

PASCAGOULA CITY COUNCIL
Recessed Regular Meeting –Tuesday, September 17, 2013, 6:00 P.M.

WELCOME AND CALL TO ORDER:

INVOCATION: Councilman Hill

PLEDGE OF ALLEGIANCE: Councilman Tipton

REQUESTS TO ADDRESS THE COUNCIL:

- A. Constitution Week Proclamation presented to Michele Gautier Lee, Regent Duchess de Chaumont Chapter, NS DAR
- B. Dr. Clifford A. Seyler Day Proclamation presented to C.A.N.D.Y. 's President, Carol Hewlett and Director, Juanita Krebs. Dr. Seyler is C.A.N.D.Y. 's Founder and will be the guest speaker at their 30th Anniversary Celebration on September 20, 2013.
- C. Emerge Wine Tasting Social re: Alcohol Permit Application

PUBLIC HEARING REGARDING MINUTES OF MEETING ON SEPTEMBER 11, 2013

- D. Minutes of Planning Board Meeting of September 11, 2013

CONSENT AGENDA:*

- E. Minutes of Council meetings of September 3, 4 and 10, 2013.
Recommended Action: adopt and approve minutes of Council meetings of September 3, 4 and 10, 2013.
- F. Minutes of Recreation Commission meeting of August 7, 2013
Recommended Action: acknowledge receipt of minutes.
- G. Minutes of Strategic Plan Steering Committee meeting of June 20, 2013
Recommended Action: acknowledge receipt of minutes.
- H. Minutes of Historic Preservation Commission meeting of June 26, 2013
Recommended Action: acknowledge receipt of minutes
- I. Minutes of Historic Preservation Commission meeting of July 24, 2013
Recommended Action: acknowledge receipt of minutes
- J. Advertise the resources of the City by approving Arts on the Avenue to provide Kool-Aid packets to approximately 500 children attending the Zonta Arts Festival. The amount is not to exceed \$200.00
Recommended Action: approve advertising request

- K. Advertise the resources of the City by approving the Police Department to provide traffic control for the March of Dimes walk which raises funds and awareness for the March of Dimes. The event will take place on September 28, 2013, at the Beach in Pascagoula.
Recommended Action: *approve advertising request*
- L. Advertising the resources of the City by approving the Police Motorcycle Unit to participate in “Ride for the Cure”, a motorcycle ride to raise funds and awareness for the American Cancer Society. The event is hosted by Governor Phil Bryant and will take place September 28, 2013.
Recommended Action: *approve advertising request*
- M. Consider payment of \$425.00 for postage funds for the direct debit/postage on call meter setting service with Neo-Post.
Recommended Action: *approve \$425.00 for postage funds to City Hall. The postage payment is handled through an electronic funds transfer (EFT) instead of the docket of claims.*
- N. Community Heritage Preservation Grant Application
Recommended Action: *approve Resolution supporting the Community Heritage Preservation Grant application to the MS Department of Archives and History and authorize the City Manager to execute related documents. The application requests \$551,519.20. The City will match 20% or \$137,879.80 of the \$689,399.00 total project.*
- O. Safe Routes to Schools Consultant Selection
Recommended Action: *approve the selection of Compton Engineering for Professional Services needed for the Safe Routes to Schools project and authorize the City Manager to execute related letter.*
- P. Supplemental Agreement No. 1 with BMA regarding Beach Promenade project
Recommended Action: *approve Supplemental Agreement No.1 with Brown, Mitchell & Alexander for additional funding associated with the additional time for Supplemental Agreement No. 2 with the prime contractor, contingent on MDOT approval. The additional funding will cover the additional time as well as added construction supervision for the scope change to the contractor. Funding will be 80/20, consistent with original scope and funding. The adjustment amount is still within the original project budget. Authorize the Mayor to execute related documents.*
- Q. FY 2013 Justice Assistance Grant
Recommended Action: *approve request to accept award documents for the FY 2013 Justice Assistance Grant in the amount of \$11,613.00 with no match. The Police Department plans to use the funds to purchase Tasers with holsters, batteries and cartridges (both training and duty).*
- R. Financial Reports for August 2013
Recommended Action: *acknowledge receipt of reports*

- S. Renewal of Employee Assistance Program (EAP) contract with Singing River Services
Recommended Action: approve renewal of EAP contract. Renewal rate is \$3,500.00 (no increase from last year) and contract period is 10-01-2013 – 09/30/2014. Authorize the City Manager to execute related documents.
- T. Amendment #19 to City of Pascagoula Employees' Health Care Plan
Recommended Action: approve Amendment #19 regarding Precertification and Utilization Review Organization to show American Health Holdings as the provider of these services, effective October 1, 2013. Authorize the City Manager to execute related documents.

FINANCE

- U. Year-End Budget Amendment

MIS DEPARTMENT

- V. Dex Imaging Copier Rental for Narcotics Task Force
Recommended Action: authorize the City Manager to sign onto MS State Contract #5-600-13963-13 with Dex Imaging to provide a multifunction copier for the Narcotics Task Force. The machine is a Konica Minolta bizhub C284. The cost of the machine will be \$241.58/month. Printing costs are \$0.01/page for black and white prints and \$0.065 page for color prints. The agreement will be for five years.

DOCKET OF CLAIMS

- W. Order for Docket of Claims

EXECUTIVE SESSION: re: Personnel Matter

RECESS OR ADJOURN

** Consent Agenda – All matters listed under Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*



AGENDA ITEM REQUEST FORM

Meeting Date: 9/17/13

Submitting Department or Individual: Michele Lee

Contact Name: _____

Phone: _____

Agenda Topic: Constitution Week Proclamation

Attach additional information as necessary

Action Requested:

Present proclamation to Michele Gautier Lee, Regent Duchess de Chaumont Chapter, NS DAR

Budgeted Item	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Source of Funding	<input type="checkbox"/> General Fund
Contract Required	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<input type="checkbox"/> Utility Fund	
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<input type="checkbox"/> Grant	
			<input type="checkbox"/> Other	

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING

PROCLAMATION

WHEREAS, The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

WHEREAS, September 17, 2013, marks the two hundred twenty-sixth anniversary of the Signing of the Constitution by the Constitutional Convention and provides a historic opportunity for all Americans to remember the achievements of the Framers of the Constitution and the rights, privileges, and responsibilities they afforded us in this unique document; and

WHEREAS, It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and

WHEREAS, the Duchess de Chaumont Chapter of the Daughters of the American Revolution (DAR) nationwide will be observing this week in honor of the United States Constitution.

NOW, THEREFORE, I, Harry J. Blevins, Mayor of the City of Pascagoula, Mississippi, do hereby proclaim the week of September 17-23, 2013, as

CONSTITUTION WEEK

in the City of Pascagoula and ask our citizens to reflect on the many benefits of our Federal Constitution and the privileges and responsibilities of American citizenship and to proudly display the American Flag.

Harry J. Blevins
Mayor



AGENDA ITEM REQUEST FORM

Meeting Date: 9/17/13

Submitting Department or Individual: Doug Adams

Contact Name: _____

Phone: _____

Agenda Topic: Dr. Clifford A. Seyler Day Proclamation

Attach additional information as necessary

Action Requested:

Present proclamation to C.A.N.D.Y.'S President, Carol Hewlett, and Director, Juanita Krebs. Dr. Seyler is C.A.N.D.Y.'s Founder and will be the guest speaker at their 30th Anniversary Celebration on September 20, 2013.

Budgeted Item	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Source of Funding	<input type="checkbox"/> General Fund
Contract Required	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<input type="checkbox"/> Utility Fund	
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<input type="checkbox"/> Grant	
			<input type="checkbox"/> Other	

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PROCLAMATION

WHEREAS, Citizens Against Needless Death in Youth (C.A.N.D.Y.) will be celebrating their 30th Anniversary on September 20, 2013; and

WHEREAS, C.A.N.D.Y. is a child safety advocate organization teaching awareness and preventions on all child safety issues; and

WHEREAS, since 1983, C.A.N.D.Y. has dealt with automobile safety for children, and expanded into other child safety-related areas; and

WHEREAS, the catalyst in the formation of C.A.N.D.Y. was the mind-set of Dr. Clifford A. Seyler, who realized the importance of the use of children's car seats and seatbelts; and

WHEREAS, Dr. Seyler took on the monumental task and called upon several women's civic organizations and private citizens to join hands and form C.A.N.D.Y., the organization whose primary goal was to prevent needless death in youth; and

WHEREAS, C.A.N.D.Y. has been instrumental in the passage of legislation to enact a mandatory child restraint law in MS; organizing Mississippi's first car seat loaner program; passage of a local ordinance requiring smoke detectors to be installed in all dwellings, and numerous efforts that support the safety of Mississippi's youth; and

WHEREAS, C.A.N.D.Y. is a United Way Agency that promotes the prevention of needless deaths and injuries through educational awareness programs, activities and community services.

NOW, THEREFORE, I, Harry J. Blevins, Mayor of the City of Pascagoula, Mississippi, do hereby proclaim Friday, September 20, 2013, as

DR. CLIFFORD A. SEYLER DAY

in recognition and appreciation for his dedicated efforts in the formation of C.A.N.D.Y.

Harry J. Blevins
Mayor



AGENDA ITEM REQUEST FORM

Meeting Date: 09/17/2013

Submitting Department or Individual: Community & Economic Development

Contact Name: Jen Dearman

Phone: 228-938-6651

Agenda Topic: Emerge Wine Tasting Social - Alcohol Permit Application

Attach additional information as necessary

Action Requested:

Approve alcohol permit for EmERGE Wine Tasting Social scheduled for October 24, 2013 on top of the Riverfront parking garage.

Budgeted Item	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Source of Funding	<input type="checkbox"/>	General Fund
Contract Required	Yes <input type="checkbox"/>	No <input type="checkbox"/>		<input type="checkbox"/>	Utility Fund
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input type="checkbox"/>		<input type="checkbox"/>	Grant
				<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

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**RULES AND REGULATIONS FOR THE SALE, CONSUMPTION
OR POSSESSION OF ALCOHOL ON CITY PROPERTY**

On December 8, 2010, the City Council for the City of Pascagoula amended Section 58-62 of the Code of Ordinances which theretofore had prohibited the sale, consumption or possession of alcoholic beverages on City property. Pursuant to the amendment to the aforesaid section, the City Council has reserved unto itself the right to issue permits for the sale, consumption or possession of alcoholic beverages on City property on a case-by-case basis. Permits may be issued to individuals, or to organizations, subject to the following rules and regulations:

1. No permits will be issued to any individuals or organizations (applicants) for the sale or consumption of alcoholic beverages on any youth athletic field in the City of Pascagoula when any youth sport events are in session. No permits will be issued for the 12th Street softball fields and the Tucker Street baseball fields.
2. Applicants desiring a permit for the sale, consumption or possession of alcohol on any City property not listed hereinabove, shall complete an application in the form attached hereto as Exhibit A and incorporated into these rules by reference.
3. Any Applicant seeking a permit shall complete the aforesaid application and submit the same to the City Clerk in time for its presentation to the City Council not less than 30 days prior to the proposed event or activity. It is recommended that the Applicant submit the application to the Clerk 45 days prior to the event so that the Council presentation can be scheduled 30 days before the event.
4. Applicants shall appear in person before the City Council not less than 30 days prior to the proposed event in order to present the application and be heard on the request for the permit. Should the Applicant fail to appear at the Council meeting, the permit shall summarily be denied.
5. Permits, once issued by the City Council, shall not be transferrable to any third party unless specifically approved by the City Council.
6. Permits shall be for a specified period of time only and for a specific event or activity. No permits will be issued that will be open-ended, or not confined to a specific time period.
7. Applicants requesting a permit shall be required to execute a waiver of liability and a hold harmless agreement in favor of the City in the form attached hereto as

- Exhibit B. The original of the waiver and hold harmless agreement shall be retained by the City Clerk and a copy shall be given to the Applicant.
8. The Applicant shall be required to hire off-duty law enforcement officers, or reserve officers, for security during the event. The number of security officers required shall be determined by the Police Chief, or his designee, and his determination on the issue of security shall be final.
 9. Unless authorized by the City Council, anyone obtaining a permit shall not allow attendees at the event to bring alcohol onto the premises, or to take alcohol from the premises. The Applicant shall be responsible for furnishing sufficient waste containers for disposal of non-reusable alcohol containers. If a permit is issued for events to take place at Point Park, River Park, Beach Park, or on any athletic field, then in such event, no glass containers of alcohol shall be permitted at such locations. It shall be the responsibility of the Applicant to comply with all ABC regulations and all other ordinances or state laws affecting the sale and consumption of alcoholic beverages. Under no circumstances shall the Applicant allow the sale to, or consumption of, alcohol by obviously intoxicated individuals or minors.
 10. In addition to the requirements specifically set forth in this policy, the Applicant must agree to abide by all rules and regulations currently in force and affecting the use of property belonging to the City.
 11. Signs must be posted at all exits to and from the venue in question stating that no alcoholic beverages may be brought in or taken from that venue during the event.
 12. Failure of the Applicant to abide by any of the rules and regulations set forth herein, or any other rules and regulations endorsed or enforced pursuant to the ordinances of the City, shall result in the immediate revocation of any permit granted by the City Council hereunder.
 13. The Applicant, by his signature on the application, acknowledges having received a copy of these rules and regulations and further acknowledges his full and complete understanding thereof.
 14. Upon the granting of a permit pursuant to these policies, the Applicant shall be required to deposit with the City Clerk the sum of \$500.00 to cover the costs of cleaning the premises. This sum shall be refunded to the Applicant only upon the recommendation of the City Manager, or his designee, after an inspection of the premises to determine whether or not the same have been satisfactorily cleaned by the Applicant.

15. The City Council reserves the right to impose any other terms and conditions upon the Applicant that it deems necessary in order to protect the property of the City and the best interest and welfare of the citizens. The City Council also reserves the right to, from time to time, amend, waive enforcement, or otherwise suspend the application of one or more of these rules, as the need may arise. A waiver or suspension of any of these rules for the benefit of a particular applicant, shall not constitute grounds for or be construed as a waiver or suspension of the same rules for subsequent applicants. The Applicant agrees to be bound by all rules and regulations set forth herein and any other conditions that may be imposed upon the issuance of a permit by the City Council.

**APPLICATION FOR THE SALE, CONSUMPTION OR POSSESSION
OF ALCOHOL ON CITY PROPERTY**

1. Full name of applicant Emerge Pascagoula
2. Physical address of applicant 702 Krebs Ave Pascagoula, MS 39567
3. If the applicant is an organization then provide the following information:
 - a. Name, address and telephone number of each principal of the organization.
Drew Estabrook 2203 Market Street Pascagoula, MS 39567, (228) 762-3533
 - b. Name, address and telephone number of the person who will be presenting the application on behalf of the organization.
Drew Estabrook 2203 Market Street Pascagoula, MS 39567, (228) 762-3533
4. Location of event for which the permit is being requested.
Pascagoula Riverfront Parking Garage
5. Date and times for which the permit is being requested.
Thursday, October 24, 2013 from 4PM to 10PM
6. Nature of event to be staged at the location.
Emerge Fall Social Event – Networking Gathering
7. Person or parties responsible for the sale or distribution of alcoholic beverages at the proposed event.

Name: Jackson County Chamber of Commerce – Emerge

Address: 720 Krebs Avenue Pascagoula, MS 39568

Physical Address: same

Telephone Number: (228) 762-3391

8. If it is anticipated that alcoholic beverages will be sold at the event, then attach to this application copies of the ABC permits of the persons or parties who will be selling the alcoholic beverages. If copies of such permits are not presently available, please provide an explanation in the space below. Copies of ABC permits must be filed with the City Clerk prior to the issuance of any permit for the sale, consumption or use of alcohol on City property.

Alcoholic beverages will not be sold at the event.

9. Number of people expected to attend the event. 50 - 75

Exhibit A

10. Names, addresses and telephone numbers of persons responsible for post-event cleanup.

Matthew E. Perlins, 1103 Jackson Avenue, Pascagoula, MS 39568, (228) 762-6631

The applicant certifies that he/she is over the age of 21 and that he/she has been provided with and has read all of the rules and regulations pertaining to the sale, consumption or possession of alcoholic beverages on City property and fully understands the same and agrees to be bound thereby. Applicant further certifies that he/she is authorized by Emerge (name of organization) to make this application and to bind the organization to the observance of the rules and regulations set forth by the City Council for the sale, consumption and possession of alcoholic beverages, and/or the use of the premises in question. The applicant further understands that there shall be no sale of alcoholic beverages at the event to any minors or to any persons who are obviously intoxicated and no sales of alcoholic beverages shall be allowed after 12:00 midnight. The applicant further acknowledges that a violation of any of the aforesaid rules and regulations shall result in the immediate revocation of any permit issued by the City Council and the cancelation of any right to host the event at the designated location. The applicant further acknowledges that he/she has full and complete authority to execute the waiver and hold harmless agreement submitted on the even date herewith to the applicant.

Witness my signature on the 11th day of September, 2013.

Drew Estlund

9/11/13

Kristi H. Summerlin



Exhibit B

STATE OF MISSISSIPPI

COUNTY OF JACKSON

WAIVER AND HOLD HARMLESS AGREEMENT

Personally came and appeared before me the undersigned notary public in and for the jurisdiction aforesaid, _____ Drew Estabrook _____, who on his/her oath stated that he/she is over the age of 21 years and that he/she is acting in his/her individual capacity, or in a representative capacity on behalf of __Emerge Pascagoula_____ and acknowledged that he/she has fully familiarized himself/herself with the rules and regulations promulgated by the City Council of the City of Pascagoula for the sale, consumption or possession of alcoholic beverages on City property and all other rules and regulations pertinent to the use of the premises in question, and agrees to be bound thereby for the duration of the event for which the application has been filed. The applicant further acknowledges that he/she, in his/her individual capacity, or as representative of __Emerge Pascagoula_____ (name of organization) waives any and all claims against the City of Pascagoula for damages, injuries to person or property, or causes of action that may arise as a result of the applicant's use of the City property in question during the period of the event. The applicant, in his/her individual capacity, or as representative of __Emerge Pascagoula_____ (name of organization), further agrees to indemnify and hold harmless the City of Pascagoula, its agents, servants and employees, from any and all claims, damages, causes of action, assessments, attorney fees, or litigation expenses of any type arising out of applicant's use of the premises during the period in question and at which time alcoholic beverages are being sold, consumed or possessed thereon by applicant's agents, servants, employees, invitees and guests.

Exhibit B

Witness the signature of the applicant on this the 11th day of September,
2013.


Applicant

Sworn to and subscribed before me on this the 11 day of September, 2013.


Notary Public

SEAL



REGULAR MEETING OF THE PASCAGOULA PLANNING BOARD
WEDNESDAY, SEPTEMBER 11, 2013 AT 6:00 PM
CITY OF PASCAGOULA, MISSISSIPPI

The Planning Board of the City of Pascagoula, Mississippi, met at City Hall in a Regular Meeting on Wednesday, September 11, 2013 at 6:00 P. M.

The following official(s) were present:

Linda Tillman
Wesley Smith (Chairman)
Joseph Odom
Etienne Melcher
Alan Wiley
Mike Gilly

Official(s) not present:

Stephen Parker (Vice-Chairman)

Other officials present:

Jaci Turner, Planning, Inspections & Engineering Director

A. PUBLIC HEARINGS:

1. Dan Bierworth

2103 Glendale Street The property is zoned Single Family Residential 8. The request is for a Special Use permit to operate a referral business from the home in a Single Family Residential 8 zone.

Dan Bierworth was present to explain the application. The application and staff recommendation were presented by Jaci Turner. After there being no protest or questions, a motion was made by Etienne Melcher to "APPROVE" the application. The motion was seconded by Linda Tillman and the vote thereupon was as follows: Linda Tillman "AYE", Wesley Smith "AYE", Joseph Odom "AYE", Etienne Melcher "AYE", Alan Wiley, "AYE", Mike Gilly "AYE".

The application will go to the City Council with the recommendation to "APPROVE".

2. Mark Tramontana on behalf of Singing River Credit Union

3210 Market Street The property is zoned Community Commercial. The request is for a front yard setback variance for a sign in a CC zone resulting in a 6' setback rather than the required 15'.

Mark Tramontana and Paul Thompson were present to explain the application. The application and staff recommendation was presented by Jaci Turner to approve the variance as requested, with the understanding that a minimum of 10' between the new sign and the existing power line will be required when constructed. Mr. Wiley asked about the reason for the new sign, as it would be smaller than the existing sign. Paul Thompson explained that it was a branding effort to be consistent with the company's policies. Etienne Melcher asked about landscaping, and the response was that the existing landscaped area would be maintained. There being no protest, a motion was made by Mike Gilly to "APPROVE" the application. The motion was seconded by Linda Tillman and the vote thereupon was as follows: Linda Tillman "AYE", Wesley Smith "AYE", Joseph Odom "AYE", Etienne Melcher "AYE", Alan Wiley, "AYE", Mike Gilly "AYE".

The application will go to the City Council with the recommendation to "APPROVE".

There being no further business to discuss the meeting was adjourned at 6:08 p.m.

SEPTEMBER 4, 2013

TO: MEMBERS OF THE PASCAGOULA PLANNING BOARD
JOSEPH HUFFMAN, CITY MANAGER
EDDIE WILLIAMS, CITY ATTORNEY
STEPHEN MITCHELL, OPERATIONS MANAGER

JACI TURNER, PLANNING, INSPECTIONS, ENGINEERING DIRECTOR
ANGELIA KIMBROUGH, PERMIT TECH
MARK SAVASTA, BUILDING INSPECTOR

FROM: PLANNING & BUILDING DEPARTMENT

SUBJECT: REGULAR MEETING OF THE PASCAGOULA PLANNING BOARD
WEDNESDAY SEPTEMBER 11, 2013 AT 6:00 P.M.

AGENDA

A. PUBLIC HEARINGS:

1. **Dan Bierworth**
2103 Glendale St. (Single Family Residential 8). The request is for a Special Use permit to operate a referral business from the home in a Single Family Residential 8 zone.
2. **Mark Tramontana on behalf of Singing River Credit Union**
3210 Market St. (Community Commercial). The request is for a 6' front yard setback of the required 15' to allow for a new freestanding sign.

City of Pascagoula Planning Board
Planning Staff Analysis / Comments
Jaci Turner
Planning, Inspections & Engineering Director

Meeting Date: September 11, 2013
Applicant: Dan Bierworth
Address: 2103 Glendale Street
Zoning District: Single-Family Residential 8 (SFR8)

Applicable Zoning Ordinance Section(s)

- Article 2: Administration, Section 2.5.C – Special Use Permit
- Article 4: Use Standards, Section 4.4 – Accessory Uses and Structures

Request is for a special use permit to operate a referral business from the home.

Facts:

- Home Occupation, Minor is allowed by Special Use Permit in SFR8 zones.
- The proposed use, as presented, meets all requirements of Section 2.5.C.3.e – Review Standards for a special use permit.
- The proposed use, as presented, meets all requirements of Section 4.4.F.7 – Home Occupation, Minor.
- As proposed, there will be no impact to the neighborhood from the use.

Staff Recommendation:

Approve – Staff recommends approval of the special use permit as requested.

HEARING NOTICE

PASCAGOULA PLANNING BOARD

Notice is hereby given that a Public Hearing will be held by the Planning Board of the City of Pascagoula on September 11, 2013 at 6:00 P.M., in the Council Chambers in the City Hall at 603 Watts Avenue, Pascagoula, MS, to hear the application of:

Dan Bierworth

At: 2103 Glendale St.

The applicant has applied for a Special Use Permit to operate a home occupation, which would consist of "Operating a small referral business". The home occupation will employ only Mr. Bierwarth and his immediate family, with majority of the business done by telephone and computer. No customers would be coming to the home.

The property is zoned Single Family Residential 8 (SFR 8), and is located in the City of Pascagoula, Jackson County, Mississippi, and is more particularly described as follows to wit:

Lot 169 of Pinecrest Park Subdivision Section 3, as per plat, thereof recorded in Book 3, Page 39 of the Records of Jackson County, Mississippi. Being the same property as conveyed in Deed Book 188, Page 425, Land Deed Records of Jackson County, Mississippi.

Interested parties may appear at the hearing and speak and submit evidence and written comments on the application. Written comments may be submitted before the hearing, and additional information may be obtained about the application or review process, at the Planning & Building office at 4015 14th Street between the hours of 8:00 a.m. and 5:00 p.m.

After the above hearing, the Planning Board will make a recommendation to the City Council of the City of Pascagoula as to what action should be taken on the above application. The City Council, after receiving the recommendation of the Planning Board and providing an opportunity for new information to be presented, will make the final decision on the application at their public hearing on September 17, 2013 at 6:00 p.m.

WITNESS MY HAND AND THE OFFICIAL SEAL of the City of Pascagoula, Mississippi,

This the 21st day of August, 2013.

Brenda J. Reed

Brenda J. Reed, Asst. City Clerk
By: _____

(SEAL)
(Publication- August 25, 2013).

IN ORDER TO BE CONSIDERED FOR A VARIANCE OR SPECIAL USE PERMIT, YOU MUST BE ABLE TO SHOW THAT BECAUSE OF SPECIAL CIRCUMSTANCES, A LITERAL INTERPRETATION AND ENFORCEMENT OF THE PROVISIONS OF THE ORDINANCE WOULD CAUSE A HARDSHIP. PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. WHAT SPECIAL CONDITIONS OF THE LAND, STRUCTURE, AND BUILDING THAT CAUSED YOU TO REQUEST A VARIANCE, SPECIAL USE, OR ZONING CHANGE? In order to operate a home business a special use ~~var~~ permit is required in a single family home.

2. ARE THE SPECIAL CONDITIONS DESCRIBED A RESULT OF YOUR OWN ACTIONS? Yes, because we are wanting to operate a business from our home.

3. HOW WILL THE LITERAL INTERPRETATION AND ENFORCEMENT OF THE ORDINANCE CAUSE YOU AN UNNECESSARY HARDSHIP? The unnecessary hardship would be that we would have to rent office space and the nature of the business is such that we will need access to our computer & phones 6 days a week morning to night (8am - 9pm)

SIGNATURE OF APPLICANT AND PROPERTY OWNER (IF DIFFERENT)

SIGNATURE OF APPLICANT Sam Bierworth DATE 8/6/2013

SIGNATURE OF PROPERTY OWNER _____ DATE _____

STAFF ONLY

FOR STAFF ONLY* 19+ _____ = _____, this many copies.

Letters mailed on _____

DATE RECEIVED _____ TAKEN BY: _____

___ VARIANCE

___ 12 DAY VARIANCE

___ HOME OCCUPATION VARIANCE

___ 13.1 VARIANCE

SPECIAL USE PERMIT

___ ZONING CHANGE



HOME OCCUPATION REGULATIONS

HOME OCCUPATION IS HISTORICALLY DERIVED FROM THE WORD 'HOMEMADE' WHICH IS DEFINED AS A PRODUCT MADE OR A SERVICE PERFORMED IN THE HOME OR BY ONE'S OWN EFFORT. IT IS IN THE SPIRIT THAT THE CITY OF PASCAGOULA HAS DESIGNED FIVE CRITERIA TO ENSURE THAT MODERN HOME OCCUPATION REMAINS HOME-BASED IN CHARACTER AND DOES NOT DISRUPT THAT SURROUNDING NEIGHBORHOOD.

THE APPLICANT IS REQUIRED TO ADDRESS EACH OF THESE FIVE CRITERIA IN DETAIL.

- 1) THE HOME OCCUPATION SHALL EMPLOY ONLY IMMEDIATE FAMILY MEMBERS THAT ARE RESIDING ON PREMISES.

