOTAL:</b>					<b>\$1,748.25</b>
<b>GOLDIN METALS INC</b>					
92337	NEW STORAGE BUILDING/FIRE DEPT	01016770 - 552200		16002042	\$4,720.59
<b>VENDOR TOTAL:</b>					<b>\$4,720.59</b>
<b>GOOD EARTH PRODUCTS INC</b>					
92240	EXTREME HEAT/STOCK	40067370 - 552850		16000807	\$2,499.25
92240		40067370 - 552860		16000807	\$2,499.25
<b>VENDOR TOTAL:</b>					<b>\$4,998.50</b>
<b>GOODGAMES' INC</b>					
92243	ARBOR DAY BANNERS/LAYOVERS	01035575 - 567100		16001323	\$80.00
<b>VENDOR TOTAL:</b>					<b>\$80.00</b>

PATRICE P GREEN

\*\* Indicates pre-issue check.

**CLAIMS REPORT**  
**WARRANT 050316**

<u>DOC. #</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJECT #</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
92238	DO BETTER DIVAS INSTRUCTOR	01030175 - 568950		16002279	\$240.00
92239	DO BETTER DIVAS INSTRUCTOR	01030175 - 568950		16002176	\$262.50
92367	DO BETTER DIVAS INSTRUCTOR	01030175 - 568950		16002383	\$277.50
<b>VENDOR TOTAL:</b>					<b>\$780.00</b>
<hr/>					
<b>GT DEVELOPMENT &amp; CONTRACTIN</b>					
92269	14TH ST BRIDGE CONCRETE CORING	01020180 - 578000		16002177	\$16,989.50
92349	CHEROKEE FOREST INFRASTRUCTURE	01020180 - 578000	91502	15003115	\$5,760.04
92349	CHEROKEE FOREST INFRASTRUCTURE	40067380 - 578400	91502	15003115	\$602,729.22
92350	CHEROKEE FOREST INFRASTRUCTURE	40067280 - 578300		15003115	\$-15,847.90
92376	BY PASS PUMPING/MURPHY	40067380 - 578400		16002181	\$12,500.00
<b>VENDOR TOTAL:</b>					<b>\$622,130.86</b>
<hr/>					
<b>GULF SALES &amp; SUPPLY INC</b>					
92335	POST HOLE DIGGER/RAGS/STOCK	40067470 - 551900		16002067	\$250.50
92336	CUTTER WHEEL/STOCK	40067470 - 551900		16002067	\$112.50
92377	SMALL TOOLS/S-1/S-12/S-16	40067370 - 553000		16002185	\$499.68
<b>VENDOR TOTAL:</b>					<b>\$862.68</b>
<hr/>					
<b>HACH COMPANY</b>					
92245	FLUORIDE/WATER PLANTS	40067270 - 552262		16002188	\$1,533.99
<b>VENDOR TOTAL:</b>					<b>\$1,533.99</b>
<hr/>					
<b>HOTARD COACHES</b>					
92358	SPRING BREAK CAMP TRANSPORTATI	01030175 - 567000		16002137	\$1,151.69
<b>VENDOR TOTAL:</b>					<b>\$1,151.69</b>
<hr/>					
<b>JACK FERRILL'S HEAVY EQUIPMENT</b>					
92369	PROPERTY CLEANUP/3611 FREDERIC	01018075 - 568007		16002324	\$4,100.00
<b>VENDOR TOTAL:</b>					<b>\$4,100.00</b>
<hr/>					
<b>JACKSON CO ADULT DETENTION CENTER</b>					
92246	3/16 INMATE HOUSING/MEDICATION	01011575 - 568950		16002244	\$9,899.97
<b>VENDOR TOTAL:</b>					<b>\$9,899.97</b>
<hr/>					
<b>JCSO RODEO FUND</b>					
92248	ADVERTISING THE RESOURCES	01000175 - 567000		16002312	\$300.00
<b>VENDOR TOTAL:</b>					<b>\$300.00</b>
<hr/>					
<b>KING'S INC</b>					
92250	EQUIPMENT PARTS	01016570 - 552020		16002325	\$1,766.94
<b>VENDOR TOTAL:</b>					<b>\$1,766.94</b>
<hr/>					
<b>KONE INC</b>					

\*\* Indicates pre-issue check.

