

PASCAGOULA CITY COUNCIL
RECESSED REGULAR MEETING – TUESDAY, FEBRUARY 16, 2016, 6:00 P.M.

WELCOME AND CALL TO ORDER:

INVOCATION: Councilman Jackson

PLEDGE OF ALLEGIANCE: Councilwoman Simkins

ADDRESS THE COUNCIL:

1. Ron Schnoor re: Cardiovascular health information for Jackson County
2. Tommy Fairfield, Executive Director, JCUA re: Mid-year update on flow trends
3. Status report for 3611 Frederic Street

CONSENT AGENDA:*

4. Minutes of regular Council meeting of February 2, 2016
Recommended Action: *adopt and approve minutes.*
5. Minutes of Strategic Plan Steering Committee meetings of September 17, October 15, November 19, and December 17, 2015
Recommended Action: *acknowledge receipt of minutes.*
6. Minutes of Recreation Commission meeting of January 6, 2016
Recommended Action: *acknowledge receipt of minutes.*
7. Minutes of Pascagoula Mayor's Youth Council meetings of December 14, 2015, and January 11, 2016
Recommended Action: *acknowledge receipt of minutes.*
8. Mayor's Youth Council MML Youth Summit Travel
Recommended Action: *approve travel in a City vehicle for the Mayor's Youth Council to attend the MML Youth Summit in Starkville, MS, from February 26-27, 2016.*
9. Maintenance Agreement with Badger Meter, Inc., for Software and Hardware Support Services
Recommended Action: *approve agreement with Badger Meter, Inc., and authorize City Manager to execute related documents.*
10. Purchase Agreement with United States K-9 Unlimited, Inc., for one canine and handler training course
Recommended Action: *approve agreement with United States K-9 Unlimited, Inc., in the amount of \$14,600.00 and authorize City Manager to execute related documents.*

11. FY16 DUI Grant Designation of Signatory Official
Recommended Action: *authorize Mayor to execute the MS Office of Highway Safety Designation of Secondary Signatory Official form related to the FY16 DUI Grant.*
12. Advertise for annual contract bids for CCTV Inspection and Pipe Repair work (TV and Lining focus)
Recommended Action: *authorize City Clerk to advertise for bids.*
13. Advertise for annual contract bids for pipe CCTV and Cleaning services
Recommended Action: *authorize City Clerk to advertise for bids.*
14. Advertise for annual contract bids for miscellaneous utility repairs.
Recommended Action: *authorize City Clerk to advertise for bids.*
15. Advertise for annual contract bids for miscellaneous concrete infrastructure work.
Recommended Action: *authorize City Clerk to advertise for bids.*
16. Task Order No. 054 with Compton Engineering for Design and Construction Oversight Services related to Market Street Improvements Area 3 – Ingalls Avenue to Polk Avenue
Recommended Action: *approve Task Order No. 054 with Compton Engineering and authorize City Manager to execute related documents.*
17. 2016 Continuing Disclosure Statement as required by the Securities and Exchange Commission
Recommended Action: *approval to authorize City Manager to execute the engagement letter for the 2016 Continuing Disclosure Statement for a fee of \$3,000.00.*
18. 2015 CDBG Public Services Agreement – Gulf Coast Women’s Center for Nonviolence, Inc.
Recommended Action: *authorize City Manager to execute the 2015 CDBG Public Services contract with the Gulf Coast Women’s Center for Nonviolence, Inc.*
19. 2015 CDBG Public Services Agreement – Singing River Health System
Recommended Action: *authorize City Manager to execute the 2015 CDBG Public Services contract with Singing River Health System.*
20. 2015 CDBG Public Services Agreement – Catholic Social and Community Services, Inc.
Recommended Action: *authorize City Manager to execute the 2015 CDBG Public Services contract with the Catholic Social and Community Services, Inc.*
21. Transportation for Train Invitees
Recommended Action: *request permission for Gulf Coast Inspection Train Invitees to be transported in City vehicles to scheduled stops on the train route on February 18, 2016.*
22. Garbage Truck for the Parks & Recreation Department
Recommended Action: *approve request to allocate an additional \$8,300.00 for the replacement of the garbage truck for the Parks & Recreation Department.*

CITY MANAGER

23. Appointment to Pascagoula Gautier School Board of Trustees

CITY ENGINEER

24. Demolition of the ERF/Transfer Station Building
Recommended Action: *authorize City Clerk to advertise for quotes or bids for the demolition of the ERF/Transfer Station building.*
25. Property and Easement survey west of Swordfish
Recommended Action: *approve a proposal from Rick Menhennett to complete a survey of property on the west side of Swordfish, north of Washington Avenue.*

HUMAN RESOURCES

26. Update Job Description – Assistant Comptroller
Recommended Action: *authorization to update the job description for the position of Assistant Comptroller.*

PLANNING/BUILDING

27. Resolution creating Estabrook Redevelopment Area for Brownfield's cleanup at proposed Walmart site.
Recommended Action: *adopt Resolution*

CLAIMS DOCKET

28. Order for Docket of Claims for February 16, 2016
Recommended Action: *approve Order for Docket of Claims*
29. **EXECUTIVE SESSION:** Potential litigation with Knowles Construction Co., regarding the Point Park Project, and the PPM suit.

ADJOURN

** Consent Agenda – All matters listed under Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*



Agenda Number: 1.

AGENDA ITEM REQUEST FORM

Meeting Date: 2/16/16

Submitting Department or Individual: City Manager/Public Relations

Contact Name: Anne Pitre

Phone: 228.382.2086

Agenda Topic: Address the Council - Ron Schnoor

Attach additional information as necessary

Action Requested:

Ron Schnoor will present cardiovascular health information for Jackson County

Budgeted Item Yes No

Contract Required Yes No

Mayor or Manager's Signature Required Yes No

Source of Funding General Fund

Utility Fund

Grant

Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

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AGENDA ITEM REQUEST FORM

Meeting Date: 2-16-16

Submitting Department or Individual: Jackson County Utility Authority

Contact Name: Tommy Fairfield, Exec. Dir.

Phone: 228-266-2225

Agenda Topic: Address Council regarding mid-year update on flow trends

Attach additional information as necessary

Action Requested:

Budgeted Item	Yes	<input type="radio"/>	No	<input type="radio"/>
Contract Required	Yes	<input type="radio"/>	No	<input type="radio"/>
Mayor or Manager's Signature Required	Yes	<input type="radio"/>	No	<input type="radio"/>

Source of Funding	<input type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

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JCUA
AGENCIES - AVERAGE FLOW (MGD)

2/11/2016

	<u>Avg. Rain</u>	<u>Pasc.</u>	<u>Moss Point</u>	<u>Esca.</u>	<u>Ocean Springs</u>	<u>Gautier</u>	<u>WJCUD</u>	<u>AGENCIES TOTAL</u>
June 2014	4.7	2.787	2.184	1.106	2.136	2.033	3.053	13.300
July 2014	4.7	3.708	1.501	1.044	1.683	1.699	2.660	12.295
August 2014	3.3	2.817	1.185	0.805	1.570	1.575	2.488	10.441
September 2014	3.3	2.731	1.060	0.815	1.518	1.535	1.567	9.226
October 2014	1.3	2.481	0.923	0.707	1.431	1.417	1.469	8.428
November 2014	1.5	2.383	0.882	0.660	1.403	1.415	1.362	8.105
December 2014	5.6	2.542	1.233	0.924	1.432	1.496	1.428	9.054
January 2015	5.1	2.672	1.661	0.916	1.617	1.814	1.571	10.252
February 2015	2.3	2.728	1.675	0.971	1.608	1.788	1.487	10.257
March 2015	7.0	3.993	2.356	1.474	2.051	2.252	1.715	13.841
April 2015	10.0	4.371	2.515	1.664	2.309	2.567	1.827	15.253
May 2015	3.8	3.397	1.408	0.880	1.813	1.871	1.598	10.967
AVERAGE:	4.4	3.051	1.549	0.997	1.714	1.789	1.852	10.952
PERCENT TO TOTAL:		27.86%	14.14%	9.11%	15.65%	16.33%	16.91%	100.00%

	<u>Avg. Rain</u>	<u>Pasc.</u>	<u>Moss Point</u>	<u>Esca.</u>	<u>Ocean Springs</u>	<u>Gautier</u>	<u>WJCUD</u>	<u>AGENCIES TOTAL</u>
June 2015	7.2	2.928	1.668	1.245	1.767	2.124	1.562	11.294
July 2015	6.4	2.870	1.470	1.378	1.711	1.830	1.614	10.874
August 2015	5.6	3.117	1.289	1.053	1.679	1.713	1.608	10.459
September 2015	7.8	3.168	1.347	1.028	1.510	1.748	1.580	10.381
October 2015	5.5	3.191	1.388	1.090	1.521	1.575	1.465	10.230
November 2015	4.5	3.756	2.063	1.415	1.692	1.986	1.579	12.491
December 2015	10.9	4.109	2.175	1.740	1.971	2.229	1.787	14.012
January 2016	6.1	4.321	2.512	1.591	2.244	2.293	1.637	14.598
February 2016								
March 2016								
April 2016								
May 2016								
AVERAGE:	6.7	3.433	1.739	1.317	1.762	1.937	1.604	11.793
PERCENT TO TOTAL:		29.11%	14.75%	11.17%	14.94%	16.43%	13.60%	100.00%



Agenda Number: 3.

AGENDA ITEM REQUEST FORM

Meeting Date: Feb. 16, 2016

Submitting Department or Individual: Donovan Scruggs, City Planner

Contact Name: Donovan Scruggs Phone: 228.938.6620

Notice of Intent to enforce adopted Resolution for 3611 Frederic Street

Agenda Topic: _____

Attach additional information as necessary

Action Requested:

With the expiration of the 90 day extension issued on November 17, 2015, no action is necessary for the enforcement of the Resolution to clean the property adopted on July 21, 2015.

Budgeted Item	Yes <input checked="" type="radio"/>	No <input type="radio"/>	Source of Funding	<input type="checkbox"/> General Fund
Contract Required	Yes <input type="radio"/>	No <input checked="" type="radio"/>	<input type="checkbox"/> Utility Fund	
Mayor or Manager's Signature Required	Yes <input type="radio"/>	No <input checked="" type="radio"/>	<input type="checkbox"/> Grant	
			<input type="checkbox"/> Other	

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4015 14th Street
Pascagoula, MS 39567

Phone: 228-938-6620
Fax: 228-938-6765

To: Joe Huffman, City Manager

From: Donovan Scruggs, AICP

Date: February 10, 2016

RE: 3611 Frederic

At the November 17, 2015, meeting of the City Council, a 90 day Building Permit was approved by the City Council to work toward the rehabilitation of the referenced home. Several inspections provided by this department indicated no noticeable efforts at the site, and Mr. Petty or contractors/laborers were never encountered during these inspections. In addition, a review of files at the Building Department demonstrates no permits have been issued for the site during this period of time.

During the previous year, Mr. Petty attended several meetings requesting additional time to save the home and make the necessary repairs. To date, no visible evidence is available to support any such effort. At my request, the City Attorney reached out to Mr. Petty's attorney to let him know that there has been a lack of effort on the part of Mr. Petty. Mr. Petty came into the Planning and Building Department on February 2, 2016, to inform me of his progress. This was a brief, unscheduled discussion, and I let him know of the concerns over lack of progress.

Based on the lack of effort and overall unwillingness of the owner to make the necessary repairs to the home, it is my recommendation to proceed with the demolition and lot cleaning as described in the Resolution adopted in July 21, 2015.



Agenda Number: 4.

AGENDA ITEM REQUEST FORM

Meeting Date: 2-16-16

Submitting Department or Individual: City Clerk's Office

Contact Name: Brenda Reed

Phone: 938-6615

Agenda Topic: Minutes of regular Council meeting of February 2, 2016

Attach additional information as necessary

Action Requested:

Approve and adopt minutes

Budgeted Item	Yes	<input type="radio"/>	No	<input type="radio"/>
Contract Required	Yes	<input type="radio"/>	No	<input type="radio"/>
Mayor or Manager's Signature Required	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>

Source of Funding	<input type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

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**REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, FEBRUARY 2, 2016, AT 6:00 P. M.
CITY HALL, PASCAGOULA, MISSISSIPPI**

The City Council of the City of Pascagoula, Mississippi, met at City Hall in a regular meeting on Tuesday, February 2, 2016, at 6:00 p.m. Mayor Blevins called the meeting to order with the following officials present:

Mayor Harry J. Blevins
Councilman Burt Hill
Councilman Freddy Jackson
Councilman Marvin Pickett, Sr.
Councilwoman Brenda Simkins
Councilman David Tadlock
Councilman Scott Tipton

City Manager Joe Huffman
City Attorney Eddie Williams
Asst. City Clerk Brenda J. Reed
City Clerk/Comptroller Robert J. Parker

Mayor Blevins welcomed everyone to the meeting. The invocation was given by Councilman Hill. The pledge of allegiance was led by Councilman Pickett.

Opening remarks were made by several members of the Council. Councilwoman Simkins commented on the utility rate increase that was recently approved by the Council. Councilman Tipton advised the Jackson County Industrial Trade Show will be held on March 22, 2016. Councilman Hill reminded everyone that the Jackson County Carnival Association parade will take place on Saturday, February 6, 2016, at 1:00 p.m. Mayor Blevins encouraged everyone to review the Parks & Recreation event schedule for February and March.

Councilman Jackson read a Proclamation for “American Heart Month” and presented it to Ron Schnoor, General Manager and Senior Vice President of World Marine (formerly Signal International) and member of the American Heart Association Mississippi State Board. Marlo Tipton was also introduced as the new Regional Director of the American Heart Association.

The Proclamation is spread on the minutes as follows:

Proclamation

WHEREAS, while progress has been significant in reducing deaths from heart disease, it is still the No. 1 killer of both women and men; and

WHEREAS, cardiovascular diseases are the nation's leading cause of death and costliest disease with direct and indirect costs estimated to be \$316.6 billion in 2011-12; and

WHEREAS, about 801,000 people in the United States died from heart disease, stroke and other cardiovascular diseases in 2013, or about 1 of every 3 deaths in America; and

WHEREAS, nearly 7,715 die from cardiovascular diseases in Mississippi each year; and

WHEREAS, the American Heart Association's 2020 Impact Goal seeks to improve the cardiovascular health of all Americans by 20 percent while reducing deaths from cardiovascular diseases and stroke by 10 percent through research, population- and community-level interventions, public health and policy measures; and

WHEREAS, about eighty percent of cardiovascular disease cases may be prevented through everyday healthy living steps; and

WHEREAS, the American Heart Association encourages citizens to help save lives by calling 911 if symptoms occur, become trained in CPR, and promote comprehensive automated external defibrillator programs in their communities; and

WHEREAS, the American Heart Association is celebrating February 2016 as American Heart Month and promoting education and awareness by encouraging citizens to learn the warning signs of heart attack and stroke;

NOW, THEREFORE, I, Mayor Harry "Jim" Blevins, in recognition of the importance of the ongoing fight against heart disease, do hereby proclaim February 2016 to be

American Heart Month

in the City of Pascagoula, Mississippi, and urge all citizens to recognize the critical importance of recognizing symptoms, taking preventive measures to live healthy, and incorporating tools and skills that will increase survival rates and save thousands of lives each year.

Harry "Jim" Blevins, Mayor

Councilwoman Simkins also read a Proclamation for "National Wear Red Day" and presented it to Ron Schnoor and Marlo Tipton.

The Proclamation is spread on the minutes as follows:

Proclamation

WHEREAS, heart disease and stroke kill one in three women in the United States, yet eighty percent of cardiac events may be prevented; and

WHEREAS, cardiovascular diseases and stroke kill one woman every eighty seconds in the United States; and

WHEREAS, an estimated forty-four million women in the United States are affected by cardiovascular diseases; and

WHEREAS, ninety percent of women have at least one risk factor for developing heart disease, yet only one in five American women believe that heart disease is her greatest health threat; and

WHEREAS, women comprise only twenty-four percent of participants in all heart-related studies; and

WHEREAS, women are less likely to call 911 for themselves when experiencing symptoms of a heart attack than they are if someone else were having a heart attack; and

WHEREAS, Go Red For Women encourages women to take charge of their health and schedule a Well-Woman Visit to learn about health status and risk for diseases; and

WHEREAS, Go Red For Women is asking all Americans to Go Red by wearing red and speaking red:

Get Your Numbers: Ask your doctor to check your blood pressure, cholesterol and glucose
Own Your Lifestyle: Stop smoking, lose weight, be physically active and eat healthy
Raise Your Voice: Advocate for more women-related research and education
Educate Your Family: Make healthy food choices for you and your family
Donate: Show your support with a donation of time or money

NOW, THEREFORE, I, Harry "Jim" Blevins, in recognition of the importance of the ongoing fight against heart disease and stroke, do hereby proclaim Friday, February 5, 2016

National Wear Red Day

in the City of Pascagoula, Mississippi and urge all citizens to show their support for women and the fight against heart disease by wearing red and observing this day. By increasing awareness, speaking up about heart disease, and empowering women to reduce their risk for cardiovascular disease, we can save thousands of lives each year.

Harry "Jim" Blevins, Mayor

Mr. Schnoor thanked the Council for both Proclamations and advised he plans to attend the next meeting to share more information about the American Heart Association. The Council thanked Mr. Schnoor and Ms. Tipton for attending tonight's meeting.

Councilman Hill read a Proclamation for "Arbor Day" and presented it to Darcie Crew, Parks and Recreation Director. Ms. Crew thanked the Council for the Proclamation and advised that free trees will be given away for Arbor Day on February 12, 2016, at 10:00 a.m. at the Scranton Nature Center.

The Proclamation is spread on the minutes as follows:



Whereas, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, In 1926, Mississippi adopted the second Friday in February as the official day of observance for Arbor Day.

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees are a renewable resource giving us paper, wood for homes, fuel for our fires, and countless other wood products, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal

Now, Therefore, I, Harry J. Blevins, Mayor of the City of Pascagoula

do hereby proclaim the second Friday in February as

Arbor Day

In the City of Pascagoula, I urge all citizens to celebrate Arbor Day and support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote well-being of this and future generations.

Dated this 2nd day of February, 2016

Mayor _____

Mayor Blevins welcomed and recognized the Resurrection High School 2015 football team as the South State Championship winners for their division. They were presented with Pascagoula tee shirts and certificates. The Council congratulated them on a great season and wished them continued success. Head Coach Scott Sisson expressed appreciation for this team recognition tonight and thanked the entire community for its support.

The team members and coaches are as follows:

David Alfred	Justin Archer
Gavin Backs	Avery Barlow
Paul Blackwell	Jonathan Burgett
Phillip Burrows	Jackson Byrd
Will Cleamens	Steven Demetropoulos
Barron Freeman	Michael Gatchet
Payton Hartman	Cadin Hinman
Jerry Johnson	Renzell Johnson
Dillan Jolly	Terry Lancaster
Patrick Lee	Andy Murphy
Caleb Newbill	Cearly Parker IV
Zach Pierce	Blake Porter
Patrick Roth	Becht Rowell
Hunter Sharp	Justice Sharp
Jack Sisson	Ben Walley
Carter Warren	Elija Watts
Patrick Watts	Lane Wieniewitz
Sam Williams	

Manager –	Dawson Hellard
Head Coach –	Scott Sisson
Asst. Coaches –	Eric Denmark
	Randy Mitchell
	Steve O’Bryant
	Lucas Anaya
	Rodrick Means
	Tom Jones
Principal -	Noah Hamilton
Athletic Director –	Dobbs Dennis

Curley Clark, President, Jackson County Chapter of NAACP, addressed the Council regarding the need for diversity on the Pascagoula-Gautier School Board. Mr. Clark stated he has been very proud of the job the new City Council has done thus far. He submitted a handout with the number of students by nationality and percentage for each school and totals in the

school district. As of January 2016, the Pascagoula Gautier School District had a total of 46% black, 36% white, 17% Hispanic, 1% Asian, 0% Indian, and 0% Pacific Islander. He noted that the majority of the students are black. He requested that the Council consider the information he shared before a decision is made on an appointment to the Board of Trustees. After comments from the Council, Mayor Blevins stated they will consider this as they make a final decision.

A public hearing was held at this time on the Promenade Project. Jaci Turner, City Engineer, and Ben Smith, Brown, Mitchell, and Alexander Engineering (BMA), briefly commented before the public addressed the Council. A lengthy discussion followed regarding the project, beach erosion, traffic concerns, and particularly the shade structures and fire pit amenities.

Comments were received from the following individuals:

Vincent Castigliola, 919 Beach Boulevard
Dr. Brad Paetz, M.D., 7312 Park Ridge Drive, S. (owner of lot at 927 Beach Boulevard)
Dr. Bruner Bosio, M.D., 1025 Beach Boulevard
Liz Ford, 911 Beach Boulevard
Ronnie Shelton, 1006 Shepherd Avenue
Kathy Keene, 1401 Beach Boulevard
Charlie McVea, 918 Washington Avenue

Ms. Turner and Mr. Smith noted the comments from area property owners. Mayor Blevins thanked everyone for attending the public hearing tonight and advised the Council will take the comments into consideration.

A property cleanup hearing was held for 709 Live Oak. This matter was continued from the Council meetings of September 1, 2015, October 6, 2015, and November 3, 2015. Donovan Scruggs, City Planner, gave an update on the property and recommended that the Council continue this matter until the Council meeting of June 7, 2016.

The Council then considered the following Resolution:

RESOLUTION

WHEREAS, by order dated August 4, 2015, this Council authorized giving notice to the owners of the parcel of land listed in Exhibit A of a hearing before this Council at 6:00 P.M., September 1, 2015, to determine whether the parcel listed is in such a state of uncleanness as to be a menace to the public health and safety of the community; and

WHEREAS, notice of the hearing has been given in the manner and time required by law; and

WHEREAS, this matter was continued at the September 1, 2015, meeting until October 6, 2015; and

WHEREAS, this matter was continued at the October 6, 2015, meeting until November 3, 2015; and

WHEREAS, this matter was continued at the November 3, 2015, meeting until February 2, 2016; and

WHEREAS, the Council has received evidence from the staff of the City as to the condition of the parcel listed and the owners have been given an opportunity to be heard; and

WHEREAS, we find that the parcel of land listed in the exhibit is in such a state of uncleanliness as to be a menace to the public health and safety of this community:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PASCAGOULA, MISSISSIPPI, AS FOLLOWS:

SECTION 1. That the parcel of land listed in Exhibit A is hereby found and determined to be in such a state of uncleanliness as to be a menace to the public health and safety of the community.

SECTION 2. That, if the parcel is not cleaned by the owners within seven days of this date, the City Manager, by use of City personnel or a private contractor, shall have the parcel cleaned by removing any dilapidated buildings thereon, removing any standing water, by cutting any excess vegetation thereon, and by removing rubbish and debris. Thereafter, this Council shall adjudicate the actual cost of cleaning the parcel and such costs shall be an assessment against the parcel.

EXHIBIT A

<u>Tax Parcel Number and Property Address</u>	<u>Owner(s) and Mailing Address</u>	<u>Described at the following Jackson County, MS, Deed Books and Pages</u>
41700504.000 709 Live Oak	David A. Roberts 4402 Willow Street Pascagoula, MS 39567 AND Regions Bank Attention: Chris Ball P.O. Box 420 Pascagoula, MS 39567 (Footnote 1)	Deed Book 1547, Page 153

PARTIES WITH INTEREST

Footnote 1: -Randolph & Joedna Fagan, 9108 W. Simmons Circle, Ocean Springs, MS 39564
-Marion D. LLC, 33 Canebreak Blvd., Hattiesburg, MS 39402
-Paul R. Campo, 6004 Moreton Place, Ocean Springs, MS 39564

Councilman Hill made a motion to "CONTINUE" the property cleanup hearing for 709 Live Oak until the Council meeting of June 7, 2016, as recommended. The motion was seconded by Councilman Jackson and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Continued 2-2-16)

The consent agenda was considered at this time:

The first item for consideration was the minutes of the recessed regular Council meeting of January 19, 2016, as recommended by Brenda Reed, Asst. City Clerk.

Councilman Pickett made a motion to adopt and approve the minutes of the recessed regular Council meeting of January 19, 2016, as recommended. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 2-2-16)

The next item for consideration was a Resolution authorizing participation of City employees and the use of City resources in the promotion of the National Day of Prayer to be held on May 5, 2016, as recommended by Anne Pitre, Public Relations Specialist.

The Resolution is spread on the minutes as follows:

RESOLUTION AUTHORIZING PARTICIPATION OF CITY EMPLOYEES AND USE OF CITY RESOURCES IN THE PROMOTION OF THE NATIONAL DAY OF PRAYER

WHEREAS, the National Day of Prayer is an annual event which has heretofore been supported by the City of Pascagoula; and

WHEREAS, the City has received a request from the organizers of the event for assistance in creating the brochure for the National Day of Prayer which is scheduled for May 5, 2016; and

WHEREAS, the production and copying of the brochures is considered by the Council to be a method for advertising the resources of the City and bringing to favorable notice the

opportunities and possibilities within the City, as well as being in support of a very worthy cause:

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. The City Manager is authorized and directed, in his discretion, to assign personnel to assist the organizers of the National Day of Prayer with their request for the creation and printing of a brochure for the event presently scheduled for May 5, 2016.

SECTION 2. The City Manager, in his discretion, is also authorized to allow the use of City resources for this effort and as a means of advertising the resources of the City for a proper municipal purpose.

SECTION 3. No overtime compensation shall be allowed for participation by the City staff in this effort.

SECTION 4. The total costs of staff time and resources devoted to this effort shall not exceed the sum of \$1,000.00.

The above Resolution was introduced by Councilman Pickett, seconded for adoption by Councilman Hill, and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". The Mayor then declared the Resolution adopted on the 2nd day of February, 2016.

Next for consideration was a request to advertise the resources of the City through the Pascagoula Riverfront Festival – Free Flowin’ on the Riverfront, in the amount of \$1,000.00, as recommended by Eddie Williams, City Attorney. The event will be held on April 16, 2016. The Council is given legal authority to support this group by Section 21-71-1.

Councilman Pickett made a motion to advertise the resources of the City through the Pascagoula Riverfront Festival – Free Flowing’ on the Riverfront, in the amount of \$1,000.00 as recommended. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 2-2-16)

The next item for consideration was the renewal of the Discover South Mississippi Advertising Contract (formerly See South Mississippi) as recommended by Anne Pitre, Public Relations Specialist. These are quarterly full-page ads in the amount of \$500.00 for each ad.

Councilman Pickett made a motion to approve the renewal of the Discover South Mississippi Advertising Contract for quarterly full-page ads in the amount of \$500.00 for each ad as recommended. The motion was seconded by Councilman Hill and received the following

vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 2-2-16)

The next item for consideration was the Zonta Memorandum of Understanding (MOU) with the City of Pascagoula as recommended by Jen Dearman, Community and Economic Development Director.

The MOU is spread on the minutes as follows:

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (Agreement) is entered into by and between the City of Pascagoula (City) as represented by its Community Events Coordinator (CEC) and Zonta Club of Pascagoula Area (Zonta). Zonta is represented in this Agreement by and through its duly authorized President. This agreement supercedes and replaces all prior agreements between the parties and any amendments thereafter.

The purpose of this Agreement is to set forth the duties and responsibilities of the parties with respect to the Zonta Festival (Festival) which is held in the City annually on the first Saturday in October.

I. Zonta Responsibilities

1. Zonta shall furnish a diagram of vendor spaces for the Festival to the CEC no later than two (2) months prior to the Festival.
2. Zonta shall advise the CEC of the electrical service needs and any other utility services that might be necessary during the Festival two months prior to the Festival.
3. Zonta acknowledges that while vendor locations are pre-sold, due to ongoing City projects, Zonta understands (and shall advise each vendor) that no guarantee can be, or will be, given to any vendor that the initial location assigned to such vendor will be available on the day of the Festival.
4. Zonta agrees that it shall allocate one ten-foot by ten-foot space to each Merchant along the Festival route at no charge to the Merchant (the "Merchant Free Space").
5. Zonta agrees that it shall allocate one ten-foot by ten-foot space to the Pascagoula Fire Department for the purpose of a first aid station. This space will be as centralized as possible within the Festival area.
6. Zonta shall furnish the CEC with the contact information for the President and Festival Chairperson. Contact information shall include the name, residence address, office address (if any), email address and all phone numbers where such contact person can be reached.
7. Zonta shall not, under any circumstances, make any representations or warranties to any vendors or Festival participants with respect to use of City facilities.

II. The City Responsibilities

1. The City shall furnish Zonta with the contact information for the CEC.
2. *Two weeks before the Festival the City shall:*

- i. Place the Zonta banner at the Pascagoula City sign at Pascagoula Street and Highway 90 as well as other locations in the City ROW.

3. **By Wednesday preceding the Festival the City shall:**

- i. Make certain that all available outside electrical outlets and lights are in good working order.
- ii. Make certain that the grass is cut, weed eating is completed, and hedges are trimmed and treated for ants throughout the Festival area.
- iii. Sweep all streets in the Festival area.
- iv. Furnish labor to move the flower planters to the backside of the sidewalks next to the buildings, to remove the decorative chains and move the benches back against the buildings.

4. **By Friday preceding the Festival the City shall:**

- i. Turn off all sprinklers in the downtown area.
 - ii. Flush, clean, and add vanilla D to sewers in Festival area.
 - iii. Deliver and chain 25 picnic tables at an agreed upon location. This number may change in the future based on the number of picnic tables the City has in its inventory. The City shall leave a key to the chain locks with the CEC for a Zonta member to pick up Friday afternoon immediately preceding the Festival.
 - iv. Make certain that the outside restroom behind Arts on the Avenue is cleaned and adequately stocked with toilet paper and paper towels. The key to the restroom shall be left with the CEC so that a Zonta member can pick it up on Friday afternoon preceding the Festival.
 - v. Furnish barricades by Friday preceding the Festival throughout the downtown area to:
 - a. block the streets involved in the Festival,
 - b. enclose the children's area on the northeast corner of Magnolia Street and Delmas Avenue
 - c. enclose pony area, and
 - d. block the alleyway between Scranton's Restaurant and the Boland Building to prevent parking in that area.
 - vi. Make certain that all City vehicles and City employee vehicles are removed
-

from the north parking lot at City Hall by 5:00PM on Friday preceding the Festival. The parking lot shall be barricaded by the City at 10:00PM on that date.

- vii. Deliver two sets of bleachers each to the Library and the old Hancock Bank parking lot and one set to First Baptist Church parking lot.

2. ***Day of the Festival the City shall:***

- i. Have an electrician available to assist vendors with their electrical hook-ups.
- ii. Furnish employees who will be assigned to work the trash truck. To this end, the City shall purchase trash liners to make certain that garbage cans are emptied and placed in the receptacle holders in the Festival area and at key locations throughout the Festival area on the Friday immediately preceding the Festival.
- iii. Cover all sewer openings throughout Festival area.
- iv. Provide electrical tripods for children's area and stage area.
- v. Provide water truck for animal area.
- vi. Provide one three-prong water spigot for fountain.
- vii. Have vanilla D on hand.
- viii. Provide Police Department support for traffic and crowd control.

III. Miscellaneous

1. The City expressly disclaims any responsibility for the selling of vendor locations and the assignment of same to various vendors.
2. Both parties to this Agreement covenant and agree to maintain open lines of communication throughout the year in an effort to ensure the success of the Festival.
3. Both parties reserve the right to terminate this Agreement at any time for breach of the terms hereunder if such breach is not cured within thirty (30) days of receipt of written notice by the breaching party, which notice shall describe such breach in reasonable detail. This Agreement may be altered or amended from time to time as the need arises; however, such alterations or amendments shall be in writing and shall be properly approved and executed by the appropriate representatives of each of the parties hereto.
4. Both parties acknowledge the City's in-kind contributions being in excess of \$6,500

in exchange for a successful community event that draws over 10,000 visitors.

5. The parties acknowledge that the availability of City personnel to perform the duties imposed by this Agreement may be subject to unforeseen emergencies that could require the diversion of such personnel to other job sites before or during the Festival. The City covenants and agrees that it will exert its best efforts to provide the necessary personnel to perform all of the duties assumed by the City in this Agreement.
6. The term of this Agreement shall be for a period of one (1) year from January 1 of each calendar year hereof and shall automatically renew annually on the same date unless one party notifies the other party in writing that it does not want to renew prior to the beginning of such renewal period. Notice of nonrenewal shall be sent no less than thirty (30) days prior to the end of each calendar year.

WITNESS THE SIGNATURES OF THE PARTIES on this the ____ day of _____, 2015

Zonta Club of Pascagoula Area

City of Pascagoula

President

City Manager

Councilman Pickett made a motion to approve the Zonta Memorandum of Understanding as recommended and authorize the City Manager to execute the related documents. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins "AYE", Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 2-2-16)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The next item for consideration was closeout documents with DCD Construction, Inc., Ocean Springs, MS, for the Point Park Pervious Concrete Paving 2015 Project as recommended by Darcie Crew, Parks & Recreation Director. A manual check for \$3,720.40 was also requested.

Councilman Pickett made a motion to approve the closeout documents with DCD Construction, Inc. for the Point Park Pervious Concrete Paving 2015 Project, authorize the City Manager to execute the related documents, and authorize a manual check for \$3,720.40 as recommended. The motion was seconded by Councilman Hill and received the following vote:

Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 2-2-16)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The next item for consideration was a request to adopt an Analysis of Impediments to the Fair Housing Choice 2015, as required in association with the City's Community Development Block Grant annual entitlement funds, as recommended by Jen Dearman, Community and Economic Development Director.

Councilman Pickett made a motion to adopt an Analysis of Impediments to the Fair Housing Choice 2015, as required in association with the City's Community Development Block Grant annual entitlement funds, as recommended. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 2-2-16)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The next item for consideration was a request to award the Bucket Truck Bid #359 to the low bidder, Aerial Truck Equipment, Olive Branch, MS, in the amount of \$122,422.00 as recommended by Jaci Turner, City Engineer.

Councilman Pickett made a motion to award the Bucket Truck Bid #359 to the low bidder, Aerial Truck Equipment, in the amount of \$122,422.00 as recommended. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 2-2-16)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

Next for consideration was a request to approve an extension of the Miscellaneous Services Contract with Compton Engineering, Inc., Pascagoula, MS, as recommended by Jaci Turner, City Engineer. No funding is associated directly with this contract. All work is done by separate task orders.

Councilman Pickett made a motion to approve an extension of the Miscellaneous Services Contract with Compton Engineering, Inc., as recommended and authorize the City Manager to execute the related documents. The motion was seconded by Councilman Hill and

received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 2-2-16)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

Next for consideration was a request to approve an extension of the Miscellaneous Services Contract with Brown, Mitchell & Alexander (BMA), Biloxi, MS, as recommended by Jaci Turner, City Engineer. No funding is associated directly with this contract. All work is done by separate task orders.

Councilman Pickett made a motion to approve an extension of the Miscellaneous Services Contract with Brown, Mitchell & Alexander (BMA), as recommended and authorize the City Manager to execute the related documents. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 2-2-16)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The next item for consideration was Budget Modification No. 5 for the LaFont Redevelopment Project as recommended by Jaci Turner, City Engineer. Ms. Turner advised the only change is extending the grant completion date to June 30, 2016, to allow further time for job creation documentation and grant closeout.

Councilman Pickett made a motion to approve Budget Modification No. 5 for the LaFont Redevelopment Project as recommended and authorize the City Manager to execute the related documents. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 2-2-16)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

Next for consideration was authorization to advertise for Request for Qualifications to provide web development, design and hosting services for a new City website and Economic Development microsite as recommended by Anne Pitre, Public Relations Specialist.

Councilman Pickett made a motion to authorize the City Clerk to advertise for Request for Qualifications to provide web development, design and hosting services for a new City website and Economic Development microsite as recommended. The motion was seconded by

Councilman Hill and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 2-2-16)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The next item for consideration was the Municipal Compliance Questionnaire for the fiscal year ended September 30, 2015, as presented by Bobby Parker, City Clerk/Comptroller.

The questionnaire is spread on the minutes as follows:

Municipal Compliance Questionnaire

As part of the municipality's audit, the governing authorities of the municipality must make certain assertions with regard to legal compliance. The municipal compliance questionnaire was developed for this purpose.

The following questionnaire and related certification must be completed at the end of the municipality's fiscal year and entered into the official minutes of the governing authorities at their next regular meeting.

The governing authorities should take care to answer these questions accurately. Incorrect answers could reduce the auditor's reliance on the questionnaire responses, resulting in the need to perform additional audit procedures at added cost.

Information

Note: Due to the size of some municipalities, some of the questions may not be applicable. If so, mark N/A in answer blanks. Answers to other questions may require more than "yes" or "no," and, as a result, more information on this questionnaire may be required and/or separate work papers may be needed.

1. Name and address of municipality:

City of Pascagoula

2. List the date and population of the latest official U.S. Census or most recent official census:

2010 - 22,392

3. Names, addresses and telephone numbers of officials (include elected officials, chief administrative officer, and attorney).

See attached

4. Period of time covered by this questionnaire:

From: October 1, 2014

To: September 30, 2015

5. Expiration date of current elected officials' term: June 30, 2017

IV-B0

City of Pascagoula
MUNICIPAL COMPLIANCE QUESTIONNAIRE
 Year Ended September 30, 2015

Answer All Questions: Y - YES, N - NO, N/A - NOT APPLICABLE

PART I - General

- | | |
|---|------------|
| 1. Have all ordinances been entered into the ordinance book and included in the minutes? (Section 21-13-13) | Y
_____ |
| 2. Do all municipal vehicles have public license plates and proper markings? (Sections 25-1-87 and 27-19-27) | Y
_____ |
| 3. Are municipal records open to the public? (Section 25-61-5) | Y
_____ |
| 4. Are meetings of the board open to the public?
(Section 25-41-5) | Y
_____ |
| 5. Are notices of special or recess meetings posted?
(Section 25-41-13) | Y
_____ |
| 5. Are all required personnel covered by appropriate surety bonds? | |
| · Board or council members (Sec. 21-17-5) | Y
_____ |
| · Appointed officers and those handling money, see statutes governing the form of government (i.e., Section 21-3-5 for Code Charter) | Y
_____ |
| · Municipal clerk (Section 21-15-38) | Y
_____ |
| · Deputy clerk (Section 21-15-23) | Y
_____ |
| · Chief of police (Section 21-21-1) | Y
_____ |
| · Deputy police (Section 45-5-9) (if hired under this law) | Y
_____ |
| 7. Are minutes of board meetings prepared to properly reflect the actions of the board? (Sections 21-15-17 and 21-15-19) | Y
_____ |
| 8. Are minutes of board meetings signed by the mayor or majority of the board within 30 days of the meeting?
(Section 21-15-33) | Y
_____ |
| 9. Has the municipality complied with the nepotism law in its employment practices? (Section 25-1-53) | Y
_____ |
| 10. Did all officers, employees of the municipality, or their relatives avoid any personal interest in any contracts with the municipality during their term or within one year after their terms of office or employment? (Section 25-4-105) | Y
_____ |
| 11. Does the municipality contract with a Certified Public Accountant or an auditor approved by the State Auditor for its annual audit within twelve months of the end of each fiscal year? (Section 21-35-31) | Y
_____ |

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12. Has the municipality published a synopsis or notice of the annual audit within 30 days of acceptance? (Section 21-35-31 or 21-17-19)

Y

PART II - Cash and Related Records

1. Where required, is a claims docket maintained? (Section 21-39-7)

Y

2. Are all claims paid in the order of their entry in the claims docket? (Section 21-39-9)

Y

3. Does the claims docket identify the claimant, claim number, amount and fund from which each warrant will be issued? (Section 21-39-7)

Y

4. Are all warrants approved by the board, signed by the mayor or majority of the board, attested to by the clerk, and bearing the municipal seal? (Section 21-39-13)

Y

5. Are warrants for approved claims held until sufficient cash is available in the fund from which it is drawn? (Section 21-39-13)

Y

6. Has the municipality adopted and entered on its minutes a budget in the format prescribed by the Office of the State Auditor? (Sections 21-35-5, 21-35-7 and 21-35-9)

Y

7. Does the municipality operate on a cash basis budget, except for expenditures paid within 30 days of fiscal year end or for construction in progress? (Section 21-35-23)

Y

8. Has the municipality held a public hearing and published its adopted budget? (Sections 21-35-5, 27-39-203, & 27-39-205)

Y

9. Has the municipality complied with legal publication requirements when budgetary changes of 10% or more are made to a department's budget? (Section 21-35-25)

Y

10. If revenues are less than estimated and a deficit is anticipated, did the board revise the budget by its regular July meeting? (Section 21-35-25)

Y

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- | | |
|--|------------|
| 11. Have financial records been maintained in accordance with the chart of accounts prescribed by the State Auditor? (Section 21-35-11) | Y
_____ |
| 12. Does the municipal clerk submit to the board a monthly report of expenditures against each budget item for the preceding month and fiscal year to date and the unexpended balances of each budget item? (Section 21-35-13) | Y
_____ |
| 13. Does the board avoid approving claims and the city clerk not issue any warrants which would be in excess of budgeted amounts, except for court-ordered or emergency expenditures? (Section 21-35-17) | Y
_____ |
| 14. Has the municipality commissioned municipal depositories? (Sections 27-105-353 and 27-105-363) | Y
_____ |
| 15. Have investments of funds been restricted to those instruments authorized by law? (Section 21-33-323) | Y
_____ |
| 16. Are donations restricted to those specifically authorized by law? [Section 21-17-5 (Section 66, Miss. Constitution) – Sections 21-19-45 through 21-19-59, etc.] | Y
_____ |
| 17. Are fixed assets properly tagged and accounted for? (Section II - Municipal Audit and Accounting Guide) | Y
_____ |
| 18. Is all travel authorized in advance and reimbursements made in accordance with Section 25-3-41? | Y
_____ |
| 19. Are all travel advances made in accordance with the State Auditor's regulations? (Section 25-3-41) | Y
_____ |

PART III - Purchasing and Receiving

- | | |
|---|------------|
| 1. Are bids solicited for purchases, when required by law (written bids and advertising)? [Section 31-7-13(b) and (c)] | Y
_____ |
| 2. Are all lowest and best bid decisions properly documented? [Section 31-7-13(d)] | Y
_____ |
| 3. Are all one-source item and emergency purchases documented on the board's minutes? [Section 31-7-13(m) and (k)] | Y
_____ |
| 4. Do all officers and employees understand and refrain from accepting gifts or kickbacks from suppliers? (Section 31-7-23) | Y
_____ |

IV-B3

PART IV - Bonds and Other Debt

- | | | |
|----|--|----------|
| 1. | Has the municipality complied with the percentage of taxable property limitation on bonds and other debt issued during the year? (Section 21-33-303) | <u>Y</u> |
| 2. | Has the municipality levied and collected taxes, in a sufficient amount for the retirement of general obligation debt principal and interest? (Section 21-33-87) | <u>Y</u> |
| 3. | Have the required trust funds been established for utility revenue bonds? (Section 21-27-65) | <u>Y</u> |
| 4. | Have expenditures of bond proceeds been strictly limited to the purposes for which the bonds were issued? (Section 21-33-317) | <u>Y</u> |
| 5. | Has the municipality refrained from borrowing, except where it had specific authority? (Section 21-17-5) | <u>Y</u> |

PART V - Taxes and Other Receipts

- | | | |
|----|--|----------|
| 1. | Has the municipality adopted the county ad valorem tax rolls? (Section 27-35-167) | <u>Y</u> |
| 2. | Are interest and penalties being collected on delinquent ad valorem taxes? (Section 21-33-53) | <u>Y</u> |
| 3. | Has the municipality conducted an annual land sale for delinquent ad valorem taxes? (Section 21-33-63) | <u>Y</u> |
| 4. | Have the various ad valorem tax collections been deposited into the appropriate funds? (Separate Funds for Each Tax Levy) (Section 21-33-53) | <u>Y</u> |
| 5. | Has the increase in ad valorem taxes, if any, been limited to amounts allowed by law? (Sections 27-39-320 and 27-39-321) | <u>Y</u> |
| 6. | Are local privilege taxes collected from all businesses located within the municipality, except those exempted? (Section 27-17-5) | <u>Y</u> |
| 7. | Are transient vendor taxes collected from all transient vendors within the municipality, except those exempted? (Section 75-85-1) | <u>Y</u> |
| 8. | Is money received from the state's "Municipal Fire Protection Fund" spent only to improve municipal fire departments? (Section 83-1-37) | <u>Y</u> |

IV-B4

- | | | |
|-----|--|------------|
| 9. | Has the municipality levied or appropriated not less than 1/4 mill for fire protection and certified to the county it provides its own fire protection or allowed the county to levy such tax? (Sections 83-1-37 and 83-1-39) | Y
_____ |
| 10. | Are state-imposed court assessments collected and settled monthly? (Section 99-19-73, 83-39-31, etc.) | Y
_____ |
| 11. | Are all fines and forfeitures collected when due and settled immediately to the municipal treasury? (Section 21-15-21) | Y
_____ |
| 12. | Are bids solicited by advertisement or, under special circumstances, ^{two} three appraisals obtained when real property is sold? (Section 21-17-1) | Y
_____ |
| 13. | Has the municipality determined the full and complete cost for solid waste for the previous fiscal year? (Section 17-17-347) | Y
_____ |
| 14. | Has the municipality published an itemized report of all revenues, costs and expenses incurred by the municipality during the immediately preceding fiscal year in operating the garbage or rubbish collection or disposal system? (Section 17-17-348) | Y
_____ |
| 15. | Has the municipality conducted an annual inventory of its assets in accordance with guidelines established by the Office of the State Auditor? (MMAAG) | Y
_____ |

IV-B5

IV-B6

City of Pascagoula
(MUNICIPAL NAME)

Certification to Municipal Compliance Questionnaire

Year Ended September 30, 20 15

We have reviewed all questions and responses as contained in this Municipal Compliance Questionnaire for the Municipality of Pascagoula, and, to the best of our knowledge and belief, all responses are accurate.


