

**RECESSED REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, SEPTEMBER 15, 2015, AT 6:00 P. M.
CITY HALL, PASCAGOULA, MISSISSIPPI**

The City Council of the City of Pascagoula, Mississippi, met at City Hall in a recessed regular meeting on Tuesday, September 15, 2015, at 6:00 p.m. Mayor Blevins called the meeting to order with the following officials present:

Mayor Harry J. Blevins
Councilman Burt Hill
Councilman Freddy Jackson
Councilman Marvin Pickett, Sr.
Councilwoman Brenda Simkins
Councilman David Tadlock
Councilman Scott Tipton

City Manager Joe Huffman
City Attorney Eddie Williams
Assistant City Clerk Brenda J. Reed
City Clerk/Comptroller Robert J. Parker

Mayor Blevins welcomed everyone to the meeting. The invocation was given by Councilman Tadlock. The pledge of allegiance was led by Councilwoman Simkins.

Mayor Blevins read the following Proclamation for Hispanic Heritage Month, September 15, 2015, through October 15, 2015, and made brief comments.

The Proclamation is spread on the minutes as follows:

PROCLAMATION

- Whereas,* America's cultural diversity has helped strengthen and define our country for hundreds of years; and
- Whereas,* during national Hispanic Heritage Month we recognize the millions of Hispanic Americans whose love of family, hard work, and community have helped unite us as a people and sustain us as a nation; and
- Whereas,* as entrepreneurs and public servants, scholars and artists, Hispanic Americans have provided wisdom, energy and leadership in our community and across this country; and
- Whereas,* we renew our commitment to ensuring that all Hispanic Americans have the opportunities they need to realize their dreams of a better life; and
- Whereas,* the City of Pascagoula will host the annual Festival Hispano de Pascagoula, a free, public event that celebrates Hispanic heritage and culture, traditional food, art, music and dance; and

Now, Therefore, I, Harry J. Blevins, Mayor of the City of Pascagoula

do hereby proclaim September 15 through October 15, 2015, as



In the City of Pascagoula, I urge all citizens to celebrate National Hispanic Heritage Month and support efforts to increase Hispanic cultural awareness and diversity by paying tribute to valuable contributions made by Hispanic Americans to our business, cultural, and educational community.

Dated this ___ day of ___, 2015

Mayor _____

Opening remarks were given by several councilmembers. Councilmen Tipton and Tadlock commented on the Hispanic festival held last Saturday at River Park. It was a fun event, well attended, and offered a variety of great food. Councilman Pickett gave a report on the Jackson County Chamber of Commerce Retreat last week. Councilwoman Simkins and Councilman Jackson commented on a recent meeting they attended regarding the proposed increase by the Jackson County Utility Authority. They also attended a Southern Rail Commission meeting recently and advised there is an effort to bring passenger transportation along the coast.

Mayor Blevins noted that yesterday was the 50th anniversary for the Pascagoula Council-Manager form of government. There has been several ribbon cutting ceremonies due to the opening of new businesses since the last meeting. He complimented the Council and staff for their hard work on the FY 2016 budget which is on tonight's agenda for adoption. He stated there are several activities planned for Saturday, September 19, 2015, to recognize Jimmy Buffett, a native from Pascagoula. A lot of hard work has gone into the planning stages. There are several upcoming events. Mayor Blevins encouraged everyone to participate and enjoy what Pascagoula has to offer.

Erin Willcutt addressed the Council and provided an update on Cruisin the Coast. The date for Pascagoula is Sunday, October 4, 2015. All activities will be held at Beach Park this year. Bachtobefest will be from 11:30 a.m. – 2:00 p.m. Vendor booths will be set up and entertainment during the day. Cruisin the Coast will be from 2:00 – 6:00 p.m. Ms. Willcutt thanked the City for its support and everyone who has been involved in working on the event.

Richard Lucas, Strategic Plan Steering Committee Chairman, presented the 2015-2019 Strategic Plan to the City Council. The plan was started in 1999 and scheduled for updates every five years. Surveys were sent to citizens and we received 904 back. Planning sessions were held in July and a town hall meeting will be scheduled in January 2016.

Mr. Lucas reviewed the following strategic priorities with the Council:

Strategic Priorities

The City of Pascagoula has adopted the following strategic priorities for the next five years:

1. Small Business:
 - a. Continue to strengthen Pascagoula as the shopping hub of Jackson County
 - b. Create an environment in which restaurants and other retail will want to locate in Pascagoula, and citizens and visitors will support these businesses.
2. Infrastructure: Continue progressive and cooperative long-term infrastructure improvements with an overall goal of:
 - a. Relocation of the sewer treatment plant,
 - b. Reducing flooding impacts, and
 - c. Increasing and enhancing public access to the waterfront.
3. Entertainment Variety and Cultural Pursuits: Increase the opportunities for entertainment and cultural activities for Pascagoula.
4. Housing (Quality, Quantity, and Insurance): Expand the desired housing availability.
5. City Aesthetics and Sense of Pride: Improve the perception and image of Pascagoula as the premier destination for family centered entertainment and culture through the increased promotion of eco-tourism, history, and festivals.
6. Education (K-University and Perception): Increase public perception by promoting the strengths of the public and private schools in Pascagoula and decrease the negative misconceptions of public education.
7. Crime Prevention and Safety of Citizens: Reduce both prescription and street drug use.

The Council thanked Mr. Lucas and the committee members for their dedication and hard work. Mayor Blevins recommended that the Council review the 2015-2019 Strategic Plan before final adoption.

The consent agenda was considered at this time:

The first items for consideration were minutes of the recessed regular Council meetings of August 31, 2015, and September 8, 2015, the special Council meeting of September 1, 2015, and the regular Council meeting of September 1, 2015, as recommended by Brenda Reed, Asst. City Clerk.

Councilman Jackson made a motion to adopt and approve minutes of the recessed regular Council meetings of August 31, 2015, and September 8, 2015, special Council meeting of September 1, 2015, and regular Council meeting of September 1, 2015, as recommended. The motion was seconded by Councilman Tadlock and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 9-15-15)

Minutes of the Pascagoula Mayor's Youth Council meeting of August 10, 2015, were acknowledged by the Council.

Minutes of the Recreation Commission meeting of August 5, 2015, were acknowledged by the Council.

The next item for consideration was a request to advertise the resources of the City – Goula Cruise 2015 – by providing dash plaques and awards to Cruisers, provide a band, a DJ, a photo booth and kid's entertainment for an amount up to \$3,500.00 as recommended by Darcie Crew, Parks & Recreation Director.

Councilman Jackson made a motion to approve advertising the resources of the City – Goula Cruise 2015 for an amount up to \$3,500.00 as recommended. The motion was seconded by Councilman Tadlock and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 9-15-15)

The next item for consideration was the renewal of the Employee Assistance Program (EAP) Agreement with Singing River Services as recommended by Brenda Germany, Human Resources Generalist. The contract dates are October 1, 2015, to September 30, 2016.

The agreement is spread on the minutes as follows:

**PROPOSAL FOR
LIFE CARE PLUS SERVICES**

THIS AGREEMENT, made the ___ day of _____ between Singing River Mental Health/Mental Retardation services, Region XIV, A.K.A. Singing River Services (the provider), and the CITY OF PASCAGOULA, (the Subscriber).

RECITALS

WHEREAS, SINGING RIVER SERVICES is a provider of mental health services for Region XIV whose general objective is to identify, assess, and treat mental health problems.

WHEREAS, the Provider has main facilities at 3407 Shamrock Court, Gautier, Mississippi 39553, as well as branch offices covering Jackson and George Counties.

WHEREAS, for the convenience and appearance of improved confidentiality for beneficiaries, the Provider will contract Assessment and Counseling Services during evening hours by appointment.

