

**REGULAR MEETING OF THE CITY COUNCIL  
TUESDAY, OCTOBER 6, 2015, AT 6:00 P. M.  
CITY HALL, PASCAGOULA, MISSISSIPPI**

The City Council of the City of Pascagoula, Mississippi, met at City Hall in a regular meeting on Tuesday, October 6, 2015, at 6:00 p.m. Mayor Blevins called the meeting to order with the following officials present:

Mayor Harry J. Blevins  
Councilman Burt Hill  
Councilman Freddy Jackson  
Councilman Marvin Pickett, Sr.  
Councilwoman Brenda Simkins  
Councilman David Tadlock  
Councilman Scott Tipton

City Manager Joe Huffman  
City Attorney Eddie Williams  
Asst. City Clerk Brenda J. Reed  
City Clerk/Comptroller Robert J. Parker

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Mayor Blevins welcomed everyone to the meeting. The invocation was given by Councilman Hill. The pledge of allegiance was led by Councilwoman Simkins.

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Mayor Blevins recognized and welcomed Branson Davis with Boy Scouts Troop 502 who was in attendance at the meeting tonight.

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Opening remarks were given by several members of the Council. Mayor Blevins reported a new business, Farragut Law Firm, LLC, has opened recently. Councilmen Tipton, Tadlock, Hill, and Jackson commented on the recent Pascagoula High School homecoming parade, and the Cruisin the Coast and Zonta events held last weekend. They were well attended and very successful.

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Mayor Blevins read and presented a Proclamation for Domestic Violence Awareness Month to Stacey Myers, Clinical Services Director, Gulf Coast Women's Center for Nonviolence. Ms. Myers introduced members of their staff and thanked the Council for its continued support of their programs.

The Proclamation is spread on the minutes as follows:

**PROCLAMATION**

**WHEREAS**, violence against women and children continues to become more prevalent as a social problem attributable to the imbalance of power due to gender and age; and

**WHEREAS**, the problem of domestic violence is not confined to any group or groups of people but crosses all economic, racial, and societal barriers; and

**WHEREAS**, domestic violence violates an individual’s privacy, dignity, security, and humanity, due to systematic use of physical, emotional, sexual, psychological and economic control and abuse; and

**WHEREAS**, it is fitting to set aside a special time to bring this issue to the attention of all citizens so that they can become better informed and involved in programs to eliminate this problem from our society; and

**WHEREAS**, the impact of domestic violence is wide-ranging, directly affecting women, men and children and society as a whole;

**NOW, THEREFORE, I**, Harry J. Blevins, Mayor of the City of Pascagoula, Mississippi, do hereby proclaim the month of October, 2015, as

***DOMESTIC VIOLENCE AWARENESS MONTH***

and encourage our citizens to observe this Month by joining friends, fellow employees, and school, religious, and civic groups in projects that will benefit our community in the fight to stop domestic violence.

\_\_\_\_\_  
Harry J. Blevins  
Mayor

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B.J. McCreary, President of the Jackson County Carnival Association (JCCA), addressed the Council regarding a sponsorship from the City of Pascagoula for the Mardi Gras Parade which will be held on February 6, 2016. Ms. McCreary advised that JCCA has obtained its non-profit status. She stated the parade cost is approximately \$4,000.00 and any assistance would be appreciated.

After comments, Mayor Blevins recommended this item be taken under advisement and considered at the next meeting. No official action was taken tonight.

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David Pettys, Commander of VFW Post No. 3373, addressed the Council regarding a sponsorship of the VFW Fundraiser Fall Carnival which will be held on October 10, 2015. Mr. Pettys stated the funds will be used to assist local veterans.

Councilman Tipton made a motion to advertise the resources of the City through a \$100.00 sponsorship for the VFW Fundraiser Fall Carnival. The motion was seconded by Councilwoman Simkins and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 10-6-15)

Councilwoman Simkins then made a motion to authorize a \$100.00 manual check to advertise the resources of the City for the VFW Fundraiser Fall Carnival. The motion was seconded by Councilman Tadlock and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 10-6-15)

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Charles Oakes, Pascagoula Cable One General Manager, addressed the Council regarding their impending increase in internet speeds with new service for its customers and briefly commented on the features that will be available. The new program will be launched first in Pascagoula. The Council thanked Mr. Oakes for his presentation and for attending the meeting tonight.

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Ruth and Clyde Bosarge, owners of Physical Therapy Solutions, 2838 Andrew Avenue, addressed the Council regarding continued flooding issues on Andrew Avenue. They requested assistance from the City in resolving this problem. Jaci Turner, City Engineer, stated that she will look into this matter.

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Donovan Scruggs, City Planner, provided a status report for 3611 Frederic Street. Mr. Scruggs advised that he has received no documentation from Charles Petty, property owner, as requested, and he has had no contact with Mr. Petty since the Council meeting on September 1, 2015. Mr. Scruggs recommended that the City move forward with demolition of the property.

Mr. Petty addressed the Council and stated he understood a report was to be made to the Council at tonight’s meeting. He provided a status report on the property. The Council then requested that Mr. Scruggs and Mr. Petty review the four items listed in the memorandum below for an update.



4015 14<sup>th</sup> Street  
Pascagoula, MS 39567

Phone: 228-938-6620  
Fax: 228-938-6765

To: Joe Huffman, City Manager  
From: Donovan Scruggs, AICP  
Date: September 30, 2015

**RE: 3611 Frederic**

At the September 1, 2015, meeting of the City Council, Mr. Charles Petty provided information regarding his intent to rehabilitate the above referenced home. At that meeting, the City Council requested the following items be provided within 30 days to demonstrate that progress is being made by the property owner:

1. Detailed estimate for the cost of rehabilitating the structure to a habitable condition and to include costs related to foundation repair;
2. Determination by owner indicating plans to elevate the home as required by the City's Flood Damage Prevention Ordinance or to repair the home at its current elevation.
3. If the home is not intended to be elevated, the owner will need to submit an application for a variance from the elevation requirements to the Planning Department.
4. Documentation from FEMA indicating that the ICC grant to Mr. Petty has been extended and is (or is not) available if the house is not elevated.

To date the Planning and Building Department has received no additional information from Mr. Petty, and he has not contacted this office to discuss the necessary item.

After a question and answer session, Eddie Williams, City Attorney, advised a permit was issued to Mr. Petty in 2006 and expired in 2007. Mr. Petty does not have a current permit. Mayor Blevins expressed displeasure regarding last minute information from Mr. Petty regarding this property.

After comments, Councilman Tipton made a motion to proceed with demolition of the property at 3611 Frederic Street. The motion was seconded by Councilman Pickett. Additional comments followed. Liz Ford, Historic Preservation Commission member, asked the Council to consider options before demolishing the property. The following vote was received on the motion: Mayor Blevins "NAY". Councilmen Hill "NAY", Jackson "NAY", Pickett "AYE", Simkins "NAY", Tadlock "NAY", and Tipton "AYE". (Motion failed)

Mr. Petty was instructed to provide Mr. Scruggs with written, detailed information on the four items listed above, along with any other information that Mr. Scruggs may request and/or need regarding the property at 3611 Frederic Street, no later than October 27, 2015.

Councilman Jackson made a motion to continue the property cleanup matter for 3611 Frederic Street until the Council meeting of November 3, 2015, with the understanding that all documentation requested be submitted by Charles Petty, property owner, to Donovan Scruggs, City Planner, by October 27, 2015. The motion was seconded by Councilman Tadlock and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "NAY". (Continued 10-6-15)

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A public hearing was held at this time for 709 Live Oak Avenue. This item was continued from the Council meeting of September 1, 2015. Donovan Scruggs, City Planner, gave a status report on the property.

Additional information is spread on the minutes as follows:



4015 14<sup>th</sup> Street  
Pascagoula, MS 39567

Phone: 228-938-6620  
Fax: 228-938-6765

To: Joe Huffman, City Manager  
From: Donovan Scruggs, AICP  
Date: September 30, 2015

**RE: 709 Live Oak**

At the September 1, 2015, meeting of the City Council, the item listed above was continued to the October 6, 2015, meeting. The structure and lot has been in a process of transferring to a new owner. The new owner informed me last week that he was able to access the property. Within the next 30 days he hopes to evaluate the condition of the property to determine if it can be saved. This would be consistent with the desires of the Historic Preservation Commission that has been trying to save the home for more than a year.

Last week, the new owner substantially cleaned the lot or yards associated with the property. This has improved the appearance, but more work is required. I have informed the new owner that the City is prepared to have the structure removed if efforts are not made to return the home to a habitable condition.

It is the recommendation of this department that the item be continued to November 3, 2015, meeting of the City Council.

After comments, the Council considered the following Resolution:

### **RESOLUTION**

**WHEREAS**, by order dated August 4, 2015, this Council authorized giving notice to the owners of the parcel of land listed in Exhibit A of a hearing before this Council at 6:00 P.M., September 1, 2015, to determine whether the parcel listed is in such a state of uncleanness as to be a menace to the public health and safety of the community; and

**WHEREAS**, notice of the hearing has been given in the manner and time required by law; and

**WHEREAS**, this matter was continued at the September 1, 2015, meeting until October 6, 2015; and

**WHEREAS**, the Council has received evidence from the staff of the City as to the condition of the parcel listed and the owners have been given an opportunity to be heard; and

**WHEREAS**, we find that the parcel of land listed in the exhibit is in such a state of uncleanliness as to be a menace to the public health and safety of this community:

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PASCAGOULA, MISSISSIPPI, AS FOLLOWS:**

**SECTION 1.** That the parcel of land listed in Exhibit A is hereby found and determined to be in such a state of uncleanliness as to be a menace to the public health and safety of the community.

**SECTION 2.** That, if the parcel is not cleaned by the owners within seven days of this date, the City Manager, by use of City personnel or a private contractor, shall have the parcel cleaned by removing any dilapidated buildings thereon, removing any standing water, by cutting any excess vegetation thereon, and by removing rubbish and debris. Thereafter, this Council shall adjudicate the actual cost of cleaning the parcel and such costs shall be an assessment against the parcel.

**EXHIBIT A**

<b>Tax Parcel Number and <u>Property Address</u></b>	<b>Owner(s) and <u>Mailing Address</u></b>	<b>Described at the following Jackson County, MS, <u>Deed Books and Pages</u></b>
41700504.000 709 Live Oak	David A. Roberts 4402 Willow Street Pascagoula, MS 39567 <b>AND</b>	Deed Book 1547, Page 153

Regions Bank  
Attention: Chris Ball  
P.O. Box 420  
Pascagoula, MS 39567  
**(Footnote 1)**

**PARTIES WITH INTEREST**

**Footnote 1:** -Randolph & Joedna Fagan, 9108 W. Simmons Circle, Ocean Springs, MS 39564  
-Marion D. LLC, 33 Canebreak Blvd., Hattiesburg, MS 39402  
-Paul R. Campo, 6004 Moreton Place, Ocean Springs, MS 39564

After comments, Councilwoman Simkins made a motion to continue the property cleanup matter for 709 Live Oak until the Council meeting of November 3, 2015. The motion was seconded by Councilman Tadlock and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Continued 10-6-15)

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**The following consent agenda items were considered at this time:**

The first items for consideration were minutes of the recessed regular Council meetings of September 15 and 28, 2015, and the special Council meeting of October 2, 2015, as recommended by Brenda Reed, Asst. City Clerk.

Councilman Tadlock made a motion to adopt and approve minutes of the recessed regular Council meetings of September 15 and 28, 2015, and the special Council meeting of October 2, 2015, as recommended. The motion was seconded by Councilman Pickett and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 10-6-15)

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Minutes of the Historic Preservation Commission meetings of June 24, 2015, July 22, 2015, and August 26, 2015, were acknowledged by the Council.

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The next item for consideration was a Resolution in support of Amtrak Rail Service and the passage of a Rail Authorization Bill during the 114<sup>th</sup> Congress as recommended by Eddie Williams, City Attorney.

The Resolution is spread on the minutes as follows:

**RESOLUTION OF CITY OF PASCAGOULA IN SUPPORT  
OF AMTRAK RAIL SERVICE AND THE PASSAGE  
OF A RAIL AUTHORIZATION BILL 114 CONGRESS**

**WHEREAS**, America is witnessing a passenger rail renaissance with passenger rail ridership having increased throughout the entire country over the past two decades, and Amtrak achieving record ridership in ten out of the past twelve years with ridership at levels not seen since the 1950s; and

**WHEREAS**, the nation's passenger rail authorization emphasizes that Amtrak's long-distance and State-supported routes are a vital part of the U.S. intercity passenger rail network, and are a necessary part of that nation's intermodal transportation system and economy; and

**WHEREAS**, the nation's passenger rail system represents a tripod that benefits from the interconnected mobility provided by three key components: *Long-Distance network*, *State-Supported Corridors* and the *Northeast Corridor*; and

**WHEREAS**, separating or removing any of the three legs will lead to an overall system financial collapse for the national passenger rail system, as the key components feed (i.e. administratively, financially and passenger use) into and off of one another; and

**WHEREAS**, Amtrak was created to take over the operations of the privately operated, national network of long distance passenger services for the railroads who chose to get out of the business of transporting passengers in the 1970s; and

**WHEREAS**, in exchange for Congress relieving the private railroads of their responsibility to run passenger rail service, Amtrak received the right to access any railroad in the country with passenger service today at incremental costs; and

**WHEREAS**, Amtrak, State and local leaders have found many private railroads usurping the requirements to provide public passenger rail service upon private track by preventing new or expanded access by demanding unwarranted capital improvements or unfeasible schedules that would mitigate ridership and economic development opportunities from the service, all while driving up cost; and

**WHEREAS**, Amtrak has and should continue to focus on expanded service throughout the country by leading negotiations on behalf of the public with freight railroads to place state and multi-state passenger rail service into operation; and

**WHEREAS**, arbitrarily separating the annual appropriations, operating and capital budgets for the national passenger system three key components into a National System (Long-Distance and State-supported) from the Northeast Corridor does little to improve passenger rail

services for this country, and may reverse the passenger rail growth currently witnessed throughout the country:

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PASCAGOULA AS FOLLOWS:**

**SECTION 1.** The City of Pascagoula recommends that Congress focus on laying the foundation for continued growth of passenger rail service throughout the entire country to match demand, build resilience, and connect vulnerable populations and regional economies with mega-regions by improving funding to Amtrak, States and local governments to maintain, expand and establish new service.

**SECTION 2.** The City of Pascagoula further urges Congress to pass a passenger rail authorization bill in the 114<sup>th</sup> Congress that keeps the National System intact by integrating the three key components of the system: *Long-Distance network*, *State-Supported Corridors* and the *Northeast Corridor*.

The above Resolution was introduced by Councilman Tadlock, seconded for adoption by Councilman Pickett, and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. The Mayor then declared the Resolution adopted on the 6<sup>th</sup> day of October, 2015.

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Next for consideration was an Order to determine whether the parcels of land are in such a state of uncleanness as to be a menace to the public health and safety of this community as recommended by Eddie Williams, City Attorney.

The Order is spread on the minutes as follows:

**ORDER**

**WHEREAS**, on its own motion the City Council of the City of Pascagoula, Mississippi, alleges that the parcels of land listed in Exhibit A hereto are in need of cleaning; and

**WHEREAS**, the parcels are described by reference to the appropriate book and page of the Land Deed Records of Jackson County, Mississippi, or by a detailed description; the property

owner or owners, if known, and their mailing addresses, if known, are listed; and the tax parcel numbers and addresses of the parcels are listed;

**THEREFORE, IT IS ORDERED** that the owners of the parcels listed on the exhibit shall be given notice by the City Clerk as provided in Section 21-19-11, Mississippi Code of 1972, that a hearing shall be held by the City Council on November 3, 2015, in the City Hall of the City at 6:00 P.M. to determine whether the parcels of land as shown on the exhibit are in such a state of uncleanliness as to be a menace to the public health and safety of this community.

**EXHIBIT A**

<b><u>Tax Parcel Number and Property Address</u></b>	<b><u>Owner(s) and Mailing Address</u></b>	<b><u>Described at the following Jackson County, MS, Deed Books and Pages</u></b>
41450797.000 2211 Ingalls	Leo Patrick Fleming 1314 B.B. King Road Indianola, MS 39525 <b>AND</b> Stephanie Pauline Fleming 1314 B.B. King Road Indianola, MS 39525 <b>(Footnote 1)</b>	Deed Book 1239, Page 652
41412019.000 1307 Polk	Stephanie L. Taylor 6608 Conde Court Mobile, AL 36695 <b>(Footnote 2)</b>	Deed Book 1313, Page 847
41702816.000 3706 Marie <b>AND</b> 41702817.000 Accessory Lot	June E. Slaughter 2110 Lucy Lane Missouri City, TX 77489	Deed Book 901, Page 588
41625004.000 503 Henry	Stephen M. Peters 503 Henry Avenue Pascagoula, MS 39567 <b>(Footnote 3)</b>	Deed Book 1183, Page 160

42150041.000  
2101 Edgewood

Brooke Enterprises, LLC.  
P.O. Box 277  
Carriere, MS 39426

Deed Book 1661, Page 578

**AND**

Brooke Palmer  
P.O. Box 277  
Carriere, MS 39426

**PARTIES WITH INTEREST**

**Footnote 1:** -Crisler Properties, Inc., 806 Oakwood Drive, Clinton, MS 39056  
-College Investment Company, 806 Oakwood Drive, Clinton, MS 39056

**Footnote 2:** -Realty Mortgage Corp., 215 Katherine Drive, Flowood, MS 39232  
-Mississippi Home Corp., P.O. Box 23369, Jackson, MS 39225  
-Small Business Administration, 801 Tom Martin Drive, Suite 120,  
Birmingham, AL 35211

**Footnote 3:** -Bennett Hills Inc., P.O. Box 3786, Meridian, MS 39303  
-Small Business Administration, 801 Tom Martin Drive, Suite 120,  
Birmingham, AL 35211  
-OLA, LLC, 33 Canebrake Blvd, Hattiesburg, MS 39402  
-Bambi L. Burrell, 7808 Fountain Bleu Road, Ocean Springs, MS 39564

The above Order was introduced by Councilman Tadlock, seconded for adoption by Councilman Pickett, and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". The Mayor then declared the Order adopted on the 6<sup>th</sup> day of October, 2015.

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The next item for consideration was an Order retiring a Belgian Malinois dog named Rambo used for drug detection by the Police Department as recommended by Police Chief Kenny Johnson.

The Order is spread on the minutes as follows:

**ORDER**

**WHEREAS**, the City owns a Belgian Malinois dog named Rambo, which was acquired for and has been used by the Police Department for drug detection for many years; and

**WHEREAS**, Rambo is ten years old and in the opinion of Dr. Russell Walker, Rambo is no longer capable of doing drug detection work; and

**WHEREAS**, we find Rambo to be surplus property of the City and should be dealt with in a humane way; and

**WHEREAS**, Rambo's handler and keeper for the entire time he has been owned by the City has been Sergeant Richard Davis; and

**WHEREAS**, Sergeant Davis has agreed to accept full responsibility for the care, medical treatment and custody of Rambo:

**IT IS, THEREFORE, ORDERED** that Rambo is hereby conveyed to Sergeant Richard Davis, with our sincere gratitude for his generous offer.