(City Clerk's Signature)

1/27/16
(Date)


(Mayor's Signature)

1/28/2016
(Date)

Minute Book References:

Book Number _____

Page _____

(Clerk is to enter minute book references when questionnaire is accepted by board.)

IV-B7

City of Pascagoula
CITY OFFICIALS CONTACT INFORMATION
Municipal Compliance Questionnaire
Year Ended September 30, 2015

Mayor:

Jim Blevins (Harry J.)
3007 Northwood Avenue
Pascagoula, MS 39567

(228) 762-3991 (h)
(228) 990-1187 (c)

Councilman at Large:

Brenda H. Simkins
1419 Washington Avenue
Pascagoula, MS 39567

(228) 712-2883 (h)
(228) 762-4822 (w)
(228) 990-4629 (c)

Councilman – Ward 1

Marvin L. Pickett, Sr.
2111 Buena Vista Street
Pascagoula, MS 39567

(228) 218-3531 (c)
(228) 769-6257 (h)

Councilman – Ward 2

Freddy L. Jackson
4607 Old Mobile Avenue
Pascagoula, MS 39581

(228) 762-1082 (h)
(228) 249-9698 (c)

Councilman – Ward 3

David Tadlock
4528 Shadow Wood Circle
Pascagoula, MS 39581

(228) 312-0370 (w)
(228) 662-471-8683 (c)

Councilman – Ward 4

Burton L. (Burt) Hill
2806 Larchmont Street
Pascagoula, MS 39567

(228) 769-8655 (h)
(228) 762-1466 (w)
(228) 990-9270 (c)

Councilman – Ward 5:

Scott Tipton
5304 Hilltop Street
Pascagoula, MS 39567

(228) 769-1674 (h)
(228) 248-6453 (w)
(228) 669-9603 (c)

City Manager:

Joe Huffman
603 Watts Ave.
Pascagoula, MS 39567

(228) 938-6614 (w)

City Attorney:

Eddie Williams
603 Watts Ave.
Pascagoula, MS 39567

(228) 938-6605 (w)

Councilman Pickett made a motion to accept the Municipal Compliance Questionnaire for the fiscal year ended September 30, 2015, as presented. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”. Councilmen Hill

“AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”.
(Approved 2-2-16)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The next item for consideration was a Resolution authorizing the sale of the Energy Recovery Facility (ERF) as recommended by Eddie Williams, City Attorney.

The Resolution is spread on the minutes as follows:

**RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF PASCAGOULA AUTHORIZING THE MAYOR TO
EXECUTE ALL DOCUMENTS NECESSARY TO EFFECT A SALE
OF THE FORMER ENERGY RECOVERY FACILITY**

WHEREAS, the City is the owner of certain property described in the Contract of Sale attached hereto as an exhibit, which property constituted the former “Energy Recovery Facility” previously built by the City of Pascagoula and located on property owned by the City in Moss Point, MS; and

WHEREAS, the use of this property and the facility thereon as an Energy Recovery Facility was discontinued by the City many years ago; and

WHEREAS, the property was most recently used as a solid waste transfer station by the City until the same was condemned and closed in December of 2012; and

WHEREAS, the property has remained vacant and has deteriorated to the point where it is no longer safe to be used for any purpose by the City; and

WHEREAS, a prospective buyer for the property has come forward and made a bonafide offer to purchase the same from the City; and

WHEREAS, pursuant to a Resolution adopted by the City Council on August 4, 2015, the City authorized the Mayor to execute the contract with the prospective buyer for the purchase of the property at the sum of \$107,500.00; and

WHEREAS, pursuant to Section 57-7-1 of the Mississippi Code, the Council finds that the property described in the attached exhibit is in fact surplus property, of no value to the City and does not serve a governmental function and that the prospective purchaser of the property intends to use the same for commercial or industrial purposes as contemplated in the aforesaid statute; and

WHEREAS, the negotiated price of \$107,500.00 was arrived at based upon two separate appraisals of the subject property and the same is found to be a fair and reasonable price for the property given its present deteriorated condition; and

WHEREAS, pursuant to a resolution adopted by the Council on November 3, 2015, the due diligence period for the aforesaid contract of sale was extended to allow the prospective purchaser additional time within which to procure certain permits and to arrange for financing; and

WHEREAS, the due diligence expires on February 5, 2016, and the prospective purchaser has notified the City Attorney that he is ready to proceed to closing; and

WHEREAS, the City Council does find that the sale of the property for the aforesaid purchase price is in fact in the best interest of the citizens of this community and the sale thereof will relieve the City of any further obligations and responsibilities with respect to this property:

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. All matters and facts stated in the preambles to this resolution are found to be factual and are the findings of the governmental authority for the City of Pascagoula.

SECTION 2. The Mayor is authorized by the City Council to execute any and all documents that will be necessary to effect a sale of the property pursuant to the terms and conditions set forth in the attached contract of sale.

SECTION 3. The City Attorney is authorized and directed to present a certified copy of this resolution to Attorney Patricia Wallace and to request that she forthwith prepare all documents for the sale and transfer of the subject property pursuant to the terms and conditions set forth in the attached contract.

The above Resolution was introduced by Councilman Pickett, seconded for adoption by Councilman Hill, and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". The Mayor then declared the Resolution adopted on the 2nd day of February 2016.

Next for consideration was a request to approve a recommendation to dedicate the gym at the Parks & Recreation Center to Sarah Bailey Thomas as recommended by Darcie Crew, Parks & Recreation Director. The gym would be named the Sarah Bailey Thomas Gym.

Additional information is spread on the minutes as follows:



To: Joe Huffman, City Manager
The Honorable Mayor and City Council

From: Anne Pitre
Public Relations Specialist

Subject: Recreation Department Gym Dedication

Date: January 28, 2016

As you and Mayor Blevins are aware, the Parks & Recreation Department and I have been working together to coordinate a ceremony to honor Sarah Thomas, a Pascagoula native who went on to break barriers for women in professional athletics as the first female official with the National Football League. At this point, the ceremony is confirmed to take place on March 3rd from 6-8 p.m. at the Recreation Center.

Sarah attended Pascagoula High School in its former location on Pascagoula Street, where she lettered in softball. The former high school gym now houses the Pascagoula Recreation Department, where she also played basketball. She was also among the first to play on an all-girls' basketball team in the City's recreational league, and went on to attend the University of Mobile on a basketball scholarship.

Given that Pascagoula youth athletics set Sarah on the course to make great contributions to professional athletics for women, we request approval to name the gym at the Pascagoula Recreation Center the Sarah Bailey Thomas Gym. This will give Sarah a permanent place in Pascagoula's history as someone who made her own path to pursue her goals and made it possible for others to follow in her footsteps.

We respectfully request that the City Council take up this topic at their next meeting and approve this request.

Councilman Pickett made a motion to approve the request to designate the gym at the Parks & Recreation Center as the “Sarah Bailey Thomas Gym” as recommended. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 2-2-16)

The following new business items were considered:

The first item for consideration was a Resolution urging the Mississippi Legislature to appropriate funds for the purpose of challenging the Coastal Flood Plains Maps previously prepared by FEMA as presented by Eddie Williams, City Attorney. A question and answer session followed.

The Resolution is spread on the minutes as follows:

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF PASCAGOULA TO URGE THE MISSISSIPPI LEGISLATURE TO APPROPRIATE FUNDING TO THE SOUTHERN MISSISSIPPI PLANNING AND DEVELOPMENT DISTRICT TO ASSIST WITH COSTS ASSOCIATED WITH ATTEMPTS BY THE THREE COASTAL COUNTIES TO MITIGATE THE NEGATIVE IMPACTS OF THE BIGGERT-WATERS FLOOD INSURANCE REFORM ACT OF 2012; AND FOR RELATED PURPOSES.

WHEREAS, the National Flood Insurance Program (NFIP) was created by the United States Congress in 1968 with the passage of the National Flood Insurance Act of 1968 (P.L. 90-448) to enable property owners in participating communities to purchase insurance protection from the government against losses from flooding; and

WHEREAS, the NFIP insures over 5 million homes in the United States, the large majority of which are along the Atlantic, Gulf, Pacific and Great Lakes shore lines of the United States; and

WHEREAS, the NFIP, historically, has provided insurance which, in an effort to create economic benefit, encouraged and incentivized coastal communities to develop their shore lines, including the concentration of economic production, population and infrastructure along the coasts; and

WHEREAS, shoreline communities around the country, and certainly in the State of Mississippi, have become a stronghold for economic vitality by providing not only major economic engines (including transportation and access to trade corridors), but also for activities

that are major contributors to the Mississippi Coast's historic economic success and strength: tourism, recreation, and cultural activities; and

WHEREAS, in recent years, the United States Congress passed the Biggert-Waters Flood Insurance Reform Act of 2012 (Biggert-Waters), which significantly overhauled the National Flood Insurance Program (NFIP); and

WHEREAS, while ensuring the long-term solvency and long-term sustainability of the NFIP are valid goals of the US Congress, those goals must take into account the negative side-effects associated with Biggert-Waters flood mapping efforts including, but not limited to, the increased difficulties to conduct business, trade, and live in these shoreline communities throughout the Country, including communities along the Mississippi Gulf Coast, caused by such mapping; and

WHEREAS, shoreline communities that have undergone the FEMA and NFIP required process to revise their flood maps are discovering that the maps are flawed, inconsistent from one community to another and, effectively, have been improperly drawn; and

WHEREAS, communities that have recently had FEMA flood map changes, like communities all along the Mississippi Gulf Coast, will pay higher rates due to Biggert-Waters than communities in other areas of the Country that, though built at similar flood elevations, have not had recent flood map studies, or have had studies that are inconsistent with the findings in other but related areas; and, as a result of incomplete flood map studies and changes, communities like those along the Mississippi Gulf Coast will likely bear a larger burden of the NFIP program and thus suffer competitive trade and other disadvantages; and

WHEREAS, now, after receipt of a September of 2015 notice from FEMA to coastal cities, it appears that FEMA has remapped the Mississippi Gulf Coast yet again, even though there are large areas of the entire country that have yet to be mapped once, and that preliminary data shows this re-mapping is placing new areas of Mississippi in FEMA-created flood zones; and

WHEREAS, in an effort to achieve reasonable and deserved relief, certain communities have undertaken the arduous and expensive task of challenging the revised and amended flood maps, and are winning their challenges in cases where the communities can present well-prepared and drafted engineering studies in support of their position that the flood maps for their communities are not properly created; and

WHEREAS, individually, no Mississippi coastal community, city or county has the financial resources or wherewithal to undertake the required engineering studies, but together, the communities of the Mississippi Gulf Coast, with financial assistance from the state to fund the aforementioned studies, can work together to ensure that a consistent map for the entire Mississippi Gulf Coast and, indeed, our coastal region, is prepared and submitted to NFIP and FEMA as part of a regional challenge to the post-Katrina (i.e., current) flood maps currently governing the Mississippi Gulf Coast; and

WHEREAS, in an effort to mitigate the effects of Biggert-Watters, the full impact of which will likely now be triggered upon property owners in Coastal Mississippi due to the previously referenced remapping, and to ensure that flood maps governing the City of Pascagoula and other Mississippi Coastal communities are accurate, the City Council of the City of Pascagoula hereby urges the legislature of the State of Mississippi to appropriate funds to the Southern Mississippi Planning and Development District to help offset and fund the costs of engaging an expert engineer or engineers to remap the flood zones and flood elevations in the three coast counties (Harrison, Hancock, and Jackson) in order to facilitate and support a comprehensive challenge to the flood zones and elevations put in place by FEMA.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PASCAGOULA, MISSISSIPPI, AS FOLLOWS, TO WIT:

SECTION 1. That the matters, facts and things recited in the Preamble hereto are hereby adopted as the official findings of the City Council.

SECTION 2. That the City Council of the City of Pascagoula, Mississippi, hereby urges the Coast's state legislative delegation to actively pursue an appropriation in the amount of \$1,500,000.00 to the Southern Mississippi Planning and Development District to offset and fund the costs of engaging an expert engineer or engineers to study and remap the flood zones and flood elevations in the three coastal counties (Harrison, Hancock, and Jackson) in order to support and create a challenge to the flood zones and elevations as have been determined by FEMA to be applicable in the three coast counties.

SECTION 3. That this Resolution is hereby ordered to be spread on the minutes of the City Council, and to be in full force and effect immediately upon its passage and enactment according to law.

SECTION 4. That a copy of this resolution shall be provided to each member of the Coast Legislative Delegation, as follows: Representatives and Senators representing districts comprised, in whole or in part, of Hancock County, Harrison County and Jackson County, all located on the Mississippi Gulf Coast.

The above Resolution was introduced by Councilman Tadlock, seconded for adoption by Councilwoman Simkins, and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". The Mayor then declared the Resolution adopted on the 2nd day of February, 2016.

Eddie Williams, City Attorney, requested approval of NNS-SCO Agreement No. 45720 between Gulf South Pipeline Company, LP, and the City of Pascagoula effective April 1, 2016, through March 31, 2023. A brief discussion followed.

After comments, Mayor Blevins made a motion to approve the agreement between Gulf South Pipeline Company, LP, and the City of Pascagoula, subject to language modifications regarding storage capacity, and authorize the City Manager to execute the related documents. The motion was seconded by Councilman Tipton and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE".

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

(Mayor Blevins left the meeting at 8:05 p.m.)

The next item for consideration was Budget Amendment # 16.08 in the General Fund for the Fire Department as recommended by Bobby Parker, City Clerk/Comptroller.

The budget amendment is spread on the minutes as follows:

City of Pascagoula Budget Amendment # 16.08 February 2, 2016			
	<u>Current</u> <u>Budget</u>	<u>Budget</u> <u>Amendment</u>	<u>Amended</u> <u>Budget</u>
<u>General Fund</u>	-	-	-

-	-	-	-
Revenues:			
- Miscellaneous:			
- Miscellaneous	84,096	397	84,493
-			
Total Revenues	84,096	397	84,493
Expenditures:			
- Fire Repair Service:			
- Supplies:			
- Equipment Parts	30,000	397	30,397
-			
Total Expenditures	30,000	397	30,397
Net Change in Fund Balance -			
General Fund		-	
To amend budget to provide expenditure authority for the repair of damages to Unit-14 and the related reimbursement.			

Councilman Tadlock made a motion to approve the budget amendment as presented and recommended. The motion was seconded by Councilman Tipton and received the following vote: Mayor Blevins "ABSENT". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 2-2-16)

The next item for consideration was Budget Amendment # 16.09 in the General Fund for the Economic Development Department as recommended by Bobby Parker, City Clerk/Comptroller.

The budget amendment is spread on the minutes as follows:

**City of Pascagoula
Budget Amendment # 16.09
February 2, 2016**

	<u>Current Budget</u>	<u>Budget Amendment</u>	<u>Amended Budget</u>
<u>General Fund</u>	-	-	-
-	-		
Revenues:			
<u>Miscellaneous:</u>			
Donations from Private Sources	61,436	300	61,736
-			
Total Revenues	61,436	300	61,736
Expenditures:			
<u>Economic Development:</u>			
<u>Other Services & Charges:</u>			
Advertising - Other	10,000	300	10,300
Total Expenditures	10,000	300	10,300
Net Change in Fund Balance -			
General Fund		-	
To amend budget to provide authority for increased advertising expenditures financed by private contributions for the TechTown event.			

Councilwoman Simkins made a motion to approve the budget amendment as presented and recommended. The motion was seconded by Councilman Pickett and received the following vote: Mayor Blevins "ABSENT". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 2-2-16)

The next item for consideration was Budget Amendment # 16.10 in the Community Development Fund for the 2015 Justice Assistance Grant as recommended by Bobby Parker, City Clerk/Comptroller.

The budget amendment is spread on the minutes as follows:

City of Pascagoula Budget Amendment # 16.10 February 2, 2016			
	<u>Current Budget</u>	<u>Budget Amendment</u>	<u>Amended Budget</u>
<u>Community Development Fund</u>	-	-	-
-	-		-
- <u>Revenues:</u>	-		-
- <u>Grants:</u>			
- FY 2015 Justice Assistance			
Grant	-	14,283	14,283
Total Revenues	-	14,283	14,283
<u>Expenditures:</u>			
<u>Community Development:</u>			
- <u>Other Services & Charges:</u>			
- FY 2015 Justice Assistance			
- Grant	-	14,283	14,283
-			
Total Expenditures	-	14,283	14,283
Net Change in Fund Balance -			
Community Development Fund		-	
To amend budget to provide expenditure authority for FY 2015 Justice Assistance Grant approved by Council on October 6, 2015 to be used for			

the
purchase of a police working dog.

Councilman Tadlock made a motion to approve the budget amendment as presented and recommended. The motion was seconded by Councilwoman Simkins and received the following vote: Mayor Blevins "ABSENT". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE".

The next item for consideration was Budget Amendment # 16.11 in the General Fund for Police Training as recommended by Bobby Parker, City Clerk/Comptroller.

The budget amendment is spread on the minutes as follows:

City of Pascagoula Budget Amendment # 16.11 February 2, 2016			
	<u>Current Budget</u>	<u>Budget Amendment</u>	<u>Amended Budget</u>
<u>General Fund</u>	-	-	-
<u>Revenues:</u>	-		-
<u>Miscellaneous:</u>			-
Miscellaneous	84,096	10,800	94,896
Total Revenues	84,096	10,800	94,896
<u>Expenditures:</u>			
<u>Police Training:</u>			
<u>Other Services & Charges:</u>			
Training - Other	3,750	10,800	14,550
Total Expenditures	3,750	10,800	14,550
Net Change in Fund Balance - General Fund			-

To amend budget to provide authority for increased training expenditures financed by reimbursements by the state.				
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Councilman Hill made a motion to approve the budget amendment as presented and recommended. The motion was seconded by Councilman Pickett and received the following vote: Mayor Blevins "ABSENT". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 2-2-16)

(Mayor Blevins returned to the meeting at 8:10 p.m.)

The next item for consideration was Budget Amendment # 16.12 in the General Fund for the Economic Development Department as recommended by Bobby Parker, City Clerk/Comptroller.

The budget amendment is spread on the minutes as follows:

City of Pascagoula Budget Amendment # 16.12 February 2, 2016			
	<u>Current Budget</u>	<u>Budget Amendment</u>	<u>Amended Budget</u>
<u>General Fund</u>	-	-	-
Expenditures:	-		
<u>Economic Development:</u>			
<u>Other Services & Charges:</u>			
Professional Services - Other	155,000	9,500	164,500
Total Expenditures	155,000	9,500	164,500
Net Change in Fund Balance -			
General Fund		(9,500)	

To amend budget to provide expenditure authority for engineering services on the Riverfront Dock project approved by Council on October 20, 2015.			
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Councilman Tipton made a motion to approve the budget amendment as presented and recommended. The motion was seconded by Councilman Tadlock and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 2-2-16)

The next item for consideration was a Resolution establishing Arts District in the City of Pascagoula as presented by Jen Dearman, Community and Economic Development Director.

The Council considered the following Resolution:

**RESOLUTION ESTABLISHING ARTS DISTRICT
IN THE CITY OF PASCAGOULA**

WHEREAS, members of the local art community and particularly of the Singing River Art Association, have asked City officials to consider the possibility of establishing an “Arts District” within the Central Business District in the City of Pascagoula; and

WHEREAS, the purpose of establishing such a district is to promote the awareness of and support for arts in the City of Pascagoula; and

WHEREAS, the City of Pascagoula Comprehensive Plan and Strategic Plan call for the City to actively encourage development of arts and cultural pursuits in the downtown area; and

WHEREAS, the purpose of this resolution is to encourage the expansion of existing art venues in the area hereinafter defined; and

WHEREAS, these new, existing and expanded venues will increase the City’s reputation and market presence as a regional destination for arts activities, as well as opportunities and benefits for the citizens of the City:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PASCAGOULA AS FOLLOWS:

SECTION 1. All of the matters and facts set forth in the foregoing preambles are hereby declared to be a factual determination by this City Council.

SECTION 2. There is hereby created in the City of Pascagoula an area to be known as the “Arts and Cultural District” which is described as follows:

Beginning at the intersection of the north margin of Orange Avenue with the east margin of Frederic Street for the Point of Beginning of the herein described tract; thence east along the north margin of Orange Avenue and an extension thereof to a point on the east margin of Pascagoula Street; thence south along the east margin of Pascagoula Street to the northwest corner of property belonging to the City of Pascagoula and now occupied by the Pascagoula Public Library (Library Lot); thence east along the north line of the Library Lot to the northeast corner thereof; thence south, following the eastern boundaries of the Library Lot, to the southeast corner thereof at its intersection with the north margin of Jackson Avenue; thence west along the north margin of Jackson Avenue to its intersection with the east margin of Pascagoula Street; thence west across Pascagoula Street to a point on the west margin of Pascagoula Street; thence southerly along the west margin of Pascagoula Street to its intersection with the north margin of Watts Avenue; thence westerly along the north margin of Watts Avenue and an extension thereof to a point on the east bank of the east prong of the Pascagoula River; thence northerly and along the east bank of the east prong of the Pascagoula River to its point of intersection with the north margin of Krebs Avenue as extended thereto; thence east along the north margin of Krebs Avenue as extended and along the actual north margin thereof to its intersection with the east margin of Frederic Street; thence north along the east margin of Frederic Street to the Point of Beginning. All of said land being located in Claim Section 5, Township 8 South, Range 6 West in Jackson County, Mississippi.

SECTION 3. A certified copy of this Resolution shall be forwarded to the President of the Singing River Art Association and to any and all other interested parties setting forth the Council’s actions and the creation of the new district.

Joe Huffman, City Manager, requested that the updated job description for the Assistant Comptroller position be removed from tonight's agenda.

The next item for consideration was the Order for the docket of claims as follows:

ORDER

WHEREAS, the attached docket of claims for the period of January 16, 2016, through January 28, 2016, has been presented to the City Council for allowance and approval.

WHEREAS, it appears that all of said claims are proper and should be allowed;

NOW, THEREFORE, IT IS ORDERED that all claims shown on said dockets are hereby allowed and approved for payment.

The above Order was introduced by Councilman Jackson, seconded for adoption by Councilman Pickett, and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". The Mayor then declared the Order adopted on the 2nd day of February, 2016.

Tracy Killiebrew and Ms. Ronnie Williams, both residents at Singing River Townhouse Apartments, 3401 Brooks Street, addressed the Council regarding the unsanitary living conditions at this location. Donovan Scruggs, City Planner, provided the Council with an update on the apartments and stated he has advised the new management and residents they will need to vacate the premises by Monday, February 8, 2016, due to the uninhabitable living conditions. A lengthy discussion followed. The City Manager advised he will meet with City staff and others in an effort to assist those who will be displaced.

Joe Huffman, City Manager, introduced Donnie Carlson as the Interim Fire Chief. Mr. Carlson thanked the Council for this opportunity and also invited them to attend the retirement event for Robert O'Sullivan and Marvin Wright on February 13, 2016, at the Pascagoula Country Club.

Councilman Hill made a motion to close the meeting to consider the need for an executive session. The motion was seconded by Councilman Jackson and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE".

Councilwoman Simkins made a motion to go into executive session for the purpose of discussing litigation issues involving PPM, prospective litigation with Knowles Construction Company, and prospective litigation regarding the Promenade Project. The motion was seconded by Councilman Tadlock, and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". Mayor Blevins announced to the public and those in attendance that the Council had voted to hold an executive session for the purpose stated above. The Council then began the executive session.

During executive session, a discussion was held regarding the Beachfront Promenade Project and the concerns from property owners about the proposed shade structures and fire pit amenities.

After comments, Councilman Hill made a motion to authorize Jaci Turner, City Engineer, and Ben Smith, Brown, Mitchell & Alexander Engineering to withdraw the Department of Marine Resources permit request and relocate the fire pits and shade structures to City property. The motion was seconded by Councilman Jackson and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 2-2-16)

Councilman Tipton made a motion to close the executive session and return to open session. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE".

The Council discussed the process for the appointment to the School Board of Trustees. This will be on the agenda for February 16, 2016.

Councilwoman Simkins commented on the need to work closely with the City's boards and commissions in an effort to develop better interaction and expectations to move in the same direction. Mayor Blevins asked the City Manager to work on this request for the next Council planning session or earlier.

There being no further business to come before the Council at this time, Councilman Tipton made a motion to recess until Tuesday, February 16, 2016, at 6:00 p.m. to transact such business as may lawfully come before the Council. The motion was seconded by Councilman Jackson and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE".

The meeting ended at 9:40 p.m.

APPROVED:

Harry J. Blevins, Mayor

ATTEST:

Brenda J. Reed, Asst. City Clerk



AGENDA ITEM REQUEST FORM

Meeting Date: February 16, 2016

Submitting Department or Individual: Community and Economic Development

Contact Name: Jen Dearman

Phone: 228-938-6651

Agenda Topic: Strategic Plan Steering Committee Meeting Minutes

Attach additional information as necessary

Action Requested:

Acknowledge minutes as presented for September 17, 2015, October 15, 2015, November 19, 2015 and December 17, 2015.

Budgeted Item	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Contract Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Mayor or Manager's Signature Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>

Source of Funding	<input type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING



STRATEGIC PLAN STEERING COMMITTEE
162nd Meeting (94th AK)
Conference Room – Community Development Office
17 September 2015

The 162nd meeting of the Strategic Plan Steering Committee was called to order at 4:35 PM by Chairman Richard Lucas.

Committee members in attendance: Chris Wiggins, Terry Bollman, Richard Lucas, Ann Pickett, Drew Estabrook, and Liz Ford

Excused committee members not in attendance: Doug Adams, Hanson Horn, and Jim McIngvale

Ex Officio's in attendance: Jen Dearman, Community and Economic Development Director; Alice Walker, Pascagoula Redevelopment Authority; Wes Smith, Planning Board; Kris Rinz, Pascagoula High School Student; and Jake Clemens, Resurrection High School Student

Excused Ex Officios' not in attendance: Kris Rinz, Pascagoula High School Student; Michele Coats, Main Street; and Mike McElhaney Recreation Commission

Visitors: None

The Committee unanimously approved Wayne Rudolfich, Pascagoula-Gautier Superintendent, as the Education Champion on a motion by Wesley Smith and seconded by Alice Walker.

There was a discussion lead by Chairman Richard Lucas regarding the presentation of the 2015 Strategic Plan to the City Council on September 15, 2015. The Council will vote on it at the October 6, 2015, meeting.

There was a discussion regarding the Jimmy Buffett Bridge Dedication including logistics and specific items that will honor Mr. Buffet. The event will occur on September 19, 2015, at 3:00 PM.

The Committee's seven focus areas and champions were briefly discussed Richard and Jen will meet with each champion and reporting will commence at the October 15, 2016, meeting.

- Small Business and Retail Shopping – Drew Estabrook
- Infrastructure – Ann Pickett
- Entertainment, Variety and Cultural – Dr. Chris Wiggins
- Housing (Quality, Quantity, Insurance) – Terry Bollman

- City Aesthetics and Sense of Pride – Vacant
- Education (K-University and Perception) – Wayne Rudolfich
- Crime Prevention and Safety of City – Doug Adams

Area Leaders Reports:

Infrastructure - Ann Pickett

- All of the corridors have been replanted.
- Anne will coordinate with Pascagoula Pride regarding the clean-up program.

Entertainment, Variety, and Cultural – Dr. Chris Wiggins

- The Moss Point Cemetery Tour will occur October 17, 2015, from 9:00 AM to 3:00 PM. The Greenwood Cemetery Tour will occur October 29, 2015, from 4:30 PM to 7:30 PM.

Commissioners Reports:

- Planning Commission – Wesley Smith
 - No report.
- Recreation Commission – Mike McElhaney
 - No report.
- Pascagoula Redevelopment Authority (PRA)– Alice Walker
 - PRA will be in the position to make announcements soon.
 - Anchor Square - The tenants formed an association.
- Urban Revitalization, Economic Development and Projects Update – Jen Dearman
 - Festival Hispano de Pascagoula - Approximately 2000 people were in attendance. There were 31 vendors which travel from as far as 100 miles away.
 - Anchor Square - Only vacancy is the restaurant. Party Girls has closed, and Alli’s Attic is carrying some of their merchandise. Whimsy Books is doing really well in their new location on Pascagoula Street across from the Library.
 - Round Island Lighthouse - The Grand Opening will be in mid-October at 5 pm in the evening. TurfMasters is donating the labor and materials to place the bricks. The City will hire a part time person to provide tours on Fridays and Saturdays.
 - Promenade - The design is 90% complete. There was a discussion regarding amenities.
 - Point Park - J.E. Borries was the low bidder for the pervious paving contract.

Community:

- Main Street – Michele Coats
 - Report attached.
- Mississippi Maritime Museum – Terry Boland
 - The period of public notice for the Maritime Activity Center is complete. The RFP will be available on October 1, 2016. The Contract is expected to be awarded in January of 2016 and will renovate the old Pascagoula High School Band Hall to include office and meeting space.

- Jackson County Historical and Genealogical Society - Chris Wiggins
 - o In addition to the cemetery tours, the Society is now working on a third literary festival.
- LaPointe-Krebs House and Museum - Liz
 - o Phase 1 of the project is now underway, and J.O. Collins is the contractor.
 - o Mike Mangum said the Community Heritage Grant Program application for Phase 3 is now being prepared in the amount of \$210,000.
- Board of Supervisors - Mike Mangum
 - o Old Mobile Highway bridge replacement is in the design phase.
 - o The jail will open in November.

Jen reminded everyone that the Kiwanis fundraiser, Taste of Spirits, will occur on September 24, 2016. Tickets and sponsorships are available.

Chris Wiggins suggested a "Youth Report" be included for Jake Clemens and Kris Rinz to provide updates, activities, plans and ideas.

Jake Clemens suggested an app as a center for posting new events and incorporating a community calendar. Jen suggested he get with Anne Pitre, Public Relations Specialist.

There being no further business the meeting adjourned at 5:50 PM. The next meeting will be on the October 15, 2016 at 4:30 PM.

Liz Ford, Note taker.

Pascagoula Main Street
Updates for Strategic Plan

1. Attended State Advisory Board meeting in Jackson on latest developments on Mississippi Main Street and the National Main Street Center
2. Anchor Square meetings at cottage – offering free vendor space for Anchor Square Fair the same day as Zonta
3. Attended Destination Downtown, Little Rock, Arkansas September 14 – 17
4. Applied for grants: website development, little free libraries
5. Whimsy Books & Toys relocated to Pascagoula Street in Scranton caterings former location.
6. Planning upcoming events:
 - * Zonta - October 3, 2015
 - * Anchor Square Fair – October 3, 2015
 - * Cruisin Goula – October 4, 2015
 - * Greenwood Cemetery Tour – October 29, 2015
 - * Small Business Saturday – November 28, 2015
 - * Downtown for the Holidays – December 4, 2015
 - * Christmas Parade – December 4, 2015



STRATEGIC PLAN STEERING COMMITTEE

163rd Meeting (95th AK)

Conference Room – Community Development Office

15 October 2015

The 163rd meeting of the Strategic Plan Steering Committee was called to order at 4:32 PM by Chairman Richard Lucas.

Committee members in attendance: Chris Wiggins, Terry Bollman, Richard Lucas, Drew Estabrook, Wayne Rodolfich and Liz Ford

Excused committee members not in attendance: Jim McIngvale, Ann Pickett, and Amy Brandenstein

Ex Officio's in attendance: Jen Dearman, Community and Economic Development; Wes Smith, Planning Board; Mike McElhaney, Recreation Commission; Kris Rinz, Pascagoula High School Student; and Jake Clemens, Resurrection High School Student

Excused Ex Officios' not in attendance: Alice Walker, Pascagoula Redevelopment Authority; Mike Mangum, District 3 Supervisor; and Michele Coats, Main Street

Visitors: None

Richard Lucas reported the City Council approved the 2015 Strategic Plan on October 6, 2015. The City is requesting quotes for publishing. Town hall meetings will occur in January 2016 to present the Plan.

Chairman Lucas also reported the orientation for new Champions went well.

Champion Reports:

Infrastructure - Ann Pickett

- The Infrastructure Subcommittee will meet next week.

Entertainment, Variety, and Cultural - Dr. Chris Wiggins

- Cathy Groff and Susan McCormick will be advisors for this Subcommittee. There was a discussion regarding the focus of the committee
- Report attached.

Housing – Terry Bollman

- Freddy Jackson will be a member of the Subcommittee, and other members of the Subcommittee are being identified.

Education – Wayne Rodolfich

- The Pascagoula-Gautier School District (PGSD) Strategic Plan is for the period of 2012 through 2017. The Plan addresses the construction of a 1,200 seat auditorium is to begin in 2017.
- The PGSD is assisting a community group on a Little Libraries program. Twelve small lending libraries will be placed near schools and neighborhoods. The School District will build the libraries, and local artists will paint them.
- There was a discussion regarding upgrades to the War Memorial Stadium next spring.
- Finances - The millage was lowered. PGSD has no debt and pays cash for everything.
- Attached are the 100 goals for current and future projects.

Small Business and Retail Sales – Drew Estabrook

- Objectives for the Subcommittee are being determined.
- Walmart is performing a Phase 3 environmental assessment. They will utilize the Mississippi Redevelopment Act Funds and Brownfield project funds.

Youth Report – Kris Rinza and Jake Clemens

- Jake Clemens reported discussions with Anne Pitre regarding the development of a Pascagoula app. Kris Rinza has suggested putting events, and schedules on the app.

Commissioner Reports:

- Planning Commission – Wesley Smith
 - Mike Ely, Donovan Scruggs and Wesley Smith attended a three day conference at Orange Beach and Gulf Shores. There was a discussion regarding what they learned.
- Recreation Commission – Mike McElhaney
 - o Report attached.
- Pascagoula Redevelopment Authority (PRA)– Alice Walker (Jen reported)
 - o The PRA is moving forward with a developer.
 - o The old Hancock Bank drive through has been optioned by Shannon Strunk.
 - o A new business, Canyon Blue Photography, opened at Anchor Square..
- Urban Revitalization, Economic Development and Projects Update – Jen Dearman
 - o Anchor Square - See above
 - o Round Island Lighthouse - The Grand Opening will be November 13, 2015. Turf Masters will begin installing bricks and pavers next week. A part-time employee will give tours on Fridays and Saturdays.
 - o Lowry Island - River Park, where the renovations occurred, is being used as an event site. The City is looking for a developer for a dry storage facility.
 - o Beach Promenade
 - Design work has been completed.
 - o Point Park
 - The pervious parking contract will begin in early November.
 - The boat launch and pier project bids are lower than anticipated.

Community:

- There was a discussion regarding recently held events including: Jimmy Buffett Bridge dedication, Crusin' Goula, and Zonta. All were well attended.
- Main Street - Michele Coats
 - o A Board retreat is being planned.
 - o A Walmart Community Grant in the amount of \$2,500 has been received.
 - o Anchors have been painted on West Delmas. Resurrection students will help paint additional ones.
 - o National Small Business Day is November 28, 2015.
 - o Downtown for the Holidays and the Christmas Parade will occur December 4, 2015.
 - o Report attached.
- Mississippi Maritime Museum - Terry Boland
 - o Approximately seven contractors participated in two industry days. Bids for the Maritime Activity Center are due December 2, 2015. The contract is expected to be awarded in January 2016.
- Jackson County Historical and Genealogical Society - Chris Wiggins
 - o The Greenwood Cemetery Tour will occur October 29, 2015, from 4:30 PM to 7:30 PM.
 - o The Griffin Cemetery Tour, in Moss Pont, will be on the October 17, 2015, from 10:00 AM to 3:00 PM.
 - o The Society is working to identifying a performer for the Literary Festival.
- LaPointe-Krebs House and Museum - Liz
 - o Phase 1 of the project is now underway. J.O. Collins is the contractor.

The next meeting will include a representative from Pascagoula Pride.

There being no further business the meeting adjourned. The next meeting will be on the November 19, 2015, at 4:30 PM.

Liz Ford, Note taker.

Entertainment, Variety, Cultural Pursuits (EVC)
Subcommittee Report
Pascagoula Strategic Planning Committee
October 15, 2015

1. Subcommittee advisors: Cathy Groff, Susan McCormick
2. Phone and email subcommittee meeting 9/22/15. Some suggestions were:
 - a. Need for a place to present drama such as Broadway musicals, dramatic plays, community lectures, choral concerts, classical ensembles. A stage is needed and additional rooms for dressing, props as well as modern sound system. While there is the Senior Citizens Center and the Jackson County Civic Building they have shortcomings for this type of use (size, acoustics, no dedicated chairs—wouldn't it be nice to have a classic auditorium with seats, not folding aluminum chairs, already in place). The old PHS auditorium keeps being suggested in this connection—has stage and approx. 560 seats. Mac Nelson, a drama coach at the Senior Center was recommended as a potential advisor in this regard (will contact him).
 - b. Etiquette and Cotillion. "There is always room for good manners." Classes teaching table, phone, and email etiquette as well as basic good citizenship. While a cotillion program may be a private entity it might have some place in opening it to the community. Programs exist in some other cities—Ocean Springs and Gulfport/Biloxi.
3. Direction Meeting. 9.24.15 Richard Lucas, Jen Dearman.

Chart a course for the next 5 years and keep track of progress.

 - Festivals. Ideas for new festivals (such as the Latino culture and food festival recently that was well received). If such are done then keep metrics of attendance and vendor participation. Note: The city already has a lot of festivals so don't get carried away with more festivals. If ideas for a new one make sure it would be something that would appeal to a significant number or segment of the population.
 - Movie theater. Can a movie theater be attracted here?
 - **Civic Auditorium. This will be the main goal for this committee.** Subject of the PHS auditorium keeps coming up. That needs to be ruled in or out as a possibility. If it cannot happen then move on to other potential sources of organization such as a coalition of private citizens with corporate funding. If it ever gets underway then at a later date could get city participation, but basically make it a grassroots undertaking at least for feasibility considerations. (see below). The suggestion was made that it might be more useful as a City multiuse center but include stage and sets and additional rooms.

- Coordinate with Suzanne Steinberger. I spoke with Suzanne and she would be pleased to meet with us and she asked that we stay in touch with her (will email).
4. Civic Auditorium specifics.
- I understand the old PHS auditorium is owned by the Pascagoula-Gautier School System. Calls were placed to the Superintendent's office but so far no call back. Will talk with Mr. Rodolfich when the opportunity presents.
 - Steve Nail, Intervest Corporation, Jackson MS. Email correspondence about Sept 28 with Mr. Nail. He said he was very interested in selling the auditorium (he did include the word "very"). He said he would contact me to talk the next time he was in town. If so—is anyone else interested in being included?
 - Kelly Sessoms, Pascagoula-Gautier School Board attorney and I spoke about Oct 8. Mr. Sessoms did not go into any confidential information. I wondered, as I told him, that if the MMM could buy the band hall etc would it be possible for a group to buy the auditorium. He said he did not recall the specifics other than there was a lot legal machinations involved, something on the order of multiple agreements between parties and fairly complex, still it did happen. He indicated a willingness to look into that. I suggested that we just wait and see for the moment while more discussion on the feasibility of the school system selling it.
 - Cynthia and Shannon Strunk may have some useful development ideas about putting together a coalition.
 - Suggest setting up a "Coalition for a Civic Auditorium" CCA. Could run a notice in the paper and ask for anyone interest to participate in an organizational meeting. This would be to get a grassroots organization going and some support. Is this a good idea or bad idea?