Our home business will only employ myself & my son, Dan Bierworth & Rick Bierworth. We both live at this home. It is our only place of residence.

- 2) THE HOME OCCUPATION SHALL NOT OCCUPY MORE THAN 15% OF THE TOTAL FLOOR AREA OF THE RESIDENCE.

The total floor area of the residence is 2504 square feet. we only need enough room for a desk, filing cabinet and chair which is 30 square feet. This is well under 15% coming in at 1.2% of total floor area.

- 3) THE HOME OCCUPATION SHALL NOT BE CONDUCTED IN AN ACCESSORY BUILDING.

Our Home business will Not be conducted in an accessory building. It will be conducted in the house.

- 4) THE HOME OCCUPATION SHALL NOT CREATE A LARGER THAN NORMAL VOLUME OF TRAFFIC FOR THE NEIGHBORHOOD IN WHICH IT IS LOCATED.

There will be no increase in traffic as our business is a referral business and is conducted online, by phone and an occasional visit by me to a customers office. Customers will not be showing up at our home.

- 5) THERE SHALL BE NO CHANGE IN THE OUTSIDE APPEARANCE OF THE BUILDING OF PREMISES OR OTHER VISIBLE EVIDENCE OF THE CONDUCT OF SUCH HOME OCCUPATION. NO SIGNS PERTAINING TO THE HOME OCCUPATION SHALL BE PLACED ON THE PREMISES.

There will be no change in the appearance of our home and there will be no visible evidence of a home based business. There will be no products being delivered or shipped to or from our home.

referral will ^{home owners with} provide pre-screened professionals
Our business ~~is~~ to provide pre-screened professionals
for any house hold task. This will include us checking
to make sure contractors are liscensed, insured and
have a ~~high Better~~ B+ or higher Better Business
Bureau rating. ~~our customers will be~~

OSBELL TRACT
PLAN B VOL 17

Tax Assessor of Jackson County, MS



SUBJECT PROPERTY AS SHOWN ON TAX RECORDS

NAMES AND ADDRESSES OF THE PROPERTY OWNERS WITHIN 160 FEET OF THE SUBJECT PROPERTY ACCORDING TO THE TAX ROLLS

	<u>NAME</u>	<u>ADDRESS</u>
162	1. <u>Melvina Warner</u>	<u>2307 Belair St Pascagoula MS 39567</u>
	2. <u>Eleanor Josephs</u>	<u>2303 Belair St Pascagoula MS 39567</u>
	3. <u>Travis Malcolm Huff Trustee</u>	<u>2221 Belair St Pascagoula MS 39567</u>
	4. <u>Lucy McCaskill</u>	<u>2217 Belair St Pascagoula MS 39567</u>
	5. <u>Anna Elam</u>	<u>2211 Belair St Pascagoula MS 39567</u>
	6. <u>Jacqueline Northrop</u>	<u>2519 Wilson Ave Pascagoula MS 39567</u>
	7. <u>Rebecca Breaux</u>	<u>2310 Belair St Pascagoula MS 39567</u>
	8. <u>Richard + Angela Rader</u>	<u>2306 Belair St Pascagoula MS 39567</u>
	9. <u>Harold Eastland</u>	<u>2302 Belair St Pascagoula MS 39567</u>
	10. <u>Warren + Amber Grubbs</u>	<u>2311 Glendale St Pascagoula MS 39567</u>
	11. <u>Angela McDonald</u>	<u>2307 Glendale St Pascagoula MS 39567</u>
	12. <u>Franklin Vance</u>	<u>2303 Glendale St Pascagoula MS 39567</u>
	13. <u>Elaine Johnson</u>	<u>2109 Glendale St Pascagoula MS 39567</u>
	14. <u>Celesta Merrill</u>	<u>2107 Glendale St Pascagoula MS 39567</u>
	15. <u>Robert + Susanne Modica</u>	<u>2102 Glendale St Pascagoula MS 39567</u>
	16. <u>Gilmore Pellegrin</u>	<u>2108 Glendale St Pascagoula MS 39567</u>
	17. <u>Derrick Saucier</u>	<u>2112 Glendale St Pascagoula MS 39567</u>
	18. <u>Tanya Hasbrouck</u>	<u>2116 Glendale St Pascagoula MS 39567</u>
	19. <u>Sharon Blythe</u>	<u>2206 Belair St Pascagoula MS 39567</u>
	20. _____	_____

TO OBTAIN THE LISTING OF PROPERTY OWNERS, GO TO THIS WEBSITE;

<http://mapping.co.jackson.ms.us/jacksoncountywebmap/>

THE TAX DIVISION HAS AIDED IN PREPARING THIS LISTING FOR THE CONVENIENCE OF THE APPLICANT, HOWEVER, THE CITY IS NOT LEGALLY RESPONSIBLE FOR ITS ACCURACY. IT SHALL BE THE RESPONSIBILITY OF THE APPLICANT TO PROVIDE THE CITY NAMES AND ADDRESSES OF ALL SUCH ADJACENT AND ADJOINING PROPERTY OWNERS. PLEASE CHECK CAREFULLY

THE ABOVE DESCRIPTION IS A TAX DESCRIPTION; THE APPLICANT MUST PROVIDE THE CITY WITH A COMPLETE AND ACCURATE LEGAL DESCRIPTION OF THE PROPERTY IN QUESTION.

City of Pascagoula Planning Board
Planning Staff Analysis / Comments
Jaci Turner
Planning, Inspections & Engineering Director

Meeting Date: September 11, 2013
Applicant: Singing River Federal Credit Union
Address: 3210 Market Street
Zoning District: Community Commercial (CC)

Applicable Zoning Ordinance Section(s)

- Article 2: Administration, Section 2.5.L – Variance
- Article 5: Signage, Section 6.13

Request is for a Variance to the setback from the street for a commercial sign.

Facts:

- Section 2.5.L – Setbacks are listed as a standard that can be considered for a variance.
- Section 6.13.G limits the setback from the street to at least 15 horizontal feet for a free-standing sign.
- The proposed base of the post for the proposed sign will be no closer to the street than the poles for the existing sign.
- The only other applicable separation distance is a minimum of 10' from the closest power line, which can be enforced at the time of permitting.
- The proposed overall height and width of the new sign will be less than existing.
- Existing structures and underground utilities make adherence to the 15' setback prohibitive.
- The proposed sign location will not impact sight distance for traffic, and will better match surrounding signs and structures than the existing sign structure.

Staff Recommendation:

Approve – Staff recommends approval of the variance as requested with the understanding that the 10' clearance from the nearest power line is observed at permitting and construction time.

HEARING NOTICE

PASCAGOULA PLANNING BOARD

Notice is hereby given that a Public Hearing will be held by the Planning Board of the City of Pascagoula on September 11, 2013 at 6:00 P.M., in the Council Chambers in the City Hall at 603 Watts Avenue, Pascagoula, MS, to hear the application of:

Mark Tramontana on behalf of Singing River Credit Union

At: 3210 Market St.

For: The request is for a 6' front yard setback of the required 15' to allow for a new freestanding sign.

The property is zoned Community Commercial (CC), and is located in the City of Pascagoula, Jackson County, Mississippi, and is more particularly described as follows to wit:

Description: A tract of land situated in Regular Section 11, Township 8 South, Range 6 West and a Part of Lot 1, Block 1, L.A. Frederic Subdivision, Pascagoula, Jackson County, Mississippi, as recorded in Plat Book 1, page 5, Office of Chancery Clerk, Jackson County Courthouse, and more particularly described as follows; Commencing at the intersection or the North margin Old Mobile Highway and the West margin of Marion Street; thence South 75 degrees west along the North margin of Old Mobile Highway 175.00 feet; thence North 2 degrees 03 minutes East 105.00 feet to the Northeast corner of the old Gulf Oil property and the Point of Beginning; thence North 84 degrees 06 minutes 45 seconds West, along the north line of the old Gulf Oil Property 163.27 feet to the East margin of Market Street, said point being 11.00 feet south of the South line of Lot 1, Block 1, L.A., Frederic Subdivision; thence North 0 degrees 02 minutes 56 seconds East along the East line of Market Street to the south line of the North 64 feet of the South 164 feet of Lot 1, Block 1, L.A. Frederic Subdivision; thence South 82 degrees 31 minutes East along the South line of the North 64 feet of the South 163 feet of said subdivision 267.50 feet to the Point of Beginning West along the west line of said property 105.00 feet to the Point of Beginning and being the same property as described in Deed Book 1013, pages 668 and 669.

Interested parties may appear at the hearing and speak and submit evidence and written comments on the application. Written comments may be submitted before the hearing, and additional information may be obtained about the application or review process, at the Planning & Building office at 4015 14th Street between the hours of 8:00 a.m. and 5:00 p.m.

After the above hearing, the Planning Board will make a recommendation to the City Council of the City of Pascagoula as to what action should be taken on the above application. The City Council, after receiving the recommendation of the Planning Board and providing an opportunity for new information to be presented, will make the final decision on the application at their public hearing on September 17, 2013 at 6:00 p.m.

WITNESS MY HAND AND THE OFFICIAL SEAL of the City of Pascagoula, Mississippi,

This the 21st day of August 2013.

Brenda J. Reed

Brenda J. Reed, City Clerk

By: _____

(SEAL)

(Publication- August 25, 2013).

IN ORDER TO BE CONSIDERED FOR A VARIANCE OR SPECIAL USE PERMIT, YOU MUST BE ABLE TO SHOW THAT BECAUSE OF SPECIAL CIRCUMSTANCES, A LITERAL INTERPRETATION AND ENFORCEMENT OF THE PROVISIONS OF THE ORDINANCE WOULD CAUSE A HARDSHIP. PLEASE ANSWER THE FOLLOWING QUESTIONS:

- WHAT SPECIAL CONDITIONS OF THE LAND, STRUCTURE, AND BUILDING THAT CAUSED YOU TO REQUEST A VARIANCE, SPECIAL USE, OR ZONING CHANGE? UNDERGROUND UTILITIES ARE IN THE EXACT LOCATION OF THE NEW SIGN FOUNDATION. THERE ARE TREES ON THE SOUTH SIDE OF PROPERTY WHICH BLOCKS ANY VISION AND ANOTHER BUSINESS SIGN TO THE NORTH BLOCKING ONE'S VISION
- ARE THE SPECIAL CONDITIONS DESCRIBED A RESULT OF YOUR OWN ACTIONS? NO, UNDERGROUND UTILITIES ARE EXISTING.
- HOW WILL THE LITERAL INTERPRETATION AND ENFORCEMENT OF THE ORDINANCE CAUSE YOU AN UNNECESSARY HARDSHIP TO MEET THE REQUIRED SETBACK WOULD MEAN - 1) RE-LOCATING EXISTING FLAGPOLE 2) EXCAVATING SIDEWALK/PARKING, 3) REMOVING LANDSCAPING AND 4) RESTRUCTURING OF HALF OF THE FRONT OF PROPERTY FRONTING MARKET ST. COST - \$12,800.00!

SIGNATURE OF APPLICANT AND PROPERTY OWNER (IF DIFFERENT)

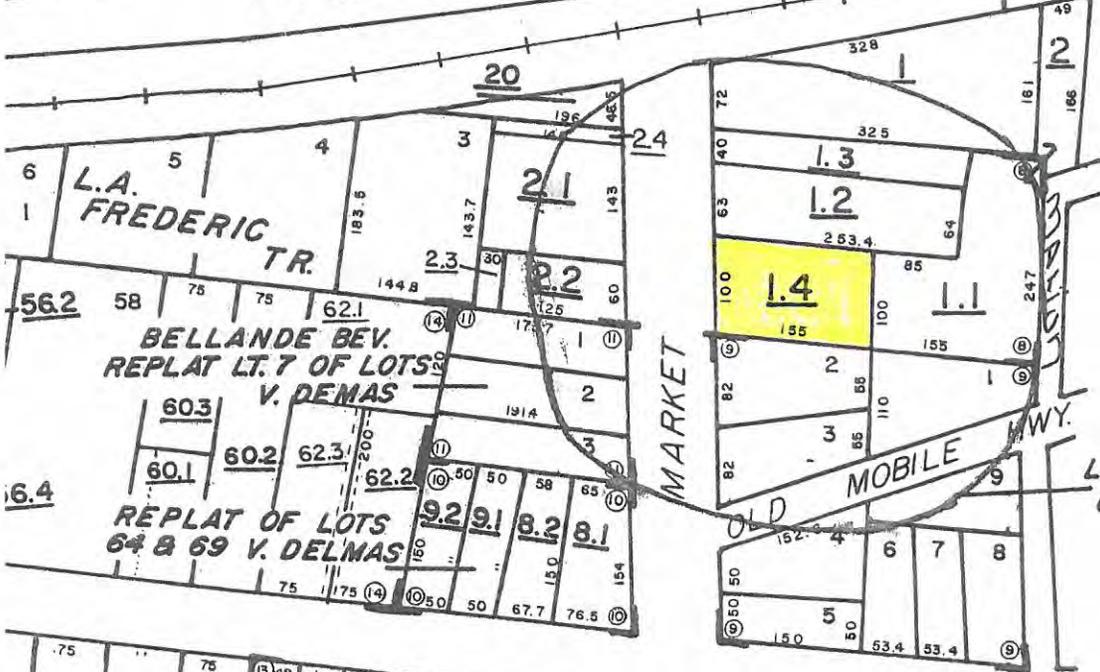
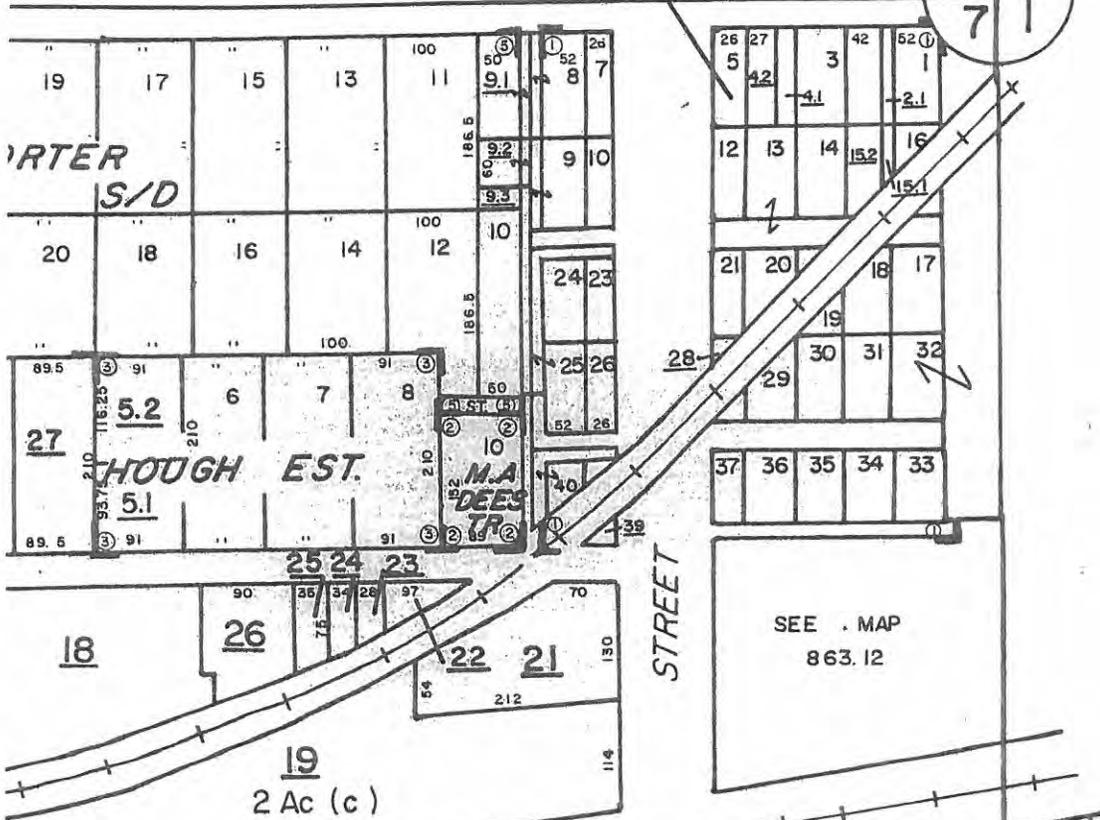
SIGNATURE OF APPLICANT *Mal Grant* DATE 8/8/13
 SIGNATURE OF PROPERTY OWNER _____ DATE _____

STAFF ONLY

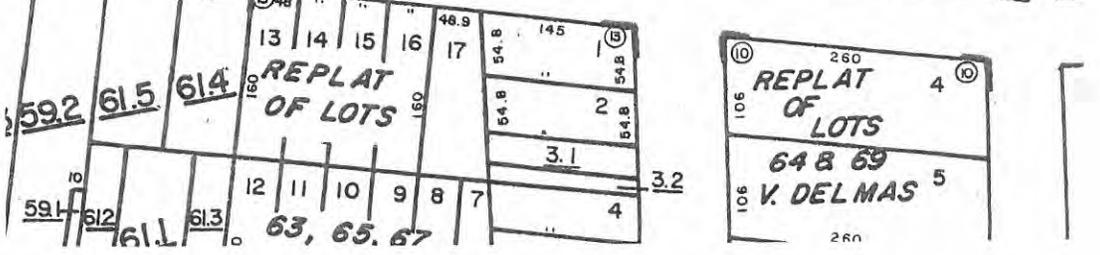
FOR STAFF ONLY* 19+ _____ = _____, this many copies. Letters mailed on _____
 DATE RECEIVED 8/8/13 TAKEN BY: D. Kimbrough

- VARIANCE ___ 12 DAY VARIANCE ___ HOME OCCUPATION VARIANCE
 ___ 13.1 VARIANCE ___ SPECIAL USE PERMIT ___ ZONING CHANGE

MOORE
S/D



LEWIS S/D OF LOTS
66 & 68 V. DELMAS
TR.



SUBJECT PROPERTY AS SHOWN ON TAX RECORDS _____

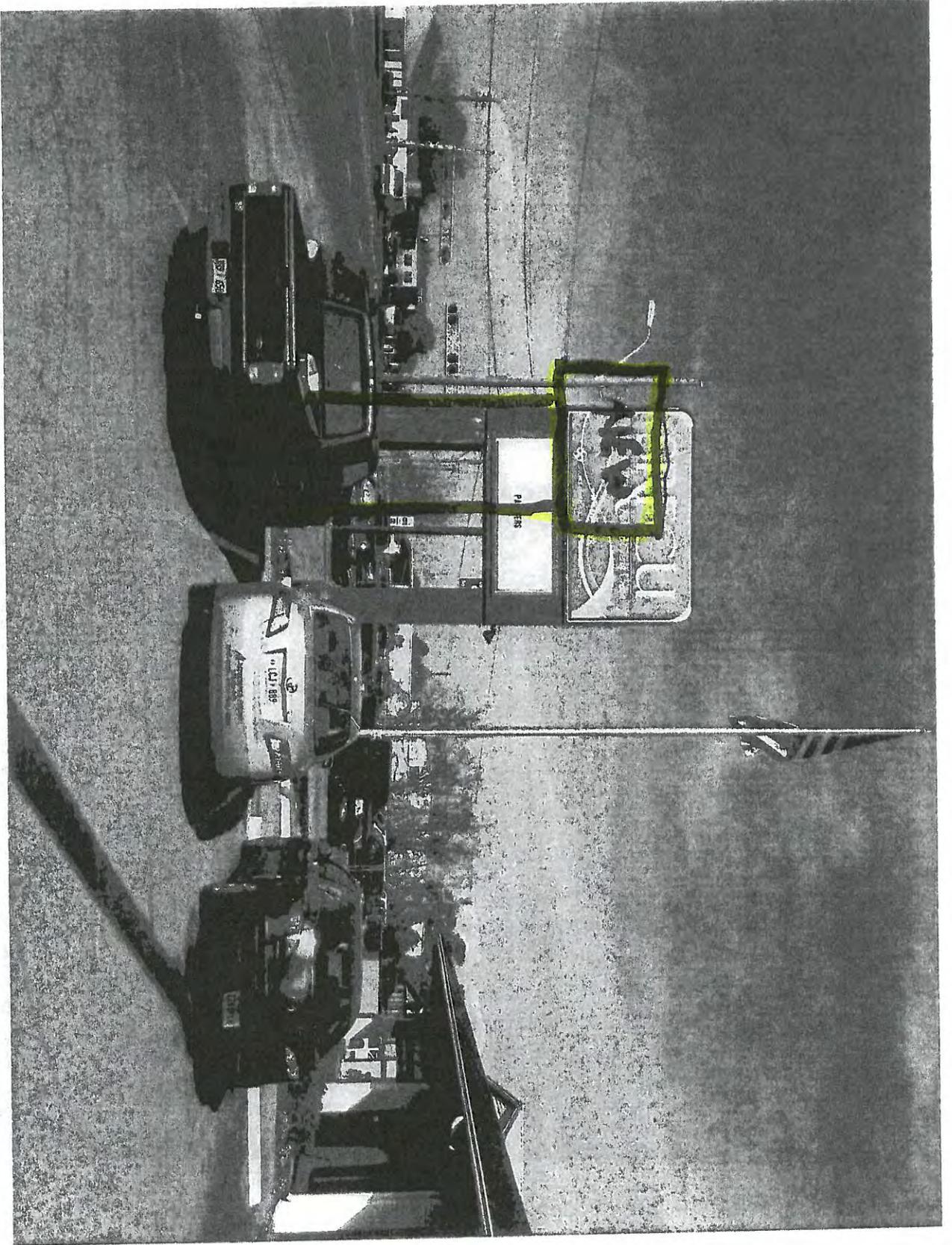
NAMES AND ADDRESSES OF THE PROPERTY OWNERS WITHIN 160 FEET OF THE SUBJECT PROPERTY ACCORDING TO THE TAX ROLES

	<u>NAME</u>	<u>ADDRESS</u>
1.	BEACON INVESTORS, LLC	P.O. BOX 580, PASCAGOULA, MS. 395
2.	J + G RENTALS, LLC	1804 ROSWELL ST., PASCAGOULA, MS. 39
3.	MICHAEL + JANET WILLIAMSON	8100 FOUNTAIN BLEU, OCEAN SPRINGS, MS. 39
4.	LARRY MC GREGORY	3242 MARKET ST., PASCAGOULA, MS. 395
5.	JARED LADNER	8140 CURRY ROAD, BILOXI, MS 39532
6.	PASCAGOULA TIRE + SERVICE, INC. ^{c/o MICHAEL GILREATH}	3135 MARKET ST., PASCAGOULA, MS. 395
7.	MATTHEW AVARA	3015 MIDDLEWOOD CIRCLE, PASCAGOULA, MS.
8.	MUNSON HINMAN	3215 MARKET ST., PASCAGOULA, MS. 3956
9.	PAUL CHAMPAGNE	3208 COBBLESTONE DRIVE, MILTON, FLA. 3
10.	SINGING RIVER FEDERAL CREDIT UNION	P.O. BOX 8685, MOSS POINT, MS. 39562
11.	PASCAGOULA SCHOOL EMPLOYEES ^{FEDERAL} CREDIT UNION	3210 MARKET ST., PASCAGOULA, MS. 39562
12.	ALLEN TOMPKINS	3243 A MARKET ST., PASCAGOULA, MS. 395
13.		
14.		
15.		
16.		
17.		
18.		
19.		
20.		

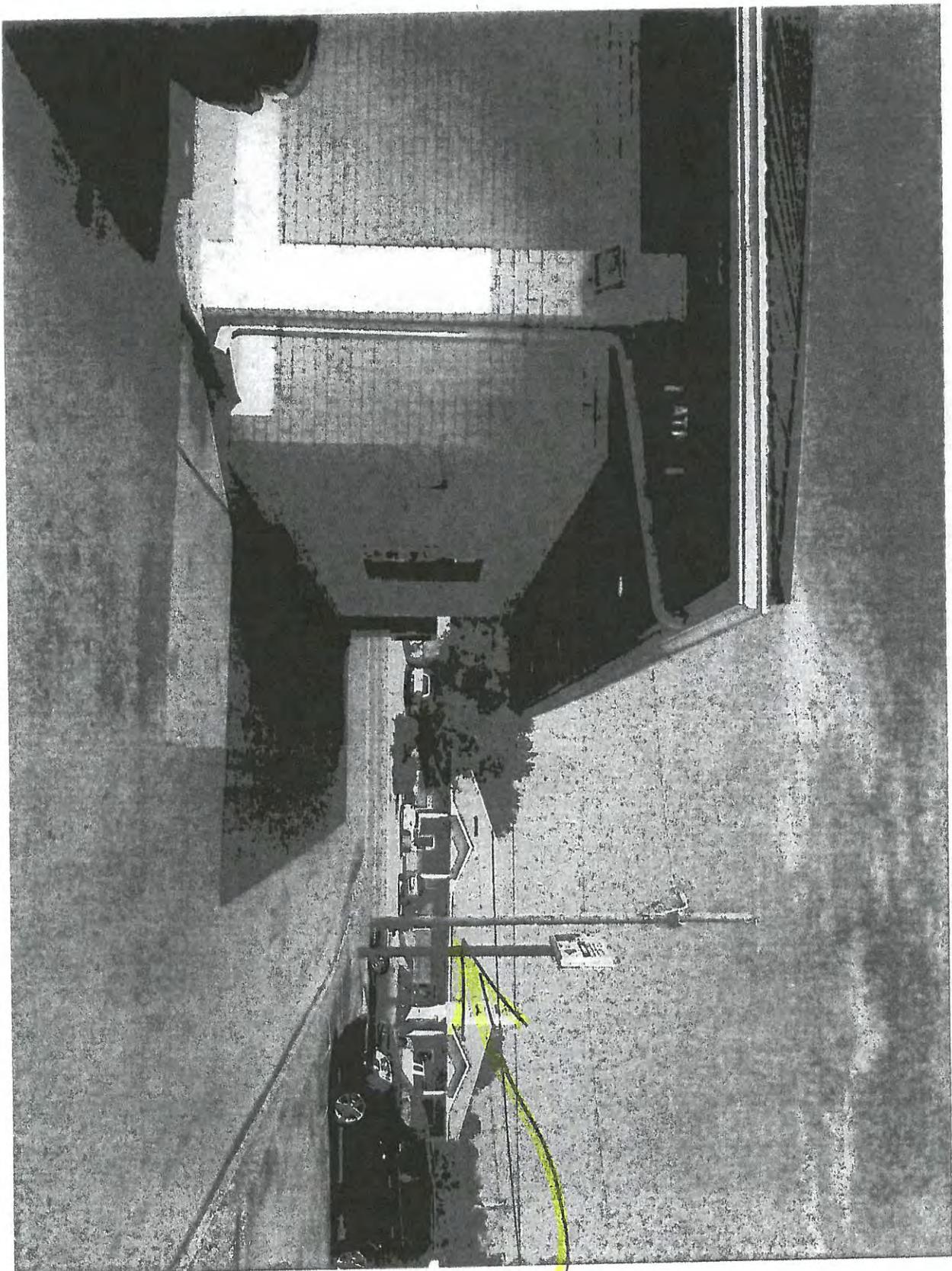
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EXISTING 20 TALL SIGN

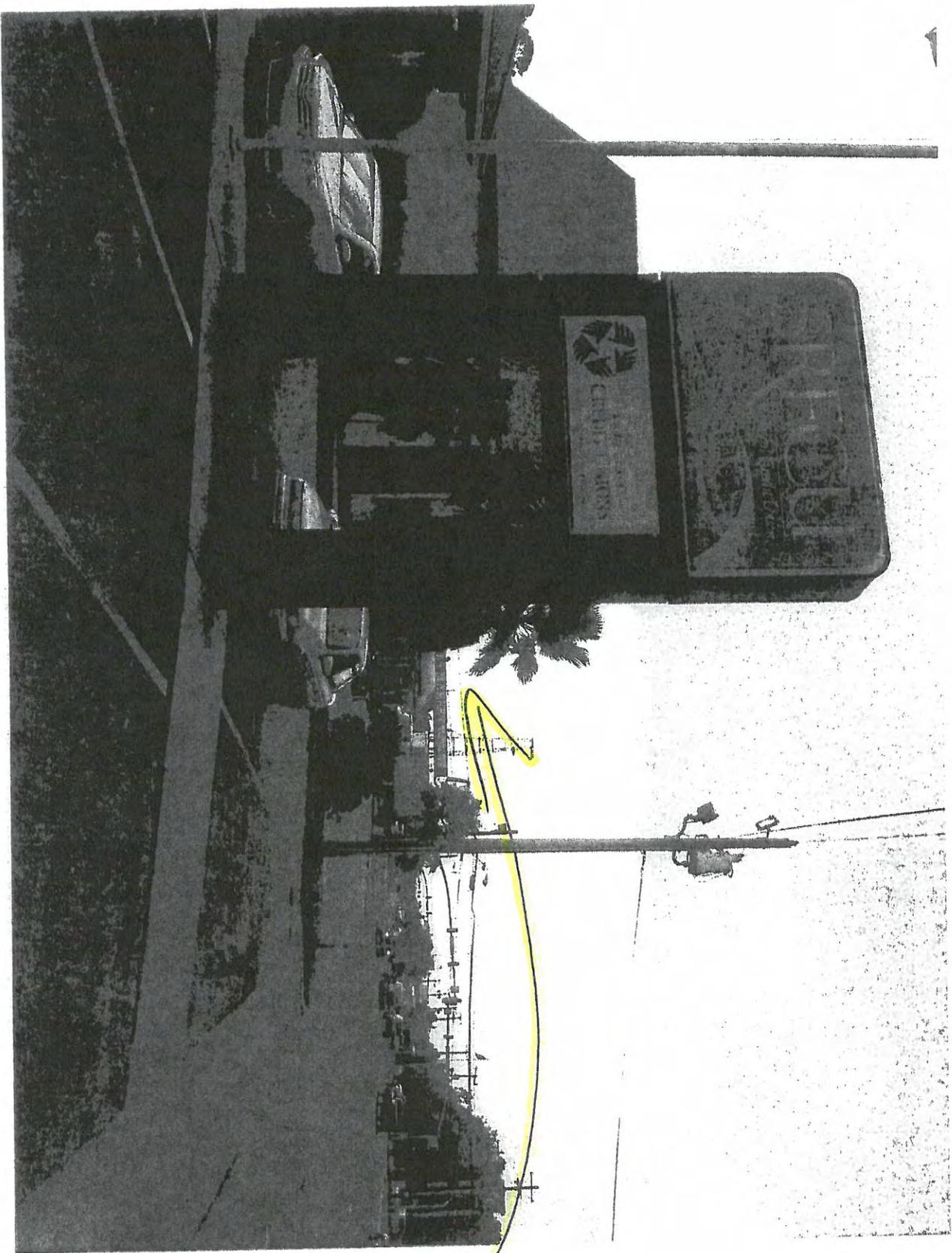


VIEW FROM REAR OF BLDG. TOWARD MARKET ST.