The above Order was introduced by Councilman Tadlock, seconded for adoption by Councilman Pickett, and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". The Mayor then declared the Order adopted on the 6<sup>th</sup> day of October, 2015.

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Next for consideration was a recommendation to award the Public Safety software package to Spillman Technologies, Inc., Salt Lake City, UT, as recommended by the Police Department Evaluation Team and presented by Sergeant Brent Gager – Tech Sergeant. The total five (5) year cost with options is \$754,853.00.

Additional information is spread on the minutes as follows:

## PUBLIC SAFETY SOFTWARE RFP AWARD RECOMMENDATION MEMORANDUM

### Memorandum

**TO:** Pascagoula City Council

**FROM:** Pascagoula Police Department

**Date:** 10/6/2015

Submitted herewith for your review and concurrence is the award recommendation for the above referenced Request for Proposal.

### HISTORY

On July 31, 2015, the City of Pascagoula Police Department solicited a Request for Proposal (RFP) for Public Safety Software. The objective of the RFP was to replace our current Public Safety Software Vendor who provides the Records Management System (RMS), Computer Aided Dispatch (CAD), Mobile Data System, and other vital applications for the Police Department. In order to ensure the objective was met, the RFP was issued with six (6) evaluation criteria addressing the requirements of the RFP which were to be answered by the Respondents; *(1) Vendor's Proposal and Contract; (2) Application, Integration, and Software Capabilities; (3) Vendor / Company Profile; (4) Proposed Services; (5) Warranty and Maintenance; and (6) Pricing.* The proposals were opened on August 24, 2015, of the *eight (8) proposals received, all were responsive.* The responsive vendors are as follows:

- *ADSi*
- *Cyrun*
- *eForce (Intellichoice, Inc.)*
- *N. Harris Computer Corp.(Global)*
- *Mobile Tec Public Safety Software*
- *New World Systems*
- *Spillman Technologies, Inc.*
- *Zuercher Technologies*

The proposals were evaluated by a 4 member team which included Captain Shannon Broom—Administrative Captain, Lieutenant Jim Roe—Investigations Lieutenant, Sergeant Brent Gager— Tech Sergeant, and Ann Smith— Records Data Coordinator. The Evaluation Team received direction and input from the Chief of Police, MIS, and Purchasing. Based on the above objective the following proposal evaluation was prepared.

### RECOMMENDATION

After a thorough evaluation by the Evaluation Team, we recommend an award be made to Spillman Technologies, Inc. While we had several favorable responses, we chose to focus on the top three respondents (Spillman Technologies, Mobile Tec, and Harris). Even though both Mobile Tec and Harris had very good references and good demonstrations, Spillman Technologies offered a greater experience and better value for their service.

	Spillman	Mobile Tec	Harris (Global)
Year Established	1982	1990	1976(Main)/1995(PSS)
Number of Agencies	1,500+	46	4,000+
Software License Type	Site License	Combo of Site License & Per User	Combo of Concurrent Users & Per User
Initial Cost (No Options)	\$485,481.00	\$390,812.50	\$360,448.00
Maintenance Cost per year (No Options)	\$47,048.00	\$59,359.51	\$62,958.00
Options Cost	\$33,236.00	\$148,250.00	\$101,048.00
Maintenance cost w/ options maintenance cost per year	\$58,784.00	\$59,359.51*	\$113,780.00
Total 5 year cost w/ options	\$754,853.00	\$776,500.54*	\$915,009.00

\*Plus Additional Unknown Maintenance Cost (RFP offered no information on these costs)

Councilman Tadlock made a motion to award the Public Safety software package to Spillman Technologies, Inc. for \$754,853.00 (total 5 year cost w/options) as recommended and authorize the City Manager to execute the related documents once received. The motion was

seconded by Councilman Pickett and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 10-6-15)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

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The next item for consideration was a request to purchase a reserved table for \$500.00 for the Jackson County Chamber of Commerce 2015 Annual Chamber Membership Meeting as presented by Joe Huffman, City Manager. The meeting will be held on Thursday, October 8, 2015, at 11:30 a.m. at the Hilton Garden Inn, Pascagoula, MS.

Councilman Tadlock made a motion to approve the request to purchase a reserved table for \$500.00 for the Jackson County Chamber of Commerce 2015 Annual Chamber Membership Meeting as recommended. The motion was seconded by Councilman Pickett and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 10-6-15)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

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The next item for consideration was an amended Grounds Maintenance Agreement with Turf Masters, Pascagoula, MS, as recommended by Darcie Crew, Parks & Recreation Director. The amended agreement will reduce the scope of the contract for various properties. The new total agreement cost is \$722,929.43 per year, which is a savings of \$43,986.41.

The amended agreement is spread on the minutes as follows:

**CITY OF PASCAGOULA  
GROUNDS MAINTENANCE**

**Highly visible medians, water wells, lift stations, alleyways, residential medians, rights of way, main thoroughfares, ball fields, parks, cemeteries, and various City property.**

**P.O. Drawer 908  
Pascagoula, MS 39568**

**CITY OF PASCAGOULA  
GROUNDS MAINTENANCE**

This amended Agreement made and entered into on the 6th day of October, 2015, by and between The City of Pascagoula, Mississippi, acting by and through its City Council hereinafter referred to as “City” and Turf Masters Lawn Care, Inc. hereinafter referred to as “Company”.

**WITNESS:**

WHEREAS, City is desirous of securing the services of a private firm or person to perform all the labor including, but not limited to mowing, trimming, trash pickup, and disposal of excessive grass clippings for City Properties listed in Exhibit "A" under the terms and conditions specified herein:

Whereas, the Company is desirous of providing ground maintenance-highly visible medians services.

**NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:**

**1. DEFINITIONS:**

- 1.1 Trash Includes but is not limited to bottles, cans, paper, and plastic.
- 1.2 Debris Includes but is not limited to man-made items, lumber, firewood, stumps, and includes brush from yard trimmings.
- 1.3 Right-of-Way Road sides or banks of road up to 10 feet wide.

**2. TERM:**

The term of the Agreement shall be for three (3) years with a two-year-renewal option upon mutual agreement by both parties. Either party may terminate the Agreement, at the end of any term, with ninety (90) days prior written notice by certified mail. The original term shall begin on **August 1, 2014**, and continue through **July 31, 2017**. This agreement is amended as of October 6, 2015 to reflect a revised Exhibit A.

The City reserves the right to continue said contract at the end of any term on a month-to-month basis for up to six (6) months with the consent of the Company. The Company and the City agree that, in such an event, they will in good faith negotiate a new contract rate (not to be less than the rate in effect at the end of the most recent term).

**3. SCOPE OF WORK:**

- 3.1 The scope of work to be rendered hereunder by the Company is as set forth in this agreement and in attached Exhibit "A". The Company will perform all labor including, but not limited to mowing, trimming, trash and debris pickup, and disposal of grass clippings within the right of way.
- 3.2 The City may designate in writing the addition or removal of a particular area. In the event of an addition, the parties shall negotiate in good faith toward a rate for any additions. In the event of the removal of an area, the Company shall not be paid for the area.
- 3.3 The Company shall not modify the schedule as set forth in Section 13.1, without prior written approval of the City.

**3.4 Cost of Work**

The City shall pay to the Company (Turf Masters Lawn Care, Inc.) up to seven hundred twenty two thousand, nine hundred twenty nine dollars and forty three cents (\$722,929.43) per year based on the revised Exhibit A, attached.

**3.5 Change in Work**

The Company agrees to hold prices firm through the entire term of the agreement, the only variable would be a fuel surcharge should the price of gasoline exceed \$3.50 per gallon, a total increase not to exceed 2% of total contract price.

### **3.6 CUTTING RESTRICTIONS**

The Company shall not mow or work any site when the ground is soft to the point that ruts from mowers, tractors, etc. will be left in the surface.

- In cases where grass cannot be mowed for 48 hours after the scheduled date the Parks and Recreation Director, or his designee, shall submit in writing to the Company when or if the grass is to be cut before the next scheduled time. In the event that the cutting is cancelled, payment will not be made.
- Scalping, uncut strips and clumps of grass will not be permitted. Clumps of grass will be raked up and removed from the job site on the day of the cutting and trimming by the company.
- All other grass shall be cut to a height or 1 ½" — 2".

### **3.7 CURB, SIDEWALK, AND MEDIAN RESTRICTIONS:**

- Grass shall be removed from all the concrete curbs, sidewalks and concrete medians at the onset of the contract and with every cutting.
- The method used to control the grass shall not damage the structure being maintained.
- The Company is responsible for removing any debris associated with the maintenance of curbs, sidewalks and medians. The method of grass removal is left to the discretion of the Company

### **3.8 TRIMMING RESTRICTIONS:**

- All poles, trees, shrubs, fences and etc. will be trimmed with a string trimmer or other suitable device at every scheduled cut.
- Parking lots and any other paved areas, concrete, brick or wood surfaces shall be free from grass clippings.

### **3.9 TRASH AND DEBRIS RESTRICTIONS**

- All paper cups, cans, twigs, branches, dead flowers and all other debris shall be picked up prior to cutting. The Company will remove such material.
- Collected debris will not be left overnight at the job site.
- The Company will not burn any such material on City property. Any material shredded during the cutting process shall be raked up and removed.
- Trash shall be picked up at every job site at every scheduled cutting or trimming.

**3.10** The Company shall provide toilet facilities for its employees.

**3.11** The Company must remove its equipment from the various job-sites each night. No overnight storage of equipment or material on City property shall be permitted.

**3.12** If a water supply source is needed and not available at a job-site, the Company shall make arrangements for its employees.

**3.13** If needed, the Company shall make arrangements for a source of electricity.

**3.14** The Company will provide all of the labor, equipment, machinery and supervision necessary to carry out terms of this contract. The City will provide an Inspector to verify the accuracy of the Company's daily reports. This in no way relieves the Company of its responsibility to ensure the work is completed.

**3.15** The Company represents that each site to be maintained has been inspected and accepts the conditions that exist on all such sites "as is" with regard to proposed size,

length, ground condition or other matters. The City makes no warranties.

- 3.16** The Company understands that the facilities being maintained are public and open. Proper safety measures to protect the safety of all persons, as well as, public and private property shall be taken. When encountered, the Company shall immediately report any unsafe condition to the Parks and Recreation Department.

**4. POINT OF CONTACT**

All dealings and contacts between the Company and the City shall be directed to the Parks and Recreation, or his designee, who will serve as the City's Contract Administrator.

**5. HOURS AND DAYS OF OPERATION.**

- 5.1** Company's work shall not begin before 6:00 AM and may continue until sundown, Monday through Saturday, unless the Parks and Recreation Director, or his Designee, authorizes such work in writing 24 hours in advance.

- 5.2** The following holidays may be observed by the Company:

- New Year's Day
- Martin Luther King Day
- Independence Day
- Thanksgiving Day
- Christmas Day

**6. OFFICE:**

- 6.1** The Company shall maintain an office or other such facilities within the service area through which they can be contacted by calling a local telephone number. The office shall be equipped with a telephone and a fax machine, and shall have a responsible person in charge from 8 AM to 5 PM Monday through Friday.

- 6.2** A cell phone number shall be given to the Parks and Recreation Director and the Police Department for problems that may occur on weekends or after regular work hours.

**7. INDEMNITY:**

The Company agrees that it will protect, indemnify, and hold the City harmless from and against all liabilities, actions, damages, claims, demands, judgments, losses, costs, expenses, suits or actions and attorneys' fees incurred as a result of any litigation arising from Company's performance of this contract. Further, the Company will defend the City in any suit, including appeals, for personal injury to, or death of, any person or persons, or loss or damage to property caused by negligent or willful acts or omissions of the Company, or those of its agents, contractors or employees, in connection with or as a result of this contract or the performance of its obligations hereunder; except, where and to the extent that the injury, death, loss or damage was the result of the willful misconduct of the City. These indemnification provisions are for the protection of the City only and shall not establish of themselves, any liability to third parties.

**8. COMPLIANCE:**

- 8.1** Company shall be responsible for all record keeping, reporting, accounting, and other documentation required of Company by applicable laws, ordinances and regulations and Company shall insure that all service provided by it under this Agreement shall be in compliance with all federal, state and local laws, ordinances, regulations and orders applicable. This Agreement may be amended to effect changes that may occur with such laws.

- 8.2 The Company shall be licensed by the Mississippi Department of Agriculture as a commercial applicator of chemicals. The Company shall provide required evidence of license and certification.
- 8.3 The Company shall be responsible for determining the required kind and amounts of chemicals needed to accomplish work. All chemicals shall be in accordance with Mississippi State Department of Agriculture and all other state regulations.
- 8.4 The chemical/s used shall be labeled appropriately and shall be suitable for use in areas where water is present.

**9. INSURANCE**

9.1 During the term of this agreement, Company shall maintain in full force and effect the following insurance; including, provisions from all carriers that policies will not be canceled until at least thirty (30) days prior written notice has been given to the City.

A. Workmen's Compensation Statutory	
B. Employer's Liability-	\$500,000 Per occurrence
C. Bodily Injury- (Except Auto)	\$500,000 Per occurrence
	\$500,000 Aggregate
D. Property Damage Liability- (Except Auto)	\$300,000 Per occurrence
	\$500,000 Aggregate
E. Automobile Bodily Injury-	\$500,000 Per Person
F. Liability	\$500,000 Per occurrence
G. Automobile Property – (Damage Liability)	\$500,000 Per occurrence
H. Excess Umbrella Liability	\$500,000 Per occurrence

9.2 Company shall provide the City a 'Certificate of Insurance' evidencing the required coverage's and amounts with the City to be named as an additional insured by endorsement. Said coverage will be maintained throughout the life of this Agreement.

9.3 Company agrees to provide for its worker's compensation carrier, a waiver of subrogation rights.

**10. COMPANY'S PERSONNEL:**

10.1 The Company shall assign a qualified person or persons to be in charge of its performance of this Agreement and shall notify the City of such person/s in writing and whenever changes occur.

10.2 Each driver shall, at all times, carry a valid State of Mississippi Commercial Driver's License for the type of vehicle being driven.

10.3 The Company shall provide operating and safety training for all personnel.

10.4 The Company shall deny no person employment for reasons of age, race, color, sex, creed, religion, national origin, disability or veteran status. The Company shall comply with all local, state, and federal regulations concerning employment practices.

10.5 All persons employed by the Company shall be competent, skilled and qualified in the performance of work to which they are assigned.

10.6 All personnel shall maintain a courteous and respectful attitude toward the public at all times. The Company shall direct its employees to avoid loud and/or profane language at

all times during performance of their duties.

- 10.7 At no time shall Company's employees solicit, request or receive gratuities of any kind.
- 10.8 The Company shall inform its employees that anyone who engages in misconduct or is incompetent or negligent in the proper performance of their duties or is dishonest, disorderly, intoxicated or discourteous, shall be subject to discharge by the Company.

**11. EQUIPMENT:**

- 11.1 The Company shall provide safe and adequate equipment in good mechanical condition, sufficient to perform the work contemplated under the contract.
- 11.2 The City shall have the right to inspect the equipment and any equipment records related to the performance of this Agreement.

**12. DISPUTES:**

Any dispute or claim arising from this contract shall be made in writing and notice thereof provided to the other party within thirty (30) days of the event or occurrence-giving rise to the dispute or date of its discovery. Any dispute arising under this Agreement, which is not disposed of by agreement of the Company and the Parks and Recreation Director, or his designee, and may be resolved on request of either party by non-binding mediation. The parties must proceed diligently with contract performance. A claim for money must be in writing for a sum certain and any money requested must be fully supported by all cost and pricing information. Should the parties select non-binding mediation and the same does not resolve the dispute then either party may resort to the Circuit Court of Jackson County, Mississippi, for the ultimate resolution of the dispute.

**13. STANDARDS FOR MEASURING RESULTS:**

- 13.1 The Company owner or his designee shall meet the last Monday of each month with the Parks and Recreation Director or his designee to discuss performance of the Agreement and any quality controls desired by the City, if necessary.
- 13.2 It is the intent of this agreement to ensure the Company provides labor and maintenance associated with grounds upkeep. To this end the Company shall provide the City with a yearly schedule of the work. The schedule shall be provided at the onset of the contract. The Parks and Recreation Director or his designee will then provide the Company with a list of changes for the next month at the monthly meeting.
- 13.3 The Parks and Recreation Director, or his designee, will monitor the work on a day-to-day basis. A daily report of work completed by the Company the previous day shall be submitted no later than 7:00 AM the next day. Work under this Agreement shall be done in a professional and workmanlike manner. If work is believed to be unsatisfactory, the Inspector shall notify the Company in writing. The Company shall remedy the defective work within 24 hours of notification. Failure to remedy the defective work will result in the company not receiving compensation for that portion of work.
- 13.4 Damages caused by the Company to public or private property shall be repaired within 48 hours.
- 13.5 Unsatisfactory performance may result in fines being imposed on Company after written notice as provided in accordance with Section 18 and as set forth below.

**Fines will be assessed on a per occurrence basis**

- A. \$50.00 Fine
  - Failure to provide requested documents and reports as outlined in this Agreement.
  - Failure to remove debris from a particular area as scheduled.
    - Failure to maintain maximum vegetative height, as outlined in this Agreement.
    - Failure to remove debris from worksite on day of scheduled cleaning.
    - Equipment left at job site overnight.
    - Failure to adhere to regulations 3.6, 3.7, 3.8 or 3.9
  
- B. \$100.00 Fine
  - Failure to repair damaged customer property.
  - Not providing approved schedule.
  - Changing schedule without proper notification.
  - The misuse of chemicals that cause damage to property or that don't properly alleviate problem. Example: Chemical applied to kill grass and it does not die.
  - Failure to keep scheduled meeting.
  
- C. Non-payment
  - Unsatisfactory or incomplete work for which written notice has been given.

**14. BOND:**

During the term of this contract, the Company shall furnish to the City a corporate surety bond or bonds as security for the performance of the covenants and conditions contained in this Contract. The surety bond shall be valued at \$100,000. The Company shall pay premiums for the bond and the Company shall furnish evidence of the payment of the premiums, from time to time, to the City, upon the City's request. The surety on the bond shall be a corporate surety company authorized to do business in the State of Mississippi and the attorneys in fact who sign the said bond must file with the bond a certified and dated copy of their Powers of Attorney. A single bond covering all contracts between Company and City shall be sufficient.

**15. FORCE MAJEURE:**

From and after the commencement date, Company's performance hereunder may be suspended and its obligations hereunder excused in the event and during the period that such performance is prevented by an Act of God or such other cause or causes beyond the reasonable control of Company unless such cause or causes are a result of action or non-action by Company.