WHEREAS, the Provider recognizes the need to assist employers such as “the Subscriber” in managing and resolving employee problems such as poor job performance, absenteeism, employee/employer relations, health insurance abuse, and on-the-job accidents.

WHEREAS, the Provider has developed an employer/employee benefit program (the “Life Care Plus Program” or “EAP”) designed to identify and provide counseling for employees and dependents who have personal problems that may contribute to unacceptable job performance.

WHEREAS, the Subscriber employs approximately 276 employees as of the date of this agreement and the Subscriber wants to utilize the Life Care Plus Program.

WHEREAS, the Subscriber’s intention is to make available to its employees, their dependents and/or family members (collectively “Beneficiaries”) who are participating in, or who are eligible to participate in the Subscriber’s self-funded Life Care Plus Program, a range of substance abuse/chemical dependency and mental health treatment services.

NOW THEREFORE, in consideration of the mutual covenants contained herein and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the

parties hereto agree as follows:

I. PROVIDER'S OBLIGATION:

The PROVIDER will use its best efforts to provide the following services ("EAP Services") from October 1, 2015 to September 30, 2016 (the "Contract Period") for beneficiaries.

A. General Program Development Services:

1. Emergency Crisis Services: The Provider agrees to provide an "emergency help line" telephone consultation service operated twenty- four (24) hours per day and seven (7) days per week. Normal EAP counseling hours are 8:00 a.m. – 5:00 p.m., Monday through Friday.
2. Arranging for Services: The Provider agrees to provide EAP counselor for face-to-face confidential emergency consultation with the Beneficiary within twenty-four (24) hours over the weekdays or forty-eight (48) hours over the weekend, if requested by the Beneficiary; the Provider agrees that Beneficiaries can reach an EAP counselor by making a phone call to Singing River Services from 8:00 a.m. to 5:00 p.m. Monday through Friday for an appointment. Telephone referrals will be made in severe crisis to the emergency room and support groups, etc., so that the recovery process can commence.
3. Extent of Services and Exclusions: Each beneficiary may have access to all mental health services available through the contractor at no out-of- pocket expense and at no charge to the Subscriber's insurance program subject to the following limitations:
 - a. Services normally provided by the Provider are covered. Service needs that are not normally provided at any of the Singing River Services facilities are not covered (i.e., hospitalization).
 - b. A legal DUI assessment fee of \$100.00 will be charged to the Beneficiary arrested for DUI offense and who seeks counseling by referral to Singing River Services.
 - c. Receipt of funds pursuant to this agreement does not preclude the provider from charging other third parties covering beneficiaries for services. This includes Medicaid and insurance covering primarily other family members and special grant funds. In such event, funds received pursuant to this agreement will be used to pay co-payments, if any.

- d. Room and board will be provided at The Stevens Center only. A Deductible of \$250.00 will be charged to the beneficiary participating in the Stevens Center Residential treatment. The balance is covered by this contract.
 - e. A deductible of \$100.00 will be charged to the beneficiary participating in the Phoenix Intensive Outpatient Alcohol and Drug Program. The balance will be covered by the contract.
 - f. Clinical visits are not to exceed six (6) visits per client.
4. Liaison Services: Provider agrees to provide an EAP coordinator to serve as a Liaison between the Subscriber and the Provider, to plan and help implement wellness and prevention programming, to encourage employee participation in the EAP, and to gain the recognition of problems which may later impede their work performance.

B. Problem Assessment, Case Management, and Referral Services:

- 1. The EAP coordinator (or a member of Provider's Staff) agrees to refer Subscriber's employees and/or their dependents to an appropriate competent professional treatment program with Singing River Services at no cost or, if necessary, to an outside resource at the expense of the beneficiary for services not covered by this agreement. Such referrals and general assessments shall include the beneficiary's problem list, social summary, assessment of mental status, tentative diagnosis, and recommended treatment.
- 2. The Provider agrees to supply the Subscriber's supervisors with a supervisory guide for making referrals to the EAP. The EAP counselor will assist the employee in formulating an assistance plan, will identify appropriate therapeutic resources, and will document employee progress therein.
- 3. The Provider agrees to arrange, as appropriate and as needed, ongoing consultation with Subscriber regarding special handling or re-integration of employees after treatment.
- 4. The Provider will suggest that any employee seeking counseling regarding job or employer dissatisfaction to contact the Subscriber personnel manager or designee. However, the EAP counselor will counsel with any employee regarding the employee's attitudes or feelings as relates to job satisfaction.
- 5. The Provider, at its discretion, may discontinue treatment services for beneficiaries who seek such referrals on a continuous basis for the same problems without utilizing recommended solutions or who violate program rules.

C. Reporting Services:

1. The Provider agrees to furnish to any Subscriber's supervisor, who so requests, a periodic participation report for beneficiaries who have sought EAP counseling or treatment upon referral from said supervisor; said beneficiary must give written consent for such reporting to be shared with supervisor.
2. Quarterly reports regarding employee usage will be submitted to the Human Resources Director.

II. SUBSCRIBER'S OBLIGATIONS:

The Subscriber will cooperate fully with the Provider so as to allow the Provider to Discharge its obligations and provide the services described herein. Additionally, the Subscriber agrees:

A. Commitments:

1. To issue a policy directive announcing the availability of EAP services to its employees and shall allow on-the-job time for training sessions for supervisors as well as orientation programs for non-supervisory employees which sessions will be made available by the Provider. The Subscriber will assist in disseminating promotional and educational materials designed to encourage utilization.
2. To pay the Provider \$3,500.00 per year, in consideration of the Life Care Plus services performed by the Provider for the duration of the contract period. The agreement shall be extended automatically under the same terms unless either party shall notify the other party in writing at least thirty (30) days prior to the end of the initial term or any renewal terms that alterations or termination is desired. Fee rates remain the same until the anniversary date and may be renegotiated before continuance of EAP and counseling services and initiation of a new contract.
3. To submit to the Provider on fifth (5th) day of the first month an initial list of employees qualifying for EAP services and updating said list monthly.

B. Miscellaneous:

1. Licensure: The Provider represents and warrants that it is duly licensed

and certified to provide covered services in Mississippi, where covered services to beneficiaries are rendered and shall maintain such standing while an agreement is in effect.

2. Professional Liability Insurance Coverage: The Provider, at its sole cost and expense, shall provide and maintain such policies of general liability and professional liability insurance, other insurance as shall be necessary to insure the Provider and its personnel and agents against any claims for damages arising by reason of personal injuries or death, directly or indirectly in connection with the performance of any service provided hereunder.
3. Confidentiality of Records: Both the Subscriber and Provider agree that mental health and substance abuse records of beneficiaries shall be treated as confidential so as to comply with all federal and state laws and regulations regarding the confidentiality of patient records. Provider reserves the right to use the information without disclosing the identity of the beneficiaries for reporting purposes.
4. Termination for Cause: The Agreement may be terminated for cause under the following conditions:
 - a. Upon default by the Subscriber in payment of compensation in accordance with the Agreement, the Provider may terminate the Agreement thirty (30) days after the Provider has given written notice to the Subscriber of such default.
 - b. Upon material breach of the Agreement by either party, the non-breaching party may terminate the Agreement after thirty (30) days written notice to the breaching party, specifying the facts and circumstances of the breach.
5. Condition Precedent to Lawsuit: The thirty (30) day notice of breach as set forth in paragraph 4.b hereinabove is a condition precedent to the filing of an action in a court of law or equity.
6. Mississippi Law Controls: The laws of the State of Mississippi shall apply to all issues pertaining to this Agreement.
7. Costs of Litigation: The losing party in any litigation shall be responsible for all reasonable costs, including attorney's fees and expenses incurred in conjunction with the resolution of such controversy or claim, but only to the extent allowed by law.
8. Hold Harmless:

- a. The Provider shall hold harmless and indemnify the Subscriber from any claims, losses, damages, judgments, liabilities, costs, expenses or obligations, including but not limited to attorney fees and expenses arising out of or resulting from the Provider’s gross negligence or willful misconduct in its provisions of mental health and substance abuse services to beneficiaries.
- b. To the extent allowed by law, the Subscriber shall hold harmless and indemnify the Provider from any claims, losses, damages, judgments, liabilities, costs, expenses or obligations, including but not limited to attorney fees and expenses arising out of or resulting from the Subscriber’s gross negligence or willful misconduct in its interaction with the Provider.