**CLAIMS REPORT**  
**WARRANT 050316**

<u>DOC. #</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJECT #</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
92251	ELEVATOR MAINT/PD/FIRING RANGE	01015575 - 562900		16002295	\$375.00
<b>VENDOR TOTAL:</b>					<b>\$375.00</b>
<hr/>					
<b>LAMAR ADVERTISING OF GULFPORT</b>					
92253	FAIR HOUSING BILLBOARD	10041075 - 568440	71607	16002217	\$1,000.00
<b>VENDOR TOTAL:</b>					<b>\$1,000.00</b>
<hr/>					
<b>LAWRENCE LEAKE</b>					
92255	FLAGSHIP FESTIVAL ENTERTAINMEN	01030175 - 567100		16002331	\$300.00
<b>VENDOR TOTAL:</b>					<b>\$300.00</b>
<hr/>					
<b>LOCKARD &amp; WILLIAMS INSUR SERV PA</b>					
92256	4/16 ADMIN FEES/GROUP HEALTH I	50050075 - 568011			\$49,570.69
92258	5/16 ADMIN FEES/GROUP HEALTH I	50050075 - 568011			\$50,786.71
92433	4/12-26/16 CLAIMS RUN	50050075 - 568010			\$74,453.35
<b>VENDOR TOTAL:</b>					<b>\$174,810.75</b>
<hr/>					
<b>LOWES HOME CENTERS INC</b>					
92324	NUTS/BOLTS/LPK SIGN	01040475 - 567100		16002229	\$11.54
92325	MISC SR CTR SUPPLIES	01030075 - 562900		16001776	\$33.43
92326	BUILDING SUPPLIES/PD	01015570 - 552200		16001657	\$8.90
92327	BUILDING SUPPLIES/PD	01015570 - 552200		16001657	\$10.46
92328	BUILDING SUPPLIES/PD	01015570 - 552200		16001657	\$128.79
92329	BUILDING SUPPLIES/PD	01015570 - 552200		16001657	\$178.81
92330	BUILDING SUPPLIES/PD	01015570 - 552200		16001657	\$9.48
92331	BUILDING SUPPLIES/PD	01015570 - 552200		16001657	\$54.97
92332	BUILDING SUPPLIES/PD	01015570 - 552200		16001657	\$33.45
92333	BUILDING SUPPLIES/PD	01015570 - 552200		16001657	\$42.73
92334	BUILDING SUPPLIES/PD	01015570 - 552200		16001657	\$5.90
<b>VENDOR TOTAL:</b>					<b>\$518.46</b>
<hr/>					
<b>MAX SUPPLY COMPANY</b>					
92355	MAX SCENT/SEWER DEPT	40067370 - 551900		16002091	\$2,307.10
<b>VENDOR TOTAL:</b>					<b>\$2,307.10</b>
<hr/>					
<b>MCCAIN UNIFORMS</b>					
92357	UNIFORMS/POLICE DEPT	01010070 - 551500		16001950	\$768.00
92359	UNIFORMS/POLICE DEPT	01010070 - 551500		16001950	\$79.30
<b>VENDOR TOTAL:</b>					<b>\$847.30</b>
<hr/>					
<b>MCCARTER &amp; ENGLISH, LLP</b>					
92361	03/16 GAS SYSTEM	40067475 - 555900		16002354	\$179.95
92363	NEW CONT ROFR/GAS SYSTEM	40067475 - 555900		16002354	\$111.60
<b>VENDOR TOTAL:</b>					<b>\$291.55</b>

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**CLAIMS REPORT**  
**WARRANT 050316**