**16. RECOURSE UPON DEFAULT:**

Except as otherwise provided herein, if either party breaches this Agreement or defaults in the performance of any of the covenants or conditions contained herein for ten (10) working days after the other party has given the party breaching or defaulting written notice the other party may: (a) terminate this Agreement as of any date which the said other party may select, provided said date is at least twenty (20) days after the tenth (10) working day in which the breaching party may commence to cure the default; (b) cure the breach or default at the expense of the breaching or defaulting party, and/or (c) have recourse to any other right or remedy to which it may be entitled by law. In the event either party waives default by the other party, such waiver shall not be construed or determined to be a continuing waiver of the same or any subsequent breach or default. Both parties recognize that time is of the essence in carrying out the terms of this Agreement.

**17. NATURE OF AGREEMENT**

This Agreement shall not constitute a franchise or exclusive right to perform any other work than that which is contemplated in this agreement. Nothing in this Agreement shall be construed as creating a joint venture, or an employer - employee relationship. Company is an independent contractor and is not an agent of the City.

**18. NOTICE:**

A letter addressed and sent by certified United States mail to each Party at the business address specified shall be sufficient notice whenever required for any purpose in this Agreement. The addressees designated at these addresses may be changed from time to time by written notice sent by certified U.S. Mail as provided herein.

City: City of Pascagoula  
P.O. Drawer 908  
Pascagoula, MS 39568  
Attention: Parks and Recreation Director

With one copy to: City of Pascagoula  
P.O. Drawer 908  
Pascagoula, MS 39568  
Attention: City Manager

**19. MODIFICATION:**

This Agreement constitutes the entire Agreement and understanding between the parties hereto, and shall not be considered modified, altered, changed or amended in any respect unless in writing and signed by the parties hereto.

**20. LAW TO GOVERN:**

This Agreement shall be governed by the laws of the State of Mississippi both as to interpretation and performance.

**21. SEVERABILITY:**

In case of one or more of the provisions contained in this Agreement shall, for any reason, be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision of this Agreement and this Agreement shall be construed as if such invalid, illegal or unenforceable provisions had not been stated herein.

**22. MISCELLANEOUS**

- 22.1 This Agreement shall inure to the benefit of and be binding upon the successors and permitted assigns of the parties hereto.
- 22.2 Whenever the consent, approval or cooperation of one party is expressly or implicitly required or necessary by the terms hereof or to effect successful performance of the other party, such consent, approval or cooperation shall not be unreasonably withheld, denied or delayed.
- 22.3 Neither party shall assign any portion of this Agreement, or the Agreement itself, to any third party without the express written permission of the non-assigning party.

Witness the signatures of the parties by their duly authorized representatives on this the \_\_\_\_\_ day of

\_\_\_\_\_, 2015.

ATTEST:

The City of Pascagoula, Mississippi

Company Name

\_\_\_\_\_  
Mayor/City Manager

\_\_\_\_\_  
Owner/President

\_\_\_\_\_  
Attest

\_\_\_\_\_  
Attest

\_\_\_\_\_  
By City Clerk

Exhibit A - October 2015

HIGHLY VISIBLE MEDIANS					
UNIT #	DESCRIPTION	LOCATION	Cost Per Cut	Max Cuts/Yr	Cost Per Year
HVM3	Hwy 90	Hwy 63 to Pascagoula St. -Pascagoula St. to under and around high rise bridge	\$ 2,598.75	38	\$ 98,752.50
	Hwy 90 Ditches				
	Causeway	High rise bridge to Gautier			
	Right of Way	Hwy 90: South Side, cleared areas from highway to ditch. North side of service road and medians between service road and highway.			
	Causeway	Cleared areas on North and South sides of highway and approximately 15 feet past existing Oak Trees and all grassy areas around ramps.			
		* Cut one (1) time every seven (7) days between March 1 and October 31.			
		*Cut every two (2) weeks between November 1 and December 15.			
		*Pick up litter and debris one (1) time every two (2) weeks between Jan 1. and Feb. 28.			
HVM1	Market St.	Market St.- Beach Blvd to Telephone Rd.	\$ 570.84	38	\$ 21,691.92
		Also cut and edge medians as needed on sides. Cut around storm drains, light poles, and curbs.			
HVM2	Belair St.	Belair St. - Ingalls Ave. to Bartlett Ave.	\$ 329.34	38	\$ 12,514.92
		Also cut and edge medians, edge sides of street as needed.			
		Cut one (1) time every 7 days between March 1 and October 31.			
		Cut every two (2) weeks between November 1 and December 15			
			Annual Total		\$ 132,959.34

WATER WELLS & LIFT STATIONS					
UNIT #		LOCATION	Cost Per Cut	Max Cuts/Yr	Cost Per Year
1LS1		3620 Frederic St.	\$ 35.36	20	\$ 707.20
1LS2		216 Delmas Ave.	\$ 35.36	20	\$ 707.20
1LS3		2906 Magnolia St.	\$ 35.36	20	\$ 707.20
1LS4		704 Ford Ave.	\$ 35.36	20	\$ 707.20
1LS6		1607 School St.	\$ 35.36	20	\$ 707.20
1WW5		1103 Communy	\$ 114.22	20	\$ 2,284.40
2WW7		511 Firth	\$ 35.36	20	\$ 707.20
5LS9		3301 Mooreland	\$ 35.36	20	\$ 707.20
5LS10		2902 Old Mobile Hwy.	\$ 35.36	20	\$ 707.20
5LS11		4023 Chicot	\$ 35.36	20	\$ 707.20
6LS12		2501 Washington	\$ 35.36	20	\$ 707.20
6LS13		604 Grand Oaks	\$ 35.36	20	\$ 707.20
6LS14		3601 Washington	\$ 35.36	20	\$ 707.20
6LS16		3516 Ingalls Ave.	\$ 35.36	20	\$ 707.20
6LS17		1608 Portevin St.	\$ 35.36	20	\$ 707.20
7AWW18	Deduct	3802 Douglas	\$ 35.36	0	\$ 0
7WW19		3604 Scovall Ave.	\$ 141.43	20	\$ 2,828.60
7LS20		2902 Louise St.	\$ 35.36	20	\$ 707.20
8LS21		4323 Pine	\$ 35.36	20	\$ 707.20
8WW22		4517 Pascagoula St (N. Market)	\$ 35.36	20	\$ 707.20
8LS23		4721 River Rd.	\$ 35.36	20	\$ 707.20
8LS24		5301 River Rd.	\$ 35.36	20	\$ 707.20
8WW25		Criswell St. (W. of Telephone Rd.)	\$ 35.36	20	\$ 707.20
9WW26		4011 14th St.	\$ 35.36	20	\$ 707.20
9WW29		2412 Telephone	\$ 35.36	20	\$ 707.20
9LS28	Deduct	4019 Daniels	\$ 35.36	0	\$ 0
9LS30	Deduct	4204 Amonett	\$ 35.36	0	\$ 0
9LS31	Deduct	2915 Shortcut	\$ 35.36	0	\$ 0
9LS32	Deduct	5201 Veterans	\$ 35.36	20	\$ 707.20
9WW33		5207 Veterans	\$ 35.36	20	\$ 707.20
10LS34		4005 Orchard	\$ 35.36	20	\$ 707.20
10LS35		3911 Old Mobile Hwy.	\$ 35.36	20	\$ 707.20
10LS36		4335 Old Mobile Hwy.	\$ 35.36	20	\$ 707.20
10LS37		5202 Monaco St.	\$ 35.36	20	\$ 707.20
10LS38		4813 King James	\$ 35.36	20	\$ 707.20
		*Cut every two (2) weeks between March 1 and October 31.			
		*Cut once per month between November 1 and December 31			
		Annual Total			\$ 25,621.80
5LS8		3400 14th St.	\$ 44.00	4	\$ 176.00
6LS15		1401 Singing River	\$ 44.00	4	\$ 176.00
9LS27		1611 Kenneth	\$ 44.00	4	\$ 176.00
		*Spray with weed killer once every three months from January 1 to December 31			\$ 528.00

MAIN THROUGHFARES & RIGHT OF WAY					
Item #		Location	Cost Per Cut	Max Cuts/Yr	Cost Per Year
1MT1		Frederic - Dupont to Hwy. 90	\$ 123.75	20	\$ 2,475.00
1MT2		S. Magnolia - Dupont to Hwy 90 (Ditch included)	\$ 70.72	20	\$ 1,414.40
4MT3	Deduct	S. Telephone - Pascagoula St. to Hwy. 90	\$ 35.36	0	\$ 0
1MT4		Watts - Pascagoula St. to West of Frederic	\$ 53.04	20	\$ 1,060.80
1MT5		Canty - Ingalls Ave. to Watts (This includes Desota St.)	\$ 174.75	20	\$ 3,495.00
1MT6		Pascagoula St. - Ingalls to Hwy 90	\$ 192.43	20	\$ 3,848.60
4MT7	Deduct	W. Convent - Market St. to Pascagoula St.	\$ 70.72	0	\$ 0
4MT8	Deduct	W. Jackson - Market St. to Pascagoula St.	\$ 70.72	0	\$ 0
1MT9		Live Oak - Market St. to West of Frederick	\$ 53.04	20	\$ 1,060.80
1MT10		W. School - Market St. to Pascagoula St.	\$ 53.04	20	\$ 1,060.80
1MT11		Krebs - Market St. to Pascagoula St.	\$ 70.72	20	\$ 1,414.40
1MT12		W. Tucker - Market St. to Pascagoula St.	\$ 70.72	20	\$ 1,414.40
1MT13		Skip - Market St. to Bilbo	\$ 35.36	20	\$ 707.20
1MT14		Dupont - Market to Front St.	\$ 141.43	20	\$ 2,828.60
1MT54		Communy & Grimsley- west of 712 Communy Ave on Bienville St.	\$ 49.00	20	\$ 980.00
1MT55		Desoto St. Easement - by Ingalls Shipbuilding East Bank	\$ 30.00	20	\$ 600.00
1MT56		Krebs Ave. West - just past Elks Club by the River	\$ 30.00	20	\$ 600.00
1MT57		Anchor Square - behind the dumpster on NW Side	\$ 30.00	20	\$ 600.00
1MT58		1402 Denny Ave. - lot to the West of CVS on Hwy 90	\$ 49.00	20	\$ 980.00
1MT59		Willow & Pascagoula St.- MDOT triangle lot	\$ 49.00	20	\$ 980.00
1MT60		1118 Skip Ave. and West of 1126 Skip Ave.	\$ 69.00	20	\$ 1,380.00
1MT61		1104 School Ave.	\$ 49.00	20	\$ 980.00
1MT62		Delmas Ave. - Magnolia St. to Frederic St.	\$ 43.16	20	\$ 863.20
2MT16	Deduct	S. Pascagoula - Ingalls to Beach Blvd.	\$ 141.43	0	\$ 0
2MT63		1111 Washington Ave. - Anola Club	\$ 49.00	20	\$ 980.00
2MT64		Wright St. - easement South of wooden fence	\$ 30.00	20	\$ 600.00
3MT18		Convent - Market to 14th St.	\$ 70.72	20	\$ 1,414.40
3MT19		Jackson - Market to 14th St.	\$ 70.72	20	\$ 1,414.40
3MT20		W. Old Mobile Hwy - Market to 14th St.	\$ 70.72	20	\$ 1,414.40
3MT65		Dr. Reuben P. Morris Dr. - East of MS Export RR Line	\$ 72.00	20	\$ 1,440.00
3MT66		Verdon St. - 2 lots South of Mattress Store on East Side	\$ 72.00	20	\$ 1,440.00
3MT67		Verdon St. ROW	\$ 49.00	20	\$ 980.00
4MT20		Old McCool Lot, Washington Ave. to Beach Blvd, East of 11 <sup>th</sup> St. Canal	\$ 65.00	20	\$ 1,300.00
4MT6Z	Deduct	14 <sup>th</sup> St. - just North of 807 14 <sup>th</sup> St. and past Edgewood Ave.	\$ 49.00	0	\$ 0
4MT68		11th St. Canal - West side of ditch between Washington Ave. and Beach Blvd.	\$ 60.00	20	\$ 1,200.00
4MT69		Sunset - West side of street just past Jerry Lee's property	\$ 42.00	20	\$ 840.00
4MT70		11 <sup>th</sup> Street - Ingalls to Washington Ave.	\$ 107.00	20	\$ 2,140.00
4MT71		Belair South - Ingalls Ave. to Washington Ave.	\$ 67.00	20	\$ 1,340.00

5MT23		S. 14th St. - Ingalls Ave. to Hwy 90 (over the overpass) (Includes ditches)	\$ 176.79	20	\$ 3,535.80
5MT24		S. Hospital Rd - Old Mobile Hwy. to Hwy 90	\$ 53.03	20	\$ 1,060.60
5MT25		Eden St. - Ingalls Ave. to Nathan Hale (Includes ditches)	\$ 212.16	20	\$ 4,243.20
5MT26		W. Nathan Hale - Eden to Chicot (Includes ditches)	\$ 35.35	20	\$ 707.00
5MT27		Chicot - Shortcut Rd. to Ingalls Ave. (Includes ditches)	\$ 298.51	20	\$ 5,970.20
5MT28		E. Convent - 14th St. to Chaumont	\$ 53.04	20	\$ 1,060.80
5MT29		E. Jackson - 14th St. to Wesley	\$ 35.35	20	\$ 707.00
5MT30		Old Mobile Hwy. - 14th St. to Industrial Rd. (Includes ditches)	\$ 353.58	20	\$ 7,071.60
5MT31		N. 22nd St. - Ingalls Ave. to Eden	\$ 70.72	20	\$ 1,414.40
5MT32		Bartlett - Eden W. to unopened road (include this area to fence)	\$ 70.72	20	\$ 1,414.40
5MT72		24 <sup>th</sup> St. - Eden St. to Dead End	\$ 107.00	20	\$ 2,140.00
5MT73		Hospital Road South - Old Mobile Hwy to Bartlett	\$ 54.25	20	\$ 1,085.00
5MT74		2115 W. 24 <sup>th</sup> St. - lot and easement	\$ 89.00	20	\$ 1,780.00
5MT75		S. Hospital St. and Old Mobile Hwy - NE Corner (2 lots) and SE Corner (1 lot)	\$ 89.00	20	\$ 1,780.00
5MT76		Scovel Ave. easement between Eden St. and Chicot St.	\$ 42.00	20	\$ 840.00
6MT33		E. Washington - 22 <sup>nd</sup> St. to Louise	\$ 172.00	20	\$ 3,440.00
6MT34		S. 22nd St. - Washington to Ingalls Ave. (Includes ditches)	\$ 88.39	20	\$ 1,767.80
6MT35	Deduct	S. Martin - Beach Blvd. to Ingalls Ave.	\$ 106.08	0	\$ -
6MT36		S. Louise - Ingalls S. to Dead end at Bayou Casotte Parkway (Includes ditches)	\$ 106.08	20	\$ 2,121.60
6MT37		E. Ingalls - Belair to 22 <sup>nd</sup> St. (Includes Ditch)	\$ 146.00	20	\$ 2,920.00
6MT77		Oneida and Apache Right of Way- each to dead end	\$ 42.00	20	\$ 840.00
6MT78		Navaho - East side Right of Way - to dead end	\$ 42.00	20	\$ 840.00
6MT79		Delmas Estates - Entrances off Ingalls Ave. (3 each)	\$ 76.88	20	\$ 1,537.60
7MT38		N. Louise - Ingalls to Orchard Rd.	\$ 159.11	20	\$ 3,182.20
7MT39		N. Martin - Ingalls to Orchard Rd. (Includes ditches)	\$ 141.43	20	\$ 2,828.60
7MT40		E. Scoval - Chicot to Pleasant (Includes ditches)	\$ 106.08	20	\$ 2,121.60
7MT80		Entrance to Louise St. Ball field	\$ 42.00	20	\$ 840.00
8MT42		N. Pascagoula - Hwy. 90 to Catalpa (Includes ditches)	\$ 70.72	20	\$ 1,414.40
8MT43		N. Market - Telephone Rd. to Deadend	\$ 70.72	20	\$ 1,414.40
8MT81		Cedar St. Easement - East and West Side of Street	\$ 42.00	20	\$ 840.00
8MT72		River Road Easement -	\$ 72.00	20	\$ 1,440.00
8MT83		Port Road Easement -	\$ 60.00	20	\$ 1,200.00
9MT44		N. Telephone - Hwy. 90 to Jefferson (2 ditches included)	\$ 353.58	20	\$ 7,071.60
9MT45		Macphelah - Shortcut to Moss Point (City Limit Sign) (Includes ditches)	\$ 70.72	20	\$ 1,414.40
9MT46		Shortcut - Telephone Rd. to Jefferson (Includes ditches)	\$ 282.87	20	\$ 5,657.40
9MT47		Veterans - Hwy. 90 to Jefferson (Includes ditches)	\$ 106.08	20	\$ 2,121.60
9MT48		N. Hospital - Hwy. 90 to Telephone Rd. (Includes ditches)	\$ 159.11	20	\$ 3,182.20
9MT49		N. 14th St. - Hwy. 90 to Telephone Rd. (cut under overpass)	\$ 70.72	20	\$ 1,414.40
9MT84		Hwy 90 - Old Hardee's Lot - MDOT Lot	\$ 49.00	20	\$ 980.00
9MT85		Hwy 90 bridge - under and South of bridge on West side of River	\$ 150.00	20	\$ 3,000.00
10MT50		Nathan Hale - Chicot to Emerson (Includes ditches)	\$ 106.08	20	\$ 2,121.60
10MT51		Orchard - Old Mobile to Industrial Rd. (Includes ditches)	\$ 212.15	20	\$ 4,243.00
10MT52		Nathan Hale - lot and easement, in the curve past IG Levy N and past Pas Point Social Club	\$ 49.00	20	\$ 980.00
10MT53		Eagle and Albatross St. Easement - behind apartments	\$ 42.00	20	\$ 840.00
		*Cut every two (2) weeks between March 1 and October 31.		Annual Total	\$ 141,830.80
		*Cut once per month between November 1 and December 31			