IN WITNESS WHEREOF, the parties have entered in to this agreement on the _____ day of _____, 2015.

SINGING RIVER SERVICES
TAX ID NO. 640 650 708

BY: _____
Sherman F. Blackwell,
II, Executive Director

CITY OF PASCAGOULA:

BY: _____
City Manager’s Signature

Councilman Jackson made a motion to approve the renewal of the Employee Assistance Program (EAP) Agreement with Singing River Services as recommended and authorize the City Manager to execute the related documents. The motion was seconded by Councilman Tadlock and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”.
(Approved 9-15-15)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The next item for consideration was a Contract for services at the Andrew Johnson Recreation Center by the Boys and Girls Clubs of Jackson County, Inc. as recommended by Darcie Crew, Parks & Recreation Director.

The contract is spread on the minutes as follows:

**CONTRACT BETWEEN THE BOYS AND GIRLS CLUBS OF
JACKSON COUNTY, INC., AND THE CITY OF PASCAGOULA,
PERTAINING TO THE USE AND OPERATION OF THE
ANDREW JOHNSON RECREATION CENTER**

On the 1st day of October, 2015, the City of Pascagoula, Mississippi, a municipal corporation, (“City”) and the Boys and Girls Clubs of Jackson County, Inc., a non-profit corporation (“Contractor”) have entered into this contract, subject to the terms and conditions appearing hereinafter.

WHEREAS, the Contractor has developed and successfully demonstrated the capacity to operate neighborhood-based recreational and educational programs which serve to improve quality of life, reduce the propensity toward juvenile crime, and provide educational enrichment for its clients; and

WHEREAS, the Contractor will employ some of its own assets and resources in the operation of the Andrew Johnson Recreational Center (“Center”) and thereby increasing the value of the services provided to the City; and

WHEREAS, the Contractor’s program is a community service which has been offered to the City on a continuing basis; and

WHEREAS, the City desires to engage the Contractor to provide these services;

NOW, THEREFORE, THE CITY FOR AND IN CONSIDERATION of the covenants and agreements hereinafter enumerated to be kept and performed by the Contractor, the City hereby agrees to pay the Contractor the sum of \$30,000.00 payable for a period of one year from October 1, 2015, through September 30, 2016, which shall be the term of the contract. These funds will be paid in quarterly payments of \$7,500.00, which shall be paid on written requests therefor delivered to the City Manager. In consideration of the covenants and agreements made by the City, the Contractor agrees that it shall be responsible for and shall have exclusive control over the management and disbursement of such funds paid to it by the City and that the funds received under this contract shall be used only for the purpose of operating the Center and grounds, including playground and parking lot.

In order to carry out the intent and purposes of this contract the Contractor agrees to do the following:

1. Provide proper supervision of the Center and grounds during its use by the Contractor.
2. Provide its own cleaning supplies, toilet tissue and paper towels and to provide proper care and cleaning of the Center.
3. Provide productive programs during the Contractor's hours of operation for youths 5-18 years of age who are residents of Pascagoula.
4. Provide a minimum of a six (6) week summer camp program for youths 5-18 years of age during the weeks that school is not in session.
5. Provide holiday day camps for its members during some holiday breaks.
6. To provide that the hours of operation of the Center for the Contractor's programs will be approximately 10:00 a.m. to 2:00 p.m. for administrative duties, 2:00 p.m. to 6:30 p.m. for after school programming, Monday through Friday while schools are in session and 7:30 a.m. to 5:30 p.m. Monday through Friday when schools are not in session.
7. Be responsible for any damage done to the Center and grounds during its hours of operation.
8. Notify the Parks and Recreation Department of any changes in the schedule of activities. Changes in any schedule must be approved by the Director of the Parks and Recreation Department. Changes must be made at least thirty days in advance.
9. To exercise reasonable care in securing the Center against theft and vandalism and to maintain the Center and grounds in good order.
10. To not alter, renovate, enlarge or remodel the Center or grounds without written approval from the City.
11. To provide worker's compensation insurance as required by law for the term of this contract.
12. Upon request, to provide the City with an account of all sums received and disbursed pursuant to this contract.
13. Not to allow any other organization to use any part of the Center or grounds without permission from the City.

14. To charge patrons a fee for use of the Center for special events ONLY, such as tournaments, dances, and charitable fund raising activities. This does not affect the right of the Contractor to charge weekly or regular membership dues to its members. Charges for use of the Center shall be within the discretion of the Contractor, which shall not be unreasonable and the revenue therefrom shall be used for the sole purpose of defraying expenses of maintenance of equipment, to purchase equipment, and to expand programs at the Center.
15. To purchase or accept donations of additional equipment for use at the Center, e.g., pool tables, weight room apparatus, and the like.

The City agrees to do the following:

1. Pay all utility bills for the Center. Provide proper supervision of the Center and grounds for general public use at the City's discretion.
2. Provide routine maintenance, including grass cutting and other grounds work, repair walls, doors, restrooms, and floors.
3. Permit the use of the Center by private groups during the hours that the Contractor is not operating the Center.
4. Manage all facets of swimming pool operations, including staffing and proper water treatment levels.
5. Make any alteration to the Center and grounds as the City deems to be necessary.
6. Maintain adequate fire and extended coverage insurance on the Center.
7. To permit the Contractor in carrying out its programs to use the City-owned equipment at the Center, including but not limited to mats, foosball and table tennis tables, basketball goals, televisions, and television room.

The Contractor agrees to comply with the laws of the City, the State of Mississippi, and the United States in the performance of its obligations under this contract.

The Contractor understands that upon violation of any material term or condition of this contract the City may terminate it. The Contractor agrees to comply with the terms of the Civil

Rights Act of 1964 assuring that no person will be excluded from participation in or be denied benefits of referral services under the terms of this contract or otherwise be subjected to discrimination based on grounds of race, sex, color, national origin, or handicap.

The Contractor understands that if during the City's fiscal year actual revenues of the City decrease below the amount which has been projected by the City to sustain the operating budget of the City, the City may declare this contract null and void and no liability shall accrue to either party as a result thereof.

Notwithstanding any other provision of this contract, the City retains the right to terminate this contract upon thirty days written notice provided to the Contractor.

During the term of this contract the Contractor shall maintain in effect liability and comprehensive insurance which shall name the City as an additional insured. The limits of the policy shall be approved by the Director of the Parks and Recreation Department.

This contract shall replace and supercede any prior contract between the City and Contractor pertaining to the Center.

Signed by the undersigned duly authorized officers of the City and Contractor on the date appearing above.

City of Pascagoula

By: _____
Harry J. Blevins
Mayor

Attest:

Brenda J. Reed
Assistant City Clerk

Boys and Girls Clubs of
Jackson County, Inc.

By: _____
President

Attest:

Executive Director

Councilman Jackson made a motion to approve the contract with the Boys and Girls Clubs of Jackson County as recommended and authorize the Mayor to execute the related documents. The motion was seconded by Councilman Tadlock and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 9-15-15)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The next item for consideration was an Order for the Petty Cash Fund for FY 2016 as recommended by Cathy Turner, Account Specialist.