NO
PLACE
TO INSTALL
SIGN
ON NORTH
SIDE OF
PROPERTY

LOOKING SOUTH DOWN MARKET ST.



NO
PLACE
TO INSTALL
SIGN
HERE



AGENDA ITEM REQUEST FORM

Meeting Date: September 17, 2013

Submitting Department or Individual: City Clerk's Office

Contact Name: Brenda Reed

Phone: 938-6615

Agenda Topic: Minutes of Regular Council Meeting of September 3, 2013, and Recessed Regular Council Meetings of September 4, 2013, and September 10, 2013

Attach additional information as necessary

Action Requested:

Approve and adopt minutes of Council meetings of September 3, 4, and 10, 2013

Budgeted Item	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Source of Funding	<input type="checkbox"/>	General Fund
Contract Required	Yes <input type="checkbox"/>	No <input type="checkbox"/>		<input type="checkbox"/>	Utility Fund
Mayor or Manager's Signature Required	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>		<input type="checkbox"/>	Grant
				<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING

**REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, SEPTEMBER 3, 2013, AT 6:00 P. M.
CITY HALL, PASCAGOULA, MISSISSIPPI**

The City Council of the City of Pascagoula, Mississippi, met at the City Hall in a regular meeting on Tuesday, September 3, 2013, at 6:00 p.m. Mayor Blevins called the meeting to order with the following officials present:

Mayor H. J. Blevins
Councilman Burt Hill
Councilman Freddy Jackson
Councilwoman Brenda Simkins
Councilman Larry Taylor
Councilman David Tadlock
Councilman Scott Tipton

City Manager Joe Huffman
City Attorney Eddie Williams
Asst. City Clerk Brenda Reed
City Clerk/Comptroller Robert J. Parker

Mayor Blevins welcomed everyone to the meeting. The invocation was given by Councilman Hill and the pledge of allegiance was led by Councilwoman Simkins.

Mayor Blevins recognized Jack Wood, first grade student at Cherokee Elementary School, who was in attendance at the meeting tonight with his mother, Robin Wood, Public and Employee Relations Specialist.

Randall and Rene Shaw presented the Council with a piece of historic artwork. It was an elevation rendering of the Municipal Building prepared by Preston Waldrop (Claude H. Lindsley, architect). Ms. Shaw advised it was found at an estate sale in Vancleave and she would like for the City of Pascagoula to take possession of it. The Council thanked Ms. Shaw for the donation and for attending the meeting tonight. It will be displayed at City Hall.

The next item for consideration was a request to advertise the resources of the City of Pascagoula for the Kiwanis Club regarding a Run2Give 5K Run and Family 1K Walk.

Mayor Blevins announced that he, Councilman Tadlock, and Councilwoman Simkins are members of Kiwanis of Pascagoula; therefore, they would leave the meeting until this item was handled. They left the meeting at 6:05 p.m. Mayor Pro Tem Jackson then presided.

Jennifer Kaup, fundraiser chairman, advised the event will be held on Saturday, September 14, 2013, at 7:30 a.m. and a sponsorship from the City would be much appreciated.

After comments, Councilman Tipton made a motion to approve a \$250.00 sponsorship to advertise the resources of the City of Pascagoula for the Kiwanis of Pascagoula through the Run2Give 5K Run and Family 1K Walk. The motion was seconded by Councilman Taylor and received the following vote: Mayor Blevins "ABSENT". Councilmen Hill "AYE", Jackson "AYE", Simkins "ABSENT", Tadlock "ABSENT", Taylor "AYE", and Tipton "AYE".
(Approved 9-3-13)

(Mayor Blevins and Councilman Tadlock returned to the meeting at 6:08 p.m.)

Whitney Sumrall, Executive Director of Gulf Coast Symphony Orchestra, addressed the Council wherein she requested approval of an alcohol permit for Bachtobberfest. The German themed festival will be held at the Riverfront in Pascagoula, MS, on Saturday, October 19, 2013, from 11:00 a.m. – 2:00 p.m. They would like permission to sell beer at the event. Ms. Sumrall has discussed security with members of the Police Department. Councilman Tipton thanked her for choosing Pascagoula as the location for Bachtobberfest.

Additional information is spread on the minutes as follows:

Exhibit A

APPLICATION FOR THE SALE, CONSUMPTION OR POSSESSION
OF ALCOHOL ON CITY PROPERTY

1. Full name of applicant Gulf Coast Symphony Orchestra
2. Physical address of applicant 11975 Seaway Rd, Ste A130
Gulfport, MS 39503
3. If the applicant is an organization then provide the following information:
 - a. Name, address and telephone number of each principal of the organization.
Gulf Coast Symphony Orchestra, 11975 Seaway Rd, Ste A130
Gulfport, MS 39503 228-896-4276
 - b. Name, address and telephone number of the person who will be presenting the application on behalf of the organization. Whitney Sumrall, 11975 Seaway Rd.
Ste A130/Gulfport, MS 39503 - 228-896-4276
4. Location of event for which the permit is being requested.
Riverfront - Pascagoula, MS
5. Date and times for which the permit is being requested.
Oct. 19
6. Nature of event to be staged at the location.
Festival - German food Stations
7. Person or parties responsible for the sale or distribution of alcoholic beverages at the proposed event.
Name: Gulf Coast Symphony - contingent on sponsorship
Address: 11975 Seaway Rd., Ste. A130 - Gulfport, MS 39503
Physical Address: "
Telephone Number: 228-896-4276
8. If it is anticipated that alcoholic beverages will be sold at the event, then attach to this application copies of the ABC permits of the persons or parties who will be selling the alcoholic beverages. If copies of such permits are not presently available, please provide an explanation in the space below. Copies of ABC permits must be filed with the City Clerk prior to the issuance of any permit for the sale, consumption or use of alcohol on City property.
In process. Will submit when received.
9. Number of people expected to attend the event. 400+

Exhibit A

10. Names, addresses and telephone numbers of persons responsible for post-event cleanup.

Whitney Sumball, 896-4276, 11975 Seaway Rd, Ste. A130
Gulfport, MS 39503

The applicant certifies that he/she is over the age of 21 and that he/she has been provided with and has read all of the rules and regulations pertaining to the sale, consumption or possession of alcoholic beverages on City property and fully understands the same and agrees to be bound thereby. Applicant further certifies that he/she is authorized by Gulf Coast Symphony Orchestra (name of organization) to make this application and to bind the organization to the observance of the rules and regulations set forth by the City Council for the sale, consumption and possession of alcoholic beverages, and/or the use of the premises in question. The applicant further understands that there shall be no sale of alcoholic beverages at the event to any minors or to any persons who are obviously intoxicated and no sales of alcoholic beverages shall be allowed after 12:00 midnight. The applicant further acknowledges that a violation of any of the aforesaid rules and regulations shall result in the immediate revocation of any permit issued by the City Council and the cancelation of any right to host the event at the designated location. The applicant further acknowledges that he/she has full and complete authority to execute the waiver and hold harmless agreement submitted on the even date herewith to the applicant.

Witness my signature on the 17th day of July, 2013.

Carol Guen

[Signature]

Exhibit B

STATE OF MISSISSIPPI

COUNTY OF JACKSON

WAIVER AND HOLD HARMLESS AGREEMENT

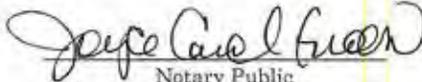
Personally came and appeared before me the undersigned notary public in and for the jurisdiction aforesaid, Whitney Sumrall, who on his/her oath stated that he/she is over the age of 21 years and that he/she is acting in his/her individual capacity, or in a representative capacity on behalf of Whitney Sumrall and acknowledged that he/she has fully familiarized himself/herself with the rules and regulations promulgated by the City Council of the City of Pascagoula for the sale, consumption or possession of alcoholic beverages on City property and all other rules and regulations pertinent to the use of the premises in question, and agrees to be bound thereby for the duration of the event for which the application has been filed. The applicant further acknowledges that he/she, in his/her individual capacity, or as representative of Gulf Coast Symphony (name of organization) waives any and all claims against the City of Pascagoula for damages, injuries to person or property, or causes of action that may arise as a result of the applicant's use of the City property in question during the period of the event. The applicant, in his/her individual capacity, or as representative of Gulf Coast Symphony (name of organization), further agrees to indemnify and hold harmless the City of Pascagoula, its agents, servants and employees, from any and all claims, damages, causes of action, assessments, attorney fees, or litigation expenses of any type arising out of applicant's use of the premises during the period in question and at which time alcoholic beverages are being sold, consumed or possessed thereon by applicant's agents, servants, employees, invitees and guests.

Exhibit B

Witness the signature of the applicant on this the 17th day of July
2013


Applicant

Sworn to and subscribed before me on this the 17th day of July 2013


Notary Public



**RULES AND REGULATIONS FOR THE SALE, CONSUMPTION
OR POSSESSION OF ALCOHOL ON CITY PROPERTY**

On December 8, 2010, the City Council for the City of Pascagoula amended Section 58-62 of the Code of Ordinances which theretofore had prohibited the sale, consumption or possession of alcoholic beverages on City property. Pursuant to the amendment to the aforesaid section, the City Council has reserved unto itself the right to issue permits for the sale, consumption or possession of alcoholic beverages on City property on a case-by-case basis. Permits may be issued to individuals, or to organizations, subject to the following rules and regulations:

1. No permits will be issued to any individuals or organizations (applicants) for the sale or consumption of alcoholic beverages on any youth athletic field in the City of Pascagoula when any youth sport events are in session. No permits will be issued for the 12th Street softball fields and the Tucker Street baseball fields.
2. Applicants desiring a permit for the sale, consumption or possession of alcohol on any City property not listed hereinabove, shall complete an application in the form attached hereto as Exhibit A and incorporated into these rules by reference.
3. Any Applicant seeking a permit shall complete the aforesaid application and submit the same to the City Clerk in time for its presentation to the City Council not less than 30 days prior to the proposed event or activity. It is recommended that the Applicant submit the application to the Clerk 45 days prior to the event so that the Council presentation can be scheduled 30 days before the event.
4. Applicants shall appear in person before the City Council not less than 30 days prior to the proposed event in order to present the application and be heard on the request for the permit. Should the Applicant fail to appear at the Council meeting, the permit shall summarily be denied.
5. Permits, once issued by the City Council, shall not be transferrable to any third party unless specifically approved by the City Council.
6. Permits shall be for a specified period of time only and for a specific event or activity. No permits will be issued that will be open-ended, or not confined to a specific time period.
7. Applicants requesting a permit shall be required to execute a waiver of liability and a hold harmless agreement in favor of the City in the form attached hereto as

Exhibit B. The original of the waiver and hold harmless agreement shall be retained by the City Clerk and a copy shall be given to the Applicant.

8. The Applicant shall be required to hire off-duty law enforcement officers, or reserve officers, for security during the event. The number of security officers required shall be determined by the Police Chief, or his designee, and his determination on the issue of security shall be final.
9. Unless authorized by the City Council, anyone obtaining a permit shall not allow attendees at the event to bring alcohol onto the premises, or to take alcohol from the premises. The Applicant shall be responsible for furnishing sufficient waste containers for disposal of non-reusable alcohol containers. If a permit is issued for events to take place at Point Park, River Park, Beach Park, or on any athletic field, then in such event, no glass containers of alcohol shall be permitted at such locations. It shall be the responsibility of the Applicant to comply with all ABC regulations and all other ordinances or state laws affecting the sale and consumption of alcoholic beverages. Under no circumstances shall the Applicant allow the sale to, or consumption of, alcohol by obviously intoxicated individuals or minors.
10. In addition to the requirements specifically set forth in this policy, the Applicant must agree to abide by all rules and regulations currently in force and affecting the use of property belonging to the City.
11. Signs must be posted at all exits to and from the venue in question stating that no alcoholic beverages may be brought in or taken from that venue during the event.
12. Failure of the Applicant to abide by any of the rules and regulations set forth herein, or any other rules and regulations endorsed or enforced pursuant to the ordinances of the City, shall result in the immediate revocation of any permit granted by the City Council hereunder.
13. The Applicant, by his signature on the application, acknowledges having received a copy of these rules and regulations and further acknowledges his full and complete understanding thereof.
14. Upon the granting of a permit pursuant to these policies, the Applicant shall be required to deposit with the City Clerk the sum of \$500.00 to cover the costs of cleaning the premises. This sum shall be refunded to the Applicant only upon the recommendation of the City Manager, or his designee, after an inspection of the

premises to determine whether or not the same have been satisfactorily cleaned by the Applicant.

15. The City Council reserves the right to impose any other terms and conditions upon the Applicant that it deems necessary in order to protect the property of the City and the best interest and welfare of the citizens. The City Council also reserves the right to, from time to time, amend, waive enforcement, or otherwise suspend the application of one or more of these rules, as the need may arise. A waiver or suspension of any of these rules for the benefit of a particular applicant, shall not constitute grounds for or be construed as a waiver or suspension of the same rules for subsequent applicants. The Applicant agrees to be bound by all rules and regulations set forth herein and any other conditions that may be imposed upon the issuance of a permit by the City Council.

Councilman Tipton made a motion to “APPROVE” the request of Whitney Sumrall, Gulf Coast Symphony Orchestra, for an alcohol permit for Bachttoberfest to be held in Pascagoula at the Riverfront on October 19, 2013, with the following stipulations:

With respect to Rule 8 - required to have four (4) security officers present at all times during the event.

All other rules and regulations not specifically addressed herein remain in effect and strict compliance is required.

The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "ABSENT", Tadlock "AYE", Taylor "AYE", and Tipton "AYE". (Approved 9-3-13)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

Whitney Sumrall, Executive Director of the Gulf Coast Symphony Orchestra, addressed the Council regarding advertising the resources of the City of Pascagoula for a \$300.00 sponsorship for Bachtobberfest which will be held on Saturday, October 19, 2013.

Councilman Tipton made a motion to approve advertising the resources of the City of Pascagoula for a \$300.00 sponsorship of Bachtobberfest by the Gulf Coast Symphony Orchestra as requested. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "ABSENT", Tadlock "AYE", Taylor "AYE", and Tipton "AYE". (Approved 9-3-13)

(Councilwoman Simkins returned to the meeting at 6:16 p.m.)

At this time, Mayor Blevins announced the Council would hold a public hearing on the FY 2013-2014 proposed budget. Michele Blevins asked about an overall total amount of this year's budget as compared to last year. Bobby Parker, City Clerk/Comptroller, and Joe Huffman, City Manager, made brief comments. They noted a one percent (1%) COLA increase for City employees has been included in the budget.

Councilwoman Simkins made a motion to close the hearing on the FY 2013-2014 proposed budget. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE".

A property cleanup hearing was held for the properties at 4614 Fairmont, 3017 Magnolia, 1502 11th Street, 3611 Blueback, 1709 Monroe, and 1909 10th Street. Jaci Turner, Planning, Inspections & Engineering Director, gave a status report on each parcel and the staff recommendations.

The Council then considered the following Resolution:

RESOLUTION

WHEREAS, by order dated August 6, 2013, this Council authorized giving notice to the owners of the parcels of land listed in Exhibit A of a hearing before this Council at 6:00 P.M., September 3, 2013, to determine whether the parcels listed are in such a state of uncleanliness as to be a menace to the public health and safety of the community; and

WHEREAS, notice of the hearing has been given in the manner and time required by law; and

WHEREAS, the Council has received evidence from the staff of the City as to the condition of the parcels listed and the owners have been given an opportunity to be heard; and

WHEREAS, we find that the parcels of land listed in the exhibit are in such a state of uncleanliness as to be a menace to the public health and safety of this community:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PASCAGOULA, MISSISSIPPI, AS FOLLOWS:

SECTION 1. That the parcels of land listed in Exhibit A are hereby found and determined to be in such a state of uncleanliness as to be a menace to the public health and safety of the community.

SECTION 2. That, if the parcels are not cleaned by the owners within seven days of this date, the City Manager, by use of City personnel or a private contractor, shall have the parcels cleaned by removing any dilapidated buildings thereon, removing any standing water, by cutting any excess vegetation thereon, and by removing rubbish and debris. Thereafter, this Council shall adjudicate the actual cost of cleaning the parcels and such costs shall be an assessment against the parcels.

EXHIBIT A

<u>Tax Parcel Number and Property Address</u>	<u>Owner(s) and Mailing Address</u>	<u>Described at the following Jackson County, MS, Deed Books and Pages</u>
41245042.000 4614 Fairmont	Eddie Louise Wills 4614 Fairmont Pascagoula, MS 39581	Deed Book 1496, Page 224
41595008.000 3017 Magnolia	Deborah A Thompson 238B Courthouse Rd. Gulfport, MS 39507 (Footnote 1)	Deed Book 1356, Page 615
41450475.000 1502 11 th St	American General Finance, Inc. 3983 Government Blvd. Mobile, AL 36693	Deed Book 1622, Page 119
41525018.000 3611 Blueback	Archie P. Ishie, Jr. 3611 Blueback Pascagoula, MS 39581 (Footnote 2)	Deed Book 1380, Page 422
41625153.000 1709 Monroe	Lisa V. Broadus 1709 Monroe Pascagoula, MS 39567 (Footnote 3)	Deed Book 1555, Page 650
41450739.000 1909 10 th St	Joseph D. Foley 3414 Short Cut Road, Apt. 66 Pascagoula, MS 39581 (Footnote 4)	Deed Book 1297, Page 208

PARTIES WITH INTEREST

Footnote 1: -Merchants & Marine Bank, P.O. Box 729, Pascagoula, MS 39581
-Bancorp South Bank, P.O. Box 4360, Tupelo, MS 38803

Footnote 2: -Veterans Home Purchase Board, P.O. Box 54411, Pearl, MS 39288

Footnote 3: -J.P. Morgan Chase Bank, NA, 270 Park Avenue, New York, NY 10017
-Mers, Inc., P.O. Box 2026, Flint, MI 48501
-MS Home Corporation, P.O. Box 23369, Jackson, MS 39225

Footnote 4: -American General Financial, 1123 Jackson Ave, Pascagoula, MS 39567

The following actions were taken by the City Council:

4614 Fairmont – Councilman Tipton made a motion to adopt the above Resolution as recommended. The motion was seconded by Councilman Tadlock and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. The Mayor then declared the Resolution adopted on the 3rd day of September, 2013.

3017 Magnolia – Councilman Tadlock made a motion to adopt the above Resolution as recommended. The motion was seconded by Councilwoman Simkins and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. The Mayor then declared the Resolution adopted on the 3rd day of September, 2013.

1502 11th Street - Councilman Hill made a motion to adopt the above Resolution as recommended. The motion was seconded by Councilman Taylor and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. The Mayor then declared the Resolution adopted on the 3rd day of September, 2013.

3611 Blueback - Councilman Jackson made a motion to adopt the above Resolution as recommended. The motion was seconded by Councilman Tipton and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “NAY”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. The Mayor then declared the Resolution adopted on the 3rd day of September, 2013.

1709 Monroe – Councilwoman Simkins made a motion to adopt the above Resolution as recommended. The motion was seconded by Councilman Taylor and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. The Mayor then declared the Resolution adopted on the 3rd day of September, 2013.

1909 10th Street - Councilman Tadlock made a motion to adopt the above Resolution as recommended. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. The Mayor then declared the Resolution adopted on the 3rd day of September, 2013.

The consent agenda was considered at this time:

The first items for consideration were minutes of the recessed regular Council meetings of August 20, 26, 27, and 29, 2013, as recommended by Brenda Reed, Asst. City Clerk.

Councilman Jackson made a motion to adopt and approve minutes of the recessed regular Council meetings of August 20, 26, 27, and 29, 2013, as recommended. The motion was seconded by Councilman Taylor and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE". (Approved 9-3-13)

Minutes of the Recreation Commission meeting of July 3, 2013, were acknowledged by the Council.

The next item for consideration was a request for permission for Michele Coats to travel in a City vehicle with Rebecca Davis, Main Street Director, to attend the Main Street Economic Restructuring Training Conference in New Albany, MS, on September 17, 2013, as requested by Ms. Davis.

Councilman Jackson made a motion to approve the request for permission for Michele Coats to travel in a City vehicle with Rebecca Davis to attend the Main Street Economic Restructuring Training Conference in New Albany, MS on September 17, 2013, as requested. The motion was seconded by Councilman Taylor and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE". (Approved 9-3-13)

Next for consideration were proposals from the Sun Herald for display advertising volume ads and legal liner ads as recommended by Brenda Reed, Asst. City Clerk. The Sun Herald is published daily. The proposals are as follows:

SUN HERALD – Multi Media

Proposal: Display advertising volume contract rate

Up to 99" - \$42.67 per inch
Minimum 100" – 15% discount = \$36.27 per inch
Minimum 250" – 18% discount = \$34.99 per inch
Minimum 500" – 20% discount = \$34.14 per inch

Rates are based on black and white only. Additional color charges apply. These rates apply to all retail and employment display advertising.

Effective dates: 9/1/13 through 8/31/14

Advertising Director
Shannon Wall

Date

City Manager
Joe Huffman

Date

SUN HERALD – Multi Media

Proposal: Legal Liner Ads

\$.025 per word – (Current rate is \$.05)

Rate of \$.025 is extended based on Sun Herald receiving all liner ads from the City of Pascagoula

Effective dates: 9/1/13 through 8/31/14

Advertising Director
Shannon Wall

Date

City Manager
Joe Huffman

Date

Councilman Jackson made a motion to approve the proposals from the Sun Herald for display advertising volume ads and legal liner ads as recommended and authorize the City Manager to execute the related documents. The motion was seconded by Councilman Taylor and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”.
(Approved 9-3-13)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The next item for consideration was a bid award to Central Pipe & Supply for Annual Bid #326 – C900 water pipe as recommended by Steve Mitchell, Operations Manager. The recommendation is as follows:

- 4 inch @ \$2.10/ft.
- 6inch @ \$4.20/ft.
- 8 inch @ \$7.30/ft.
- 10 inch @ \$11.00/ft.
- 12 inch @ \$15.52/ft.

The contract dates are September 4, 2013, to September 3, 2014, with a one-year renewal option.

Councilman Jackson made a motion to approve a bid award to Central Pipe & Supply for Annual Bid #326 – C900 water pipe as stated above with a one-year renewal option. The motion was seconded by Councilman Taylor and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. (Approved 9-3-13)

The next item for consideration was a request to advertise for Annual Bid #328 – fire hydrants as recommended by Steve Mitchell, Operations Manager.

Councilman Jackson made a motion to authorize the City Clerk to advertise for Annual Bid #328 – fire hydrants as recommended. The motion was seconded by Councilman Taylor and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. (Approved 9-3-13)

Next was a request to advertise for Annual Bid #329 – limestone as recommended by Steve Mitchell, Operations Manager.

Councilman Jackson made a motion to authorize the City Clerk to advertise for bids for Annual Bid #329 – limestone as recommended. The motion was seconded by Councilman Taylor and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. (Approved 9-3-13)

Next for consideration was a request to advertise for Request for Proposals for “Professional Services for Concession Operation and Sales” at Beach Park as recommended by Darcie Crew, Parks & Recreation Director.

The proposed RFP is spread on the minutes as follows:

**PROFESSIONAL SERVICES FOR CONCESSION OPERATION AND SALES
CITY OF PASCAGOULA
PARKS AND RECREATION DEPARTMENT
PASCAGOULA, MISSISSIPPI**

DESCRIPTION

The City of Pascagoula is requesting proposals for professional services for concession operations and sales for the City of Pascagoula, Beach Park Concession. The vendor/operator will be required to operate one (1) concession facility, purchase inventory for sales, provide

personnel to handle sales and shall be responsible for accounting, sales tax collection and reporting.

The Pascagoula Beach Park Concession is located at 600 City Park St., Pascagoula, Mississippi. The park is located immediately north of the Gulf of Mexico and includes a playground area, splashpad, pavilions and picnic areas and restrooms.

All proposals should be submitted to the City Clerk of the City of Pascagoula, Mississippi, at her office located at 603 Watts Avenue, Pascagoula, MS, during legal office hours until **Thursday, September 26, 2013 at 2:00 P.M.**, at which time all proposals will be publicly opened and proposers' names read aloud in the Council Room at City Hall.

All proposals shall be submitted in a sealed envelope addressed to the City Clerk of the City of Pascagoula, Mississippi. If a proposal is submitted by mail, the post office address of the City Clerk is P. O. Drawer 908, Pascagoula, MS 39568-0908. If a proposal is hand-delivered, the street address of the City Clerk is 603 Watts Avenue, Pascagoula, MS 39567-4220. Please submit one (1) original and three (3) copies of your proposal.