MAIN THROUGHFARES & RIGHT OF WAY					
UNIT #	DESCRIPTION	BETWEEN	Cost Per Cut	Max Cuts/Yr	Cost Per Year
HWY90S	Hwy 90 South Power lines	All	\$ 707.17	10	\$ 7,071.70
7MT 19	Bayou Casotte Pkwy.	Orchard Rd. to VT Halter Parking Lot	\$ 1,336.72	10	\$ 13,367.20
7MT 19T	Bayou Casotte Pkwy.	Litter Clean Up - once per month opposite of cutting schedule, Orchard Rd. to VT Halter Parking Lot	\$ 307.00	10	\$ 3,070.00
		*Cut once per month between March 1 and December 31			
ALLEYWAYS					
UNIT #	TO & FROM	BETWEEN	Cost Per Cut	Max Cuts/Yr	Cost Per Year
2AL1	Ingalls - Parsley	Market & Williams (includes ditch)	\$ 70.72	20	\$ 1,414.40
2AL2	Ingalls - St. Peter	Williams & Buena Vista (includes ditch)	\$ 53.04	20	\$ 1,060.80
3AL3	Taylor - Ingalls	8th & 9th	\$ 141.43	20	\$ 2,828.60
3AL4	Taylor - Ingalls	9th & 10th	\$ 70.72	20	\$ 1,414.40
3AL5	Taylor - Ingalls	10th & 11th	\$ 123.75	20	\$ 2,475.00
3AL6	Taylor - Ingalls	11th & 12th	\$ 53.04	20	\$ 1,060.80
3AL7	Taylor - Ingalls	12th & 13th	\$ 70.72	20	\$ 1,414.40
3AL8	Taylor - Ingalls	13th & 14th	\$ 88.39	20	\$ 1,767.80
3AL9	10th - 14th	Fulton & Tucker	\$ 53.03	20	\$ 1,060.60
3AL10	11th - 14th	Tucker & Kingsberry	\$ 70.72	20	\$ 1,414.40
2AL11	11th - 14th	Kingsberry & Paul Harvey	\$ 70.72	20	\$ 1,414.40
3AL12	11th - 14th	Payl Harvey & Taylor	\$ 70.72	20	\$ 1,414.40
4AL13	11th - Belair	Ingalls & Taft	\$ 70.72	20	\$ 1,414.40
4AL14	11th - Belair	Taft & Cleveland	\$ 70.72	20	\$ 1,414.40
4AL15	11th - Belair	Cleveland & Taylor	\$ 70.72	20	\$ 1,414.40
4AL16	11th - Belair	Tyler & King (includes ditch)	\$ 70.72	20	\$ 1,414.40
5AL20	14th - Belair	Jackson & Convent	\$ 106.08	20	\$ 2,121.60
5AL21	Convent - Pinewood	14th & Fernwood	\$ 70.72	20	\$ 1,414.40
6AL22	Washington - Ave. C	Oliver & Country Club	\$ 70.72	20	\$ 1,414.40
6AL23	Washington	To and from Washington N to dead end	\$ 70.72	20	\$ 1,414.40
6AL24	Louise - Pleasant	Fairmont & Bronfair	\$ 53.04	20	\$ 1,060.80
7AL25	Louise - Pleasant	Legare & New Hope	\$ 53.04	20	\$ 1,060.80
7AL26	Louise - Pleasant	New Hope & Newman	\$ 53.04	20	\$ 1,060.80
10AL27	Arlington - The Woods	Cambridge & Trailwood	\$ 53.04	20	\$ 1,060.80
10AL28	Little John - Chateau Lake	Little John and Old Mobile Hwy., from Robinhood. Start at road, cut easement, then go between fences to La	\$ 70.72	20	\$ 1,414.40
10AL29	Warrick - Old Mobile Hwy.	3815 / 3817 Catalina W. to deadend where fence crosses area.	\$ 53.04	20	\$ 1,060.80
10AL30	Sussex Court - Old Mobile Hwy.	Lincoln Shire & Dana Court	\$ 70.72	20	\$ 1,414.40
		*Cut every two (2) weeks between March 1 and October 31.		Annual Total	\$ 38,895.20
		*Cut once per month between November 1 and December 31			

RESIDENTIAL MEDIANS			Cost Per Cut	Max Cuts/Yr	Cost Per Year
UNIT #	DESCRIPTION	LOCATION			
SRM1		Telephone - Hospital (included with 9MT48 N. Hospital - Hwy 90 to Telephone Rd.	\$ -	12	\$ -
10RM2		Old Mobile Hwy. at Robinhood	\$ -	12	\$ -
10RM3		Robinhood cul-de-sac - first on left	\$ -	12	\$ -
10RM4		Old Mobile Hwy. at Chateau	\$ -	12	\$ -
10RM5		Old Mobile Hwy. at King James (Briarwood these cut with 2-5)	\$ -	12	\$ -
10RM6		Cambridge - First cul-de-sac on N. side	\$ -	12	\$ -
10RM7		Cambridge at Potomac (2)	\$ -	12	\$ -
10RM8		Twin Oaks at Woodcrest - Cul-de-sac S. side	\$ -	12	\$ -
10RM9		Twin Oaks - next cul-de-sac going E. on N. side	\$ -	12	\$ -
10RM10		Twin Oaks at Sumedinger - W. side of road between Orchard and Twin Oaks	\$ -	12	\$ -
		*Cut one (1) time per month when contractor is in the area March 1-December 31.			
			Annual Total		\$0.00
BALLFIELDS			Cost Per Cut	Max Cuts/Yr	Cost Per Year
UNIT #	DESCRIPTION	LOCATION			
5BF2	Colmer Soccer Field	Chicot St. behind Colmer School	\$ 247.00	34	\$ 8,398.00
7BF7	Louise St Complex	Louise St. N of Ingalls Ave. (includes the ditch E. side of ball field.	\$ 311.22	34	\$ 10,581.48
10BF4	MCC Complex	Orchard Rd. at Tillman St.	\$ 163.78	34	\$ 5,568.52
		* Cut from March 1 to March 31. Cut and trim every fourteen (14) days.			
		* Cut from April 1 to August 30. Cut and trim every seven (7) days.			
		* Cut from September 1 to November 30. Cut and trim every fourteen (14) days.			
		* Cut from December 1 to February 28. Cut and trim once (1) a month.			
			Annual Total		\$ 24,548.00
TURF BALLFIELDS			Cost Per Cut	Max Cuts/Yr	Cost Per Year
UNIT #	DESCRIPTION	LOCATION			
3BF5	Youth Baseball Complex	Tucker St. (entire complex with 6 ball fields)	\$ 260.30	66	\$ 17,179.80
3BF1	12 <sup>th</sup> St. Ball Fields	2201 12 <sup>th</sup> St. - includes area in front of maintenance	\$ 207.96	66	\$ 13,725.36
5BF6	MCC - Bermuda Field	Orchard Rd. at Tillman St.	\$ 98.80	66	\$ 6,520.80
7BF3	Soccer Complex	Tillman St.	\$ 386.14	66	\$ 25,485.24
		* Cut from March 1 to March 30. Cut and trim every seven (7) days.			
		* Cut from April 1 to September 30. Cut and trim every four (4) days.			
		* Cut from October 1 to November 30. Cut and trim every seven (7) days.			
		* Cut from December 1 to February 28. Cut and trim every fourteen (14) days.			
			Annual Total		\$ 62,911.20

PARKS			Cost Per Cut	Max Cuts/Yr	Cost Per Year
UNIT #	DESCRIPTION	LOCATION			
1PA8	Andrew Johnson	1402 Tucker St.	\$ 78.53	34	\$ 2,670.02
1PA9	Pascagoula Rec. Center	2935 Pascagoula St.	\$ 181.13	34	\$ 6,158.42
2PA10	Point Park	500 West Beach Blvd.	\$ 156.00	34	\$ 5,304.00
3PA11	Pat Wilson Park	From Polk Ave. to Ingalls Ave.	\$ 209.41	34	\$ 7,119.94
4PA12	11th St.	Includes NW, SW and NE corners of intersection	\$ 130.04	34	\$ 4,421.36
6PA13	Beach Park	Includes Oliver St / Beach Blvd / Washington/City Park St.	\$ 290.91	34	\$ 9,890.94
8PA14	River Park	Includes road to park & road to bait shop, N side of Hwy 90	\$ 203.09	34	\$ 6,905.06
8PA15	Pine St. Park	Pine St.	\$ 169.81	34	\$ 5,773.54
8PA16	B. B. Jennings	N. Fair St / Telephone Rd.	\$ 139.60	34	\$ 4,746.40
10PA17	I. G. Levy N. & S.	3928 Nathan Hale / 3900 Chicot St.	\$ 1,646.67	34	\$ 55,986.78
10PA18	Chateau Lake	Old Mobile Hwy. & Chateau St. (Includes water well)	\$ 136.49	34	\$ 4,640.66
3PA21	Pasc. Senior Center	1912 Live Oak Ave.	\$ 290.70	34	\$ 9,883.80
1PA22	Lighthouse Park	Laurel, Cypress and Frederic St.	\$ 110.00	34	\$ 3,740.00
1PA23	Riverfront Area	Front St. (Parking Garage area)	\$ 186.00	34	\$ 6,324.00
		* Cut from March 1 to March 31. Cut and trim every fourteen (14) days.			
		* Cut from April 1 to August 31. Cut and trim every seven (7) days.			
		* Cut from September 1 to November 30. Cut and trim every fourteen (14) days.			
		* Cut from December 1 to February 28. Cut and trim once (1) a month.			
			Annual Total		\$ 133,564.92
CITY PROPERTY			Cost Per Cut	Max Cuts/Yr	Cost Per Year
UNIT #	DESCRIPTION	LOCATION			
1CP1	Jolly McCarty Depot	Around building from Yon St. to RR track from Magnolia to Frederic. Cut or spray at bottom of fence as needed	\$ 47.68	41	\$ 1,954.88
1CP2	Parking Lots & Grounds	Bound by Magnolia St / Krebs, Pascagoula / Watts	\$ 149.10	41	\$ 6,113.10
1CP3	Downtown Plaza	Delmas / Pascagoula / Magnolia	\$ 96.88	41	\$ 3,972.08
1CP4	Pascagoula Library	Corner of Pascagoula and Jackson	\$ 183.92	41	\$ 7,540.72
1CP5	City Hall	603 Watts	\$ 132.45	41	\$ 5,430.45
1CP6	Police Station	Live Oak	\$ 142.29	41	\$ 5,833.89
7CP7	Police Firing Range	Bayou Heron Road	\$ 274.44	41	\$ 11,252.04
9CP10	14th St. Gov. Complex	4011 14th St.	\$ 165.00	41	\$ 6,765.00
		*Cut one (1) time every fourteen (14) days between March 1 and March 31			
		* Cut one (1) time every seven (7) days between April 1 and October 31.			
		* Cut every two (2) weeks between November 1 and December 15.			
		* Cut once (1) a month between January 1 and February 28.			
			Annual Total		\$ 48,862.16
1CP11	Anchor Square	Delmas Ave.	\$ 196.86	26	\$ 5,118.36
		*Cut one (1) time every ten (10) days between March 1-Sept 30			
		*Cut one (1) time every fourteen (14) days between Oct 1- Nov 15			

CEMETERIES				
UNIT #	LOCATION	Cost Per Cut	Max Cuts/Yr	Cost Per Year
2CE1	Greenwood N.	\$ 169.05	23	\$ 3,888.15
2CE2	Greenwood S.	\$ 307.38	23	\$ 7,069.74
4CE3	St. Peter S. (Gabriel)	\$ 176.75	23	\$ 4,065.25
5CE4	Scranton (Blackberry)	\$ 676.23	23	\$ 15,553.29
8CE5	St. Peter N.	\$ 76.85	23	\$ 1,767.55
8CE6	Spanish Fort (Krebs)	\$ 76.85	23	\$ 1,767.55
9CE7	Macphelah	\$ 2,843.24	23	\$ 65,394.52
	* Cut every two (2) weeks between March 1, and Dec. 15.			
	* Cut once (1) a month between Jan. and Feb.			
		Annual Total		\$ 99,506.05
FLOOD LOTS				
UNIT #	LOCATION	Cost Per Cut	Max Cuts/Yr	Cost Per Year
1FL1	2705 Canty	\$ 54.89	20	\$ 1,097.80
4FL2	2315 Edgewood	\$ 49.40	20	\$ 988.00
4FL3	2302 Chickasaw	\$ 49.40	20	\$ 988.00
4FL4	811 14th St.	\$ 49.40	20	\$ 988.00
4FL5	Add 1919 Parsley Ave.	\$ 49.40	20	\$ 988.00
5FL6	4703 Tupelo	\$ 54.89	20	\$ 1,097.80
8FL7	deduct—sold Lot between Cedar & Magnolia on Bayou	\$ 49.40	0	\$
10FL8	3907 Sherwood	\$ 49.40	20	\$ 988.00
10FL9	3911 Sherwood	\$ 49.40	20	\$ 988.00
10FL10	4003 Sherwood	\$ 49.40	20	\$ 988.00
	*Cut every two (2) weeks between March 1 and October 31.			
	*Cut once per month between November 1 and December 31			
		Annual Total		\$ 9,111.60
		GRAND TOTAL		\$ 722,929.43

Councilman Tadlock made a motion to approve the amended Grounds Maintenance Agreement as recommended and authorize the City Manager to execute the related documents. The motion was seconded by Councilman Pickett and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 10-6-15)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

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The next item for consideration was a request to advertise for bids for Annual Bid # 357 (grates, frames and covers) as recommended by Jaci Turner, City Engineer.

Councilman Tadlock made a motion to authorize the City Clerk to advertise for bids for Annual Bid # 357 (grates, frames and covers) as recommended. The motion was seconded by Councilman Pickett and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 10-6-15)

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The next item for consideration was the Floodplain Management Plan Progress Report for FY 2014-2015 as recommended by Donovan Scruggs, City Planner.

The report is spread on the minutes as follows:



## Planning & Building Department

P. O. DRAWER 908 • PASCAGOULA, MS 39568-0908

TEL 228-938-6620 • FAX 228-938-6765

E-mail: smitchell@cityofpascagoula.com

Donovan Scruggs, CFM  
Director of Planning and Building

### **Floodplain Management Plan Progress Report FY 2014/2015**

The City of Pascagoula Flood Plain Management Plan's goal is to mitigate the effects of flooding within the city. The objectives to achieve this goal are:

- Establish a property protection program.
- Undertake prevention activities.
- Pursue structural protection projects.
- Educate the citizenry through public information.
- Continue to support natural resource protection programs.
- Protect critical community facilities.

Based on the objective the following mitigation actions were defined and the progress associated with each action is summarized.

#### **Objective 1.** Establish a priority system for mitigation of structures.

The plan defined five areas within the City in which Repetitive Loss Properties are located. These areas encompass the entire land area within the city limits of Pascagoula. The properties located in the special flood hazard area were either destroyed or declared substantially damaged and thus were mitigated. Replacement structures on these properties are required to meet the updated 2015 Flood Plain Management Ordinance. The Repetitive Loss Properties located outside the special flood hazard area were assigned a priority with severe repetitive loss properties being number one in importance. Properties were targeted for possible buyout and elevation projects.

#### **Objective 2.** Complete flood hazard re-mapping program.

The City of Pascagoula adopted the new Digital Flood Insurance Rate Maps (D-FRIM) which went into effect March 16, 2009 and incorporated elevation requirements of 1 foot of freeboard.

#### **Objective 3.** Document City's preventive pre-storm stormwater inspection policy as a Standard Operating Procedure.

A formal inspection procedure for stormwater drains was implemented in 2005. Yearly reports are submitted to the Mississippi Department of Environmental Quality as required to meet the obligations set forth in the city's MS-4 permit. In addition, a work-order system is in effect to track citizen complaints and timely correction of problems and concerns. Post Katrina the city entered into a contract for storm

drain inspection and cleaning throughout the city. The work in the city was completed in October of 2007. In 2014/2015 the city continues to aggressively maintain the storm water drains as well as our steam/ditch maintenance program. Storm water training is provided to City of Pascagoula staff on an annual basis.

**Objective 4.** Provide for improved drainage capacities, such as:

- An Implemented Master Drainage Plan.
- Coordinate with Jackson County/Moss Point on drainage problems.
- Fund identified improvements.
- Establish a storm water utility fee.
- Obtain necessary easements/educate about prescriptive easements.

The city has begun to implement needed improvements stipulated in the Master Drainage Plan as funding becomes available. Additionally the Master Plan is utilized as a “road map” for future planning in that components of the plan are implemented when other work is conducted in the area.

Pascagoula continues to co-ordinate with Jackson County/Moss Point on drainage issues that may affect the city.

Sources for funding of drainage improvements are actively pursued. The city currently has a bond fund to make improvements in designated areas of the city including the retention ponds at I. G. Levy Park, which was completed in 2009. The city has obtained grant funding from MDEQ to make drainage infrastructure improvements in designated areas and is ongoing.

Several ongoing road improvement projects necessitated obtaining additional easements to improve drainage and install utilities.

**Objective 5.** Continue to Host insurance agents, realtors, and lenders workshop on Flood Insurance.

The city continues to provide outreach materials to agents, realtors, and lenders. In addition, workshops have been conducted several times through out the year.

**Objective 6.** Publicize owner’s responsibility on in-yard maintenance and general maintenance of the City’s stormwater system including cleaning culverts, storm drains and ditches adjacent to private property.

The city has an active outreach program that includes mail outs to all property owners. Additional outreach is conducted through the Stormwater Phase II program including setting up booths at local home improvement centers, civic functions such as Zonta craft show, county fair, etc.

**Objective 7.** Update the library of mitigation materials at the Building Official office and the the Pascagoula branch of the Jackson-George County Library System.

This objective has been met. The city will continue to supply the library system with updated materials as they become available.

**Objective 8.** Continue the Citizen’s Hotline for reporting stormwater problems and ensure a working procedure is maintained to take the reports and correct the reported problem.

The city has maintained the hotline. The contact number is listed on our web page and is included in the yearly outreach materials. Storm water inspector on staff for follow-up investigations.

**Objective 9.** Continue to enforce existing rules to prevent or reduce damages from all hazards.

The city continues to actively enforce adopted regulations.

**Objective 10.** Continue to enforce the International Building Code and equivalent codes for coastal construction.

The city adopted the 2014 Edition of the International Building Code series in 2012. In addition, the city enforces the provisions of the Wood Frame Construction Manual, and the Coastal Construction Manual. Pascagoula is the first city of the coast to have an International Code Council (ICC) certified Coastal Construction and Flood Plain Inspector. All of the Building Department staff responsible for inspections are ICC certified building inspectors. There are currently 5 ASFPM Certified Flood Plain Managers on staff.

**Objective 11.** Encourage homeowners to retrofit their homes and businesses to mitigate property damage from natural disasters.

The Planning and Building Department encourages homeowners to “take the extra step” and mitigate from natural hazards including wind and flood. Our staff offers advice on methods in which to accomplish this in addition to outreach materials such as FEMA 550 Residential Construction for the Gulf Coast.

**Objective 12.** Continue to track substantial damage and substantial improvement clause of the City’s Floodplain Ordinance

The Planning and Building Department enforces the provisions of the Flood Plain Ordinance and maintains tracking of repairs and improvements to structures located within the areas regulated by the ordinance.

**Objective 13.** Continue to enforce the City’s Floodplain Management Ordinance.

The city successfully passed a FEMA and MEMA conducted Community Assistance Visit 2011. The ordinance is enforced on a daily basis beginning with review of the permit application and plans until a Certificate of Occupancy is issued. In addition, the provisions of the ordinance are enforced by vigilant observation to insure modifications to structures are not made which would render them non-compliant. Stop Work Orders and Citations are issued as appropriate.

**Objective 14.** Continue to participate in the Jackson county Storm Water Task Force and the Coastal Hazardous Outreach Strategy Team ( C-HOST).

The city is an active member of both the Storm Water Task Force and the Coastal Hazardous Outreach Strategy Team (C-HOST). We attend monthly meetings at rotating locations.

**Objective 15.** Continue to require a minimum elevation of one foot above base flood elevation for all new construction in the city.

The city modified its Floodplain Management Ordinance in January of 2011 to expand the areas considered flood hazard areas. This modification places 95 percent of the city with the area regulated by the Ordinance. The city requires an elevation of 1 foot above the crown of the street in the remaining 5 percent of the city. In addition, the city adopted NFIP’s DFIRM as a standard for elevation requirements, along with 1 foot of freeboard.