The Order is spread on the minutes as follows:

ORDER

WHEREAS, a need exists to establish a Petty Cash Fund for Fiscal Year 2016;

NOW, THEREFORE IT IS ORDERED, that a Petty Cash Fund is hereby established with the following amounts allocated as shown under the care and custody of those persons listed:

City Hall (Accounting)	\$500.00	Cathy Turner
Police Department	\$200.00	Kenny Johnson
Recreation Department	\$100.00	Clare Stegall

The above Order was introduced by Councilman Jackson, seconded for adoption by Councilman Tadlock, and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". The Mayor then declared the Order adopted on the 15th day of September, 2015.

The next item for consideration was Amendment #1 to the janitorial contract with ServiceMaster OneCall to modify pricing for janitorial services at the Andrew Johnson Recreation Center as recommended by Brenda Reed, Asst. City Clerk, and Darcie Crew, Parks & Recreation Director.

The amendment is spread on the minutes as follows:

Amendment #1 to Janitorial Services Contract

Date of Issuance: September 15, 2015
Contract: Janitorial Services
Owner: City of Pascagoula
Date of Contract: February 5, 2014
Contractor: ServiceMaster OneCall
PO Box 168, Jackson, MS 39205-0168

The Contract Documents are modified as follows upon execution of this Amendment:

Description: Modify the cost of janitorial services at Andrew Johnson Recreation Center, Exhibit B; the VCT tile floor has been replaced with a synthetic gym floor, requiring the additional cost of a scrubber
Attachments: Original contract and tabulation sheet

CHANGE IN CONTRACT:

Modify the cost of janitorial services for Andrew Johnson Recreation Center

CHANGE IN CONTRACT PRICE:

Original Contract Price

\$401.00 monthly

Increase resulting from this Amendment:

\$64.00 monthly

Contract Price incorporating this Amendment:

\$465.00 monthly

Except as set forth in this Amendment, the Agreement is unaffected and shall continue in full force and effect in accordance with its terms. If there is conflict between this amendment and the Agreement or any earlier amendment, the terms of this amendment will prevail.

Accepted:

By: _____
City of Pascagoula

Date: _____

Accepted:

By: _____
ServiceMaster OneCall

Date: _____

Councilman Jackson made a motion to approve Amendment #1 to the janitorial contract with ServiceMaster OneCall to modify pricing for janitorial services at the Andrew Johnson Recreation Center as recommended and authorize the City Manager to execute the related documents. The motion was seconded by Councilman Tadlock and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 9-15-15)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The next item for consideration was a request for manual checks to Brown, Mitchell & Alexander for engineering services on the Beachfront Promenade Project – MDEQ Agreement No. 15-00067 as recommended by Jaci Turner, City Engineer.

The invoices are spread on the minutes as follows:

City of Pascagoula
P O Box 908
Pascagoula, MS 39567
Jaclyn Turner

Invoice number 20991
Date 07/16/2015

Project 15-3466A Pascagoula Beachfront
Promenade Project

Services rendered for the period ending June 30, 2015

Professional engineering services and related tasks, in accordance with MDEQ Agreement No. 15-00067 and Short Form of Agreement between Owner & Engineer for Professional Services dated 6.19.15.

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Remaining Percent	Current Billed
BASIC SERVICES - LUMP SUM							
001 PRELIMINARY DESIGN	49,936.00	10.00	0.00	4,993.60	44,942.40	90.00	4,993.60
FINAL DESIGN	49,936.00	0.00	0.00	0.00	49,936.00	100.00	0.00
BIDDING	9,156.00	0.00	0.00	0.00	9,156.00	100.00	0.00
CONSTRUCTION SERVICES (CA/RPR)	63,592.00	0.00	0.00	0.00	63,592.00	100.00	0.00
TOPOGRAPHIC SURVEY	6,500.00	100.00	0.00	6,500.00	0.00	0.00	6,500.00
GEO-TECHNICAL INVESTIGATIONS	3,500.00	0.00	0.00	0.00	3,500.00	100.00	0.00
PERMITTING	3,500.00	0.00	0.00	0.00	3,500.00	100.00	0.00
POST-CONSTRUCTION PHASE SERVICES	5,000.00	0.00	0.00	0.00	5,000.00	100.00	0.00
Subtotal	191,120.00	6.01	0.00	11,493.60	179,626.40	93.99	11,493.60
Total	191,120.00	6.01	0.00	11,493.60	179,626.40	93.99	11,493.60

Invoice total **11,493.60**

Respectfully submitted:

Benjamin Smith
Benjamin J. Smith, P.E.
Prof Engineer IV

City of Pascagoula
P O Box 908
Pascagoula, MS 39567
Jaclyn Turner

Invoice number 21024
Date 08/11/2015

Project 15-3466A Pascagoula Beachfront
Promenade Project

Services rendered for the period ending August 07, 2015

Professional engineering services and related tasks, in accordance with MDEQ Agreement No. 15-00067 and Short Form of Agreement between Owner & Engineer for Professional Services dated 6.19.15.

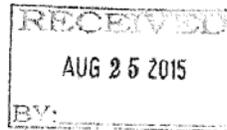
Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Remaining Percent	Current Billed
BASIC SERVICES - LUMP SUM							
PRELIM DESIGN	49,936.00	35.00	4,993.60	17,478.00	32,458.00	65.00	12,484.40
FINAL DESIGN	49,936.00	0.00	0.00	0.00	49,936.00	100.00	0.00
BIDDING	9,156.00	0.00	0.00	0.00	9,156.00	100.00	0.00
CA/RPR	63,592.00	0.00	0.00	0.00	63,592.00	100.00	0.00
TOPO SURVEY	6,500.00	100.00	6,500.00	6,500.00	0.00	0.00	0.00
GEOTECHNICAL	3,500.00	0.00	0.00	0.00	3,500.00	100.00	0.00
PERMITTING	3,500.00	0.00	0.00	0.00	3,500.00	100.00	0.00
POST-CONSTRUCTION	5,000.00	0.00	0.00	0.00	5,000.00	100.00	0.00
Subtotal	191,120.00	12.55	11,493.60	23,978.00	167,142.00	87.45	12,484.40
Total	191,120.00	12.55	11,493.60	23,978.00	167,142.00	87.45	12,484.40

Invoice total 12,484.40

Respectfully submitted:

Benjamin J. Smith / JSB

Benjamin J. Smith, P.E.
Prof Engineer IV



Councilman Jackson made a motion to approve manual checks to Brown, Mitchell & Alexander for engineering services on the Beachfront Promenade Project – MDEQ Agreement No. 15-00067 as recommended. The motion was seconded by Councilman Tadlock and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 9-15-15)

Next for consideration was a request for authority to advertise for bids for the NRDA Beach Promenade Project as recommended by Jaci Turner, City Engineer.

Councilman Jackson made a motion to authorize the City Clerk to advertise for bids for the NRDA Beach Promenade Project as recommended. The motion was seconded by Councilman Tadlock and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 9-15-15)

Next for consideration was a request for retroactive approval to submit a revised application for the DUI Grant funds from the Department of Public Safety for the 2016 funding cycle as recommended by Aleta Raley, Grant Accounting Specialist.