All proposal envelopes shall be marked **“SEALED PROPOSAL FOR PROFESSIONAL SERVICES FOR CONCESSION OPERATION AND SALES TO BE OPENED AT 2:00 P.M. ON THURSDAY, September 26, 2013,** and if any envelope is not so marked, any proposal contained therein will not be considered.

All proposal envelopes should contain the firm's name, mailing address, and telephone number on the face of the envelope and also specify the name of the proposal item.

PURPOSE

The purpose is to operate one concession facility located at the Pascagoula Beach Park for recreational and special events as requested by the City of Pascagoula Parks and Recreation Department and on a daily basis at hours to be determined by negotiation.

SCOPE OF SERVICES

Vendors are requested to submit proposals to provide professional services for concession operation and sales for all food services at the City of Pascagoula Beach Park Concession. The complex consists of one concession facility but does not include equipment. The City of Pascagoula anticipates approximately 50 pavilion rental days from May-August including family reunions, birthday parties, summer day camp field trips to the park, hundreds of citizens on weekends enjoying time with family and friends; and City of Pascagoula hosted special events including Sounds by the Sea and the 4th of July Celebration. Vendors are requested to submit menu with pricing, proposed hours of operation, past concession operation, and concessionaire qualifications. The concession menu and pricing shall be mutually agreed upon among the vendor and the City of Pascagoula. The City of Pascagoula anticipates revenue derived from a percentage (%) of gross sales to be accounted and paid on a weekly basis.

REQUIREMENTS

The successful Vendor (hereinafter Vendor) shall be experienced in concession operations and shall have a minimum of two (2) years' experience in providing services similar to those required for these concession operations. Vendor shall submit a list of references, with phone numbers, pertaining to previous experience with concession operations.

The Vendor shall meet all requirements of the State and Jackson County Health Departments and shall provide evidence of such compliance. This shall include, but not be limited to, periodic reviews by the Health Department(s) and immediate remedy of any and all deficiencies cited by the Health Department(s) and attendance at Health Department food preparation, sales and sanitation classes. Vendor shall submit to the Parks and Recreation Department, copies of all Health Department notices, licenses, permits and correspondence.

The Vendor shall have Liability Insurance in an amount not less than \$500,000.00 and shall submit a Certificate of Liability Insurance that names the City of Pascagoula as an additional insured on such Policy. Vendor shall be responsible for all required permits, licenses, and taxes, regarding concession operations, applicable for the City of Pascagoula and the State of Mississippi.

The Vendor shall provide the following equipment for operation of the concession stand. Snowcone machine, upright freezer, upright refrigerator, hot dog warmer, nacho cheese warmer, nacho warmer, popcorn popper, microwave, and ice maker.

INVENTORY, INSPECTION, CLEANING AND REPAIRS

Prior to commencing operations, the Parks and Recreation Department, along with the Vendor, will conduct an inventory and inspection of the facility. It shall be the responsibility of the Vendor to regularly clean the facility and the areas used by the Vendor including the daily cleaning of the restrooms, deck, and surrounding areas. Periodically, the Parks and Recreation Department will conduct inspections to determine if the rooms are being adequately and regularly cleaned. Should any repairs to the structure be necessary, the Vendor shall immediately notify the Parks and Recreation Department.

TERM AND TERMINATION

The Vendor shall begin operations upon issuance of a Notice to Proceed, estimated to be approximately November 1, 2013 and continue through October 31, 2014, at which time, by mutual agreement between the Vendor and the City of Pascagoula, the agreement may be renewed for a one (1) year term ending October 31, 2015. Each year thereafter, by mutual agreement between the Vendor and the City of Pascagoula, the agreement could be renewed for successive one (1) year terms, ending on October 31, each year. Either party may terminate this agreement at any time upon thirty (30) days written notice to the other party.

SUGGESTED GUIDELINES FOR ORGANIZATION OF PROPOSAL

A. Cover Letter

1. Address letter to the Director of Parks and Recreation, City of Pascagoula.
2. Summarize your interest in and understanding of the required services.

B. Cover Sheet

C. Contents

D. Past Experience

1. Review the firm's experience on similar concession operations.
2. Include a brief review of other operations that include:
 - a) Scope of concessions operated
 - b) Revenues and fees
 - c) Location
 - d) Owner's name and phone number
 - e) Number of years or seasons operated
 - f) Any other pertinent information

E. Approach

1. Review the approach proposed for providing these services.
2. Review any suggested additions to the scope of services.
3. Indicate the location of the firm's office where the services will be managed.

F. Firm Qualifications

1. Describe the qualifications of the firm's members with respect to the required Scope of Services.
2. Include lists of similar operations completed, or on-going by the firm, and references including phone numbers.
3. Include educational and financial background.

G. Revenue and Profit Projection

1. State percentage of gross sales to be paid to the City.

H. Additional Information

1. Include any information deemed pertinent that has not been included elsewhere in the proposal.

I. Submit Proof of Liability Insurance

J. Provide Financial Statement

NOTE: Proposers are encouraged to use their own format within the guidelines suggested above.

PROPOSAL EVALUATION

A selection committee will evaluate the proposals using the following criteria:

Past Concession Experience	25%
Record of related concession operations	
Ability to operate during the time frames required	
Approach	20%
Proposed approach to operations	
Type of menu to be provided	
Ability to meet time line outlined in the Scope of Services	
Qualifications	20%
Qualifications, experience and competence of the assigned personnel	
Revenue and Profit Projection	30%
Estimated revenues paid to the City of Pascagoula	
Overall benefit to the City of Pascagoula	
Overall Responsiveness of the Proposal	5%
Proof of liability insurance	
Financial Statement	
Additional information	

The committee will evaluate all proposals meeting the requirements of this request for proposals. Following the evaluation, using the above criteria, the committee will rank the firms and recommend a firm for approval by the City Council.

Contact for Proposal Information

Any questions or request for further information should be directed to Darcie Crew, Parks & Recreation Director, 2935 Pascagoula Street, Pascagoula, MS 39567, 228 938-2356.

WITNESS MY HAND AND OFFICIAL SEAL of the City of Pascagoula, Jackson County, Mississippi, this the _____ day of _____.

CITY OF PASCAGOULA, MISSISSIPPI

BY: _____
Brenda J. Reed, Assistant City Clerk

Councilman Jackson made a motion to authorize the City Clerk to advertise for Request for Proposals for Professional Services for Concession Operation and Sales as recommended above. The motion was seconded by Councilman Taylor and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. (Approved 9-3-13)

The next item for consideration was a request to advertise for consultant proposals for the Mississippi Department of Transportation Safe Routes to Schools Grant as recommended by Jen Dearman, Community and Economic Development Director. This grant will improve traffic calming infrastructure at Lake, Jackson, and Beach Elementary Schools.

Councilman Jackson made a motion to authorize the City Clerk to advertise for consultant proposals for the Mississippi Department of Transportation Safe Routes to Schools Grant as recommended. The motion was seconded by Councilman Taylor and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE". (Approved 9-3-13)

The next item for consideration was a request to advertise for consultant proposals for the Environmental Protection Agency (EPA) Special Purpose Appropriations Project Grant (SPAP) as recommended by Jen Dearman, Community and Economic Development Director. This grant will improve gravity sewer mains & repair sewer points.

Councilman Jackson made a motion to authorize the City Clerk to advertise for consultant proposals for the Environmental Protection Agency (EPA) Special Purpose Appropriations Project Grant (SPAP) as recommended. The motion was seconded by Councilman Taylor and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE". (Approved 9-3-13)

Next for consideration was a request to acknowledgement the Special Purpose Appropriations Projects (SPAP) Grant Agreement as recommended by Jen Dearman, Community and Economic Development Director. This grant will improve gravity sewer mains and repair sewer points. The EPA awarded \$529,000.00 of which the City will provide a 45% or \$239,000.00 match.

Councilman Jackson made a motion to acknowledge the EPA Special Purpose Appropriations Projects (SPAP) Grant Agreement as recommended. The motion was seconded by Councilman Taylor and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE". (Approved 9-3-13)

The next item for consideration was an extension of the Building Maintenance Agreement with Diamond Heating & Cooling Services, Inc., Satsuma, AL, for "Year 5" in the amount of \$83,010.00 as submitted in the original proposal and approved by the City Council on 9-15-09, as recommended by Brenda Reed, Asst. City Clerk. The original agreement was for three years with an option to renew for two, one-year periods.

Councilman Jackson made a motion to approve an extension of the Building Maintenance Agreement with Diamond Heating & Cooling Services, Inc. for “Year 5” at \$83,010.00 as submitted in the original proposal which was approved on 9-15-09. The motion was seconded by Councilman Taylor and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. (Approved 9-3-13)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The next item for consideration was a request to approve a modification to the design of the Fire Department Training Building and construction supervision Task Order No. 007 with Compton Engineering, Inc. as recommended by Jaci Turner, Planning, Inspections, and Engineering Director, and Compton Engineering, Inc. The Task Order No. 007 is for an additional cost of \$662.50 to complete revisions to the drawings according to requests made by the Fire Department and the City and to coordinate the associated Change Order 3. Previously, the task order allocated \$13,500.00 for construction supervision. This modification will adjust the total to \$14,162.50. Time required to complete the work is designated on a letter recommending the change order. Additional funds are budgeted from Fire Insurance Rebate funds.

Councilman Jackson made a motion to approve the request for a modification to the design of the Fire Department Training Building and construction supervision Task Order No. 007 with Compton Engineering, Inc. as recommended, and authorize the City Manager to execute the related documents. The motion was seconded by Councilman Taylor and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. (Approved 9-3-13)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

Next for consideration was Change Order No. 3 to the contract with GT Development and Contracting, LLC, Pascagoula, MS, for the Fire Department Training Building as recommended by Robert O’Sullivan, Fire Chief, and Compton Engineering, Inc. The change order is for an additional cost of \$4,549.00 to complete revisions to the site according to requests made by the Fire Department and the City. The work will generally consist of the removal of existing curbing and additional reinforced concrete paving areas. Additional funds are budgeted from Fire Insurance Rebate funds.

Councilman Jackson made a motion to approve Change Order No. 3 to the contract with GT Development and Contracting, LLC, for the Fire Department Training Building as recommended and authorize the City Manager to execute the related documents. The motion was seconded by Councilman Taylor and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. (Approved 9-3-13)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The next item for consideration was a request to extend the janitorial contract with Fred's Janitorial, LLC, Lucedale, MS, for an additional year at the same contract rate of \$9,137.00 per month as recommended by Brenda Reed, Asst. City Clerk. New contract dates are October 17, 2013, through October 16, 2014.

Councilman Jackson made a motion to approve the extension of the janitorial contract with Fred's Janitorial, LLC, for an additional year at the same contract rate of \$9,137.00 per month as recommended. The motion was seconded by Councilman Taylor and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE". (Approved 9-3-13)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The next item for consideration was a modification to the Public Water Fluoridation Contract with the Mississippi State Department of Health to increase the contract amount from \$80,000.00 to \$99,150.00 and a request to authorize the Mayor to re-sign the required document, as recommended by Steve Mitchell, Operations Manager. This is 100% reimburseable. He also requested a manual check to Graham Construction for partial payment of the contract.

The contract modification is spread on the minutes as follows:

**Mississippi State Department of Health
Contract Modification
For Sub-Grant Agreement or Independent Contractor Agreement**

I. Modification to Contractual Agreement

As provided in Section XXXIV of the Agreement described below, the undersigned parties agree that this amendment and any other attachments, including, but not limited to, a revised budget, are made a part of this document and incorporated herein by reference, and constitute authorized modifications to the Agreement for personal or professional services or goods between the Mississippi State Department of Health (hereinafter referred to as the Department) and the Contractor, as indicated below.

II. Contract Information (Based on original contract or most recent version modified terms):

- A. Original tracking system Project ID number 8492
- B. Name of contract being modified (exactly as it appeared on the original contract):
City of Pascagoula
- C. Term of original contract: Beginning date: July 1, 2013 Ending date: December 31, 2013
- D. Amount of original contract: \$\$80,000.00

III. Modification (Cross through line items that are not applicable):

- A. Contract ending date extended from _____ to _____
- B. Total contract amount increased/decreased from \$\$80,000.00 to \$\$99,150.00
(Attach Revised Budget or revised Scope of Services)
- C. Maximum contract amount per year increased/decreased from \$ _____ to \$ _____
(Attach Revised Budget or revised Scope of Services)
- D. Fee or retainer amount increased/decreased from \$ _____ to \$ _____
(Attach Revised Budget or revised Scope of Services)
- E. Requested effective date of above modification _____

IV. The parties agree and acknowledge that all of the terms and conditions of the original Agreement, to the extent not specifically modified, shall remain in full force and effect and shall be legally binding upon the parties.

V. Signatures:

- A. Official signatures on behalf of the Department are as follows:

Program Director/Originator

Date

Office Director/District Health Officer/District Administrator, or Designee

Date

Director of Health Administration/Chief Administrative Officer

Date

- B. Official signatures on behalf of the Contractor are as follows:

Contractor's Signature and Title

Date

Councilman Jackson made a motion to authorize the Mayor to re-sign a contract modification document for the Public Water Fluoridation Contract with the Mississippi Department of Health as recommended and authorize a manual check to Graham Construction for partial payment of the contract as recommended. The motion was seconded by Councilman Taylor and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. (Approved 9-3-13)

The following new business items were considered at this time.

The first item for consideration was a request to terminate two current contracts with Southern Financial Systems, Inc., Hattiesburg, MS, on a 60-day notice and authorize the issuance of a Request for Proposals as recommended by Eddie Williams, City Attorney.

The current contracts are listed below:

- (1) Contract between the City of Pascagoula and Southern Financial Systems, Inc. for the Collection of Delinquent Utilities Accounts due to the City of Pascagoula - (Utility Department)
- (2) Contract between the City of Pascagoula and Southern Financial Systems, Inc. for the Collection of Delinquent Fines due to the City of Pascagoula (Police Department - Municipal Court)

Councilman Jackson made a motion to authorize the City Attorney to submit a letter to Southern Financial Systems, Inc. to terminate the current collection contracts on a 60-day notice for the Utility Department and Police Department and authorize the issuance of Request for Proposals for new contracts as recommended. The motion was seconded by Councilman Taylor and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. (Approved 9-3-13)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The next item for consideration was the renewal of flood insurance for six City locations with Hartford Fire Insurance Company through Lemon Mohler Insurance Agency, Pascagoula, MS, as presented by Jeane Bull, Assistant Comptroller. The renewal cost is \$29,830.00 for Option 2 at the current values of insurance. This is an increase from last year of \$2,447.00. To increase the value of coverage under Option 1, the cost would be \$31,217.00 which is an increased cost of \$3,834.00 for an additional \$94,700.00 in coverage. Staff recommended approval of Option 1 to increase the coverage.

Councilman Jackson made a motion to approve the renewal of flood insurance for six City locations with Hartford Fire Insurance Company through Lemon Mohler Insurance Agency for Option 1 as recommended. The motion was seconded by Councilman Hill and received the

following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. (Approved 9-3-13)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

Bobby Parker, City Clerk/Comptroller, advised the end-of- the-year budget amendment is not ready for approval tonight and requested that it be removed from the agenda.

The next item for consideration was a request to update the current title of the Fire Department Secretary to Fire Department Secretary II, adopt the updated job description, and allow a pay grade increase from 104 to 105 as recommended by Valerie Moore, Human Resources Director. The pay grade increase is requested due to additional job duties and responsibilities that have been added to this position.

The updated job description is spread on the minutes as follows:

Fire Department Secretary II

DEPARTMENT: Fire Department	LABOR GRADE: 105
EXEMPT(Y/N): No	POSITION CODE:
REPORTS TO: Fire Chief	

MEETING PERFORMANCE EXPECTATIONS

To perform this job successfully, an individual must perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

SUMMARY:

Provides clerical and administrative assistance to the Fire Chief, Deputy Fire Chief and Fire Inspector.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

- Receptionist Duties
 - Answer incoming calls
 - Prepare and distribute communication for department
 - Process incoming faxes and mail and deliveries
 - Maintain annual shift calendars for Battalion chiefs
 - Schedule inspections and fire prevention speeches for fire inspector
 - Prepares and processes work orders for station repairs
 - Order and maintain janitorial and office supplies

- Troubleshoot computer program problems
- Administrative Duties
 - Payroll
 - § Collect, review and submit timesheets
 - § Enter information into Munis and verify hours and calculations
 - § Distribute paychecks
 - Training
 - § Maintains computerized and hard copy of all training records
 - Logs all training hours and certifications in computer
 - Files all certifications for each employee
 - Researches questions related to training for managers and employees
 - § Mississippi State Fire Academy
 - Provides fire department listing of training opportunities
 - Processes applications for attendance for fire department
 - Prepares expense requisitions and PO for approval from management
 - Maintains correspondence between MSFA and PFD
 - § EMT-Basic
 - Personnel administrative
 - § Creates and maintains employee files for each PFD employee
 - § Maintains required medical records of PFD personnel
 - § Arranges and schedules vaccinations for PFD personnel
 - § Maintains all correspondence between doctors and PFD
 - § Verifies all vaccinations were effective
 - § Files and maintains information in employee files
 - General administrative
 - § Issues and maintain files related to “Burning Permits”
 - § Orders and Maintains all department uniforms and supplies
- Other duties as assigned by the Fire Chief, Deputy Chief, Fire Inspector or City Manager.

The absence of specific statements of duties does not exclude those tasks from the position if the work is similar, related, or a logical assignment of the position.

QUALIFICATION REQUIREMENTS:

The requirements listed below are representative of the knowledge, skill and/or ability required to successfully perform the essential functions of this position.

SUPERVISORY REQUIREMENT:

This position does not supervise.

EDUCATION and/or EXPERIENCE:

A high school graduate or its equivalent.

SPECIAL QUALIFICATIONS:

Knowledge of standard office terminology and procedures; Knowledge of numerical and alphabetical filing systems; Knowledge of principals of customer service and public relations; Skill in using windows based computer software; Ability to operate a computer keyboard and standard office machines such as copiers, fax machines, and calculators; Ability to make mathematical computations rapidly and accurately; Ability to communicate effectively; ability to develop and maintain effective working relationships.

LANGUAGE AND REASONING SKILLS:

Ability to understand and communicate both oral and written instructions and read and analyze equipment manuals, instruction books and procedures is essential. The ability to accurately complete forms and reports is required. Ability to apply logical reasoning in a variety of situations is essential.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

WORKING ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

This position works indoors. The noise level for this position is low to moderate.

Work is largely sedentary. Requires the ability to see, hear and speak. Manual dexterity required to operate computer keyboard.

Councilman Jackson made a motion to approve an update of the current title of the Fire Department Secretary to Fire Department Secretary II; adopt the updated job description as stated herein; and allow a pay grade increase from 104 to 105 as recommended. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”, Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. (Approved 9-3-13)

The next item for consideration was a request to update the current title of the Records Data Analyst and Coordinator to Records Data Coordinator, adopt the updated job description, and allow a pay grade increase from 104 to 106, as recommended by Valerie Moore, Human Resources Director. The change to the pay grade is requested due to the fact that several duties and responsibilities have been added to this position.

The proposed job description is spread on the minutes as follows:

Records Data Coordinator

DEPARTMENT: Police	LABOR GRADE: 106
EXEMPT(Y/N): No	POSITION CODE:
REPORTS TO: Administrative Captain	

MEETING PERFORMANCE EXPECTATIONS

To perform this job successfully, an individual must perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

SUMMARY:

This position is responsible for the integrity of the Incident Program and the Reports to various police and government agencies requesting information. The incumbent trains department personnel, including officers, on how to access and record information using the Incident Program. Integrity of the program demands all data submitted is accurate in terms of content, spelling, grammar.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

- Analyzes
 - Performs statistical research and analysis.
 - Compiles and interprets statistics.
 - Collects, compiles, interprets, and analyzes raw data and makes recommendations.
 - Tracks and presents findings related to criminal activity, patterns and trends.
 - Prepares predictions of criminal activity based upon previously reported activity and an analysis of typical behavior patterns.
 - Generates reports, maps, charts, graphs and other visual aids.
- Trains others in use of the Incident Program, Jail, CAD, PTS
 - Orientates new employees within department to the program
 - Assist department in pulling reports
 - Oversees work of records clerk
- Provides customer service
 - Responds to requests and inquiries from the general public.
 - Works cooperatively with other departments, City officials, and outside agencies.
 - Responds to following request: Public records request, subpoenas and other governmental agency request
 - Represents the City of Pascagoula in responding to request

- Responds tactfully, clearly, concisely, and appropriately to inquiries from the public, City staff, or other agencies on sensitive issues in area of responsibility.
- Creates invoices and collects fees
- Interprets a variety of laws, codes and court related request/Legal duties
 - Expunges criminal records per court order
 - Follows state, local and federal guidelines for disposing of records
 - Interfaces with District Attorney’s Office, providing reports and researching old case files electronically and manually
 - Interacts with the Probation Department, providing reports and research on criminals
 - Responds to “subpoena” to produce records
 - § Must assess of appropriateness of request with assistant from management
 - Responds to Privacy Act, Freedom of Information Act
- Provides technical expertise and skills
 - Maintains printers, copiers, faxes with Record Department
 - Troubleshoots computer issues
 - Performs “administrator” duties on the Incident, CAD Dispatch, Jail and PTS systems
 - Enters, verifies, corrects information in the UCR data base
 - Manages the UCR database for Pascagoula’s police department
 - Creates fillable documents and templates for the department
- Performs General Office Task
 - Backs up to front desk, Records Clerk
 - Operates office equipment including computers and supporting crime analysis programs and databases.
 - Create and develop reports using miscellaneous data bases
 - Logs into and searches several systems
 - Assigns felon numbers
 - Inputting, filing and retrieving of miscellaneous records including
 - § Fingerprints and criminal history for felony and misdemeanor
 - § Arrest records and jail records
 - § Vehicle maintenance records
- Is responsible for Reports and Recordkeeping
 - Prepares clear and concise reports.
 - Prepares Uniform Crime report for FBI
 - Organizes and maintains historical records for future retrieval.
- Any other duties assigned by the supervisor.

The absence of specific statements of duties does not exclude those tasks from the position if the work is similar, related, or a logical assignment of the position.

QUALIFICATION REQUIREMENTS:

The requirements listed below are representative of the knowledge, skill and/or ability required to successfully perform the essential functions of this position.

SUPERVISORY REQUIREMENT:

This position oversees the work and processes for the records department. Trains and assist department members on systems utilized for data retrieval. Verify cash and bank deposits performed by the records clerk

EDUCATION and/or EXPERIENCE:

A high school graduate or its equivalent and 2-5 years of experience in clerical positions; or any combination of education and experience that demonstrates the required knowledge, skills and abilities. Experience managing and handling cash transactions. Must have understanding of operating data bases, performing statistical analysis, using police department software to analyze data and create reports.

SPECIAL QUALIFICATIONS:

Ability to operate computer equipment and the following software:

- Court Program
- Incident Program
- Application of statistical modeling
- Strong math skills
- Good customer service skills

A valid driver’s license is required.

LANGUAGE AND REASONING SKILLS:

Ability to understand written or oral instructions; read, analyze and interpret documents, instruction manuals, policies and procedures is essential. Excellent communication skills are required to effectively present information in a one-on-one and small group setting. A courteous and friendly demeanor is essential for this position. The ability to work effectively and efficiently, under stressful conditions, to ensure deadlines are met is essential.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Work requires periods of sustained sitting, standing, and walking and the ability to see, speak, and hear. Work requires physical activity. Some light lifting (10 pounds) is required. Requires the use of hands and fingers to input data into computer.

WORKING ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

This position typically works in a well-lit, climate controlled and ventilated office environment and requires observance of safe work practices, fire regulations and avoidance of falls, trips and similar office work hazards.

Councilman Jackson made a motion to approve an update of the current title of the Records Data Analyst and Coordinator to Records Data Coordinator; adopt the updated job description as stated herein; and allow a pay grade increase from 104 to 106 as recommended. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE". (Approved 9-3-13)

The next item for consideration was the annual group health plan reinsurance (stop-loss) renewal through Lockard and Williams Insurance Services, P. A., Pascagoula, MS, as recommended by Brenda Germany, Human Resources Generalist. There is no increase in the City or employee funding required. The contract period will be 10/01/2013 to 09/30/2014. The contract will be submitted for the City Manager's signature following approval of the renewal rates.

Councilman Hill made a motion to approve the annual group health plan reinsurance (stop-loss) renewal through Lockard and Williams Insurance Services, P. A., Pascagoula, MS, as recommended and authorize the City Manager to execute the related documents upon receipt of the renewal rates. The motion was seconded by Councilwoman Simkins and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE". (Approved 9-3-13)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The next item for consideration was the 2014 voluntary insurance program for the City of Pascagoula employees as presented by Brenda Germany, Human Resources Generalist. These are the same providers as this past year. Information on this item is spread on the minutes as follows:

MEMORANDUM

TO: JOE HUFFMAN,
COUNCIL MEMBERS

FROM: BRENDA GERMANY

SUBJECT: CITY OF PASCAGOULA EMPLOYEES' 2014 VOLUNTARY INSURANCE PROGRAM

DATE: 08/28/2013

At the August 27, 2013 meeting, the City of Pascagoula Insurance Committee reviewed the current Voluntary Insurance Program and unanimously recommended the following providers for the City of Pascagoula employees 2014 Voluntary Insurance Program:

Accident – Colonial Life
Cancer – Colonial Life
Critical Illness – AFLAC
Dental – MetLife
Hospital Indemnity – Colonial Life
Short/Term Disability – Colonial Life
Term Life – Mutual of Omaha
Universal Life – Colonial Life

The 2014 Voluntary Insurance Program reflects no change from the current 2013 program. The Human Resources staff concurs with these recommendations.

Councilman Jackson made a motion to accept the recommendation of the Insurance Committee to offer the employees the same voluntary insurance program and providers as stated above for the upcoming year. The motion was seconded by Councilman Taylor and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. (Approved 9-3-13)

The next item for consideration was Amendment #18 to the City of Pascagoula Employees' Health Care Plan as presented by Brenda Germany, Human Resources Generalist, and recommended by the Insurance Committee. They recommended approval to amend individual annual maximum benefit limit in compliance with PPACA of 2010 and amend the covered Wellness Benefit allowances to comply with PPACA 2010.

The amendment is spread on the minutes as follows:

CITY OF PASCAGOULA
Employee Health Care Plan
Amendment #18

The City of Pascagoula hereby amends the City of Pascagoula Employee Health Care Plan as follows:

Effective October 1, 2013:

Page 3 – Schedule of Benefits – Maximum Benefits per Covered Person per Calendar Year

For is amended to read as follows:

Maximum Benefit Per Covered Person Per Calendar Year For:

All Benefits	\$2,000,000
Chiropractic Care	\$500
Temporomandibular Joint Dysfunction	\$1,000
Private Duty Nursing	\$5,000
Home Health Care	60 visits
Wellness (Preferred Providers Only) (Limited to Wellness Guidelines)	Unlimited

Page 22 – Medical Expense Benefit – Wellness/Preventative Services is amended to read as follows:

WELLNESS BENEFITS

Covered expenses shall include office visits, pap smears, mammograms, prostate screening, gynecological exams, routine physical exams, laboratory tests, immunizations recommended by the Center for Disease Control (CDC) and services as defined and/or recommended by the US Preventative Services Task Force: Grade A Recommendations, excluding tobacco related recommendations. The frequency of these services shall be based on the Grade A Recommendations delivered by the US Preventative Services Task Force. The *Plan* pays 100% of the contract allowable amount of Wellness/Preventative services incurred during the calendar year from Preferred Providers. The City of Pascagoula will reimburse any eligible City employee up to \$25.00 per month for their Gym and Health Club membership provided the employee documents to the City the following: 1) Proof of payment of the membership and 2) Proof that they entered the Gym and/or Health Club on at least 10 separate occasions in each calendar month for which reimbursement is requested. Only gym or health club facilities located within the city of Pascagoula are approved by the City Council as eligible for this benefit.