**Objective 16.** Continue to notify and explain minimum elevation requirements to owners of substantially damaged buildings. Offer technical assistance to meet requirements.

The Planning and Building Department continues to notify and explain the minimum elevation requirements. This includes consultation with permit applicants to ensure their understanding of the ordinance and regulations. During the consultations, technical assistance is provided to help the applicants meet the requirements. Technical assistance is also advertised as a service in the city's public outreach program.

**Objective 17.** Identify damage to private property, including "substantially damaged" structures within the floodplain. Upon identification, enforce existing rules, and identify new repetitive losses.

The city continues to seek out these properties and determine the damage status of these structures. The owners of properties located in the special flood hazard area that received damages exceeding 50 percent of the fair market value were notified of the status and the need to bring the property into compliance with the Floodplain Management Ordinance.

**Objective 18.** Submit grant applications to protect critical facilities, improve drainage capabilities

The city has applied for 404 and 406 Mitigation funding to protect critical facilities. Engineering for these projects has begun and much of this funding is in place. The projects include:

- Elevated Parking Garage at the Police Station
- Dry flood proofing of City Hall, Police Station, Pascagoula Public Library, and the Water Treatment Plants.
- Elevating electrical controls for sewer lift stations.

\*Several of these projects have been completed.

**Objective 19.** Provide courtesy building mitigation survey to critical community businesses, such as grocery stores and building supply stores.

The City of Pascagoula is making an effort to afford its citizens timely information regarding: floods, flood insurance, mitigation and a host of other relevant topics through; technical site visits, media releases, the Coastal Hazardous Outreach Strategy Team ( C-HOST) and outreach events throughout the city.

Councilman Tadlock made a motion to accept and record the Floodplain Management Plan Progress Report FY 2014-2015 as recommended. The motion was seconded by Councilman Pickett and received the following vote: Mayor Blevins "AYE". Councilmen Hill

“AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”.  
(Approved 10-6-15)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

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The next item for consideration was a request to advertise for bids for Annual Bid # 358 (sand) as recommended by Jaci Turner, City Engineer.

Councilman Tadlock made a motion to authorize the City Clerk to advertise for bids for Annual Bid # 358 (sand) as recommended. The motion was seconded by Councilman Pickett and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”.  
(Approved 10-6-15)

\*\*\*\*\*

The next item for consideration was a request to advertise for bids for Annual Bid # 356 (limestone) as recommended by Jaci Turner, City Engineer.

Councilman Tadlock made a motion to authorize the City Clerk to advertise for bids for Annual Bid # 356 (limestone) as recommended. The motion was seconded by Councilman Pickett and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”.  
(Approved 10-6-15)

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The next item for consideration was the 2015 Edward Byrne Memorial Justice Grant award as recommended by Jen Dearman, Community and Economic Development Director. The amount is \$14,283.00 with no match. The Police Department plans to apply the funds to the purchase of a trained police dog and training for the canine handler.

Councilman Tadlock made a motion to accept the 2015 Edward Byrne Memorial Justice Grant as recommended and authorize the Mayor to execute the related documents. The motion was seconded by Councilman Pickett and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 10-6-15)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

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Next for consideration was a request to adopt the 2015-2019 Strategic Plan as recommended by Jen Dearman, Community and Economic Development Director.

The plan is spread on the minutes as follows:

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# City of Pascagoula Strategic Plan

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Prepared for:

Strategic Plan Steering Committee

JULY 2015

## **Executive Overview**

In 1999, a cross-section of Pascagoula community leaders came together to develop an initial strategic plan for the city. The purpose of the original plan was to establish goals and strategies for community and economic development, and it was updated in 2004 and 2010 with input from a wide gathering of residents. In early 2015, the Pascagoula Strategic Plan Steering Committee began working on a five-year update of the plan. The University of Southern Mississippi Lott National Center for Economic Development and Entrepreneurship was commissioned to facilitate the review process. The format of the review consisted of a community-wide survey and two half-day meetings to update the plan. This report provides a summary of the progress reported from the survey and in-person meetings to establish strategic priorities for the next five-years.

## **Recommendations from Review Process**

The Pascagoula Strategic Plan Steering Committee provides executive leadership in implementing the strategic plan, and depends upon active participation of volunteers working to implement the goals and action plans through sub-committees. As a result of the entire planning process, a list of recommendations have been compiled to assist in ensuring the implementation process runs efficiently and effectively.

1. Formally communicate the 2015 -2019 Strategic Plan to all residents of the City of Pascagoula.
2. Encourage a wide range of residents, such as youth leaders and young professionals, to have representation on all sub-committees throughout the entire implementation process to spread the workload over a greater number of citizens.
3. Communicate between sub-committees to ensure each sub-committee's goals and outcomes align with one another and achieve the overall Vision.
4. Plan for an orderly rotation of committee leaders/chairpersons to ensure new ideas are generated and new perspectives are encouraged.
5. Offer an orientation process for introducing new members to experienced committee members to allow historical perspectives to be shared and new ideas to be fostered.

## Introduction

The City of Pascagoula Strategic Plan Steering Committee commissioned a formal update of its community's strategic plan for the next five years. The Steering Committee sought proposals from multiple sources to facilitate the planning process. The University of Southern Mississippi Lott National Center for Economic Development and Entrepreneurship was chosen to lead the review process that consisted of a community-wide survey and two half-day meetings to update the plan.

## The Strategic Planning Process

The Strategic Planning Process was designed to be a two-phased approach:

- Phase One—Seek input from a wide, diverse range of residents and key stakeholders through a survey administered via local utility bills.
- Phase Two—Seek input and guidance from community leaders through an in-person planning retreat.

### Phase One

The Strategic Plan Committee and USM facilitation team developed and administered a survey that was sent to all customers receiving a water utility bill with a goal of gathering a target 240 or more returned surveys (representative of one percent of the population). The City of Pascagoula distributed the self-administered surveys to gather public opinions requesting input into the priorities for the city's strategic plan. A total of 904 survey responses were returned

from Pascagoula citizens the results of which were taken into consideration during the planning process. The questions asked in the survey instrument were:

1. How many of the responders are residents of Pascagoula?
2. How many of the responders own property in Pascagoula?
3. What are the ages of the people who reside in each household?
4. What is the estimated median household income of the responders?
5. What do residents think are the two greatest assets of the City of Pascagoula?
6. What do residents think are the two greatest challenges/threats of the City of Pascagoula?
7. What do the residents feel requires the most focus in the next Strategic Plan?
8. What two changes would the residents like to see occur in Pascagoula?
9. Residents were asked to rate their opinion on the likelihood of recommending Pascagoula as a place to live, recommending Pascagoula as a place to locate a business, and business-friendliness of Pascagoula's local government.

## **Phase Two**

Effective strategic planning consists of a set of concepts, procedures, and tools designed to help leaders, managers, and planners think and act strategically. It can be an indispensable resource for community leaders to bring together both public sector and private sector leaders to further the City of Pascagoula's mission, meet its mandates, and satisfy key stakeholders. The strategic planning process is a disciplined effort to produce fundamental decisions and

actions that make the most efficient and effective use of resources. This plan followed the *10-Step Strategic Planning Process* methodology developed by John M. Bryson (1994). This process was designed specifically for public and nonprofit organizations, and the steps include:

1. Initiate and agree upon a strategic planning process.
2. Identify organizational mandates.
3. Clarify organizational mission and values.
4. Assess the organization's external and internal environments to identify strengths, weaknesses, opportunities, and threats.
5. Identify the strategic issues facing the organization.
6. Formulate strategies to manage these issues.
7. Review and adopt the strategic plan.
8. Review organizational vision to determine alignment with strategic issues.
9. Develop an effective implementation process.
10. Reassess strategies and the strategic planning process.

Being that City of Pascagoula had an existing strategic plan; the process began with Step 10 and then placed particular emphasis on Steps 4-7. During the in-person meetings, community leaders assessed the external stakeholder environment and internal stakeholder environment to form strategic priorities for the next five years as shown in Figure 1. A detailed review of the in-person meetings is available in Appendix A.

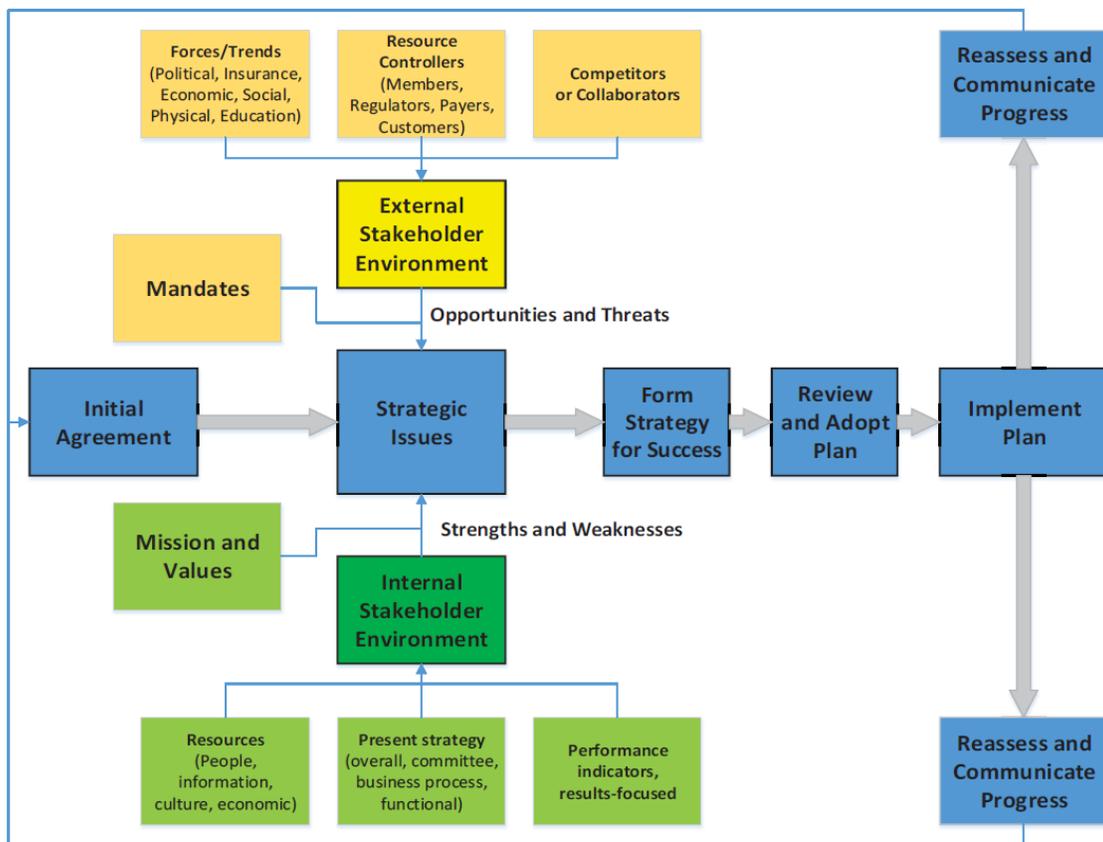


Figure 1. The Bryson Strategic Planning Process.

The planning process is dependent upon well-defined review and status updates. Reviews of periodic progress is vital part of the continuous improvement process required to achieve the strategic priorities within five years.

## Strategic Priorities

The City of Pascagoula has adopted the following strategic priorities for the next five years:

1. Small Business:
  - a. Continue to strengthen Pascagoula as the shopping hub of Jackson County
  - b. Create an environment in which restaurants and other retail will want to locate in Pascagoula, and citizens and visitors will support these businesses.
2. Infrastructure: Continue progressive and cooperative long-term infrastructure improvements with an overall goal of:
  - a. Relocation of the sewer treatment plant,
  - b. Reducing flooding impacts, and
  - c. Increasing and enhancing public access to the waterfront.
3. Entertainment Variety and Cultural Pursuits: Increase the opportunities for entertainment and cultural activities for Pascagoula.
4. Housing (Quality, Quantity, and Insurance): Expand the desired housing availability.
5. City Aesthetics and Sense of Pride: Improve the perception and image of Pascagoula as the premier destination for family centered entertainment and culture through the increased promotion of eco-tourism, history, and festivals.
6. Education (K-University and Perception): Increase public perception by promoting the strengths of the public and private schools in Pascagoula and decrease the negative misconceptions of public education.
7. Crime Prevention and Safety of Citizens: Reduce both prescription and street drug use.

## Strategic plan long-range outcomes

Long-Range Outcomes	Team Responsible	Performance Measures
<b>#1a.</b> Continue to strengthen Pascagoula as the shopping and dining hub of Jackson County.	Small Business	Increased expenditures by primary (Pascagoula) and secondary (Gautier and North Jackson and George County) sales data.
<b>#1b.</b> Create an environment in which restaurants and other retail will want to locate in Pascagoula, and citizens and visitors will support these businesses.	Small Business	Increased annual commercial permits issued.
<b>#2.</b> Continue progressive and cooperative long-term infrastructure improvements.	Infrastructure	Relocated sewer treatment plant, reduced flooding, and increased and enhanced public access to the waterfront.
<b>#3.</b> Increase the opportunities for entertainment and cultural activities from its present position for the city of Pascagoula.	Entertainment and Cultural Pursuits	Increased business permits and attendance at festivals. Completion of MS Maritime Museum and the LaPointe–Krebs House and Museum.
<b>#4.</b> Expand the desired housing availability.	Housing	Increased percentage rate and median value of owner-occupied housing and decreased monthly own costs without a mortgage.
<b>#5.</b> Improved perception and image of Pascagoula as the premier destination for family centered entertainment and culture through the increased promotion of eco-tourism, history, and festivals.	City Aesthetics and Sense of Pride	Increased opportunities for entertainment and cultural opportunities for City of Pascagoula.
<b>#6.</b> Promote the strengths of the public and private schools in Pascagoula.	Education	Increased public perception and decrease the negative misconceptions of education.
<b>#7.</b> Reduce drug use.	Crime Prevention and Safety of Citizens	Increased education within families, drug screening for youth participating in school activities and employees. Implementation of D.A.R.E. Increased resources for drug task force. Increased drug court programs.

## **Appendix A: Notes Taken from In-Person Meeting**

The following information is a compilation of discussions and brainstorming exercises that took place during the in-person sessions held on July 10 and July 17, 2015. During the brainstorming exercises, teams were encouraged to list as many thoughts and ideas as possible within the scope of the topic being addressed. The first round of discussions focused on answering the following questions:

1. Strengths—What is going well in Pascagoula? What do we do best?
2. Challenges/weaknesses—What challenges do we face? What are our weaknesses?
3. Opportunities—What’s our competitive advantage? What changes are occurring outside of Pascagoula that we could use to our advantage? What good opportunities are facing us?
4. Threats—What factors could have a negative influence on us? What is our competition doing better than us?

Teams were then asked to formulate a statement representing the single-most significant issue facing Pascagoula for which citizens, community leaders, and stakeholders could do something to improve. These statements from each team then became the strategic priority for the overall plan.

Once the strategic priority for each team was formed, each was then asked a series of additional questions:

- How do we address this issue?

- What barriers might prevent success from being achieved?
- What are the consequences of failing to address this strategic issue?
- Who or what authority will lead this effort?
- How will the overall strategic plan and updates be communicated to stakeholders?

Throughout the brainstorming exercises, community leaders exchanged ideas and documented thoughts about how Pascagoula citizens can successfully address and improve each strategic issue. The following is a summary of each team’s brainstorming and information exchange. Additional supporting facts and information will be needed as team’s progress through implementation of the overall plan.

**Brainstorming and information exchange—Notes taken during in-person planning session**

<b>Small Business Team</b>	
Strengths	<ul style="list-style-type: none"> <li>• Jobs/income               <ul style="list-style-type: none"> <li>○ Average income &gt; state avg.</li> </ul> </li> <li>• Business hours consumption               <ul style="list-style-type: none"> <li>○ Lunch business successful                   <ul style="list-style-type: none"> <li>▪ Large commuter population</li> </ul> </li> </ul> </li> <li>• PRA, Anchor Square, Chamber of Commerce, and JCEDF</li> <li>• Location, Metro area               <ul style="list-style-type: none"> <li>○ Beyond Pascagoula, the market includes Gautier, Moss Point, Hurley, Wade, Grand Bay (16 miles - Pascagoula, 24 miles –Mobile)</li> </ul> </li> <li>• Waterfront, Ecotourism (Pascagoula)</li> </ul>
Weaknesses	<ul style="list-style-type: none"> <li>• Lack of entrepreneurship</li> <li>• Smaller weekend/evening consumption</li> <li>• Perception that need to travel (inclination/ease) (Pascagoula won’t support business)</li> <li>• Unrealistic market expectation (rent, costs to consumer)</li> <li>• Insurance, Elevation</li> </ul>
Opportunities	<ul style="list-style-type: none"> <li>• Diversification</li> <li>• Leverage regional opportunities               <ul style="list-style-type: none"> <li>○ Tourism-Ecotourism</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Become shopping/dining destination for Pascagoula Metro</li> <li>● Capitalize on commuters for shopping (i.e. groceries going home)</li> <li>● Position Pascagoula as E. Jackson County Hub</li> <li>● Citizens want more shopping/dining</li> <li>● Retail study indicates opportunities for <ul style="list-style-type: none"> <li>○ Food/beverage –grocery stores</li> <li>○ Clothing</li> </ul> </li> </ul>
Threats	<ul style="list-style-type: none"> <li>● Insurance</li> <li>● Lack of existing turnkey facilities (not large enough for large shops)</li> <li>● Competition for entrepreneurship (industry specifically)</li> <li>● Survey says “discount town”</li> <li>● Inability to attract 20-40 year olds (see housing, entertainment, etc.)</li> </ul>
Mission	<ul style="list-style-type: none"> <li>● Continue to strengthen Pascagoula as the shopping and dining hub of Jackson County.</li> <li>● Create an environment in which restaurants and other retail will want to locate in Pascagoula, and citizens and visitors will support these businesses.</li> </ul>
Performance Measure	<ul style="list-style-type: none"> <li>● Expenditure by primary (Pascagoula) and secondary (Gautier and North Jackson County and George County) sales Data.</li> <li>● Increase annual commercial permits issued.</li> <li>● Increase in sales tax</li> </ul>
How to Address	<ul style="list-style-type: none"> <li>● Recruit entrepreneurs</li> <li>● Find market openings</li> <li>● Explore a Pascagoula Business Council under Strategic Plan Steering Committee <ul style="list-style-type: none"> <li>○ 20-30 members</li> </ul> </li> </ul>
Barriers	<ul style="list-style-type: none"> <li>● Identify support personnel to assist in research and recruitment</li> <li>● Perceptions as blue collar town</li> <li>● Turnkey facilities</li> <li>● Insurance elevation (esp Hwy 90 Dev)</li> <li>● Manpower</li> </ul>
Consequences of Not Addressing	<ul style="list-style-type: none"> <li>● Decrease population</li> <li>● Decrease in sales tax revenue</li> </ul>
Authority to Address	<ul style="list-style-type: none"> <li>● Director of Community and Economic Development</li> <li>● PRA</li> <li>● City</li> <li>● Chamber</li> <li>● Strategic Planning Steering Committee</li> </ul>