Additional information regarding this item is spread on the minutes as follows:

FY16 SUBGRANT APPLICATION
Mississippi Office of Highway Safety
 1025 North Park Drive
 Ridgeland, MS 39157
 Phone: (601)977-3700; Fax: (601)977-3701
 mohs@dps.ms.gov

1. Applicant Name: City of Pascagoula		2. Date: 3/6/2015	
Mailing Address: P. O. Drawer 908 Pascagoula, MS 39568		3. Beginning and Ending Dates: October 1, 2015 thru September 30, 2016	
Telephone: 228.938.2351 FAX: 228.938.6637 E-Mail: dadams@cityofpascagoula.com		4. Subgrant Payment Method: <input checked="" type="checkbox"/> Cost Reimbursement Method	
		5. CFDA # -	
		6. DUNS # - 13164284	
		7. FEIN # - 64-6000949	
		8. Congressional District-4	
9. Program Title: DUI Enforcement Grant			
10. The following funds are requested:			
A. COST CATEGORY		B. SOURCE OF FUNDS	
(1) Personal Services-Salary	\$11,154.00	(1) Federal	\$15,476.54
(2) Personal Services-Fringe	\$2,610.04	(2) State	
(3) Contractual Services		(3) Local	
(4) Travel	\$1,712.50	(4) Other	
(5) Equipment			
(6) Other			
TOTAL	\$15,476.54	TOTAL	\$15,476.54
11. The applicant agrees to operate the program outlined in this application in accordance with all provisions as included herein. The following sections are attached and incorporated into this application:			
Project Identification Travel Budget Summary Agreement of Understanding & Compliance		Proposed Countermeasures Equipment Cost Summary Support Sheet Agreement and Authorization to <u>Apply</u>	
All policies, terms, conditions, and provisions in the application provided to applicants, are also incorporated into this agreement, and applicant agrees to fully comply herewith.			
12. Approved Signature of Authorized Official (Mayor/Board of Supervisor President) for Jurisdiction to Apply:		MOHS USE Only:	
Signature	Date		
Print Name: Harry J. Blevins Title: Mayor			

FY16 Overall Proposed Budget Summary

1. Applicant Agency: Pascagoula Police Department		3. Ending: September 30, 2016				
2. Beginning: October 1, 2015		Funding Sources				
4. For MOHS Use Only	5. Activity	6. Federal	7. State	8. Program Income	9. Other (Local-Private)	10. Total
	Overtime Salary: \$11,154.00; Fringe: FICA 7.65% and Retirement \$15.75% = \$2,610.04; Travel: \$1,072.50	\$15,476.54	\$0.00	\$0.00	\$0.00	\$15,476.54
Total		\$15,476.54	\$0.00	\$0.00	\$0.00	\$15,476.54

1. Applicant Agency:	Pasadena Police Department	4. Activity:	Impaired Driving Countermeasures
2. Beginning: October 1, 2015	3. Ending: September 30, 2016	Federal Amount Requested	Total Other Amounts (Match)
5. Category & Line Item	6. Description of Item and/or Basis for Valuation		Total
Salary & Wages:			
Salary & Wages #1:	Overtime @ approx \$33 x 338 hours	\$11,154.00	\$0.00
Salary & Wages #2:		\$0.00	\$0.00
Total		\$11,154.00	\$0.00
Fringe:			
FICA (7.65%-Employer) #1		\$853.28	\$0.00
FICA (7.65%-Employer) #2		\$0.00	\$0.00
Retirement (15.75%-Employer) #1		\$1,756.76	\$0.00
Retirement (15.75%-Employer)#2		\$0.00	\$0.00
Total		\$2,610.04	\$0.00
Travel: (Rate per diem-based on state and federal guidelines)			
Hotel	MIS Stars Conference 3 nights 2 rooms @ \$105 per night	\$630.00	\$0.00
Hotel Taxes @ 10%		\$63.00	\$0.00
Meals		\$278.00	\$0.00
Gratuity @ 20%		\$55.50	\$0.00
Other:	In State Highway Safety Training \$343 x 2 officers = \$686	\$686.00	\$0.00
Total		\$1,712.50	\$0.00
Contractual Services:			
Contractual Services:		\$0.00	\$0.00
Contractual Services:		\$0.00	\$0.00
Contractual Services:		\$0.00	\$0.00
Total		\$0.00	\$0.00
Equipment:			
Equipment:		\$0.00	\$0.00
Equipment:		\$0.00	\$0.00
Equipment:		\$0.00	\$0.00
Total:		\$0.00	\$0.00
Other Expenses:			
Other:		0.00	0.00
Other:		0.00	0.00
Other:		0.00	0.00
Total:		0.00	0.00
Total Grant		\$15,476.54	\$0.00

LOCAL GOVERNMENTAL RESOLUTION
AGREEMENT AND AUTHORIZATION TO APPLY

WHEREAS, the Pascagoula City Council
(Governing Body of Unit of Government)

herein called the "APPLICANT" has thoroughly considered the problem addressed in the application (entitled) and has reviewed the project described in the application; and

WHEREAS, under the terms of Public Law 89-564 as amended, the United States of America has authorized the Department of Transportation, through the Mississippi Office of Highway Safety to make federal contracts to assist local governments in the improvement of highway safety,

NOW THEREFORE BE IT RESOLVED BY THE Pascagoula City Council
(Governing Body of Unit of Government)

IN OPEN MEETING ASSEMBLED IN THE CITY Pascagoula MISSISSIPPI

THIS 15th Day of September, 20 15 AS FOLLOWS:

1. That the project above is in the best interest of the Applicant and the general public.
2. That the Grant Accounting Specialist, Aleta Raley be authorized to file, on behalf of the
(Name and Title of Representative) applicant an application in the form prescribed by the Office of Highway Safety for federal funding in the amount of \$ 15,476.54 to be made to the Applicant defraying the cost of the
(Federal Dollar Requested) project described in the application.
3. That the Applicant has formally agreed to provide a cash and/or in-kind contribution of \$ 0 as required by the project.
(Local Match Amount)
4. That certified copies of this resolution be included as part of the application referenced above.
5. That this resolution shall take effect immediately upon its adoption.

DONE AND ORDERED IN OPEN MEETING BY: _____
(Chairman/Mayor - Blue Ink)

Commissioner/Councilman _____ offered the foregoing resolution and moved its adoption, which was seconded by Commissioner/Councilman _____ and, was duly adopted.

Date: _____

Attest: _____

Seal

By: _____
(Blue Ink)

FY16 Grant Application

12

Councilman Jackson made a motion for retroactive approval to submit a revised application for the DUI Grant funds from the Department of Public Safety for the 2016 funding cycle as recommended. The motion was seconded by Councilman Tadlock and received the

following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 9-15-15)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The year-to-date revenue and expenditure reports for August 2015 were filed by Jeane Bull, Assistant Comptroller, and acknowledged by the Council.

The next item for consideration was a Resolution authorizing postage for the Pascagoula Pride mail-outs as a means of advertising the resources of the City as recommended by Eddie Williams, City Attorney.

The Resolution is spread on the minutes as follows:

RESOLUTION

WHEREAS, Pascagoula Pride is a nonprofit civic organization dedicated to the beautification of the City of Pascagoula; and

WHEREAS, Pascagoula Pride hosts an annual membership drive and fundraising event at different locations throughout the City; and

WHEREAS, Pascagoula Pride has requested permission to use the City’s postal meter to mail out invitations to members and prospective members in support of their membership and fundraising efforts; and

WHEREAS, over the years, Pascagoula Pride has raised and invested in the City of Pascagoula in excess of \$500,000.00 for beautification projects throughout the City; and

WHEREAS, the City Council finds that the support of the efforts of this organization is in the best interest of the citizens of this community and constitutes a means of advertising the resources of the City for a proper municipal purpose;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. The representatives of Pascagoula Pride shall be allowed access to the City postal meter for the purpose of mailing out their membership and fundraising requests.

SECTION 2. The amount of postage that may be used by Pascagoula Pride in this effort shall not exceed the sum of \$125.00.

SECTION 3. The City Manager shall designate a City employee who is familiar with the operation of the postal meter to assist Pascagoula Pride in the mail-out of these materials.

The above Resolution was introduced by Councilman Jackson, seconded for adoption by Councilman Tadlock, and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". The Mayor then declared the Resolution adopted on the 15th day of September, 2015.