These changes, as approved by the City of Pascagoula on the _____ day of _____, 2013, are effective October 1, 2013. By signature of its duly authorized representative below, the Plan Administrator agrees to be bound by the terms and provisions of the above amendment on or after the effective date hereof.

City of Pascagoula

Printed Name: _____

Title: _____

Signature: _____

Date: _____

Councilman Simkins made a motion to approve Amendment #18 to the City of Pascagoula Employees’ Health Care Plan as presented above and authorize the City Manager to execute the related documents. The motion was seconded by Councilman Jackson and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. (Approved 9-3-13)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The next item for consideration was a revised bid award to Knowles Construction, Inc., Saucier, MS, for the Point Park Site Improvements Re-bid Project as recommended by Darcie Crew, Parks & Recreation Director, and Compton Engineering, Inc. They recommended a bid award of the revised Base Bid Schedules #1, 2, 5, 6, and 7 to Knowles Construction, Inc. in the amount of \$1,286,183.41. They also recommended approval of a revised Change Order No. 1 for a decrease in the contract amount for Bid Schedule #1 of \$19,741.00 for a total project cost of \$1,266,442.41.

Councilman Tipton made a motion to approve the recommendation for a revised bid award to Knowles Construction, Inc. for the Point Park Site Improvements Re-bid Project with revised Base Bid Schedules #1, 2, 5, 6, and 7 in the amount of \$1,286,183.41 and approval of a revised Change Order No. 1 for a decrease in the contract amount for Bid Schedule #1 of \$19,741.00 for a total project cost of \$1,266,442.41. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. (Approved 9-3-13)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The next item for consideration was an Order for the docket of claims as follows:

ORDER

WHEREAS, the attached docket of claims for the period August 16, 2013, through August 30, 2013, has been presented to the City Council for allowance and approval.

WHEREAS, it appears that all of said claims are proper and should be allowed;

NOW, THEREFORE, IT IS ORDERED that all claims shown on said dockets are hereby allowed and approved for payment.

The above Order was introduced by Councilman Hill, seconded for adoption by Councilman Taylor, and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE". The Mayor then declared the Order adopted on the 3rd day of September, 2013.

Councilman Hill made a motion to close the meeting to consider going into executive session. The motion was seconded by Councilman Jackson and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE".

Councilwoman Simkins made a motion to go into executive session for the purpose of discussing possible acquisitions of various real properties in Pascagoula. The motion was seconded by Councilman Tadlock and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE", after which Mayor Blevins announced to the public and those in attendance that the Council had voted to hold an executive session for the purpose stated above. The Council then began the executive session.

During discussions regarding the various properties, Eddie Williams, City Attorney, requested authorization to retain an appraiser for some lots the Council expressed an interest in during the executive session.

Councilman Tadlock then made a motion to authorize the City Attorney to retain an appraiser to proceed with an appraisal on some lots located in the City of Pascagoula. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE". (Approved 9-3-13)

Councilwoman Simkins made a motion to end the executive session and return to open session. The motion was seconded by Councilman Jackson and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE".

There being no further business to come before the Council tonight, Councilman Hill made a motion to recess until Wednesday, September 4, 2013, at 8:30 a.m. to transact such business as may lawfully come before the Council. The motion was seconded by Councilman Jackson and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE".

The meeting ended at 8:00 p.m.

APPROVED:

H. J. Blevins, Mayor

ATTEST:

Brenda J. Reed, Asst. City Clerk

**RECESSED REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, SEPTEMBER 4, 2013, AT 8:30 A.M.
CITY HALL, PASCAGOULA, MISSISSIPPI**

The City Council of the City of Pascagoula, Mississippi, met at City Hall in a recessed regular meeting on Tuesday, September 4, 2013, at 8:30 a.m. Mayor Blevins called the meeting to order with the following officials present:

Mayor H. J. Blevins
Councilman Burt Hill
Councilman Freddy Jackson
Councilwoman Brenda Simkins
Councilman Larry Taylor
Councilman Scott Tipton

Councilman David Tadlock was absent. (arrived at 8:35 a.m.)

City Manager Joe Huffman
City Attorney Eddie Williams
Asst. City Clerk Brenda Reed

Mayor Blevins welcomed everyone to the meeting. The invocation was given by Councilman Jackson and the pledge of allegiance was led by Councilman Tipton.

(Councilman Tadlock arrived at 8:35 a.m.)

Mayor Blevins facilitated the session today. The Council considered a vision for the City and discussed various avenues to reach the vision by identifying strategies and priorities to make Pascagoula a great place to live, work, and play. Some of these are as follows:

STRATEGIES: what are they?

- Expand the look of the City of Pascagoula
- Identify gateways (Market Street/Chicot Street were discussed) – east side of town needs attention
- Identify a marketing approach
- Recreational needs (eco-tourism, etc.)
- Entryways into the City of Pascagoula
- Promote economic development
- Communication/public relations
- Urban development

PRIORITIES: what are they?

Short Term: (12-18 months)

- Belair Shopping Center – dilapidated properties (beautification)
- Recreation complex
- Market Street drains – Phase 1
- Bike paths/sidewalks – part of Complete Streets effort
- Police Department roof – needs attention
- Repair curbs on streets (beautification)
- Drainage
- Recruit businesses

Long Term: (0-4 years)

- Performing Arts Center – could be a public partnership
- Riverfront development
- Lowry Island – finish Phase 1 and move on
- City Hall roof
- Drainage

RESIDENTS: what do they consider when moving to Pascagoula?

- Jobs
- School system
- Infrastructure/services
- Housing/real estate
- Recreation
- Healthcare/hospitals
- Cost of living

ITEMS THAT MAY NEED A WORK SESSION:

- Dilapidated buildings (eye sores/beautification)
- Recreation complex
- Riverfront development
- Market Street

ACTION ITEMS

- Work session on top 4-5 priorities
- Work session to consider a marketing plan (attendees: maybe Mayor/City Manager/Robin Wood/one councilman) – start to work on it and then present to others to save time.

Councilwoman Simkins commented on the following items:

- Appointments to Parks & Recreation Commission
- Proposed food tax matter
- Better understanding of Main Street – suggested the Council meet with executive director of Main Street Association regarding the program.
- Possible dates to consider for meeting: October 22 or 29, 2013 – maybe a two-hour session - start at 5 or 5:30 p.m. – Councilwoman Simkins will contact Main Street Association executive director to finalize a date/time.
- If specific questions for the executive director, send them in early.

Mayor Blevins commented on the following items:

- Appointments – Recreation Commission – suggested taking applications for one vacant position on the Commission due to resignation of Scott Tipton. He suggested they look for some candidates that would fit and compliment the team. Councilman Tipton felt someone was needed with basketball experience. The City Manager will handle this item.
- Mayor suggested there be a work session once per month, except December.
- Next work session is scheduled for Wednesday, 9/18/13, at 8:30 a.m.
- Maybe have a work session one night and meet with Main Street Association executive director the other date (October 22 and 29, 2013).
- Suggested someone from the Council should attend various board/commission meetings to show an interest. Council should be pro-active. He recommended the following to attend meetings:
 - Jackson County Economic Development Foundation – Brenda Simkins
 - School Board – Freddy Jackson
 - Strategic Plan Steering Committee – Burt Hill
 - Recreation Commission – Larry Taylor
 - Main Street Board – David Tadlock

Councilman Jackson commented that several residents in Ward 2 have indicated an interest in working with Pascagoula Pride. Councilman Hill offered a meeting room at the Pascagoula Country Club if a location is needed.

General comments followed. Councilwoman Simkins requested that the Council consider adopting a resolution regarding the Biggert Waters Flood Insurance Reform Act of 2012. Eddie Williams, City Attorney, advised a resolution was adopted by the previous Council.

Tom King, Southern Transportation Commissioner, presented the City with a check for \$120,000.00 for the Safe Routes to School Grant for sidewalks at Jackson Elementary School. After comments, the Council expressed sincere appreciation for the funds and thanked Commissioner King for attending the meeting today.

There being no further business to come before the Council today, Councilman Tipton made a motion to recess until Tuesday, September 10, 2013, at 5:00 p.m. to transact such business as may lawfully come before the Council. The motion was seconded by Councilman Jackson and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE".

The meeting ended at 11:03 a.m.

APPROVED:

H. J. Blevins, Mayor

ATTEST:

Brenda J. Reed, Asst. City Clerk

**RECESSED REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, SEPTEMBER 10, 2013, AT 5:00 P. M.
CITY HALL, PASCAGOULA, MISSISSIPPI**

The City Council of the City of Pascagoula, Mississippi, met at the City Hall in a recessed regular meeting on Tuesday, September 10, 2013, at 5:00 p.m. Mayor Blevins called the meeting to order with the following officials present:

Mayor H. J. Blevins
Councilman Burt Hill
Councilman Freddy Jackson
Councilwoman Brenda Simkins
Councilman Larry Taylor
Councilman David Tadlock
Councilman Scott Tipton

City Manager Joe Huffman
City Attorney Eddie Williams
Asst. City Clerk Brenda Reed
City Clerk/Comptroller Robert J. Parker

Mayor Blevins welcomed everyone to the meeting. The invocation was given by Councilman Jackson and the pledge of allegiance was led by Councilman Taylor.

The following consent agenda items were considered at this time:

The first item for consideration was a letter of support for the LaPointe-Krebs Foundation's application to the Community Heritage Preservation Grant as recommended by Jen Dearman, Community and Economic Development Director. The focus of the application is the restoration of the LaPointe Krebs house.

Councilman Jackson made a motion to authorize the Mayor to execute the letter of support for the LaPointe-Krebs Foundation's application to the Community Heritage Preservation Grant as recommended. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE". (Approved 9-10-13)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The next item for consideration was an Anchor Square Tenant Lease for Unit F with Ashley Knecht (dba Gourmet Gurl) as recommended by Lalinda Grace, Information Center Coordinator.

Councilman Jackson made a motion to approve the Anchor Square Tenant Lease for Unit F with Ashley Knecht (dba Gourmet Gurl) as recommended and authorize the Mayor to execute the related documents. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE". (Approved 9-10-13)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The following new business items were considered at this time:

The first item for consideration was an Order to adopt part of the Jackson County Ad Valorem Tax Assessment Rolls as the assessment rolls for the City and Pascagoula School District for the year 2013.

The Order is spread on the minutes as follows:

ORDER ADOPTING PART OF JACKSON COUNTY, MISSISSIPPI, AD VALOREM TAX ASSESSMENT ROLLS AS THE ASSESSMENT ROLLS FOR THE CITY OF PASCAGOULA AND THE PASCAGOULA SCHOOL DISTRICT FOR THE YEAR 2013

WHEREAS, the 2013 ad valorem tax assessment roll of Jackson County has been filed with the Board of Supervisors; and

WHEREAS, the Chancery Clerk of Jackson County has delivered to and filed with the City Clerk a true copy of the part of the 2013 Jackson County assessment roll containing the property located within the City of Pascagoula and the property located within the added territory of the Pascagoula School District; and

WHEREAS, the total assessed value of the real property within the City of Pascagoula is \$152,321,641; and

WHEREAS, the total assessed value of all personal property within the City of Pascagoula is \$73,837,115; and

WHEREAS, the total assessed value of all property, both real and personal, within the City of Pascagoula is \$226,158,756; and

WHEREAS, the total assessed value of the real property located in the added territory of the Pascagoula School District \$100,748,704; and

WHEREAS, the total assessed value of the personal property located within the added territory of the Pascagoula School District is \$594,824,086; and

WHEREAS, the total assessed value of all property, both real and personal, located within the added territory of the Pascagoula School District is \$695,572,790; and

WHEREAS, the grand total assessed value of all property, both real and personal, in the entire Pascagoula School District, including the City of Pascagoula and the added territory, is \$921,731,546:

NOW, THEREFORE, IT IS ORDERED that said part of the assessment rolls of Jackson County, Mississippi, filed with the City Clerk by the Chancery Clerk of Jackson County, Mississippi, is hereby adopted as the tax assessment rolls of the City of Pascagoula and the Pascagoula School District for the year 2013.

The above Order was introduced by Councilman Hill, seconded for adoption by Councilman Tadlock, and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE". The Mayor then declared the Order adopted on the 10th day of September, 2013.

The next item for consideration was a Resolution fixing the levy of ad valorem taxes upon the taxable property in the City and in the Pascagoula School District for the year 2013.

The Resolution is spread on the minutes as follows:

RESOLUTION FIXING THE LEVY OF AD VALOREM TAXES UPON THE TAXABLE PROPERTY IN THE CITY OF PASCAGOULA AND IN THE PASCAGOULA SCHOOL DISTRICT FOR THE YEAR 2013-2014

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PASCAGOULA, MISSISSIPPI, AS FOLLOWS:

That the following ad valorem tax rates, expressed in mills or a fraction of a mill, be, and the same are hereby levied and ordered to be collected upon each dollar of assessed value upon all taxable property within the City of Pascagoula and upon all taxable property within the Pascagoula School District for the year 2013-2014.

For general revenue purposes and for general improvements as provided in Section 27-39-307, Mississippi Code of 1972, Annotated, on all taxable property within the corporate limits of the City of Pascagoula,

32.17 mills on the dollar;

For a disability and relief fund for firemen and policemen, on all taxable property within the corporate limits of the City of Pascagoula as provided in Section 21-29-117, Mississippi Code of 1972, Annotated,

3.00 mills on the dollar;

For maintenance and operation of a public library, on all taxable property within the corporate limits of the City of Pascagoula as is provided in Section 39-3-7, Mississippi Code of 1972, Annotated, together with any other pertinent statutes,

1.14 mills on the dollar;

For payment of principal and interest upon all bonds of the City of Pascagoula as provided in Section 21-33-87, Mississippi Code of 1972, Annotated, upon all taxable property within the corporate limits of the City of Pascagoula,

2.24 mills on the dollar;

For maintenance and operation of a garbage and rubbish collection and disposal system on all taxable property within the corporate limits of the City of Pascagoula as provided in Section 21-19-2, Mississippi Code of 1972, Annotated,

1.00 mills on the dollar;

For the purpose of supplementing teachers' salaries, extending school terms, buying furniture, supplies and materials, and for other lawful operating and incidental expenses of the Pascagoula School District as provided in Section 37-57-105, Mississippi Code of 1972, on all taxable property within the Pascagoula School District,

46.39 mills on the dollar;

That the tax collector for the City is authorized to collect all taxes hereby levied upon the property located within the City and the added territory of said school district.

The above Resolution was introduced by Councilman Jackson, seconded for adoption by Councilman Taylor, and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE". The Mayor then declared the Resolution adopted on the 10th day of September, 2013.

The next item for consideration was a Resolution to adopt and approve the budget for 2013-2014 as recommended by Joe Huffman, City Manager.

The Resolution is spread on the minutes as follows:

RESOLUTION APPROVING AND ADOPTING THE BUDGET OF THE CITY OF PASCAGOULA FOR THE 2013-2014 FISCAL YEAR

WHEREAS, the City Council of the City of Pascagoula, Mississippi, has prepared a complete budget of the municipal revenues and expenses estimated for the fiscal year 2013-2014 and has caused a statement to be prepared showing the aggregate revenues collected during the current fiscal year in the municipality and the statement showing certain other matters as required by Sections 21-35-3, et seq., of the Mississippi code of 1972, Annotated; and

WHEREAS, the City Council has studied and considered the budget, a copy of which is annexed hereto as Exhibit A, and finds that the budget is prepared and adequate according to law for the fiscal year aforesaid;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PASCAGOULA, MISSISSIPPI, that the budget be, and is hereby approved and adopted as finally determined, and that the budget shall be entered at length and in detail in the minutes of the City Council and published as required by law.

Exhibit A is spread on the minutes as follows:

**CITY OF PASCAGOULA, MISSISSIPPI
BUDGET OF ESTIMATED REVENUES AND EXPENDITURES
FISCAL YEAR ENDING SEPTEMBER 30, 2014**

*Proposed
Budget – Fiscal
Year 2014*

GENERAL FUNDS

FUNDS AVAILABLE FROM BEG. FUND BALANCE	10,373,874
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REVENUE

TAXES	8,900,010
LICENSES AND PERMITS	1,946,100
GRANTS	262,400
INTERGOVERNMENTAL REVENUES	8,404,249
CHARGES FOR SERVICES	2,002,440
FINES AND FORFEITS	1,093,200
INTEREST	86,400
RENTS	102,000
MISCELLANEOUS	167,200
TRANSFERS IN	2,462,281
OTHER FINANCING SOURCES	2,095,300

TOTAL REVENUES	27,521,580
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TOTAL FUNDS AVAILABLE	37,895,454
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EXPENDITURES

GENERAL GOVERNMENT

PERSONAL SERVICES	1,697,425
SUPPLIES	136,856
OTHER SERVICES AND CHARGES	696,869

CAPITAL OUTLAY	226,470
	<hr/>
	2,757,620
<u>GENERAL ADMINISTRATION</u>	
PERSONAL SERVICES	-
SUPPLIES	7,350
OTHER SERVICES AND CHARGES	1,744,474
TRANSFERS OUT	35,000
CAPITAL OUTLAY	403,000
	<hr/>
	2,189,824
<u>PUBLIC SAFETY</u>	
POLICE:	
PERSONAL SERVICES	7,289,376
SUPPLIES	404,300
OTHER SERVICES AND CHARGES	394,745
CAPITAL OUTLAY	973,456
DEBT SERVICE	7,607
	<hr/>
	9,069,484
FIRE:	
PERSONAL SERVICES	4,323,812
SUPPLIES	139,500
OTHER SERVICES AND CHARGES	80,800
CAPITAL OUTLAY	39,645
DEBT SERVICE	112,000
	<hr/>
	4,695,757
TOTAL PUBLIC SAFETY	13,765,241
<u>PLANNING, INSPECTIONS AND ENGINEERING:</u>	
PERSONAL SERVICES	676,265
SUPPLIES	28,500
OTHER SERVICES AND CHARGES	45,990
CAPITAL OUTLAY	21,000
	<hr/>
	771,755
<u>PUBLIC WORKS</u>	
PERSONAL SERVICES	-
SUPPLIES	350,700
OTHER SERVICES AND CHARGES	2,809,789
CAPITAL OUTLAY	3,690,447
	<hr/>
	6,850,936

HEALTH AND WELFARE

<i>PERSONAL SERVICES</i>	180,747
<i>SUPPLIES</i>	13,350
<i>OTHER SERVICES AND CHARGES</i>	42,500
<i>CAPITAL OUTLAY</i>	30,000

266,597

CULTURE and RECREATION

<i>PERSONAL SERVICES</i>	1,102,020
<i>SUPPLIES</i>	251,485
<i>OTHER SERVICES AND CHARGES</i>	1,508,416
<i>CAPITAL OUTLAY</i>	2,311,000

5,172,921

ECONOMIC & COMMUNITY DEVELOPMENT

<i>PERSONAL SERVICES</i>	389,970
<i>SUPPLIES</i>	26,918
<i>OTHER SERVICES AND CHARGES</i>	282,260
<i>CAPITAL OUTLAY</i>	11,624

710,772

TOTAL EXPENDITURES

32,485,666

ENDING FUND BALANCE

5,409,788

COMMUNITY DEVELOPMENT FUND

REVENUE

<i>GRANTS</i>	8,489,176
<i>TRANSFERS IN</i>	0

TOTAL REVENUES

8,489,176

EXPENDITURES

<i>OTHER SERVICES AND CHARGES</i>	7,832,687
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TOTAL EXPENDITURES

7,832,687

ENDING FUND BALANCE

656,489

BOND & INTEREST FUND

FUNDS AVAILABLE FROM BEG. FUND BALANCE

1,365,279

REVENUE

TAXES	543,070
INTERGOVERNMENTAL REVENUES	20,000
INTEREST	8,900
TOTAL REVENUE	571,970

TOTAL FUNDS AVAILABLE	1,937,249
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EXPENDITURES

DEBT SERVICE	1,509,308
TOTAL EXPENDITURES	1,509,308

ENDING FUND BALANCE	427,941
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PUBLIC UTILITY FUND

FUNDS AVAILABLE FROM BEG. FUND BALANCE	23,306,478
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REVENUE

INTEREST	19,000
MISCELLANEOUS	10,000
INTERGOVERNMENTAL REVENUES	78,900
CHARGES FOR SERVICES	12,406,900
OTHER FINANCING SOURCES	<u>2,961,000</u>

TOTAL REVENUES	15,475,800
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TOTAL FUNDS AVAILABLE	38,782,278
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EXPENDITURES

PERSONAL SERVICES	1,209,482
SUPPLIES	1,578,719
OTHER SERVICES AND CHARGES	7,898,275
DEBT SERVICE	580,868
CAPITAL OUTLAY	3,092,172
TRANSFERS OUT	<u>2,462,281</u>

TOTAL EXPENDITURES	16,821,797
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ENDING FUND BALANCE	21,960,481
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TRANSFER STATION FUND

FUNDS AVAILABLE FROM BEG. FUND BALANCE	1,771,493
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REVENUE

<i>CHARGES FOR SERVICES</i>	-
<i>INTEREST</i>	7,160
	<hr/>
TOTAL REVENUES	7,160
	<hr/>
TOTAL FUNDS AVAILABLE	1,778,653
	<hr/>

EXPENDITURES

<i>PERSONAL SERVICES</i>	-
<i>SUPPLIES</i>	-
<i>OTHER SERVICES AND CHARGES</i>	-
<i>DEBT SERVICE</i>	-
<i>CAPITAL OUTLAY</i>	-
	<hr/>
TOTAL EXPENDITURES	0
	<hr/>
ENDING FUND BALANCE	1,778,653
	<hr/> <hr/>

SOLID WASTE FUND

FUNDS AVAILABLE FROM BEG. FUND BALANCE 854,772

REVENUE

INTEREST 3,000
TAXES 242,236
INTERGOVERNMENTAL REVENUES 8,600
CHARGES FOR SERVICES 1,282,200

TOTAL REVENUES 1,536,036

TOTAL FUNDS AVAILABLE **2,390,808**

EXPENDITURES

PERSONAL SERVICES 19,587
SUPPLIES -
OTHER SVS./CHGS 1,414,500

TOTAL EXPENDITURES 1,434,087

ENDING FUND BALANCE 956,721

FIRE AND POLICE DISABILITY & RELIEF FUND

REVENUE

TAXES 729,914
INTERGOVERNMENTAL REVENUES 28,469
INTEREST 8,350

TOTAL REVENUES 766,733

EXPENDITURES

OTHER SERVICES & CHARGES 766,733

TOTAL EXPENDITURES 766,733

ENDING FUND BALANCE -

HURRICANE FUNDS

FUNDS AVAILABLE FROM BEG. FUND BALANCE

-

REVENUE

FEMA

2,754,345

TOTAL REVENUES

2,754,345

TOTAL FUNDS AVAILABLE

2,754,345

EXPENDITURES

OTHER SERVICES AND CHARGES

114,000

TOTAL EXPENDITURES

114,000

ENDING FUND BALANCE

2,640,345

All Funds

TOTAL BUDGET SURPLUS (DEFICIT)	<u><u>(3,841,478)</u></u>
TOTAL BUDGET SURPLUS (DEFICIT) PLUS BEGINNING FUND BAL	<u><u>33,830,418</u></u>

The above Resolution was introduced by Councilman Tipton, seconded for adoption by Councilman Hill, and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. The Mayor then declared the Resolution adopted on the 10th day of September, 2013.

The next item for consideration was an Ordinance to provide for increases in the monthly water and sewer rates as recommended by Eddie Williams, City Attorney.

The Ordinance is spread on the minutes as follows:

**ORDINANCE 8-2013
CITY OF PASCAGOULA, MISSISSIPPI**

AN ORDINANCE TO AMEND SECTION 86-46 OF THE CODE OF ORDINANCES OF THE CITY OF PASCAGOULA, MISSISSIPPI, TO PROVIDE FOR INCREASES IN THE MONTHLY WATER AND SEWER RATES; AND FOR RELATED PURPOSES

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PASCAGOULA, MISSISSIPPI:

Section 1. Section 86-46 of the Code of Ordinances of the City of Pascagoula,

Mississippi, is amended as follows:

(a) For water service a monthly demand charge plus a cross connection fee based on the size of meter of each customer shall be made in accordance with the following schedule:

(1) *Within the city limits.*

TABLE INSET:

METER SIZE (inch)	RATE	CROSS CONNECTION FEE
5/8"	\$ 4.20	\$ 1.00
3/4	8.39	1.00
1	12.59	1.00
1 1/2	20.98	1.00
2	33.55	2.00
3	67.11	3.00
4	125.81	4.00
6	201.30	6.00
8	351.75	8.00

a. If a meter serves a building or apartment complex containing more than one dwelling unit the demand charge, instead of the above, shall be the number of dwelling units served by the meter multiplied by \$4.20. If the building or apartment complex receives a permit for renovations from the building department, the demand charge will be reduced by the total number of units being renovated multiplied by \$4.20, during the renovation. As each unit receives a certificate of occupancy (CO), the building department will notify the utility billing office, advising of the number of units covered by the CO. The demand charge will then be adjusted to include the renovated units.

b. If a meter serves a mobile-home park containing more than one mobile-home space the demand charge, instead of the above, shall be the number of mobile-home spaces served by the meter multiplied by \$4.20.

(2) *Without the city limits.*

TABLE INSET:

METER SIZE (inch)	RATE	CROSS CONNECTION FEE
5/8"	\$ 6.30	\$ 1.00
3/4	12.59	1.00
1	18.89	1.00
1	27.26	1.00

2	43.42	2.00
3	86.69	3.00
4	163.55	4.00
6	261.68	6.00
8	457.28	8.00

- a. If a meter serves a building or apartment complex containing more than one dwelling unit the demand charge, instead of the above, shall be the number of dwelling units served by the meter multiplied by \$6.30. If the building or apartment complex receives a permit for renovations from the building department, the demand charge will be reduced by the total number of units multiplied by \$6.30, during the renovation. As each building receives a certificate of occupancy (CO), the building department will notify the utility billing office, advising of the number of units covered by the CO. The demand charge will then be adjusted to include the renovated units.
- b. If a meter serves a mobile home park containing more than one mobile home space the demand charge, instead of the above, shall be the number of mobile home spaces served by the meter multiplied by \$6.30.

(b) In addition to each of the monthly charges for customers both within and without the city, each customer shall be charged for water used at a rate of \$2.94 per 1,000 gallons.

(c) When a person within the city submits a written request to fill a swimming pool the commodity rate in paragraph (b) shall be charged but no sewer charge shall be made. In addition there shall be collected from each person requesting a swimming pool be filled a service charge in the amount of \$78.75 to fill such a pool in normal working hours; outside normal working hours the service charge shall be \$183.75.

(d) Unless otherwise provided by the city council, all water furnished by the city shall be metered and paid for in accordance with the above rates. To unlawfully obtain and receive water or sewer service without payment therefor shall be punishable as a misdemeanor.

(e) Each customer who receives sewer service, whether within or without the city, shall pay a monthly sewer charge equal to 120 percent of his monthly water demand charge plus \$3.60 per 1,000 gallons of water consumed. If a person has sewer service but no city water service the city manager shall prescribe a monthly rate for such use based on the volume and content of the sewage placed in the sewer system.