Chris Wiggins

	100 Goals for 2015 - 2016	Description & Action Plans for Current & Future Projects	Goal Completed	Date Completed
1	Teacher & Staff Convocation	Develop a high energy, motivational opening of school experience for all of our staff & educators. Video available.	Yes	8/3/2015
2	Destination Graduation Community Rallies	Pascagoula & Gautier High School were asked to host community-wide pep rallies for all of our schools.	Yes	G 8/13/15 P 8/18/15
3	Summer Read! Read! Read! Parent Engagement Activity	Meet parents and discuss the importance of reading with their children. Wal-Mart, Jerry Lees, & Jerry Lees parking lots.	Yes	Summer 2015
4	Summer Administration Training	Hands-on experiential learning opportunities for our administrators. SEMI credits from MDE.	Yes	7/7,8,9/15
5	Statewide Technology Training from PGSD	Educators from throughout the state were provided a free two-day training from the PGSD Technology Department	Yes	6/8,9/15
6	Literacy Home Visits	We have generated lists of students who will be reading below grade level for the K, 1 st , 2 nd , and 3 rd grades.	No	Will begin 9/25/15
7	Improve School Attendance	Administrators and Law Enforcement have been making home visits to students who are frequently absent from school.	Yes	2015-2016
8	Free ACT Prep for High School Students	The Center for Teaching & Learning has developed a schedule for students to prep for the ACT at both high schools.	Yes	2015-2016
9	Advanced Placement Recruitment & Placement	The Advanced Placement program has been re-designed to create a more consistent expectation for students and teachers.	Yes	2015-2016
10	Project Lead the Way (PLTW)	This is an engineering program that students from kindergarten through 12 th grade can participate in engineering modules.	Yes	2015-2016
11	Robotics	The school district has secured Robotics Teams on each secondary campus. A sponsor has been secured as well.	Yes	2015-2016
12	Dress for Success	The school district is engaged in an employability initiative. Students	Yes	2015-2016

		dress up one day per month and do mock interviews.		
13	Read! Read! Read!	We will continue our district-wide literacy initiative. We will continue to address parents regarding their children's literacy.	Yes	2015-2016
14	District-Wide Survey	We are surveying parents, teachers, and students and gathering information to build our next strategic plan.	Yes	9/2/15 9/24/15
15	Efficiency Review	We are currently reviewing personnel and resources to determine where we can reduce cost & improve productivity.	Ongoing	2015-2016
16	Review of School Board Policies	We are systematically reviewing every school board policy in our manual. We have completed the first round of review.	Ongoing	2015-2016
17	Review of College & Career Technical Institute	CCTI Director has been tasked with identifying thriving and struggling programs. New programs are being identified.	Ongoing	2015-2016
18	Upgrade of Aaron Jones Family Interactive Center	New interactive gaming devices, virtual reality, Duplo, Lego, and MegaBlocs have all been added to the center this year.	Yes	9/12/15
19	Varsity Band Uniforms for Gautier & Pascagoula	New uniforms are being designed for the varsity bands. They have worn the current uniforms for eight years. Board Approved	Yes - Paid by BP Funds	9/14/15
20	Varsity Football Helmets	Athletics have been re-conditioning helmets for ten years. New designs have been approved and new helmets are ordered.	Yes - Paid by BP Funds	9/14/15
21	Construction Projects Colmer & Singing River	These are the last two major school building renovations. We will replace ceilings, floors, ventilation, electrical, and doors.	Yes -JBHM Drawing	Bid in Early 2016
22	Minor Construction Projects Ceramic Tile in Cafeterias	College Park, Central, and Cherokee are all being considered for ceramic tile cafeteria walls. CCTI Exterior	No -Sub-Contractor	Review in Early 2016
23	Roof Replacement Schedule	The maintenance director will develop a schedule to assess roof integrity and will present findings as part of the 2016-17 budget.	No	Plan 2016-2017

24	Artificial Turf Fields Football/Soccer	We have reviewed pricing for this project and have moved it to the 2017-2018 construction plan. Dream Plan	No Safety Question	Move to 2017-18
25	Technology Plan	We are reviewing current technology for our students. We are planning to visit one-to-one districts this Spring.	No	Spring 2016
26	Summit with Business Leaders	Local industry discussed their employment needs. Part of Education Issues Managers Group: Chamber of Commerce	Yes	8/19/15
27	Pre-K 4 Launch Pad & Pre-K 4 District Paid Classes	We currently transport local daycare students to the FIC for Pre-K 4 Immersion and we have 6 Pre-K 4 Classes in the PGSD.	Yes	8/6/15
28	Teen Pregnancy Program – Family Interactive Center	This is an ongoing program managed through our Excel by 5 Toy Library. Part of our Drop-Out Prevention Program.	Yes Ongoing	8/6/15
29	Excel by 5 Toy Library	We provide the space, a director, and an assistant for this program. The City of Pascagoula provides Dolly Parton Funding.	Yes	8/6/15
30	Support of Local Non-Profits	The district generously supports the United Way, American Heart Association, and the Explosion of Excellence.	Yes Ongoing	2015-2016
31	Add Air-Conditioned Buses	The district is approaching having 50% of our fleet with air-conditioned buses. We will add four new buses this Spring.	Yes (4) Paid by BP Funds Yes (2) District Funds	Spring 2016
32	Teacher, Staff & Administrator Training	PGSD has one of the largest English Learner populations in Mississippi. We are continuing to train to help our students.	Yes Ongoing	8/4/15
33	District Name Change Transition	We have re-named all vehicle and most marquees to Pascagoula-Gautier School District. We will exhaust stationery.	Yes Ongoing	7/25/15
34	Student – Parent – Faculty Advisory Committees	Meetings will begin in September to address the needs of stakeholders. Each campus has representatives.	Yes Ongoing	9/16/15 9/17/15
35	Parking Lots – Increased Parking Capacity	The district has added over 600 parking spaces in the district in the last ten years. We will add more this school year.	Yes Ongoing	Spring 2016

36	Upgrade Gautier Bus Compound	Plans are being drawn for this project. The project has been moved to the 2015-2016 School Year.	Yes Plans Drawn	Planning
37	One-to-One Technology Initiative	We are collecting data and identifying the best starting point for this program. We are still in the planning stages for 1 to 1.	No	Planning
38	Chromebook Carts for Schools	We are evaluating the need for additional carts on campuses. We have ordered carts for the 2015-2016 school year.	12 Carts 300 Chromebooks	2016 Arrival
39	Information System Reduction of Inventory	We set a goal for the Information Systems Department to reduce inventory to less than 50 machines by August.	Yes Looking for Removal Vendor	8/2/15
40	Maintenance Storage Facility	Plans for this facility have been drawn and we are looking for funding to build this needed storage area for our district.	No	Spring 2016
41	Transition to Mississippi College & Career Readiness	The PGSD is transferring all of our databases to the CCRS for the 2015-2016 School Year.	Yes	8/3/15
42	Online Video Lessons for the PGSD Website	The district is constructing online video lessons for our parents and students to receive tutoring at home on their computers.	Yes Ongoing	8/3/15
43	PGSD College & Career Readiness Website	This website was constructed by the Information Systems Department with the CTL. 20,952 visits & 134,245 hits.	Yes Ongoing	8/3/15
44	College & Career Readiness Group on LinkedIn	This is a group that consists of over 2,300 members for support of the College & Career Readiness Standards.	Yes Ongoing	8/3/15
45	PGSD - ACT Website	The Information Systems Department has set up an ACT website so the Center for Teaching & Learning can load links & resources.	Built Needs Resources	9/15
46	Lighting & Sound Systems Evaluations	Athletic, gym, parking, and school lighting are being evaluated by the maintenance, athletic, and local experts. Replacement.	Yes Ongoing Quotes Submitted	8/ /15
47	Exterior Beautification of Facilities and Grounds	We are evaluating the landscaping and exteriors of buildings to improve the aesthetics of our district. CCTI & Central Office completed	Yes Ongoing	8/ /15

48	Budget Analysis & Funding Request to the City	The district has reviewed the new tax opportunities and applied it to our current building plans. We reduced millage by one mill.	Yes City Approved	9/15/15
49	Athletic Upgrades - Pascagoula	Chair back Seating and an Add Alternate of ADA Ramping is being prepared for construction in the Spring of 2016.	Yes Bidding	Spring 2016
50	Canopies - GMS & FIC Gautier Elementary (plan)	These two projects are being completed during the month of September. We are evaluating Gautier Elementary.	Yes	9/24/15
51	Heating, Ventilation, & Air-Conditioning Replacements	We are building a new replacement schedule based on the completion of our last two major renovation projects - CMS SRA.	Budget being Prepared	Spring 2016
52	Vehicle Replacement Schedule	Maintenance, Law Enforcement, and other district vehicles are being replaced based on director's evaluations.	Budget Request	Budget Yearly
53	Camera, Alarm, & Security Systems Evaluations	The Law Enforcement Department and the Maintenance Department monitor these systems & recommend replacements.	Yes Ongoing	Budget Yearly
54	Strategic Plan Review 2012-2017	The Leadership Team will review all categories of the Strategic Plan & determine feasibility for completing the plan.	Yes Ongoing	Review Yearly
55	10-Year review of Construction - Board	We will provide the school board and city councils with a comprehensive review of major construction projects.	Yes	November Meeting
56	Communication to Stakeholders	The PGSD is using every medium possible to communicate with our stakeholders. A graphic has been constructed for review.	Yes	8/3/15
57	Gator Prints & Panther Prints to Stadiums	We are preparing a plan to approach cities to gain permission for the painting of these prints and our logos.	Gautiers-No Panther Prints Done	Proposal Planned
58	New Flags & Flag Poles at the High Schools	We would like to purchase a 100-foot flag pole and twenty-foot American flags to fly over our high schools.	No	Proposal Planned
59	Interactive County Map for Employment Opportunities	This map is being developed in our Information Systems Department. It include links to employment and school vocational programs.	Yes Ongoing	10/1/15 Projected

60	Community Pledge for Young People	This is being developed in our Jackson County Chamber of Commerce Education Issues Manager's Group.	No Planned	Spring 2016
61	Prepare New Budget Reflecting Capital Projects	Revised Seven-Year Construction Plan and prepared the budget justification for new construction at SRA & CMS.	Yes	9/16/15
62	Replacement of Repaired Wall Line Unit Walls	Several schools were repaired after Hurricane Katrina. We are reviewing a school-by-school replacement schedule.	Planning Central Eastlawn	Summer 2016
63	Replacement of TAMIS Time System in District	We are gradually implementing the new system for time management. We are currently training for this system.	Yes Training	Spring 2016
64	Destination Graduation Yard Signs for Schools Read Read Read	We will place year-of-graduation signs for every school to remind our students and parents of where we are going.	Yes	8/6/15
65	Letter to All Chamber Members Jackson County	A letter reviewing the accomplishments in the PGSD regarding millage, debt, and tax savings is being drafted.	No Drafting	October
66	Rehabilitation of the Fish Pond in Gautier	The Science Division of the CTL is taking steps to rehab the fish pond at GHS. This will provide hands-on learning experiences.	Yes	9/15/15
67	City Recreation Use of Baseball Field at PHS	Athletic Director & Baseball Coach have reached an agreement with the City for the use of the varsity baseball field.	Yes	Summer 2016
68	Substantial Completion of Gautier High Addition	We are negotiating through our architects the substantial completion of this new structure at GHS.	Yes	October 2015
69	Renovation of Gautier Middle School	The final phase of this project is near completion. Totally new ventilation, lighting, & restrooms at GMS.	Yes Ongoing	November 2015
70	Substantial Completion of Restroom Projects	Eastlawn Elementary Classroom Restrooms, Jackson Elementary Restrooms, and FIC Restrooms were all completed in August.	Yes	August
71	Plan for Colmer Middle School Trailer Placement	Due to the scope of the project at Colmer Middle School, trailers will be placed on school grounds. Plan for student placement.	No	Spring 2015

72	Plan for Displaced Students at Singing River Academy	Due to the scope of the project at Singing River Academy, students will be rotated to new classrooms. Plan for Placement.	No	Spring 2015
73	Traffic Turn-Around at Martin Bluff Elementary	We will use district funding to pave a turn-around at MBE. There is currently a limestone base for cars to use at this time.	Yes Pricing	Fall 2015
74	Implementation of iReady	District-wide implementation of iReady resources. This program is being managed by the Elementary Education Department.	Yes Ongoing	8/6/15
75	Disposal of Surplus Computers	The Information Systems Department is seeking a new surplus company to remove our obsolete computers.	No Reviewing	
76	Reduction of Expulsions	The school district has been successful in reducing expulsions in the last five years. Our goal is to reduce expulsions to zero.	Yes Planning	Fall 2015
77	Streamline Discipline Coding	The secondary assistant superintendent is meeting with clerks regarding inputting discipline data.	Yes Reviewing	9/15/15
78	Revision of Credit Recovery Courses	The secondary assistant superintendent has revised the rules regarding students taking credit recovery.	Yes	8/15/15
79	Review of Dual Credit	The secondary assistant superintendent is meeting with MGCCC to review offerings for our students at PHS & GHS.	Yes	9/15/15
80	Board Communication	Friday Updates & Weekly Announcements from Debbie Anglin are sent to the Board weekly.	Yes	9/15/15
81	Grade Level Meetings	Elementary Assistant Superintendent is meeting with teachers by grade level to review ongoing curriculum & standards.	Yes Ongoing	2015-2016
82	Security Plans for Events	All security plans are developed by administration, athletic director, and law enforcement for school events.	Yes Ongoing	2015-2016
83	District Recognition & Award Nights	Each quarter we celebrate the success of our students & teachers.	Yes Ongoing	2015-2016
84	Parent University	Each school will develop a plan to better educate parents about what their children are learning in school.	Yes Ongoing	2015-2016

85	Grant Writing	Each department will write grants to enhance the resources our students are provided in their classrooms.	Yes Ongoing	2015-2016
86	Expansion of Summer Programs	We will re-start our summer programs for our students to gain enrichment opportunities.	No Planning	Summer 2016
87	Mulch for Playgrounds	The district has been providing mulch for playgrounds. We will evaluate this distribution by need.	No Quotes	2015-2016
88	Technology Training for Board Members	We will address the needs of each board member and provide training through our technology department.	No Planning	2015-2016
89	1200-Seat Auditorium in Pascagoula	We will review funding opportunities for this much needed asset to our community. Approximate cost \$12,000,000 Dream Plan	No Planning	TBD
90	Natatorium for PHS & GHS Swim Teams & Community	We will review funding opportunities for this much needed asset for our school district. Approximate Cost \$10,000,000 Dream Plan	No Planning	TBD
91	Total Renovation of War Memorial Stadium	The renovation of the press box, home & away dressing, and concession areas. Paint the entire stadium.	No Planning	2015-2016
92	Student Center in Gautier & Pascagoula	A safe place for students to hang out which will include an academic arena.	No Planning	TBD
93	Practice Field & Track at Gautier High School	GHS is in need of an additional practice field for soccer. They are also in need of a track. They practice at PHS.	No Planning	2015-2016
94	Purchase Property next to Trent Lott Academy	We have been approached by the owner of the property near Trent Lott Academy. The cost is approximately \$100,000	No Planning	2015-2016
95	Addition to Trent Lott Academy	If we successfully purchase the property at TLA, then we can begin planning for an 8-classroom addition to the school.	No Planning	2015-2016
96	Baseball/ Softball Dugouts PHS & GHS	We would like to provide brick dugouts for both campuses for our baseball and softball teams.	No Planning	2015-2016
97	Ceramic Tile in Uncovered Hallways in the Schools	Ceramic tile has made a huge difference in the appearance and cleanliness of our hallways. Small projects by schools.	No Planning	2015-2016

98	100% of Buses Air-Conditioned	We are halfway to this goal. We will continue to replace old fleet buses with air-conditioned new ones.	Yes Scheduled	2015-2016
99	College Park South Hallway Classrooms	These classrooms are in need of modernization.	No Planning	2015-2016
100	Preparation for Accountability Audit	Assistant Superintendent is preparing new boxes for this audit to take place this school year.	Yes Planning	2015-2016

***Special Budget Request (Estimated Costs)**

Varsity Band Uniforms PHS & GHS	\$120,000.00
Varsity Football Helmets PHS & GHS	\$ 34,785.00
Four New Passenger A/C Buses	\$332,950.00
Ancillary Materials for ACT Prep Courses	<u>\$ 30,000.00</u>
Total Special Requests	<u>\$517,735.00</u>

*Includes utilization of EEF-Building & Buses funds of \$84,890.00. (One Bus)

RECAP

BP Deep Water Horizon	\$432,845.00
EEF - Buildings & Buses	<u>\$ 84,890.00</u>
	<u>\$517,735.00</u>

BP Funds Settlement	\$750,000.00
Special Projects Expenditure	<u>\$432,845.00</u>
Remaining BP Funds	<u>\$317,155.00</u>

Mike McElhaney Jr.

From: Darcie S. Crew <darcies@cityofpascagoula.com>
Sent: Wednesday, October 14, 2015 2:26 PM
To: Mike McElhaney Jr.
Subject: Strategic Plan Update for You

Mike, here is your monthly update:

1. Point Park:
 - a. Pervious Concrete, DCD Construction will begin work on Nov. 2nd. This will be for the gravel area in front of and north of the ramps. The gravel will be replaced by pervious concrete.
 - b. Boat Launch and Piers, Council will consider awarding the bid to JE Borries on Oct. 20th. This is to replace all four boat launches and the three center finger piers. We may have funding to complete one of the L-shaped piers as well.
 - c. Lake Yazoo Channel Dredging, the County is expected to award the bid to JE Borries on Oct. 19th. This is a City/County funded project and will dredge the channel entering into the harbor, passing the Point.
2. Beach Promenade:
 - a. Plans/Specs should be going to review by the funding agency (DEQ) very soon. Construction is expected to start this winter. This will bring the walkway from Beach Park to the Point along with amenities like shade, picnic areas, and more. ~~River walk Columbus South~~
3. IG Levy Urban Forest Project:
 - a. Rain garden installation will occur on November 6th along with a rain collection system and invasive species removal.
4. BB Jennings Boardwalk/Parking:
 - a. Compton Engineering has been selected by the City to create plans/specs to replace the boardwalk and make improvements to the parking area. We expect construction to begin in the late spring or early summer 2016.
5. Do you want program information too? If so, you should be able to get it from the minutes I sent earlier.

Thanks Mike for all you do for us.

Darcie S. Crew, MPA
City of Pascagoula
Parks & Recreation Director
228-938-2356 (o)
228-938-2355 (f)

Please Follow this link to help support City of Pascagoula Parks and Recreation by investing in our 2015 Sponsorships! Your contribution is deeply appreciated!



1. Jimmy Buffett - \$4,000
2. Cruising Coast. Bocuetebarfest
3. Sports Alex.
4. Audobon Center



City of Pascagoula

Parks and Recreation

FALL 2015

October 9
8:15pm



Movie Night Under the Stars

Come out every second Friday of each month to Point Park. Bring a blanket and plan to picnic. As a courtesy to others, please no tall chairs, tents, pets or smoking. This is a free community event, brought to you by Keesler Federal Credit Union. Concessions are available for purchase. Rain out location will be shown at the Pascagoula Recreation Center, 2935 Pascagoula Street.

November 13
7:15pm

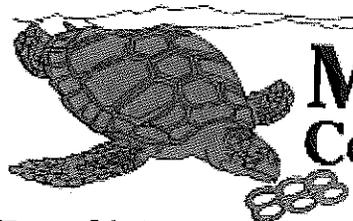
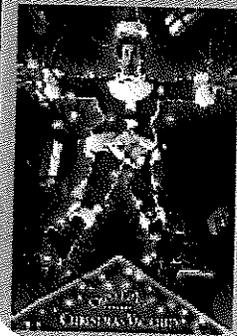


Casting for Conservation Kids Fishing Rodeo



Casting for Conservation Kids Fishing Rodeo is a free event for children on October 10, 2015 from 8:00AM - Noon. This is a great education and fishing experience for children ages 4-13. All children must be accompanied by an adult. Fishing poles, bait, tackle, and CCA Youth T-Shirt will be provided to each participant (while supplies last). Lunch and refreshments will be provided to our young anglers. Beach Park - 600 City Park Street.

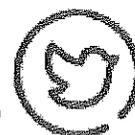
December 11
7:15pm



Mississippi Coastal Cleanup

Every third Saturday in October, thousands of concerned citizens take to the streets and beaches all along the Gulf Coast to pick up trash that can pollute our waterways and endanger the lives of countless animals. Details of Pascagoula's cleanup events are still in the works. Join us on October 17, from 8:00AM to 11:00AM at Beach Park, River Park, or IG Levy North. For preregistration information go to www.ms.coastalcleanup.org.

Further questions contact Pascagoula Recreation Center 228-938-2356





Celebration of Life Holiday Angel

What better way to help adorn Beach Boulevard and celebrate your loved ones during the holiday season! Sponsor an Angel in honor of your loved ones this holiday season!

Your 6 foot Angel will shine bright on one of our light poles along the Beach Promenade and in front of Beach Park from November through January year after year. As part of your sponsorship you will receive a Celebration Certificate of Recognition in honor of your loved ones.



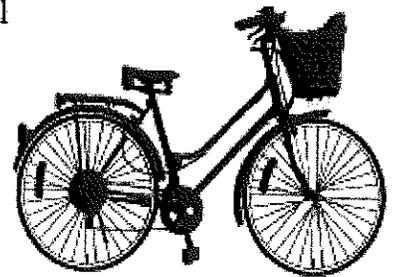
\$350 Investment
6 year sponsorship
\$150 Sponsorship
renewal (6 years)

2nd Saturday Bike Ride

Enjoy a casual ride along Pascagoula's historic bike trail. Cyclist will meet at Beach Park and begin their ride at 8:00 am. Refreshments will be provided by Crazy B's Coffee Shop during the ride back to Beach Park. All ages are welcome and this event is free. For further information call 228-938-2356. October 10, November 14 and December 12.

The Great Haunted Halloween Bicycle Tour

The Great Haunted Halloween Bicycle Tour will kick off at the Pascagoula Recreation Center - 2935 Pascagoula Street on October 29. This family friendly bicycle ride will offer a costume contest and decorated bicycle contest which begins at 5:30pm. The bicycle tour begins at 6:00pm and highlights will include: Pascagoula Street, Market Street and Greenwood Cemetery Tour. We are asking that bicycles have lights and all participants wear helmets.



Pascagoula Haunted House

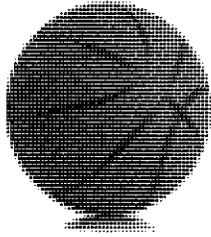
The scariest Haunted House on the coast is back. House of Haunts on Pascagoula Street will be filled with ghost, goblins, and screams. All welcomed but only the bravest souls will dare to enter 12 rooms of the scariest things you can imagine at the House of Haunts. The night will be filled with supernatural occurrences and paranormal phenomena. Come experience what is known as the scariest haunted house on the Coast! The Haunted House is open on October 23, 24, 30 and 31 from 7:00PM-Midnight. The cost is \$5 and a kid friendly zone will be offered for children 3 and up.



If you are interested in volunteering please email ajohnson@cityofpascagoula.com or call 938-2356. Volunteers are need October 14-23 for the haunted house setup and October 23, 24, 30 and 31 to participate during the haunted house.

For further questions please call Pascagoula Recreation Center 228-938-2356

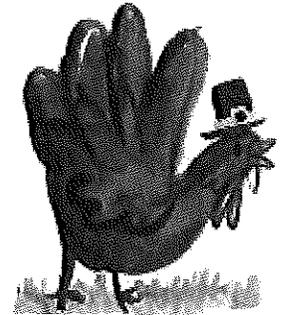
Youth Basketball Registration



Pascagoula Parks and Recreation Youth Basketball Registration is open on November 1. Boys and girls ages 6 - 13 can sign up. Resident fee is \$64 and nonresident fee is \$94 plus a \$2 registration fee. Basketball season begins in January 2015 and there is a preseason tournament in December. Register at www.cityofpascagoula.com.

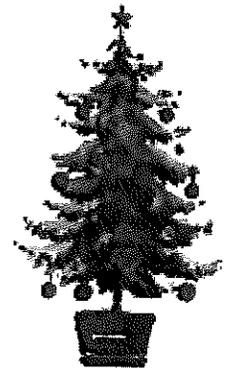
Thanksgiving Break Camp

November 23 and 24! \$30 Resident • \$38 Nonresident plus a \$2 registration fee. Pick up and drop off times are 7:00 am - 5:30 pm . The Thanksgiving Break Camp is offered to children in Kindergarten - 7th grade. Camp location: Pascagoula Recreation Center • 2935 Pascagoula Street. Camp Activities include: Fieldtrips to Institute for Marine Mammals Studies, Scranton Nature Center, arts and crafts and more!
Register at www.cityofpascagoula.com.



Christmas Tree Lighting Festival

On December 3, the City of Pascagoula invites you to help deck the halls at our annual Christmas Tree Lighting at Beach Park. Santa Claus and his elves will help us light the night and kick off the season right! Full of fun with music, dancing, story-telling, cookie decorating, kids snow play area, pictures with Santa and more! This event will be held at Beach Park from 5:30 - 8:00pm.



Santa's Calling

Christmas is just around the corner and Pascagoula Recreation Department has made special arrangements with Santa and his North Pole Operators to give children a direct line to Santa himself! He will be calling children ages 8 and under on Thursday, December 10th from 6:00 pm-8:00 pm. All you have to do is contact the Pascagoula Parks and Recreation Department office no later than Tuesday, December 9th at 5:00 p.m. If Santa is unable to reach your child during the specific times, he will send a personalized note to your child by December 20th. Forms can be picked up and dropped off at Pascagoula Parks and Recreation office • 2935 Pascagoula Street or email ajohnson@cityofpascagoula.com to receive your form. If you have more than one child please attach the forms together. You can also mail to Santa's Calling – Parks and Recreation, P.O. Drawer 908, Pascagoula, MS 39568 or fax: 228 938-2355.

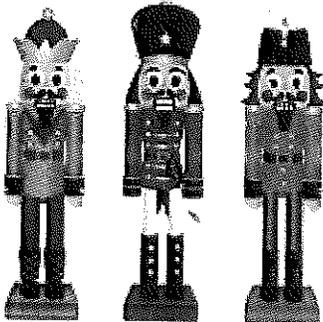


Tour of Lights Bicycle Ride

The City of Pascagoula invites you to join us for a timeless tradition of viewing the lights of Christmas, except the viewing will be from your bicycle verses your car. We will meet at 5 pm on Thursday, December 11th at the Pascagoula Recreation Center located at 2935 Pascagoula Street and begin the tour at 5:30 pm. There will be a tacky sweater and decorated bike contest with prizes for the top three participants. Bring your favorite holiday treat to share with participants after the ride at the Recreation Center. Bike lights are required because the ride will take place after dark and helmets are strongly recommended.



Christmas Break Camp



December 22, 23, 29, and 30 & January 5 & 6! \$80 Resident • \$100 Nonresident plus a \$2 registration fee. Pick up and drop off times are 7:00 am - 5:30 pm. Christmas Break Camp is offered to children in Kindergarten - 7th grade. Camp location: Pascagoula Recreation Center • 2935 Pascagoula Street. Camp Activities include: New Orleans Zoo, Arts and Crafts, Bowling, and Park tour! Register at www.cityofpascagoula.com.

Thank you to our 2015 Sponsors!

- | | |
|--|-----------------------------------|
| Chevron - Pascagoula Refinery | Dolphin Safety |
| McDonalds Descher Organization | Raising Cane's - Pascagoula |
| Crazy B's Coffee and Confections | Jim Blevins - Mayor of Pascagoula |
| Scranton's Restaurant and Catering | Mississippi Security Police |
| MS Gulf Coast Community College | Pro Health and Fitness |
| Singing River Health and Rehab | Pascagoula Elks Lodge |
| Singing River Healthplex | Lenny's Sub Shop |
| Compton Engineering | Little Caesars |
| Waffle House | The First Bank |
| Goodgames Printing | Everything Kayak |
| Mississippi Export Railroad Company | Round Island Divers |
| Haygood's Industrial Engravers | Lowe's Home Improvement |
| Heidelberg, Steinberger, Colmer, & Burrow Law Firm | Rovira Team Realty |

Pascagoula Main Street
Updates for Strategic Plan
October, 2015

1. Planning a Board retreat
2. Anchor Square meetings at cottage – Merchants pleased with turn out for Zonta. Most amount of people they have had since opening.
3. New business opened at Anchor Square: Canonblue Photography
4. Received Walmart Community grant
5. Applying for grants for funding, website development
6. Anchors painted on West Delmas – RCS will be helping to paint more
7. Planning upcoming events:
 - * Greenwood Cemetery Tour – October 29, 2015
 - * Small Business Saturday – November 28, 2015
 - * Downtown for the Holidays – December 4, 2015
 - * Christmas Parade – December 4, 2015



STRATEGIC PLAN STEERING COMMITTEE

164th Meeting (96th AK)

Conference Room – Community Development Office

19 November 2015

The 164th meeting of the Strategic Plan Steering Committee was called to order at 4:40 PM by Chairman Richard Lucas.

Committee members in attendance: Chris Wiggins, Terry Bollman, Richard Lucas, Drew Estabrook, and Liz Ford

Excused committee members not in attendance: Jim McIngvale, Wayne Rodolfich, Ann Pickett, and Amy Brandenstein

Ex Officio's in attendance: Alice Walker, Pascagoula Redevelopment Authority; Burt Hill Ward 4 Councilman; and Beth Meyer, Grants Administrator

Excused Ex Officios not in attendance: Wes Smith, Planning Commission; Mike McElhaney, Recreation Commission; Kris Rinz, Pascagoula High School Student; and Jake Clemens Resurrection High School Student

Visitors: None

Richard Lucas led a discussion regarding Tech Town. There will be a reception held at the Grand Magnolia from 5:00 PM to 6:30 PM.

A draft of the Strategic Plan brochure was distributed and reviewed. There was a suggestion to add the Pascagoula Cultural Center to the brochure.

Champion Reports:

Infrastructure - Ann Pickett

- Report attached.

Small Business and Retail Sales - Drew Estabrook

- Nothing to report.

Entertainment, Variety and Cultural - Dr. Chris Wiggins

- Report attached.
- There was a discussion regarding the feasibility of renovating the old Pascagoula High School into an auditorium and addressing limited parking.

Education - Wayne Rodolfich

- Report attached.

Housing - Terry Bollman

- Report attached.
- The Subcommittee set a goal to increase desirable and affordable housing by 10%.

Youth Report – Kris Rinza and Jake Clemens

- No report.

Commissioners Reports:

- Planning Commission – Wesley Smith
 - o Report attached.
- Recreation Commission – Mike McElhaney
 - o Report attached.
- Pascagoula Redevelopment Authority (PRA) – Alice Walker
 - o There was a discussion regarding potential Riverfront developments: a major developer, a restaurant and a floating dock.

Urban Revitalization, Economic Development, and Projects Update – Jen Dearman

- Report attached.

Community:

Terry Bollman led a discussion regarding a street light behind the Lighthouse which overpowers the lantern.

- Main Street – Michele Coats
 - o Report attached.
 - o Downtown for the Holidays and the Christmas Parade will occur December 4, 2016.
- Mississippi Maritime Museum – Terry Boland
 - o A membership social resulted in approximately 55 members. The membership drive will continue through February.
 - o Bids for the Maritime Activity Center are due December 2, 2015. The contract is expected to be awarded in January 2016.
- Jackson County Historical and Genealogical Society (JCHGS) – Chris Wiggins
 - o The Greenwood Cemetery Tour was a big success.
 - o The Society is working on the third Literary Festival.
- LaPointe-Krebs (LPK) House and Museum – Liz
 - o An application to the MDAH Community Heritage program was submitted, and the scope of work includes roof and chimney restoration.

There being no further business the meeting adjourned at 5:55 PM. The next meeting will be on the December 17, 2015, at 4:30 PM.

Liz Ford, Note taker.

Strategic Planning Committee Report- Nov. 19, 2015

STRATEGIC PRIORITY- INFRASTRUCTURE: Ann Pickett

Continue progressive and cooperative long-term infrastructure improvements with an overall goal of:

- a. Relocation of the sewer treatment plant. Mr. Tommy Fairfield of JCUA is continuing to work on keeping the current wastewater plant functioning as well as, the sensitive issue of relocation of the plant. This committee will monitor new developments, however will not intervene at this time as not to jeopardize the progress of land purchase and relocation.
- b. Reducing flooding impacts: I met with Jaci Turner on August 24 and discussed the current City plans for improvements in infrastructure. The map on the City's website outlines the most critical areas to be addressed regarding drainage and sewer issues. Pascagoula Street shows evidence of repairs of collapsed sewer lines being done. Priorities are listed on the Bond Projects in order of urgency and cost. JCUA and selected individuals including some city personnel will be participating in a task force to collaborate information. This collaboration of information will prevent overlap of services and promote improved communication between those involved in infrastructure, etc.
- c. Increasing and enhancing public access to the waterfront: No report

ENTERTAINMENT CULTURAL VARIETY REPORT 11/19/15

I have contacted several people and made site visits. The net effect is that restoring the old auditorium seems all the more doable. Our attention seems to have stimulated a lot of interest from several directions.

Mac Nelson is a lifelong performer who now has retired to the senior citizens home. He has a rough plan for how the auditorium can be made workable. It includes a balcony which would make up for lost seating due to the need for larger adult seating, while retaining some old seats along the side for ambiance and skinny people seating.

Parking is an issue on site, however there are several potential sites nearby. I suspect the city would work with us in using them with shuttle service as situations require.

I have spoken to Sharon, manager of the senior citizens home to reassure them that noise will not be an issue and soundproofing will be done. If this moves forward at some time I will be glad to make a presentation to them to allay their concerns.

I have spoken with Wayne several times. He will make his own report. Kelly Sessoms school board attorney he said talked with Miss Dept of Archives and History for recommendations and approval. Wayne thinks there will be funding in his budget for this that might be a \$2.5 M project. Notwithstanding there are other ways of funding, at least in part: PHS alumni have expressed an interest in restoring their alma mater and surely there are a few rich ones in the bunch. Then there are Chevron and grants. Wayne is moving forward with his plans. Great!

From my/our perspective of the cultural organizations I serve, a 500+ seat auditorium is ideal in size. We would want it to be free from school constraints of no alcohol as that is an essential element of upscale events, and possibly some other school rules. Wayne is agreeable with all this. It would require some "legislation."

Where do we go next with this?

Old PHS - Auditorium

From : Kelly Sessoms <ksessoms@dwwattorneys.com> Mon, Nov 16, 2015 03:31 PM
Subject : Old PHS - Auditorium 📎 4 attachments
To : Wayne Rodolfich <wrodolfich@psd.ms>, Kathy Chenoweth <kathyc@psd.ms>
Cc : Kim Riser <kriser@dwwattorneys.com>

On Thursday, November 12, 2015, I met with Ken P'Pool, Deputy State Historic Preservation Officer at the MDAH offices in Jackson. (Attached is his business card). The purpose of the meeting was to discuss possible renovation of the Old PHS auditorium. (Attached are auditorium photos taken November 11, 2015). Mr. P'Pool was generally supportive of the idea of renovating the auditorium and vowed to work with the District. A Mississippi Landmark permit must be obtained to complete the renovations. He directed me to their website which has additional information. MDAH is to be involved in the early planning stages of any project. I showed him photographs of the interior of the auditorium. Not surprisingly, he offered the idea would be to save as many of the seats, or parts thereof, as possible. The end pieces would be something to consider preserving. He offered that other old auditoriums/theaters have had seats recovered with cushions in an effort to preserve the building's ambience. He also mentioned that the original concrete floor might be recovered with carpet or vinyl tile. He also mentioned that Community Heritage Grants might be a funding source in the future. Apparently, all of the grant awards have been made this fiscal year. He said that depending on funding by the Legislature, that there could be another round of grants next year. Applications are usually issued in the summer and the awards made in the fall. MDAH would be the entity to contact for grant information.

A. Kelly Sessoms, III
Dogan & Wilkinson, PLLC
734 Delmas Avenue
P.O. Box 1618
Pascagoula, MS 39568-1618
Tel: 228-762-2272
Fax: 228-762-3223
Cell: 228-249-6616
<http://www.doganwilkinson.com>
ksessoms@dwwattorneys.com
Licensed in Mississippi and Alabama

City of Pascagoula Five-Year Strategic Plan – Housing Subcommittee

Report Number: 0001 Date: November 19, 2015

Members:

Mr. Jay Fletcher, Jay Fletcher Nationwide Insurance

Mr. Freddy Jackson, Councilman, City of Pascagoula

Mr. Benny Lassitter, President, Lassitter Construction & Sales

Mr. Terry L. Bollman, Retired.

Synopsis:

First formal meeting. Focus of the meeting was 1. get to know each other; become acquainted with experience and strengths applicable to the subcommittee goal, 2. review the goal in order to ascertain that it fully encompasses what we want to achieve, 3. start the discussion on the topic, the issues, the 'how to attack' the problem.

Discussion:

The discussion at this first meeting indicated a wealth of experience in the area of the need for housing as defined in the goal and the issues associated with the impediments to provide such housing. There was also an energy to seek resolutions to the issues involved.

Although much more will be done, the first 'brainstorming' session at the meeting came up with this initial list of items to pursue:

Availability of land for development

Obtaining the necessary permits

Deterioration of current housing

Government regulations—flood requirements/insurance, codes, impediments

City Council current incentives to potential developers

Availability of demographic data such a median income, commuting workers, etc.

Next meeting scheduled for December 14, 2015

Sent from Yahoo Mail on Android

On Wed, Nov 18, 2015 at 18:18, jwesliesmith
<jwesliesmith@gmail.com> wrote:

I won't be able to attend the meeting Thursday I will be out of town.
We did have a Planning Board meeting on 11-12-15
One issue was a re zoning request for property between Louise St and The Bayou Industrial
Blvd be changed from residential to light industrial
The board on a split vote recommended to the council not grant the request
The 2nd issue was request to operate a flea mkt on Ingalls Ave just east of mkt st
The planning board voted to recommend the request.

I have ask Burton Hill to address these issues for my report during our meeting Thursday

Thanks Wes Smith

Sent via the Samsung GALAXY S®4, an AT&T 4G LTE smartphone

Subject: FW: Strategic Plan Update for You
From: Mike McElhaney Jr. (mmcelhaney@dwwattorneys.com)
To: lizford@yahoo.com;
Date: Thursday, November 19, 2015 11:21 AM

Liz, please accept this as my report for the meeting this afternoon. Mike

From: Darcie S. Crew [mailto:darcies@cityofpascagoula.com]
Sent: Thursday, November 19, 2015 10:46 AM
To: Mike McElhaney Jr.
Subject: Strategic Plan Update for You

Mike, here is your monthly update: Most things are the same with small updates.

1. Point Park:
 - a. Pervious Concrete, DCD Construction will began work on Nov. 2nd. This is for the gravel area in front of and north of the ramps. The gravel will be replaced by pervious concrete. The contractor is almost complete. Striping should happen soon.
 - b. Boat Launch and Piers, Council awarded the bid to JE Borries on Oct. 20th. This is to replace all four boat launches and the three center finger piers. We will also complete the southern L shaped pier, the first section of north L along the ramp and the approach to the fishing pier (south of the boat ramps). We meet Dec. 1st for the pre-construction conference.
 - c. Lake Yazoo Channel Dredging, the County awarded the bid to JE Borries on Oct. 19th. This is a City/County funded project and will dredge the channel entering into the harbor, passing the Point. We meet next week for the pre-construction conference.
2. Beach Promenade:
 - a. Plans/Specs should be going to review by the funding agency (DEQ) very soon. Construction is expected to start this winter. This will bring the walkway from Beach Park to the Point along with amenities like shade, picnic areas, and more.
3. IG Levy Urban Forest Project:
 - a. Rain garden installation happened on November 6th along with a rain collection system and invasive species removal. We will have an education day on Dec. 11th with the 7th graders from Colmer Middle School.
4. BB Jennings Boardwalk/Parking:
 - a. Compton Engineering has been selected by the City to create plans/specs to replace the boardwalk and make improvements to the parking area. We expect construction to begin in the late spring or early summer 2016.
5. Do you want program information too? I have attached the newsletter.

Pascagoula Main Street
Updates for Strategic Plan
November, 2015

1. Preparing sponsorship letters
2. Anchor Square – new business to open Susie’s boutique, Arabesque closed, Rhoda’s hairbows and more moving into Arabesque cottage
3. Researching grants for funding
4. Planning upcoming events:
 - * Small Business Saturday – November 28, 2015
 - * Downtown for the Holidays – December 4, 2015
 - * Christmas Parade – December 4, 2015
 - *Anchor Square – Tim Burton’s “The Nightmare Before Christmas” bring an unwrapped toy for boy or a girl and have your picture made with Jack and Sally and Oogie Boogie at no charge.



STRATEGIC PLAN STEERING COMMITTEE
165th Meeting (97th AK)
Conference Room – Community Development Office
17 December 2015

The 165th meeting of the Strategic Plan Steering Committee was called to order at 4:35 PM by Chairman Richard Lucas.

Committee members in attendance: Chris Wiggins, Terry Bollman, Richard Lucas, and Liz Ford

Excused committee members not in attendance: Sara Jim Boykin and Jim McIngvale

Ex Officios in attendance: Wes Smith, Planning Commission; Jake Clemens, Resurrection Student; Mike Mangum, District 3 Supervisor; and Jen Dearman, Community and Economic Development Director

Excused Ex Officios not in attendance: Mike McElhaney, Recreation Commission; Alice Walker, Pascagoula Redevelopment Authority; Kris Rinz, Pascagoula High School Student; and Jake Clemens Resurrection High School Student

Visitors: Deborah Frederic, Pascagoula Pride

Jen Dearman led a discussion regarding the 'Taking Care of Business' campaign and a similar program that Pascagoula Pride was preparing to launch. Deborah Frederic was then introduced and led a discussion of Pascagoula Pride's contributions to the City.

There was a discussion regarding 2015 Strategic Plan brochure content and color palette. Further discussion included a town hall meeting to present the brochure.

Champion Reports:

Infrastructure - Ann Pickett

- No report.

Small Business and Retail Sales - Drew Estabrook

- Richard Lucas led a discussion regarding Drew Estabrook's decision to step down as Chairman. Richard is working to recommend someone.

Entertainment, Variety, and Cultural - Dr. Chris Wiggins

- There was a discussion regarding the potential sale of the old Pascagoula High School Auditorium for renovations.
- The third Literary Festival is being planned.

Housing - Terry Bollman

- There was a discussion regarding land availability, zoning, and income levels. The information indicates mid-level management as the target group.

City Aesthetics and Sense of Pride - Deborah Frederic

- Richard announced Deborah Frederic will serve as Champion of this Subcommittee.

Education - K-University and Perception - Wayne Rodolfich

- No report.

Crime Prevention and Safety of Citizens - Doug Adams

- No report.

Youth Report - Jake Clemens

- There was a discussion regarding the development of an app for the City. The cost will be approximately \$5,000. Jen will confirm the app is included in the request for proposals to update the City's website.

Mike Mangum led a discussion regarding Lake Yazoo dredge work and the request for RESTORE funds for the LaPointe-Krebs House. Richard Lucas expressed appreciation for all of the support Mike has given during his terms of office.

Reports from the Commissioners:

- Planning Commission - Wesley Smith
 - o No report
- Recreation Commission - Mike McElhaney
 - o No report
- Pascagoula Redevelopment Authority (PRA) - Jen Dearman for Alice Walker
 - o There was a discussion regarding the Riverfront progress. PRA should be ready to make announcements by early 2016.
- Projects Update: Jen Dearman
 - o Anchor Square - There is a one bedroom cottage is available. The restaurant was leased to 'Everything plus the Cake' which will be both a deli and catering service.
 - o Lowry Island - Tidelands funds are available for a kayak launch and dock restoration.
 - o Promenade - The City is working through permitting issues.
 - o Point Park - Additional funds are being sought to continue the projects.
 - o Tech Town - There was a discussion regarding a feasibility study and opportunities to partner.

Community:

- Main Street - Richard Lucas and Liz Ford
 - o There was a discussion regarding restaurant patronage during Downtown for the Holidays as well as a need to connect Delmas Avenue and Anchor Square.
 - o A board training will be scheduled around a date dependent on the Mississippi Main Street Association.
 - o Free Flowin' on the River requested a Main Street partnership.
- Mississippi Maritime Museum - Terry Bollman
 - o The Building Committee is reviewing the proposals for the Maritime Activity Center.
 - o The MMM is working to receive the second Legislative appropriation.
- Jackson County Historical and Genealogy Society - Chris Wiggins
 - o The Fete LaPointe will be April 1, 2016.
- LaPointe-Krebs (LPK) Foundation - Liz Ford

- The Mississippi Department of Archives and History awarded a Community Heritage Preservation Grant to restore the roof and chimney.

There being no further business, the meeting adjourned at 5:50 PM. The next meeting will be on the January 21, 2016, at 4:30 PM.

Liz Ford, Note taker.



Agenda Number: 6.

AGENDA ITEM REQUEST FORM

Meeting Date: February 16, 2016

Submitting Department or Individual: Parks & Recreation Dept.

Contact Name: Darcie Crew

Phone: 228-938-2356

Agenda Topic: Recreation Commission Minutes

Attach additional information as necessary

Action Requested:

Acknowledge minutes of Recreation Commission meeting on January 6, 2016 approved by the Pascagoula Recreation Commission on February 2, 2016.

Budgeted Item	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Source of Funding	<input type="checkbox"/> General Fund
Contract Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/> Utility Fund
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/> Grant
				<input type="checkbox"/> Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING



PASCAGOULA RECREATION COMMISSION
MEETING JANUARY 6, 2016

Mike McElhaney opened the meeting at 6:00 pm. Mike welcomed Terri Scott back to the meetings. He also mentioned that he had knee surgery on Dec. 16th and was glad to be here.

Paul Hembree made the motion to approve the December 2, 2015 minutes as presented. Jay Spradlin seconded the motion. The motion passed unanimously.

Mike also commented on the Santa's Calling program. Volunteers called 130 children this year, which is a growth in numbers from the last few years. He also commented on how nice the Christmas Tree Lighting event was this year. The event has grown over the last few years and included snow, carnival games, and the Christmas village this year. Everyone enjoyed themselves and Mike said it was the best Christmas event yet.

Old Business:

Hotel Tax: Darcie presented the hotel tax information. \$1,328,371.65 has been collected since collections started in 2005. The total amount remaining after projects have been completed is \$507,303.92. The receipts collected in December 2015 were \$15,392.85.

Recreation Improvements Update: Darcie reported that the Recreation Improvements Committee met again on Monday, January 4, 2016 at the Hilton Garden Inn. The individuals in attendance were David Tadlock, Darcie Crew, Scott Tipton, Shawn McIlrath, Jon Reynolds, Matt Mitchell and Gentry Williams. The committee discussed the combined plan for moving forward for football, baseball/softball, soccer and other activities. The use of M.R. Cole field for pee wee football and Resurrection High School football and soccer is a viable option. The committee is still in favor of buying land for a combined baseball and softball facility as well as using Ingalls Field for the 13-15 year old boys. Lighting, parking

and walking trail improvements at the Pascagoula Soccer Complex as well as skatepark/BMX improvements at IG Levy are still ideas that are being worked on.