Communication Methods	<ul style="list-style-type: none"> <li>• Town Meeting</li> <li>• Traditional, broadcast, print, social media, etc.</li> <li>• Brochure (send with kids at school)</li> <li>• Targeted ads</li> <li>• Speakers at civic clubs, professional groups, churches, etc.</li> </ul>
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Infrastructure Team	
Strengths	<ul style="list-style-type: none"> <li>• Sewage Plant- unity <ul style="list-style-type: none"> <li>○ Works, community involved on board, recommendation on table to move, studies underway, every entity involved now moving in same direction</li> </ul> </li> <li>• Storm Water and drainage improvements-bonds <ul style="list-style-type: none"> <li>○ Council funded improvements (bond), master planning in place, Corps of Engineers (COE) involved in east side of town (could be covered by COE funding)</li> </ul> </li> <li>• Access to waterfront-progress and usage <ul style="list-style-type: none"> <li>○ Lowry Island, Lighthouse Park, Pascagoula Riverfront Development, Point Park, Pascagoula Beach/Promenade</li> </ul> </li> </ul>
Weaknesses	<ul style="list-style-type: none"> <li>• Sewage <ul style="list-style-type: none"> <li>○ Funding to move, accurate cost data</li> </ul> </li> <li>• Drainage <ul style="list-style-type: none"> <li>○ Funding, topography of coast, weather patterns, downstream of other drainage systems, everyone wants water to drain somewhere else, “not in my backyard” (NIMBY), antiquated infrastructure</li> </ul> </li> <li>• Waterfront Access <ul style="list-style-type: none"> <li>○ Lack of marinas, private land ownership, historic environmental concerns, lack of fishing piers, flood plain ordinance, reasonable parking</li> </ul> </li> </ul>
Opportunities	<ul style="list-style-type: none"> <li>• Sewage <ul style="list-style-type: none"> <li>○ External components focused together, how have other coastal town addressed, regular confirmation from potential developers and external funding</li> </ul> </li> <li>• Drainage <ul style="list-style-type: none"> <li>○ Corps, MDOT, Moss Point have all supported; potential external funding; MDEQ involvement</li> </ul> </li> <li>• Waterfront Access <ul style="list-style-type: none"> <li>○ Regional Blueway effort, one coast tourism, Audubon Society, swamp tours, eco/nature tourism, DMR support, canoe/kayak industry boom, we have longest free-flowing river in continental US and on Gulf of Mexico</li> </ul> </li> </ul>

Threats	<ul style="list-style-type: none"> <li>● Sewage <ul style="list-style-type: none"> <li>○ Lack of control, lack of external funding</li> <li>○ Political and regulatory impacts</li> </ul> </li> <li>● Drainage <ul style="list-style-type: none"> <li>○ Sea level, regulatory controls, absentee property owners, compared to other communities with different topography, upstream discharges</li> </ul> </li> <li>● Waterfront <ul style="list-style-type: none"> <li>○ Lack of external investment, location of sewage plant, overall economic environment, flood plain compliance, regulatory controls</li> </ul> </li> </ul>
Mission Statement	Continue progressive and cooperative long-term infrastructure improvements with an overall goal of: relocating the sewer treatment plant, reducing flooding impacts, and increasing and enhancing public access to the waterfront.
Local and Regional	<ul style="list-style-type: none"> <li>● Create public awareness of infrastructure improvement needs for the greater good of the community in support of funding required.</li> <li>● Funding, land people, lack of and competition for resources.</li> </ul>
Environmental Issues	<ul style="list-style-type: none"> <li>● Lack of Development, economic growth</li> <li>● JCUA, City Council, City Staff, Corps of Engineers</li> </ul>

<b>Entertainment Variety and Cultural Pursuits Team</b>	
Strengths	<ul style="list-style-type: none"> <li>● Nature (water, fishing, availability, islands, Audubon-MP, eco-tours-Gautier, gator farm-Hwy 90, Beach Park, Point Park, River Park, Lighthouse Park, river front, and bird watching)</li> <li>● Festivals (Free Flowin' on the Riverfront, Zonta Arts and Crafts Festival, Live Oak, Paddle Palooza, Hispanic Festival, Blues at Beach, Friday Night Movie, Crusin' the Coast, Sounds by the sea, 4<sup>th</sup> of July, and Blues Festival)</li> <li>● Historical (Fete La Ponte, Round Island Light House, LaPoint Krebs House/Museum, Mississippi Maritime Museum, Literary Fest, ship christenings, and cemetery tour)</li> </ul>
Weaknesses	<ul style="list-style-type: none"> <li>● Communication among civic organizations (Kiwanis, Rotary, Pascagoula Pride, Junior Auxiliary, Emerge, men's club, historical society, Maritime Museum, ANOLA, women's clubs, garden clubs, mayor's youth council, city recreation department, main street, and chamber)</li> <li>● Lack of variety of restaurants</li> <li>● Proving the demand</li> <li>● No public Auditorium</li> <li>● No movie theatre</li> </ul>

	<ul style="list-style-type: none"> <li>● No bowling alley</li> <li>● Lack of night life</li> <li>● Lack of shopping</li> <li>● Lack of activities for teenagers <ul style="list-style-type: none"> <li>○ Lack of incentives for young adults to live here</li> </ul> </li> <li>● Lack of participation in events/promotion/conflicts</li> <li>● No cohesive community calendar</li> </ul>
Opportunities	<ul style="list-style-type: none"> <li>● One Coast Publicity/Signage</li> <li>● Unique Opportunity to brand ourselves</li> <li>● Increase in Eco-Tourism</li> <li>● Full Service Marina <ul style="list-style-type: none"> <li>○ Eco Tourism</li> <li>○ Charter Boats</li> <li>○ Islands</li> </ul> </li> <li>● Jimmy Buffet</li> <li>● Increase in Hispanic population</li> <li>● Vacant auditorium PHS</li> <li>● Maritime Industry/Mississippi Maritime Museum</li> <li>● LaPointe Krebs House/Museum</li> </ul>
Threats	<ul style="list-style-type: none"> <li>● Perception of blue collar community/working town industrial</li> <li>● Smell</li> <li>● Other cities have a head start on entertainment identity</li> <li>● Oil spills</li> <li>● Trying to be too many things (multiple personalities)</li> <li>● Insurance costs</li> <li>● Limited public property on beach</li> <li>● No exit from I-10</li> <li>● Perception of public safety beyond downtown</li> </ul>
Competition	<ul style="list-style-type: none"> <li>● Investor/developer recruitment incentives</li> <li>● Advertising/promotion</li> <li>● Branding</li> <li>● Accessibility</li> <li>● Building codes</li> <li>● Signage</li> </ul>
Mission Statement	Increase the opportunities for entertainment and cultural activities from its present position for the City of Pascagoula.
Responsible for communicating	Committee led by Strategic Plan Steering Committee comprising of civic organizations (focused on business/economic developments), Chamber of Commerce, small business owners, and the Pascagoula Redevelopment Authority.
Consequences	<ul style="list-style-type: none"> <li>● Lack of housing continues shrink in population</li> </ul>

	<ul style="list-style-type: none"> <li>• No one would want to live here</li> <li>• Higher property taxes to offset decrease in population</li> <li>• People want to live elsewhere</li> </ul>
Barrier to Success	<ul style="list-style-type: none"> <li>• Perception</li> <li>• Competition</li> <li>• Funding</li> <li>• Promotion</li> <li>• Accessibility</li> <li>• Trying to do/be too many things-no focus</li> <li>• Lack of communication among various groups who all mean well, but have different agendas/ideas</li> </ul>
How to Address	<ul style="list-style-type: none"> <li>• Promote/advertise <ul style="list-style-type: none"> <li>○ Events</li> <li>○ Festivals</li> <li>○ Eco activities</li> </ul> </li> <li>• Increase/improve/build <ul style="list-style-type: none"> <li>○ Eco friendly opportunities</li> <li>○ Family entertainment</li> </ul> </li> <li>• Coordinate civic group round table to cross promote/city calendar</li> <li>• Be more small business friendly/receptive</li> <li>• Maximize the opportunities available by One Coast</li> </ul>
Communication Methods  Speaking engagements (civic clubs, professional groups, etc.)	<ul style="list-style-type: none"> <li>• Smart phone apps –Pascagoula app</li> <li>• Social media</li> <li>• Website</li> <li>• Newspaper</li> <li>• Radio</li> <li>• Billboards</li> <li>• Fliers in utility bills</li> <li>• Mailing to resident homes</li> <li>• Company newsletters (Ingalls, Chevron)</li> <li>• Word of Mouth</li> <li>• Community Leaders</li> <li>• Speakers Bureau</li> </ul>
Measurements	<ul style="list-style-type: none"> <li>• Business Permits</li> <li>• Attendance at festivals</li> <li>• Completion of the MS Maritime Museum</li> <li>• Completion of the LaPointe-Krebs House and Museum</li> </ul>

<b>Housing (Quality, Quantity, Insurance) Team</b>	
Strengths	<ul style="list-style-type: none"> <li>• What has been rebuilt is very nice and safe</li> <li>• Increased code &amp; zoning compliance</li> <li>• Proximity to water               <ul style="list-style-type: none"> <li>○ Pascagoula River/Gulf of Mexico</li> </ul> </li> <li>• Proximity to tourist attractions</li> <li>• Proximity to employment</li> <li>• Incentives to builders</li> <li>• Access to quality healthcare</li> </ul>
Weaknesses	<ul style="list-style-type: none"> <li>• Insurance</li> <li>• Code compliance</li> <li>• Available land- willing to commute</li> <li>• Taxes</li> <li>• Emissions</li> <li>• Re-sale</li> <li>• Lack of housing for elderly</li> <li>• Lack of inventory (mix)               <ul style="list-style-type: none"> <li>○ Apartments/condos</li> </ul> </li> <li>• Lack of developers</li> <li>• Lack of retail/shopping</li> <li>• Perception of school district</li> </ul>
Opportunities	<ul style="list-style-type: none"> <li>• Tourism</li> <li>• Cost of living- (good)</li> <li>• Insurance competition</li> <li>• Energy industry (LNG)</li> <li>• BP/Restore</li> <li>• Population shifts (retiree's)</li> </ul>
Threats	<ul style="list-style-type: none"> <li>• Hurricanes</li> <li>• Potential floods</li> <li>• Insurance</li> <li>• FEMA/regulations</li> <li>• Everything North of us</li> <li>• Inability to expand city limits</li> <li>• Residential relocation</li> </ul>
Mission Statement	Expand the desired housing availability to increase our residential housing units by 10 percent.
How to Address	<ul style="list-style-type: none"> <li>• Attract developers</li> <li>• Build/renovate</li> <li>• Identify the inventory</li> <li>• Identify the need</li> </ul>

	<ul style="list-style-type: none"> <li>• Consider payroll tax</li> <li>• Potential incentives (rebates/waive fee)</li> <li>• Employer incentives</li> <li>• Insurance/taxes</li> <li>• Lack of available large tracts</li> <li>• Governmental regulations</li> <li>• Declining tax base</li> </ul>
Barriers to Success	<ul style="list-style-type: none"> <li>• Insurance/taxes</li> <li>• Lack of available large tracts</li> <li>• Governmental regulations</li> <li>• Declining tax base</li> </ul>
Communication	<ul style="list-style-type: none"> <li>• Social Media/Website</li> <li>• Steering Committee Meetings report <ul style="list-style-type: none"> <li>○ Quarterly press releases</li> </ul> </li> <li>• Effective communication/promotion</li> <li>• City government</li> <li>• Chamber of Commerce</li> <li>• Realtors Association</li> <li>• Local Employers/Industry</li> </ul>

### City Aesthetics / Sense of Pride Team

Strengths	<ul style="list-style-type: none"> <li>• Attractive welcome signs</li> <li>• Riverfront and beachfront</li> <li>• Nice City Parks and Recreation facilities</li> <li>• Defined downtown area</li> <li>• Natural beauty-trees</li> <li>• Beautification – Pascagoula pride <ul style="list-style-type: none"> <li>○ Point Park</li> <li>○ Lighthouse (Lighthouse Park)</li> <li>○ Lowry Island (River Park)</li> <li>○ New Signage</li> <li>○ Beachfront/Boardwalk/Beach Park/Pier</li> </ul> </li> <li>• Police and Fire Departments</li> <li>• Recreation Department/Activities</li> <li>• Public and Private School Districts</li> <li>• Healthcare system and quality of healthcare</li> <li>• Water quality</li> <li>• Employment opportunities</li> <li>• City partnerships with citizens and businesses</li> <li>• Shoreline/waterfront/waterways/port</li> </ul>
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	<ul style="list-style-type: none"> <li>● Hospitality of citizens</li> <li>● Jackson County Economic Development Foundation</li> <li>● NOAA</li> <li>● Coast wide collaboration (One Coast)</li> <li>● Civic Organizations</li> </ul>
Weaknesses	<ul style="list-style-type: none"> <li>● Abandoned buildings/dwellings from Katrina</li> <li>● Street drainage problems</li> <li>● Lack of sidewalks</li> <li>● Commercial Signage/buildings</li> <li>● No welcome center (<i>Pascagoula does have a welcome center, but it may need to be publicized more.</i>)</li> <li>● Lack of entertainment/restaurants</li> <li>● Code enforcement service/ communication <ul style="list-style-type: none"> <li>○ Consistency</li> </ul> </li> <li>● Litter</li> <li>● Mixed use downtown</li> <li>● Train noise and timing</li> <li>● Promoting our region</li> <li>● Vacant properties</li> <li>● Traffic</li> <li>● Population down</li> <li>● MDOT/"one size fits all" regulations</li> <li>● Blue collar label of Pascagoula</li> <li>● Air quality on east side of town</li> <li>● Lack of broadband</li> <li>● No marina or gas</li> </ul>
Opportunities	<ul style="list-style-type: none"> <li>● Coast Tourism</li> <li>● Partnership with other cities /communities</li> <li>● Image of the state of Mississippi improving</li> <li>● BP money – all buckets along coast</li> <li>● Prepared food tax-recreation</li> <li>● Reduction in taxes/fees <ul style="list-style-type: none"> <li>○ Utilities – insurance</li> </ul> </li> <li>● Lots of vacant property</li> <li>● Industry growth- new Liquefied Natural Gas facility</li> <li>● Eco-Tourism</li> <li>● New I-10 Welcome Center</li> <li>● Baseball park/casinos</li> <li>● Moving Train Switching</li> <li>● Archery Range/Shepard State Park</li> <li>● Community Colleges</li> </ul>

	<ul style="list-style-type: none"> <li>• Industry</li> </ul>
Threats	<ul style="list-style-type: none"> <li>• New regulations (State/Federal)</li> <li>• Security with large industry</li> <li>• States with more tax abatements</li> <li>• Insurance</li> <li>• Rising tide lines</li> <li>• Erosion of shore</li> <li>• Deteriorating environment</li> <li>• Loss of residents to other cities (housing/entertainment)</li> <li>• Loss of business to nearby retail outlets</li> <li>• Downsize or loss of a larger employer (i.e. paper mill)</li> <li>• Building codes</li> </ul>
How to Address	<ul style="list-style-type: none"> <li>• Code enforcement <ul style="list-style-type: none"> <li>○ Building aesthetics</li> <li>○ Signage</li> <li>○ Parking lots/green space</li> </ul> </li> <li>• Regional Cooperation <ul style="list-style-type: none"> <li>○ Cleaning up the coast</li> </ul> </li> </ul>
To-do Task	<ul style="list-style-type: none"> <li>• Increase Eco-Tourism</li> <li>• Promote Mississippi Culture</li> <li>• Improve Perception</li> <li>• Establish theme/brand</li> <li>• Improve communication among civic organizations</li> <li>• Provide family entertainment/cultural opportunities</li> <li>• Improve cultural opportunities for young people</li> <li>• Promote local businesses</li> <li>• Increase opportunities of entertainment and cultural opportunities from current position for city of Pascagoula.</li> <li>• Improve Pascagoula as the premier destination for family centered entertainment and culture through the increased promotion of eco-tourism, historical, and festivals.</li> </ul>

<b>Education (K-University, Perception) Team</b>	
Strengths	<ul style="list-style-type: none"> <li>• Technology</li> <li>• Diversity</li> <li>• Construction/facilities</li> <li>• Curriculum</li> <li>• Athletics</li> <li>• Pre K/Launch Pad</li> <li>• Communication/PR</li> </ul>

	<ul style="list-style-type: none"> <li>• Arts resources</li> <li>• Finances/funding</li> <li>• Tutoring</li> <li>• Family interactive center/events</li> <li>• Gifted training</li> <li>• MGCCC</li> <li>• Teacher/people/parents</li> <li>• Youth leadership</li> <li>• Adult learning</li> <li>• Educational options</li> <li>• Project Lead The Way (Kindergarten through 12<sup>th</sup> grade)</li> </ul>
Weaknesses	<ul style="list-style-type: none"> <li>• Transient</li> <li>• Perception</li> <li>• Testing</li> <li>• Graduation Rate</li> <li>• Parent Involvement</li> <li>• Curriculum Changes/Communication</li> <li>• Transportation - lack of public</li> </ul>
Opportunities	<ul style="list-style-type: none"> <li>• STEM</li> <li>• Increases in Employment</li> <li>• Initiative 42</li> <li>• MGCCC</li> </ul>
Threats	<ul style="list-style-type: none"> <li>• Opponents of public education</li> <li>• Social issues</li> <li>• Common Core</li> <li>• Perception of school district versus other neighboring school districts</li> <li>• Negative talk</li> </ul>
How to Address	<ul style="list-style-type: none"> <li>• Increase public perception by promoting the strengths of the Pascagoula-Gautier School District and decrease the negative misconceptions of education.</li> <li>• City/school/business leaders</li> <li>• Newsletters, social media, websites, newspaper</li> <li>• Provide recruiters with strengths of district</li> </ul>
Barriers	<ul style="list-style-type: none"> <li>• Government</li> <li>• Potential citizens being swayed by others who live in another area but work here</li> <li>• Funding</li> </ul>
Authority to Address	<ul style="list-style-type: none"> <li>• City/School PR</li> <li>• Civic Organizations</li> </ul>