(f) Prior to the beginning of each fiscal year the rates provided in this section shall be reviewed to determine if they are sufficient to provide the revenue for necessary operational and maintenance expenses and capital improvements for the water supply system.

Section 2. The new rates provided for herein shall be charged beginning with the first billing cycle in October, 2013.

Section 3. This ordinance shall take effect one month after passage.

The above Ordinance was introduced in writing by Councilman Jackson, seconded for adoption by Councilwoman Simkins, and the motion received the following vote: Mayor Blevins voted “AYE”, Councilman Hill voted “AYE”, Councilman Jackson voted “AYE”, Councilwoman Simkins voted “AYE”, Councilman Tadlock voted “AYE”, Councilman Taylor voted “AYE”, and Councilman Tipton voted “AYE”.

Passed this the 10th day of September, 2013.

APPROVED:

/s/ H. J. Blevins
H. J. Blevins, Mayor

ATTEST:

/s/ Brenda J. Reed
Brenda J. Reed, Asst. City Clerk

(S E A L)

Members of the Council expressed appreciation for the time and efforts made in preparing the new budget. General comments from the Council and City staff followed.

The Council recognized Wayne Rodolfich, Superintendent for the Pascagoula School District, and Mike Concannon, School Board member, who were in attendance at tonight’s meeting. Mr. Rodolfich stated the partnership between the school district and the City is a team effort and encouraged everyone to work together. He invited the Council to contact him for a tour of the facilities. The Council thanked them for their hard work in making the Pascagoula School District a great one.

Jen Dearman, Community and Economic Development Director, reminded the Council of various events scheduled for “2nd Saturdays” in Pascagoula on September 14, 2013, and encouraged them to participate. Events include the following:

- Anchor Square – shopping/dining 10 a.m.– 4 p.m.; concert – Triage – 11 a.m. – 2 p.m.
- Outdoor Market – 9 a.m. – 2 p.m.
- Arts on the Avenue - art medley and open house 10 a.m. – 3 p.m.

- 2nd Saturday cyclists – 8 a.m. – meet at Beach Park
- Pascagoula Farmers Market 7 a.m. – 1 p.m.
- Kiwanis Run2Give 5k Run and Family 1K Walk – 7:45 a.m. - Riverfront

There being no further business to come before the Council tonight, Councilwoman Simkins made a motion to recess until Tuesday, September 17, 2013, at 6:00 p.m. to transact such business as may lawfully come before the Council. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”.

The meeting ended at 5:20 p.m.

APPROVED:

H. J. Blevins, Mayor

ATTEST:

Brenda J. Reed, Asst. City Clerk



AGENDA ITEM REQUEST FORM

Meeting Date: September 17, 2013

Submitting Department or Individual: Parks & Recreation Dept.

Contact Name: Darcie Crew

Phone: 228-938-2356

Agenda Topic: Recreation Commission Minutes

Attach additional information as necessary

Action Requested:

Acknowledge minutes of Recreation Commission meeting on August 7, 2013 as approved by the Pascagoula Recreation Commission on September 4, 2013.

Budgeted Item	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Source of Funding	<input type="checkbox"/> General Fund
Contract Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	<input type="checkbox"/> Utility Fund	
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	<input type="checkbox"/> Grant	
			<input type="checkbox"/> Other	

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING



PASCAGOULA RECREATION COMMISSION
MEETING AUGUST 7, 2013

Mike McElhaney opened the meeting at 6:00 pm.

Paul Hembree made the motion to approve the July minutes as presented. Al Brimm seconded the motion. The motion passed unanimously.

Mike welcomed Johnny Olsen to the Commission. Introductions were made from all of the members.

Old Business:

Hotel Tax: Darcie reported that \$984,473.49 has been collected as of July 19, 2013 (since November 2005). Darcie stated July revenues were \$13,393.99. The new total after projects that have been completed is \$168,405.76 (includes deduction of \$100,000 for Point).

Point Project: Darcie informed the Commission that the final approvals from the Secretary of State's office have been received and we are now waiting on the funding source approval from CIAP (Coastal Impact Assistance Program).

Al Brimm asked the status of the recommendation made by the Commission at the last meeting. Darcie informed Commission that the City Council decided to rent the portable restroom unit for the duration of the tournament and have parks maintenance pick up litter on Friday and Saturday.

Mike McElhaney congratulated Youth Baseball on a successful state tournament and announced that the Pascagoula team won the state tournament and went on to win the World Series in Louisiana.

League Financial Statements: Darcie reported that she talked with Scott Tipton about his request to have the leagues furnish financial statements to the City. He

stated the he has had a variety of people inquire about their particular league not sharing this information. Mike Tillman made a motion to add an item to the facility use agreement where the leagues have to provide the City with a basic annual financial statement. Jay Spradlin seconded the motion. There was discussion that the change would take place when the agreement was reviewed and adopted by City Council. Darcie explained that this is typically done in January. The vote passed unanimously.

New Business:

Program Information: Darcie noted several events happening in the next few months including:

Football and Cheerleading Registration, August 1-15

Pilates/aerobics, M/W/F starting August 12th at 8am, monthly fees are \$25

Karate, starting Sept 2nd, M/Th at 6pm for youth, 7pm for adults, \$60 per month

Lock-In, August 16th, kids ages 6-12 years, \$25

After School Program, 68 participants as of today

Recreation Commission vacancy: Darcie explained that the City Council has not filled the vacancy on the Commission at this time. The Council voted in July to advertise all the positions on the Commission and to allow existing members to re-apply. Since then, there has been discussion amongst the Council and they are going to discuss the process during their planning session in August. Darcie will keep the Commission informed of any decisions made during the session.

Mike McElhaney announced that the City of Gautier is going to consider a 2% prepared food and hotel/motel tax on the August 27, 2013 ballot. The Commission asked when our Council was going to decide to put our 2% prepared food tax on the ballot. Darcie explained that they were also going to discuss this issue at their planning session on August 13-14th. Darcie will inform the Commission of any decisions that are made.

Melinda Mitchell asked if football fields were planned for in the Parks and Rec. Master Plan for the sports complex. Darcie explained that they were not included but they could certainly be planned in once the design of the facility was initiated.

There being no other business, Al Brimm made a motion to adjourn the meeting at 6:50 pm. Jay Spradlin seconded the motion. The motion passed unanimously.

The next meeting will be held at 6:00 pm on September 4, 2013 at the Pascagoula Recreation Center.

/s/s Darcie S. Crew

Darcie S. Crew, Secretary

Members present:

Mike McElhaney, Chairman
Paul Hembree, Vice Chairman
Al Brimm
James Prisock
Mike Tillman
Becky Fulton
Jay Spradlin
Johnny Olsen
Melinda Mitchell

Members absent:

Tommy Dorsey



AGENDA ITEM REQUEST FORM

Meeting Date: 09/17/2013

Submitting Department or Individual: Community Development

Contact Name: Jen Dearman

Phone: 228-938-6651

Agenda Topic: 140th Meeting of Strategic Plan Steering Committee June 20, 2013, Minutes

Attach additional information as necessary

Action Requested:

Acknowledge Minutes as presented.

Budgeted Item	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Source of Funding	<input type="checkbox"/> General Fund
Contract Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	<input type="checkbox"/> Utility Fund	
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	<input type="checkbox"/> Grant	
			<input type="checkbox"/> Other	

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING



STRATEGIC PLAN STEERING COMMITTEE

140th Meeting (72nd AK)

Community Development Meeting Room

20 June 2013 – 4:30 PM

The 140th meeting of the Strategic Plan Steering Committee was called to order at 4:36 PM by Chairman Richard Lucas.

Committee members in attendance: Chairman Lucas, Alice Walker, Sara Jim Boykin, Etienne Melcher, Ann Pickett, Pat Keene, and Doug Adams.

Excused committee members not in attendance: Liz Ford, Amy Brandenstein, Drew Estabrook, Mike McElhaney, and Wesley Smith.

Committee members not in attendance: Frank Corder, Darlene Wixon, and Mike Mangum.

Ex Officio: Jen Dearman, Director, Community and Economic Development.

Chairman Lucas welcomed everyone in attendance.

New Appointment

After discussion, Pat Keene made a motion to select Hanson Horn to fill the vacant position. Alice Walker second the motion and all were in favor. Jen will place the appointment on the next Council agenda for acknowledgement. The Committee requested Liz to send letter of appreciation letters to the other three candidates. Several members commented on the high quality of the resumes received.

Jen provided the revised structure of membership and positions to the group (attached). These new designations were developed by Richard, Liz, and Jen. With the structure one committee member is assigned to each of the Council wards and five member positions are designated as Committee appointed positions. This structure is in line with the original resolution forming the Strategic Plan Steering Committee. In the future when a member steps down, the Committee will request a new appointment from the appropriate Council representative or the Committee will make the selection depending on the designation of the vacant position.

After discussion, the decision was made for Richard to address the Council on July 16, 2013. Committee members are encouraged to attend, and this meeting will also serve as the July meeting.

It was suggested for the committee to send a letter to the existing Council members thanking them for their service and support. Richard volunteered to draft the letter. Doug added that a Service Luncheon will be held on July 27, 2013, at 12:00PM to honor the out-going Council and staff application.

It was also suggested that a letter be sent to the new Council members welcoming them to their positions and inviting them to the September meeting. A Strategic Plan pamphlet will be included with the letter.

Richard reported that because the Committee is at the halfway point of the five year update, the August committee meeting will serve a work session to review the plan and ensure the Committee is on course.

Commission Reports:

Cleanliness and Beautification – Ann Pickett

- Please see the attached report.
- The idea of a name change of the Pascagoula Senior Center to something that does not include the word 'senior.' Committee members have heard several comments suggesting more events are not held at the Senior Center because of the name.

Cultural/Recreational – Etienne Melcher

- There are numerous activities for youth and adults this summer.
- Etienne has received several complaints that the Riverfront is not open yet. She hopes the City will open it soon. Many felt that the vandalism problems would decrease with more use.
- Pascagoula Pride has reached out to the City to help in the design and fundraising for the Lighthouse Park landscaping and park development.
- Etienne called for the group to take action on the Old Pascagoula High School auditorium renovation. Alice reported that Steve Nail is open to any type of partnership and would like to see the auditorium in use. Pat reported that Superintendent Rodolfich has expressed an interest in renovating the Old Pascagoula High School auditorium. The Committee discussed the need for the Pascagoula School System, Steve Nail, the City, and all other parties to come together to develop a plan for a community auditorium and community center.
- Etienne reminded the group that Paddlepooza will be hosted at Lighthouse Park June 21, 2013, from 4:00PM to 9:00PM.

PRA – Alice Walker

- Actively pursuing new avenues of funding for development.
- In contact with local industries to gain commitments to office space.
- The PRA is looking into a mixed-use design with residential, retail, and office space.
- There is a potential tenant for the Parker Building.
- The PRA is in the process of replacing the roof and finishing out the interior of the Parker Building.

TICO – Pat Keene

- The Museum is gaining momentum. The group acquired the Math and Science building at the Old Pascagoula High School in March. They hired a grant writer, Hailey Patterson, who is working on Tidelands applications.
- The Museum is in need of \$50,000 in operating costs.
- The Museum Steering Committee recently held a work session where they accomplished a great deal.
- The group is holding a field day on June 22, 2013 at 7:00AM to clean out and organize the Math and Science building. This will likely be the first of several field days.
- One of the next steps will be to hire or consult with a museum professional to help design the layout of the space.
- The group is in a partnership with the Jackson County Genealogical and Historical Society. The Society will use the Museum space to store artifacts.

Projects Update- Jen Dearman

Anchor Square:

- Two new stores were recently awarded cottages at Anchor Square. One store is a pet store focused on puppies and puppy supplies. The other store is a cupcake bakery.

Round Island Lighthouse:

- Masonry work has begun and is quickly progressing. Once exterior masonry work is complete, the window and door will be installed as well as the glass in the lantern gallery. Whitewashing and a few other finishing touches will be all that remains.
- The exterior portion of the project should be complete in August.

Promenade:

- Work is continuing on the project. The benches are being poured, and the City is grateful and excited for the additional funding to complete the project.

Point Park:

- The re-bidding process is complete. The City received three bids and looks to award the contract during the July 2nd Council meeting.

Main Street:

- No update.

There being no further business, the meeting adjourned at 5:45 PM. The next meeting will be on Tuesday, July 16, 2013, at the Council meeting. The August meeting will be the Plan review, and the new Council will be invited to attend the September meeting.



AGENDA ITEM REQUEST FORM

Meeting Date: 9/17/2013

Submitting Department or Individual: Community and Economic Development

Contact Name: Jen Dearman

Phone: 228-938-6651

Agenda Topic: Historic Preservation Commission June 26, 2013, Meeting Minutes

Attach additional information as necessary

Action Requested:

Acknowledge minutes as presented.

- | | | | | | |
|---------------------------------------|------------------------------|--|-------------------|--------------------------|--------------|
| Budgeted Item | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | Source of Funding | <input type="checkbox"/> | General Fund |
| Contract Required | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | | <input type="checkbox"/> | Utility Fund |
| Mayor or Manager's Signature Required | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> | | <input type="checkbox"/> | Grant |
| | | | | <input type="checkbox"/> | Other |

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Meeting Minutes for
Pascagoula Historic Preservation Commission

Date: Wednesday, June 26, 2013

Location: Community Development Meeting Room

Commission members present: Liz Ford, Kevin Hall, Michelle Lee, Marcia Braumhaer, Walter Mansfield, Barry McIlwain, Carl Megehee, and Michele Coats

Commission members absent: Tommy Wixon,

Ex officios: Beth Meyer, Grants Administrator, Dan Lee, Guest, Rebecca Davis, Main Street Director

The meeting was called to order by the Commission Chairwoman, Liz Ford, at 12:05 PM. The March 27th minutes were approved on a motion by Carl Megehee and seconded by Walter Mansfield.

New Business:

- 7th Annual Krebs Cemetery Tour
 - In reviewing Rene Hague's books from last year, Michelle Lee, is working to understand the process and make sure all jobs are filled. She has reviewed layout of stations within the cemetery. Potential new characters and themes include: hurricane of 1906, teachers, public servants, and veterans. Michele requested input from the group on themes. Epidemics were discussed.
 - Walter Mansfield would like to broaden the location footprint and development of history stations. The cotton gin and cannons near by the existing location footprint were discussed; perhaps there can be a move in the direction of a weekend long heritage festival. Kevin suggested involving food vendors will make it a family outing.
 - Marcia noted that the Native American station was very dark. Quiet gas generators were suggested as a fix to the lack of lighting issue. Michelle Lee mentioned advance review for tripping hazards. Liz Ford noted that the lighting for the street was too dark as people left the cemetery.
 - Michele Lee made a character suggestion: early 1900s Alice Hull who was a school teacher. There may already be an actress for the part. Carl confirmed that Alice Hull was a substitute teacher. Merriweather sisters, Lyda and Hattie Bell, were suggested as characters. Their father was a Mayor of Pascagoula. Michele wants to do new characters to keep the repeat visitors coming back.
 - A question and answer booth after the tour about what visitors learned was suggested.
 - Liz discussed that previous grants are no longer available. Other organizations that like to help children could be approached for funding. Costumes are a large cost. In the past Linda Grimes, Historical Society Treasurer, has earmarked donations for the cemetery tour. Liz will approach Jen about putting funds in the budget for the cemetery tour in the budget. Kevin feels like \$2,000 was spent last year.

- New Business: continued
- Hearing in Jackson on 18th of July for expanded Orange Street Historic District
 - Liz passed out a two letters. The first was about the Krebsville Historic District now on Historic Register. The second letter was about Orange Street hearing on the 18th of July. She is looking for volunteers to go to the hearing. Potential volunteers include: Marcia, Michele Coats, and Rebecca.
- 3515 Frederic Street
 - 3515 Frederic Street is deteriorating. Liz fears it being demolished as a neglected property. The house is tied up in an estate with multiple heirs. Historically contributing points of the house should be investigated. A letter could be sent to the heirs. There is a concern that if this house is demolished, it may set a precedent for other demolitions of historic properties.
 - Liz mentioned that pages 7 and 8 of the City of Pascagoula Ordinance 11 1982 that created the Historic Preservation Commission could offer ways to save the house. Page 9 notes demolition by neglect and a requirement of notifying the owner.
 - Barry asked if people apply for a permit to fix a home in a historical district, does the Historic Preservation Commission have to review the permitted work? Liz answered that if the home is in an approved local historic district then there is a requirement for the proposed work to be review by the Historic Preservation Commission. Currently, the only approved local historic district is original the Krebsville Historic District prior to expansion. City Council would have to approve any new local historic districts. Liz is reviewing potential local historic districts and will discuss with Eddie Williams, City Attorney.
- Historic Bike Trail
 - Michele Lee invited everyone to drive the historic bike trail and mentioned specifically the Ingalls site on Garfield Street as well as Cauty Street. She noted that landscaping would be an improvement. It was suggested that maybe Pascagoula Pride or Ingalls could be approached about improvements as well as a letter written to the paper. Kevin suggested getting the neighborhood to sign a petition to bring to Ingalls Human Resources and the new Mayor.

Old Business:

- La Pointe-Krebs House / LPK Foundation – Liz
 - There have been delays with MDAH and FEMA/MEMA. There are two deadlines approaching. The first is a MDAH work deadline set for August. The second is a FEMA/MEMA paperwork deadline set for September 30th. MDAH has suggested to not completing the FEMA/MEMA work because it would take too long. Remaining work includes roof repairs, removing concrete, power pole electrical breakers, fans on timers as well as excavating and refilling archeological pits. Ferosan termites have been found at the property. There is the possibility of requesting a time extension from FEMA/MEMA.

Old Business: continued

- La Pointe-Krebs House / LPK Foundation – Liz
 - Within the museum, Melanie Moore is working to come up with displays to tell the story. The LPK Foundation is hoping to have museum open this time next year. LPK board will soon vote on hiring a curator.

Other Business/Announcements

The trip to the archeological museum at the University of Sothern Alabama was impressive.

Next Meeting Date – 24th July

There being no further business, the meeting adjourned at 1:25 p.m. The next meeting date is July 24th .

Notes submitted by Beth Meyer.



AGENDA ITEM REQUEST FORM

Meeting Date: 9/17/2013

Submitting Department or Individual: Community and Economic Development

Contact Name: Jen Dearman

Phone: 228-938-6651

Agenda Topic: Historic Preservation Commission July 24, 2013, Meeting Minutes

Attach additional information as necessary

Action Requested:

Acknowledge minutes as presented.

Budgeted Item	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Source of Funding	<input type="checkbox"/>	General Fund
Contract Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/>	Utility Fund
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/>	Grant
				<input type="checkbox"/>	Other

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Meeting Minutes for
Pascagoula Historic Preservation Commission

Date: Wednesday, July 24, 2013

Location: Community Development Meeting Room

Commission members present: Liz Ford, Kevin Hall, Marcia Baumhauer, Walter Mansfield, Carl Megehee, and Michele Coats

Excused: Michelle Lee, Barry McIlwain, and Tommy Wixon,

Ex officios: Beth Meyer, Grants Administrator

The meeting was called to order by the Commission Chairwoman, Liz Ford, at 12:05 PM. The June 26th minutes were approved on a motion by Carl Megehee and seconded by Marcia Baumhauer.

Old Business:

- LaPointe Krebs House / LPK Foundation – Liz Ford
 - The LPK Foundation is working on the contract to be sent to Jackson for the Mississippi Department of Archives and History (MDAH) approval. Scope of work was reduced due to time constraints. Liz is working with Compton Engineering to get documentation for Jackson County Community Heritage Preservation Grant application. The LPK Foundation hired Chelsea Wilson to work 30 hours a week as a contract employee. Ms. Wilson is entering Jackson County Historic Society artifacts into a database. Melanie Moore is coordinating committees on displays that will tell the story of the LaPointe Krebs House from pre-history to 1865. She has help from Larry Dailey a retired architect who will offer suggestions for the interior of the museum.
- Round Island Lighthouse – Beth Meyer
 - The exterior construction is on schedule to be complete in August. The Jackson County Amateur Radio Club is going to reactivate the Lighthouse in October.
 - Marcia Baumhauer suggested that Lilly Savage Waters be invited to future Round Island Lighthouse events. Ms. Waters is 97 years old, currently resides on Catalpa Avenue, and used to live in the assistant keeper's house on Round Island. Carl Megehee is a contact for inviting Ms. Waters.

New Business:

- Recognition of boundary increase to the Orange Avenue Historic Districts:
 - Liz passed out a letter from the MDAH. The proposed increase for Orange Avenue Historic District boundaries was approved on July 18, 2013.

New Business: - continued

- Historic Pathway Signage
 - The Community and Economic Development Department would like the Historic Preservation Commission's assistance on wording for signs for the Pascagoula Historic Pathway. Liz passed out the points of interest and requested input from the Commission.
 - Ten on Tuesday – National Trust for Historic Preservation (NTHP)
 - Liz passed out an email with ten ways to help preserve places from the recent past for the Commission to consider.
 - Prosperity through Preservation – Save the Historic Tax Credit
 - Liz passed out an email from the NTHP. The email encourages individuals to go online to provide a name and address with which the NTHP will generate a letter to Senator Cochran and Senator Wicker. The letter will discourage eliminating the historic tax credit.

Other Business/Announcements

None

Next Meeting Date – 24th July, 2013.

There being no further business, the meeting adjourned at 12:30 p.m. The next meeting date is August 28, 2013.

Notes submitted by Beth Meyer.



AGENDA ITEM REQUEST FORM

Meeting Date: September 17 2013

Submitting Department or Individual: Community Development

Contact Name: Jen Dearman

Phone: 938-6651

Agenda Topic: Advertise the resources of the City by approving Arts On The Avenue to provide Kool-Aid packets to approximately 500 children attending the Zonta Arts Festival. The amount is not to exceed \$200.

Attach additional information as necessary

Action Requested:

Approve

- | | | | | | |
|---------------------------------------|------------------------------|-----------------------------|-------------------|--------------------------|--------------|
| Budgeted Item | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Source of Funding | <input type="checkbox"/> | General Fund |
| Contract Required | Yes <input type="checkbox"/> | No <input type="checkbox"/> | | <input type="checkbox"/> | Utility Fund |
| Mayor or Manager's Signature Required | Yes <input type="checkbox"/> | No <input type="checkbox"/> | | <input type="checkbox"/> | Grant |
| | | | | <input type="checkbox"/> | Other |

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AGENDA ITEM REQUEST FORM

Meeting Date: 9/17/2013

Submitting Department or Individual: Police Department

Contact Name: Chief Kenny Johnson

Phone: 228-938-6671

Agenda Topic: Advertise the resources of the City of Pascagoula through the March of Dimes.

Attach additional information as necessary

Action Requested:

Grant permission for the Police department to provide traffic control for the March of Dimes walk which raises funds and awarness for the March of Dimes. This event will take place 9/28/2013 at the Beach in Pascagoula.

Budgeted Item	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Source of Funding	<input type="checkbox"/> General Fund
Contract Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/> Utility Fund
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/> Grant
				<input type="checkbox"/> Other

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AGENDA ITEM REQUEST FORM

Meeting Date: 9/17/2013

Submitting Department or Individual: Police Department

Contact Name: Kenny Johnson

Phone: 228-938-6671

Agenda Topic: Advertise the resources of the City of Pascagoula through the American Cancer Society.

Attach additional information as necessary

Action Requested:

Grant permission for the motorcycle unit to participate in "Ride for the Cure", a motorcycle ride to raise funds and awareness for the American Cancer Society. This event is hosted by MS Governor Phil Bryant and will take place 9/28/2013

Budgeted Item	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Source of Funding	<input type="checkbox"/> General Fund
Contract Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	<input type="checkbox"/> Utility Fund	
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	<input type="checkbox"/> Grant	
			<input type="checkbox"/> Other	

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AGENDA ITEM REQUEST FORM

Meeting Date: September 17, 2013

Submitting Department or Individual: City Clerk's Office

Contact Name: Brenda Reed

Phone: 938-6615

Agenda Topic: Approve \$425.00 for postage funds for the direct debit/postage on call meter setting service with Neo-Post

Attach additional information as necessary

Action Requested:

Approve postage funds for City Hall

Budgeted Item	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Source of Funding	<input type="checkbox"/> General Fund
Contract Required	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<input type="checkbox"/> Utility Fund	
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<input type="checkbox"/> Grant	
			<input type="checkbox"/> Other	

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AGENDA ITEM REQUEST FORM

Meeting Date: 09/17/2013

Submitting Department or Individual: Community and Economic Development

Contact Name: Jen Dearman

Phone: 228-938-6651

Agenda Topic: Community Heritage Preservation Grant Application

Attach additional information as necessary

Action Requested:

Approve resolution supporting the Community Heritage Preservation Grant application to the Mississippi Department of Archives and History and authorize City Manager to execute application documents. The application requests \$551,519.20. The City will match 20% or \$137,879.80 of the \$689,399.00 total project.

Budgeted Item	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Source of Funding	<input checked="" type="checkbox"/> General Fund
Contract Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/> Utility Fund
Mayor or Manager's Signature Required	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>		<input checked="" type="checkbox"/> Grant
				<input type="checkbox"/> Other

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JIM BLEVINS
MAYOR

JOSEPH R. HUFFMAN
CITY MANAGER

EDDIE WILLIAMS
CITY ATTORNEY



CITY COUNCIL

LARRY D. TAYLOR.
FREDDY JACKSON
DAVID TADLOCK
BURT HILL
SCOTT TIPTON
BRENDA H. SIMKINS

Councilman, Ward 1
Councilman, Ward 2
Councilman, Ward 3
Councilman, Ward 4
Councilman, Ward 5
Councilman at Large

603 WATTS AVE. • P.O. DRAWER 908
PASCAGOULA, MS 39568-0908 • TELEPHONE 228-762-1020
FAX 228-938-6749

September 17, 2013

Aileen de la Torre
Historic Preservation Division
MS Department of Archives and History
P.O. Box 571
Jackson, MS 39205-0571

Re: Louisville and Nashville Railroad Depot Restoration
Community Heritage Preservation Grant Program

Dear Ms. de la Torre:

The Louisville and Nashville Railroad Depot (the Depot) is an important symbol of the community's heritage. The City of Pascagoula fully supports this application to the Community Heritage Preservation Grant Program for the Depot's restoration in the amount of \$689,399.00. The City will provide a match of \$137,879.80.

Over the years the Depot has been a hub for both freight and passengers fostering the growth of Pascagoula into the city it is today. The building has accommodated an Amtrak station, the "Whistle Stop" gift shop, a visitor's center, and a landscape design office. The 109 year old Depot continues to benefit the community by housing both the Pascagoula Main Street Office and the Singing River Art Association.

Your consideration of the City's application to restore the Depot is greatly appreciated. If I can provide any further information, please do not hesitate to contact me at 228-938-6614.

Sincerely,

Joseph R. Huffman
City Manager

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
PASCAGOULA, MISSISSIPPI, SUPPORTING THE APPLICATION FOR
COMMUNITY HERITAGE GRANT PROGRAM FUNDS FOR THE
LOUISVILLE AND NASHVILLE RAILROAD DEPOT RESTORATION**

WHEREAS, the Pascagoula L & N Railroad Depot is a historic and treasured community symbol located within the City of Pascagoula; and

WHEREAS, the City desires to restore the L & N Railroad Depot to its original condition for the education and enjoyment of the public; and

WHEREAS, the City supports the plans to restore the Depot as outlined in the Community Heritage Grant Program application; and

WHEREAS, the City has become familiar with the Statement of Understanding attached hereto; and

WHEREAS, the City will provide the requisite matching funds in support of this grant:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PASCAGOULA, MISSISSIPPI, that it hereby supports the application for Community Heritage Grant Program Funds in the amount of \$689,399 for restoration of the Pascagoula L & N Railroad Depot.