The Recreation Commission is supportive of the efforts and will help in any way they can.

Sheldon Property: Darcie redistributed a copy of an image of the Sheldon Property that is for sale on 11th St. The family is interested in selling the property to the City for a park. After discussion, Jay Spradlin made a motion to recommend to the City Council not to purchase the land because there is no current need for the property for recreational purposes. Al Brimm seconded the motion. The motion passed unanimously.

Park Listing: Darcie provided a list of the parks and recreational facilities to the Commission. The Commission will make efforts to visit the parks in the next month as stated below and provide feedback for minor and major improvements to the group.

Al Brimm: Soccer Complex, Spanish Fort Boat Launch, Point Park, Beach Park, Inner Harbor, and IG Levy Park

Becky Fulton: 12th St., Colmer Soccer Fields, Magnolia Birding Pier, River Park, Pine St. Park, Pat Wilson Park

Terri Scott: IG Levy Park, Ladner Rd. Boat Launch

Lee Tingle: MCC Park, IG Levy Park, Pine St. Park, River Park, Chateau Lake, Lighthouse Park

Lewis Sims: 11th St. Mini Park, Andrew Johnson Rec. Center, Lighthouse Park, Delmas Park, Youth Baseball

Paul Hembree: Louise St. Ballfields, Pat Wilson Park

Mike McElhaney: IG Levy Tennis, Anola Club

Jay Spradlin: Pasc. Rec. Center, Pasc. Sr. Center and BB Jennings Park

Attendance of Members: Darcie provided the Commission of the attendance report for 2015. Mike McElhaney talked with David Bates and he is considering staying on the Commission. Mike plans to talk with him again before the next meeting.

Annual Report: Darcie provided the Commission with the Parks and Recreation Department Annual Report for 2015. She gave a summary of the report.

New Business:

Nominations for Chairperson: Becky Fulton nominated Mike McElhaney as Chairperson of the Commission. Mike Tillman seconded the nomination. Nominations were closed. All were in favor of Mike McElhaney as Chairman.

Nominations for Vice-Chairperson: Mike Tillman nominated Paul Hembree as Vice-Chairperson of the Commission. Lewis Sims seconded the nomination. Nominations were closed. All were in favor of Paul Hembree as Vice-Chairman.

Bicycle Advisory Committee Minutes: the minutes were tabled until the February meeting.

Program Information: Darcie shared information about upcoming events and programs.

1. Basketball Season Starts on Saturday, Jan. 9th
2. 2nd Saturday Bike Ride, Jan. 9th, 8am
3. Do Better Divas, Wellness & Fitness Classes, Tu-Th, 6pm
4. Cardio Groove, Mondays & Wednesdays, 6pm
5. Karate, Mondays and Thursdays, 6 & 7pm
6. Swing Dance, Thursdays, 7pm
7. Aerobics, Mondays, Wednesdays and Fridays, 8am

There being no other business, Al Brimm made a motion to adjourn the meeting at 7:15 pm. Jay Spradlin seconded the motion. The motion passed unanimously.

The next meeting will be held at 6:00 pm on February 3, 2016 at the Pascagoula Recreation Center.

/s/s Darcie S. Crew

Darcie S. Crew, Secretary

Members present:

Mike McElhaney, Chairman
Paul Hembree, Vice Chairman
Al Brimm
Lee Tingle
Jay Spradlin
Becky Fulton
Lewis Sims
Mike Tillman
Terri Scott

Members absent:

David Bates
Johnny Olsen

JIMMY BUFFETT PARK

RED highlighted Sheldon property is 7.5 acres

BUFFETT BAYOU Twila Sheldon Ford's family property adjoins Jimmy Buffett's Grandfather's property.



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Pascagoula Parks Recreation, Park Facility Listing 2016

	Park	Address	Phone #	Acreage		General Info
1	11th St. Mini	11th St. & Parsley Ave.		1.96		1971
2	12th St. Complex	2201 12th St.	762-8812	8.2		? Prior 1979
3	Andrew Johnson	1402 Tucker Ave.	938-6750	1.6		1975
4	Anola Club	1111 Washington Ave.		0.5		1875
5	Art Depot	504 Yon St	938-6752	0.5		1904
6	BB Jennings	1806 Telephone Rd.		6.36		1973
7	Beach Park	600 City Park St.		14		prior 1979, added land in 1990
8	Chateau Lake	Old Mobile Hwy.		8		1973
9	Colmer Fields	Chicot St.		3		School Property, prior 1979
10	Delmas Park	Delmas Ave., N end of City Parking lot		0.67		2007
11	IG Levy	3928 Nathan Hale & 3900 Chicot St.		45.2		construction 1982
12	Inner Harbor	901 Pascagoula St.				prior 1979
13	Ladner Rd. Pier/Launch	east end of Ladner Rd.		0.25		prior 1979
14	Lighthouse Park	3621 Frederic St.		10		2010-2011
	Community Oak	816 Laurel Ave.				
	Round Island Lighthouse	815 Cypress Ave.				
15	Louise St. Softball	2200 Louise St.		8.72		prior 1979, restrooms 1980
16	Magnolia Birding Pier	500 Dupont Ave.		1		2013
17	MCC Park	5725 Orchard Rd.		7.61		prior 1979, land bought in 2003
18	Pasc. Rec. Center	2935 Pascagoula St.	938-2356	1.63		Built in 1958, traded land in 2004
19	Pasc. Sr. Center	1912 Live Oak Ave.	769-8329	5		Construction complete Nov. 2010
20	Pat Wilson Park	Polk Ave. & Ingall's Ave.		9.09		prior 1979
21	Pine Street	4014 Pine St.		4.5		prop acq. 1976, grant 1983 for reha
22	Point Park	600 Beach Blvd.		10		Built in xxx, SOS Leased land in 201
23	River Park	4100 Clark St.		8.6		State owns, devel. Prior 1979
24	Soccer Complex	6001 Tillman St.	762-2554	40	18.49 wet	Construction complete 2001
25	Spanish Fort/Pier	North end of Hickory St.		0.25		circa 1975 (fort), cemetery
26	Youth Baseball	1803 Tucker Ave.		8		prior 1979, added land in 1990
	Totals			204.64		

Pascagoula Parks Recreation, Park Facility Listing 2016

Park	Pavilions	Baseball	Backstops	Softball	Walking	Soccer	Tennis	Playgrounds	Basketball
11th St. Mini	0	0	0	0	0	0	0	1	0
12th St. Complex	1	0	0	4	0	0	1	1	0
Andrew Johnson	0	0	0	0	0	0	0	1	2
Anola Club	0	0	0	0	0	0	0	0	0
Art Depot	0	0	0	0	0	0	0	0	0
BB Jennings	0	0	1	0	yes	0	0	1	3
Beach Park	2	0	0	0	1/3 mile	0	0	2	0
Chateau Lake	0	0	0	0	0	0	0	0	0
Colmer Fields	0	0	0	0	0	2	0	0	0
Delmas Park	0	0	0	0	0	0	0	0	0
IG Levy	3	0	2	0	2 mile	1	8	2	0
Inner Harbor	0	0	0	0	0	0	0	0	0
Ladner Rd. Pier/Launch	0	0	0	0	0	0	0	0	0
Lighthouse Park	1	0	0	0	1/2 mile	0	0	1	0
Community Oak									
Round Island Lighthouse									
Louise St. Softball	0	0	0	2	0	0	0	0	0
Magnolia Birding Pier	1	0	0	0	0	0	0	0	0
MCC Park	1	1	0	1	0	0	0	0	1
Pasc. Rec. Center	0	0	0	0	0	0	0	0	0
Pasc. Sr. Center	0	0	0	0	0	0	0	0	0
Pat Wilson Park	0	0	0	0	1/2 mile	0	0	0	0
Pine Street	1	0	2	0	1/4 mile	0	2	2	0
Point Park	0	0	0	0	0	0	0	0	0
River Park	1	0	0	0	0	0	0	0	1
Soccer Complex	3	0	0	0	0	9	0	0	0
Spanish Fort/Pier	0	0	0	0	0	0	0	0	0
Youth Baseball	1	6	0	0	0	0	0	1	0
Totals	15	7	5	7	3.58	12	11	12	7

Pascagoula Parks Recreation, Park Facility Listing 2016

Park	Pond/Lake	Swimming	Piers	Boat Launch	Restrooms	Concessions	Parking	Fishing	BBQ
11th St. Mini	0	0	0	0	No	No	No	No	No
12th St. Complex	0	0	0	0	2	1	Yes	No	No
Andrew Johnson	0	Pool	0	0	No	No	Yes	No	No
Anola Club	0	0	0	0	1	No	No	No	No
Art Depot	0	0	0	0	3	No	Yes	No	No
BB Jennings	0	0	0	0	No	No	Yes	No	No
Beach Park	0	Beach	1	0	2	Yes	Yes	Yes	Yes
Chateau Lake	1	0	0	0	No	No	No	Yes	No
Colmer Fields	0	0	0	0	Portable	No	Yes	No	No
Delmas Park	0	0	0	0	0	No	Yes	No	No
IG Levy	1	0	0	0	3	No	Yes	Yes	Yes
Inner Harbor	0	0	23 slips	0	No	No	Yes	Yes	No
Ladner Rd. Pier/Launch	0	0	4	2	No	No	Yes	Yes	No
Lighthouse Park	0	0	2	2	Portable	No	Yes	Yes	No
Community Oak									
Round Island Lighthouse									
Louise St. Softball	0	0	0	0	1	1	Yes	No	No
Magnolia Birding Pier	0	0	1	0	0	No	Yes	No	No
MCC Park	0	0	0	0	1	1	Yes	No	No
Pasc. Rec. Center	0	0	0	0	2	1	Yes	No	No
Pasc. Sr. Center	0	0	0	0	Yes	0	Yes	No	No
Pat Wilson Park	0	0	0	0	No	No	Yes	No	No
Pine Street	0	0	0	0	No	No	Yes	No	Yes
Point Park	0	0	6	4	Yes, Trailer	No	Yes	Yes	No
River Park	0	0	1	1	Yes, Trailer	No	Yes	Yes	No
Soccer Complex	0	0	0	0	1	1	Yes	No	No
Spanish Fort/Pier	0	0	1	1	No	No	Yes	Yes	No
Youth Baseball	0	0	0	0	1	2	Yes	No	No
Totals	2		16	10	17	7			

Pascagoula Parks Recreation, Park Facility Listing 2016

Park	Volleyball	Other	
11th St. Mini	0		
12th St. Complex	0	Meeting Room	
Andrew Johnson	0	Gym	
Anola Club	0	Meeting Room	
Art Depot	0	Train Depot	
BB Jennings	0		
Beach Park	2	Splash Pad	
Chateau Lake	0		
Colmer Fields	0		
Delmas Park	0	Fountain/Seating	
IG Levy	1	Skate Park	Nature Center
Inner Harbor	0	Boat Slips	
Ladner Rd. Pier/Launch	0		
Lighthouse Park	0	Lighthouse	
Community Oak			
Round Island Lighthouse			
Louise St. Softball	0		
Magnolia Birding Pier	0	Blueway	
MCC Park	0		
Pasc. Rec. Center	0	Gym/Activities	
Pasc. Sr. Center	0	Meeting Room	
Pat Wilson Park	0		
Pine Street	0		
Point Park	0		
River Park	0	Museum/Stage	
Soccer Complex	0		
Spanish Fort/Pier	0		
Youth Baseball	0	Batting Cages	
Totals	3		

Pascagoula Parks and Recreation Department

2015 Report of Programs and Projects

Thank you to the Staff:

Full-Time Staff:

Darcie Crew, Director of Parks & Recreation
Clare Stegall, Administrative Assistant
Antoinette Johnson, Program Director
Bo Cole, Athletic Director/Harbor Master
Kristi Ducote, Outdoor Recreation Specialist
Suzanne Steinberger, Comm. Events Coord.
Melani Caver, Senior Center Director
Sarah Jim Boykin, Sr. Center Admin. Asst.
Bea Burton, Senior Program Assistant
Kevin Hall, Dir. of Beautification
Benny Brown, Grounds Crew Leader,
Robert Jackson, Grounds Crew
Jason Diehl, Grounds Crew
Henry O'Brien, Grounds crew
Joe Hudson, Facilities Crew Leader
James Hance, Facilities Crew
David Cochran, Facilities Crew
Jeff Eiland, Facilities Crew

Part-Time Staff:

Sharneal Colley, Park Attendant
Cynthia Davis, Park Attendant
Patricia Ann Rodgers, Park Attendant
Vincent Jones, Park Attendant
Scott Sullivan, Park Attendant
Danielle Lawrence, Senior Center Rec. Aide
Debbie Hodges, Senior Center Rec. Aide
Alfred "Mac" Nelson, Tour Guide
Mallory Henderson, Tour Guide
Cassandra Shoemo, Camp Site Director
Janet Hurd, Camp Counselor
Karen Webb, Camp Counselor
Lilli Brown, Camp Counselor
Kyla Versiga, Camp Counselor
Brenton Pugh, Camp Counselor
Payton Dooley, Camp Counselor
Joyce Shaub, Camp Counselor
Reginald Barnes, Gym Attendant
George Williams, Gym Attendant

2015 Athletic Program

Youth Football and Cheerleading

186 Football Players
68 Cheerleaders

Cheer Camp (Fall/Summer)

92 School Age Participants

Youth Basketball

169 Participants

Youth Baseball (Boys)

535 Participants

Youth Softball (Girls)

300 Participants

Youth Soccer

312 Participants

Soccer Camp

25 Participants

Youth Tennis

10 Participants

Youth Baseball Camp (Summer)

48 Participants

Programs and Other Activities

Aerobics

60 Adult Participants

Dinner Theater

225 guests/120 actors

Dr. Seuss Birthday Celebration

52 Pre-School Age Participants

Enhancement Ball

80 School Age Participants

After School

80 School Age Participants (M-F School Year)

Summer Day Camp

200 School Age Participants, 8 weeks

Counselors in Training

10 Teen Participants

Spring Break Camp

39 School Age Participants

Camp Special Forces

6 Teen Participants

Cardio Groove

190 Adult Participants

Cheerleading

65 School age Participants

Christmas Camp

40 School Age Participants

Do Better Divas

2200 Adult Participants

Thanksgiving Camp

34 School Age Participants

Santa's Calling

120 School Age Participants

Lock In

60 School Age Participants

Play All Day

50 School Age Participants

Senior Games

8 Senior Adult Teams

Swing Dance

27 Adult Participants

Community Outreach

Easter Eggstravaganza – over 800 people served

Haunted House

1288 Admitted - \$6,440.00 collected

Volunteers donated over 1000 hours combined

Visions of Sugar Plums Shopping Spree

21 Participants

Group Swimming

2530 Participants

Swimming Lessons

120 Participants

Open Swim

496 Participants

Karate

65 School Age Participants

Line Dancing

10 Adult Participants

Cheer Camp (Fall/Summer)

92 School Age Participants

Special Events

February 13th Arbor Day
Tree give-away sponsored by Scranton Nature Center, Jackson County Soil and Water District. Gave away 500 seedlings, 100 one gallon trees and 100 three gallon trees.

Approx. Attendance: 177

March 7th Great American Cleanup
Groups, organizations, and families cleaned up Pascagoula by planting flowers, picking up trash, and installing a rain garden, which is located at BB Jennings.

Attendance: 41

March 21st Spring Family Campout
Families enjoyed a camping experience at Beach Park including a BBQ, bonfire, and an outdoor movie.

Approx. Attendance: 262

April 4th 37th Annual Easter Egg Hunt
A free event hosted at IG Levy North park including 20,000 Easter eggs to hunt, face painting, Nature Center tours, bounce houses, Touch a Truck event, pictures with the Easter bunny.

Attendance: 1,000+

April 22nd Litter Bugs Me
Students participated from Cherokee, Beach, Jackson, and Lake Elementary schools.

Approx. Attendance: 352

May 2nd Flagship Bike Ride
Annual bike ride on Pascagoula's Historic Bike Trail.

Attendance: 40

May 6th Bike to School Day
Arlington Elementary participated with approximately 40 students and teachers, and Cherokee Elementary participated on May 8th with approximately 60 students

Attendance: 100

May 30th Paddlepalooza
Live music, food vendors, kayak demo's, face painting, spacewalk, and Twilight Paddle with approximately 100 paddlers.

Approx. Attendance: 2,000

June 13, 2015 Get Outdoors Day
Event included a partnership with Jackson County Animal Shelter offering animal adoptions, micro-chipping, and rabies vaccinations; archery; kayaking with MGCCC; a rock wall; and tours of the Scranton Nature Center.

Approx. Attendance: 350

July 4th 4th of July Fireworks Celebration
Citizens enjoyed 20 minutes of fireworks as they shot off over the Gulf of Mexico on July 4th. The event took place at Beach Boulevard, where the fireworks were shot from Walter's Diving and Marine barge. Fireworks bid winner was Artisan Pyrotechnics Inc. (\$19,000). Show is orchestrated to music played live on Magic 93.7 at 9:00pm.

Approx. Attendance: 20,000

July 25, 2015 Pedal, Paddle & Stroll
Event funded by Blue Cross Blue Shield Grant that had a 5.5 mile bike ride, 2 mile paddle, and 1.5 mile stroll.
Approx. Attendance: 300

October 1, 2015 Renew Our Rivers
Cleanup offered by Mississippi Power, utilized Lighthouse Park. 4.5 Tons of trash collected from the Pascagoula River.
Approx. Attendance: 134 Volunteers

October 5th 'Goula Cruise Street Festival and Classic Car Show
The City of Pascagoula partnered with Cruisin' the Coast to host a free event at Beach Park for the public which included: a parade of cars, food vendors, nonfood vendors, and music by Mirage.
Approx. Attendance: 10,000+

October 10th Casting for Conservation Kids Fishing Rodeo
An educational and fishing experience was held for kids from ages 4-13 at Beach Park Pier. Fishing poles, bate, and tackle were all provided by CCA. Learning stations included: fish conservation, fish identification, and water safety. Life jackets were given to each child.
Approx. Attendance: 350+ kids

October 17th Coastal Cleanup
Pascagoula residents joined neighboring community volunteers across the coast as they cleaned up 144 miles of beach front. 156 trash bags were collected.
Approx. Attendance: 117

October 29th The Great Haunted Halloween Bicycle Tour
Participants toured neighborhoods in Pascagoula on a bike ride in costumes and decorated bikes. Toured neighborhoods along the Historic Bike Trail and Greenwood Cemetery Tour.
Attendance: 100

Dec. 3rd Annual Christmas Tree Lighting
A free holiday event held at Beach Park where citizens enjoyed activities such as, a reindeer food station, face painting, cooking decorating station, snow play area, hot chocolate and popcorn, Carnival games, bounce houses, Christmas village exploration and pictures with Santa and Mrs. Claus.
Approx. Attendance: 2,500

December 18th Tour of Lights Bicycle Ride
Cyclists toured many neighborhoods in Pascagoula on a holiday lit bike ride tour to see the Christmas lights and displays throughout Pascagoula. Attendance: 150

Monthly 2nd 2nd Saturday Bike Ride
Cyclists ride the Pascagoula Historic Bike Trail each month and enjoy some exercise, fellowship, and usually some beignets. When the weather is nice, 20-25 participants show up.
Approx. Attendance: 10-20 every month

Movie Nights under the Stars Participants
enjoy an outdoor movie with a beautiful view of the Gulf of Mexico on the 2nd Friday of every month. 10 movies were played throughout the year. It is a free event with a food truck that is available for concessions. 10 movies were played throughout 2015.

Approx. Attendance: 275-1000 participants/month

Celebration of Life Angels
8 more angels were purchased for the Beach Promenade to decorate Pascagoula during the holiday season, and to remember the loved ones who are no longer with us. All banners were donated by Haygood's Industrial Engraving.

Outdoor Rec.

June 29th – July 2nd Nature Camp

Campers enjoyed a 4 day camp with arts and crafts activities. Adventures include: the Scranton Nature Center, museum, Pascagoula Audubon, and Sandhill Crane Refuge.

Attendance: 35

July 27th – July 31st Outdoor Adventure Camp

Day camp for ages 13-16 year olds. Activities included basic Kayak Training, Day paddle on Pascagoula River, Tour Scranton Museum and Nature Center, Twelve Oaks Hiking and Geocaching.

Attendance: 4 (max attendance is 12)

Monthly Pascagoula Paradise Paddlers Meet-up

Paddlers meet up in various locations in East Jackson County to paddle 4-8 miles all for fellowship, exercise, and lots of fun.

Approximately 20-50 kayaks and canoes/participants.

August- September Kayaking Classes

Quick Start Your Kayak - 4 hour introductory class about types of kayaks, paddle safety, and potential hazards. 5 classes with 6 attendants.

Rescues Clinic - 2 hour class practicing wet exits, assisted and self-rescues. 3 classes with 4 attendants.

Scranton Nature Center (at IG Levy Park)

Annual Attendance: 2,010

Scranton Museum (at River Park)

Annual Attendance: 471

Round Island Lighthouse

Grand Opening November 13th, with 466 Total Visits as of 12/22/15

Scranton Nature Center/ Workshops

Started Nature Discovery Program in October. Hosted 3rd Saturday of the month from 9 am-10 am.

Program includes nature based educational component, story time with Pascagoula Library, a nature walk, and a craft.

Edible Forest Workshop- 46 attended

Smart Start Paddling Workshop- May 20, 2015- 30 attended

Bee Keeping Workshop- 8 attended

Senior Center

WEEKLY ACTIVITIES:

Tuesday Luncheons	4877 per year
Exercise	2015 per year
Line Dance	2978 per year
Cards	758 per year
Pottery, Classes	984 per year
Bible Study	954 per year
Yoga	119 per year
Fitness Room (Daily)	8602 per year
Golden Age Club	232 per year
Computer	582 per year
Meetings	1312 per year
Visitors	695 per year
Day Trips	900 per year
Crochet	171 per year
Classes	513 per year
Ping Pong	193 per year

NO. OF PARTICIPANTS:

MISCELLANEOUS:

Trips (Week Long Vacations)	95 participants per year
Special Events we sponsor (Dances/Socials)	925 participants per year
Other Special Events we Co-Sponsor (Chili Cook Off, AARP, TRIAD, Jackson CO. Senior Awareness)	1327 participants per year
Rental for Individuals for Private Events	3093 participants per year

2015 Senior Center Special Events:

22 January 2015

"ALWAYS ... PATSY CLINE," Musical at the Seanger, Biloxi
Attendance: 31

30 January 2015

"DIVORCE SOUTHERN STYLE" at the JOE JEFFERSON PLAYHOUSE had us all in stitches!!
Attendance: 21

10 February 2015

MARDI GRAS BALL. This year's Mardi Gras featured a royal court and the coronation of Queen Brenda Krebs and King Donald Avery.

Attendance: 106

14 February 2015

MARDI GRAS PARADE Float Attendance: 26

26 February 2015

CHILI COOK OFF. This event raised funds for the American Cancer Society's Relay for Life and offered chili samples from a variety of competitors.

Attendance: 176

1 March 2015

COMMISSIONS PROGRAM applications: summer event in Pascagoula. Commissions is a Christian Missions Program that spend their summer vacation doing maintenance and repair work on senior homes for those in need.
Applications: 15

11 March 2015

SCAM SLAM IV! Seniors learned the latest information on legal services, Medicare fraud, banking scams, and payday loans.
Attendance: 200

17 March 2015

The Senior Center, with AARP and the American Occupational Therapy Association, brought **"CARFIT"** with Bill Williams, a program that educated seniors about driving safety.

Attendance: 8

8 and 15 April 2015

Mary Ellen Spalding presented **"YOU ARE WHAT YOU EAT"** based on her extensive research. She spoke to seniors about food freshness, preservatives and shelf life. Very informative!

Attendance: 8

24 April 2015

Seniors went wild for **"SPRING BREAK AT GULF SHORES"** this year! They wrapped this day trip up with lunch at Lulu's in Homeport Marina.

Attendance: 45

1 May 2015

SPRING DINNER AND DANCE with "Deuces Wild" performing and Ms. Bea cooking! The Military Salute and door prizes were a hit!

Attendance: 113

5 May 2015

SENIOR SAFETY AWARENESS DAY to discuss hurricane preparedness and crime prevention.

Attendance: 152

9 May 2015

SCENE NIGHT when they performed scenes from "Steel Magnolias", "Hot Coffee" and "The Trip To Bountiful".

Attendance: 144

12 May 2015

EDUCATIONAL MEDICARE/RETIREMENT SEMINAR cohosted by Gary Smith Insurance Agency.

Attendance: 10

14 May 2015

"BIG EASY" DAY TRIP which included a visit to the World War II Museum, French Quarter, lunch at Tujaques and a production of "Beyond All Boundaries".

Attendance: 55

19 May 2015

PICNIC AT LIPPINCOTT'S Some strolled through the home and majestic gardens and enjoyed "kayaking with Kristi"!

Attendance: 93

20 May 2015

The **AARP SAFE DRIVING CLASS** with Paul Vanderfin.

Attendance: 11

31 May 2015 through 6 June 2015

Trip to **BRANSON, MISSOURI!!** We visited various cities and landmarks.

Attendance: 47

9 June 2015

ALLSTATE FINANCIAL ADVICE SEMINAR.

Attendance: 49

11 June 2015

JACKSON COUNTY SENIOR AWARENESS COMMITTEE'S PARTY FOR SENIOR ADULTS Themed "Wild, Wild West".

Attendance: 476

19 June 2015

PASCAGOULA DAY at the **JACKSON COUNTY WELCOME CENTER**.

Attendance: 28

30 June 2015

INDEPENDENCE DAY PICNIC AT BEACH PARK was a blast! We sang patriotic songs and enjoyed performances by the Upbeat Line Dancers.

Attendance: 200

31 July 2015

PASCAGOULA'S UNITED WAY FUNDRAISER Attendance: 68

7 August 2015

DAYTIME SUMMER DANCE PARTY with "Deuces Wild", a wonderful lunch from Ms. Bea's Kitchen and door prizes. Attendance: 113

12 August 2015

TRIP TO PENSACOLA NAVAL AIR STATION, home of the "Blue Angels" and Historic Downtown Pensacola. Attendance: 52

25 August 2015

LUAU LUNCH PARTY was our regular Tuesday Luncheon but with a Tropical and "Hawaiian Flare". Attendance: 193

9 September 2015

POTTERY SNEAK PEEK Attendance: 5

16 September 2015

Paul Vanderfin gave an **AARP SAFE DRIVING CLASS** at the Center. Attendance: 11

1 October 2015

CHAIR YOGA – "Get Fit Where You Sit." Attendance: 3

2 October 2015

Rebecca and Sean Harding with special guests David Delk, Rebecca Abernathy and Jonathan Brannan starred in a **PRODUCTION OF "ENJOY THE JOURNEY"** at the MARY C in Ocean Springs. Attendance: 13

11 through 17 October 2015

FALL TRIP to CHICAGO was a blast! We visited many different landmarks and did a lot of sightseeing! Attendance: 48

21 October 2015

HEALTHY COOKING DEMONSTRATION which helped seniors save money on food, make healthy meals and learn more about SNAP. Attendance: 21

23 October 2015

MOBILE THEATRE GUILD'S **"MY WAY The Music of Old Blue Eyes, Frank Sinatra"**, was celebrated with songs from WWII through his Vegas years. Attendance: 12

30 October 2015

FALL DANCE featured "Deuces Wild", the Upbeat Line Dancers, a fish fry lunch and tons of FUN! Attendance: 150

12 through 14 November 2015

SCENE NIGHT "WAY OFF BROADWAY" which included scenes and/or songs from "The Dixie Swim Club," "Missing," "Hot Coffee," "Follies" and "The Boy from Oz." Attendance: 106

2 through 4 December 2015

CHRISTMAS TRIP in NATCHITOCHEs, LOUISIANA . Attendance: 47

10 December 2015

DANCING WITH THE SENIORS. Attendance: 97

16 December 2015

“SOUNDS OF THE HOLIDAYS” at the historic Saenger Theatre in Biloxi featured “The Coast Big Band”, a number of other big name coast entertainers and benefited the American Heart Association.

Attendance: 16

17 December 2015

CHRISTMAS PARTY FOR SENIORS CHRISTMAS MASQUERADE was held at the Civic Center.

Attendance: 475

Construction Projects Completed in 2015

Promenade– outdoor shower, pier lighting and water connection, 2 shade structures, picnic tables, trash cans, and bike racks added in Spring 2015

Lighthouse Park- Lighthouse Construction Complete – grand opening on November 13, 2015

Point Park – Pervious Concrete (North parking area) – Dec. 2015

Lowry Island/River Park – Phase II construction complete includes parking, boat launch reconstruction, sidewalks, lighting, pier access, stage moved to Museum, ADA access to Scranton Museum, park benches, shaded picnic area, dog park, concrete wharf, and more. Ribbon Cutting May 2015.

IG Levy– Urban Forest Project includes planting a one acre forest, two rain gardens and a rain collection system, education day for Colmer 7th grade and invasive species removal – July-Dec. 2015

BB Jennings– starting design on new boardwalk and improved parking area

Beach Park – Restroom ADA Access improved with sidewalk enhancements – Sept. 2015

Andrew Johnson Rec. Center – New Gymnasium Floor and New Roof on entire building – August 2015

Other Accomplishments:

MS Recreation and Park Association Award of Merit for:

- o Special Events – Christmas Tree Lighting
- o Programming – School Age Programs
- o Athletics – Jackson County Football League “Super Bowl”

2671 people visited the Pascagoula Recreation Center for Open Gym

Rented 208 park pavilions for family gatherings and community events

Rented 5 recreation center rooms/gymnasiums for events and parties

Rented 5 athletic facilities for tournaments and activities

Hired Clare Stegall, Administrative Assistant/Office Manager March 2015

Hired Jeff Eiland, Maintenance Staff

Donations Received:

\$6,651	Visions of Sugar Plums Program	Steve and Gloria Jordan
\$2,100 (in-kind)	Haunted House	Volunteers
\$500 (Monetary)	Haunted House	Restaurants
\$5,727.84 (in-kind)	Snacks	Bay Area Food Bank
\$3,700 (in-kind)	Lunches and Snacks	Bay Area Food Bank
\$250 (in-kind)	Arbor Day trees	Pascagoula Pride
\$150 (in-kind)	Senior Games	Jerry Lee’s, Little Caesars
\$500 (Monetary)	Senior Games	Chevron
\$500 (Monetary)	Family Campout	Elks, Waffle House, The First
\$580 (Monetary)	Flagship Bike Ride	Participants
\$2,800 (Monetary)	8 Angels sponsored	Citizens
\$23,458.84	Total in cash sponsorships and donations/in-kind donations for Special Events	

Annual Revenue Collected:

Programs and Activities: \$314,057.47
 Donations/Sponsorships: \$65,222.00
 Jackson County: \$200,609.39
 Hotel/Motel Tax: \$157,134.93

Total annual expense budget:	Parks & Recreation	General Fund: Personnel \$992,528 General Fund: Supplies \$167,700 General Fund: Services \$526,607 General Fund: Capital Expense \$1,036,100
	Senior Center	General Fund: Personnel \$202,768 General Fund: Supplies \$14,350 General Fund: Services \$43,950 General Fund: Capital Expenses \$55,000
	Scranton Museum	General Fund: Personnel \$88,276 General Fund: Supplies \$8,500 General Fund: Services \$21,700 General Fund: Capital Expenses \$15,000
	Beautification	General Fund: Personnel \$132,189 General Fund: Supplies \$88,100 General Fund: Services \$1,089,705 General Fund: Capital Expenses \$35,000
	Inner Harbor	Harbor Fund: Personnel \$0 Harbor Fund: Supplies \$0 <u>Harbor Fund: Services \$10,000</u>
		Total Budget: \$4,527,473

Maintenance Projects Completed

Lighthouse

- Constructed new Port-o-let cover at Lighthouse Park Boat Launch
- Installed \$25,000 in landscaping around Lighthouse Park and Round Island Lighthouse
- Installed \$11,200 of lighting at Round Island Lighthouse
- Installed 10 historical pathway signs at Lighthouse Park

River Park

- Installed \$16,900 of trees including Live Oak and Pine
- Installed 30 bales of pine straw in bedding areas
- Created obstacle course at Dog Park
- Installed 6 picnic tables under new 30x40 pavilion
- Installed 20 trash receptacles
- Installed ADA drinking fountain with pet fountain in Dog Park

River Front

- Installed 50 bales of pine straw in bedding areas

Point Park

- Installed 10 new trash receptacles
- Constructed new 12X24 Movie Screen
- Installed 4000 ft. rubber coated safety cable for bollards
- Installed new historical and park rules sign

Beach Park

- Installed 2 new picnic tables under shade structures on the beach
- Installed new roll up storm shutter at concession stand
- Installed 6 new barbeque grills
- Replaced 42, 12X12 Katrina trail tiles on walkway
- Removed 4 large dead trees within the park
- Installed 150 yards of playground mulch

- Repainted men's and women's restrooms and concession stand (Ingall's Volunteers)

Telephone Road Signage

- Installed \$15,000 welcome sign on north Telephone Road at city entrance
- Installed \$3,000 landscape at base and around Telephone Rd welcome sign

Pine Street Park

- Upgraded all electrical panels
- Installed 100 yards of playground mulch
- Installed new drainage pipes in large playground
- Removed 6 large dead trees

Soccer Complex

- Rebuilt lighting under pavilion
- Installed 10 new light fixtures in restrooms
- Rebuilt 20 commodes
- Installed 50 yards of playground mulch

Senior Center

- Created 22 raised beds for Community Garden with Green House
- Installed 50 yards of walking trail mulch

12t Street Playground

- Installed 50 yards of mulch on playground

I.G. Levy North

- Built and installed environmental rain water collection system at Nature Center
- Constructed new kayak shed cover
- Constructed new rabbit house
- Installed 100 yards of walking trail mulch

Andrew Johnson

- Installed new shade structure over playground
- Constructed new pool pump
- Installed and repaired existing lighting
- Painted basketball goals

I.G. Levy South

- Replaced playground slide
- Installed 150 yards of playground mulch
- Rebuilt walking trail electrical light panels
- Repainted all interior restrooms
- Replaced playground monkey vines
- Installed new restroom doors

B.B. Jennings

- Installed Living Laboratory signs
- Installed 50 yards playground mulch

Pascagoula Recreation Center

- Constructed playground shade structure

Bridge Nature Trail

- Installed \$4,500 of pine straw in bedding areas

Ball Fields

Louise Street

- Installed 2 new A/C units

MCC

- Installed new foul goal poles
- Installed 1 new flag pole
- Installed new A/C window unit in concession stand

Dixie Youth

- Installed new hall of fame sign
- Painted exterior of restrooms
- Installed 80-100 feet of new chain link fencing



AGENDA ITEM REQUEST FORM

Meeting Date: 2-16-2016

Submitting Department or Individual: Community and Economic Development

Contact Name: LaLinda Grace

Phone: 228-938-2352

Agenda Topic: Pascagoula Mayor's Youth Council Minutes

Attach additional information as necessary

Action Requested:

Acknowledge minutes of PMYC 12-14-2015 and 1-11-2016 meetings.

Budgeted Item	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Contract Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Mayor or Manager's Signature Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>

Source of Funding	<input type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING



General Meeting Minutes
Conference Room
Jackson County Chamber of Commerce
Monday | December 14, 2015 | 4:00 PM

Members Present: Annie Perkins, Will Baumhauer, Clare Baumhauer, Caydn Perez, Abby Raworth, Bailey Bass, Hunter Blades, Meha Patel, Alexis Harbin, Anna Grant Godfrey, Hunter Blades, Alexis Harbin and Kris Rinza.

Members Absent: Max Laws, Tori Pullom, Makenzie Sanabria, Madison Scott, Joey Hasbrouck, Cale Garlich, Caroline Foster, and Gabriela Wells.

Ex Officio: LaLinda Grace, Economic Development Specialist

- A. Council Vice Mayor, Clare Baumhauer, called the meeting to order and welcomed everyone at 4:00 PM.
- B. The first item for consideration was the minutes from the November 16, 2015, meeting. Mitchell made a motion to approve the minutes. The motion was seconded by Meha. All present members were in favor.
- C. The Council received information in regards to the 2016 MML Statewide Youth Leadership Summit.
- D. The next item for discussion was Committee updates. Each Committee Chair provided an update as follows:
 - a. Social: The annual Christmas Party will be held Thursday, December 17, 2015, at 4:00Pm at Caydn Perez's house. All members should bring a dessert or appetizer.
 - b. Communication: Nothing to report at this time.
 - c. Fundraising: Nothing to report at this time.
 - d. Leadership: The Committee is working on a list of speakers for the upcoming meetings.
 - e. Volunteer: Nothing to report at this time.

There being no further business, Will made a motion to adjourn the meeting. The motion was seconded by Caroline Ko. All present members were in favor.



General Meeting Minutes
Conference Room
Jackson County Chamber of Commerce
Monday | January 11, 2016 | 4:00 PM

Members Present: Max Laws, Anna Grant Godfrey, Abby Raworth, Bailey Bass, Hunter Blades, Meha Patel, Madison Scott, Alexis Harbin, Caydn Perez, Cale Garlich, Caroline Ko, Makenzie Sanabria, Clare Baumhauer, Summer Beall, Joey Hasbrouck, Victoria Miller, Kris Rinza, and Gabby Wells.

Members Absent: Will Baumhauer, Annie Perkins, Tori Pullom, Mitchell Latady, and Caroline Foster.

Ex Officio: LaLinda Grace, Economic Development Specialist

- A. Council Mayor, Joey Hasbrouck, called the meeting to order and welcomed everyone at 4:05 PM.
- B. The first item for consideration was the minutes from the December 14, 2015, meeting. Gabby made a motion to approve the minutes. The motion was seconded by Hunter. All present members were in favor.
- C. The Council received information in regards to the 2016 MML Statewide Youth Leadership Summit.
- D. The Council received information in regards to the City of Pascagoula's Dr. Seuss Birthday Celebration. Kris, Summer, Madison, Meha, Gabby, Victoria, Joey and Caroline Ko volunteered to assist.
- E. The next item for discussion was Committee updates. Each Committee Chair provided an update as follows:
 - a. Social: Nothing to report at this time.
 - b. Communication: Nothing to report at this time.
 - c. Fundraising: Nothing to report at this time.
 - d. Leadership: The Committee is working on a list of speakers for the upcoming meetings.
 - e. Volunteer: Nothing to report at this time.

There being no further business, Meha made a motion to adjourn the meeting. The motion was seconded by Hunter. All present members were in favor.



AGENDA ITEM REQUEST FORM

Meeting Date: 2-16-2016

Submitting Department or Individual: Community and Economic Development

Contact Name: LaLinda Grace

Phone: 228-938-2352

Agenda Topic: Mayor's Youth Council MML Youth Summit Travel

Attach additional information as necessary

Action Requested:

Approve travel in a City vehicle for the Mayor's Youth Council to attend the MML Youth Summit in Starkville, MS from February 26, 2016, to February 27, 2016.

Budgeted Item	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Contract Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Mayor or Manager's Signature Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>

Source of Funding	<input type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

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Agenda Number: 9.

AGENDA ITEM REQUEST FORM

Meeting Date: 02/16/16

Submitting Department or Individual: Utilities

Contact Name: Bobby Parker

Phone: ext 6716

Agenda Topic: Badger Software and Hardware Support Services Maintenance Agreement

Attach additional information as necessary

Action Requested:

Approve Agreement and authorize City Manager to execute related documents.

Budgeted Item	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>
Contract Required	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>
Mayor or Manager's Signature Required	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>

Source of Funding	<input type="checkbox"/>	General Fund
	<input checked="" type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

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SOFTWARE AND HARDWARE SUPPORT SERVICES MAINTENANCE AGREEMENT

This Software and Hardware Support Services Maintenance Agreement (“**Support Agreement**”) is entered into effective this 1st day of **December, 2015** (the “**Effective Date**”) by and between **City of Pascagoula**, located at **622 Delmas Avenue, Pascagoula, MS 39567** (“**Customer**”), and **Badger Meter, Inc.**, a Wisconsin corporation with its principal place of business located at 4545 West Brown Deer Road, Milwaukee, WI 53224 (“**Badger Meter**”). Under this Support Agreement, Customer and Badger Meter are referred to individually as a “**Party**” and collectively as the “**Parties**.”

I. RECITALS

- A. Customer has purchased Badger Meter Software (“**Software**”) and Badger Meter has granted Customer a license to use certain Badger Meter software pursuant to the terms of the Badger Meter Software License Agreement (the “**License Agreement**”).
- B. Customer may also have purchased a Badger Meter mobile meter reading hardware system, such as handheld data collectors, laptop computers or other mobile reading equipment (“**Hardware**”) for use with the Software. If so, this Support Agreement also covers Hardware as provided for herein.
- C. Customer desires to receive and Badger Meter agrees to provide certain support and maintenance services (collectively “**Support Services**”) for the Software and/or for the Hardware pursuant to the terms of this Support Agreement. Badger Meter.

II. TERMS AND CONDITIONS

- A. **Customer Software Support Services.** During the Term of this Support Agreement, Badger Meter agrees to provide Customer the support services (“**Software Support Services**”) related to the Software:
- B. **Badger Meter Customer Hardware Support Services.**
 - 1. One Year Hardware Warranty. Badger Meter agrees to provide Customer with support services for Hardware, as detailed in Schedule, under the one (1) year warranty included with the purchase of Hardware (“**Hardware Support Services**”).
 - 2. Optional Extended Hardware Warranty. Customer may elect to purchase up to four (4) years of extended warranty to cover the Hardware, for which Support Services will be provided according to Schedule 2 Badger Meter (“**Extended Hardware Warranty**”).
- C. **Professional Services.** Upon mutual agreement of the parties, Badger Meter will provide certain additional Software Support professional services (“**Professional Services**”) at Badger Meter’s then standard hourly and expense reimbursement rates. If Customer elects to purchase Professional Services, the Parties will prepare a Statement of Work setting forth a description of the Professional Services, the timeline for performance of the Professional Services, and the cost for the Professional Services. Each Statement of Work for Professional Services will incorporate all of the terms of this Support Agreement by reference.
- D. **Effective Date.** This term of this Support Agreement will commence on the Effective Date and continue for a period of **one (1) year** (“**Initial Support Term**”). At the end of the Initial Support Term, if renewed and paid for by Customer, the Support Agreement will renew for successive one-year terms, for Software Support Services as long as Badger Meter supports the Software, and for Hardware Support Services for up to an additional four years after the end of the Initial Support Term

("Renewal Support Term") unless earlier terminated in accordance with Section J (collectively, the "Term"). If Customer does not renew and later requests Support Services, prior to being eligible for Support Services, Customer must: 1) Pay prior unpaid Renewal Support Term years in full; and 2) send all Hardware to Badger Meter, at Customer's cost, for Badger Meter evaluation to confirm the Hardware is operational before Support Services are made available on a go-forward basis.

E. Payments to Badger Meter; Terms.

1. Customer must pay all applicable fees as invoiced.
2. Payment of Fees for the Renewal Support Terms. Badger Meter will notify Customer of fees due for any subsequent Renewal Support Term on an annual basis approximately ninety (90) days prior to the commencement of the anniversary of the Effective Date. To renew Support Services, Customer must at least submit a purchase order to Badger Meter if not pay the applicable fees for the upcoming Renewal Support Term, prior to the commencement of the applicable Renewal Support Term.
3. Interest. If Customer fails to pay an invoice when due, Badger Meter may charge interest on the unpaid balance at the rate of lesser of eighteen percent (18%) per annum or the maximum rate is allowable by law.
4. Taxes and Charges. In addition to the Fees, Customer agrees that it will be responsible to pay any taxes, government charges, surcharges or fees related to the purchase of services under this Support Agreement, except for taxes on Badger Meter's income.

F. Limitations on Support Services. This Support Agreement does not include Support Services for:

1. Software, products, data, or features not provided by Badger Meter or by its authorized representatives to Customer;
2. Modifications or alterations to the Software by Customer or a third party without the prior written consent of Badger Meter;
3. Failure by Customer to install or use the Software in accordance with the Documentation as defined in the Software Agreement;
4. Failure to replace earlier versions of the Software with updates and improvements provided to Customer within a reasonable amount of time after receipt;
5. Repair or restoration of Customer's data (unless the data loss is caused solely by Badger Meter while providing services to Customer and in such case, up to the point of the last Customer backup);
6. Software defects caused by Customer's negligence, misuse, misapplication, or use of the Software other than as specified in the Documentation; or
7. Using a version of the Software which is no longer supported by Badger Meter.