Communication Methods	<ul style="list-style-type: none"> <li>● Website</li> <li>● Social media</li> <li>● Utility bill</li> <li>● Community Leaders</li> <li>● Email committee updates</li> </ul>
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<b>Crime Prevention and Safety of Citizens Team</b>	
Strengths	<ul style="list-style-type: none"> <li>● Good Police Department               <ul style="list-style-type: none"> <li>○ Responsive to citizens</li> <li>○ Good drug task force/effective</li> <li>○ Well-staffed</li> <li>○ Outreach programs for safety and prevention</li> <li>○ Nationally accredited</li> <li>○ Image of Department is good</li> <li>○ Provide support for all events</li> <li>○ Courteous (funeral escorts etc.)</li> </ul> </li> <li>● Some citizens will report issues               <ul style="list-style-type: none"> <li>○ Citizens are ready to respond when emergencies arise</li> </ul> </li> <li>● Emergency Responses               <ul style="list-style-type: none"> <li>○ To natural disaster</li> <li>○ To other emergencies</li> </ul> </li> <li>● Preparedness for emergencies</li> <li>● Coastal Environment               <ul style="list-style-type: none"> <li>○ DMR</li> <li>○ Police and Fire boats</li> <li>○ US Coast Guard</li> <li>○ Border patrol</li> </ul> </li> <li>● Nationally accredited Police Department</li> <li>● Crossing guards for schools</li> <li>● Bicycle safety awareness</li> <li>● Cooperation between communities/departments</li> </ul>
Weaknesses	<ul style="list-style-type: none"> <li>● Crime prevention after disasters</li> <li>● Home environments can lead to limited opportunities               <ul style="list-style-type: none"> <li>○ Leads to life of crime</li> </ul> </li> <li>● Pedestrians and cyclist safety               <ul style="list-style-type: none"> <li>○ Availability of sidewalks and bike lanes</li> </ul> </li> <li>● Poverty</li> <li>● Ineffective parenting</li> <li>● Homelessness</li> <li>● Lack of resources</li> </ul>

Opportunities	<ul style="list-style-type: none"> <li>● Surveillance cameras <ul style="list-style-type: none"> <li>○ Use body cams</li> <li>○ Public areas</li> </ul> </li> <li>● D.A.R.E. programs</li> <li>● Neighborhood watch community policing</li> <li>● Police “leagues” and “camps”</li> <li>● Engaging youth <ul style="list-style-type: none"> <li>○ Many are willing</li> </ul> </li> <li>● Increased prosperity <ul style="list-style-type: none"> <li>○ As we move away from major disaster (in time)</li> </ul> </li> <li>● Technology <ul style="list-style-type: none"> <li>○ Advancing</li> <li>○ Apps <ul style="list-style-type: none"> <li>▪ To report/track crime</li> </ul> </li> </ul> </li> </ul>
Threats	<ul style="list-style-type: none"> <li>● Surrounding jurisdictions that have high crime</li> <li>● Lack of services for homeless in other communities</li> <li>● Ocean Springs appears to be safer</li> <li>● Other Sheriff’s crime reports all say “Pascagoula” in media</li> </ul>
Single Issue	<ul style="list-style-type: none"> <li>● Reduce drug use <ul style="list-style-type: none"> <li>○ Prescription drugs</li> <li>○ Street drugs</li> </ul> </li> </ul>
Performance Outcomes	<p>Prevention, Access, Penalties</p> <ul style="list-style-type: none"> <li>● Increase education within families by issuing published materials handed out when you register for school, recreational programs, and non-profit activities.</li> <li>● Promote drug screenings for youth who participate in any school activity and employers.</li> <li>● Implement D.A.R.E. in schools by 2017.</li> <li>● Increase resources for drug task force.</li> <li>● Increase drug court programs.</li> </ul>
Barriers	<ul style="list-style-type: none"> <li>● Legal: Will law allow screenings?</li> <li>● Financial: who pays for testing, publications?</li> <li>● Personnel/Resources for D.A.R.E., task force and drug courts</li> </ul>
Consequences of Not Addressing	<ul style="list-style-type: none"> <li>● Drug problem gets worse</li> <li>● Other crime increases</li> <li>● Less productive citizens</li> </ul>
Leaders of Effort	<p>It takes a village.</p> <ul style="list-style-type: none"> <li>● City Government</li> <li>● County Government</li> <li>● Public/Private Schools</li> <li>● Industry/Commercial Business</li> </ul>

	<ul style="list-style-type: none"> <li>● M.A.D.D.</li> <li>● United Way: Too Good for Drugs</li> <li>● Health Professionals <ul style="list-style-type: none"> <li>○ Schools</li> <li>○ Healthcare providers</li> <li>○ Hospitals</li> </ul> </li> </ul>
Communication Methods	<ul style="list-style-type: none"> <li>● Town Hall Meetings/Neighborhood Meetings</li> <li>● Social Media</li> <li>● Traditional Media</li> <li>● Constant Contact/E-News</li> <li>● Magazine for Table Conversations (10 pages) <ul style="list-style-type: none"> <li>○ Put at doctor's office</li> <li>○ Mail out to citizens</li> </ul> </li> </ul>
<b>Recommendations for how the Strategic Plan and updates be communicated</b>	
Small Businesses Team	<ul style="list-style-type: none"> <li>● Town meetings (regular)</li> <li>● Word of mouth</li> <li>● Social Media</li> <li>● Brochures</li> <li>● Target advertising</li> <li>● Have key speakers at speaking engagements (civic clubs, professional groups, etc.)</li> </ul>
Entertainment Variety and Cultural Pursuits Team	<ul style="list-style-type: none"> <li>● Apps for phones (easy to measure)</li> <li>● Newspapers</li> <li>● Radio</li> <li>● Commercials</li> <li>● News Stations</li> <li>● Reasonable cooperation from everyone, not just people at this meeting.</li> </ul>
City Aesthetics and Sense of Pride Team	<ul style="list-style-type: none"> <li>● Reasonable cooperation from everyone, not just people at this meeting.</li> </ul>
Education Team	<ul style="list-style-type: none"> <li>● Social Media</li> <li>● Community Leaders</li> <li>● Email the group that came to this meeting</li> <li>● Make a website</li> <li>● Enclose info in Utility Bill</li> </ul>
Crime Prevention Team	<ul style="list-style-type: none"> <li>● Magazine for Pascagoula (Signature, Our South, Town and Gown, etc.) May have this issued once a month, etc.</li> </ul>

## **Appendix B: Strategic Planning Session Attendees and Tables**

### **Strategic Plan Planning Session July 10, 2015 - Attendees**

Richard Lucas	Ricky Sutherland
Drew Estabrook	Carla Todd
Terry Bollman	Richard Chenoweth
Liz Ford	Patty Russell
Ann Pickett	Tracy Wilson
Hanson Horn	Mike Odom
Chris Wiggins	Craig Summerlin
Sarah Jim Boykin	Darcie Crew
Alice Walker	Melanie Carver
Wes Smith	Joe Huffman
Mike McElhaney	Eddie Williams
Landon Mc Carty	Jen Dearman
Shannon Strunk	Jaci Turner
Cynthia Strunk	Michele Coats
Stewart Keene	Alan Sudduth
Perry Thompson	Belinda Dammen
Jim Blevins	Judge Bob Krebs
Freddie Jackson	Trudi Dixon
Paul Hembree	Amy Chenoweth
Linda Tillman	Abby Banahan Willis
Mike Tillman	Alice Baker
Sonny Backs	Joey Hasbrouck
John Jones	Victoria Miller

### **Strategic Plan Planning Session July 17, 2015 - Attendees**

Richard Lucas	Mike Tillman
Drew Estabrook	Sonny Backs
Amy Brandenstein	Richard Chenoweth
Terry Bollman	Brad Bradford
Liz Ford	Patty Russell
Sarah Jim Boykin	Tracy Wilson
Alice Walker	Mike Odom
Landon Mc Carty	Craig Summerlin
Stewart Keene	Darcie Crew
Perry Thompson	Joe Huffman
Jim Blevins	Eddie Williams
Marvin Pickett	Jaci Turner
Freddie Jackson	Michele Coats
Paul Hembree	Belinda Dammen
Linda Tillman	Martha Gallahue

Trudi Dixon  
Amy Chenoweth  
Debbi McCallum  
Chris Wiggins

Alice Baker  
Barry McIlwain  
Joey Hasbrouck  
Jake Clemens

**Strategic Plan Planning Session July 17, 2015 - Committee Tables**

Entertainment and Cultural Pursuits

Debbi McCallum, Liz Ford, Landon McCarty, Sarah Jim Boykin, Jake Clemons, Paul Hembree

Housing

Mike Odom, Michele Coats, Barry McIlwain, Freddie Jackson, Terry Bollman

City Aesthetics/Sense of Pride

Jim Blevins, Richard Chenoweth, Amy Chenoweth, Linda Tillman, Henry Tillman, Alice Baker, Patty Russell, Ann Pickett

Education

Marvin Pickett, Sonny Backs, Belinda Dammen, Amy Brandenstein, Tracy Wilson

Crime Prevention

Randy Roth, Darcie Crew, Joe Huffman, Chris Wiggins

Small Business

Jen Dearman, Richard Lucas, Trudi Dixon, Drew Estabrook, Joey Hasbrouck

Infrastructure

Alice Walker, Jaci Turner, Eddie Williams, Martha Gallahue, Perry Thompson, Craig Summerlin, Stewart Keene

### **Services Offered by The University of Southern Mississippi Economic Development Outreach**

In addition to providing graduate education in economic development through the Master of Science in Economic Development program (MSED) and the Graduate Certificate in Economic Development, the Department of Economic Development provides assistance to economic developers through four main approaches:

1. Graduate students can work on class projects involving research for a community (e.g., retail pull factor analysis).
2. Each student is required to do a thesis or capstone project. The capstone project involves completing an actual economic development research study (e.g., feasibility study).
3. Each student is required to do an internship in an economic development organization.
4. Communities can do sponsored research projects and tap into the faculty expertise and university data sources (e.g., EMSI and REMI).

Examples of class projects involving research for communities:

- Retail Analysis for the City of Greenwood
- Feasibility of a Livability Court for the City of Hattiesburg
- Economic Impacts of a Native American Casino in Jones County, Mississippi
- Ecotourism Development in Noxubee County
- Strategic Plans for Stone County, Sunflower County, Bolivar County and Historic Downtown Development Association
- Community Study for the Hattiesburg Mid-Town District
- Entrepreneurial Development Plan for the Area Development Partnership

The University of Southern Mississippi offers economic development training through the following programs:

- True South Economic Development Course—the International Economic Development Council accredits this introductory course. It fulfills one of the prerequisites for those who wish to take the examinations for the Certified Economic Developer (CEcD) designation.
- Basic Community Economic Development: Practical Tools for Elected Officials—this course covers key components for attracting new business and industry into a community. It is important for economic developers and elected officials to understand their roles of building a successful economic development team.

Report prepared by:

Dr. Shannon Campbell, Director  
Tasha May, Marketing Coordinator

Tiffany Aultman, Graduate Assistant  
Kaitlin Horton, Graduate Assistant

Councilman Tadlock made a motion to adopt the 2015-2019 Strategic Plan as recommended. The motion was seconded by Councilman Pickett and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 10-6-15)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

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The next item for consideration was the 2014 CDBG Public Services Agreement Amendment No. 2 – Open Doors Homeless Coalition as recommended by Jen Dearman, Community and Economic Development Director. This amendment solely adjusts allocations between line items. The overall budget remains the same.

Councilman Tadlock made a motion to approve the 2014 CDBG Public Services Agreement Amendment No. 2 – Open Doors Homeless Coalition as recommended and authorize the City Manager to execute the related documents. The motion was seconded by Councilman Pickett and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 10-6-15)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

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The next item for consideration was the Mississippi Department of Transportation (MDOT) Title VI Assessment Report and Certification as recommended by Jen Dearman, Community and Economic Development Director. This covers the period for July 1, 2014 – June 30, 2015.

Councilman Tadlock made a motion to approve the Mississippi Department of Transportation (MDOT) Title VI Assessment Report and Certification as recommended and authorize the Mayor to execute the documents as recommended. The motion was seconded by Councilman Pickett and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 10-6-15)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

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The next item for consideration was an amendment to the Personnel Policy Manual to clarify reimbursable expenses as recommended by Robin Wood, Purchasing Agent.

The amendment is spread on the minutes as follows:

## Personnel Policy Manual Amendment

**Chapter 9**- Miscellaneous Policies, Section W-Travel is amended to add the following language:

*When an overnight stay is required for travel, the City of Pascagoula will reimburse 50% of the daily meal allowance on the days of departure and return. If you must depart from your duty station before 7:00 AM or return after 7:00 PM, 100% of the daily meal allowance is reimbursable. Please indicate early departure or late arrival on the purchase order for per diem advance and on the travel expense report form.*

*Meal expenses incurred while on City business not requiring an overnight stay, but occurring outside the City of Pascagoula, may be reimbursed. The meal must be directly related to the active conduct of the business of the City and must occur during or directly before or after the business activity. An expense report form must be completed with receipts attached. Prior approval of the business activity is required for the meal to be reimbursed.*

*Reimbursement for travel expenses that do not involve an overnight stay is taxable by the IRS.*

Councilman Tadlock made a motion to approve the amendment to the Personnel Policy Manual to clarify reimbursable expenses as recommended. The motion was seconded by Councilman Pickett and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 10-6-15)

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The next item for consideration was the award of the automotive maintenance/service work to Pascagoula Tire and paint/body work to Bob’s Garage as recommended by Robin Wood, Purchasing Agent. The City received RFP’s for these services. The contract dates will be October 7, 2015 – October 6, 2016.

A copy of the tabulation sheet for the RFP’s is spread on the minutes as follows:



Garage, Pascagoula, MS, as recommended. The motion was seconded by Councilman Pickett and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”.  
(Approved 10-6-15)

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The next item for consideration was an Ordinance to amend Chapter 18 to provide a new Article 4 for the regulation of flea markets as recommended by Eddie Williams, City Attorney.

The Ordinance is spread on the minutes as follows:

**ORDINANCE NO. 10-2015  
CITY OF PASCAGOULA, MISSISSIPPI**

**AN ORDINANCE TO AMEND CHAPTER 18 OF THE CODE OF ORDINANCES OF THE CITY OF PASCAGOULA TO PROVIDE A NEW ARTICLE 4. FLEA MARKETS; TO PROVIDE DEFINITIONS OF KEY TERMS; TO PROVIDE A PERMITTING AND LICENSING PROCESS; TO PROVIDE A REPORTING PROCESS; TO PROVIDE REGULATIONS FOR RETAINING CERTAIN TYPES OF GOODS FOR A PERIOD OF TIME PRIOR TO RESALE; TO PROVIDE FOR THE MAINTENANCE OF RECORDS AND A PERIOD OF TIME FOR SUCH RECORDS TO BE RETAINED; TO PROVIDE PENALTIES FOR FAILURE TO COMPLY WITH THE TERMS OF THIS ORDINANCE; TO PROVIDE AN EFFECTIVE DATE; AND FOR RELATED PURPOSES.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PASCAGOULA**

**AS FOLLOWS:**

**SECTION 1:** Chapter 18 of the Code of Ordinances of the City of Pascagoula is amended to provide a new Article 4: Flea Markets as follows:

Section 18-163. Definitions. The following words, terms and phrases, when used in this Article, shall have the meanings assigned to them in this section, except where the context clearly indicates a different meaning:

City Manager means the duly appointed City Manager of the City of Pascagoula or his designee.

Festival Vendor means any and all persons or businesses, properly permitted by the City, to sell their wares or goods at City events and who are not in the business of purchasing previously owned personal property for resale during such events.

Flea Market means and includes any business, whether operated as an individual concern, or operated as a unit within a larger organization, structure or facility, which derives a minimum of fifteen (15%) percent of its gross receipts from the purchase, trade, barter or resale of previously owned personal property, other than operative motor vehicles. Excluded from this definition are pawnshops as defined and regulated under MCA Sections 75-67-301 to 75-67-343; charitable, non-profit organizations that are not engaged in the purchase, trade or barter of previously owned personal property for resale; Festival Vendors as defined herein; and gun show vendors, who are subject to federal and state regulations.

Flea Market Operator means a person who runs, or has charge, care, or control, of a Flea Market, or who promotes a Flea Market business.

Flea Market Vendor means any person, whether an owner of the business or not, who engages in the retail sale of previously owned personal property at the Flea Market.

Probation shall mean that period of time allowed by the City Manager for a Flea Market Operator or Flea Market Vendor to come into compliance with the provisions of this Article and not to exceed 30 days from date that the City Manager discovers any infractions requiring remediation by the Flea Market Operator or Vendor.

Section 18-164. Promoters and Vendors; Licenses Required.

- (a) Flea Market Operators. All persons, before beginning the business of operating and promoting a Flea Market, shall first file an application with the City Manager for a license to conduct such business. Such application shall be made on a form prepared by the City Manager and shall contain such information as, in the opinion of the City Manager, is necessary to properly regulate the business.
- (b) Flea Market Vendors. All persons, before beginning the business of selling, buying, trading or bartering in a Flea Market, shall first file an application with the City Manager for a license to conduct such business. Such application shall be made on a form prepared by the City Manager and shall contain such information as, in the opinion of the City Manager, is necessary to properly regulate the business.
- (c) Investigation of Applications. The Chief of Police shall cause an investigation to be made into the information contained in the applications described above for Operators and Vendors and into the background, character and reputation of applicants as the Chief of Police deems advisable. After such investigation, the Chief of Police shall file a written report with the City Manager, whose duty it shall be to make a decision on the issuance of the license. Should the City Manager determine that a license should not be issued, an applicant for such license may appeal the City Manager's decision to the City Council for a hearing thereon. Such appeal must be filed in writing with the City Clerk not later than 10 days after receipt of notice that the applicant's request for a license has been denied. The City Clerk will thereupon cause the appeal to be placed on the

agenda of the City Council for the next regular meeting thereof, at which time, the applicant shall appear to show cause, if any he can, why the City Manager's action should be reversed. Should the applicant whose license is denied, not be satisfied with the results of the appeal to the City Council, then he may exercise his right to appeal the matter to the Circuit Court of Jackson County, Mississippi.

- (d) **Revocation of License.** The City Manager shall have the authority to revoke the license of any Flea Market Operator, or Vendor, when, in the sole discretion of the City Manager, such revocation is necessary to prevent violations of the provisions of this Article. Upon revocation of a license, a Flea Market Operator, or Vendor, may appeal the City Manager's decision to the City Council for a hearing thereon. Such appeal must be filed in writing with the City Clerk not later than 10 days after receipt of notice that the Flea Market Operator or Vendor's License has been revoked. The City Clerk will thereupon cause the appeal to be placed on the agenda of the City Council for the next regular meeting thereof, at which time, the Operator or Vendor shall appear to show cause, if any he can, why the City Manager's action should be reversed. Should the Operator or Vendor whose license is revoked not be satisfied with the results of the appeal to the City Council, then he may exercise his right to appeal the matter to the Circuit Court of Jackson County, Mississippi.

Section 18-165. Records Retention.

- (a) **Records of Purchases.** All Flea Market Operators and Flea Market Vendors shall keep accurate records of all transactions of \$10.00 or more where previously owned merchandise is purchased or traded by the Operators or Vendors for resale. The record of each transaction shall be made on a form to be prescribed by the City Manager and furnished to the Flea Market Operator or Vendor. The form shall be dated and shall require an accurate description of the personal property, including identifying marks, numbers and manufacturers and shall include personal identification of the individual bringing the personal property to the Flea Market for sale or trade to the Vendor or Operator thereof to include the individual's name, address, sex, race, height, weight and date of birth, and either a legible thumbprint, or information indicating that the Vendor was shown positive identification by the seller or trader of the property. A valid driver's license with photo or identification of like quality shall be required and such identification shall be all that is acceptable as positive identification. The City Manager may, from time to time, prescribe identification other than a driver's license, that may be accepted as positive identification which, in his opinion, is of like quality.
- (b) **Forms to be supplied to Police Department.** Each business covered by subsection (a) of this section shall provide law enforcement officers with the completed forms upon request for same.
- (c) **Duplicate Copies.** Duplicate copies of the forms furnished to the Police Department shall be retained on file with the Flea Market Operator or Vendor for

a period not less than six (6) months from the date of the transaction giving rise to such records.