COMMUNITY HERITAGE PRESERVATION GRANT – 9 APPLICATION

Please read the entire application before completing. Inaccurate or incomplete applications will not be considered.

1. Project Title:
Louisville and Nashville Railroad Depot Restoration

2. Project Address (or location description if in rural area):
504 Yon Avenue, Pascagoula, MS 39567

3. Project Description (in one sentence):
Restoring the Pascagoula Louisville and Nashville Railroad Depot will ensure long-term public access to a Mississippi Landmark; further, the purpose of this project is to safeguard an important community symbol that continues benefit residents and visitors alike.

4. Original Construction Date (i.e. year building was built): 1904
Changes/Additions Date: None

5. Project Budget:

Total State Grant Funds Requested:	\$	\$551,519.20
Matching Funds Provided By Applicant:	\$	\$137,879.80
Total Project Cost:	\$	\$689,399.00

6. Project Applicant: City of Pascagoula
Mr. Joseph R. Huffman, City Manager

<small>Title (Dr., Mr., Mrs., Ms.)</small>	<small>Contact Name</small>
P.O. Drawer 908	
<small>Address</small>	
Pascagoula	MS
<small>City</small>	<small>State</small>
(228) 938-6614	(228) 938-6637
<small>Phone</small>	<small>Fax</small>
	39568
	<small>Zip Code</small>
	jhuffman@cityofpascagoula.com
	<small>E-mail</small>

Project Applicant Description (MUST be one of the following):

- State Government
- County Government
- Municipal Government
- School District
- Nonprofit Corporation – Attach proof of nonprofit status, i.e. copies of charter of incorporation by the Mississippi Secretary of State and IRS 501(c)(3) tax exempt letter. Also attach copies of the organization's financial statements for the past 3 years.

7. Project Coordinator:

Mrs. Jen Dearman

Title (Dr., Mr., Mrs., Ms.)		Contact Name	
City of Pascagoula		Community and Economic Development Director	
Organization		Title in Organization	
P.O. Drawer 908			
Address			
Pascagoula		MS	39568
City		State	Zip Code
(228) 938-6651		(228) 938-6637	jdearman@cityofpascagoula.com
Phone		Fax	E-mail

8. Property Owner (if different from Project Applicant):

NA

Title (Dr., Mr., Mrs., Ms.)		Contact Name	
Address			
City		State	Zip Code
Phone		Fax	E-mail

9. Tax Identification Number: 64-6000949

10. Project Professional:

To Be Determined

Title (Dr., Mr., Mrs., Ms.)		Contact Name	
Organization		Title in Organization	
Address			
City		State	Zip Code
Phone		Fax	E-mail

11. *Mississippi Landmark* Designation: Properties must be designated *Mississippi Landmarks* by the Board of Trustees of MDAH under provisions of the State Antiquities Act to be eligible for grant funding from the Community Heritage Preservation Grant Program. Please provide the following information concerning recording of the *Mississippi Landmark*:

County: Jackson County
 Date *Mississippi Landmark* Designation Recorded: 12/1985
 Book/Page in Chancery Clerk's Office: 843/158

This information can be found in the Chancery Clerk's office at the local courthouse or contact MDAH.

City of Pascagoula Application
Louisville and Nashville Railroad Depot Restoration
Community Heritage Preservation Grant

Narrative

September 17, 2013

1. Significance of the Property and Historical Overview

Restoring the Pascagoula Louisville and Nashville Railroad Depot (the Depot) will ensure long-term public access to a Mississippi Landmark; further, the purpose of this project is to safeguard an important community symbol that continues to benefit residents and visitors alike. In 1870, the Scranton Depot was constructed for the New Orleans, Mobile, and Chattanooga Railroad. The current L and N Railroad Depot was constructed in 1904 replacing the 1870 structure. In 1887, railroad receipts through Pascagoula totaled \$212,504.69 passenger and \$251,964.59 freight. Over the last 140 years, the Depot was a gateway to Pascagoula as the city grew to be a coastal resort area as well as an industrial and port community. The years of service had taken their toll. In the 1970's, a group of concerned citizens rallied around the Depot. It was listed on the National Register of Historic Places in 1974, was restored, and rededicated in 1976. At that time, it came to be known in the community as the Jolly McCarty Historic Depot.

2. Project Description

A. Reasons for Undertaking the Project

The reason for undertaking the Depot restoration is to preserve an important community symbol and provide continued benefits to the public. Once a gateway to Pascagoula, it welcomed commercial and population growth. Over the years, the Depot has been an Amtrak station, the "Whistle Stop" gift shop, a visitor's center, and a landscape design office. Still today the tradition of commercial growth is fostered as both the Pascagoula Main Street Office and the Singing River Art Association (SRAA) are located in the Depot. It is also a heritage tourism point of interest as well as a destination for field trips.

B. Goals of the Project

The first goal of the project is the restoration of an important community symbol and Mississippi Landmark. The second goal of the project is to preserve the educational value of this historical asset for future generations. The third goal is continued public access to the Depot for the City's residents who have memories of the Depot as well as heritage tourists who visit.

C. Work to Accomplish

The immediate need is for a Depot restoration comprehensive plan and roof weatherization. The comprehensive plan will include stabilization of the foundation and roof as well as interior and exterior surfaces. The architectural design and historic character will be preserved. The City's desire to hire an architect or engineer who has experience with restoration of historic properties is twofold. First, the City would like to ensure compliance with the Secretary of the Interior's Standards for Treatment of Historic Properties and the International Existing Building Code 2009. Secondly, the extensive scope of work should be divided into phases. Then depending on funding availability, the phases can be bid out separately or together. Next, roof weatherization needs to be addressed as outlined in the

City of Pascagoula Application
Louisville and Nashville Railroad Depot Restoration
Community Heritage Preservation Grant

Narrative

September 17, 2013

Post Hurricane Isaac Inspection Report (Attachment K). This method will allow for a realistic approach to the comprehensive restoration required for the Depot.

D. Current Building Condition and Specific Problems to Address

The pier bricks of the foundation are deteriorating. The southern and northern walls at the east end of the building lean. As a result, the floor in the east most room of the SRAA is uneven. The slate roof was considered to be in overall good condition in the Post Hurricane Isaac Inspection conducted by the MS Department of Archives and History; however, in the inspection report there are concerns about weather tightness. The inspection report states that the flashing should be checked for weather tightness around the dormers. There is a dormer that was noted to have deteriorating wood. The floors and ceilings in the Depot are buckling due to moisture. There are prominent roof leaks that are noted by the current occupants of the Depot. One leak is above the Main Street Office in the west end of the building. The other leak is above the SRAA bathroom in east end of the building.

E. Proposed Repairs

The Compton Engineering 2009 Scope of Work items for the roof include replacement of damaged slate roofing tiles as well as repairs of damaged valley and ridge flashing and sealing roof penetrations. Items necessary to level the building include leveling the floor structure, plumbing of the exterior of the building, adjusting the roof bracing to level the roof, shoring in-place and adjust cabling in the attic. Exterior and interior surface work items include removal of damaged paint, cleaning existing surfaces, seal, and painting of all surfaces where separation occur between siding, wainscot, trim, and soffits as well as between wood finishes like walls, ceiling, and trim. After leveling of the Depot, adjustments will need to be made to windows and doors as well as related hardware. ADA accessible entrances, plumbing, electrical, and mechanical adjustments will need to be modified to transition to the leveled floor. J.O. Collins Contractors, Inc. Cost Estimate notes additional items that need addressing including refinishing the wood floors, lead paint abatement, and replacing the entire slate roof.

3. Benefits of Achieved Goals

Benefits of Depot restoration include regular public access, educational value, and heritage tourism. The Pascagoula Main Street Office is located at the Depot. Main Street's goals are to promote, enhance, revitalize, and preserve the Pascagoula Main Street District by focusing on business development, quality of life, and responsible civic investment for the betterment of all of Pascagoula's citizens. SRAA has 93 members, is an art gallery, and is also located in the Depot. SRAA's mission is to encourage, aid, foster, and promote interest and education in all forms of fine art for the benefit of its members and for the cultural benefit of the community. Restoration will ensure this Mississippi Landmark and important community symbol remains accessible for residents and visitors of Pascagoula. The Depot is a heritage tourism point of interest on both the Historic Pascagoula Bike Trail and the Pascagoula Historic Pathway. Educational benefits are derived from the SRAA and elementary school field trips. The kindergarten and first grade

City of Pascagoula Application
Louisville and Nashville Railroad Depot Restoration
Community Heritage Preservation Grant

Narrative

September 17, 2013

classes of Resurrection Catholic Elementary take field trips to the 109 year old depot to watch trains pass and learn about the history of Pascagoula.

4. Results of the Project

The result of the project will be a comprehensive restoration plan with phases that can be completed as funding is identified. The critical repairs that could be accomplished would be the weatherization of the roof to reduce the amount of further moisture damage and deterioration. Please see J.O. Collins Contractors, Inc. estimate for a list of repairs.

5. Assurances: Completion, Administration, Operation, and Maintenance

The 22 months allowed in the grant period is adequate for design phase of the restoration and the necessary repairs to the roof. As a city building, the maintenance of the Depot is the responsibility of the City. The City is committed to the maintenance and upkeep of the historic structure. At this time, it is envisioned for the Depot to continue to function as the office space for the Pascagoula Main Street program and the SRAA. The Main Street Office is currently located in the Depot which will continue to be used for City functions. The SRAA has a memorandum of understanding with the City that is renewed annually.

**COMMUNITY HERITAGE PRESERVATION GRANT – 9
PROJECT BUDGET BREAKDOWN**

1. Specify costs such as door and window repair, masonry repair, interior finishes, exhibit design costs, exhibit construction, etc. Attach additional sheets to this page if needed.

Phase I - \$ 62,673
Architect / Engineering Design (10%)

Phase II - \$ 79,820
Roof Repairs and Weatherization

Phase III – \$ 118,110
Level Floor, Refinish Wood Floors, Roof Bracing Adjustments, Plumb Exterior of Building, Adjust Doors, Modify Accessible Entrances, as well as Plumbing, Electrical, and Mechanical Adjustment Allowances

Phase IV -\$ 95,508
Exterior Surfaces - Removal of Paint, Clean Surfaces, Seal and Paint between Tongue and Groove Wood Finishes
Windows - Adjust and Replace Damaged Glazing, Adjust Hardware as Needed

Phase V - \$ 154,968
Interior Surfaces and Lead Paint Abatement- Removal of Paint, Clean Surfaces, Caulk and Paint between Walls, Ceiling, and Trim

Phase VI - \$178,320
Replace Entire Slate Roof

Please see Phases Budget Breakdown for a more detailed account.

2. Total Project Cost (grant amount requested + matching share)	\$ <u>689,399.00</u>	(100%)
Grant Amount Requested	\$ <u>551,519.20</u>	(80%)
Matching Share (at least 20% of total project)	\$ <u>137,879.80</u>	(20%)

Example of 20% Matching Share:

Request: \$80,000 Match: \$20,000 Total Project: \$100,000
\$80,000 + \$20,000 = \$100,000 20% Match

Example of <20% Matching Share:

Request: \$100,000 Match: \$20,000 Total Project: \$120,000
\$100,000 + \$20,000 = \$120,000 17% Match (INELIGIBLE APPLICATION)

3. How were estimated project costs determined?

In 2009, a restoration scope of work to be bid in a single project was prepared by Compton Engineering for the restoration of the Depot. J.O. Collins Contractors, Inc. was provided the scope of work that Compton Engineering generated in 2009, and they prepared a current contractors estimate .

The Mississippi Department of Archives and History was consulted regarding a percentage to estimate for Phase I, Architect/Engineer design costs. The cost for Phase II, slate roof repairs and weatherization, was estimated using the J.O. Collins Contractors, Inc. estimate for the slate roof repairs line item.

The rest of the scope of work was divided to the best of the City's ability into Phases III - VI. The costs were compiled using the estimates provided by J.O. Collins Contractors, Inc. The lump sum mobilization amount was prorated across the phases based on the phase's percentage of total repair cost.

4. Indicate whether partial funding and/or partial completion of the project would allow for a successful result. Prioritize the proposed work, indicating what is critical. Show the sequence in which work must be completed, if relevant. Applicants who do not include partial options may be in jeopardy of not receiving funding. Attach additional sheets to this page if needed.

Partial funding would allow for a successful result. Please see phases listed below. Phases I and II are critical. The work in Phases II – IV or the order of the work therein is subject to change based on the opinion of the Architect / Engineer in the design phase.

Critical Phases

Phase I – Architect / Engineering Design Phase

Phase II – Roof Repairs and Weatherization

Remaining Phases

Phase III – Level Floor, Refinish Wood Floors, Roof Bracing Adjustments, Plumb Exterior of Building, Adjust Doors, Modify Accessible Entrances, as well as Plumbing, Electrical, and Mechanical Adjustment Allowances

Phase IV – Exterior Surfaces and Windows

Phase V – Interior Surfaces and Lead Paint Abatement

Phase VI - Replace Entire Slate Roof

City of Pascagoula Application
Louisville and Nashville Railroad Depot
Community Heritage Preservation Grant
Phases Budget Breakdown

Compton 2009 SOW contractors estimate from J.O. Collins keeping roof repairs and adding roof replacement, refinishing wood floors and lead paint abatement	\$626,726
--	-----------

Phases	Item	Item Cost	Phase Cost	Phase Mobilization	Phase Cost + Mobilization
Phase I	Architect/Engineering Design Fees 10%	\$62,673	\$62,673	NA	\$62,673
Phase II	Roof Repairs and Weatherization - remove and replace damaged slate tiles including damaged or defective valley and ridge flashing and sealing roof penetrations	\$72,800	\$72,800	\$7,020	\$79,820
Phase III	Level Floor	\$19,057			
	Refinish wood floors (including minor repairs)	\$14,110			
	Adjust Roof Bracing	\$27,950			
	Shore/plumb up exterior walls, adjust cables in attic	\$33,033			
	Adjust doors & hardware	\$4,500			
	Modify ADA entrances to leveled finish floor	\$1,200			
	Plumbing adjustment allowance	\$2,000			
	Electrical adjustment allowance	\$2,000			
	Mechanical adjustment allowance	\$4,000			
			\$107,850	\$10,260	\$118,110
Phase IV	Exterior-clean, prep & repaint all wood surfaces	\$76,908			
	Clean, paint, replace wood windows	\$10,500	\$87,408	\$8,100	\$95,508
Phase V	Interior-clean, prep & repaint all wood surfaces	\$111,468			
	Lead Paint Abatement	\$30,000	\$141,468	\$13,500	\$154,968
Phase VI	Replace Entire Slate Roof	\$163,200	\$163,200	\$15,120	\$178,320
Total Project Budget Phases I - VI:					\$689,399

* Mobilization is prorated based on phase percentage of overall repairs.

City of Pascagoula Application
Louisville and Nashville Railroad Depot
Community Heritage Preservation Grant

Mobilization Prorate

Phases	Phase Cost	% of Total Repairs	Mobilization Cost per Phase	Total Mobilizaiton
Phase II	\$72,800	13%	\$7,020	
Phase III	\$107,850	19%	\$10,260	
Phase IV	\$87,408	15%	\$8,100	
Phase V	\$141,486	25%	\$13,500	
Phase VI	\$163,200	28%	\$15,120	
		100%		<u>54,000.00</u>

**COMMUNITY HERITAGE PRESERVATION GRANT – 9
MATCHING SHARE**

Donor: <u>City of Pascagoula</u>	
Source: <u>City Funds</u>	
Total Cash Amt:	\$ <u>\$137,879.80</u>
Donor: _____	
Source: _____	
Total Cash Amt:	\$ _____
Donor: _____	
Source: _____	
Total Cash Amt:	\$ _____
Donor: _____	
Source: _____	
Total Cash Amt:	\$ _____
Donor: _____	
Source: _____	
Total Cash Amt:	\$ _____
Total Match (must equal matching funds on Item 5 of the application):	\$ <u>\$137,879.80</u>

CERTIFICATION OF MATCHING SHARE

I certify that the matching share funds identified above are available, and that they will be allocated only to the Community Heritage Preservation Grant project described in this application and titled:

Louisville and Nashville Railroad Depot Restoration

Project Title

Joseph R. Huffman, City Manager

Name and Title of Authorized Representative

09/17/2013

Signature

Date

Applicants are strongly encouraged to submit appropriate documentation of the matching share (copies of bank statements, etc.) to this page. Please note that applications without documentation MAY NOT receive full credit for the matching share.

COMMUNITY HERITAGE PRESERVATION GRANT – 9
STATEMENT OF UNDERSTANDING

With respect to any grant received from MDAH, applicants indicate by their signatures that they have read, understood and agreed to this Statement of Understanding. Failure to comply with the following will result in the cancellation of the grant:

1. This is a request for consideration for a grant and does not constitute a commitment for funding from the Community Heritage Preservation Grant Program administered by MDAH.
2. Individuals submitting this grant request on behalf of applicants have the necessary authority to request consideration of this project by MDAH.
3. This is a matching grant program in which only a portion of the total project cost can be supplied by the grant funds; matching share will be supplied by applicants in the form of cash. In-kind matches will not be considered or credited to applicants. Projects with a cash match larger than 20% will score higher; however, any amount offered as a match must be guaranteed. **There will be no amendments to lower the match percentage amount.**
4. No work covered in this application is to begin until applicants have been notified in writing that funds have been awarded and have accepted in writing the terms and conditions of the grant. No work is to begin until the work has been approved by the Permit Committee and applicants have received an official **Mississippi Landmark Permit**.
5. If a grant is received, a 25-year preservation and maintenance covenant must be submitted for the property to MDAH in which the grantee agrees to maintain the property and not abandon it. Covenants are transferable.
6. If a grant is received, all obligations for material work are to be paid by the grantee, who will then receive reimbursement from the Department of Finance and Administration, based on prior agreement and approval by MDAH.
7. The availability of funds for reimbursable expenses incurred by grantees is dependent upon the authorization and sale of legislatively approved general obligation bonds by the Mississippi State Bond Commission. Until the Commission authorizes and sells the bonds, reimbursement funds will not be available.
8. Grants will be administered in accordance with all applicable state laws, regulations, policies, requirements and guidelines, including Title VI of the 1964 Civil Rights Act, non-discrimination on the basis of handicap, and equal employment opportunity and labor laws.
9. Projects shall be carried out pursuant to the relevant treatment in *The Secretary of the Interior's Standards for the Treatment of Historic Properties* outlined in Appendix B and the *International Existing Building Code 2009*.
10. Procurement actions will be conducted in accordance with the State of Mississippi bidding and procurement laws.
11. All costs charged to the grant project will be in payment of approved budget items.

12. Adequate resources will be available for the completion of the proposed project and the continued operation of the site.
13. An adequate financial management system (and audit procedure when deemed applicable) will be maintained to provide control of all property, funds and assets during the grant period.
14. The project, if funded, will be carried out in accordance with the guidelines set forth by the Historic Preservation Division of MDAH and will be completed within the allotted time. **Projects will not be extended.** Additionally, there are benchmarks that must be met during the grant period in order to keep a project on schedule. Failure to meet the benchmarks could lead to the cancellation of a project.
15. Applicants will cooperate with the staff of MDAH in meeting all the above requirements.
16. Additional administrative requirements and project-specific conditions may be a part of any grant offer made by MDAH as a result of this application.
17. **Failure to comply with the conditions set forth in this Statement of Understanding will result in cancellation of the grant.**

The applicant recognizes and agrees that any state financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the State of Mississippi reserves the right to seek judicial enforcement of this assurance. This assurance is binding on the applicant, its successors, transferees and assignees, and on the person or persons whose signature(s) appear below and who is/are authorized to sign this assurance on behalf of the applicant.

City of Pascagoula

09/17/2013

Name of Applicant/Project Sponsor

Date

Joseph R. Huffman, City Manager

Name and Title of Authorized Representative

Signature

**COMMUNITY HERITAGE PRESERVATION GRANT – 9
TITLE AND INSURANCE CERTIFICATION**

State funds cannot be invested in projects without assurance that the grantee possesses clear and unencumbered title to the property involved in the proposed project and has the property adequately insured to protect the state's investment.

I certify that the property involved is owned and sufficiently insured by the applicant identified below, and that the building will be used for the Community Heritage Preservation Grant project described in this application and titled:

Louisville and Nashville Railroad Depot Restoration

Project Title

City of Pascagoula

Applicant

Joseph R. Huffman, City Manager

Name and Title of Authorized Representative

09/17/2013

Signature

Date

Applicants are strongly encouraged to submit appropriate documentation of ownership and title (copies of deeds, certificates of title, insurance policies, etc.) with this form. Please note that applications without documentation MAY NOT be considered for grant awards.



AGENDA ITEM REQUEST FORM

Meeting Date: 09/17/2013

Submitting Department or Individual: Community & Economic Development

Contact Name: Jen Dearman

Phone: 228-938-6651

Agenda Topic: Safe Routes to Schools Consultant Selection

Attach additional information as necessary

Action Requested:

Approve the selection of Compton Engineering for professional services needed for the Safe Routes to Schools project.

Budgeted Item	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Source of Funding	<input type="checkbox"/> General Fund
Contract Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	<input type="checkbox"/> Utility Fund	
Mayor or Manager's Signature Required	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	<input checked="" type="checkbox"/> Grant	
			<input type="checkbox"/> Other	

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING

JIM BLEVINS
MAYOR

JOSEPH R. HUFFMAN
CITY MANAGER

EDDIE WILLIAMS
CITY ATTORNEY



CITY COUNCIL

LARRY D. TAYLOR.
FREDDY JACKSON
DAVID TADLOCK
BURT HILL
SCOTT TIPTON
BRENDA H. SIMKINS

Councilman, Ward 1
Councilman, Ward 2
Councilman, Ward 3
Councilman, Ward 4
Councilman, Ward 5
Councilman at Large

603 WATTS AVE. • P.O. DRAWER 908
PASCAGOULA, MS 39568-0908 • TELEPHONE 228-762-1020
FAX 228-938-6749

September 17, 2013

Scot Ehrgott, P.E.
Consultant Services Director
Mississippi Department of Transportation
P.O. Box 1850
Jackson, Mississippi 39215

REFERENCE: CONSULTANT SELECTION
SRSP-0370(025)LPA/106706-401000

Dear Mr. Ehrgott,

With this letter the City of Pascagoula (LPA) is requesting to use the Small Purchase Procedures as outlined in the Local Public Agency Consultant Operating Procedures for Professional Services, Section 2.2.1 Small Purchase Procedures.

“Small Purchase Procedures – Procuring professional services for contracts and total costs below the Federal simplified acquisition threshold for those services applicable to architectural, engineering and design related services (A&E Services). This process bypasses a competitive advertisement; however, the LPA shall consider three (3) qualified firms.”

The LPA has considered (4) four qualified firms: Compton Engineering, Neel-Schaffer, Stantec, and Brown, Mitchell, and Alexander Inc. By our internal selection process, we have selected Compton Engineering to assist us with this Project as our Professional Services Consultant on all preliminary engineering, and construction engineering and inspection phases of the Project. We are seeking special match credit for this project. The total costs for all professional services associated with all phases of the Project utilizing federal funds for the Consultant selected are estimated to be less than the Federal Simplified Acquisition Threshold.

Thank you for your time and consideration. Please call me at (228) 938-6614 or Jen Dearman, Director of Community and Economic Development, at (228) 938-6651 if you have any questions, concerns, or comments.

Sincerely,

Joseph R. Huffman
City Manager

cc: Jeff Altman, P.E.
David Seyfarth
Cookie Leffler



AGENDA ITEM REQUEST FORM

Meeting Date: September 17, 2013

Submitting Department or Individual: Planning, Inspections and Engineering

Contact Name: Jaci Turner

Phone: 938-6726

Agenda Topic: Supplemental Agreement #1 with BMA regarding Beach Promenade project

Attach additional information as necessary

Action Requested:

Approve Supplemental Agreement #1 with Brown, Mitchell & Alexander for additional funding associated with the additional time for Supplemental Agreement #2 with the prime contractor, contingent on MDOT approval. The additional funding will cover the additional time as well as added construction supervision for the scope change to the contractor. Funding will be 80/20, consistent with the original scope and funding. The adjustment amount is still within the original project budget. Authorize the Mayor to execute related documents.

Budgeted Item	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Source of Funding	<input checked="" type="checkbox"/> General Fund
Contract Required	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>		<input type="checkbox"/> Utility Fund
Mayor or Manager's Signature Required	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>		<input checked="" type="checkbox"/> Grant
				<input type="checkbox"/> Other

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For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

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Between the
City of Pascagoula
And
Brown, Mitchell & Alexander, Inc.

ORIGINAL

SUPPLEMENTAL AGREEMENT NO. 1

CITY OF PASCAGOULA BEACHFRONT PROMENADE PROJECT
JACKSON COUNTY
PROJECT NO. STP 8961-00(006) LPA/106061-701000

WHEREAS, **Brown, Mitchell & Alexander, Inc. (the CONSULTANT)** entered into the Construction Engineering & Inspection Contract with the **City of Pascagoula (the LPA)** on the 5th of December, 2012, to perform construction engineering services for **Pascagoula Beachfront Promenade Project Phase I** (beginning near Pascagoula Beach Park from Project Sta 10+00 to Project Sta 39+00), as provided for in **Project No. STP 8961-00(006) LPA/106061-701000 (the PROJECT)**; and,

WHEREAS, the CONSULTANT has been requested to provide additional Construction Engineering & Inspection services resulting from a change in the scope of the project and the extension of time for the construction contract; and,

WHEREAS, the LPA agrees that the CONSULTANT is entitled to additional compensation for Additional Services (Extra Work) as required by the LPA; and

WHEREAS, the CONSULTANT agrees to perform the Extra Work for an additional cost not to exceed \$12,989.00;

NOW THEREFORE, it is mutually agreed that the CONSULTANT will accomplish such Additional Services (Extra Work) in accordance with the Contract as modified herein and the LPA will compensate the CONSULTANT for services as follows:

Scope-of-Work

The CONSULTANT has been requested to provide additional services related to the PROJECT which include:

Construction Contract Time Extension – the construction contract time was extended by 14 days to accommodate some additional lighting features.

Created – 11/01/08

Revised – 2/29/12

Construction Engineering and Inspection Contract supplemental Agreement boilerplate

The Maximum Allowable Cost shall be amended to add the sum of \$12,989.00 so the revised total Maximum Allowable Contract Costs is \$170,042.98. The new Maximum Allowable Costs are delineated below in the Schedule.

Schedule:

	Labor	Direct Cost	Subconsultants	Total
Original	132,766.19	7,180.00	17,107.79	\$157,053.98
SA #1	12,989.00			\$ 12,989.00
Totals	145,755.19	7,180.00	17,107.79	\$170,042.98

This Supplemental Agreement in no way modifies or changes the original of which it becomes a part except as specifically stated herein. This Supplemental Agreement is effective as of September 6, 2013.

Dated, the _____ day of _____, 2013.

CITY OF PASCAGOULA

Honorable Harry J. Blevins, Mayor

BROWN, MITCHELL & ALEXANDER, INC.

Dated, the 6th day of September, 2013

Dax Alexander

Dax Alexander, P.E., President

FEE PROPOSAL

SUPPLEMENTAL AGREEMENT NO. 1

Construction Engineering and Inspection Services

***Termini: BEACHFRONT PROMENADE PROJECT
CITY OF PASCAGOULA, MISSISSIPPI***

Prepared for:

Mississippi Department of Transportation

Project Number: STP-8961-00(006)LPA/106061-701000

Prepared by:

Brown, Mitchell & Alexander, Inc.
521 34th Street
Gulfport, MS 39507

Submitted: ***September 6, 2013***

Cost Summary
including Supplemental Agreement No. 1
BROWN, MITCHELL & ALEXANDER, INC.