<u>DOC. #</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJECT #</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
<b>MID SOUTH UNIFORM &amp; SUPPLY INC</b>					
92234	BATONS/POLICE DEPT	01011270 - 551480		16001848	\$512.15
92237	FLASHLIGHTS/HOLDERS:PD	01011270 - 551491		16001847	\$540.00
<b>VENDOR TOTAL:</b>					<b>\$1,052.15</b>
<b>MISSISSIPPI CENTER OF JUSTICE</b>					
92241	CONSULTING/FAIR HOUSING WRKSH	10041075 - 568440	71607	16002268	\$100.00
<b>VENDOR TOTAL:</b>					<b>\$100.00</b>
<b>MOBILE BAY HARLEY DAVIDSON INC</b>					
92365	MOTORCYCLE MAINT/UNIT-30951	01010075 - 562600		16001674	\$10.00
<b>VENDOR TOTAL:</b>					<b>\$10.00</b>
<b>MS DEPT OF INFORMATION TECHNOLOGY SVC</b>					
92244	03/16 NCIC SERVICE/FEES	01010075 - 562610		16002239	\$224.00
<b>VENDOR TOTAL:</b>					<b>\$224.00</b>
<b>MS POWER COMPANY</b>					
92247	04/16 GENERAL FUND POWER BILLS	01009975 - 561000		16002291	\$36,396.16
92249	04/16 ANCHOR SQUARE POWER BILL	01009975 - 561000	80000	16002291	\$50.06
92254	04/16 RECREATION POWER BILLS	01030175 - 561000		16002292	\$5,831.43
92252	04/16 SMMET POWER BILLS	04215075 - 568100		16002291	\$539.71
92257	04/16 WATER/SEWER/GAS POWER BI	40065575 - 561000		16002293	\$27,405.86
<b>VENDOR TOTAL:</b>					<b>\$70,223.22</b>
<b>MS STATE TAX COMMISSION</b>					
92259	TAG/UNIT-15318	01030175 - 562600		16002214	\$12.00
<b>VENDOR TOTAL:</b>					<b>\$12.00</b>
<b>NORTH ALABAMA FIRE EQUIPMENT INC</b>					
92261	BADGE/D CARLSON	01016070 - 551500		16001638	\$151.75
<b>VENDOR TOTAL:</b>					<b>\$151.75</b>
<b>MATTHEW O'BRIEN</b>					
92262	PER DIEM/TRENCH RESCUE	01016075 - 557900		16002261	\$164.00
<b>VENDOR TOTAL:</b>					<b>\$164.00</b>
<b>OCCUPATIONAL HEALTH CENTER, INC.</b>					
92368	SHOTS/FIRE DEPT:TILLMAN	01016170 - 550120		16002363	\$70.00
92370	PRE-EMP PHYSICALS/DRUG SCREENS	01007075 - 555500		16002357	\$95.00
92370		01007075 - 555510		16002357	\$30.00
92371	PRE-EMP PHYSICALS/DRUG SCREENS	01007075 - 555500		16002357	\$35.00
92371		01007075 - 555510		16002357	\$60.00
92442	PRE-EMP PHYSICALS/DRUG SCREENS	01007075 - 555500		16002393	\$65.00

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**CLAIMS REPORT**  
**WARRANT 050316**

<u>DOC. #</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJECT #</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
92442	PRE-EMP PHYSICALS/DRUG SCREENS	01007075 - 555510		16002393	\$30.00
<b>VENDOR TOTAL:</b>					<b>\$385.00</b>
<hr/>					
<b>OCEAN SPRINGS SAFE &amp; LOCK SERVICE LLC</b>					
92263	LOCK REPAIR/SMMET	04215075 - 568100		16002240	\$70.00
<b>VENDOR TOTAL:</b>					<b>\$70.00</b>
<hr/>					
<b>O'REILLY AUTO PARTS</b>					
92372	REPAIR PARTS/UNIT CH-2	01004075 - 562600		16002256	\$129.92
92379	SCAN TOOL/MECHANIC SHOP	01020170 - 553000		16002163	\$60.00
92379		01024070 - 553000		16002163	\$60.00
92374	BRAKE PARTS/UNIT-S-1	40067375 - 562600		16002071	\$286.70
92375	BRAKE PARTS/UNIT S-1	40067375 - 562600		16002071	\$80.47
92378	BRAKE PARTS/UNIT S-1	40067375 - 562600		16002071	\$82.43
92379	SCAN TOOL/MECHANIC SHOP	40067270 - 553000		16002163	\$60.00
92379		40067370 - 553000		16002163	\$60.00
92379		40067470 - 553000		16002163	\$59.99
<b>VENDOR TOTAL:</b>					<b>\$879.51</b>
<hr/>					
<b>PASCAGOULA TIRE AND SERVICE INC</b>					
92264	AUTO MAINT/UNIT PR-46	01030175 - 562600		16001175	\$31.04
92265	AUTO MAINT/UNIT PR-41	01030175 - 562600		16001175	\$36.04
92266	AUTO MAINT/UNIT PR-34	01030175 - 562600		16001175	\$32.49
92267	AUTO MAINT/UNIT PR-27	01030175 - 562600		16001175	\$32.49
92272	AUTO MAINT/UNIT-14190	01010070 - 552100		16002242	\$348.03
92273	AUTO MAINT/UNIT-12630	01010070 - 552100		16002242	\$38.03
92274	AUTO MAINT/UNIT-14868	01010070 - 552100		16002242	\$33.54
92275	AUTO MAINT/UNIT-14582	01010070 - 552100		16002242	\$130.73
92276	AUTO MAINT/UNIT-14141	01010070 - 552100		16002242	\$42.54
92277	AUTO MAINT/UNIT-14867	01010070 - 552100		16002242	\$33.54
92278	AUTO MAINT/UNIT-12511	01010070 - 552100		16002242	\$12.99
92279	AUTO MAINT/UNIT-14529	01010070 - 552100		16002242	\$290.00
92280	AUTO MAINT/UNIT-12511	01010075 - 562600		16002242	\$485.52
92281	AUTO MAINT/UNIT-14575	01010075 - 562600		16002242	\$33.54
92282	AUTO MAINT/UNIT-12511	01010075 - 562600		16002242	\$33.54
92283	AUTO MAINT/UNIT-14144	01010070 - 552100		16002242	\$33.48
92283		01010075 - 562600		16002242	\$270.49
92284	AUTO MAINT/UNIT-14866	01010075 - 562600		16002242	\$52.24
92285	AUTO MAINT/UNIT-14869	01010075 - 562600		16002242	\$33.54
92286	AUTO MAINT/UNIT-12505	01010075 - 562600		16002242	\$57.39
92287	AUTO MAINT/UNIT-12505	01010075 - 562600		16002242	\$8.90
92288	AUTO REPAIR/UNIT-12930	01010075 - 562600		16002242	\$742.47
92289	AUTO MAINT/UNIT-12486	01010075 - 562600		16002242	\$33.54
92290	AUTO MAINT/UNIT-12143	01010075 - 562600		16002242	\$477.36
92382	AUTO MAINT/UNIT PR-26	01030175 - 562600		16001175	\$33.54
92384	AUTO MAINT/UNIT-13208	01010070 - 552100		16002301	\$8.68