The next item for consideration was an award of the Point Park pervious concrete paving bid to the low bidder, DCD Construction, Ocean Springs, MS, as recommended by Darcie Crew, Parks & Recreation Director. They were the lowest bidder on Schedules 1, 2, and 3 as follows:

Schedule 1 -	\$56,938.50
Schedule 2 -	13,804.00
Schedule 3 -	<u>7,012.50</u>
 TOTAL	 \$77,755.00

Councilman Jackson made a motion to approve the bid award for the Point Park pervious concrete paving bid to the low bidder, DCD Construction, for \$77,755.00 and authorize the City Manager to execute the related documents. The motion was seconded by Councilman Tadlock and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 9-15-15)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

Next for consideration was the FEMA 2014 Assistance to Firefighters Grant Award Package as recommended by Jen Dearman, Community and Economic Development Director.

Councilman Jackson made a motion to approve the FEMA 2014 Assistance to Firefighters Grant Award Package as recommended and authorize the City Manager to execute the related documents. The motion was seconded by Councilman Tadlock and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". (Approved 9-15-15)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The following new business items were considered:

The first item for consideration was an Order adopting part of Jackson County Ad Valorem Tax Assessment Rolls as the assessment rolls for the City of Pascagoula and Pascagoula-Gautier School District for the year 2015 as recommended by Eddie Williams, City Attorney.

The Order is spread on the minutes as follows:

ORDER ADOPTING PART OF JACKSON COUNTY, MISSISSIPPI, AD VALOREM TAX ASSESSMENT ROLLS AS THE ASSESSMENT ROLLS FOR THE CITY OF PASCAGOULA AND THE PASCAGOULA-GAUTIER SCHOOL DISTRICT FOR THE YEAR 2015

WHEREAS, the 2015 ad valorem tax assessment roll of Jackson County has been filed with the Board of Supervisors; and

WHEREAS, the Chancery Clerk of Jackson County has delivered to and filed with the City Clerk a true copy of the part of the 2015 Jackson County assessment roll containing the property located within the City of Pascagoula and the property located within the added territory of the Pascagoula-Gautier School District; and

WHEREAS, the total assessed value of the real property within the City of Pascagoula is \$148,651,948; and

WHEREAS, the total assessed value of all personal property within the City of Pascagoula is \$68,398,528; and

WHEREAS, the total assessed value of all property, both real and personal, within the City of Pascagoula is \$217,050,476; and

WHEREAS, the total assessed value of the real property located in the added territory of the Pascagoula-Gautier School District \$92,265,757; and

WHEREAS, the total assessed value of the personal property located within the added territory of the Pascagoula-Gautier School District is \$690,576,390; and

WHEREAS, the total assessed value of all property, both real and personal, located within the added territory of the Pascagoula-Gautier School District is \$782,842,147; and

WHEREAS, the grand total assessed value of all property, both real and personal, in the entire Pascagoula-Gautier School District, including the City of Pascagoula and the added territory, is \$999,892,623:

NOW, THEREFORE, IT IS ORDERED that the portion of the assessment rolls of Jackson County, Mississippi, filed with the City Clerk by the Chancery Clerk of Jackson County, Mississippi, is hereby adopted as the tax assessment rolls of the City of Pascagoula and the Pascagoula-Gautier School District for the year 2015.

The above Order was introduced by Councilwoman Simkins, seconded for adoption by Councilman Hill, and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". The Mayor then declared the Order adopted on the 15th day of September, 2015.

The next item for consideration was a Resolution fixing the levy of the ad valorem taxes upon the taxable property in the City and in the Pascagoula-Gautier School District for the year 2015 as recommended by Eddie Williams, City Attorney.

The Resolution is spread on the minutes as follows:

RESOLUTION FIXING THE LEVY OF AD VALOREM TAXES UPON THE TAXABLE PROPERTY IN THE CITY OF PASCAGOULA AND IN THE PASCAGOULA-GAUTIER SCHOOL DISTRICT FOR THE YEAR 2015-2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PASCAGOULA, MISSISSIPPI, AS FOLLOWS:

That the following ad valorem tax rates, expressed in mills or a fraction of a mill, be, and the same are hereby levied and ordered to be collected upon each dollar of assessed value upon

all taxable property within the City of Pascagoula and upon all taxable property within the Pascagoula School District for the year 2015-2016.

For general revenue purposes and for general improvements as provided in Section 27-39-307, Mississippi Code of 1972, Annotated, on all taxable property within the corporate limits of the City of Pascagoula,

32.17 mills on the dollar;

For a disability and relief fund for firemen and policemen, on all taxable property within the corporate limits of the City of Pascagoula as provided in Section 21-29-117, Mississippi Code of 1972, Annotated,

3.00 mills on the dollar;

For maintenance and operation of a public library, on all taxable property within the corporate limits of the City of Pascagoula as is provided in Section 39-3-7, Mississippi Code of 1972, Annotated, together with any other pertinent statutes,

1.14 mills on the dollar;

For payment of principal and interest upon all bonds of the City of Pascagoula as provided in Section 21-33-87, Mississippi Code of 1972, Annotated, upon all taxable property within the corporate limits of the City of Pascagoula,

4.74 mills on the dollar;

For maintenance and operation of a garbage and rubbish collection and disposal system on all taxable property within the corporate limits of the City of Pascagoula as provided in Section 21-19-2, Mississippi Code of 1972, Annotated,

1.00 mills on the dollar;

For the purpose of supplementing teachers' salaries, extending school terms, buying furniture, supplies and materials, and for other lawful operating and incidental expenses of the Pascagoula School District as provided in Section 37-57-105, Mississippi Code of 1972, on all taxable property within the Pascagoula School District,

45.88 mills on the dollar;

That the tax collector for the City is authorized to collect all taxes hereby levied upon the property located within the City and the added territory of said school district.

The above Resolution was introduced by Councilman Tadlock, seconded for adoption by Councilman Pickett, and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE". The Mayor then declared the Resolution adopted on the 15th day of September, 2015.

The next item for consideration was a Resolution approving and adopting the budget for 2015-2016 as recommended by Eddie Williams, City Attorney.

The Resolution is spread on the minutes as follows:

RESOLUTION APPROVING AND ADOPTING THE BUDGET OF THE CITY OF PASCAGOULA FOR THE 2015-2016 FISCAL YEAR

WHEREAS, the City Council of the City of Pascagoula, Mississippi, has prepared a complete budget of the municipal revenues and expenses estimated for the fiscal year 2015-2016 and has caused a statement to be prepared showing the aggregate revenues collected during the current fiscal year in the municipality and the statement showing certain other matters as required by Sections 21-35-3, et seq., of the Mississippi code of 1972, Annotated; and

WHEREAS, the City Council has studied and considered the budget, a copy of which is annexed hereto as Exhibit A, and finds that the budget is prepared and adequate according to law for the fiscal year aforesaid;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PASCAGOULA, MISSISSIPPI, that the budget be, and is hereby approved and adopted as finally determined, and that the budget shall be entered at length and in detail in the minutes of the City Council and published as required by law.