G. Customer's Obligations.

1. Access. During the Term of this Support Agreement, Customer will provide Badger Meter with reasonable access to Customer's copies of the Software to the extent necessary to enable Badger Meter to perform the Support Services.

2. Miscellaneous Costs. Customer will bear all reasonable costs associated with procuring, installing, and maintaining all equipment, telephone lines and communications interfaces necessary for Customer to obtain Support Services.
3. Customer Contacts. Customer will designate on **Schedule 3**, two (2) employees, including one primary contact, as its "Customer Contacts" to be generally available during the Coverage Hours defined in **Schedule 2**, in order to confer with Badger Meter regarding support-related issues. Customer must provide Badger Meter with the full name, work and cell phone numbers and email addresses for each of its Support Contacts. Customer will notify Badger Meter promptly of any changes in the Support Contacts. Badger Meter will provide technical support only to Customer's Support Contacts.

H. **Express Limited Warranty.**

1. Express Limited Warranty. Badger Meter provides an express limited warranty that the Support Services will be performed in a professional manner consistent with industry standards for a period of the lesser of one year or the balance remaining on the applicable warranty from the performance of those Support Services. **EXCEPT FOR THIS EXPRESS LIMITED WARRANTY, BADGER METER MAKES NO OTHER EXPRESS OR IMPLIED REPRESENTATIONS OR WARRANTIES AS TO THE SUPPORT SERVICES. BADGER METER EXPRESSLY DISCLAIMS ANY OTHER EXPRESS OR IMPLIED WARRANTIES WITH REGARD TO THE SUPPORT SERVICES, INCLUDING BUT NOT LIMITED TO IMPLIED WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT, FITNESS FOR A PARTICULAR PURPOSE OR ARISING FROM A COURSE OF DEALING OR INDUSTRY PRACTICE. CUSTOMER ACKNOWLEDGES THAT NO THIRD PARTY, INCLUDING A BADGER METER DISTRIBUTOR, HAS THE AUTHORITY TO MAKE OR MODIFY THE TERMS OF THIS EXPRESS LIMITED WARRANTY ON BEHALF OF BADGER METER.**
2. LIMITATION OF LIABILITY; REMEDIES. **TO THE EXTENT ALLOWED UNDER MISSISSIPPI LAW, IN THE EVENT THAT BADGER METER FAILS TO PERFORM THE SUPPORT SERVICES IN ACCORDANCE WITH THE EXPRESS LIMITED WARRANTY, CUSTOMER'S EXCLUSIVE REMEDY WILL BE THAT BADGER METER WILL USE COMMERCIALY REASONABLE EFFORTS TO RE-PERFORM THE SUPPORT SERVICES. IN THE EVENT THAT BADGER METER IS UNABLE TO CURE A DEFAULT UNDER THIS EXPRESS LIMITED WARRANTY, BADGER METER MAY CHOOSE TO REFUND ANY PAYMENTS RECEIVED BY CUSTOMER FOR THE DISPUTED SUPPORT SERVICES IN FULL SATISFACTION OF BADGER METER'S OBLIGATIONS.**

TO THE EXTENT ALLOWED UNDER MISSISSIPPI LAW, IN NO EVENT WILL THE PARTIES BE LIABLE TO ONE ANOTHER OR ANY THIRD PARTY FOR ANY (i) DIRECT, INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE OR EXEMPLARY DAMAGES, EVEN IF ADVISED OF THE POSSIBILITY THEREOF, (ii) ANY DAMAGES RESULTING FROM LOSS OR INTERRUPTION OF DATA, EXCEPT AS DESCRIBED IN SECTION F(5), OR LOST PROFITS, OR (iii) ANY CLAIM WHETHER IN CONTRACT OR TORT OR OTHERWISE THAT AROSE MORE THAN ONE (1) YEAR PRIOR TO INSTITUTION OF SUIT.

THESE LIMITATIONS ARE INDEPENDENT FROM ALL OTHER PROVISIONS OF THIS SUPPORT AGREEMENT AND WILL APPLY NOTWITHSTANDING THAT A REMEDY FAILS OF ITS ESSENTIAL PURPOSE.

3. Essential Terms. The enforceability of this Section H is essential to Badger Meter's willingness to enter into this Support Agreement with Customer.

I. **Confidentiality.**

1. **Protection of Confidential Information.** The Parties agree that any non-public information shared between the Parties in connection with their performance under this Support Agreement will be deemed to be confidential and proprietary information if the Disclosing Party identifies that information as Confidential in writing prior to or at the time of disclosure ("Confidential Information"). Each Party agrees to hold the other Party's Confidential Information in strict confidence and will not copy, reproduce, give, sell, assign, license, market, transfer or otherwise dispose of the Confidential Information to third parties or use the Confidential Information for any purposes whatsoever other than as contemplated by this Support Agreement, without the other Party's prior written consent.
2. **Third Party Requests for Confidential Information.** Neither Party may disclose the other Party's Confidential Information except as required by law. If a Party receives a request for access to the other Party's Confidential Information, Party agrees to inform the Disclosing Party in writing within three (3) business days of receipt of the request unless prohibited by law.
3. **Exclusions from Confidential Information.** Confidential Information of a Party will not include information which is (i) in or becomes part of the public domain through no fault of the Receiving Party, (ii) the Receiving Party can prove was known to it prior to its receipt from the Disclosing Party, (iii) independently developed by the Receiving Party outside of this Support Agreement without the use of the Disclosing Party's information, or (iv) obtained by the Receiving Party from a third party which had no obligation of confidentiality to the Disclosing Party.
4. **Equitable Relief.** The Parties agree that in the event of a breach of this Section I, money damages may be inadequate. Either Party may seek injunctive, declaratory or other equitable relief to prevent a breach of this Section I.

J. **Termination.** This Support Agreement may be terminated for the following reasons:

1. **Termination of License Agreement.** This Support Agreement will immediately terminate upon the termination of the License Agreement.
2. **For Breach.** Either party may terminate this Support Agreement upon the occurrence of a material breach by the other Party if that breach has not been cured within thirty (30) days after the non-breaching Party has provided the breaching Party with written notice which contains a detailed explanation of the alleged breach.

K. **General.**

1. **Binding Agreement.** This Support Agreement is binding upon and will inure to the benefit of the Parties and their respective successors and assigns.
2. **Assignment.** Either party may assign its rights and obligations under this Support Agreement with the express written consent of the other party, which consent will not be unreasonably withheld or delayed, provided however that either party may assign its rights and obligations under this Support Agreement without the consent of the other party (i) upon a sale of a majority of its outstanding capital stock to an affiliate or third-party, (ii) if it sells all or substantially all of its assets, or (iii) in the event of a similar change of control.
3. **No Waiver; Severability.** All rights and remedies of the Parties are separate and cumulative. The waiver or failure of either Party to exercise any right or remedy provided under this Support Agreement will not be deemed a waiver of any further right or remedy.
4. **Savings Clause.** The invalidity of any provision of this Support Agreement will not affect the validity and binding effect of the remaining provisions.

5. Notices. Any notice required under this Support Agreement must be sent by (i) an internationally recognized overnight delivery service, (ii) by facsimile with electronic confirmation of receipt or acknowledgement, or (iii) by electronic mail with electronic confirmation of receipt or acknowledgement. All written notices will be effective upon receipt.

6. Force Majeure. If, and to the extent that either party is precluded from performing its duties and obligations under this Agreement as the result of acts of God, authority of laws, strikes, lockouts, labor disputes, riots or other causes beyond its control, such non-performing party shall be excused to the extent that its performance continues to be precluded by such acts.

7. Entire Agreement. This Support Agreement constitutes the entire agreement between the Parties with regard to its subject matter and supersedes all prior or contemporaneous agreements, negotiations, representations or proposals, whether written or oral.

By executing this Support Agreement, the Parties acknowledge that they have reviewed the terms and conditions of this Support Agreement and agree to be legally bound by those terms. —An electronic signature on this Support Agreement is legally binding on the parties.

BADGER METER, INC.

CUSTOMER

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

SCHEDULE 1

CONTACT INFORMATION

Badger Meter, Inc.

4545 W. Brown Deer Rd.

Milwaukee, WI 53223

1-800-876-3837

www.badgermeter.com/

SCHEDULE 2

SERVICE LEVELS

1. **Service Hours.** Badger Meter will provide the Support Services during the following hours:
 - (a) Normal Business Hours. Badger Meter will provide Support Services between the hours of 7:30 am and 5:00 pm Central Time, Monday thru Friday, excluding U.S. holidays ("Coverage Hours").
 - (b) Extended Coverage Hours. Badger Meter, in its discretion, may provide Customer with Support Services during hours extending beyond the Coverage Hours for customers with active customer support agreements [or license agreements].

2. **Support Services Process and Procedures.**

- (a) Software Support Services--

Badger Meter will provide Customer with access to scheduled software releases, product update releases, engineering updates and related documentation on an as-available basis.

Upon experiencing a difficulty with the Software, Customer should do as follows:

Check troubleshooting resources imbedded in the Software, instruction manuals, Badger Meter's self-service troubleshooting tips at www.badgermeter.com/ (includes informational materials, instructions and FAQs);Badger Meter

Contact Badger Meter with a request for assistance. Contact information can be found on Schedule 1.

Badger Meter will use reasonable efforts to identify and resolve the request.

- (b) Hardware Support Services -- Upon experiencing a difficulty with the Hardware, Customer should do as follows:

Check troubleshooting resources imbedded in the Hardware, instruction manuals, Badger Meter's self-service troubleshooting tips at www.badgermeter.com/ (includes informational materials, instructions and FAQs);

Contact Badger Meter with a request for assistance. Contact information can be found on Schedule 1.

Badger Meter will use reasonable efforts to identify and resolve the request.

If Hardware is covered under the Support Agreement and a Hardware issue cannot be resolved after a Level 1 and 2 troubleshooting assessment, Badger Meter will provide Customer with loaned replacement Hardware and Customer will immediately return the inoperable Hardware to Badger Meter at Customer's cost. Upon receipt of the Hardware from Customer, Badger Meter will verify the Hardware inoperability issue and will arrange for the repair or replacement of the inoperable Hardware at its sole discretion. Badger Meter will return the repaired or replaced Hardware to Customer at Badger Meter's cost. Customer consents to Badger Meter's use of third-party vendors in repairing or replacing the Hardware. During use, Customer agrees be liable for damages to and misuse of loaned Hardware, owned by Badger Meter.

3. **Priority of Requests.** Badger Meter will prioritize Customer requests for assistance based upon the following criteria:

- (a) Priority I: Work Stoppage. Customer is unable to collect reading data or process reading data for billing purposes due to issues with Badger Meter Hardware or Software and a work-around is not available or is generally unacceptable.
- (b) Priority II: Loss of Software Function. A major software function is inoperable but reading and billing work can continue without any significant impact to Customer.
- (c) Priority III: Minor Software Issue. Loss of a function which does not seriously impact reading and billing.
- (d) Response Goals:

INCIDENT FIX	INCIDENT SEVERITY		
	Priority I	Priority II	Priority III
Initial Response	1 Business Hour	4 Business Hours	12 Business Hours
Response Update	Each Business Day	Each Week	Bi-Weekly
Relief	Immediate	As Soon as Possible	Reasonable Efforts

SCHEDULE 3
CUSTOMER CONTACTS

Primary Contact:

Name:
Title:
Address:
Phone Number
Fax Number
Email Address

Secondary Contact:

Name:
Title:
Address:
Phone Number
Fax Number
Email Address



Agenda Number: 10.

AGENDA ITEM REQUEST FORM

Meeting Date: February 16, 2016

Submitting Department or Individual: Police Department

Contact Name: Kenny Johnson, Police Chief

Phone: _____

Agenda Topic: Purchase Agreement with United States K-9 Unlimited, Inc., for one canine and handler training course

Attach additional information as necessary

Action Requested:

Approve Purchase Agreement with United States K-9 Unlimited, Inc. for one canine and handler training course in the amount of \$14,600.00. Authorize Joe Huffman, City Manager, to execute related documents.

Budgeted Item	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>
Contract Required	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>
Mayor or Manager's Signature Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>

Source of Funding	<input type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input checked="" type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING



Purchase Agreement



This agreement is made this 5th day of February, 2016 by and between United States K-9 Unlimited, Inc., 10919 Odilon Road, Kaplan, La., 70548, Roger Abshire, President, hereinafter referred to as Seller, and Pascagoula Police Department, hereinafter referred to as Buyer.

Recitals

It is the intent of the parties that Seller shall provide to Buyer one trained dog, Tony, for the purpose of patrol functions and narcotics detection. Seller is an independent contractor engaged in the business of providing trained dogs to law enforcement agencies. It is understood that the dog will be exposed to members of the general public singly and in crowds, with and without animals and other distractions, in calm and excited states, with benign and hostile intentions and attitudes.

Agreement

In consideration of the above recitals and the following mutual covenants, the Parties agree as follows:

Section One: Performance Required

The dog shall be trained and ready for field training upon completion of handler's training. Training shall consist of at least eight (8) weeks for the dogs, and at least five (5) weeks for handler.

Section Two: Terms

Buyer shall pay Fourteen Thousand Six Hundred Dollars (U.S 14,600.00) for one canine and handler training course. **Full amount due for dog must be received in full within 45 days of signing purchase agreement. When buyer selects a dog, seller will take the dog off the market for a period of 7 days grace time in order to process the signed purchase agreement and return to seller. Late fee of \$100.00 per day will be charged if payment is not received on time. Dog must be paid in full prior to or upon commencement of handler training or delivery.**

The dog shall be fully trained and field ready to the satisfaction of Handler's supervisor and Seller's Instructor according to standards established by the United States K9 Unlimited Dog Training Academy.

Section Three: Maintenance and Risk of Loss

Buyer is responsible for all nourishment and medical expenses upon initiation of handler's training. Risk of loss due to injury or illness, absent negligence of Seller, shall be on the Buyer. Seller warrants the dog(s) to be sound and healthy. In the event that the Buyer's veterinarian determines that the dog is not sound and in good health within 3 business days from completion of the handler course, Seller shall replace the dog at no cost to Buyer and provide a new training course with the new dog at no cost to Buyer, or refund to Buyer the entire compensation paid under this agreement.

Section Four: Workability Guarantee

Seller guarantees that for a period of 14 days, after completion of training, the dog will perform according to standards schooled during the training provided the handler maintains proper training. Handler shall be responsible for maintaining meticulous training records as proof of maintenance during the fourteen-day period. Training will consist of at least eight hours of training a week. Should a problem arise with the dog that cannot be corrected through training within the fourteen days, Seller shall replace the dog at no cost to buyer. The dog will be evaluated by Seller or his agent with expenses to be paid by the responsible party be it Buyer or Seller. Handler is required to schedule a follow-up training day 45-60 days after Handler Course has been completed for an evaluation at no additional charge to Buyer. Follow up evaluation is to assure that schooled training methods and standards have been maintained.

Section Five: Non-Assignment of Contract

It is agreed by the parties that there will be no assignment or transfer of this contract, nor of any interest or obligation under this contract.

Section Six: Medical Liability

Buyer agrees that the handler is in good physical health and meets the requirements for handling the dog. Buyer shall be responsible for payment of medical treatment of any injury. Seller shall not be responsible for injuries sustained by handler or canine during training in canine handling to include, but not be limited to, apprehension training.

Section Seven: Instrument as Entire Agreement and Venue

This agreement contains the full agreement between the parties, and no statement or representations made by either party or by an agent of either party that is/are not contained in this written contract shall be valid or binding. Any disputes and litigation arising from this agreement shall be held in the Jackson County Court, County of Jackson, Mississippi and the parties hereby consent to the venue of said court for all controversies arising from this agreement.

In witness whereof, the parties have executed this agreement in the Parish of Vermilion, Louisiana, on the day and year above written.

UNITED STATES K-9 UNLIMITED, INC.
Seller _____
BY: ROGER ABSHIRE (President)

PASCAGOULA POLICE DEPARTMENT
Buyer _____
BY: Authorized Signer



AGENDA ITEM REQUEST FORM

Meeting Date: 02/16/2016

Submitting Department or Individual: Community & Economic Development

Contact Name: Jen Dearman

Phone: 228-938-6651

FY16 DUI Grant Designation of Signatory Official

Agenda Topic:

Attach additional information as necessary

Action Requested:

Authorize Mayor to execute the Mississippi Office of Highway Safety Designation of Secondary Signatory Official Form related to the FY16 DUI Grant.

Budgeted Item	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Contract Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Mayor or Manager's Signature Required	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>

Source of Funding	<input type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input checked="" type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature

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**Mississippi Office of Highway Safety
Designation of Secondary Signatory Official**

The following person is officially appointed to represent the jurisdiction as the *Secondary Signatory Official* and is hereby duly authorized to fulfill the terms of this Cooperative Agreement during the performance period on behalf of the *Sub-grantee*.

Name: Doug Adams Title: Project Manager
(Designated Signatory Official)

Organization Name: Pascagoula PD

Mailing Address: P O Drawer 908

City: Pascagoula Zip Code: 39568

Telephone Number: (228) 938-6666 Fax Number: (228) 938-6637

Cellular Number: () _____ Pager Number: () _____

Email Address: dadams@cityofpascagoula.com

Appointed by Authorizing Official: Harry J. Blevins Date: _____
(Mayor, Board President) (Print Name)

Signature: _____ Title: Mayor



AGENDA ITEM REQUEST FORM

Meeting Date: February 16, 2016

Submitting Department or Individual: Engineering

Contact Name: Jaci Turner Phone: 938-6726

Agenda Topic: Authorization to Advertise for Annual contract for CCTV Inspection and Pipe Repair work (TV and Lining focus)

Attach additional information as necessary

Action Requested:

Authorize the City Clerk to advertise for bids for the referenced contract. Work will be done during the year on an as-needed basis, based on allocated funds in the approved budget.

Budgeted Item	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>
Contract Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Mayor or Manager's Signature Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>

Source of Funding	<input type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

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AGENDA ITEM REQUEST FORM

Meeting Date: February 16, 2016

Submitting Department or Individual: Engineering

Contact Name: Jaci Turner Phone: 938-6726

Agenda Topic: Authorization to Advertise for Annual contract for pipe CCTV and Cleaning services

Attach additional information as necessary

Action Requested:

Authorize the City Clerk to advertise for bids for the referenced contract. Work will be done during the year on an as-needed basis, based on allocated funds in the approved budget.

Budgeted Item	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>
Contract Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Mayor or Manager's Signature Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>

Source of Funding	<input type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

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AGENDA ITEM REQUEST FORM

Meeting Date: February 16, 2016

Submitting Department or Individual: Engineering

Contact Name: Jaci Turner Phone: 938-6726

Authorization to Advertise for Annual contract for miscellaneous utility repairs

Agenda Topic: _____

Attach additional information as necessary

Action Requested:

Authorize the City Clerk to advertise for bids for the referenced contract. Work will be done during the year on an as-needed basis, based on allocated funds in the approved budget.

Budgeted Item	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>
Contract Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Mayor or Manager's Signature Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>

Source of Funding	<input type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
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AGENDA ITEM REQUEST FORM

Meeting Date: February 16, 2016

Submitting Department or Individual: Engineering

Contact Name: Jaci Turner Phone: 938-6726

Agenda Topic: Authorization to Advertise for Annual contract for miscellaneous concrete infrastructure work

Attach additional information as necessary

Action Requested:

Authorize the City Clerk to advertise for bids for the referenced contract. Work will be done during the year on an as-needed basis, based on allocated funds in the approved budget.

Budgeted Item	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>
Contract Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Mayor or Manager's Signature Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>

Source of Funding	<input type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
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AGENDA ITEM REQUEST FORM

Meeting Date: February 16, 2016

Submitting Department or Individual: Engineering

Contact Name: Jaci Turner

Phone: 938-6726

Agenda Topic: Task Order #054 with Compton Engineering for Design and Construction Oversight Services related to Section 3 of Market Street Redevelopment

Attach additional information as necessary

Action Requested:

Approve the attached Task Order with Compton Engineering to proceed with full design services, the bid process, and construction oversight for the area between Ingalls Avenue and Polk Avenue on Market Street, including the two intersections. Authorize the City Manager to execute the task order. Funding for the task order and construction will come from bond proceeds, allocated between general fund and utility fund items as appropriate.

Budgeted Item	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>
Contract Required	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>
Mayor or Manager's Signature Required	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>

Source of Funding	<input checked="" type="checkbox"/>	General Fund
	<input checked="" type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
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TASK ORDER No. 054
CITY OF PASCAGOULA GENERAL SERVICES CONTRACT

PROJECT NAME: Market Street Improvements AREA 3 – Ingalls Avenue to Polk Avenue

Owner to identify desired services:

- | | | |
|---|---|---|
| <input type="checkbox"/> Concept Plan | <input type="checkbox"/> Conceptual Opinion of Cost | <input type="checkbox"/> Phase I ESA |
| <input type="checkbox"/> Phase II ESA | <input type="checkbox"/> Phase III ESA | <input type="checkbox"/> Wetlands Delineation |
| <input type="checkbox"/> Wetlands Permitting | <input type="checkbox"/> Cultural Resource Survey | <input checked="" type="checkbox"/> SWPPP Preparation |
| <input type="checkbox"/> Topographic Survey | <input type="checkbox"/> Boundary Survey | <input type="checkbox"/> Preliminary Plat |
| <input type="checkbox"/> Final Plat | <input type="checkbox"/> Elevation Certificate | <input type="checkbox"/> Easement/ROW Exhibits |
| <input checked="" type="checkbox"/> Civil Design | <input type="checkbox"/> Structural Design | <input type="checkbox"/> Electrical Design |
| <input type="checkbox"/> Mechanical Design | <input type="checkbox"/> Architectural Design | <input type="checkbox"/> Landscape Architecture |
| <input checked="" type="checkbox"/> Contract Docs for Bid | <input type="checkbox"/> Contract Docs for quote | <input type="checkbox"/> Design Documents only |
| <input checked="" type="checkbox"/> Bid Administration | <input checked="" type="checkbox"/> Construction Admin. | <input checked="" type="checkbox"/> RPR Services |
| <input type="checkbox"/> Record Drawings | <input type="checkbox"/> O&M Manuals | <input type="checkbox"/> Warranty Inspection |
| <input type="checkbox"/> Study / Report | <input type="checkbox"/> Grant Application Preparation | <input type="checkbox"/> Other (described below) |

Owner's General Description of Project: The consultant shall provide design and construction documents for the approved conceptual design of Market Street Improvements Area 3 from a point no greater than 100' south of Ingalls Avenue to a point no greater than 100' north of Polk Avenue.

DETAILED SCOPE OF WORK, SCHEDULE AND COST:

Consultant to provide detailed proposed scope of work, with any applicable associated milestones, dates, and costs associated with phases of work:

Proposed Scope of Work:

1. Compton Engineering (CE) shall provide design services to prepare construction documents to acquire bids one time for a contractor to construct the proposed improvements as shown on the attached Exhibit A "Proposed Market Street Improvements – Ingalls Avenue to Polk Avenue". CE shall consult with Stantec for roundabout design engineering, including traffic models.
2. CE shall determine traffic volume impacts on adjacent roadways resulting from proposed commercial development on Market Street. Update traffic volume counts to reflect the proposed commercial development generated trips. Create, calibrate and construct 3D simulation models based upon peak-hour traffic operations at the two roundabout intersections. Create video simulation files that illustrate traffic operations at the two roundabout intersections. Public meeting presentation preparation. Attend up to two public meetings to present simulation models and address questions.
3. CE shall prepare a SWPPP in accordance with local codes for the proposed improvements as on the attached Exhibit A.
4. CE shall prepare and submit applications to permit improvements to the City water and sewer infrastructure, to MS Department of Health, MS Department of Environmental Quality, and Jackson County Utility Authority.

5. CE shall provide services during construction to include bid administration, construction administration, and construction observation for the construction of the proposed improvements as shown on the attached Exhibit A.

Timeline and Milestones: CE will begin work within 17 days of receipt of an executed agreement. CE will complete the services within 127 days thereafter. Timeline is contingent on public meetings input and approval of schematic.

Cost and Method of Compensation:

1. CE shall provide design services as described in Item 1 above for a lump sum fee based on a percentage of the construction cost from the fee curve 40/log C, whereas "C" is the construction cost. The estimated fee is \$144,442.43 based on an estimated cost of construction of \$2,331,699, less fee for Concept/Phasing Plan under Task Order 27. The actual fee shall be adjusted based on the actual bid price for the proposed improvements at the time the contract is awarded by issuing an amendment to this agreement.
2. CE's Consultant shall prepare and present the design improvements to the public as described in Item 2 above on a lump sum basis of \$21,316.00.
3. CE shall prepare a SWPPP as described in Item 3 above for a lump price of \$1,500.00.
4. CE shall prepare and submit applications for permitting as described in Item 4 above for a lump sum of \$2,500.00
5. CE shall provide services during construction as described in Item 5 above on a time and material basis not to exceed \$96,125.00 based on CE's hourly rates in the general services agreement. The services during construction shall be based on a time allocation of 40 hours PM time for bid administration, 8 hours per day RPR time for construction observation for 5 out of 7 days a week for a 210 calendar day construction contract, 0.5 hours per day PM time for construction administration for 5 out of 7 days a week for a 210 calendar day construction contract, and 30 hours PM time for project close-out. The actual fee shall be adjusted based on the actual length of the calendar day contract for the proposed improvements at the time the contract is awarded by issuing an amendment to this agreement.

The proposed professional services in this agreement exclude services associated with any right-of-way acquisition. It is the intent of the design to avoid the need for right-of-way acquisition. Should the design require additional rights-of-way then additional professional services shall be required via a separate agreement to prepare contract documents for bid and construction of the actual proposed improvements.

_____ By initialing here, the Consultant agrees that the above described scope of work represents a complete scope of work consistent with the goals of the Owner and no additional tasks will be needed to accomplish the intent.

It is agreed that the above described work will be completed in accordance with the provisions of the General Services Consulting Contract dated February 4, 2015.

CITY OF PASCAGOULA:

CONSULTANT:

BY: _____

BY: _____

DATE: _____

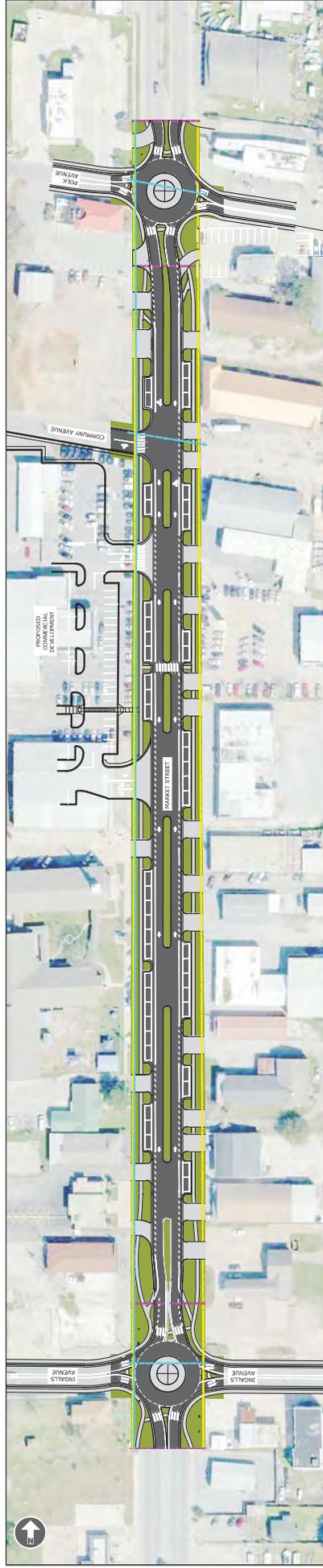
DATE: _____

EXHIBIT A



PROPOSED MARKET STREET IMPROVEMENTS

INGALLS AVENUE TO POLK AVENUE



3 - INGALLS AVENUE TO POLK AVENUE

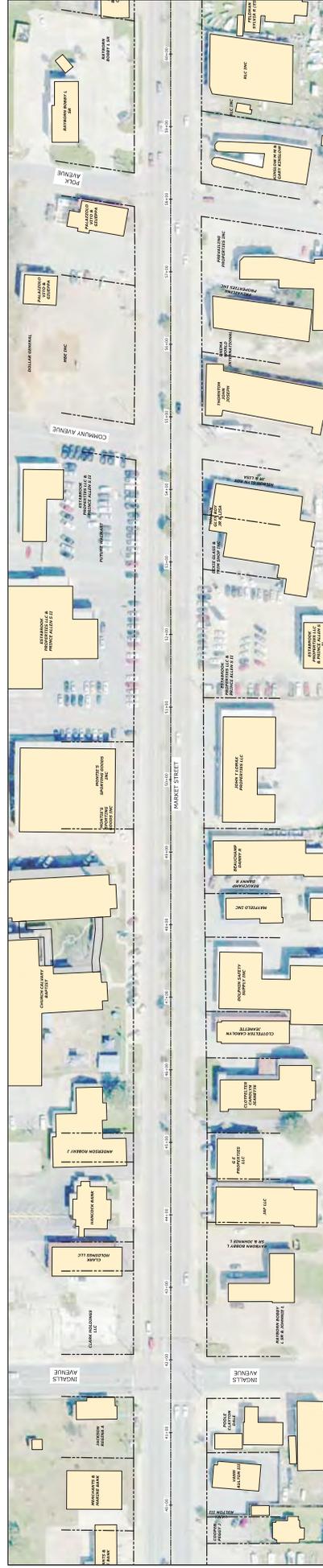


EXHIBIT B
Proposed Market Street Improvements
AREA 3 Ingalls Avenue to Polk Avenue

Conceptual Opinion of Cost

PROBABLE BUDGET ESTIMATE FOR CONSTRUCTION COST	
Estimated Construction Cost:	\$ 2,331,699

Note: The above probable budget estimate was estimated under Task Order 27 (CE Project No. 213-008.027) and is based on conceptual designs prepared over aerials. This estimate is subject to change as the design progresses and is incorporated into the surveyed conditions.

ESTIMATED PROJECT DURATION BASED ON CONCEPTUAL SCOPE	
Estimated Project Duration	210

PROFESSIONAL SERVICES COST			
Item	Description	Unit	Amount
1	SWPPP	Lump Sum	\$ 1,500
2	Utility Permits (MDEQ, MDOH, and JCUA)	Time & Material NTE	\$ 2,500
3	Public Presentations / Traffic Models	Lump Sum	\$ 21,316
4	Professional Design Services	40/(log of the Construction Cost)%	\$ 146,471
5	Professional Design Services - Concept/Phasing Plan under Separate Contract	Lump Sum	\$ (2,028.57)
6	Services During Construction	Time allocation of 8 hours per day RPR & 0.5 hours per day PM for 5 days a week for the above estimated project duration with 40 hours PM time for bid administration and 30 hours PM time for project close out	\$ 96,125
TOTAL PROFESSIONAL SERVICES COST:		\$	265,883
SUBTOTAL CONSTRUCTION COST & PROFESSIONAL SERVICES COST:		\$	2,597,582
10% CONTINGENCY:		\$	259,758
TOTAL CONSTRUCTION & PROFESSIONAL SERVICES COST WITH CONTINGENCY:		\$	2,857,341

Note: The above costs are considered order of magnitude and have been prepared without design considerations. The cost may vary minus 25 to plus 25 percent.



AGENDA ITEM REQUEST FORM

Meeting Date: 2/16/2016

Submitting Department or Individual: Finance

Contact Name: Bobby Parker

Phone: 938-6716

Agenda Topic: 2016 Continuing Disclosure statement as required by the Securities and Exchange Commission.

Attach additional information as necessary

Action Requested:

Council approval to authorize the City Manager to execute the engagement letter for the 2016 Continuing Disclosure statement for a fee of \$3,000.

Budgeted Item Yes No

Contract Required Yes No

Mayor or Manager's Signature Required Yes No

Source of Funding General Fund

Utility Fund

Grant

Other

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For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

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January 8, 2016

VIA E-MAIL AT BPARKER@CITYOFPASCAGOULA.COM

City of Pascagoula, Mississippi
Attn: Robert J. "Bobby" Parker, City Clerk
P.O. Box 908
Pascagoula, MS 39568-0908

Re: City of Pascagoula, Mississippi 2016 Continuing Disclosure Submission

Dear Mr. Parker:

We are pleased to confirm our engagement as dissemination agent (the "Dissemination Agent") to the City of Pascagoula, Mississippi (the "City") in connection with its annual continuing disclosure undertaking. We appreciate your confidence in us and will do our best to continue to merit it. This letter sets forth the role we propose to serve and the responsibilities we propose to assume as Dissemination Agent in connection with the Annual Filing.

We understand that pursuant to Securities and Exchange Commission Rule 15c2-12, as amended from time to time (the "Rule"), the City is required to provide on an annual basis certain financial information and operating data to the Municipal Securities Rulemaking Board (the "MSRB") through the MSRB's Electronic Municipal Market Access system at www.emma.msrb.org ("EMMA"), in the electronic format then prescribed by the Securities and Exchange Commission (the "SEC") (the "Required Electronic Format") pursuant to the Rule.

We also understand that pursuant to the City's Policies and Procedures for Continuing Disclosure/SEC Rule 15c2-12 Compliance (the "Policy"), a staff designee of the City is required to appoint or engage a dissemination agent to assist in carrying out its obligations under the Policy and the Rule, and the City is hereby appointing us to serve as Dissemination Agent in connection with the **Annual Filing for fiscal year 2015 to be filed on or before March 31, 2016.**

SCOPE OF ENGAGEMENT

As Dissemination Agent we will examine the City's continuing disclosure responsibility, consult with parties to the City; compile the Annual Filing (with the assistance of the City) and file an Annual Filing for and on behalf of the City. We will rely upon information provided to us without undertaking to verify the same by independent investigation. During the course of this engagement, we will rely on you to provide us with complete and timely information on all developments pertaining to any aspect of the Annual Filing. We understand that you will direct members of your staff and other employees of the City to cooperate with us in this regard.

Our duties in this engagement are limited to those expressly set forth above.

ATTORNEY-CLIENT RELATIONSHIP

Upon execution of this engagement letter, the City will be our client and an attorney-client relationship will exist between us. We further assume that all other parties understand that in this transaction we represent only the City, we are not counsel to any other party, and we are not acting as an intermediary among the parties. Our services as Dissemination Agent are limited to those contracted for in this letter, and the City's execution of this engagement letter will constitute an acknowledgment of those limitations.

Our representation of the City and the attorney-client relationship created by this engagement letter will be concluded upon the filing of the Annual Filing.

PROSPECTIVE CONSENT

As you are aware, Butler Snow represents many political subdivisions, companies and individuals. It is possible that during the time that we are representing the City, one or more of our present or future clients will have transactions with the City. We do not believe that such representation, if it occurs, will adversely affect our ability to represent you as provided in this engagement letter, either because such matters will be sufficiently different from the filing of the Annual Filing so as to make such representations not adverse to our representation of you, or because the potential for such adversity is remote or minor and outweighed by the consideration that it is unlikely that advice given to the other client will be relevant to any aspect of the issuance filing of the Annual Filing. Execution of this engagement letter will signify the City's consent to our representation of others consistent with the circumstances described in this paragraph.

FEE STRUCTURE

Based upon: (i) our current understanding of the terms, structure, size and schedule of the Annual Filing, (ii) the duties we will undertake pursuant to this letter, (iii) the time we anticipate devoting to the Annual Filing, and (iv) the responsibilities we assume, our fee for this engagement will be \$3,000. Such fee may vary: (i) if material changes in the structure of the financing occur or (ii) if unusual or unforeseen circumstances arise which require a significant increase in our time or our responsibilities. If, at any time, we believe that circumstances require an adjustment of our original fee estimate, we will consult with you.

In addition, this letter authorizes us to incur expenses and make disbursements on behalf of the City, which we will include in our invoice. Disbursement expenses will include such items as travel costs, photocopying, deliveries and other out-of-pocket costs.

PUBLICITY CONCERNING THIS MATTER

Often projects and matters such as this are of interest to the public. Also, many clients desire favorable publicity. Therefore, you agree that we may respond to inquiries from the news media and we may initiate and publish information to the public on this matter (including but not limited to our firm website) unless you instruct us not to do so. In any event, we will not divulge any non-public information regarding this matter.

RECORDS

At your request, papers and property furnished by you will be returned promptly upon receipt of payment for outstanding fees and client charges. Our own files, including lawyer work product, pertaining to the transaction will be retained by us. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to dispose of any documents or other material retain by us after the termination of this engagement.

If the foregoing terms are acceptable to you, please so indicate by (1) returning the enclosed copy of this engagement letter dated and signed by an authorized officer; and (2) returning the material event notice certification dated and signed by an authorized officer, attached hereto as **Exhibit A**. Please retain a copy of the original engagement letter and material event notice certification for your files.

We look forward to working with you again on your Annual Filing.

BUTLER SNOW LLP



By: Elizabeth Lambert Clark

Accepted and Approved:

CITY OF PASCAGOULA, MISSISSIPPI

BY: _____
Mayor

Dated: _____, 2016

Cc: Eddie Williams, Esq., City Attorney (via email to: ewilliams@cityofpascagoula.com)
Harry J. Blevins, Mayor (via email to: jimblevins@cityofpascagoula.com)

EXHIBIT A

Event Notice

The City certifies that none of the event notices have occurred with respect to the Bonds:

- (1) Principal and interest payment delinquencies;
- (2) Non-payment related defaults, if material;
- (3) Unscheduled draws on debt service reserves, if any, reflecting financial difficulties;
- (4) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) Substitution of credit or liquidity providers, or their failure to perform;
- (6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Bonds, or other material events affecting the tax status of the Bonds;
- (7) Modifications to rights of Bondholders, if material;
- (8) Bond calls, if material, and tender offers;
- (9) Defeasances;
- (10) Release, substitution, or sale of property, if any, securing repayment of the Bonds, if material;
- (11) Rating changes;
- (12) Bankruptcy, insolvency, receivership, or similar event of the Issuer;
- (13) The consummation of a merger, consolidation, or acquisition involving the Issuer or the sale of all or substantially all of the assets of the Issuer, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and/or
- (14) Appointment of a successor or additional trustee or the change of name of a trustee, if material.

CITY OF PASCAGOULA, MISSISSIPPI

BY: _____
Mayor

Dated: _____, 2016



AGENDA ITEM REQUEST FORM

Meeting Date: February 16, 2016

Submitting Department or Individual: Community and Economic Development

Contact Name: Jen Dearman

Phone: 228-938-6651

Agenda Topic: 2015 CDBG Public Services Agreement - Gulf Coast Women's Center for Nonviolence, Inc.

Attach additional information as necessary

Action Requested:

Authorize City Manager to execute the 2015 CDBG Public Services contract with the Gulf Coast Women's Center for Nonviolence, Inc.

Budgeted Item	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Contract Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Mayor or Manager's Signature Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>

Source of Funding	<input type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

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**CONTRACT BETWEEN
THE CITY OF PASCAGOULA, MISSISSIPPI
AND
THE GULF COAST WOMEN'S CENTER FOR NONVIOLENCE, INC.**

CFDA Title: Community Development Block Grant / Entitlement Grant

CFDA #: 14.218

Award Name: GCWCN – FY15 CDBG Public Services

Award #: 1504

Award Year: 2015

THIS AGREEMENT, entered this 16 day of FEBRUARY, 2016, by and between the CITY OF PASCAGOULA (herein called the "GRANTEE") and THE GULF COAST WOMEN'S CENTER FOR NONVIOLENCE, INC. (herein called the "SUBRECIPIENT").

WHEREAS, the grantee has applied for and received funds from the United States Government under Title I of the Housing and Community Development Act of 1974, Public Law 93-383; and

WHEREAS, the grantee wishes to engage the subrecipient to assist the grantee in utilizing such funds;

NOW, THEREFORE, it is agreed between the parties hereto that:

I. PURPOSE

- A. This contract sets forth the responsibilities of the grantee and subrecipient in accomplishing the objectives of the United States Department of Housing and Urban Development (HUD) Community Development Block Grant Program, as set forth in the Housing and Community Development Act of 1974, as amended, (42 U.S.C. 5301 et seq.), hereinafter referred to as CDBG.
- B. The grantee is subgranting funds to the subrecipient to be used for the primary objective of the CDBG program of developing viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income (which is defined as 80 percent or less of the area's median income).

I. STATEMENT OF WORK

- A. Description of Work: The subrecipient will be responsible for administering CDBG FY2015 funds for the purpose of providing shelter in an undisclosed location to assist low income female head of households facing possible homelessness due to domestic violence.
- B. Schedule for Completing Work: Services of the subrecipient may not start before the 1st day of October, 2015, and shall end on the 30th day of September, 2016.

C. Budget: \$ 7,000

Budget	
Facility Rent	\$7,000

D. National Objectives: All activities funded with CDGB funds must meet one of the CDBG program's National Objectives (listed below). The Subrecipient certifies that the activity(ies) carried out under this Agreement will meet the following National Objective(s). Please check one.:

i. Benefit low- and moderate-income persons. If applicable please check one:

1. Area benefit activities: An activity, the benefits of which are available to all the residents in a particular area, where at least 51 percent of the residents are low and moderate income persons.

2. Limited clientele activities:

a. An activity which benefits a limited clientele, at least 51 percent of whom are low- or moderate-income persons.

b. Serve a group primarily presumed to be LMI. Indicating this section certifies that the subrecipient will verify and maintain records in its offices that persons receiving services are residents of the City of Pascagoula, and meet the CDBG limited clientele criteria according to the category selected. If selected please check one:

i. Abused Children

ii. Battered Spouses

iii. Elderly Persons – Ages 62 and over

iv. Severely Disabled Adults

v. Homeless Persons

vi. Illiterate Adults

vii. Persons Living with AIDS

viii. Migrant Farm Workers

3. Housing activities: An eligible activity carried out for the purpose of providing or improving permanent residential structures which, upon completion, will be occupied by low- and moderate- income households.

4. Job creation or retention activities: An activity designed to create or retain permanent jobs where at least 51 percent of the jobs, computed on a full time equivalent basis, involve the employment of low- and moderate-income persons.

- i. Activities which aid in the prevention or elimination of slums or blight
 - 1. Activities to address slums or blight on an area basis
 - 2. Activities to address slums or blight on a spot basis
 - 3. Activities designed to meet community development needs having particular urgency
 - 4. Additional criteria
- ii. This objective will be met through_____.

II. RECORDS AND REPORTS

A. Subrecipient shall:

- i. allow the grantee, HUD, and any of their authorized representatives access to financial records pertaining to CDBG funds and this agreement for the purpose of audit or examination;
- ii. submit quarterly progress reports including, but not limited to, the number of individuals served with ethnicity indicated, confirmation of low to moderate income of individuals, and detailed budget describing the total expenditures to date as well as each individual expenditure on the tenth day of April and October during the schedule for completing work time period;
- iii. submit a monthly report on all program income as defined in 24 CFR 670.500(s) *if program income is generated* by activities carried out with CDBG funds made available under this agreement. Please see III. Program Income for full requirements;
- iv. provide management and personnel to adequately perform the services prescribed by this agreement;
- v. be solely responsible for any and all taxes (federal, state and/or local), worker's compensation insurance, disability payments, social security payments, unemployment insurance payments, insurance, and any similar type of payments for the subrecipient or any employee thereof and shall hold the grantee harmless from any and all such payments;
- vi. apply funds from any other source for the services reimbursed under this agreement;
- vii. maintain records:
 - 1. providing a full description of each activity undertaken and demonstrating that each activity undertaken meets one of the National Objectives of the CDBG program;
 - 2. as required to determine the eligibility of activities;
 - 3. as required to document the acquisition, improvement, use of disposition of real property acquired or improved with CDBG assistance;
 - 4. documenting compliance with the fair housing and equal opportunity components of the CDBG program;
 - 5. as required in the financial records (24 CFR 570.502, and 24 CFR 84.21-28); and

6. of all monitoring performed on the Subrecipient as stated in the Monitoring Section; and
7. other records necessary to document compliance with Subpart K of 24 CFR Part 570;
- viii. retain all financial records, supporting documents, statistical records, and all other records pertinent to the Agreement for a period of four (4) years. The retention period begins on the date of the submission of the Grantee's annual performance and evaluation report to HUD in which the activities assisted under the Agreement are reported on for the final time. Notwithstanding the above, if there is litigation, claims, audits, negotiations or other actions that involve any of the records cited and that have started before the expiration of the four-year period, then such records must be retained until completion of the actions and resolution of all issues, or the expiration of the four-year period, whichever occurs later.