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**CLAIMS REPORT**  
**WARRANT 050316**

<u>DOC. #</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJECT #</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
92385	AUTO MAINT/UNIT-12764	01010070 - 552100		16002301	\$43.34
92386	AUTO MAINT/UNIT-14526	01010070 - 552100		16002301	\$24.75
92387	AUTO MAINT/UNIT-14238	01010070 - 552100		16002301	\$102.48
92388	AUTO MAINT/UNIT-13208	01010075 - 562600		16002301	\$293.79
92389	AUTO MAINT/UNIT-12514	01010075 - 562600		16002301	\$485.52
92390	AUTO MAINT/UNIT-12638	01010070 - 552100		16002301	\$211.54
92391	AUTO MAINT/UNIT-14861	01010070 - 552100		16002301	\$12.99
92392	AUTO MAINT/UNIT-14867	01010070 - 552100		16002301	\$12.99
92393	AUTO MAINT/UNIT-12514	01010075 - 562600		16002301	\$33.54
92394	AUTO MAINT/UNIT-10212	01010070 - 552100		16002301	\$68.75
92394		01010075 - 562600		16002301	\$218.04
92444	AUTO REPAIR/UNIT-12511	01010075 - 562600		16002369	\$709.19
92445	AUTO MAINT/UNIT-14530	01010075 - 562600		16002369	\$33.54
92446	AUTO MAINT/UNIT-12513	01010075 - 562600		16002369	\$170.74
<b>VENDOR TOTAL:</b>					<b>\$5,786.89</b>
<hr/>					
<b>PORTABLE SERVICES INC</b>					
92443	PORT O LETS/POLICE DEPT	01015575 - 562900		16002368	\$120.00
<b>VENDOR TOTAL:</b>					<b>\$120.00</b>
<hr/>					
<b>PRECISION DELTA CORP</b>					
92395	AMMUNITION	01010070 - 551600		16000663	\$351.00
<b>VENDOR TOTAL:</b>					<b>\$351.00</b>
<hr/>					
<b>PRESLEY'S GARAGE &amp; AUTO PARTS</b>					
92396	REPAIRS/UNIT ST-5	01020175 - 562610		16002289	\$286.50
<b>VENDOR TOTAL:</b>					<b>\$286.50</b>
<hr/>					
<b>PUCKETT RENTS</b>					
92397	JACK HAMMER REPAIRS/GAS DEPT	40067470 - 552020		16002126	\$97.65
<b>VENDOR TOTAL:</b>					<b>\$97.65</b>
<hr/>					
<b>SHERWIN WILLIAMS COMPANY</b>					
92398	PAINT/POLICE DEPT	01015570 - 552200		16001844	\$153.65
<b>VENDOR TOTAL:</b>					<b>\$153.65</b>
<hr/>					
<b>SINGING RIVER ELECTRIC POWER ASSOC</b>					
92260	2/16 POWER BILL	01009975 - 561000		16002307	\$9,719.40
92260		01030075 - 561000		16002307	\$1,448.49
92260		01030175 - 561000		16002307	\$4,884.87
92260	2/16 POWER BILL	40065575 - 561000		16002307	\$12,317.57
<b>VENDOR TOTAL:</b>					<b>\$28,370.33</b>
<hr/>					
<b>SINK OR SWIM</b>					
92291	POOL SUPPLIES/REC	01030170 - 551900		16002191	\$3,362.00