CITY OF PASCAGOULA, MISSISSIPPI
 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES
 FISCAL YEAR ENDING SEPTEMBER 30, 2016

*Proposed
 Budget - Fiscal
 Year 2016*

GENERAL FUNDS

FUNDS AVAILABLE FROM BEG. FUND BALANCE \$ 4,833,430

REVENUE

TAXES	8,810,296
LICENSES AND PERMITS	1,920,617
GRANTS	283,790
INTERGOVERNMENTAL REVENUES	8,378,807
CHARGES FOR SERVICES	2,042,372
FINES AND FORFEITS	1,080,637
INTEREST	92,153
RENTS	104,597
MISCELLANEOUS	314,429
TRANSFERS IN	1,591,012
OTHER FINANCING SOURCES	<u>12,009,022</u>

TOTAL REVENUES 36,627,732

TOTAL FUNDS AVAILABLE 41,461,162

EXPENDITURES

GENERAL GOVERNMENT

PERSONAL SERVICES	1,706,228
SUPPLIES	111,150
OTHER SERVICES AND CHARGES	836,156
CAPITAL OUTLAY	1,900,000

4,553,534

GENERAL ADMINISTRATION

PERSONAL SERVICES	-
SUPPLIES	7,300
OTHER SERVICES AND CHARGES	1,783,948
TRANSFERS OUT	46,000
CAPITAL OUTLAY	153,000

1,990,248

CITY OF PASCAGOULA, MISSISSIPPI
 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES
 FISCAL YEAR ENDING SEPTEMBER 30, 2016

*Proposed
 Budget - Fiscal
 Year 2016*

GENERAL FUNDS (cont'd)

PUBLIC SAFETY

POLICE:

<i>PERSONAL SERVICES</i>	7,214,978
<i>SUPPLIES</i>	375,800
<i>OTHER SERVICES AND CHARGES</i>	472,459
<i>CAPITAL OUTLAY</i>	1,014,913
<i>DEBT SERVICE</i>	8,200
	9,086,350

FIRE:

<i>PERSONAL SERVICES</i>	4,449,678
<i>SUPPLIES</i>	171,450
<i>OTHER SERVICES AND CHARGES</i>	77,175
<i>CAPITAL OUTLAY</i>	-
<i>DEBT SERVICE</i>	112,000
	4,810,303

TOTAL PUBLIC SAFETY

13,896,653

PLANNING, BUILDING AND CODE ENFORCEMENT:

<i>PERSONAL SERVICES</i>	585,980
<i>SUPPLIES</i>	56,200
<i>OTHER SERVICES AND CHARGES</i>	205,640
<i>CAPITAL OUTLAY</i>	22,000
	869,820

CITY OF PASCAGOULA, MISSISSIPPI
 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES
 FISCAL YEAR ENDING SEPTEMBER 30, 2016

*Proposed
 Budget - Fiscal
 Year 2016*

GENERAL FUNDS (cont'd)

<u>PUBLIC WORKS</u>	
PERSONAL SERVICES	-
SUPPLIES	379,700
OTHER SERVICES AND CHARGES	2,723,402
CAPITAL OUTLAY	6,519,022
	<u>9,622,124</u>
<u>HEALTH AND WELFARE</u>	
PERSONAL SERVICES	202,768
SUPPLIES	14,350
OTHER SERVICES AND CHARGES	43,950
CAPITAL OUTLAY	55,000
	<u>316,068</u>
<u>CULTURE and RECREATION</u>	
PERSONAL SERVICES	1,212,993
SUPPLIES	264,300
OTHER SERVICES AND CHARGES	1,638,012
CAPITAL OUTLAY	1,562,900
	<u>4,678,205</u>
<u>ECONOMIC & COMMUNITY DEVELOPMENT</u>	
PERSONAL SERVICES	368,189
SUPPLIES	26,900
OTHER SERVICES AND CHARGES	483,650
CAPITAL OUTLAY	86,500
	<u>965,239</u>
TOTAL EXPENDITURES	<u>36,891,891</u>
ENDING FUND BALANCE	<u>\$ 4,569,271</u>

CITY OF PASCAGOULA, MISSISSIPPI
 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES
 FISCAL YEAR ENDING SEPTEMBER 30, 2016

*Proposed
 Budget - Fiscal
 Year 2016*

COMMUNITY DEVELOPMENT FUND

REVENUE

GRANTS	\$ 2,239,021
TRANSFERS IN	-
TOTAL REVENUES	<u>2,239,021</u>

EXPENDITURES

OTHER SERVICES AND CHARGES	1,914,419
TOTAL EXPENDITURES	<u>1,914,419</u>
ENDING FUND BALANCE	<u>\$ 324,602</u>

BOND & INTEREST FUND

FUNDS AVAILABLE FROM BEG. FUND BALANCE	<u>\$ 1,313,716</u>
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REVENUE

TAXES	1,088,300
INTERGOVERNMENTAL REVENUES	19,200

TOTAL REVENUE	<u>1,107,500</u>
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TOTAL FUNDS AVAILABLE	<u>2,421,216</u>
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EXPENDITURES

DEBT SERVICE	<u>1,203,360</u>
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TOTAL EXPENDITURES	<u>1,203,360</u>
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ENDING FUND BALANCE	<u>\$ 1,217,856</u>
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CITY OF PASCAGOULA, MISSISSIPPI
 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES
 FISCAL YEAR ENDING SEPTEMBER 30, 2016

*Proposed
 Budget - Fiscal
 Year 2016*

PUBLIC UTILITY FUND

FUNDS AVAILABLE FROM BEG. FUND BALANCE

\$ 26,952,459

REVENUE

INTEREST	28,180
MISCELLANEOUS	11,000
INTERGOVERNMENTAL REVENUES	81,070
CHARGES FOR SERVICES	14,482,960
OTHER FINANCING SOURCES	5,901,178

TOTAL REVENUES 20,504,388

TOTAL FUNDS AVAILABLE 47,456,847

EXPENDITURES

PERSONAL SERVICES	772,571
SUPPLIES	891,350
OTHER SERVICES AND CHARGES	9,700,372
DEBT SERVICE	1,262,700
CAPITAL OUTLAY	6,286,383
TRANSFERS OUT	1,591,012

TOTAL EXPENDITURES 20,504,388

ENDING FUND BALANCE \$ 26,952,459

CITY OF PASCAGOULA, MISSISSIPPI
 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES
 FISCAL YEAR ENDING SEPTEMBER 30, 2016

*Proposed
 Budget - Fiscal
 Year 2016*

SOLID WASTE FUND

FUNDS AVAILABLE FROM BEG. FUND BALANCE

\$ 980,162

REVENUE

INTEREST	2,800
TAXES	240,990
INTERGOVERNMENTAL REVENUES	9,400
CHARGES FOR SERVICES	1,295,700

TOTAL REVENUES	<u>1,548,890</u>
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TOTAL FUNDS AVAILABLE	<u>2,529,052</u>
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EXPENDITURES

PERSONAL SERVICES	14,204
OTHER SERVICES AND CHARGES	<u>1,218,470</u>

TOTAL EXPENDITURES	<u>1,232,674</u>
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ENDING FUND BALANCE	<u>\$ 1,296,378</u>
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CITY OF PASCAGOULA, MISSISSIPPI
BUDGET OF ESTIMATED REVENUES AND EXPENDITURES
FISCAL YEAR ENDING SEPTEMBER 30, 2016

*Proposed
Budget - Fiscal
Year 2016*

FIRE and POLICE DISABILITY & RELIEF FUND

REVENUE

TAXES \$ 671,696
INTERGOVERNMENTAL REVENUES 17,100

TOTAL REVENUES 688,796

EXPENDITURES

OTHER SERVICES & CHARGES 688,796

TOTAL EXPENDITURES 688,796

ENDING FUND BALANCE \$ -

CITY OF PASCAGOULA, MISSISSIPPI
BUDGET OF ESTIMATED REVENUES AND EXPENDITURES
FISCAL YEAR ENDING SEPTEMBER 30, 2016

*Proposed
Budget - Fiscal
Year 2016*

All Funds

TOTAL BUDGET SURPLUS (DEFICIT)	<u>\$ 280,798</u>
TOTAL BUDGET SURPLUS (DEFICIT) PLUS BEGINNING FUND BAL	<u>\$ 34,360,565</u>

The above Resolution was introduced by Councilman Jackson, seconded for adoption by Councilman Hill, and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. The Mayor then declared the Resolution adopted on the 15th day of September, 2015.