III. PAYMENT PROCEDURES:

A. Subrecipient shall:

- i. submit payment requests that include required supporting documentation);
- ii. provide the grantee a specific unit of measure for all services;
- iii. provide the grantee invoices for services rendered based on actual costs; and
- iv. submit an indirect cost allocation plan for grantee approval *if indirect costs are charged* to determine the appropriate grantee share of administrative costs.

B. Grantee shall:

- i) in consideration for services rendered by the subrecipient, pay a total sum not to exceed the CDBG program year funded amount of \$7,000 ;
- ii) monitor the operations of vendor activities under this contract to assure compliance with applicable Federal requirements, contract provisions and that performance goals are being achieved on an annual basis; and
- iii) reimburse the subrecipient upon receipt of a payment request that includes accurate required supporting documentation from the subrecipient.

IV. PROGRAM INCOME

- A. If program income is a result of the subrecipient's services, the subrecipient is required to maintain compliance with 24 CFR 570.504(c).
- B. The subrecipient shall report monthly reports on all program income (as defined at 24 CFR 570.500(a)) generated by activities carried out with CDBG funds made available under this contract. The use of program income by the Subrecipient shall comply with the requirements set forth at 24 CFR 570.504. By way of further limitations, the Subrecipient may use such income during the contract period for activities permitted under this contract and shall reduce requests for additional funds by the amount of any such program income balances on hand. All unexpended program income shall be returned to the Grantee at the end of the contract period. Any interest earned on cash advances from the U.S. Treasury and

from funds held in a revolving fund account is not program income and shall be remitted promptly to the grantee.

- V. UNIFORM ADMINISTRATIVE REQUIREMENTS: The subrecipient agrees to comply with all applicable federal, state, and local laws and regulations governing the funds provided under this contract including OMB Circular A-133 (Audits of State and Local Governments and Non-Profit Organizations), OMB Circular A-122 (Cost Principles for Non-Profit Organizations), and 24 CFT Part 84 (Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations).
- VI. OTHER PROGRAM REQUIREMENTS: The subrecipient will carry out its activities in compliance with the requirements of Subpart K of 24 CFR 570, except, that the Subrecipient does not assume the grantee's environmental responsibilities or the responsibility for initiating the environmental review process under 24 CFR Part 52.
- A. Audits: In accordance with 24 CFR 570.502 and local requirements, the subrecipient shall submit an audit complying with the Single Audit Act of 1984 to the grantee annually.
- B. Client data: The subrecipient shall maintain client data demonstrating client eligibility for services provided. Such data shall include, but not be limited to, client name, address, income level or other basis for determining eligibility, and description of services provided. Such information shall be made available to grantee monitors or their designees for review upon request.
- C. Prohibition of Political or Religious Activity: There shall be no religious worship, instruction or proselytization as part of, or in connection with, the performance of this agreement. None of the funds, materials, property or services under this agreement shall be used in the performance of this agreement for any partisan political activity, including lobbying, as specified in Federal Circular A-122 Cost Principles for Nonprofit Organizations - lobbying revisions, or to further the election, defeat, recall, impeachment, appointment or dismissal of any candidate for or from any public office.
- D. Discrimination Prohibited: The subrecipient shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, condition or privileges of employment on a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, or sex.
- E. Merger or Integration: This agreement constitutes the entire agreement between the subrecipient and the grantee with respect to the subject matter hereof; there are no other further written or oral understandings or agreements with respect hereto.
- F. Modification, Assignment or Subcontracting Absent Prior Written Consent: No variation or modification of this agreement and no waiver of its provisions shall be valid unless in writing and signed by the duly authorized officers of the subrecipient and the grantee. Any alterations, additions or deletions to the terms of this

agreement, which are required by the enactment of legislation, regulations and directives, are automatically incorporated into this agreement on the date designated by law, regulation or directive.

- G. Amendment: grantee or subrecipient may amend this agreement at any time provided that such amendments make specific reference to this agreement, and are executed in writing, signed by a duly authorized representative of both organizations, and approved by the grantee's governing body. Such amendments shall not invalidate this agreement, nor relieve or releases grantee or subrecipient from its obligations under this Agreement. The grantee may, in its discretion, amend this agreement to conform with federal, state, or local governmental guidelines, policies, and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of services, or statement of work to be undertaken as part of this agreement, such modification will be incorporated only by a written amendment signed by both grantee and subrecipient.
- H. Monitoring: The subrecipient will be monitored on performance before the closeout of its activities. Reports on the review will be provided to the subrecipient and any conclusions made must be cleared before closing out.
- I. Close-outs: The subrecipient's obligation to the grantee shall not end until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to: making final payments, disposing of program assets (including the return all unused materials, equipment, unspent cash advances, program income balances, and account receivable to the grantee), and determining the custodianship of records. Notwithstanding the foregoing, the terms of this agreement shall remain in effect during any period that the subrecipient has control over CDBG funds, including program income.
- J. Hold Harmless: To the fullest extent permitted by law, the subrecipient agrees to indemnify, pay in behalf of, and hold harmless the grantee, its elected and appointed officials, employees, volunteers, boards, commissions and others working in behalf of the grantee, against any and all claims, demands, suits, losses, including all costs connected therewith for any damages which may be asserted, claimed or recovered against or from the grantee, by reason of personal injury, including bodily injury and death, and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with the activity authorized by this contract.
- K. Confidentiality: The use or disclosure of information by the grantee concerning services, applicants or recipients obtained in connection with the performance of the agreement shall be restricted to the purposes directly connected with the administration of the services provided under this agreement. Such information shall not be used for any other purpose unless required by law, statute or other legal process.

- L. Copeland "Anti-Kickback" Act: The subrecipient shall comply with the Copeland "Anti-Kickback" Act (18 U.S.C.874) as supplemented in Department of Labor regulations (29 CFR part 3). (Applies to contracts and sub grants for construction or repair)
- M. Conflict of Interest : The subrecipient agrees to abide by the provisions of 24 CFR 84.42 and 570.611, which include, but are not limited to, the following:
- i. The subrecipient shall maintain a written code or standards of conduct that shall govern the performance of its officers, employees or agents engaged in the award and administration of contracts supported by Federal funds.
 - ii. No employee, officer or agent of the subrecipient shall participate in the selection, or in the award, or administration of, a contract supported by Federal funds if a conflict of interest, real or apparent, would be involved.
 - iii. No covered persons who exercise or have exercised any functions or responsibilities with respect to CDBG-assisted activities, or who are in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a financial interest in any contract, or have a financial interest in any contract, subcontract, or agreement with respect to the CDBG-assisted activity, or with respect to the proceeds from the CDBG-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for a period of one (1) year thereafter. For purposes of this paragraph, a "covered person" includes any person who is an employee, agent, consultant, officer, or elected or appointed official of the grantee, the subrecipient, or any designated public agency.
 - iv. In the procurement of supplies, equipment, construction, and services by subrecipients, the conflict of interest provisions in 24 CFR 85.36 and 24 CFR 84.42, respectively, shall apply. In all cases not governed by 24 CFR 85.36 and 84.42, the provisions of this section shall apply. Such cases include the acquisition and disposition of real property and the provision of assistance by the grantee or by its subrecipients to individuals, businesses, and other private entities under eligible activities that authorize such assistance.

V. SUSPENSION AND TERMINATION

- A. In accordance with 24 CFR 85.43, the grantee may suspend or terminate this agreement if the subrecipient materially fails to comply with any term of this agreement, which includes, but not limited to the following:
- i. failure to comply with any of the rules, regulations or provisions referred to herein, or such statutes, regulations, executive orders, and HUD guidelines, policies or directives as may become applicable at any time;
 - ii. failure, for any reason, of the subrecipient to fulfill in a timely and proper manner its obligations under this agreement;
 - iii. ineffective or improper use of funds provided under this agreement; or
 - iv. submission by the subrecipient to the Grantee reports that are incorrect or incomplete in any material respect.

- v. Also, in accordance with 24 CFR 85.44, this agreement may be terminated for the grantee or the subrecipient, in whole or in part, by setting forth the reasons for such termination, the effective date, and in the case of partial termination, the portion to be terminated. However, if in the case of a partial termination, the grantee determines that the remaining portion of the award will not accomplish the purpose for which the award was made, the grantee may terminate the award in its entirety.

VI. REVERSION OF ASSETS

- A. Upon this agreement's expiration the subrecipient shall transfer to the grantee any CDBG funds on hand at the time of expiration and any accounts receivable attributable to the use of CDBG funds.
- B. Any real property under the subrecipient's control that was acquired or improved in whole or in part with CDBG funds (including CDBG funds provided to the subrecipient in the form of a loan) in excess of \$25,000 is either:
 - i. used to meet one of the national objectives in 24 CFR 570.208 (formerly 24 CFR 570.901) until five years after expiration of the agreement, or for such longer period of time as determined to be appropriate by the grantee; or
 - ii. if not used in accordance with (i), in which event the subrecipient shall pay to the grantee an amount equal to the current market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for the acquisition of, or improvement to, the property. The payment is program income to the grantee. No payment is required after the period of time specified in (i).

VII. NOTICES: Communication and details concerning this contract shall be directed to the following contract representatives:

- A. Grantee:
 - i. Point of Contact: City of Pascagoula
Jen Dearman, Community and Economic Development Director
 - ii. Address: P.O. Box 908, Pascagoula, MS 39567
 - iii. Phone: 228-938-6651
 - iv. Email: jdearman@cityofpascagoula.com
- B. Subrecipient:
 - i. Point of Contact: Gulf Coast Women's Center for Nonviolence, Inc.
Stacey Myers, Clinical Services Director
 - ii. Address: P.O. Box 1263, Pascagoula, MS 39568
 - iii. Phone: (228) 205-4502
 - iv. Email: smyers@gcwcfn.org

V. CONTRACT ACCEPTANCE: The undersigned indicate by their signatures that they are authorized to act on behalf of their respective party in this capacity.

IN WITNESS WHEREOF, the Parties have executed this contract as of the date first written above.

	Grantee, City of Pascagoula	Subrecipient, Gulf Coast Women's Center for Nonviolence, Inc.
Signature:	_____	 _____
Name:	<u>Joseph R. Huffman</u>	<u>Sandra K. Morrison</u>
Title:	<u>City Manager</u>	<u>Executive Director</u>
Federal Identification Number:		<u>64-0634613</u>



AGENDA ITEM REQUEST FORM

Meeting Date: February 16, 2016

Submitting Department or Individual: Community and Economic Development

Contact Name: Jen Dearman

Phone: 228-938-6651

Agenda Topic: 2015 CDBG Public Services Agreement - Singing River Health System

Attach additional information as necessary

Action Requested:

Authorize City Manager to execute the 2015 CDBG Public Services contract with Singing River Health System.

Budgeted Item	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Contract Required	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>
Mayor or Manager's Signature Required	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>

Source of Funding	<input type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input checked="" type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING

**CONTRACT BETWEEN
THE CITY OF PASCAGOULA, MISSISSIPPI
AND
SINGING RIVER HEALTH SYSTEM**

CFDA Title: Community Development Block Grant / Entitlement Grant

CFDA #: 14.218

Award Name: SRHS – FY15 CDBG Public Services

Award #: 1501

Award Year: 2015

THIS AGREEMENT, entered this 16 day of FEBRUARY, 2016, by and between the CITY OF PASCAGOULA (herein called the "GRANTEE") and the SINGING RIVER HEALTH SYSTEM (herein called the "SUBRECIPIENT").

WHEREAS, the grantee has applied for and received funds from the United States Government under Title I of the Housing and Community Development Act of 1974, Public Law 93-383; and

WHEREAS, the grantee wishes to engage the subrecipient to assist the grantee in utilizing such funds;

NOW, THEREFORE, it is agreed between the parties hereto that:

I. PURPOSE

- A. This contract sets forth the responsibilities of the grantee and subrecipient in accomplishing the objectives of the United States Department of Housing and Urban Development (HUD) Community Development Block Grant Program, as set forth in the Housing and Community Development Act of 1974, as amended, (42 U.S.C. 5301 et seq.), hereinafter referred to as CDBG.
- B. The grantee is subgranting funds to the subrecipient to be used for the primary objective of the CDBG program of developing viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income (which is defined as 80 percent or less of the area's median income).

I. STATEMENT OF WORK

- A. Description of Work: The subrecipient will be responsible for administering CDBG FY2015 funds for the purpose of providing assistance to a presumed limited clientele, the elderly, defined as persons who are 62 who are years or older. Specific assistance includes transportation services from their residences in Pascagoula for the purpose of health care from providers whose offices are located in Pascagoula.

B. Schedule for Completing Work: Services of the subrecipient may not start before the 1st day of October, 2015, and shall end on the 30th day of September, 2016.

C. Budget: \$ 7,000

Budget	
Elderly Health Care Transportation Costs Approximately: (934) transports x \$7.50 per trip	\$7,000

D. National Objectives: All activities funded with CDGB funds must meet one of the CDBG program's National Objectives (listed below). The Subrecipient certifies that the activity(ies) carried out under this Agreement will meet the following National Objective(s). Please check one.:

i. Benefit low- and moderate-income persons. If applicable please check one:

1. Area benefit activities: An activity, the benefits of which are available to all the residents in a particular area, where at least 51 percent of the residents are low and moderate income persons.

2. Limited clientele activities:

a. An activity which benefits a limited clientele, at least 51 percent of whom are low- or moderate-income persons.

b. Serve a group primarily presumed to be LMI. Indicating this section certifies that the subrecipient will verify and maintain records in its offices that persons receiving services are residents of the City of Pascagoula, and meet the CDBG limited clientele criteria according to the category selected.

If selected please check one:

i. Abused Children

ii. Battered Spouses

iii. Elderly Persons – Ages 62 and over

iv. Severely Disabled Adults

v. Homeless Persons

vi. Illiterate Adults

vii. Persons Living with AIDS

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4. documenting compliance with the fair housing and equal opportunity components of the CDBG program;
 5. as required in the financial records (24 CFR 570.502, and 24 CFR 84.21-28); and
 6. of all monitoring performed on the Subrecipient as stated in the Monitoring Section; and
 7. other records necessary to document compliance with Subpart K of 24 CFR Part 570;
- viii. retain all financial records, supporting documents, statistical records, and all other records pertinent to the Agreement for a period of four (4) years. The retention period begins on the date of the submission of the Grantee's annual performance and evaluation report to HUD in which the activities assisted under the Agreement are reported on for the final time. Notwithstanding the above, if there is litigation, claims, audits, negotiations or other actions that involve any of the records cited and that have started before the expiration of the four-year period, then such records must be retained until completion of the actions and resolution of all issues, or the expiration of the four-year period, whichever occurs later.

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- i) in consideration for services rendered by the subrecipient, pay a total sum not to exceed the CDBG program year funded amount of \$7,000;
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IV. PROGRAM INCOME

A. If program income is a result of the subrecipient's services, the subrecipient is required to maintain compliance with 24 CFR 570.504(c).

B. The subrecipient shall report monthly reports on all program income (as defined at 24 CFR 570.500(a)) generated by activities carried out with CDBG funds made available under this contract. The use of program income by the Subrecipient shall comply with the requirements set forth at 24 CFR 570.504. By way of further limitations, the Subrecipient may use such income during the contract period for

activities permitted under this contract and shall reduce requests for additional funds by the amount of any such program income balances on hand. All unexpended program income shall be returned to the Grantee at the end of the contract period. Any interest earned on cash advances from the U.S. Treasury and from funds held in a revolving fund account is not program income and shall be remitted promptly to the grantee.

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- D. Discrimination Prohibited: The subrecipient shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, condition or privileges of employment on a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, or sex.
- E. Merger or Integration: This agreement constitutes the entire agreement between the subrecipient and the grantee with respect to the subject matter hereof; there are no other further written or oral understandings or agreements with respect hereto.

- F. Modification, Assignment or Subcontracting Absent Prior Written Consent: No variation or modification of this agreement and no waiver of its provisions shall be valid unless in writing and signed by the duly authorized officers of the subrecipient and the grantee. Any alterations, additions or deletions to the terms of this agreement, which are required by the enactment of legislation, regulations and directives, are automatically incorporated into this agreement on the date designated by law, regulation or directive.
- G. Amendment: grantee or subrecipient may amend this agreement at any time provided that such amendments make specific reference to this agreement, and are executed in writing, signed by a duly authorized representative of both organizations, and approved by the grantee's governing body. Such amendments shall not invalidate this agreement, nor relieve or releases grantee or subrecipient from its obligations under this Agreement. The grantee may, in its discretion, amend this agreement to conform with federal, state, or local governmental guidelines, policies, and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of services, or statement of work to be undertaken as part of this agreement, such modification will be incorporated only by a written amendment signed by both grantee and subrecipient.
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- J. Hold Harmless: To the fullest extent permitted by law, the subrecipient agrees to indemnify, pay in behalf of, and hold harmless the grantee, its elected and appointed officials, employees, volunteers, boards, commissions and others working in behalf of the grantee, against any and all claims, demands, suits, losses, including all costs connected therewith for any damages which may be asserted, claimed or recovered against or from the grantee, by reason of personal injury, including bodily injury and death, and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with the activity authorized by this contract.
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- L. Copeland "Anti-Kickback" Act: The subrecipient shall comply with the Copeland "Anti-Kickback" Act (18 U.S.C.874) as supplemented in Department of Labor regulations (29 CFR part 3). (Applies to contracts and sub grants for construction or repair)

- M. Conflict of Interest : The subrecipient agrees to abide by the provisions of 24 CFR 84.42 and 570.611, which include, but are not limited to, the following:
 - i. The subrecipient shall maintain a written code or standards of conduct that shall govern the performance of its officers, employees or agents engaged in the award and administration of contracts supported by Federal funds.
 - ii. No employee, officer or agent of the subrecipient shall participate in the selection, or in the award, or administration of, a contract supported by Federal funds if a conflict of interest, real or apparent, would be involved.
 - iii. No covered persons who exercise or have exercised any functions or responsibilities with respect to CDBG-assisted activities, or who are in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a financial interest in any contract, or have a financial interest in any contract, subcontract, or agreement with respect to the CDBG-assisted activity, or with respect to the proceeds from the CDBG-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for a period of one (1) year thereafter. For purposes of this paragraph, a "covered person" includes any person who is an employee, agent, consultant, officer, or elected or appointed official of the grantee, the subrecipient, or any designated public agency.
 - iv. In the procurement of supplies, equipment, construction, and services by subrecipients, the conflict of interest provisions in 24 CFR 85.36 and 24 CFR 84.42, respectively, shall apply. In all cases not governed by 24 CFR 85.36 and 84.42, the provisions of this section shall apply. Such cases include the acquisition and disposition of real property and the provision of assistance by the grantee or by its subrecipients to individuals, businesses, and other private entities under eligible activities that authorize such assistance.

V. SUSPENSION AND TERMINATION

- A. In accordance with 24 CFR 85.43, the grantee may suspend or terminate this agreement if the subrecipient materially fails to comply with any term of this agreement, which includes, but not limited to the following:
 - i. failure to comply with any of the rules, regulations or provisions referred to herein, or such statutes, regulations, executive orders, and HUD guidelines, policies or directives as may become applicable at any time;
 - ii. failure, for any reason, of the subrecipient to fulfill in a timely and proper

- manner its obligations under this agreement;
- iii. ineffective or improper use of funds provided under this agreement; or
- iv. submission by the subrecipient to the Grantee reports that are incorrect or incomplete in any material respect.
- v. Also, in accordance with 24 CFR 85.44, this agreement may be terminated for the grantee or the subrecipient, in whole or in part, by setting forth the reasons for such termination, the effective date, and in the case of partial termination, the portion to be terminated. However, if in the case of a partial termination, the grantee determines that the remaining portion of the award will not accomplish the purpose for which the award was made, the grantee may terminate the award in its entirety.

VI. REVERSION OF ASSETS

- A. Upon this agreement's expiration the subrecipient shall transfer to the grantee any CDBG funds on hand at the time of expiration and any accounts receivable attributable to the use of CDBG funds.
- B. Any real property under the subrecipient's control that was acquired or improved in whole or in part with CDBG funds (including CDBG funds provided to the subrecipient in the form of a loan) in excess of \$25,000 is either:
 - i. used to meet one of the national objectives in 24 CFR 570.208 (formerly 24 CFR 570.901) until five years after expiration of the agreement, or for such longer period of time as determined to be appropriate by the grantee; or
 - ii. if not used in accordance with (i), in which event the subrecipient shall pay to the grantee an amount equal to the current market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for the acquisition of, or improvement to, the property. The payment is program income to the grantee. No payment is required after the period of time specified in (i).

VII. NOTICES: Communication and details concerning this contract shall be directed to the following contract representatives:

- A. Grantee:
 - i. Point of Contact: City of Pascagoula
Jen Dearman, Community and Economic Development Director
 - ii. Address: P.O. Box 908, Pascagoula, MS 39567
 - iii. Phone: 228-938-6651
 - iv. Email: jdearman@cityofpascagoula.com
- B. Subrecipient:
 - i. Point of Contact: Singing River Health System
Carl Cloer, Jr., Special Projects Consultant
 - ii. Address: 2101 HWY 90 Gautier, MS 39553
 - iii. Phone: 228-497-8877
 - iv. Email: carl.cloer@mysrhs.com

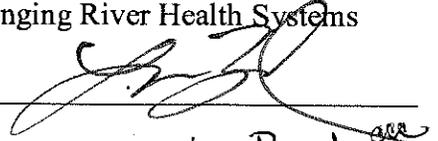
V. CONTRACT ACCEPTANCE: The undersigned indicate by their signatures that they are authorized to act on behalf of their respective party in this capacity.

IN WITNESS WHEREOF, the Parties have executed this contract as of the date first written above.

Grantee,
City of Pascagoula

Subrecipient,
Singing River Health Systems

Signature: _____



Name: Joseph R. Huffman

~~Kevin Holland~~ Lee Bond *see*

Title: City Manager

Finance
Chief Executive Officer

Federal Identification Number: _____



SINGING RIVER HEALTH SYSTEM

OCEAN SPRINGS HOSPITAL | SINGING RIVER HOSPITAL

RE: MISSISSIPPI LAW REQUIRING CERTAIN PROVISIONS IN THE CONTRACT
ADDENDUM

Dear Vendor:

It is a pleasure for Singing River Health System to contract with you. We look forward to a long lasting relationship. As you may be aware, Singing River Health System is a political subdivision of the State of Mississippi and Jackson County (see Miss. Code Ann. § 11-46-1 et. seq.) Singing River Health System is also a community hospital established under Miss. Code Ann. § 41-13-10 (a). Accordingly, any contract that Singing River Health System enters into must have certain provisions to ensure that the statutory requirements are met. Usually, contracts generated by third parties do not contain these necessary provisions and we address this by entering into an addendum to the contract. For your convenience, I will provide a brief summary of the Mississippi law requiring each of the provisions contained in the addendum.

Negligence liability.

SRHS' liability is limited under the Mississippi Torts Claim Act. Accordingly, we cannot indemnify third parties. To the extent that the contract contains an indemnification clause, Singing River Health System cannot agree to such a provision. We can only be legally bound by the language proposed in the addendum.

Insurance Requirements.

Singing River Health System is self-insured and, as mentioned above, its liability is limited under state law. To the extent that the contract requires Singing River Health System to carry commercial insurance policies, we have supplied a provision acknowledging Singing River Health System's self-insured status and properly addressing how negligence liability will be handled.

Unavailability of Funds.

Under Mississippi law, Singing River Health System is required to contain a provision that would permit the Board of Trustees to cancel any contracts that Singing River Health System has entered into in the unlikely and rare event that system funds become unavailable. We would like to give you our assurance that this provision is very rarely implemented. Singing River Health System intends to honor its obligations under the contract. This provision is applied prospectively and does not relieve SRHS of any obligations arising prior to its inception.

Arbitration

Binding arbitration agreements made by political subdivisions are a form of dispute resolution which do not encompass protections of litigation, such as summary judgments, the discovery process and avenues of appeal, and may run afoul of Mississippi constitutional provisions and statutes. Accordingly, SRHS may not agree to binding arbitration.

Compliance to Applicable Law/Standards.

Singing River Health System is bound by several federal and state requirements. Any person with whom we contract must also agree to provide the service or product that is the subject of the contract in compliance with those statutes, for example, Medicare. The provision in the addendum merely acknowledges that we are subject to those requirements and that the contract will be performed in compliance with those requirements. If there is similar language in the contract, this provision will not change that language but will be merely a general statement as to both parties' intent to comply with the applicable laws and standards.

Patient Care.

SRHS is accredited by The Joint Commission. Accordingly, there are certain requirements that we must meet for patient care services that are contracted out to third parties. This provision acknowledges that, if applicable, SRHS and the vendor will work together to insure that services provided under the terms of this contract comply with Joint Commission Standards.

Access to Records.

Again, Singing River Health System is required to keep records of the contracts into which it enters for a certain time period. To the extent that the contract does not already contain a provision addressing the length and the manner in which records will be maintained, this provision ensures that this issue is addressed. If the contract already contains similar language, this provision will be considered a general statement.

Expiration Date.

By law, Singing River Health System cannot enter into agreements for more than five (5) years at a time. Often, the contracts that are generated by third parties contain language that permits indefinite automatic renewals. As we can only enter into agreements for five years at a time, we are required to have a provision that limits the term of the contract to five years or less. To the extent that the contract either provides for a term that is longer than five years or allows indefinite automatic renewals, this paragraph serves to limit the contract to a five-year term including any and all renewals.

Effective Date.

Mississippi law requires that the Singing River Health System Board of Trustees approve all contracts. Accordingly, this contract may only be effective unless and until the Board of Trustees approves the contract. To the extent that a date is already contained in the agreement, this paragraph serves as an acknowledgement that the contract will not be effective until the Board of Trustees meets and approves the contract. The Singing River Health System Board of Trustees usually meets on the last Wednesday of each month and approves contracts at those meetings.

SRHS Compliance Program

Under the provisions of the Deficit Reduction Act of 2005, effective January 1, 2007, "as a condition of payment," any entity that receives or makes annual payments from Medicaid of at least five million dollars must provide information about the False Claims Act, any administrative remedies for false claims and statements, any state laws pertaining to civil or criminal penalties for false claims and statements and whistle blower protections under such laws with respect to the roles of such laws of preventing and detecting fraud, waste, and abuse in federal healthcare programs. The information must also include a summary of the entity's policies and procedures for detecting and preventing fraud, waste, and abuse. Failure to meet the requirements could impact the ability of SRHS to receive Medicaid reimbursement. Accordingly, we must provide you with information about the False Claims Act and our compliance program. A summary is attached to this letter.

I hope this letter has provided helpful information to you. If you have any further questions about Singing River Health System's status as a political subdivision of the State of Mississippi, or any of the provisions contained in the addendum, please feel free to call me directly at 228-497-7944. I look forward to answering any questions you may have. We value you as a vendor of Singing River Health System and look forward to entering into a contract with you.

Very truly yours,



Celeste Oglesby
General Counsel
Singing River Health System

Enclosures

SRHS Compliance Program

Because We Care!

SRHS has a Compliance Program in place that is designed to monitor, address and resolve compliance issues. The SRHS Corporate Compliance program is designed to: (1) maintain constant compliance with the laws and (2) decrease possible fraud and/or abusive practices.

The Compliance Program has 6 General Standards of Conduct

1. Quality of Care

Singing River Health System will provide the highest quality of care and deliver services in an ethical, legal, and professional manner.

2. Legal Compliance

Singing River Health System will conduct all activity by or on behalf of the organization in compliance with applicable laws.

3. Proper Coding, Billing, and Patient Accounting

Singing River Health System personnel involved in the coding, billing, documentation and accounting for patient care services for the purpose of billing government, private or individual payers must comply with all applicable state and federal regulations and SRHS policies and procedures for detecting and preventing fraud, waste, and abuse.

4. Confidentiality

Singing River Health System will maintain the confidentiality of patient health information and other confidential information in accordance with applicable legal and ethical standards.

5. Conflicts of Interest

Singing River Health System will avoid conflicts or the appearance of conflicts of interest between our private interest and the fulfillment of our duties.

6. Honest and Fair Business Practices

Singing River Health System personnel will adhere to fair business practices and accurately and honestly represent themselves and the organization.

The Civil False Claims Act:

The False Claims Act (FCA) remains one of the primary civil enforcement tools relied upon by Federal civil prosecutors. Violations under the FCA can result in civil monetary penalties of between \$5,500 to \$11,000 per violation, plus treble damages.

Under the FCA, it is a violation to (1) knowingly present or cause to be presented a false or fraudulent claim to the government; (2) knowingly use a false record or statement to obtain payment on a false or fraudulent claim paid by the United States; or (3) engage in a conspiracy to defraud the United States by the improper submission of a false or fraudulent claim for payment.

The FCA defines "knowingly" broadly, including not only actual knowledge of the falsity of a claim, but also acting in deliberate ignorance of the truth or falsity of a claim, or acting in reckless disregard of the truth or falsity of the claim. Specific intent to defraud is not required to show a violation under the FCA.

Under the FCA, a private individual, known as a "qui tam relator" or "whistle-blower" can initiate an action on behalf of the government and possibly receive a share of the recovery if one is made, the amount of which can vary from 15 to 30 percent depending on whether the government intervenes in the case. Among its requirements, the FCA requires that a qui tam action must be based on original, non-public information that has not been previously disclosed. The FCA contains

provisions that protect whistleblowers from retaliation for reporting issues of noncompliance.

Don't let unintentional errors cause unexpected problems!
Hot Line Number (877) 809-SRHS (7747)

If you are aware of "fraud and abuse" situations or are not quite sure about some aspect of compliance, please notify one of the system compliance officers.

General Compliance Issues:

Kim Monson, Director of Compliance Services and Privacy Officer (228) 809-6262
Jennifer Taylor, Compliance Analyst (228) 809-6007

Business Office Issues:

Romona Siedell, Director of Business Office (228) 497-7915

HIPAA Issues:

Kim Monson, Director of Compliance Services and Privacy Officer (228) 809-6262

Clinical Research Issues:

Donna Iler, Director of Education, MSN, RN, ONCC, IRB Chairperson (228) 809-2389

You may also report compliance concerns through the Compliance Intranet Web Page, report through the C.A.R.E. Line at 1-877-809-SRHS (7747), or you can go to Singing River Health System's web reporting site: <https://www.integrity-helpline.com/compliance.jsp>





SINGING RIVER HEALTH SYSTEM

OCEAN SPRINGS HOSPITAL | SINGING RIVER HOSPITAL

CONTRACT ADDENDUM

This Contract by and between Singing River Health System (SRHS) and the City of Pascagoula (hereinafter The City), dated _____, is amended by the parties through the following Addendum. This standard contract addendum is an integral part of contracts entered into by the SRHS. The following terms will take precedence over all other parts of contracts to which SRHS is a party:

1. References. In this addendum, SRHS will be understood to mean Singing River Hospital, Ocean Springs Hospital, or Singing River Health System, as intended in the body of the contract.
2. Negligence Liability:
 - a. SRHS is a community hospital organized in accordance with the community hospital statutes of the State of Mississippi. MISS. CODE ANN. § 41-13-1 *et seq.* Under the statute, SRHS is a political subdivision of the State of Mississippi and Jackson County Mississippi, with sovereign immunity as modified by MISS. CODE ANN. § 11-46-1 *et seq.* (Mississippi Tort Claims Act), as amended, and the Mississippi Constitution- Article 4, Section 100 and any action against SRHS will be followed in accordance with and subject to the limitations contained therein and does not waive any of the rights contained therein or as interpreted by the Mississippi Attorney General's Office. Currently, the limits of liability under the act are \$500,000.00 with no punitive damages. Further, no employee of SRHS acting in the course and scope of their employment can be held personally liable under the act, MISS. CODE ANN. § 11-46-7 *et seq.*
 - b. SRHS is subject only to the jurisdiction of Mississippi state and federal courts. Mississippi law will be applied in all aspects. Accordingly, any provisions attempting to apply the laws of any state other than the State of Mississippi are hereby voided.
 - c. Any indemnification clause requiring SRHS to indemnify The City is hereby voided and replaced by this Paragraph 2(c).
 - i. The City agrees that if SRHS is held vicariously liable for the negligence or negligent acts of The City, its employees or agents, The City will indemnify and hold SRHS harmless for any costs or expenses incurred by SRHS as the result of such negligence and resulting damages to others. It is the intention of the parties hereto that SRHS will incur no cost or expenses as the result of the negligence and resulting damages of The City, its employees or agents.
 - ii. SRHS also agrees to be responsible for the negligent act of its employees. It is the intention of the parties hereto that The City will incur no costs or expenses as a result of the negligence and resulting damage of employees of SRHS employees in the performance of its obligations under this agreement.

- d. Any reference to limitations of liabilities is deleted.
- e. Any reference to attorney's fees to be paid by SRHS is deleted.

3. Insurance Requirements

- a. Any clause contained in the contract requiring SRHS to maintain professional liability or commercial general liability insurance is hereby voided.
- b. SRHS is self-insured. All liability issues will be resolved in accordance with the Mississippi Torts Claims Act as described above.
- c. SRHS agrees to comply with the rules and regulation of the Mississippi Tort Claims Board for the maintenance of insurance /self-insurance in order to maintain its status as a community hospital covered under the Torts Claims Act.

4. Unavailability of Funds. In order to be excepted from the bid requirements set forth in MISS. CODE ANN. § 31-7-13, any contract for services must include a cancellation clause based on unavailability of funds. Accordingly, the Board of Trustees may cancel this contract if SRHS' funds become unavailable during the term of this Agreement. If this paragraph is exercised, there will be no further liability on the part of SRHS once the notice of unavailability of funds is provided indicating the effective date of the cancellation of this contract. It is expressly understood, however, that MISS. CODE ANN. § 31-7-13 contemplates a public entity that is dependent upon the appropriations process. SRHS is not dependent upon the appropriations process.

5. Arbitration. Any paragraph requiring SRHS to submit to binding arbitration is hereby voided.

6. Compliance with Applicable Laws/Standards. It is the intent of both parties that this contract will be performed in compliance with all applicable statutes, rules, and regulations as promulgated by federal and state agencies or legislative authorities having jurisdiction over the parties.

7. Patient Care. If this contract involves patient care, treatment or services, the services provided under the terms of this contract are subject to monitoring for quality and safety in accordance with performance expectations put forth under The Joint Commission standard LD.04.03.09 which states **Care, treatment, and services provided through contractual agreement are provided safely and effectively.** Monitoring could include, but is not limited to: (a) Direct observation of care; (b) Audit of documents and/or documentation; (c) review of incident reports; (d) collection of data related to the efficacy of services provided; and (e) review of patient satisfaction results. It is the responsibility of the contracted service, in collaboration with SRHS, to determine mutually agreed upon performance criteria on which the contract service will be measured.

8. Access to Records. If it is determined by the Department of Health and Human Services or its designated representative that provisions of the Social Security Reform Act of 1983 apply to this Agreement, then the following will become effective: Until the expiration of four (4) years after the furnishing of services pursuant to this contract for services, vendor will make available upon written request of the United States Secretary of Health and Human Services (the "Secretary"), or upon request of the United States Comptroller General, or any of their duly authorized representatives, books, documents and records that are necessary to certify the nature and extent of the costs of the Singing River Hospital System hereunder, so as to comply with the provisions of the Social Security Reform Act of 1983.

9. Expiration Date. It is understood by both parties that SRHS' status as a "Governing Authority" of the State of Mississippi prohibits it from entering into contracts that are in excess of five (5) years duration, including any and all renewal periods. Notwithstanding any provision in

the contract to the contrary, including but not limited to any renewal provisions, this contract will expire five (5) years from the effective date unless a prior expiration date is established in the contract.

10. Effective Date. It is agreed by both parties that this contract is subject to the Singing River Health System Board approval and this contract will become effective only if approved by the Board of Trustees.

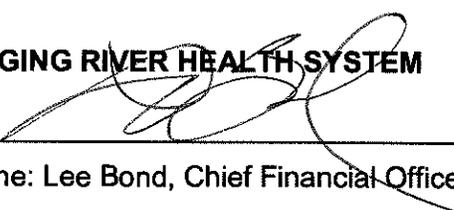
11. SRHS Compliance Program. The City has been provided a written summary of the Singing River Health System Compliance Program and a copy of the Standards of Conduct. The City has also been given information on the False Claims Act. The City is encouraged to report issues of noncompliance and has been given instructions on how to do so. The City cannot be retaliated against for reporting an issue of non-compliance. The City has had the opportunity to make any necessary inquiries to ensure understanding of the Compliance Program. The City also agrees to report issues of noncompliance in accordance with the SRHS Compliance Program.

12. Excluded Provider. The City warrants and represents that her or she is not currently an "Ineligible person." The OIG List of Excluded Individuals/Entities (available at <http://exclusions.oig.hhs.gov/>) and the GSA List of Parties Excluded from Federal Programs (available at <http://sam.gov>) were checked on February 3, 2016. The City agrees to notify SRHS immediately if ever The City becomes actually aware of any threatened, proposed, or actual exclusion of The City from any federally funded health care program, including but not limited to Medicare and Medicaid. In the event that The City is excluded from participation in any federally funded health care program during the term of this Agreement, or after the commencement date of this Agreement, The City will be in breach of this Paragraph 12 and this Agreement will, as of the effective date of such exclusion or breach, automatically terminate. The City will indemnify and hold harmless SRHS against all actions, claims, attorney's fees, arising directly or indirectly, out of any violation of this Paragraph 12 by The City or due to any exclusion of The City from a federally funded health care program, including Medicare or Medicaid, or out of an actual or alleged injury to a person or to property as a result of the negligent or intentional act or omission of The City in connection with The City's obligations under this Agreement, except to the extent any such loss, damage, costs and expenses were caused by the negligent or intentional act of SRHS, its officers, employees, or agents.

The City of Pascagoula

SINGING RIVER HEALTH SYSTEM

BY: _____

BY:  _____

Name: _____

Name: Lee Bond, Chief Financial Officer

Date: _____

Date: _____



AGENDA ITEM REQUEST FORM

Meeting Date: February 16, 2016

Submitting Department or Individual: Community and Economic Development

Contact Name: Jen Dearman

Phone: 228-938-6651

Agenda Topic: 2015 CDBG Public Services Agreement - Catholic Social and Community Services, Inc.

Attach additional information as necessary

Action Requested:

Authorize City Manager to execute the 2015 CDBG Public Services contract with the Catholic Social and Community Services, Inc.

Budgeted Item	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Contract Required	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>
Mayor or Manager's Signature Required	Yes	<input checked="" type="radio"/>	No	<input type="radio"/>

Source of Funding	<input type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input checked="" type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING

**CONTRACT BETWEEN
THE CITY OF PASCAGOULA, MISSISSIPPI
AND
THE CATHOLIC SOCIAL AND COMMUNITY SERVICES, INC.**

CFDA Title: Community Development Block Grant / Entitlement Grant
CFDA #: 14.218
Award Name: CSCS – FY15 CDBG Public Services
Award #: 1503
Award Year: 2015

THIS AGREEMENT, entered this 16 day of FEBRUARY, 2016, by and between the CITY OF PASCAGOULA (herein called the "GRANTEE") and THE CATHOLIC SOCIAL AND COMMUNITY SERVICES, INC. (herein called the "SUBRECIPIENT").

WHEREAS, the grantee has applied for and received funds from the United States Government under Title I of the Housing and Community Development Act of 1974, Public Law 93-383; and

WHEREAS, the grantee wishes to engage the subrecipient to assist the grantee in utilizing such funds;

NOW, THEREFORE, it is agreed between the parties hereto that:

I. PURPOSE

- A. This contract sets forth the responsibilities of the grantee and subrecipient in accomplishing the objectives of the United States Department of Housing and Urban Development (HUD) Community Development Block Grant Program, as set forth in the Housing and Community Development Act of 1974, as amended, (42 U.S.C. 5301 et seq.), hereinafter referred to as CDBG.
- B. The grantee is subgranting funds to the subrecipient to be used for the primary objective of the CDBG program of developing viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income (which is defined as 80 percent or less of the area's median income).

I. STATEMENT OF WORK

- A. Description of Work: The subrecipient will be responsible for administering CDBG FY2015 funds for the purpose of providing assistance to low-to-moderate income Pascagoula residents. Specific assistance includes providing the essential need of diapers. Additionally, emergency assistance with utilities, rent deposits, and first month's rent. Utility assistance includes Mississippi Power and the Singing River Electric Association.
- B. Schedule for Completing Work: Services of the subrecipient may not start before the 1st day of October, 2015, and shall end on the 30th day of September, 2016.

C. Budget: \$ 9,000

Budget	
Diapers Approximately (446) packs at \$15 per	\$7,000
Emergency Assistance: utilities, rent deposits, and first month's rent.	\$2,000

D. National Objectives: All activities funded with CDGB funds must meet one of the CDBG program's National Objectives (listed below). The Subrecipient certifies that the activity(ies) carried out under this Agreement will meet the following National Objective(s). Please check one.:

i. Benefit low- and moderate-income persons. If applicable please check one:

1. Area benefit activities: An activity, the benefits of which are available to all the residents in a particular area, where at least 51 percent of the residents are low and moderate income persons.

2. Limited clientele activities:

a. An activity which benefits a limited clientele, at least 51 percent of whom are low- or moderate-income persons.

b. Serve a group primarily presumed to be LMI. Indicating this section certifies that the subrecipient will verify and maintain records in its offices that persons receiving services are residents of the City of Pascagoula, and meet the CDBG limited clientele criteria according to the category selected. If selected please check one:

i. Abused Children

ii. Battered Spouses

iii. Elderly Persons – Ages 62 and over

iv. Severely Disabled Adults

v. Homeless Persons

vi. Illiterate Adults

vii. Persons Living with AIDS

viii. Migrant Farm Workers

3. Housing activities: An eligible activity carried out for the purpose of providing or improving permanent residential structures which, upon completion, will be occupied by low- and moderate- income households.

4. Job creation or retention activities: An activity designed to create or retain permanent jobs where at least 51 percent of the jobs, computed on a full time equivalent basis, involve the employment of low- and moderate-income persons.
- i. Activities which aid in the prevention or elimination of slums or blight
 1. Activities to address slums or blight on an area basis
 2. Activities to address slums or blight on a spot basis
 3. Activities designed to meet community development needs having particular urgency
 4. Additional criteria
 - ii. This objective will be met through _____.

II. RECORDS AND REPORTS

A. Subrecipient shall:

- i. allow the grantee, HUD, and any of their authorized representatives access to financial records pertaining to CDBG funds and this agreement for the purpose of audit or examination;
- ii. submit quarterly progress reports including, but not limited to, the number of individuals served with ethnicity indicated, confirmation of low to moderate income of individuals, and detailed budget describing the total expenditures to date as well as each individual expenditure on the tenth day of April and October during the schedule for completing work time period;
- iii. submit a monthly report on all program income as defined in 24 CFR 670.500(s) *if program income is generated* by activities carried out with CDBG funds made available under this agreement. Please see III. Program Income for full requirements;
- iv. provide management and personnel to adequately perform the services prescribed by this agreement;
- v. be solely responsible for any and all taxes (federal, state and/or local), worker's compensation insurance, disability payments, social security payments, unemployment insurance payments, insurance, and any similar type of payments for the subrecipient or any employee thereof and shall hold the grantee harmless from any and all such payments;
- vi. apply funds from any other source for the services reimbursed under this agreement;
- vii. maintain records:
 1. providing a full description of each activity undertaken and demonstrating that each activity undertaken meets one of the National Objectives of the CDBG program;
 2. as required to determine the eligibility of activities;
 3. as required to document the acquisition, improvement, use of disposition of real property acquired or improved with CDBG

- assistance;
- 4. documenting compliance with the fair housing and equal opportunity components of the CDBG program;
- 5. as required in the financial records (24 CFR 570.502, and 24 CFR 84.21-28); and
- 6. of all monitoring performed on the Subrecipient as stated in the Monitoring Section; and
- 7. other records necessary to document compliance with Subpart K of 24 CFR Part 570;
- viii. retain all financial records, supporting documents, statistical records, and all other records pertinent to the Agreement for a period of four (4) years. The retention period begins on the date of the submission of the Grantee's annual performance and evaluation report to HUD in which the activities assisted under the Agreement are reported on for the final time. Notwithstanding the above, if there is litigation, claims, audits, negotiations or other actions that involve any of the records cited and that have started before the expiration of the four-year period, then such records must be retained until completion of the actions and resolution of all issues, or the expiration of the four-year period, whichever occurs later.