\*\* Indicates pre-issue check.

**CLAIMS REPORT**  
**WARRANT 050316**

<u>DOC. #</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJECT #</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
<b>VENDOR TOTAL:</b>					<b>\$3,362.00</b>
<hr/>					
<b>SOUTHERN FINANCIAL SYSTEMS INC</b>					
92399	03/16-03/31 COURT FINE COLLECT	01000030 - 432800		16002317	\$253.96
<b>VENDOR TOTAL:</b>					<b>\$253.96</b>
<hr/>					
<b>SOUTHERN PIPE &amp; SUPPLY CO INC</b>					
92401	PIPE FITTINGS/WATER DEPT	40067270 - 552820		16001694	\$92.58
92402	PIPE FITTINGS/WATER DEPT	40067270 - 552820		16001694	\$389.50
<b>VENDOR TOTAL:</b>					<b>\$482.08</b>
<hr/>					
<b>SOUTHWEST ENGINEERS</b>					
92400	RED STREAK/SEWER DEPT	40067370 - 551900		16002096	\$1,584.00
<b>VENDOR TOTAL:</b>					<b>\$1,584.00</b>
<hr/>					
<b>SPANISH TRAIL LANES</b>					
92403	FIELD TRIP/REC	01030175 - 567000		16002258	\$76.00
<b>VENDOR TOTAL:</b>					<b>\$76.00</b>
<hr/>					
<b>THE SPECTRUM GROUP INC</b>					
92292	FLOWMETER CLAMP/SEWER DEPT	40067370 - 552860		16001999	\$350.00
92404	SURGE SUPPRESSOR/SEWER DEPT	40067370 - 552860		16002265	\$184.73
<b>VENDOR TOTAL:</b>					<b>\$534.73</b>
<hr/>					
<b>STEINER SAW &amp; MOWER</b>					
92293	CHOP SAW REPAIRS/WATER DEPT	40067270 - 552020		16001677	\$43.00
<b>VENDOR TOTAL:</b>					<b>\$43.00</b>
<hr/>					
<b>STERLING EDUCATION SERVICES, INC</b>					
92294	EMP LAW UPDATE/V MOORE	01007075 - 557600		16001431	\$309.00
<b>VENDOR TOTAL:</b>					<b>\$309.00</b>
<hr/>					
<b>SUNBELT RENTALS INC</b>					
92405	MANLIFT/PARKING GARAGE	01020175 - 563050		16002218	\$933.12
<b>VENDOR TOTAL:</b>					<b>\$933.12</b>
<hr/>					
<b>SUNBURNT CERAMICS &amp; SUPPLY</b>					
92406	POTTERY SUPPLIES/SR CENTER	01030070 - 551401		16002159	\$298.70
<b>VENDOR TOTAL:</b>					<b>\$298.70</b>
<hr/>					
<b>TAPPER SECURITY INC</b>					
92407	ALARM REPAIR/NATURE CENTER	01030175 - 568006		16001869	\$109.00
<b>VENDOR TOTAL:</b>					<b>\$109.00</b>

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**CLAIMS REPORT**  
**WARRANT 050316**