The next item for consideration was the renewal of flood insurance with Hartford Insurance through Lemon Mohler Insurance Agency for six (6) City locations as recommended by Jeane Bull, Assistant Comptroller. The locations are the Police Training Center, Communy Street water treatment plant, Arts on the Avenue/Utilities/Community Development, City Hall, Ford Avenue pump station, and Frederic Street pump station. The increase in the premium cost is \$8,296.00. Councilwoman Simkins recommended meeting with the carriers to discuss premiums on some of our properties as it relates to the mandate by FEMA.

After comments, Councilman Jackson made a motion to approve the renewal of flood insurance with Hartford Insurance through Lemon Mohler Insurance Agency for six (6) City locations as recommended. The motion was seconded by Councilman Pickett and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 9-15-15)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

Next for consideration was Budget Amendment No. 15.37 in the Community Development Fund for the Mississippi Department Environmental Quality (BP) Grant for the Promenade Project as recommended by Bobby Parker, City Clerk/Comptroller.

The budget amendment is spread on the minutes as follows:

City of Pascagoula Budget Amendment # 15.37 September 15, 2015			
	<u>Current Budget</u>	<u>Budget Amendment</u>	<u>Amended Budget</u>
<u>Community Development Fund</u>	-	-	-
- <u>Revenues:</u>	-		-
- <u>Grants:</u>			-
MDEQ (BP) - Promenade		3,500,000	3,500,000

	-		
Total Revenues	-	3,500,000	3,500,000
<u>Expenditures:</u>			
<u>Community Development:</u>			
<u>Other Services & Charges:</u>			
-			
MDEQ (BP) - Promenade	-	3,500,000	3,500,000
-			
-			
Total Expenditures	-	3,500,000	3,500,000
Net Change in Fund Balance		-	
To amend budget to provide expenditure authority for the MDEQ (BP) Beachfront Promenade project and the related grant revenue approved by Council May 19, 2015.			

Councilwoman Simkins made a motion to approve the budget amendment as presented and recommended. The motion was seconded by Councilman Tadlock and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Pickett “AYE”, Simkins “AYE”, Tadlock “AYE”, and Tipton “AYE”. (Approved 9-15-15)

Jaci Turner, City Engineer, requested authorization for the City Manager to execute a letter to Suncoast Infrastructure, Inc., Florence, MS, to suspend work on the Citywide Sewer Evaluation and Rehabilitation 2014 Project from 5:00 p.m. on Thursday, September 17, 2015, through 12:01 a.m. on Sunday, November 1, 2015.

The proposed letter is spread on the minutes as follows:

HARRY J. BLEVINS
MAYOR

JOSEPH R. HUFFMAN
CITY MANAGER

EDDIE C. WILLIAMS
CITY ATTORNEY



CITY COUNCIL

MARVIN PICKETT, SR. Councilman, Ward 1
FREDDY JACKSON Councilman, Ward 2
DAVID TADLOCK Councilman, Ward 3
BURT HILL Councilman, Ward 4
SCOTT TIPTON Councilman, Ward 5
BRENDA H. SIMKINS Councilwoman at Large

603 WATTS AVE. • P.O. DRAWER 908
PASCAGOULA, MS 39568-0908 • TELEPHONE 228-938-6605
FAX 228-372-6851

September 15, 2015

Mr. John Causey, Vice-President
Suncoast Infrastructure, Inc.
P.O. Box 397
Florence, MS 39073

Re: City of Pascagoula Citywide Sewer Evaluation
and Rehabilitation 2014 – Pascagoula, Mississippi
(C.E. Job #: 214-027)

Dear Mr. Causey:

Please be advised that per Section 15.01A of the General Conditions of the Construction Contract, the City of Pascagoula is suspending the work on the referenced project. Work shall be suspended from 5:00pm on Thursday, September 17, 2015, through 12:01am on Sunday, November 1, 2015.

The City of Pascagoula is suspending work on the project due to Suncoast Infrastructure, Inc.'s inability to complete the contract within the contract times specified and due to the resulting conflicts with upcoming City of Pascagoula events. These events were not identified in the original contract documents due to the fact that the events are set to occur outside of the contract times for the project.

Please note that per the contract documents, you have the right to submit a claim for an adjustment in the contract price, an extension of the contract times, or both, if such an adjustment or extension is directly attributable to the suspension outlined in this notice.

If you have any questions, please advise.

Sincerely,

CITY OF PASCAGOULA

Joseph R. Huffman
City Manager

cc: James M. Douglass, Compton Engineering, Inc.

Councilman Tadlock made a motion authorizing the City Manager to execute a letter to Suncoast Infrastructure, Inc. regarding the suspension of the Citywide Sewer Evaluation and Rehabilitation 2014 Project as recommended. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE".
(Approved 9-15-15)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The next item for consideration was the Order for the docket of claims as follows:

ORDER

WHEREAS, the attached docket of claims for the period of August 28, 2015, through September 11, 2015, has been presented to the City Council for allowance and approval;

WHEREAS, the below claim numbers 08-13-01, 08-28-02, and 08-03 have also been presented to the City Council for allowance and approval:

<u>August 13, 2015</u>		<u>Claim # 08-13-01</u>
010	General Fund	\$ 465,011.14
400	Pascagoula Utilities	23,285.19
480	Solid Waste Mgmt.	<u>561.39</u>
	Total	<u>\$ 488,857.72</u>

<u>August 28, 2015</u>		<u>Claim 08-28-02</u>
010	General Fund	\$ 459,318.69
400	Pascagoula Utilities	23,254.75
480	Solid Waste Mgmt.	<u>561.39</u>
	Total	<u>\$ 483,134.83</u>

<u>Miscellaneous Claim</u>		<u>Claim #08-03</u>
1000	City Share FICA	\$ 46,879.38
1100	City Share Medicare	10,963.77
7000	City Share PERS	<u>121,632.01</u>
	Total	<u>\$ 179,475.16</u>

WHEREAS, it appears that all of said claims are proper and should be allowed;

NOW, THEREFORE, IT IS ORDERED that all claims shown on said dockets are hereby allowed and approved for payment.

The above Order was introduced by Councilman Hill, seconded for adoption by Councilman Tipton, and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE",

Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE".
The Mayor then declared the Order adopted on the 15th day of
September, 2015.

Councilman Tadlock made a motion to close the meeting to determine the need for an executive session. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE".

Councilwoman Simkins made a motion to go into executive session for the purpose of discussing potential litigation. The motion was seconded by Councilman Tadlock and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE", after which the Mayor announced to the public and those in attendance that the Council had voted to hold an executive session for the purpose stated above. The Council then began the executive session.

During executive session and after comments from Eddie Williams, City Attorney, regarding the gas transportation cost, Councilman Hill made a motion authorizing the City Attorney to contact Geoff Wilson, Municipal Gas Authority of Mississippi (MGAM), and an attorney in Washington advising them that the City of Pascagoula concurs with the terms of the settlement regarding the gas transportation cost. The motion was seconded by Councilman Tadlock and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE".
(Approved 9-15-15)

Councilwoman Simkins made a motion to end the executive session and return to open session. The motion was seconded by Councilman Tipton and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE".

There being no further business to come before the Council tonight, Councilman Jackson made a motion to recess until Monday, September 28, 2015, at 4:30 p.m. to transact such business as may lawfully come before the Council. The motion was seconded by Councilwoman Simkins and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Pickett "AYE", Simkins "AYE", Tadlock "AYE", and Tipton "AYE".

The meeting ended at 8:21 p.m.

APPROVED:

Harry J. Blevins, Mayor

ATTEST:

Brenda J. Reed, Asst. City Clerk