III. PAYMENT PROCEDURES:

A. Subrecipient shall:

- i. submit payment requests that include required supporting documentation);
- ii. provide the grantee a specific unit of measure for all services;
- iii. provide the grantee invoices for services rendered based on actual costs; and
- iv. submit an indirect cost allocation plan for grantee approval *if indirect costs are charged* to determine the appropriate grantee share of administrative costs.

B. Grantee shall:

- i) in consideration for services rendered by the subrecipient, pay a total sum not to exceed the CDBG program year funded amount of \$9,000;
- ii) monitor the operations of vendor activities under this contract to assure compliance with applicable Federal requirements, contract provisions and that performance goals are being achieved on an annual basis; and
- iii) reimburse the subrecipient upon receipt of a payment request that includes accurate required supporting documentation from the subrecipient.

IV. PROGRAM INCOME

- A. If program income is a result of the subrecipient's services, the subrecipient is required to maintain compliance with 24 CFR 570.504(c).
- B. The subrecipient shall report monthly reports on all program income (as defined at 24 CFR 570.500(a)) generated by activities carried out with CDBG funds made available under this contract. The use of program income by the Subrecipient shall comply with the requirements set forth at 24 CFR 570.504. By way of further

limitations, the Subrecipient may use such income during the contract period for activities permitted under this contract and shall reduce requests for additional funds by the amount of any such program income balances on hand. All unexpended program income shall be returned to the Grantee at the end of the contract period. Any interest earned on cash advances from the U.S. Treasury and from funds held in a revolving fund account is not program income and shall be remitted promptly to the grantee.

- V. UNIFORM ADMINISTRATIVE REQUIREMENTS: The subrecipient agrees to comply with all applicable federal, state, and local laws and regulations governing the funds provided under this contract including OMB Circular A-133 (Audits of State and Local Governments and Non-Profit Organizations), OMB Circular A-122 (Cost Principles for Non-Profit Organizations), and 24 CFT Part 84 (Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations).
- VI. OTHER PROGRAM REQUIREMENTS: The subrecipient will carry out its activities in compliance with the requirements of Subpart K of 24 CFR 570, except, that the Subrecipient does not assume the grantee's environmental responsibilities or the responsibility for initiating the environmental review process under 24 CFR Part 52.
- A. Audits: In accordance with 24 CFR 570.502 and local requirements, the subrecipient shall submit an audit complying with the Single Audit Act of 1984 to the grantee annually.
- B. Client data: The subrecipient shall maintain client data demonstrating client eligibility for services provided. Such data shall include, but not be limited to, client name, address, income level or other basis for determining eligibility, and description of services provided. Such information shall be made available to grantee monitors or their designees for review upon request.
- C. Prohibition of Political or Religious Activity: There shall be no religious worship, instruction or proselytization as part of, or in connection with, the performance of this agreement. None of the funds, materials, property or services under this agreement shall be used in the performance of this agreement for any partisan political activity, including lobbying, as specified in Federal Circular A-122 Cost Principles for Nonprofit Organizations - lobbying revisions, or to further the election, defeat, recall, impeachment, appointment or dismissal of any candidate for or from any public office.
- D. Discrimination Prohibited: The subrecipient shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, condition or privileges of employment on a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, or sex.
- E. Merger or Integration: This agreement constitutes the entire agreement between the subrecipient and the grantee with respect to the subject matter hereof; there are no other further written or oral understandings or agreements with respect hereto.

- F. Modification, Assignment or Subcontracting Absent Prior Written Consent: No variation or modification of this agreement and no waiver of its provisions shall be valid unless in writing and signed by the duly authorized officers of the subrecipient and the grantee. Any alterations, additions or deletions to the terms of this agreement, which are required by the enactment of legislation, regulations and directives, are automatically incorporated into this agreement on the date designated by law, regulation or directive.
- G. Amendment: grantee or subrecipient may amend this agreement at any time provided that such amendments make specific reference to this agreement, and are executed in writing, signed by a duly authorized representative of both organizations, and approved by the grantee's governing body. Such amendments shall not invalidate this agreement, nor relieve or releases grantee or subrecipient from its obligations under this Agreement. The grantee may, in its discretion, amend this agreement to conform with federal, state, or local governmental guidelines, policies, and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of services, or statement of work to be undertaken as part of this agreement, such modification will be incorporated only by a written amendment signed by both grantee and subrecipient.
- H. Monitoring: The subrecipient will be monitored on performance before the closeout of its activities. Reports on the review will be provided to the subrecipient and any conclusions made must be cleared before closing out.
- I. Close-outs: The subrecipient's obligation to the grantee shall not end until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to: making final payments, disposing of program assets (including the return all unused materials, equipment, unspent cash advances, program income balances, and account receivable to the grantee), and determining the custodianship of records. Notwithstanding the foregoing, the terms of this agreement shall remain in effect during any period that the subrecipient has control over CDBG funds, including program income.
- J. Hold Harmless: To the fullest extent permitted by law, the subrecipient agrees to indemnify, pay in behalf of, and hold harmless the grantee, its elected and appointed officials, employees, volunteers, boards, commissions and others working in behalf of the grantee, against any and all claims, demands, suits, losses, including all costs connected therewith for any damages which may be asserted, claimed or recovered against or from the grantee, by reason of personal injury, including bodily injury and death, and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with the activity authorized by this contract.
- K. Confidentiality: The use or disclosure of information by the grantee concerning services, applicants or recipients obtained in connection with the performance of

the agreement shall be restricted to the purposes directly connected with the administration of the services provided under this agreement. Such information shall not be used for any other purpose unless required by law, statute or other legal process.

- L. Copeland "Anti-Kickback" Act: The subrecipient shall comply with the Copeland "Anti-Kickback" Act (18 U.S.C.874) as supplemented in Department of Labor regulations (29 CFR part 3). (Applies to contracts and sub grants for construction or repair)

- M. Conflict of Interest : The subrecipient agrees to abide by the provisions of 24 CFR 84.42 and 570.611, which include, but are not limited to, the following:
 - i. The subrecipient shall maintain a written code or standards of conduct that shall govern the performance of its officers, employees or agents engaged in the award and administration of contracts supported by Federal funds.
 - ii. No employee, officer or agent of the subrecipient shall participate in the selection, or in the award, or administration of, a contract supported by Federal funds if a conflict of interest, real or apparent, would be involved.
 - iii. No covered persons who exercise or have exercised any functions or responsibilities with respect to CDBG-assisted activities, or who are in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a financial interest in any contract, or have a financial interest in any contract, subcontract, or agreement with respect to the CDBG-assisted activity, or with respect to the proceeds from the CDBG-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for a period of one (1) year thereafter. For purposes of this paragraph, a "covered person" includes any person who is an employee, agent, consultant, officer, or elected or appointed official of the grantee, the subrecipient, or any designated public agency.
 - iv. In the procurement of supplies, equipment, construction, and services by subrecipients, the conflict of interest provisions in 24 CFR 85.36 and 24 CFR 84.42, respectively, shall apply. In all cases not governed by 24 CFR 85.36 and 84.42, the provisions of this section shall apply. Such cases include the acquisition and disposition of real property and the provision of assistance by the grantee or by its subrecipients to individuals, businesses, and other private entities under eligible activities that authorize such assistance.

V. SUSPENSION AND TERMINATION

- A. In accordance with 24 CFR 85.43, the grantee may suspend or terminate this agreement if the subrecipient materially fails to comply with any term of this agreement, which includes, but not limited to the following:
 - i. failure to comply with any of the rules, regulations or provisions referred to herein, or such statutes, regulations, executive orders, and HUD guidelines, policies or directives as may become applicable at any time;

- ii. failure, for any reason, of the subrecipient to fulfill in a timely and proper manner its obligations under this agreement;
- iii. ineffective or improper use of funds provided under this agreement; or
- iv. submission by the subrecipient to the Grantee reports that are incorrect or incomplete in any material respect.
- v. Also, in accordance with 24 CFR 85.44, this agreement may be terminated for the grantee or the subrecipient, in whole or in part, by setting forth the reasons for such termination, the effective date, and in the case of partial termination, the portion to be terminated. However, if in the case of a partial termination, the grantee determines that the remaining portion of the award will not accomplish the purpose for which the award was made, the grantee may terminate the award in its entirety.

VI. REVERSION OF ASSETS

- A. Upon this agreement's expiration the subrecipient shall transfer to the grantee any CDBG funds on hand at the time of expiration and any accounts receivable attributable to the use of CDBG funds.
- B. Any real property under the subrecipient's control that was acquired or improved in whole or in part with CDBG funds (including CDBG funds provided to the subrecipient in the form of a loan) in excess of \$25,000 is either:
 - i. used to meet one of the national objectives in 24 CFR 570.208 (formerly 24 CFR 570.901) until five years after expiration of the agreement, or for such longer period of time as determined to be appropriate by the grantee; or
 - ii. if not used in accordance with (i), in which event the subrecipient shall pay to the grantee an amount equal to the current market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for the acquisition of, or improvement to, the property. The payment is program income to the grantee. No payment is required after the period of time specified in (i).

VII. NOTICES: Communication and details concerning this contract shall be directed to the following contract representatives:

- A. Grantee:
 - i. Point of Contact: City of Pascagoula
Jen Dearman, Community and Economic Development Director
 - ii. Address: P.O. Box 908, Pascagoula, MS 39567
 - iii. Phone: 228-938-6651
 - iv. Email: jdearman@cityofpascagoula.com
- B. Subrecipient:
 - i. Point of Contact: Catholic Social and Community Services, Inc.
Jennifer C. Williams, LSW
 - ii. Address: 1450 North Street, Gulfport, MS 39507
 - iii. Phone: 228-701-0555
 - iv. Email: jwilliams@biloxidiocese.org

V. CONTRACT ACCEPTANCE: The undersigned indicate by their signatures that they are authorized to act on behalf of their respective party in this capacity.

IN WITNESS WHEREOF, the Parties have executed this contract as of the date first written above.

Grantee,
City of Pascagoula

Subrecipient,
Catholic Social and Community Services, Inc.

Signature: _____



Name: Joseph R. Huffman

Jennifer Williams

Title: City Manager

Director

Federal Identification Number:

64-0598426



Agenda Number: 21.

AGENDA ITEM REQUEST FORM

Meeting Date: February 16, 2016

Submitting Department or Individual: Parks & Recreation Department

Contact Name: Darcie Crew

Phone: 228-938-2356

Agenda Topic: Transportation for Train Invitees

Attach additional information as necessary

Action Requested:

Request permission for Gulf Coast Inspection Train Invitees to be transported in City vehicles to scheduled stops on the train route on February 18, 2016.

Budgeted Item	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Source of Funding	<input checked="" type="checkbox"/>	General Fund
Contract Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>		<input type="checkbox"/>	Utility Fund
Mayor or Manager's Signature Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>		<input type="checkbox"/>	Grant
						<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING



Agenda Number: 22.

AGENDA ITEM REQUEST FORM

Meeting Date: February 16, 2016

Submitting Department or Individual: Parks & Recreation Department

Contact Name: Darcie Crew

Phone: 228-938-2356

Agenda Topic: Garbage Truck

Attach additional information as necessary

Action Requested:

Approve request to allocate an additional \$8,300 for the replacement of the garbage truck for the Parks and Recreation Department, Mobile Equipment line item 01030180 578800. \$50,000 was budgeted for the truck. Actual cost is \$58,300.

Budgeted Item	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Source of Funding	<input checked="" type="checkbox"/>	General Fund
Contract Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Utility Fund	
Mayor or Manager's Signature Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Grant	
					<input type="checkbox"/>	Other	

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

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Agenda Number: 23.

AGENDA ITEM REQUEST FORM

Meeting Date: 2-16-16

Submitting Department or Individual: _____

Contact Name: City Manager

Phone: 938-6614

Agenda Topic: Appointment to Pascagoula Gautier School Board of Trustees

Attach additional information as necessary

Action Requested:

Resumes were received from Jennifer Baxter, Jennifer Colmer, Artie Stewart, and L. C. Turner. Jennifer Colmer's term on the School Board will expire March 4, 2016. The term will be effective the first Saturday in March (3/5/16). This is a five year term.

Budgeted Item	Yes	<input type="radio"/>	No	<input type="radio"/>
Contract Required	Yes	<input type="radio"/>	No	<input type="radio"/>
Mayor or Manager's Signature Required	Yes	<input type="radio"/>	No	<input type="radio"/>

Source of Funding	<input type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING

Jennifer Baxter
1823 Parsley Ave
Pascagoula, MS 39567

Joe Huffman
City Manager
P.O. Drawer 908
603 Watts Avenue
Pascagoula, MS 39567

Dear Mr. Huffman,

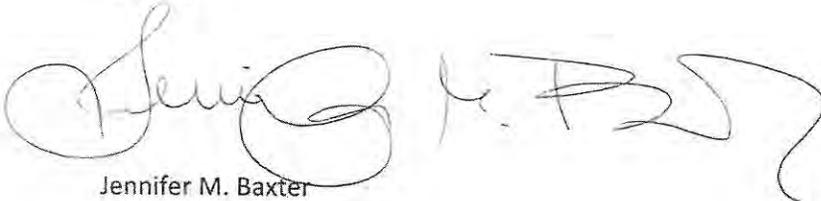
I am writing to apply for consideration regarding the vacancy within the school board of trustees for the Pascagoula-Gautier School District. I was born and raised in Pascagoula, and graduated from Pascagoula High School in 2003. After nearly ten years of experiencing life around the U.S., I have recently returned to The Gulf Coast and am looking for ways in which I can serve my home town and community.

I am the current Branch Manager for the Pascagoula Public Library, the flagship library of the Jackson-George Regional Library System. I possess a Master's in Library and Information Science from The University of Southern Mississippi as well as a B.A. in Journalism from The University of Mississippi. Within my time as a professional librarian, I have worked in various schools and libraries – mostly in Southern California.

I feel my unique blend of experience and education could truly be an asset to our school district and the students they serve. I am at a point in my life and career in which I am ready to give back to my community and those who helped me along the way. I look forward to any opportunity to help enrich the city of Pascagoula and those of us who call it our home.

Please see my enclosed resume for consideration, and contact me with any additional requirements or necessary information.

Regards,

A handwritten signature in cursive script, appearing to read "Jennifer M. Baxter". The signature is written in dark ink and is positioned above the printed name.

Jennifer M. Baxter

Jennifer Baxter

jbaxter@jgrls.org

228-861-6305

Objective-----

To gain appointment as trustee for Pascagoula-Gautier School District school board.

Professional Experience-----

- Public Service
- Supervisory experience
- Managerial Experience
- Chair of Emergency Response Committee for JGRLS

Employment History-----

Jackson-George Regional Library System 02/2015 - Present

Title: Branch Manager

Manager: Lori Ward-Barnes, Director (228) 769-3060

Duties: Responsible for the management, supervision and development of the Pascagoula Public Library and the Genealogy and Local History Department. Supervise 17 employees.

The Library of Hattiesburg, Petal, & Forrest County 05/2014 - 02/2015

Title: Information Services Librarian

Manager: Donna Davis, Asst Director (601)562-4461

Duties: Reference Services, Supervising Computer Lab, Computer Assistance, Computer Troubleshooting, Rotating Supervising Librarian, Collection Development, Staff Training,

Fort Lee Community Library (Volunteer) 10/2013 – 01/2014 (Fort Lee, VA)

Title: Volunteer

Manager: Bobbie Carr (804) 765-8095

Duties: Storytime, Help set-up/clean-up for children's activities, help prepare for story-time (crafts)

Fallbrook Union High School 08/2012 – 06/2013 (Fallbrook, CA)

Title: Library Service Technician

Manager: Rod King (760) 723-6300 rking@fuhsd.net

Duties: Collection Maintenance, Budget Maintenance, Computer Labs/Meeting Rooms Scheduling, Research Instruction to classes, Website Maintenance, Database Instruction

Grace Mellman Community Library 09/2010 – 08/2012 (Temecula, Ca)

Title: Library Assistant

Manager: Stephanie Falco-Larson (951) 296-3893 stephanie.falco@rivlib.net

Duties: Youth Services Reference Desk, Planning/Performing Storytime (Toddler and Preschool), Children's/Teen's/Family programming, Summer Reading Program

William Collier Elementary 01/2012 – 06/2012 (Wildomar, CA)

Title: Library/Media Assistant II

Manager: Dorri Neal (951) 253-7630

Duties: Storytime, Collection maintenance (shelving, weeding, repair, fines), instructing students on libraries/library use.

Education-----

The University of Southern Mississippi - 2010 – 2012 MLIS

The University of Mississippi 2005-December 2007, B.A. Journalism

Mississippi Gulf Coast Community College Perkinston Campus, Perkinston, MS 2003-2005

Professional Organizations-----

American Library Association

Association for Rural & Small Libraries

Mississippi Library Association

Ole Miss Alumni Association

Southern Miss Alumni Association

Emerge Pascagoula

Jennifer Colmer

2017 Beach Boulevard · Pascagoula · Mississippi · 39567
228-218-1529 · jcolmer@bellsouth.net

January 15, 2016

Mayor Jim Blevins and
Pascagoula City Council
c/o Mr. Joseph R. Huffman, City Manager
CITY OF PASCAGOULA
603 Watts Avenue
Pascagoula, Mississippi 39567

RE: Pascagoula Gautier School District
School Board Trustee

Dear Mayor Blevins and Council:

Please accept this letter as my application to the Pascagoula City Council in consideration for reappointment to the position of School Board Trustee, Pascagoula Gautier School District. I am enclosing my resume in support of my application. I currently serve as a City Council Appointee and respectfully request the opportunity to serve in this capacity for the upcoming term.

I am the parent of two students who currently attend Pascagoula High School and are in the ninth and tenth grades. During the past 11 years, I have made it a priority to spend a vast amount of my time with education related matters. I have studied Presidential Education Policies from *No Child Left Behind* and *Race to the Top* to current hot topics such as *Common Core* and *Early Childhood Education*. I have been actively involved in Parent-Teacher-Student Organizations at each of the schools my children have attended and have made great efforts in collaborating with other like minded individuals working toward making this school district the best it can be.

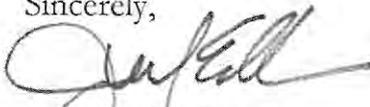
In addition, I have worked tirelessly on the list of school-related activities included in my resume and I have worked diligently as a Trustee, all in an effort to improve education. This quest has been not only for my children, but for every child in this District, regardless of age, race, or ability. I am simply passionate about education.

Five years ago I was appointed as a School Board Trustee and since that time I have devoted tremendous amounts of energy and effort to the task. I have studied vigorously and tried to be involved in all aspects of the School District so that I could make informed, intelligent decisions. I continuously focused on making the Pascagoula Gautier School District an admired and respected educational organization. Quality education is a MUST for our children and it takes a system of qualified teachers, staff, administrators, and Board members functioning and working together, along with their communities to achieve this goal. I have proven time and time again that I am a Board member who works for this community as a leader and not a follower. I am not afraid to ask the tough questions. I believe in cooperation and the sharing of information. I have always been available and willing to meet with the Council, as well as other elected officials.

My vision for our school district includes not only education but sports, band, the arts, and other extracurricular activities. All of these activities are vital components in the formula for creating an exceptional educational organization. Finally, if the School District is able to reach the goals I seek, the City of Pascagoula, as a whole, will benefit as you, the Mayor, and the Council, work to transform Pascagoula into the place where people want to live along the Coast.

I appreciate the consideration of my application and look forward to answering any questions.

Sincerely,



Jennifer Colmer

Enclosure

Jennifer Colmer, CPC

2017 Beach Boulevard · Pascagoula · Mississippi · 39567
228-218-1529 · jcolmer@bellsouth.net

PROFESSIONAL PROFILE

Committed to continuous improvement of self through professionalism.
Highly organized. Innovative. Attentive to detail and follow-up.
Superior written and verbal communication skills.

EDUCATION

University of Southern Mississippi

Major: Elementary Education

Attended two years

Mississippi Gulf Coast Community College

Studies focused on Elementary Education

Graduate, Associate of Arts

Pascagoula High School

Graduate, 1986

TECHINICAL EXPERTISE

- Certified Professional Coder
- Proficient in Excel, Access, Power Point, Microsoft Word
- Proficient in various medical transcription programs

WORK EXPERIENCES

- | | | |
|---|--|-----------------------------------|
| <i>Trustee</i> | <i>Pascagoula School District</i> | <i>March 2011 until Present</i> |
| <ul style="list-style-type: none">• Serve as Trustee on District School Board. | | |
| <i>Educational Coordinator,
Revenue Integrity</i> | <i>Singing River Health System</i> | <i>Sept 2015 until Present</i> |
| <i>Provider Services Specialist,
Revenue Integrity</i> | <i>Singing River Health System</i> | <i>Sept 2014 until Sept 2015</i> |
| <i>Coding/Billing Analyst,
Inpatient Physician Services</i> | <i>Singing River Health System</i> | <i>March 2012 until Sept 2014</i> |
| <i>Self-Employed</i> | <i>Medical Transcriptionist</i> | <i>May 2008 until Present</i> |
| <ul style="list-style-type: none">• Independent Contractor providing transcription services for medical personnel and facilities via the Internet. | | |
| <i>Omni-Med</i> | <i>Branch Manager/Transcriptionist</i> | <i>1996 through 2000</i> |
| <ul style="list-style-type: none">• Manager of the Southeast Regional Office, a national medical transcription company, including Sales/Maintenance of customer accounts, and 30 employees. | | |

COMMUNITY & CIVIC AFFILIATIONS

- *Member, First Presbyterian Church of Pascagoula* – serving on The Diaconate as Moderator and Secretary, as well as Youth, Fellowship, and Outreach Committees
- *Former Member, Pascagoula Civic Guild* – serving as Project Chairman, Secretary, and President
- *Former Member, Pascagoula-Moss Point Junior Auxiliary*

EDUCATIONAL AFFILIATIONS

- *Volunteer - Elementary Schools within the Pascagoula School District*, for more than 20 years
- *Organizer/Manager, School-wide Tutoring Programs for Beach and Central Elementary Schools, for at-risk and low-performing students following Katrina*
- *President - Beach Elementary PTSO* – four years, Board Member two years
- *Board Member - Parents With IDEAS* – three years
- *Sponsor/Coach – Beach Elementary Mississippi Quiz Bowl Team*
- *Member – Trent Lott Academy Transitional Team*
- *Board Member – Colmer Middle School PTSO* – two years
- *Member, Parent Advisory Board, Pascagoula School District*, three years
- *Member, 2006 Strategic Planning Team, Pascagoula School District*
- *Member, 2010 Strategic Planning Team, Pascagoula School District*
- *Member, 2014 Strategic Planning Team, Pascagoula School District*
- *Member & Board Member, 2012 – Present, Several Athletic Booster Clubs at Colmer Middle School and Pascagoula High School*

INTERESTS

- *Travel*
- *Family*
- *Sports*
- *Reading*
- *Boating*

PERSONAL DETAILS

- *Married to Jimmy Colmer*
- *Two Children,*
Jack, age 15
Spence, age 14

REFERENCES

References available on request.

Artie Stewart

5201 Trailwood Dr.
Pascagoula, MS, 39581
228-249-0316
a_stewart2008@yahoo.com

Objective

My objective is to become a member of the Pascagoula-Gautier District School Board

Education

- Mississippi State University
 - B.S. in secondary education
 - Major- Biology
 - Minor- General Sciences

- University of Southern Mississippi- Post Graduate Studies
- University of Mississippi- Post Graduate Studies
- Mississippi State University- Post Graduate Studies

Community and Service Oriented Activities

- Tutor for reading, math, and ACT
- Arlington Elementary Volunteer of the Year 2014-2015
- District Church Youth Leader Award
- Science and Reading Fair Judge
- PHS Band Parent: uniforms/band attire
- Band chaperone
- District field trip chaperone
- Fabulous Friday Volunteer
- Field day volunteer
- Donated supplies for teachers and students
- Assisted with school book fair
- Outstanding Teacher and Youth Leader with the National Convocation of the Disciples of Christ in the United States & Canada
- Serviced and collected food for Our Daily Bread
- Helped with Coastal Cleanup for over 15yrs
- Participated in neighborhood cleanups

Leadership:

- Dept. Chairperson for the Science dept. at Colmer Middle School
- Club sponsor for the Ebony Blanche Club
- Den leader for cub scouts
- Girl Scout leader
- Board member for the Pascagoula girls softball league
- Head score keeper for girls softball league
- Board member for Magnolia Camp and Conference for the Christian Church
- Art and craft Director at Magnolia Camp and Conference
- Youth leader for First Christian Fellowship Church
- Sunday School Teacher

- Head church Usher
- Church Outreach Coordinator
- PHS Band Uniform Director

Experience

- Science Teacher for 32 yrs. at Colmer Middle School 1972-1976 and 1979-2007
- Substitute Teacher 1977-1978
- File Clerk at the U.S. Navy Base from 1968-1970, Meridian, MS
- Mississippi State University, Lab assistant in the microbiology lab 1971-1972
- Wife, mother, and grandmother for over 40 yrs.

Statement:

Education is the foundation of a successful life. I believe all students can learn, given the right opportunity and resources.

LC Turner

3218 Scovel Avenue, Pascagoula, MS 39581

Home : 228-762-7941 Cell: 228-623-2789

lc.turner@yahoo.com

Skill Highlights

- Project Management
- Leadership/Communication Skills
- Product Development
- Product Line Expansion
- Client Account Management
- Budgeting Expertise
- Employee Relations
- Customer Oriented

Professional Experience

Northrop Grumman	2012 – 1990
General Superintendent of Paint Department	
Northrop Grumman	1990 – 1980
Superintendent of Paint Department	
Northrop Grumman	1980 – 1979
Foreman, Paint Department	
Northrop Grumman	1979 – 1970
Supervisor, Paint Department	

Duties and Responsibilities Profile

- Oversight of all Navy vessels and Oil Rigs for grooming and delivery.
- Manage costs and establish strategic, mutually beneficial partnerships and relationships with users, vendors and service providers
- Oversight committed to cost-effective management of resources and quality performance
- Management of all levels of multiple projects including budgeting and administration
- International sales and negotiating

Education

University of Southern Mississippi

Major: Business

Community Involvement

St. Paul United Methodist

Trustee and Member of the Usher Board

Volunteer

Our Daily Bread

Awards

Agis Award

Green Belt Project Award



AGENDA ITEM REQUEST FORM

Meeting Date: February 16, 2015

Submitting Department or Individual: Engineering

Contact Name: Jaci Turner

Phone: 938-6726

Demolition of the ERF / Transfer Station Building

Agenda Topic: _____

Attach additional information as necessary

Action Requested:

Authorize the City Clerk to advertise for quotes or bids for the demolition of the ERF / Transfer Station building. Quotes or bids will include the structure, slab, and some earthwork to secure the site, as needed.

Budgeted Item	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Contract Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Mayor or Manager's Signature Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>

Source of Funding	<input type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

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AGENDA ITEM REQUEST FORM

Meeting Date: February 16, 2016

Submitting Department or Individual: Engineering

Contact Name: Jaci Turner

Phone: 938-6726

Property and Easement survey west of Swordfish

Agenda Topic: _____

Attach additional information as necessary

Action Requested:

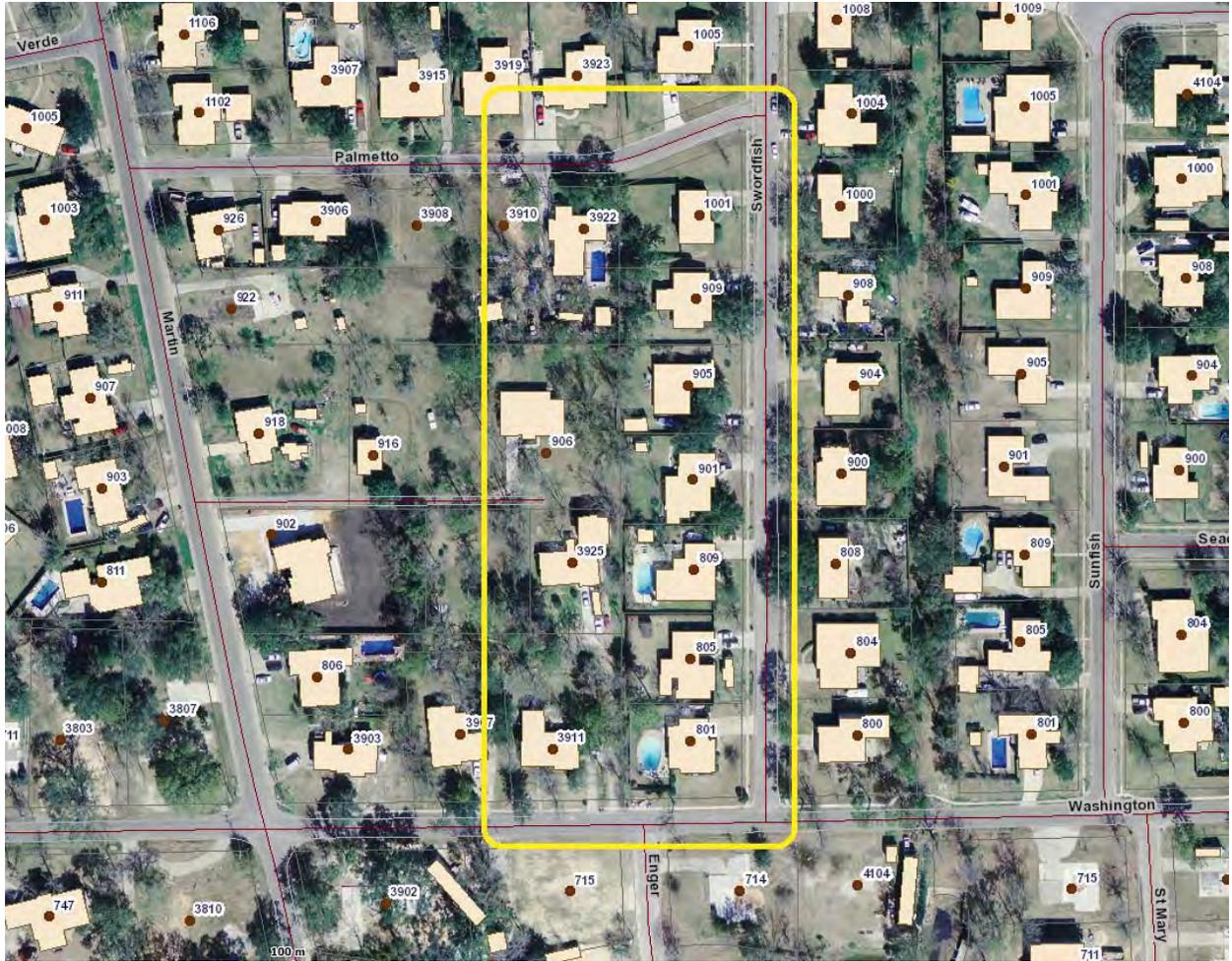
Approve a proposal from Rick Menhennett to complete a survey of property on the west side of Swordfish, north of Washington Ave. The survey will identify property corners and lines, any existing easements and encroachments, and will flag the easement(s) on the ground. This survey would be the first step in identifying the boundary of the area required for access to maintain a drainage path in the area. The City will provide letters to the residents explaining the purpose for the survey, and the consultant will provide field stakes, photos, and a drawing showing the relevant information. The proposed cost to complete the work is \$2,900.00. Attached is a map showing the proposed survey area.

Budgeted Item	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Contract Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Mayor or Manager's Signature Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>

Source of Funding	<input checked="" type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

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AGENDA ITEM REQUEST FORM

Meeting Date: 2/16/2016

Submitting Department or Individual: Human Resources

Contact Name: Valerie Moore

Phone: 228-938-6611

Agenda Topic: Update Job Description - Assistant Comptroller

Attach additional information as necessary

Action Requested:

Request authorization to update the job description for the position of Assistant Comptroller. The salary survey for this position supports the proposed Grade 120 (\$46,707.55 - \$69,013.27). In 2012, when the Pay and Classification Study was conducted, this pay range was 8% below other Gulf Coast municipalities with this similar position. At the time of the study, the decision was made to leave the salary range at the current level because the few comparable positions on the Coast utilized in the comparison included qualifications and supervisory responsibilities beyond those listed in Pascagoula's job description. The updated version now includes those two factors along with being able to handle all finance functions in the event the Comptroller is absent.

Budgeted Item	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Contract Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Mayor or Manager's Signature Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>

Source of Funding	<input checked="" type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

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City of Pascagoula Job Description

Assistant Comptroller

DEPARTMENT:	Finance	LABOR GRADE:	120
EXEMPT(Y/N):	Yes	POSITION CODE:	652065
REPORTS TO:	Comptroller		

MEETING PERFORMANCE EXPECTATIONS

To perform this job successfully, an individual must perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills and ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

SUMMARY:

This position is responsible for assisting the comptroller by performing a wide variety of administrative and financial functions in accordance with all applicable laws and City of Pascagoula policies and procedures.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

- This position will learn each financial function and understand each financial software module to have the ability to serve at the highest levels of each particular function in the event the Comptroller is absent.
- Serves as the custodian and primary person empowered with accounting for the city's assets; as such, the individual is responsible for establishing internal procedures for accomplishing tasks and ensuring proper fixed asset accounting is developed and maintained.
- Maintains annual reporting of all pledged depository collateral in keeping with statutory requirements.
- As directed by the Comptroller, will internally audit processes and procedures to ensure adherence to established statutory and regulatory requirements.
- Coordinates the preparation of materials and documents for, and acts as liaison with, external auditors.
- When serving in the place of the Comptroller will have the same supervisory and managerial authority of the Comptroller.
- Any other duties assigned by the Comptroller.

The absence of specific statements of duties does not exclude those tasks from the position if the work is similar, related, or a logical assignment of the position.

QUALIFICATION REQUIREMENTS:

The requirements listed below are representative of the knowledge, skill and ability required to successfully perform the essential functions of this position.

SUPERVISORY REQUIREMENT:

This position may supervise Accounting and Purchasing employees.

EDUCATION and EXPERIENCE:

Bachelor's Degree in Finance or Accounting, five years of experience in finance or accounting position, 2-3 years municipal accounting experience required. Applicant must be a CPA, or possess an equivalent combination of education and experience. Previous banking or consumer finance experience preferred.

SPECIAL QUALIFICATIONS:

Computer proficiency in MS Office Suite is required; previous experience with MUNIS software is preferred. A valid Mississippi driver's license is required.

LANGUAGE AND REASONING SKILLS:

Ability to understand written or oral instructions; read, analyze and interpret complex documents, instruction manuals, policies and procedures is essential. Excellent communication skills are required to effectively present information in a one-on-one and small group setting. Strong interpersonal skills are essential to maintain effective working relationships with others. The ability to work effectively and efficiently, under stressful conditions, to ensure deadlines are met is essential. Must have demonstrated, through prior work experience, the ability to identify and resolve complex issues/problems while adhering to an appropriate policy and procedure.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk, see or hear; to stand; walk; sit; and use hands to finger, handle or feel objects, tools or controls.

WORKING ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

The noise level in the work environment is usually low and work is performed in a well lit, adequately ventilated, climate controlled office.



Agenda Number: 27.

AGENDA ITEM REQUEST FORM

Meeting Date: February 16, 2016

Submitting Department or Individual: Planning and Building

Contact Name: Donovan Scruggs

Phone: 228-938-6620

Agenda Topic: Resolution creating Estabrook Redevelopment Area for Brownfield's cleanup at proposed Walmart site.

Attach additional information as necessary

Action Requested:
Adopt resolution.

Budgeted Item	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Contract Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>
Mayor or Manager's Signature Required	Yes	<input type="radio"/>	No	<input checked="" type="radio"/>

Source of Funding	<input type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

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For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

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RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASCAGOULA, MISSISSIPPI, ESTABLISHING A REDEVELOPMENT PROJECT AREA PURSUANT TO SECTION 49-35-1, ET SEQ OF THE MISSISSIPPI CODE OF 1972, ANNOTATED AS AMENDED AND PURSUANT TO SECTION 57-91-1, ET SEQ OF THE MISSISSIPPI CODE OF 1972, ANNOTATED AS AMENDED AND WHICH REDEVELOPMENT PROJECT AREA SHALL BE KNOWN AS THE ESTABROOK REDEVELOPMENT AREA

WHEREAS, pursuant to Section 49-35-1, *et seq.* of the Mississippi Code of 1972, Annotated, as Amended and which act is entitled "Mississippi Brownfields Voluntary Cleanup and Redevelopment Act" and Section 57-91-1, *et seq.* of the Mississippi Code of 1972, Annotated, as amended and which act is entitled "Economic Redevelopment Act," the City of Pascagoula has identified certain property described on the attached Exhibit "A" as a "Brownfield" property that is a potential location for redevelopment; and

WHEREAS, the proposed Developer, being Wal-Mart Real Estate Business Trust, (hereinafter "Wal-Mart") a Delaware statutory trust, has requested that the City of Pascagoula participate in the Brownfield Program for the State of Mississippi through the Mississippi Department of Environmental Quality and the Mississippi Development Authority; and

WHEREAS, pursuant to Section 49-35-3 of the Mississippi Code of 1972, Annotated, as Amended, such participation in the aforesaid project shall be done without the use of taxpayer funds; and

WHEREAS, pursuant to the guidelines for the aforementioned Brownfields Voluntary Cleanup and Redevelopment Act and the Economic Redevelopment Act, the City is required to establish the property as described on the attached "Exhibit A" as a "redevelopment area" and subsequently enter into a Development Agreement with Developer and to which the Developer must make an application to Mississippi Development Authority for the proposed project; and

WHEREAS, the City of Pascagoula, Mississippi desires to see the proposed property redeveloped in accordance with the existing ordinances and regulations of the City of Pascagoula, Mississippi and resolves to review the development plan of the Developer Wal-Mart once the same is presented to the City of Pascagoula, Mississippi.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Pascagoula, Mississippi in regard to the proposed redevelopment project of the Developer, Wal-Mart, and the Mississippi Development Authority as follows:

Section 1. The City Council hereby establishes that the area described in the legal description being attached hereto as Exhibit "A", is a "redevelopment area" as required by Section 49-5-3 of the Mississippi Code of 1972, Annotated, as Amended, and shall henceforth be known as the Estabrook Redevelopment Area.

Section 2. The Mayor is authorized to execute a development agreement with Wal-Mart and the Mississippi Development Authority provided that any such agreement does not require the use of any taxpayer funds and the Developer shall pay all fees and cost associated with such application.

Section 3. The Mayor is authorized to execute and the City Clerk is authorized to attest to any and all documents necessary to assist Wal-Mart in submission of an application to the Mississippi Development Authority for certification as a redevelopment project area.

Section 4. The City of Pascagoula, Mississippi, does not warrant the accuracy of the attached legal description of the subject property as the same is for reference purposes only.

Exhibit A

SURVEY LEGAL DESCRIPTION
OVERALL WAL-MART PURCHASE

SITUATED IN THE CITY OF PASCAGOULA, COUNTY OF JACKSON AND STATE OF MISSISSIPPI AND KNOWN AS BEING ALL OR PART OF LANDS CONVEYED TO THE FOLLOWING:
ALLEN S. PRINCE, II BY DEED RECORDED IN DEED BOOK 1678, PAGE 612;
MONTIE'S SPORTING GOODS, INC BY DEED RECORDED IN DEED BOOK 476, PAGE 228 & 230 AND DEED BOOK 651, PAGE 48;
JAMES AND PATRICIA MINGO BY DEED RECORDED IN DEED BOOK 1525, PAGE 842; WILLIE C. AND LILIAN RUTH TRIPLET BY DEED RECORDED IN DEED BOOK 1536, PAGE 63;
THOMAS AND DELORES FRILEY BY DEED RECORDED IN DEED BOOK 425, PAGE 466;
A PORTION OF CALVARY BAPTIST CHURCH BY DEED RECORDED IN DEED BOOK 806, PAGE 340; AND A PART OF WEAVER STREET (40' WIDE) TO BE VACATED;
ALL RECORDED IN THE JACKSON COUNTY CHANCERY CLERKS OFFICE AND IS FURTHER BOUNDED AND DESCRIBED AS FOLLOWS;

BEGINNING AT AN IRON PIPE FOUND AT THE INTERSECTION OF THE SOUTHERLY RIGHT-OF-WAY OF COMMUNY AVENUE (50' WIDE) AND THE WESTERLY RIGHT-OF-WAY OF MARKET STREET (100' WIDE); THENCE ALONG SAID WESTERLY RIGHT-OF-WAY SOUTH 00°30'28" EAST A DISTANCE OF 269.76 FEET TO A CAPPED 5/8" IRON REBAR SET; THENCE CONTINUING ALONG SAID WESTERLY RIGHT-OF-WAY SOUTH 00°31'16" EAST A DISTANCE OF 239.67 FEET TO A CAPPED 5/8" IRON REBAR SET AT A NORTHEASTERLY CORNER OF LAND CONVEYED TO CALVARY BAPTIST CHURCH OF PASCAGOULA, MISSISSIPPI. BY DEED RECORDED IN DEED BOOK 806, PAGE 96 IN THE JACKSON COUNTY CHANCERY CLERKS OFFICE; THENCE ALONG A NORTHERLY LINE OF LAND SO CONVEYED TO CALVARY BAPTIST CHURCH OF PASCAGOULA, MISSISSIPPI SOUTH 89°45'08" WEST A DISTANCE OF 199.93 FEET TO A CAPPED 5/8" IRON REBAR SET IN THE EASTERLY RIGHT-OF-WAY OF WEAVER STREET (40' WIDE); THENCE CROSSING SAID WEAVER STREET SOUTH 89°31'22" WEST A DISTANCE OF 238.30 FEET TO A CAPPED 5/8" IRON REBAR SET IN AN EASTERLY LINE OF LOT 37 CONVEYED TO CALVARY BAPTIST CHURCH BY DEED RECORDED IN DEED BOOK 191, PAGE 385 IN THE JACKSON COUNTY CHANCERY CLERKS OFFICE; THENCE SAID EASTERLY LINE NORTH 00°20'56" WEST A DISTANCE OF 31.82 FEET TO A CAPPED 5/8" IRON REBAR SET; THENCE ALONG A NORTHERLY LINE OF SAID LOT 37 SOUTH 89°36'53" WEST A DISTANCE OF 164.30 TO AN IRON REBAR FOUND SAID IRON LYING IN AN EASTERLY RIGHT-OF-WAY OF BUENA VISTA STREET (WIDTH VARIES); THENCE ALONG SAID EASTERLY RIGHT-OF-WAY NORTH 00°40'47" WEST A DISTANCE OF 318.45 FEET TO A CAPPED 5/8" IRON REBAR SET IN A SOUTHERLY LINE OF LAND CONVEYED TO THE TRUSTEES OF THE KENNEDY FAMILY TRUST BY DEED RECORDED IN DEED BOOK 1276, PAGE 639 IN THE JACKSON COUNTY CHANCERY CLERKS OFFICE; THENCE ALONG A SOUTHERLY LINE OF LAND SO CONVEYED TO THE TRUSTEES OF THE KENNEDY FAMILY TRUST SOUTH 78°01'56" EAST A DISTANCE OF 98.89 FEET TO AN IRON REBAR FOUND; THENCE ALONG AN EASTERLY LINE OF LAND SO CONVEYED TO THE TRUSTEES OF THE KENNEDY FAMILY TRUST NORTH 02°58'26" WEST A DISTANCE OF 108.41 FEET TO AN IRON REBAR SET IN A SOUTHERLY LINE OF LAND CONVEYED TO JOSHUA X. GREEN BY DEED RECORDED IN DEED BOOK 1577, PAGE 316 IN THE JACKSON COUNTY CHANCERY CLERKS OFFICE; THENCE ALONG SAID SOUTHERLY LINE AND SOUTHERLY LINES OF LANDS CONVEYED TO ROBERTO ROSARIO BY DEED RECORDED IN DEED BOOK 1635, PAGE 43, THE SOUTHERLY TERMINUS OF WEAVER STREET (35' WIDE) AND LONNIE H. O'MARY BY DEED RECORDED IN DEED BOOK 1651, PAGE 528 ALL RECORDED IN THE JACKSON COUNTY CHANCERY CLERKS OFFICE SOUTH 81°37'25" EAST A DISTANCE OF 251.45 FEET TO AN IRON REBAR FOUND AT A SOUTHEASTERLY CORNER OF LAND SO CONVEYED TO LONNIE H. O'MARY; THENCE ALONG AN EASTERLY LINE OF LAND SO CONVEYED TO LONNIE H. O'MARY NORTH 01°03'02" EAST A DISTANCE OF 150.82 FEET TO A CAPPED 5/8" IRON REBAR SET AT A NORTHEASTERLY CORNER THEREOF SAID CORNER LYING IN SAID SOUTHERLY RIGHT-OF-WAY OF COMMUNY AVENUE; THENCE ALONG SAID SOUTHERLY RIGHT-OF-WAY SOUTH 81°29'17" EAST A DISTANCE OF 262.15 FEET TO THE PLACE OF BEGINNING CONTAINING 268,505 SQ. FT. OR 6.16 ACRES (MORE OR LESS) OF LAND.