<u>DOC. #</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJECT #</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
<b>TERRY MILLER,</b>					
92441	COPIES/DEED RECORDINGS	01006075 - 555400		16002372	\$12.00
<b>VENDOR TOTAL:</b>					<b>\$12.00</b>
<b>THE FOCUS GROUP, INC.</b>					
92295	MARKETING MATERIALS/PR	01002075 - 555900		16002245	\$3,100.35
92408	03/08-03/28 MARKETING SERVICES	01002075 - 555900		16002370	\$94.00
92409	01/11-01/31 MARKETING SERVICES	01002075 - 555900		16002370	\$13.00
<b>VENDOR TOTAL:</b>					<b>\$3,207.35</b>
<b>THE JUNIOR AUXILLARY OF PASCAGOULA-MOSS</b>					
92296	ADV CITY RESRCES/CHARITY BOIL	01000175 - 567000		16002314	\$100.00
<b>VENDOR TOTAL:</b>					<b>\$100.00</b>
<b>TURF MASTERS</b>					
92297	FLOWERS/HWY 90	01024170 - 552300		16001965	\$1,582.50
92410	04/16 WEED/FERT/PEST CTRL	01030175 - 562890		16002359	\$2,806.25
92411	04/16 CONTRACT LINING	01030175 - 562890		16002359	\$661.00
92412	03/21-04/16 CONTRACT MOWING	01024175 - 562300		16002359	\$61,001.57
92413	03/21-04/16 MOWING/ANCHOR SQUA	01040475 - 562900	80000	16002392	\$590.58
92414	HERBICIDE/POINT PARK	01030175 - 562900		16001754	\$670.00
<b>VENDOR TOTAL:</b>					<b>\$67,311.90</b>
<b>UNITED STATES POSTMASTER</b>					
92298	05/16 POSTAGE/UTILITY BILLS	40065575 - 556500		16000075	\$3,400.00
<b>VENDOR TOTAL:</b>					<b>\$3,400.00</b>
<b>UPROOTER, INC.</b>					
92300	PLANT REMOVER/NFWF	10041075 - 568440	31501	16001882	\$1,194.29
<b>VENDOR TOTAL:</b>					<b>\$1,194.29</b>
<b>THE UPS STORE</b>					
92303	SHIPPING/FIRE DEPT	01016075 - 557800		16002330	\$14.82
92305	SHIPPING/FIRE DEPT	01016075 - 557800		16002276	\$14.82
<b>VENDOR TOTAL:</b>					<b>\$29.64</b>
<b>USK-9 UNLIMITED</b>					
92309	K-9 HANDLER TRAINING/LYND	01013075 - 567000		16002303	\$280.00
92312	K-9 HANDLER TRAINING/ALFORD	01013075 - 567000		16002303	\$280.00
92415	SUPPLIES/K-9	01011270 - 551900		16002302	\$226.45
<b>VENDOR TOTAL:</b>					<b>\$786.45</b>
<b>UTILITY PARTNERS LLC</b>					
92315	04/16 PUBLIC WORKS CONTRACT	01020075 - 568960		16002153	\$17,843.36

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**CLAIMS REPORT**  
**WARRANT 050316**