- (d) **Dealing with Minors Prohibited.** It shall be unlawful for any Flea Market Vendor or other business owner similarly situated, its agents or employees, to purchase or trade for any merchandise or property with minors. For purpose of this subsection, a minor is defined as any person under the age of 18 years.

Section 18-166. Holding Period for Certain Merchandise.

Any person operating a business under a Flea Market Operator, or Flea Market Vendor's license, who takes any used or previously owned merchandise by purchase, trade or barter, shall hold such merchandise for 15 days before disposing of the same by sale, trade, barter, transfer or shipment. Such merchandise shall be kept readily available for inspection by law enforcement officers; however, nothing contained in this section shall apply to merchandise having a retail value of \$10.00 or less.

Section 18-167. Inspections and Enforcement.

- (a) **Inspection.** The City Manager is hereby authorized and directed to make such inspections and conduct such investigations as is necessary to determine satisfactory compliance with this Article.
- (b) **Time for Inspection.** The City Manager shall have the power to enter at reasonable times on any private or public property for the purpose of inspecting and investigating conditions relating to the enforcement of this Article.
- (c) **Revocation of Permit.** Any Flea Market permit issued pursuant to this Article may be revoked, suspended, or the Operator or Vendor placed on probation, if any of the following conditions or found to exist:
  - (1) violation of any provision of this Article;
  - (2) violation of any ordinance of the City or any local, state or federal laws;
  - (3) failure to provide information to the City either during, or following application for a Flea Market permit, regardless of when the City shall have become aware of the same; or
  - (4) for any other reason that would have been grounds for denial of the permit in the original application, and for any other reason deemed appropriate by the City Manager pursuant to the terms of this Article.
- (d) **Misdemeanor.** Willful failure to comply with the terms and conditions set forth in this Article shall constitute a misdemeanor punishable in accordance with the ordinances of the City of Pascagoula.

**SECTION 2:** This ordinance shall become effective as provided by law.

The above Ordinance was introduced in writing by Councilman Tadlock, seconded for adoption by Councilman Pickett, and received the following vote: Mayor Blevins voted “AYE”, Councilman Hill voted “AYE”, Councilman Jackson voted “AYE”, Councilman Pickett voted “AYE”, Councilwoman Simkins voted “AYE”, Councilman Tadlock voted “AYE”, and Councilman Tipton voted “AYE”.

Passed this the 6<sup>th</sup> day of October, 2015.

APPROVED:

/s/ Harry J. Blevins  
Harry J. Blevins, Mayor

ATTEST:

/s/ Brenda J. Reed  
Brenda J. Reed, Asst. City Clerk

(SEAL)

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The next item for consideration was a proposed letter for submission to Mike Mangum, Jackson County Supervisor – District 3, requesting paving assistance from Jackson County as recommended by Jaci Turner, City Engineer.

The proposed letter is spread on the minutes as follows:

HARRY J. BLEVINS  
MAYOR

JOSEPH R. HUFFMAN  
CITY MANAGER

EDDIE C. WILLIAMS  
CITY ATTORNEY



603 WATTS AVE. • P.O. DRAWER 908  
PASCAGOULA, MS 39568-0908 • TELEPHONE 228-938-6605  
FAX 228-372-6851

CITY COUNCIL

MARVIN PICKETT, SR.	Councilman, Ward 1
FREDDY JACKSON	Councilman, Ward 2
DAVID TADLOCK	Councilman, Ward 3
BURT HILL	Councilman, Ward 4
SCOTT TIPTON	Councilman, Ward 5
BRENDA H. SIMKINS	Councilwoman at Large

October 6, 2015

Mr. Mike Mangum  
Jackson County Board of Supervisors  
PO Box 998  
Pascagoula, MS 39568

Dear Mr. Mangum,

The City Council met on October 6, 2015, and voted to request assistance with the following list of paving projects. They are listed in the order of priority for the City, but any assistance with those listed, in any order would be appreciated.

1. 11<sup>th</sup> Street, from Washington to Beach Boulevard
2. Becht Avenue, all
3. Lake Avenue, from Willow to Fort and west of Cedar
4. Sarrazin Avenue, all
5. Roosevelt Street, from Ingalls Avenue to Ford Avenue
6. Happy Avenue, all
7. Douglas Avenue, east of Martin
8. Lexington Avenue, east of Martin
9. Dace Avenue, east of Martin

We can coordinate this work at your convenience. If you are able to assist us with this request, please contact Jaci Turner at 938-6726 to schedule specific areas of work and any support that will be needed from the City.

Thank you in advance for your help.

Sincerely,

Harry J. Blevins  
Mayor, City of Pascagoula

Councilman Tadlock made a motion authorizing the Mayor to execute a letter to Mike Mangum, Supervisor – District 3, requesting assistance with paving from Jackson County as recommended. The motion was seconded by Councilman Pickett and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 10-6-15)

(A copy of the related document is filed in the minute file of this meeting and incorporated herein by reference.)

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The next item for consideration was a proposed letter for submission to Melton Harris, Jackson County Supervisor – District 2, requesting paving assistance from Jackson County as recommended by Jaci Turner, City Engineer.

The letter is spread on the minutes as follows:

HARRY J. BLEVINS  
MAYOR

JOSEPH R. HUFFMAN  
CITY MANAGER

EDDIE C. WILLIAMS  
CITY ATTORNEY



CITY COUNCIL

MARVIN PICKETT, SR. Councilman, Ward 1  
FREDDY JACKSON Councilman, Ward 2  
DAVID TADLOCK Councilman, Ward 3  
BURT HILL Councilman, Ward 4  
SCOTT TIPTON Councilman, Ward 5  
BRENDA H. SIMKINS Councilwoman at Large

603 WATTS AVE. • P.O. DRAWER 908  
PASCAGOULA, MS 39568-0908 • TELEPHONE 228-938-6605  
FAX 228-372-6851

October 6, 2015

Mr. Melton Harris  
Jackson County Board of Supervisors  
PO Box 998  
Pascagoula, MS 39568

Dear Mr. Harris,

The City Council met on October 6, 2015, and voted to request assistance with some paving work near the County ADC project. We understand that the County plans to pave Fair Avenue between Kenneth and Telephone Road as well as Kenneth Avenue west of the railroad tracks as the ADC project is completed. If possible, the City would like to request that the County continue the paving effort on Kenneth to the east, to Victor Street, and then pave the section of Victor between Kenneth and Hwy 90. We have completed the utility installations we had planned in that area, and would appreciate your assistance with this work if possible.

We can coordinate this work at your convenience. If you are able to assist us with this request, please contact Jaci Turner at 938-6726 to schedule specific areas of work and any support that will be needed from the City.

Thank you in advance for your help.

Sincerely,

Harry J. Blevins  
Mayor, City of Pascagoula

Councilman Tadlock made a motion to authorize the Mayor to execute a letter to Melton Harris, Supervisor – District 2, requesting assistance with paving from Jackson County as recommended. The motion was seconded by Councilman Pickett and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 10-6-15)

(A copy of the related document is filed in the minute file of this meeting and incorporated herein by reference.)

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The next item for consideration was a request for postage funds of \$3,000.00 for City Hall for the direct/postage-on-call meter setting service with Neo-Post as recommended by Brenda Reed, Asst. City Clerk.

Councilman Tadlock made a motion to approve postage funds for \$3,000.00 for City Hall for the direct/postage-on-call meter setting service with Neo-Post as recommended. The motion was seconded by Councilman Pickett and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 10-6-15)

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Next for consideration was a request to approve a one-year extension of the Janitorial Contract with ServiceMaster OneCall at the current contract rate of \$8,662.00 per month as recommended by Brenda Reed, Asst. City Clerk, and Robin Wood, Purchasing Agent. This amount includes the original contract amount of \$8,598.00 plus the cost of Amendment #1 for \$64.00. The new contract dates will be November 1, 2015 – October 30, 2015.

Additional information is spread on the minutes as follows:



603 WATTS AVE. • P.O. DRAWER 908  
PASCAGOULA, MS 39568-0908 • TELEPHONE 228-762-1020  
FAX 228-938-6790

September 17, 2015

ServiceMaster OneCall  
Attn: Jay Hobson  
PO Box 168  
Jackson, MS 39205-0168

Re: Extension of Services Agreement for Janitorial Contract

Dear Mr. Hobson:

The current Janitorial Services contract between ServiceMaster OneCall and the City of Pascagoula is due to expire October 31, 2015.

This contract is renewable for twelve (12) months. If you wish to renew the service agreement for an additional year, the contract dates will be **November 1, 2015-October 31, 2016**, pending City Council approval. The contract rate will be \$8662 per month. This includes the original contract amount of \$8598 per month, plus \$64 month per Amendment #1 to the Janitorial Contract. Please sign the concurrence line below indicating that you are in agreement and return this document via email to [rwood@cityofpascagoula.com](mailto:rwood@cityofpascagoula.com).

If you have questions, please give me a call. The phone number is 228-938-6722.

Sincerely,

Robin Wood  
Purchasing Agent

CONCURRENCE: Jay Hobson Director of Sales 9-18-15  
Authorized Signature, Title Date

Councilman Tadlock made a motion to approve the one-year extension of the Janitorial Contract with ServiceMaster OneCall at the current contract rate of \$8,662.00 per month as recommended. The motion was seconded by Councilman Pickett and received the following

vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 10-6-15)

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**The following new business items were considered at this time:**

Jaci Turner, City Engineer, provided the Council with a quarterly update on the bond projects and made brief comments.

The report is spread on the minutes as follows:

## October 6, 2015 Bond funding status

### Washington / Ruland / Briarwood Drainage

100% General Fund work

- Current PO = \$148,454.49, to be revised based on bid
- Construction Estimate = \$918,544.00, but is expected to increase due to conflicts identified with sanitary sewer crossings in the area, as well as channel restoration effort
- Design is approximately 85-90% complete, working through conflicts and permitting requirements, and adding channel scope
- Will add restoration of downstream channel to project and permit

### Holland / Lambert / Miller / Ingalls Drainage

100% General Fund Work

- Current PO = \$201,177.80
- Construction Estimate = \$1,450,000.00, will likely increase due to utility conflicts
- Design is 98% - 100% complete, working on easement acquisition and finalizing details
- AT&T, SREPA utility relocations ongoing, expected to be clear for work by mid-November
- Acquiring easements now
- Advertising for bids anticipated within 2 weeks

### Cherokee Forest Neighborhood Utilities and Drainage

80% Utility Fund Work, 20% General Fund Work

- Current PO \$286,256
  - Utility Fund portion = \$228,976.17
  - General Fund portion = \$57,279.83
- Construction Bid (awarded 3/3/15) = \$2,190,589.00
  - Utility Fund portion = \$1,752,290.00
  - General Fund portion = \$438,299.00
- Total Allocated for General Fund = \$495,578.83
- Total Allocated for Utility Fund = \$1,981,266.10
- Numerous utility conflicts have been identified in the field, working with engineer and contractor to identify potential ways to minimize impacts
- Video work complete, scope being evaluated based on video results and utility conflicts, meeting 10/8 to discuss options
- Box culvert and gas main work nearly complete, water main installation beginning

**Sewer Rehabilitation – Market Street, Pascagoula Street, and other areas**  
100% Utility Fund work

- Notice to proceed effective 2/23/2015, video work complete, some point repairs, pipe replacement, and lining complete
- Funding is shared with CIAP and SPAP grant funding
- Bond Consulting fees = \$179,895.19
- Construction allocation from bond funding = \$970,315.51
- Suspended time 9/17/2015 for events, suspension effective through 11/1/2015

**Sewer Vac Truck**

100% Utility Fund  
Estimated cost = \$280,000  
Bid specs ready for final review and advertising

**Graveline Bayou Gas main relocation**

100% Utility Fund work  
PO Issued, work complete  
Allocated funding = \$21,900

**DeSoto Bridge Replacement**

100% General Fund work

- Task order for design executed for \$87,777.63 in May
- Construction estimate is \$380,441.07
- Design approx. 75% complete, design review held 10/2/15, plans to be finalized and submitted for final review
- Anticipate requesting authority to advertise on 10/20/15 meeting

**Market Street Rehabilitation**

Allocation between General Fund and Utility fund to be determined based on final scope of work

- Task order for survey, cost estimates, and scope options is nearly final, based on comments during 9/1/15 meeting
- Task order amount - \$71,125.00

**Hospital Road Utilities**

100% Utility fund project, allocation between accounts to be finalized later

- Task order executed for \$38,500
- Scope to include utility design as part of MDOT project, non-participating scope, permitting efforts associated, and construction supervision of City portion of contract

**Harbor Channel Dredging**

- 100% General Fund work
- Allocated funding = \$200,000, to be revised based on bid and available hotel/motel tax funding

**Summary:**

Totals under contract or complete on 10/6/15:

**General Fund: \$952,561.76**

**Utility Fund: \$3,243,428.86**

**Total Under Contract or Complete: \$4,195,990.62**

**Next Priorities:**

**Market Street Rehabilitation**

**Eastwood Drainage Improvements**

**Eastlawn Subdivision Water and Gas**

**Buena Vista and Williams Sewer and Drainage**

Contract Amount	Pr	Drainage	Water	Sewer	Gas	Total	\$8M Drainage goal	\$7M Utilities goal	actual
	#	\$ 3,953,098.83	\$ 469,724.56	\$ 2,591,035.87	\$ 411,116.43	\$ 7,424,975.69	\$ 4,195,990.62		
Cherokee Consulting	#	\$ 57,279.84	\$ 50,724.56	\$ 133,710.17	\$ 44,541.43	\$ 286,256.00			
Cherokee Construction	#	\$ 438,299.00	\$ 388,200.00	\$ 1,023,265.00	\$ 340,825.00	\$ 2,190,589.00		**awarded 3/3/15	
Lambert Consulting	#	\$ 201,177.80				\$ 201,177.80			** expected to increase due to conflicts in field
Lambert Construction	#	\$ 1,450,000.00				\$ 1,450,000.00			
Washington Consulting	#	\$ 148,454.49				\$ 148,454.49			** expected to increase due to conflicts in field
Washington Construction	#	\$ 918,544.00				\$ 918,544.00			
SPAP Sewer Consulting	#			\$ 179,895.19		\$ 179,895.19			
SPAP Sewer Construction	#			\$ 970,315.51		\$ 970,315.51		Decreased with CO1	
Sewer Vac Truck				\$ 280,000.00		\$ 280,000.00		** acct 40067380 578800	
Graveline Construction				\$ 21,900.00		\$ 21,900.00		Complete	
Harbor Channel Dredging		\$ 200,000.00				\$ 200,000.00		** Amount depends on Hotel tax balance and bid	
Market St Survey/Study	#	\$ 71,125.00				\$ 71,125.00			
Market St Consulting									
Market St Construction									
DeSoto Bridge Consulting	\$	\$ 87,777.63				\$ 87,777.63			
DeSoto Bridge Construction	\$	\$ 380,441.07				\$ 380,441.07			
Hospital Utilities Consulting			\$ 30,800.00	\$ 3,850.00	\$ 3,850.00	\$ 38,500.00			
Hospital Utilities Construction									
Eastwood Drainage Construction									
Eastlawn Consulting									
Eastlawn Construction									
Buena Vista/Williams Consulting									
Buena Vista/Williams Construction									

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The next item for consideration was a Mississippi Department of Transportation (MDOT) permit application for the Lighthouse Marina, contingent on language modification in Paragraph M, as recommended by Jen Dearman, Community and Economic Development Director.

Councilwoman Simkins made a motion to approve the MDOT permit application for the Lighthouse Marina, contingent on language modification in Paragraph M, as recommended and authorize the City Manager to execute the related documents. The motion was seconded by Councilman Tadlock and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 10-6-15)

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The next item for consideration was the City's ADA Evaluation and Transition Plan – Professional Services Agreement with Compton Engineering, Inc., Pascagoula, MS, as recommended by Jen Dearman, Community and Economic Development Director.

Councilwoman Simkins made a motion to approve the City's ADA Evaluation and Transition Plan – Professional Services Agreement with Compton Engineering, Inc. for the Self-Evaluation and Transition Plan (\$70,000.00) and the Parks/Open Spaces (additional \$14,800.00) as recommended and authorize the City Manager to execute the related documents. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 10-6-15)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

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Stephen Newell, MIS Director, requested authorization to transition back to C Spire Wireless as the City's cell phone service carrier. Mr. Newell requested approval of the Supplemental Agreement with Cellular South, Inc. d/b/a C Spire Wireless which will allow us to continue to purchase service and devices from C Spire Wireless under RFP No. 3489.

After comments, Councilman Tadlock made a motion to approve the Cellular South, Inc. d/b/a C Spire Wireless Supplemental Agreement as recommended and authorize the City Manager to execute the related documents. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 10-6-15)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

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Eddie Williams, City Attorney, requested that the Council appoint two representatives and one alternate to serve on a Task Force to address the Jackson County Utility Authority matter. Our appointees, along with representatives appointed from other cities served by JCUA, will act as an information group only. Mr. Williams provided the Council with a handout

regarding this matter.

After brief comments, Councilman Tadlock made a motion to appoint Councilman Jackson and Councilwoman Simkins as the City's representatives and Councilman Hill as the alternate member to serve on the Task Force. The motion was seconded by Councilman Pickett and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE".  
(Approved 10-6-15)

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Liz Ford commented on the flooding issues in Columbia, SC, and provided local contact information for anyone desiring to offer assistance to residents.

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The next item for consideration was the Order for the docket of claims as follows:

**ORDER**

**WHEREAS**, the attached docket of claims for the period September 11, 2015, through October 2, 2015, has been presented to the City Council for allowance and approval; and

**WHEREAS**, it appears that all of said claims are proper and should be allowed;

**NOW, THEREFORE IT IS ORDERED** that all claims shown on said dockets are hereby allowed and approved for payment.

The above Order was introduced by Councilman Tipton, seconded for adoption by Councilman Jackson, and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". The Mayor then declared the Order adopted on the 6th day of October, 2015.

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Joe Huffman, City Manager, thanked the staff for the hard work with the various events last weekend and for the Council's participation as well.

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There being no further business to come before the Council at this time, Councilman Hill made a motion to recess the meeting to Tuesday, October 20, 2015, at 6:00 p.m. to transact such business as may lawfully come before the Council. The motion was seconded by Councilman

Jackson and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”.

The meeting ended at 7:45 p.m.

APPROVED:

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Harry J. Blevins, Mayor

ATTEST:

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Brenda J. Reed, Asst. City Clerk