AGENDA ITEM REQUEST FORM

Meeting Date: February 16, 2016

Submitting Department or Individual: Finance

Contact Name: Cathy Turner

Phone: _____

Agenda Topic: Claims Docket for February 16, 2016

Attach additional information as necessary

Action Requested:

Approve Order for Docket of Claims

Budgeted Item	Yes	<input type="radio"/>	No	<input type="radio"/>
Contract Required	Yes	<input type="radio"/>	No	<input type="radio"/>
Mayor or Manager's Signature Required	Yes	<input type="radio"/>	No	<input type="radio"/>

Source of Funding	<input type="checkbox"/>	General Fund
	<input type="checkbox"/>	Utility Fund
	<input type="checkbox"/>	Grant
	<input type="checkbox"/>	Other

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ORDER

WHEREAS, the attached docket of claims for the period of January 29, 2016, through February 12, 2016, has been presented to the City Council for allowance and approval;

WHEREAS, the below claim numbers 01-15-01, 01-29-02 and 01-03 have also been presented to the City Council for allowance and approval:

January 15, 2016

Claim 01-15-01

010	General Fund	\$ 500,084.81
400	Pascagoula Utilities	22,184.94
480	Solid Waste Mgmt.	<u>396.91</u>
	Total	<u>\$ 522,666.66</u>

January 29, 2016

Claim 01-29-02

010	General Fund	\$ 498,082.71
400	Pascagoula Utilities	21,509.58
480	Solid Waste Mgmt.	<u>113.40</u>
	Total	<u>\$ 519,705.69</u>

Miscellaneous Claim

Claim 01-03

1000	City Share FICA	\$ 50,853.61
1100	City Share Medicare	11,893.17
7000	City Share PERS	<u>131,932.13</u>
	Total	<u>\$ 522,636.94</u>

WHEREAS, it appears that all of said claims are proper and should be allowed;

NOW, THEREFORE, IT IS ORDERED that all claims shown on said dockets are hereby allowed and approved for payment.

DATE: 2/12/2016
TIME: 9:23:27AM

CLAIMS REPORT
WARRANT 02/16/2016

PAGE: 1

<u>DOC. #</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
A-1 AUTO PARTS AND REPAIR INC					
90360	A/C REPAIRS/G-15	40067475 - 562600		16000426	\$650.30
<u>VENDOR TOTAL:</u>					<u>\$650.30</u>
ABSOLUTE PROTECTION INC					
90362	ALARM SERVICE CALL FEE/SMMET	04215075 - 568100		16001464	\$80.00
90361	MONTHLY MONITORING/WATER	40067275 - 562880		16000117	\$190.00
<u>VENDOR TOTAL:</u>					<u>\$270.00</u>
AD2					
90363	EMAIL MARKETING	01007075 - 558500		16000122	\$59.10
<u>VENDOR TOTAL:</u>					<u>\$59.10</u>
AMERICAN CANOE ASSOCIATION					
90549	YEARLY MEMBERSHIP FEES	01030170 - 551000		16001477	\$65.00
<u>VENDOR TOTAL:</u>					<u>\$65.00</u>
APPLEWHITE RECYCLING SYSTEM LLC					
90365	1/16 WASTE DISPOSAL	48068575 - 561150		16001446	\$2,003.00
<u>VENDOR TOTAL:</u>					<u>\$2,003.00</u>
BARNEYS POLICE SUPPLIES					
90366	HOOK KIT/LIGHTBARS	01010075 - 562600		16001278	\$395.00
90403	UNIFORM VEST CARRIER/PRISOCK	01010070 - 551500		16000913	\$154.00
<u>VENDOR TOTAL:</u>					<u>\$549.00</u>
BAY CONCRETE					
90570	CONCRETE/MARKET & DUPONT	01020175 - 562415		16000994	\$475.00
90571	CONCRETE/MARKET & DUPONT	01020175 - 562415		16000994	\$600.00
90572	CONCRETE/CANAL ST	01020175 - 562415		16000994	\$425.00
90573	CONCRETE/DUMP SITE	01020175 - 562415		16000994	\$500.00
90574	CONCRETE/LAKE AVE	01020175 - 562415		16000994	\$325.00
<u>VENDOR TOTAL:</u>					<u>\$2,325.00</u>
BAY MOTOR WINDING SALES & SERVICES					
90404	CHECK VALVE/MORELAND LIFT STATION	40067370 - 552850		16001119	\$899.15
<u>VENDOR TOTAL:</u>					<u>\$899.15</u>
BELL AUTO PARTS					
90367	PARTS/L-2/HAZMAT	01016570 - 552020		16001319	\$847.78
90405	MISC PARTS/ST DEPT	01020170 - 552000		16001058	\$222.00
90406	EQUIPMENT PARTS/ST DEPT	01020170 - 552020		16001059	\$379.00
90407	FLUIDS/FILTERS/ST DEPT	01020175 - 562600		16001060	\$147.07
90408	MISC SUPPLIES/MECHNIC SHOP	01024070 - 551900		16001037	\$193.40

** Indicates pre-issue check.

CLAIMS REPORT
WARRANT 02/16/2016

<u>DOC. #</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
90368	BATTERY/#13574	40067475 - 562610		16001426	\$73.95
VENDOR TOTAL:					\$1,863.20

DEBORAH BURTS					
90369	REFEREE PAY	01030175 - 568950		16001438	\$520.00
VENDOR TOTAL:					\$520.00

CDW-GOVERNMENT INC					
90553	2FA ONE MAINTENANCE /SUPPORT	01008075 - 562010		16001204	\$583.80
90609	MICROSOFT SOFTWARE ASSURANCE	01008075 - 562010		16001439	\$26,267.43
90610	MICROSOFT LIC /YR 3/3 PLUS SOFTWARE	01008075 - 562010		16001440	\$24,472.38
VENDOR TOTAL:					\$51,323.61

CELLULAR SOUTH					
90551	1/16 CELL PHONE/DATA CARDS	01008075 - 556020		16001472	\$2,891.73
90551		01010575 - 556040		16001472	\$1,399.65
VENDOR TOTAL:					\$4,291.38

CENTRAL PIPE SUPPLY INC					
90373	PERMA PATCH/STOCK	01020175 - 562420		16000803	\$656.25
90372	CTS TUBING/STOCK	40067270 - 552820		16001341	\$288.00
90373	PERMA PATCH/STOCK	40067270 - 552820		16000803	\$656.25
90373		40067370 - 552860		16000803	\$656.25
90373		40067470 - 552840		16000803	\$656.25
90374	BADGER M25 CHAMBERS	40067170 - 551900		16001388	\$168.00
VENDOR TOTAL:					\$3,081.00

CITY ELECTRIC SUPPLY CO					
90370	RECEPTACLES/BEACH LIGHTS	01020270 - 552280		16000660	\$87.50
90375	LIGHT BULBS/BEACH PARK/PASCAGOULA SIG	01030170 - 552600		16000879	\$179.85
90376	LIGHT BULBS/BEACH PARK/PASCAGOULA SIG	01024170 - 552300		16000879	\$144.90
90376		01030170 - 552600		16000879	\$818.16
90409	ELECTRICAL SUPPLIES	01015570 - 552200		16000143	\$122.50
90410	ELECTRICAL SUPPLIES	01015570 - 552200		16000143	\$262.80
90411	ELECTRICAL SUPPLIES	01015570 - 552200		16000143	\$58.88
90412	GYM BULBS	01030170 - 552200		16001242	\$238.50
90371	TRACER WIRE/STOCK	40067470 - 552840		16001357	\$550.50
VENDOR TOTAL:					\$2,463.59

CITY OF PASCAGOULA					
90611	2/16 GROUP HEALTH INS	01000165 - 541000			\$3,566.67
90611		01001065 - 541000			\$3,566.67
90611		01002065 - 541000			\$2,675.00
90611		01004065 - 541000			\$1,783.33
90611		01005065 - 541000			\$3,566.67

** Indicates pre-issue check.

CLAIMS REPORT
WARRANT 02/16/2016

<u>DOC. #</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
90611	2/16 GROUP HEALTH INS	01005565 - 541000			\$1,783.33
90611		01006065 - 541000			\$1,783.33
90611		01007065 - 541000			\$3,566.67
90611		01008065 - 541000			\$1,783.33
90611		01010065 - 541000			\$2,675.00
90611		01010565 - 541000			\$20,508.33
90611		01011065 - 541000			\$16,941.67
90611		01011265 - 541000			\$36,558.33
90611		01013065 - 541000			\$1,783.33
90611		01015565 - 541000			\$891.67
90611		01016065 - 541000			\$2,675.00
90611		01016165 - 541000			\$48,150.00
90611		01016265 - 541000			\$891.67
90611		01016565 - 541000			\$891.67
90611		01018065 - 541000			\$8,025.00
90611		01024165 - 541000			\$1,783.33
90611		01025065 - 541000			\$1,783.33
90611		01030065 - 541000			\$2,675.00
90611		01030165 - 541000			\$12,483.33
90611		01035565 - 541000			\$891.67
90611		01040265 - 541000			\$4,458.33
90611		01040465 - 541000			\$891.67
90611	2/16 GROUP HEALTH INS	40065065 - 541000			\$2,675.00
90611		40065265 - 541000			\$6,241.67
90611		40067165 - 541000			\$2,675.00
VENDOR TOTAL:					\$200,625.00

CLEAR CHANNEL BROADCASTING, INC					
90378	ADVERTISING	01002075 - 555900		16000732	\$450.00
VENDOR TOTAL:					\$450.00

COMPTON ENGINEERING P A					
90380	POINT PARK MASTER PLAN	10041075 - 568440	21302	16001403	\$750.00
90379	MISC DRAFTING SERVICES	40065065 - 542000		16001342	\$234.00
VENDOR TOTAL:					\$984.00

CONSOLIDATED PIPE & SUPPLY CO INC					
90381	VALVE BOXES/STOCK	40067270 - 552820		16001292	\$632.00
VENDOR TOTAL:					\$632.00

DADE PAPER CO					
90382	JANITORIAL SUPPLIES	01009070 - 551420		16001315	\$207.10
VENDOR TOTAL:					\$207.10

KRISTOPHER DAVIS					
90555	EMT REIMBURSEMENT	01016170 - 550120		16001419	\$15.00

** Indicates pre-issue check.

CLAIMS REPORT
WARRANT 02/16/2016

<u>DOC. #</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
VENDOR TOTAL:					\$15.00
<hr/>					
DCD CONSTRUCTION					
90358	SAW CUTTING/PREVIOUS PAVING POINT	10041075 - 568440	21302	16000778	\$3,720.40
VENDOR TOTAL:					\$3,720.40
<hr/>					
DELTA SANITATION LLC					
90385	1/16 RESIDENTIAL SVC	48068575 - 561100		16001457	\$80,408.30
90385		48068575 - 561400		16001457	\$9,252.00
90386	1/16 HAUL CHARGE	48068575 - 561400		16001399	\$600.00
90387	2/16 FRONTLOAD SVC	48068575 - 561400		16001398	\$1,350.00
VENDOR TOTAL:					\$91,610.30
<hr/>					
DELTACOM					
90383	1/16 PHONE SVC	01009975 - 556040		16001401	\$607.54
90384	1/16 PHONE SVC	01009975 - 556040		16001401	\$1,797.27
VENDOR TOTAL:					\$2,404.81
<hr/>					
ECO-SYSTEMS, INC					
90364	CONSULTANTS/EPA BROWNFIELD	10041075 - 568440	21403	15003116	\$9,377.03
VENDOR TOTAL:					\$9,377.03
<hr/>					
ELKHART BRASS MANUFACTURING CO INC					
90389	PARTS/ENGINE 5	01016570 - 552020		16000961	\$421.43
VENDOR TOTAL:					\$421.43
<hr/>					
EMPIRE TRUCK SALES, LLC					
90413	REPAIRS/ST-45	01020175 - 562610		16001297	\$1,727.80
VENDOR TOTAL:					\$1,727.80
<hr/>					
ESTABROOK MOTOR CO INC					
90390	INTAKE BOLTS /W-12808	40067275 - 562600		16001370	\$21.96
VENDOR TOTAL:					\$21.96
<hr/>					
EXPRESS EMPLOYMENT PROFESSIONALS					
90615	TEMP EMPLOYMENT/DODSON/GRANDBERRY	01011265 - 542000		16001507	\$888.21
VENDOR TOTAL:					\$888.21
<hr/>					
FAMILY FROZEN FOODS INC					
90414	BASKETBALL CONCESSIONS	01030170 - 551900		16001129	\$62.69
90415	BASKETBALL CONCESSIONS	01030170 - 551900		16001129	\$77.68
90416	BASKETBALL CONCESSIONS	01030170 - 551900		16001129	\$81.60
90417	BASKETBALL CONCESSIONS	01030170 - 551900		16001129	\$45.80
90418	BASKETBALL CONCESSIONS	01030170 - 551900		16001129	\$52.85

** Indicates pre-issue check.

CLAIMS REPORT
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<u>DOC. #</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
VENDOR TOTAL:					\$320.62
ARCHIE FITCH					
90391	TUITION REIMBURSEMENT	01007075 - 557700		16001423	\$567.00
90617	EMT REIMBURSEMENT	01016170 - 550120		16001487	\$15.00
VENDOR TOTAL:					\$582.00
FORD MOTOR CREDIT CO.-MUNICIPAL					
90393	2ND PAYMT/2016 FORD POLICE INTERCEPTOR	01010580 - 578800		16001313	\$51,900.71
VENDOR TOTAL:					\$51,900.71
FUELMAN OF MS					
90392	1/24-31/16 FUEL USAGE	01010070 - 551300		16001409	\$1,753.01
90392		01016070 - 551300		16001409	\$41.84
90392		01016170 - 551300		16001409	\$169.97
90392		01018070 - 551300		16001409	\$55.66
90392		01020170 - 551300		16001409	\$797.12
90392		01024070 - 551300		16001409	\$33.27
90392		01024170 - 551300		16001409	\$78.75
90392		01030170 - 551300		16001409	\$139.85
90556	2/1-7/16 FUEL USAGE	01010070 - 551300		16001483	\$1,844.12
90556		01016070 - 551300		16001483	\$88.47
90556		01016170 - 551300		16001483	\$190.24
90556		01018070 - 551300		16001483	\$70.07
90556		01020170 - 551300		16001483	\$422.38
90556		01024070 - 551300		16001483	\$22.70
90556		01024170 - 551300		16001483	\$88.08
90556		01025070 - 551300		16001483	\$24.74
90556		01030170 - 551300		16001483	\$170.42
90392	1/24-31/16 FUEL USAGE	40067170 - 551300		16001409	\$56.04
90392		40067270 - 551300		16001409	\$264.67
90392		40067370 - 551300		16001409	\$86.63
90392		40067470 - 551300		16001409	\$197.89
90556	2/1-7/16 FUEL USAGE	40067170 - 551300		16001483	\$53.28
90556		40067270 - 551300		16001483	\$264.92
90556		40067370 - 551300		16001483	\$195.43
90556		40067470 - 551300		16001483	\$220.46
VENDOR TOTAL:					\$7,330.01
GEOGRAPHIC COMPUTER TECHNOLOGIES					
90394	GIS WEBSITE LICENSE FEES	01008075 - 555900		16000365	\$300.00
VENDOR TOTAL:					\$300.00
PATRICE P GREEN					
90395	DO BETTER DIVAS INSTRUCTOR	01030175 - 568950		16001324	\$453.75
90618	DO BETTER DIVAS INSTRUCTOR	01030175 - 568950		16001481	\$427.50

** Indicates pre-issue check.

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<u>DOC. #</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
VENDOR TOTAL:					\$881.25
<hr/>					
RONALD GREEN					
90396	REFEREE PAY	01030175 - 568950		16001436	\$144.00
VENDOR TOTAL:					\$144.00
<hr/>					
GULF SALES & SUPPLY INC					
90419	CONSTRUCTION MATERIALS/ST DEPT	01020170 - 552500		16001061	\$20.50
90420	CONSTRUCTION MATERIALS/ST DEPT	01020170 - 552500		16001061	\$28.32
90421	CONSTRUCTION MATERIALS/ST DEPT	01020170 - 552500		16001061	\$16.30
90422	CONSTRUCTION MATERIALS/ST DEPT	01020170 - 552500		16001061	\$14.95
90423	CONSTRUCTION MATERIALS/ST DEPT	01020170 - 552500		16001061	\$28.50
90424	CONSTRUCTION MATERIALS/ST DEPT	01020170 - 552500		16001061	\$325.00
90425	CONSTRUCTION MATERIALS/ST DEPT	01020170 - 552500		16001061	\$84.58
VENDOR TOTAL:					\$518.15
<hr/>					
GULF STATES CREDIT & FINANCE, LLC					
90397	11/15 COURT FINE FEES	01000030 - 432800		16001411	\$257.40
90398	12/15 COURT FINE FEES	01000030 - 432800		16001411	\$80.00
VENDOR TOTAL:					\$337.40
<hr/>					
HINTON PAINT					
90575	DEPOT PAINT/STAIN	01024070 - 552200		16001363	\$897.60
VENDOR TOTAL:					\$897.60
<hr/>					
JACKSON CO ADULT DETENTION CENTER					
90399	1/16 PRISONER HOUSING/MEDICATION	01011575 - 568950		16001456	\$12,775.00
VENDOR TOTAL:					\$12,775.00
<hr/>					
CHARLES JAMES JR					
90559	REFEREE PAY	01030175 - 568950		16001433	\$288.00
VENDOR TOTAL:					\$288.00
<hr/>					
JERRY LEE'S INC					
90576	ENCHANTMENT BALL SUPPLIES	01030175 - 567000		16001412	\$94.21
VENDOR TOTAL:					\$94.21
<hr/>					
KEY GOVERNMENT FINANCE, INC					
90562	CISCO EQUIPMENT/INSTALLATION	01008075 - 562000		16001442	\$26,465.02
90562		01008080 - 578600		16001442	\$32,806.22
VENDOR TOTAL:					\$59,271.24
<hr/>					
KW COOKS AUTO SALVAGE INC					
90400	SIDE VIEW MIRROR/PM #12811	01024070 - 552000		16001183	\$125.00

** Indicates pre-issue check.

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VENDOR TOTAL:					\$125.00
<hr/>					
LEXIS NEXIS RISK SOLUTIONS					
90566	1/16 LEXIS NEXIS/SMMET	04215075 - 568100		16001449	\$174.44
VENDOR TOTAL:					\$174.44
<hr/>					
LOCKARD & WILLIAMS INSUR SERV PA					
90401	1/16 FEXIBLE SPENDING ADMIN FEES	50050075 - 568011			\$42.24
90614	1/26-2/9/16 CLAIMS RUN	50050075 - 568010			\$60,374.45
VENDOR TOTAL:					\$60,416.69
<hr/>					
LOWES HOME CENTERS INC					
90426	HEATERS/BATHROOMS/CITY PARKS	01030170 - 551900		16001262	\$227.76
90428	BUILDING MATERIALS/LAKE AVE FIRE	01016770 - 552200		16000827	\$199.44
90429	BUILDING MATERIALS/LAKE AVE FIRE	01016770 - 552200		16000827	\$190.94
90430	BUILDING MATERIALS/LAKE AVE FIRE	01016770 - 552200		16000827	\$60.80
90431	BUILDING MATERIALS/LAKE AVE FIRE	01016770 - 552200		16000827	\$60.68
90432	BUILDING MATERIALS/LAKE AVE FIRE	01016770 - 552200		16000827	\$94.96
90433	BUILDING MATERIALS/LAKE AVE FIRE	01016770 - 552200		16000827	\$16.13
90434	BUILDING MATERIALS/LAKE AVE FIRE	01016770 - 552200		16000827	\$23.73
90435	BUILDING MATERIALS/LAKE AVE FIRE	01016770 - 552200		16000827	\$-132.96
90437	FIELDS AND COURT SUPPLIES	01030170 - 552600		16001011	\$66.40
90438	FIELDS AND COURT SUPPLIES	01030170 - 552600		16001011	\$30.32
90439	BUILDING MATERIALS/CENTRAL FIRE	01016770 - 552200		16001334	\$90.90
90440	BUILDING MATERIALS/CENTRAL FIRE	01016770 - 552200		16001334	\$8.80
90441	BUILDING MATERIALS/CENTRAL FIRE	01016770 - 552200		16001334	\$33.23
90442	BUILDING MATERIALS/CENTRAL FIRE	01016770 - 552200		16001334	\$7.58
90443	CONSTRUCTION MATERIALS/STOCK	01020170 - 552500		16000993	\$8.14
90444	CONSTRUCTION MATERIALS/STOCK	01020170 - 552500		16000993	\$22.66
90445	CONSTRUCTION MATERIALS/STOCK	01020170 - 552500		16000993	\$20.07
90446	BUILDING SUPPLIES/PROP MAINT	01024070 - 552200		16001039	\$69.23
90447	BUILDING SUPPLIES/PROP MAINT	01024070 - 552200		16001039	\$47.48
90448	BUILDING SUPPLIES/PROP MAINT	01024070 - 552200		16001039	\$20.98
90449	BUILDING SUPPLIES/PROP MAINT	01024070 - 552200		16001039	\$331.55
90450	BUILDING SUPPLIES/PROP MAINT	01024070 - 552200		16001039	\$14.76
90451	BUILDING SUPPLIES/PROP MAINT	01024070 - 552200		16001039	\$16.55
90452	BUILDING SUPPLIES/PROP MAINT	01024070 - 552200		16001039	\$15.33
90453	BUILDING SUPPLIES/REC DEPT	01030170 - 552200		16001010	\$5.66
90454	BUILDING SUPPLIES/REC DEPT	01030170 - 552200		16001010	\$43.32
90455	BUILDING SUPPLIES/REC DEPT	01030170 - 552200		16001010	\$43.32
90456	BUILDING SUPPLIES/REC DEPT	01030170 - 552200		16001010	\$33.88
90457	BUILDING SUPPLIES/REC DEPT	01030170 - 552200		16001010	\$36.10
90458	BUILDING SUPPLIES/REC DEPT	01030170 - 552200		16001010	\$43.32
90459	BUILDING SUPPLIES/REC DEPT	01030170 - 552200		16001010	\$110.62
90460	BUILDING SUPPLIES/REC DEPT	01030170 - 552200		16001010	\$47.38
90461	BUILDING SUPPLIES/REC DEPT	01030170 - 552200		16001010	\$5.61

** Indicates pre-issue check.

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90462	BUILDING SUPPLIES/REC DEPT	01030170 - 552200		16001010	\$97.29
90463	BUILDING SUPPLIES/REC DEPT	01030170 - 552200		16001010	\$28.04
90464	BUILDING SUPPLIES/REC DEPT	01030170 - 552200		16001010	\$17.57
90465	BUILDING SUPPLIES/REC DEPT	01030170 - 552200		16001010	\$16.59
90568	PAINT/SMMET	04215075 - 568100		16001339	\$94.98
90427	DUPLICATE KEYS/WATER DEPT	40067270 - 551900		16001040	\$7.48
90436	SPRAY LUBRICANTS/STOCK	40067470 - 551900		16001294	\$91.04
VENDOR TOTAL:					\$2,267.66

MARCUS LYONS					
90402	EMT TEST REIMBURSEMENT	01016170 - 550120		16001335	\$70.00
VENDOR TOTAL:					\$70.00

MACLAND ASH DISPOSAL INC					
90519	01/16 WASTE DISPOSAL	48068575 - 561150		16001250	\$29.75
90520	01/16 WASTE DISPOSAL	48068575 - 561150		16001250	\$13.50
90521	01/16 WASTE DISPOSAL	48068575 - 561150		16001250	\$8.25
90522	01/16 WASTE DISPOSAL	48068575 - 561150		16001250	\$18.50
VENDOR TOTAL:					\$70.00

MALLETTE BROTHERS CONSTRUCTION INC					
90523	01/16 ASPHALT	01020175 - 562420		16001055	\$1,439.77
VENDOR TOTAL:					\$1,439.77

RODRICK MEANS					
90524	OFFICIALS PAY/BASKETBALL	01030175 - 568950		16001435	\$216.00
90525	OFFICIALS PAY/BASKETBALL	01030175 - 568950		16001435	\$336.00
VENDOR TOTAL:					\$552.00

MIRACLE RECREATION EQUIPMENT CO					
90466	PLAY EQUIP MAINT PARTS/REC	01030170 - 552600		16001048	\$628.62
VENDOR TOTAL:					\$628.62

MOBILE BAY HARLEY DAVIDSON INC					
90526	MOTORCYCLE MAINT/VIN 622457	01010075 - 562600		16001085	\$86.85
90527	MOTORCYCLE MAINT/VIN 630951	01010075 - 562600		16001085	\$10.00
90528	MOTORCYCLE MAINT/VIN 619075	01010075 - 562600		16001085	\$587.91
90529	MOTORCYCLE MAINT/VIN 630951	01010075 - 562600		16001085	\$559.91
VENDOR TOTAL:					\$1,244.67

MS DEPT OF INFORMATION TECHNOLOGY SVC					
90467	01/16 ETHERNET CIRCUIT	01009975 - 556040		16001406	\$3,736.94
90468	01/16 NCIC SERVICE/FEES	01010575 - 563050		16001451	\$224.00
90469	01/16 NCIC/SMMET	04215075 - 568100		16001452	\$224.00

** Indicates pre-issue check.

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<u>DOC. #</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
VENDOR TOTAL:					\$4,184.94
<hr/>					
MS EMPLOYMENT SECURITY COMMISSION					
90470	UNEMPLOYMENT CLAIM QTR 4/2015	51051075 - 568010		16001397	\$910.00
VENDOR TOTAL:					\$910.00
<hr/>					
MS GULF COAST REGIONAL WASTEWATER					
90471	02/16 WASTEWATER TREATMENT	40067375 - 561500		16001393	\$311,838.00
VENDOR TOTAL:					\$311,838.00
<hr/>					
MS MUNICIPAL LEAGUE					
90472	MID WINTER CONF/SCRUGGS	01018075 - 557600		16001340	\$185.00
VENDOR TOTAL:					\$185.00
<hr/>					
MS PRESS REGISTER INC					
90613	FY2016 BUDGET HEARING	01009975 - 558000		16001479	\$282.00
VENDOR TOTAL:					\$282.00
<hr/>					
MS STATE TAX COMMISSION					
90616	TAB/UNIT-14700	01010075 - 562600		16001504	\$14.75
VENDOR TOTAL:					\$14.75
<hr/>					
MUNICIPAL GAS AUTHORITY OF MS					
90473	12/15 NATURAL GAS SERVICE	40067475 - 574000		16001425	\$120,981.31
VENDOR TOTAL:					\$120,981.31
<hr/>					
OFFICE DEPOT INC					
90474	OFFICE SUPPLIES/REC	01030170 - 550000		16001320	\$21.79
90475	OFFICE SUPPLIES/REC	01030170 - 550000		16001320	\$35.39
90530	OFFICE SUPPLIES/PUB WRKS	40065070 - 550000		16000968	\$78.76
VENDOR TOTAL:					\$135.94
<hr/>					
O'REILLY AUTO PARTS					
90476	PULLEY BELT/UNIT S-12	40067375 - 562600		16001373	\$22.76
90477	MANIFOLD/UNIT W-12808	40067275 - 562600		16001345	\$326.67
90478	REPAIR PARTS/UNIT U-18	40067175 - 562600		16001332	\$53.23
90531	PWR STEERING PUMP/UNIT S-12	40067375 - 562600		16001196	\$219.62
90532	PS PULLEY/UNIT S-12	40067375 - 562600		16001196	\$14.47
VENDOR TOTAL:					\$636.75
<hr/>					
PANDLE INC					
90533	01/16 ASPHALT	01020175 - 562420		16001056	\$7,504.90
VENDOR TOTAL:					\$7,504.90

** Indicates pre-issue check.

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WARRANT 02/16/2016

<u>DOC. #</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
PASCAGOULA RIVER FESTIVAL					
90619	ADV CITY RESOURCES/2016 SUPPORT	01000175 - 567000		16001491	\$1,000.00
VENDOR TOTAL:					\$1,000.00
PASCAGOULA TIRE AND SERVICE INC					
90481	AUTO MAINT/UNIT-12764	01010075 - 562600		16001465	\$464.11
90482	AUTO MAINT/UNIT-14144	01010075 - 562600		16001465	\$33.54
90483	AUTO MAINT/UNIT-14236	01010075 - 562600		16001465	\$155.83
90484	AUTO MAINT/UNIT-12061	01010075 - 562600		16001465	\$32.49
90485	AUTO MAINT/UNIT-12132	01010075 - 562600		16001465	\$32.49
90486	AUTO MAINT/UNIT-14141	01010075 - 562600		16001455	\$23.71
90487	AUTO MAINT/UNIT-13020	01010075 - 562600		16001455	\$34.99
90488	AUTO MAINT/UNIT-12929	01010075 - 562600		16001455	\$334.77
90489	AUTO MAINT/UNIT-14235	01010075 - 562600		16001455	\$124.17
90490	AUTO MAINT/UNIT PR-29	01030175 - 562600		16001175	\$34.99
90491	AUTO MAINT/UNIT PR-35	01030175 - 562600		16001175	\$32.49
90492	AUTO MAINT/UNIT PR-45	01030175 - 562600		16001175	\$34.99
90493	AUTO MAINT/UNIT PR-44	01030175 - 562600		16001175	\$34.99
90494	AUTO MAINT-UNIT PR-18	01030175 - 562600		16001175	\$34.99
90495	AUTO MAINT/UNIT PR-28	01030175 - 562600		16001175	\$32.49
90496	AUTO MAINT/UNIT PR-42	01030175 - 562600		16001175	\$34.99
90497	AUTO MAINT/UNIT PR-33	01030175 - 562600		16001175	\$116.49
90498	AUTO MAINT/UNIT PR-19	01030175 - 562600		16001175	\$32.49
90499	AUTO MAINT/UNIT PR-25	01030175 - 562600		16001175	\$32.49
90500	AUTO MAINT/UNIT PR-15	01030175 - 562600		16001175	\$34.99
90501	AUTO MAINT/UNIT LS-1	01030175 - 562600		16001175	\$34.99
90502	AUTO MAINT/UNIT PR-43	01030175 - 562600		16001175	\$34.99
VENDOR TOTAL:					\$1,762.47
PERKINS TIRE & POLARIS					
90480	TIRES/UNIT B-17	01024175 - 562600		16001333	\$650.20
90503	TRAILER TIRES/BEAUTIFICATION	01024175 - 562610		16001369	\$512.70
90479	TIRES/SMMET	04215075 - 568100		16001450	\$199.95
VENDOR TOTAL:					\$1,362.85
PETTY CASH/RECREATION					
90504	12/07-01/27 REIMBURSEMENT	01024170 - 551900			\$5.44
90504		01024175 - 562600			\$32.95
90504		01030170 - 551900			\$7.35
90504		01030170 - 552020			\$15.00
90504		01030175 - 562600			\$20.94
90504		01030175 - 567100			\$10.86
VENDOR TOTAL:					\$92.54
PHILLIPS BUILDING SUPPLY INC					
90505	FIELD HOUSE MAINT/12TH ST REC	01030170 - 552200		16001366	\$354.96

** Indicates pre-issue check.

DATE: 2/12/2016
TIME: 9:23:27AM

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<hr/>					
VENDOR TOTAL:					
					\$354.96
<hr/>					
MARVIN L PICKETT SR					
90534	TRAV REIMB/MID-WINTER LEGIS	01000175 - 557000		16001410	\$108.37
VENDOR TOTAL:					\$108.37
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PUCKETT MACHINERY COMPANY					
90506	LEVER ASSY/ST-44 BACKHOE	01020175 - 562610		16001344	\$190.49
VENDOR TOTAL:					\$190.49
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SAM'S CLUB					
90535	NACHO CHEESE/CONCESSIONS	01030170 - 551900		16001151	\$157.92
VENDOR TOTAL:					\$157.92
<hr/>					
SCRANTON BROADCASTING CO LLC					
90620	01/15 COUNCIL MEETINGS	01002075 - 555900		16001488	\$600.00
VENDOR TOTAL:					\$600.00
<hr/>					
SERVICEMASTER ONE CALL					
90507	02/16 JANITORIAL SERVICES	01009075 - 562100		16000347	\$8,598.00
VENDOR TOTAL:					\$8,598.00
<hr/>					
LARRY W SIMS					
90508	OFFICIALS PAY/BASKETBALL	01030175 - 568950		16001432	\$322.00
VENDOR TOTAL:					\$322.00
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SINGING RIVER GLASS LLC					
90536	WINDSHIELD/UNIT-14141	01010075 - 562600		16001032	\$300.00
VENDOR TOTAL:					\$300.00
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FLOYD R SMITH					
90509	OFFICIALS PAY/BASKETBALL	01030175 - 568950		16001434	\$216.00
VENDOR TOTAL:					\$216.00
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SORG PRINTING					
90510	NEWSLETTERS/REC	01030175 - 559000		16001329	\$364.00
VENDOR TOTAL:					\$364.00
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SOUTHERN PIPE & SUPPLY CO INC					
90537	PLUMBING SUPPLIES/POLICE	01015570 - 552200		16001081	\$30.29
90511	PLUMBING SUPPLIES/WATER DEPT	40067275 - 562880		16001228	\$7.90
VENDOR TOTAL:					\$38.19
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STAR SERVICE INC					

** Indicates pre-issue check.

CLAIMS REPORT
WARRANT 02/16/2016

<u>DOC. #</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
90513	02/16 HVAC MAINT	01009075 - 562200		16000124	\$6,644.00
90512	ICE MACHINE REPAIRS/WATER DEPT	40067275 - 562610		16001072	\$565.00
VENDOR TOTAL:					\$7,209.00

STEINER SAW & MOWER

90514	CHAINSAW REPAIRS/BEAUTIFICATION	01024175 - 562610		16001382	\$52.00
VENDOR TOTAL:					\$52.00

THE SUN HERALD-GULF PUBLISHING CO

90515	NOTICE:ORD 13-2015/UDO	01009975 - 558000		16001317	\$23.83
90516	NOTICE:ORD 14-2015/COMM ACCT	01009975 - 558000		16001317	\$14.13
90517	NOTICE:DEEPWATER HORIZON	01009975 - 558000		16001317	\$27.38
90518	NOTICE:ID/DEPOSITORY	01009975 - 558000		16001317	\$48.40
VENDOR TOTAL:					\$113.74

DAVID TADLOCK

90538	TRAV REIMB/MID-WINTER LEGIS	01000175 - 557000		16001385	\$126.64
VENDOR TOTAL:					\$126.64

TAMPA ENVELOPE

90539	ENVELOPES/UTILITY BILLING	40065275 - 559000		16001213	\$915.50
VENDOR TOTAL:					\$915.50

TAPPER SECURITY INC

90540	02/16 MONITORING/ART DEPOT	01030075 - 568006		16000109	\$10.00
90541	02/16 MONITORING/BEACH PRK	01030175 - 568006		16000205	\$23.00
90542	02/16 MONITORING/NATURE CTR	01035575 - 568006		16000110	\$15.00
90543	02/16 MONITORING/SR CTR	01030075 - 568006		16000111	\$26.00
90544	02/16 MONITORING/FIRING RGE	01015575 - 568006		16000123	\$15.00
VENDOR TOTAL:					\$89.00

TEAM ONE COMMUNICATIONS INC

90545	RADIO REPAIR/POLICE DEPT	01010075 - 562610		16001231	\$412.00
VENDOR TOTAL:					\$412.00

TEKLINKS

90546	VMWARE RENEWAL/MIS	01008075 - 562010		16001266	\$4,313.00
90547	SAN MAINTENANCE/MIS	01008075 - 562000		16001267	\$4,985.78
VENDOR TOTAL:					\$9,298.78

SCOTT TIPTON

90624	TRAV REIMB/MID-WINTER LEGIS	01000175 - 557000		16001475	\$120.26
VENDOR TOTAL:					\$120.26

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CLAIMS REPORT
WARRANT 02/16/2016

<u>DOC. #</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
TRANSUNION					
90548	11/15-01/16 BACKGROUND SCH/POLICE	01010070 - 551000		16001453	\$440.00
<u>VENDOR TOTAL:</u>					<u>\$440.00</u>
TYLER TECHNOLOGIES INC					
90550	02/16 COURT SOFTWARE MAINT	01008075 - 562010		16000392	\$939.33
90621	11/01-01/31 TCM MAINT	01008075 - 562010		16001485	\$2,743.56
90622	10/15-12/15 OSDBA/GUI MAINT	01008075 - 562010		16001484	\$1,912.49
<u>VENDOR TOTAL:</u>					<u>\$5,595.38</u>
UMB BANK CARD SERVICES					
90577	ICSC/RECON/GRACE & DEARMAN	01040275 - 557600		16001460	\$490.00
90577		01040475 - 557600		16001460	\$570.00
90578	ICSC/GULF STH CONF/GRACE & DEARMAN	01040475 - 557600		16001460	\$380.00
90579	SURVEYMONKEY.COM/SERVICES/COMM DEV	01040470 - 551000		16001460	\$26.00
90580	MAGPPA/DUES/BROWN & WOOD	01005570 - 551000		16001460	\$70.00
90581	AMAZON/RAIN BOOTS/CODE ENF	01018070 - 551500		16001460	\$150.00
90583	HOOTSUITE/SOCIAL MED SUB/PUB REL	01002075 - 555900		16001460	\$119.88
90585	AMAZON/PLANNERS/CITY CLERK	01004070 - 550000		16001460	\$44.74
90588	AMAZON/CAMERA/HR	01007070 - 550000		16001460	\$109.95
90590	AMAZON/OP SUPPLIES/VARIOUS DEPTS	01007070 - 550000		16001460	\$64.95
90590		01020070 - 550000		16001460	\$2.65
90591	AMAZON/OP SUPPLIES/VARIOUS DEPTS	01020070 - 550000		16001460	\$5.13
90591		01030175 - 567100		16001460	\$10.20
90593	AMAZON/OP SUPPLIES/VARIOUS DEPTS	01030170 - 551420		16001460	\$7.48
90595	AMAZON/OP SUPPLIES/REC	01030170 - 551900		16001460	\$52.45
90596	TRISTRO SCHOOL SUPPLIES/REC	01030175 - 567000		16001460	\$32.85
90597	TARGET/GIANT JENGA/REC	01030175 - 567100		16001460	\$69.54
90598	AMAZON/FLOAT SUPPLIES/REC	01035570 - 551900		16001460	\$15.08
90599	PETGUYS/REPTILE LAMP/NAT CTR	01035570 - 551900		16001460	\$87.20
90600	NY PIZZA/TOUR OF LGHTS/REC	01030175 - 567100		16001460	\$100.00
90601	NY PIZZA/TOUR OF LGHTS/REC	01030175 - 567100		16001460	\$50.00
90602	JERRY LEES/GROC/REC	01030175 - 567000		16001460	\$44.18
90603	EXPLOREUM/FIELD TRIP/REC	01030175 - 567000		16001460	\$367.50
90604	HOZZ/TRUNK/LIGHTHOUSE	01035570 - 551900		16001460	\$60.63
90605	SPANISH TRL LANES/FIELD TRP/REC	01030175 - 567000		16001460	\$72.00
90606	PARKTABLES/TABLE FRAMES/REC	01030170 - 551900		16001460	\$411.26
90606		01030175 - 567100		16001460	\$51.04
90607	AMAZON/PHONE CASE/MIS	01008070 - 550100		16001460	\$54.95
90608	ARCHT TESTING/PLANNING/SCRUGGS	01018075 - 557600		16001460	\$550.00
90612	DELTA AIR/COMM DEV/B MEYER	01040475 - 557000		16001459	\$268.20
90582	LINXUP/GPS TRACKING/UTILITIES	40067175 - 562095		16001460	\$91.96
90586	HITT/DATE STAMPS/UITLITIES	40065270 - 551900		16001460	\$30.42
90587	HITT/DATE STAMPS/UTILITIES	40065270 - 551900		16001460	\$59.85
90589	AMAZON/JANITORIAL/ENGINEERING	40065070 - 551900		16001460	\$55.00
90592	AMAZON/OP SUPPLIES/VARIOUS DEPTS	40067170 - 551900		16001460	\$197.52

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CLAIMS REPORT
WARRANT 02/16/2016

<u>DOC. #</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
90593	AMAZON/OP SUPPLIES/VARIOUS DEPTS	40067170 - 551900		16001460	\$10.69
90593		40067370 - 551420		16001460	\$59.82
90594	CAREERTRACK/OSHA/J TURNER	40065075 - 557600		16001460	\$169.00
90606	PARKTABLES/TABLE FRAMES/REC	40067170 - 551900		16001460	\$1.41
VENDOR TOTAL:					\$5,013.53

THE UPS STORE

90552	SHIPPING/POLICE DEPT	01010075 - 557800		16001417	\$10.55
VENDOR TOTAL:					\$10.55

VIGILANT SOLUTIONS INC

90554	LICENSE RDRS SFTWRE MAINT/POLICE	04215075 - 568100		16001424	\$4,000.00
VENDOR TOTAL:					\$4,000.00

W A REYNOLDS WHOLESALE CO

90557	JANITORIAL SUPPLIES/UTIL ADMIN	01024070 - 552200		16001394	\$32.85
90560	JANITORIAL SUPPLIES/UTIL ADMIN	01024070 - 552200		16001361	\$32.85
90561	JANITORIAL SUPPLIES/FIRE DEPT	01016770 - 551420		16001190	\$213.65
90563	CONCESSIONS/BASKETBALL	01030170 - 551900		16001195	\$171.30
90564	CONCESSIONS/BASKETBALL	01030170 - 551900		16001195	\$133.75
90565	JANITORIAL SUPPLIES/POLICE DEPT	01015570 - 551420		16001177	\$399.70
90623	JANITORIAL SUPPLIES/CITY HALL	01009070 - 551420		16000361	\$25.90
VENDOR TOTAL:					\$1,010.00

EBONY WEBER

90567	OFFICIALS PAY/BASKETBALL	01030175 - 568950		16001437	\$72.00
VENDOR TOTAL:					\$72.00

GRAND TOTAL: \$1,082,697.17

GENERAL FUND	\$454,661.37
S MS METRO ENFORCEMENT TEAM	\$4,773.37
COMMUNITY DEVELOPMENT FUND	\$13,847.43
PASCAGOULA UTILITIES	\$454,405.01
SOLID WASTE MANAGEMENT FUND	\$93,683.30
PASCAGOULA GROUP INSURANCE	\$60,416.69
UNEMPLOYMENT INSURANCE FUND	\$910.00
GRAND TOTAL	\$1,082,697.17