<u>DOC. #</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJECT #</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
92315	04/16 PUBLIC WORKS CONTRACT	01020175 - 568960		16002153	\$71,373.44
92315		01024075 - 568960		16002153	\$44,608.40
92315		01024175 - 568960		16002153	\$23,791.15
92318	04/16 DITCH MAINT	01020175 - 562340		16002154	\$21,300.00
92315	04/16 PUBLIC WORKS CONTRACT	40065075 - 568960		16002153	\$5,947.79
92315		40067275 - 568960		16002153	\$53,530.08
92315		40067375 - 568960		16002153	\$32,712.83
92315		40067475 - 568960		16002153	\$47,582.28
<b>VENDOR TOTAL:</b>					<b>\$318,689.33</b>
<hr/>					
<b>VARIETY OUTLET INC</b>					
92416	DECORATING SUPPLIES/SR CENTER	01030075 - 567000		16001861	\$24.24
<b>VENDOR TOTAL:</b>					<b>\$24.24</b>
<hr/>					
<b>W A REYNOLDS WHOLESALE CO</b>					
92417	JANITORIAL SUPPLIES/SR CTR	01030070 - 551420		16001326	\$177.35
<b>VENDOR TOTAL:</b>					<b>\$177.35</b>
<hr/>					
<b>WADE IMAGING COMPANY</b>					
92418	05/16 COPIER LEASE/CITY HALL	01008075 - 562005		16002378	\$540.35
92419	05/16 COPIER LEASE/UTILITIES	01008075 - 562005		16002378	\$540.35
92420	05/16 FLEET COPIER LEASE	01008075 - 562005		16002379	\$1,778.49
92422	03/16 FLEET COPIER/OVG	01000175 - 559000		16002381	\$10.30
92422		01002075 - 559000		16002381	\$14.99
92422		01004075 - 559000		16002381	\$24.42
92422		01005075 - 559000		16002381	\$42.72
92422		01005575 - 559000		16002381	\$7.00
92422		01006075 - 559000		16002381	\$62.05
92422		01007075 - 559000		16002381	\$21.16
92422		01010075 - 559000		16002381	\$486.32
92422		01016175 - 559000		16002381	\$18.95
92422		01018075 - 559000		16002381	\$16.89
92422		01030075 - 559000		16002381	\$102.93
92422		01030175 - 559000		16002381	\$111.01
92422		01040275 - 559000		16002381	\$252.91
92424	03/15-04/14 CONT OVG/14TH ST	01018075 - 559000		16002382	\$49.17
92434	03/15-04/14 CONT OVG/CITY HALL	01009975 - 559000		16002382	\$186.09
92421	05/16 COPIER LEASE/SMMET	04215075 - 568100		16002380	\$241.58
92422	03/16 FLEET COPIER/OVG	04215075 - 568100		16002381	\$90.38
92422	03/16 FLEET COPIER/OVG	40065075 - 559000		16002381	\$123.13
92422		40065275 - 559000		16002381	\$147.89
92435	03/15-04/14 CONT OVG/UTILITIES	40065275 - 559000		16002382	\$683.90
<b>VENDOR TOTAL:</b>					<b>\$5,552.98</b>
<hr/>					
<b>WALMART COMMUNITY</b>					
92425	SUPPLIES/NATURE CENTER	01030175 - 567100		16002169	\$21.84

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**CLAIMS REPORT**  
**WARRANT 050316**

<u>DOC. #</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJECT #</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
92426	SUPPLIES/NATURE CENTER	01030175 - 567100		16002169	\$98.93
92427	SUPPLIES/NATURE CENTER	01030175 - 567100		16002169	\$58.88
92428	SUPPLIES/NATURE CENTER	01030175 - 567100		16002169	\$25.46
92428		01035570 - 551900		16002169	\$58.88
92429	SUPPLIES/NATURE CENTER	01035570 - 551900		16002169	\$118.10
92430	UNIFORMS/REC	01030170 - 551500		16002310	\$50.32
<b>VENDOR TOTAL:</b>					<b>\$432.41</b>
<hr/>					
<b>WATER &amp; WASTE SPECIALTIES CO INC</b>					
92431	FLUORIDE/WATER PLANTS	40067270 - 552262		16002187	\$3,260.80
<b>VENDOR TOTAL:</b>					<b>\$3,260.80</b>
<hr/>					
<b>WAYNE LEES GROCERY &amp; MARKET INC</b>					
92320	03/16 GROC/SR CENTER	01030075 - 567000		16002216	\$509.07
92432	DISTILLED WATER/MECHANIC SHOP	01016570 - 552020		16001994	\$49.98
<b>VENDOR TOTAL:</b>					<b>\$559.05</b>
<hr/>					
<b>WHITEHEAD CONSTRUCTION CO INC</b>					
92450	SAND/PUB WORKS	01020170 - 552500		16002085	\$4,950.00
<b>VENDOR TOTAL:</b>					<b>\$4,950.00</b>
<hr/>					
<b>WREATHS BY NW</b>					
92323	WREATH CLASS INSTRUCTOR/SR CEN	01030075 - 567000		16002260	\$32.01
<b>VENDOR TOTAL:</b>					<b>\$32.01</b>

**GRAND TOTAL: \$1,585,856.60**

GENERAL FUND	\$532,203.75
S MS METRO ENFORCEMENT TEAM	\$1,041.67
FIRE INSURANCE REBATE FUND	\$205.00
COMMUNITY DEVELOPMENT FUND	\$10,704.39
SPECIAL REVENUE PROJECTS	\$4,400.00
PASCAGOULA UTILITIES	\$860,980.92
SOLID WASTE MANAGEMENT FUND	\$1,510.12
PASCAGOULA GROUP INSURANCE	\$174,810.75
<b>GRAND TOTAL</b>	<b>\$1,585,856.60</b>

\*\* Indicates pre-issue check.