PROJECT MANAGEMENT ADMINISTRATION
Construction Engineering and Inspection Services

BEACHFRONT PROMENADE
CITY OF PASCAGOULA, MISSISSIPPI
STP-8961-00(006) LPA 106061/701000

Labor Costs

CE&I Services Original Contract	\$	132,766.19
CE&I Services Supplemental Agmt No. 1	\$	<u>12,989.00</u>
Subtotal	\$	145,755.19

Direct Costs

CE&I Services	\$	<u>7,180.00</u>
Subtotal Direct Costs	\$	7,180.00

Subconsultant Costs (if necessary)

Construction Materials Testing	\$	12,112.47
Electrical Consultant	\$	4,757.73
Direct Costs	\$	<u>237.60</u>
	\$	17,107.80

TOTAL COSTS	\$	<u>170,042.98</u>
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NOTE: Back-up must also be provided for all Subconsultants

BILLING RATE TABLE for 2012-2013-2014

CONSULTANT BROWN, MITCHELL & ALEXANDER, INC.

*Construction Oversight Services
Construction Engineering and Inspection Services*

Field OH	174.930%
Office OH	174.930%

Period of time for which rates are applicable: January, 2013 thru December, 2013

<u>Classification</u>	<u>Raw Wage Rate</u>	<u>Audited OH Rate</u>	<u>Profit 12%</u>	<u>Regular Billing Rate</u>
Principal Engineer	\$ 44.39	\$ 77.66	\$ 14.65	\$ 136.70
Project Engineer	\$ 34.35	\$ 60.09	\$ 11.33	\$ 105.77
Engineer I	\$ 27.23	\$ 47.64	\$ 8.98	\$ 83.86
Administration/Clerical	\$ 22.78	\$ 39.86	\$ 7.52	\$ 70.16
Resident Project Representative	\$ 24.75	\$ 43.30	\$ 8.17	\$ 76.21
Cadd Manager	\$ 25.97	\$ 45.42	\$ 8.57	\$ 79.96
Sr Cadd Technician	\$ 24.30	\$ 42.50	\$ 8.02	\$ 74.82
RLS II	\$ 30.23	\$ 52.88	\$ 9.97	\$ 93.09
Survey Crew Chief	\$ 16.08	\$ 28.13	\$ 5.30	\$ 49.51
Survey Crew Member	\$ 15.27	\$ 26.72	\$ 5.04	\$ 47.03
Survey Crew Member	\$ 14.94	\$ 26.13	\$ 4.93	\$ 45.99

**2013 HOUR DISTRIBUTION / LABOR COSTS
 AMENDMENT ONE
 CONSULTANT: BROWN, MITCHELL & ALEXANDER, INC.**

Construction Oversight Services
Construction Engineering and Inspection Services
BEACHFRONT PROMENADE
CITY OF PASCAGOULA, MISSISSIPPI
STP-8961-00(006) LPA 106061/701000

POSITION TITLE	No of Crews	TOTAL MONTHS OF CONSTRUCTION												Sub Total Hours	Hourly Rate	Extension
		1	2	3	4	5	6	7	8	9	10	11	12			
Principal Eng	NA												4	\$ 136.70	\$ 546.78	
Project Engineer	NA												40	\$ 105.77	\$ 4,230.90	
Engineer I	NA												0	\$ 83.86	\$ -	
Admin/Clerical	NA												41	\$ 70.16	\$ 2,876.38	
Res Project Rep	NA												70	\$ 76.21	\$ 5,334.94	
Cadd Manager	NA												0	\$ 79.96	\$ -	
Sr. Cadd Tech	NA												0	\$ 74.82	\$ -	
RLS II	NA												0	\$ 93.09	\$ -	
Survey Crew Chief	1												0	\$ 49.51	\$ -	
Svy Crew Member	1												0	\$ 47.03	\$ -	
Svy Crew Member	1												0	\$ 45.99	\$ -	

2013 Labor Subtotal (Regular) \$ 12,989.00



AGENDA ITEM REQUEST FORM

Meeting Date: September 17, 2013

Submitting Department or Individual: Police Department

Contact Name: Brent Gager

Phone: 938-6666

Agenda Topic: FY 2013 Justice Assistance Grant

Attach additional information as necessary

Action Requested:

Council approval requested to accept award documents for the FY13 Justice Assistance Grant in the amount of \$11,613 with no match. The Police Department plans to use the funds to purchase tasers with holsters, batteries and cartridges (both training and duty).

Budgeted Item	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Source of Funding	<input type="checkbox"/> General Fund
Contract Required	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>		<input type="checkbox"/> Utility Fund
Mayor or Manager's Signature Required	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>		<input checked="" type="checkbox"/> Grant
				<input type="checkbox"/> Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

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Department of Justice

Office of Justice Programs

Bureau of Justice Assistance

Office of Justice Programs

Washington, D.C. 20531

August 28, 2013

The Honorable Jim Blevins
City of Pascagoula
P.O. Box Drawer 908
Pascagoula, MS 39568-0908

Dear Mayor Blevins:

On behalf of Attorney General Eric Holder, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 13 Edward Byrne Memorial Justice Assistance Grant (JAG) Program: Local in the amount of \$11,613 for City of Pascagoula.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Linda L. Hill, Program Manager at (202) 353-9196; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in cursive script, appearing to read "Denise O'Donnell".

Denise O'Donnell
Director

Enclosures



Department of Justice
Office of Justice Programs
Office for Civil Rights

Washington, D.C. 20531

August 28, 2013

The Honorable Jim Blevins
City of Pascagoula
P.O. Box Drawer 908
Pascagoula, MS 39568-0908

Dear Mayor Blevins:

Congratulations on your recent award. In establishing financial assistance programs, Congress linked the receipt of Federal funding to compliance with Federal civil rights laws. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice is responsible for ensuring that recipients of financial aid from OJP, its component offices and bureaus, the Office on Violence Against Women (OVW), and the Office of Community Oriented Policing Services (COPS) comply with applicable Federal civil rights statutes and regulations. We at OCR are available to help you and your organization meet the civil rights requirements that come with Justice Department funding.

Ensuring Access to Federally Assisted Programs

As you know, Federal laws prohibit recipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in respect to employment practices but also in the delivery of services or benefits. Federal law also prohibits funded programs or activities from discriminating on the basis of age in the delivery of services or benefits.

Providing Services to Limited English Proficiency (LEP) Individuals

In accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of Federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). For more information on the civil rights responsibilities that recipients have in providing language services to LEP individuals, please see the website at <http://www.lep.gov>.

Ensuring Equal Treatment for Faith-Based Organizations

The Department of Justice has published a regulation specifically pertaining to the funding of faith-based organizations. In general, the regulation, Participation in Justice Department Programs by Religious Organizations; Providing for Equal Treatment of all Justice Department Program Participants, and known as the Equal Treatment Regulation 28 C.F.R. part 38, requires State Administering Agencies to treat these organizations the same as any other applicant or recipient. The regulation prohibits State Administering Agencies from making award or grant administration decisions on the basis of an organization's religious character or affiliation, religious name, or the religious composition of its board of directors.

The regulation also prohibits faith-based organizations from using financial assistance from the Department of Justice to fund inherently religious activities. While faith-based organizations can engage in non-funded inherently religious activities, they must be held separately from the Department of Justice funded program, and customers or beneficiaries cannot be compelled to participate in them. The Equal Treatment Regulation also makes clear that organizations participating in programs funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. For more information on the regulation, please see OCR's website at <http://www.ojp.usdoj.gov/ocr/etfbo.htm>.

State Administering Agencies and faith-based organizations should also note that the Safe Streets Act, as amended; the Victims of Crime Act, as amended; and the Juvenile Justice and Delinquency Prevention Act, as amended, contain prohibitions against discrimination on the basis of religion in employment. Despite these nondiscrimination provisions, the Justice Department has concluded that the Religious Freedom Restoration Act (RFRA) is reasonably construed, on a case-by-case basis, to require that its funding agencies permit faith-based organizations applying for funding under the applicable program statutes both to receive DOJ funds and to continue considering religion when hiring staff, even if the statute that authorizes the funding program generally forbids considering of religion in employment decisions by grantees.

Questions about the regulation or the application of RFRA to the statutes that prohibit discrimination in employment may be directed to this Office.

Enforcing Civil Rights Laws

All recipients of Federal financial assistance, regardless of the particular funding source, the amount of the grant award, or the number of employees in the workforce, are subject to the prohibitions against unlawful discrimination. Accordingly, OCR investigates recipients that are the subject of discrimination complaints from both individuals and groups. In addition, based on regulatory criteria, OCR selects a number of recipients each year for compliance reviews, audits that require recipients to submit data showing that they are providing services equitably to all segments of their service population and that their employment practices meet equal employment opportunity standards.

Complying with the Safe Streets Act or Program Requirements

In addition to these general prohibitions, an organization which is a recipient of financial assistance subject to the nondiscrimination provisions of the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, 42 U.S.C. § 3789d(c), or other Federal grant program requirements, must meet two additional requirements: (1) complying with Federal regulations pertaining to the development of an Equal Employment Opportunity Plan (EEOP), 28 C.F.R. § 42.301-.308, and (2) submitting to OCR Findings of Discrimination (see 28 C.F.R. §§ 42.205(5) or 31.202(5)).

1) Meeting the EEOP Requirement

In accordance with Federal regulations, Assurance No. 6 in the Standard Assurances, COPS Assurance No. 8.B, or certain Federal grant program requirements, your organization must comply with the following EEOP reporting requirements:

If your organization has received an award for \$500,000 or more and has 50 or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare an EEOP and submit it to OCR for review **within 60 days from the date of this letter**. For assistance in developing an EEOP, please consult OCR's website at <http://www.ojp.usdoj.gov/ocr/eeop.htm>. You may also request technical assistance from an EEOP specialist at OCR by dialing (202) 616-3208.

If your organization received an award between \$25,000 and \$500,000 and has 50 or more employees, your organization still has to prepare an EEOP, but it does not have to submit the EEOP to OCR for review. Instead, your organization has to maintain the EEOP on file and make it available for review on request. In addition, your organization has to complete Section B of the Certification Form and return it to OCR. The Certification Form can be found at <http://www.ojp.usdoj.gov/ocr/eeop.htm>.

If your organization received an award for less than \$25,000; or if your organization has less than 50 employees, regardless of the amount of the award; or if your organization is a medical institution, educational institution, nonprofit organization or Indian tribe, then your organization is exempt from the EEOP requirement. However, your organization must complete Section A of the Certification Form and return it to OCR. The Certification Form can be found at <http://www.ojp.usdoj.gov/ocr/eeop.htm>.

2) Submitting Findings of Discrimination

In the event a Federal or State court or Federal or State administrative agency makes an adverse finding of discrimination against your organization after a due process hearing, on the ground of race, color, religion, national origin, or sex, your organization must submit a copy of the finding to OCR for review.

Ensuring the Compliance of Subrecipients

If your organization makes subawards to other agencies, you are responsible for assuring that subrecipients also comply with all of the applicable Federal civil rights laws, including the requirements pertaining to developing and submitting an EEOP, reporting Findings of Discrimination, and providing language services to LEP persons. State agencies that make subawards must have in place standard grant assurances and review procedures to demonstrate that they are effectively monitoring the civil rights compliance of subrecipients.

If we can assist you in any way in fulfilling your civil rights responsibilities as a recipient of Federal funding, please call OCR at (202) 307-0690 or visit our website at <http://www.ojp.usdoj.gov/ocr/>.

Sincerely,



Michael L. Alston
Director

cc: Grant Manager
Financial Analyst



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Grant

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) City of Pascagoula P.O. Box Drawer 908 Pascagoula, MS 39568-0908		4. AWARD NUMBER: 2013-DJ-BX-0518	
		5. PROJECT PERIOD: FROM 10/01/2012 TO 09/30/2014 BUDGET PERIOD: FROM 10/01/2012 TO 09/30/2014	
		6. AWARD DATE 08/28/2013	7. ACTION Initial
1A. GRANTEE IRS/VENDOR NO. 646000950		8. SUPPLEMENT NUMBER 00	
		9. PREVIOUS AWARD AMOUNT \$ 0	
3. PROJECT TITLE FY 2013 JAG Program - Tasers		10. AMOUNT OF THIS AWARD \$ 11,613	
		11. TOTAL AWARD \$ 11,613	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTHON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY13(BJA - JAG) 42 USC 3750, et seq.			
15. METHOD OF PAYMENT GPRS			
[REDACTED] AGENCY APPROVAL [REDACTED]		[REDACTED] GRANTEE ACCEPTANCE [REDACTED]	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Denise O'Donnell Director		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Jim Blevins Mayor	
17. SIGNATURE OF APPROVING OFFICIAL <i>Denise O'Donnell</i>		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL	19A. DATE
[REDACTED] AGENCY USE ONLY [REDACTED]			
20. ACCOUNTING CLASSIFICATION CODES FISCALYFUND C BUD.A OFC. DIV.RE SUB. POMS AMOUNT EAR ODE CT. G. X B DJ 80 00 00 11613		21. MDJUGT0810	



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD
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Grant**

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PROJECT NUMBER 2013-DJ-BX-0518

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SPECIAL CONDITIONS

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.
3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and further understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) from OMB Circular A-133 audits (and any other audits of OJP grant funds) are not satisfactorily and promptly addressed, as further described in the current edition of the OJP Financial Guide.
4. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.
5. The recipient must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any subrecipients. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by -

mail:

Office of the Inspector General
U.S. Department of Justice
Investigations Division
950 Pennsylvania Avenue, N.W.
Room 4706
Washington, DC 20530

e-mail: oig.hotline@usdoj.gov

hotline: (contact information in English and Spanish): (800) 869-4499

or hotline fax: (202) 616-9881

Additional information is available from the DOJ OIG website at www.usdoj.gov/oig.

6. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.
7. The recipient agrees to comply with any additional requirements that may be imposed during the grant performance period if the agency determines that the recipient is a high-risk grantee. Cf. 28 C.F.R. parts 66, 70.



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SPECIAL CONDITIONS

8. The recipient agrees to comply with applicable requirements regarding registration with the System for Award Management (SAM) (or with a successor government-wide system officially designated by OMB and OJP). The recipient also agrees to comply with applicable restrictions on subawards to first-tier subrecipients that do not acquire and provide a Data Universal Numbering System (DUNS) number. The details of recipient obligations are posted on the Office of Justice Programs web site at <http://www.ojp.gov/funding/sam.htm> (Award condition: Registration with the System for Award Management and Universal Identifier Requirements), and are incorporated by reference here. This special condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
9. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Department encourages recipients and sub recipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
10. The recipient agrees to comply with all applicable laws, regulations, policies, and guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences, meetings, trainings, and other events, including the provision of food and/or beverages at such events, and costs of attendance at such events. Information on pertinent laws, regulations, policies, and guidance is available at www.ojp.gov/funding/confcost.htm.
11. The recipient understands and agrees that any training or training materials developed or delivered with funding provided under this award must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <http://www.ojp.usdoj.gov/funding/ojptrainingguidingprinciples.htm>.
12. The recipient agrees that if it currently has an open award of federal funds or if it receives an award of federal funds other than this OJP award, and those award funds have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this OJP award, the recipient will promptly notify, in writing, the grant manager for this OJP award, and, if so requested by OJP, seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.
13. The recipient understands and agrees that award funds may not be used to discriminate against or denigrate the religious or moral beliefs of students who participate in programs for which financial assistance is provided from those funds, or of the parents or legal guardians of such students.
14. The recipient understands and agrees that - (a) No award funds may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography, and (b) Nothing in subsection (a) limits the use of funds necessary for any Federal, State, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.
15. The recipient agrees to comply with OJP grant monitoring guidelines, protocols, and procedures, and to cooperate with BJA and OCFO on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The recipient agrees to provide to BJA and OCFO all documentation necessary to complete monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by BJA and OCFO for providing the requested documents. Failure to cooperate with BJA's/OCFO's grant monitoring activities may result in sanctions affecting the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to grant funds; referral to the Office of the Inspector General for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).



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SPECIAL CONDITIONS

16. The recipient agrees that all income generated as a direct result of this award shall be deemed program income. All program income earned must be accounted for and used for the purposes of funds provided under this award, including such use being consistent with the conditions of the award, the effective edition of the OJP Financial Guide and, as applicable, either (1) 28 C.F.R. Part 66 or (2) 28 C.F.R Part 70 and 2 C.F.R. Part 215 (OMB Circular A-110). Further, the use of program income must be reported on the quarterly Federal Financial Report, SF 425.
17. To avoid duplicating existing networks or IT systems in any initiatives funded by BJA for law enforcement information sharing systems which involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless the grantee can demonstrate to the satisfaction of BJA that this requirement would not be cost effective or would impair the functionality of an existing or proposed IT system.
18. In order to promote information sharing and enable interoperability among disparate systems across the justice and public safety community, OJP requires the grantee to comply with DOJ's Global Justice Information Sharing Initiative (DOJ's Global) guidelines and recommendations for this particular grant. Grantee shall conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at: http://www.it.ojp.gov/gsp_grantcondition. Grantee shall document planned approaches to information sharing and describe compliance to the GSP and appropriate privacy policy that protects shared information, or provide detailed justification for why an alternative approach is recommended.
19. The grantee agrees to assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these grant funds, either directly by the grantee or by a subgrantee. Accordingly, the grantee agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the grant, the grantee agrees to contact BJA.

The grantee understands that this special condition applies to its following new activities whether or not they are being specifically funded with these grant funds. That is, as long as the activity is being conducted by the grantee, a subgrantee, or any third party and the activity needs to be undertaken in order to use these grant funds, this special condition must first be met. The activities covered by this special condition are:

- a. New construction;
- b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
- e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

The grantee understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. The grantee further understands and agrees to the requirements for implementation of a Mitigation Plan, as detailed at <http://www.ojp.usdoj.gov/BJA/resource/nepa.html>, for programs relating to methamphetamine laboratory operations.

Application of This Special Condition to Grantee's Existing Programs or Activities: For any of the grantee's or its subgrantees' existing programs or activities that will be funded by these grant funds, the grantee, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of a national or program environmental assessment of that funded program or activity.



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PROJECT NUMBER 2013-DJ-BX-0518

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SPECIAL CONDITIONS

20. The recipient is required to establish a trust fund account. (The trust fund may or may not be an interest-bearing account.) The fund, including any interest, may not be used to pay debts or expenses incurred by other activities beyond the scope of the Edward Byrne Memorial Justice Assistance Grant Program (JAG). The recipient also agrees to obligate and expend the grant funds in the trust fund (including any interest earned) during the period of the grant. Grant funds (including any interest earned) not expended by the end of the grant period must be returned to the Bureau of Justice Assistance no later than 90 days after the end of the grant period, along with the final submission of the Federal Financial Report (SF-425).
21. JAG funds may be used to purchase bulletproof vests for an agency, but may not be used as the 50% match for purposes of the Bulletproof Vest Partnership (BVP) program.
22. The recipient agrees to submit a signed certification that all law enforcement agencies receiving vests purchased with JAG funds have a written "mandatory wear" policy in effect. Fiscal agents and state agencies must keep signed certifications on file for any subrecipients planning to utilize JAG funds for ballistic-resistant and stab-resistant body armor purchases. This policy must be in place for at least all uniformed officers before any FY 2013 funding can be used by the agency for vests. There are no requirements regarding the nature of the policy other than it being a mandatory wear policy for all uniformed officers while on duty.
23. Ballistic-resistant and stab-resistant body armor purchased with JAG funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the vests have been tested and found to comply with applicable National Institute of Justice ballistic or stab standards and are listed on the NIJ Compliant Body Armor Model List (<http://nij.gov>). In addition, ballistic-resistant and stab-resistant body armor purchased must be American-made. The latest NIJ standard information can be found here: <http://www.nij.gov/topics/technology/body-armor/safety-initiative.htm>.
24. The recipient agrees that any information technology system funded or supported by OJP funds will comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per the regulation. Should any violation of 28 C.F.R. Part 23 occur, the recipient may be fined as per 42 U.S.C. 3789g(c)-(d). Recipient may not satisfy such a fine with federal funds.
25. The recipient agrees to ensure that the State Information Technology Point of Contact receives written notification regarding any information technology project funded by this grant during the obligation and expenditure period. This is to facilitate communication among local and state governmental entities regarding various information technology projects being conducted with these grant funds. In addition, the recipient agrees to maintain an administrative file documenting the meeting of this requirement. For a list of State Information Technology Points of Contact, go to <http://www.it.ojp.gov/default.aspx?area=policyAndPractice&page=1046>.
26. The grantee agrees to comply with the applicable requirements of 28 C.F.R. Part 38, the Department of Justice regulation governing "Equal Treatment for Faith Based Organizations" (the "Equal Treatment Regulation"). The Equal Treatment Regulation provides in part that Department of Justice grant awards of direct funding may not be used to fund any inherently religious activities, such as worship, religious instruction, or proselytization. Recipients of direct grants may still engage in inherently religious activities, but such activities must be separate in time or place from the Department of Justice funded program, and participation in such activities by individuals receiving services from the grantee or a sub-grantee must be voluntary. The Equal Treatment Regulation also makes clear that organizations participating in programs directly funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. Notwithstanding any other special condition of this award, faith-based organizations may, in some circumstances, consider religion as a basis for employment. See http://www.ojp.gov/about/ocr/equal_fbo.htm.



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SPECIAL CONDITIONS

27. The recipient acknowledges that all programs funded through subawards, whether at the state or local levels, must conform to the grant program requirements as stated in BJA program guidance.
28. Grantee agrees to comply with the requirements of 28 C.F.R. Part 46 and all Office of Justice Programs policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.
29. Grantee agrees to comply with all confidentiality requirements of 42 U.S.C. section 3789g and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. Grantee further agrees, as a condition of grant approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, section 22.23.
30. The recipient agrees to monitor subawards under this JAG award in accordance with all applicable statutes, regulations, OMB circulars, and guidelines, including the OJP Financial Guide, and to include the applicable conditions of this award in any subaward. The recipient is responsible for oversight of subrecipient spending and monitoring of specific outcomes and benefits attributable to use of JAG funds by subrecipients. The recipient agrees to submit, upon request, documentation of its policies and procedures for monitoring of subawards under this award.
31. The recipient agrees that funds received under this award will not be used to supplant State or local funds, but will be used to increase the amounts of such funds that would, in the absence of Federal funds, be made available for law enforcement activities.
32. Award recipients must submit quarterly a Federal Financial Report (SF-425) and annual performance reports through GMS (<https://grants.ojp.usdoj.gov>). Consistent with the Department's responsibilities under the Government Performance and Results Act (GPRA), P.L. 103-62, applicants who receive funding under this solicitation must provide data that measure the results of their work. Therefore, quarterly performance metrics reports must be submitted through BJA's Performance Measurement Tool (PMT) website (www.bjaperformancetools.org). For more detailed information on reporting and other JAG requirements, refer to the JAG reporting requirements webpage. Failure to submit required JAG reports by established deadlines may result in the freezing of grant funds and future High Risk designation.
33. Award recipients must verify Point of Contact(POC), Financial Point of Contact (FPOC), and Authorized Representative contact information in GMS, including telephone number and e-mail address. If any information is incorrect or has changed, a Grant Adjustment Notice (GAN) must be submitted via the Grants Management System (GMS) to document changes.
34. The grantee agrees that within 120 days of award acceptance, each current member of a law enforcement task force funded with these funds who is a task force commander, agency executive, task force officer, or other task force member of equivalent rank, will complete required online (internet-based) task force training. Additionally, all future task force members are required to complete this training once during the life of this award, or once every four years if multiple awards include this requirement. The training is provided free of charge online through BJA's Center for Task Force Integrity and Leadership (www.ctfli.org). This training addresses task force effectiveness as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability. When BJA funding supports a task force, a task force personnel roster should be compiled and maintained, along with course completion certificates, by the grant recipient. Additional information is available regarding this required training and access methods via BJA's web site and the Center for Task Force Integrity and Leadership (www.ctfli.org).



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**AWARD
CONTINUATIONSHEET
Grant**

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PROJECT NUMBER 2013-DJ-BX-0518

AWARD DATE 08/28/2013

SPECIAL CONDITIONS

35. No JAG funds may be expended on unmanned aircraft, unmanned aircraft systems, or aerial vehicles (US, UAS, or UAV) unless the BJA Director certifies that extraordinary and exigent circumstances exist, making them essential to the maintenance of public safety and good order. Additionally, any JAG funding approved for this purpose would be subject to additional reporting, which would be stipulated by BJA post-award.
36. BJA strongly encourages the recipient submit annual (or more frequent) JAG success stories at JAG.Showcase@ojp.usdoj.gov or via the online form at <https://www.bja.gov/contactus.aspx>. JAG success stories should include the: name and location of program/project; point of contact with phone and e-mail; amount of JAG funding received and in which fiscal year; and a brief summary describing the program/project and its impact.
37. Recipient understands that the initial period of availability of funds for this award is two years. Recipient further understands that any requests for additional time for performance of this award, up to two additional years, will be granted automatically, pursuant to 42 U.S.C. § 3751(f) and in accordance with current fiscal year solicitation. Requests for additional time beyond a four year grant period will be subject to the discretion of the Director of the Bureau of Justice Assistance.



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Washington, D.C. 20531

Memorandum To: Official Grant File

From: Orbin Terry, NEPA Coordinator

Subject: Incorporates NEPA Compliance in Further Developmental Stages for City of Pascagoula

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system, some of which could have environmental impacts. All recipients of JAG funding must assist BJA in complying with NEPA and other related federal environmental impact analyses requirements in the use of grant funds, whether the funds are used directly by the grantee or by a subgrantee or third party. Accordingly, prior to obligating funds for any of the specified activities, the grantee must first determine if any of the specified activities will be funded by the grant.

The specified activities requiring environmental analysis are:

- a. New construction;
- b. Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
- e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

Complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. Further, for programs relating to methamphetamine laboratory operations, the preparation of a detailed Mitigation Plan will be required. For more information about Mitigation Plan requirements, please see <http://www.ojp.usdoj.gov/BJA/resource/nepa.html>.

Please be sure to carefully review the grant conditions on your award document, as it may contain more specific information about environmental compliance.



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**GRANT MANAGER'S MEMORANDUM, PT. I:
PROJECT SUMMARY**

Grant

PROJECT NUMBER
2013-DJ-BX-0518

PAGE 1 OF 1

This project is supported under FY13(BJA - JAG) 42 USC 3750, et seq.

1. STAFF CONTACT (Name & telephone number)

Linda L. Hill
(202) 353-9196

2. PROJECT DIRECTOR (Name, address & telephone number)

Aleta Raley
Grants Accounting Specialist
P.O. Drawer 908
Pascagoula, MS 39568-0908
(228) 938-2351

3a. TITLE OF THE PROGRAM

BJA FY 13 Edward Byrne Memorial Justice Assistance Grant (JAG) Program: Local

3b. POMS CODE (SEE INSTRUCTIONS
ON REVERSE)

4. TITLE OF PROJECT

FY 2013 JAG Program - Tasers

5. NAME & ADDRESS OF GRANTEE

City of Pascagoula
P.O. Box Drawer 908
Pascagoula, MS 39568-0908

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 10/01/2012 TO: 09/30/2014

8. BUDGET PERIOD

FROM: 10/01/2012 TO: 09/30/2014

9. AMOUNT OF AWARD

\$ 11,613

10. DATE OF AWARD

08/28/2013

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

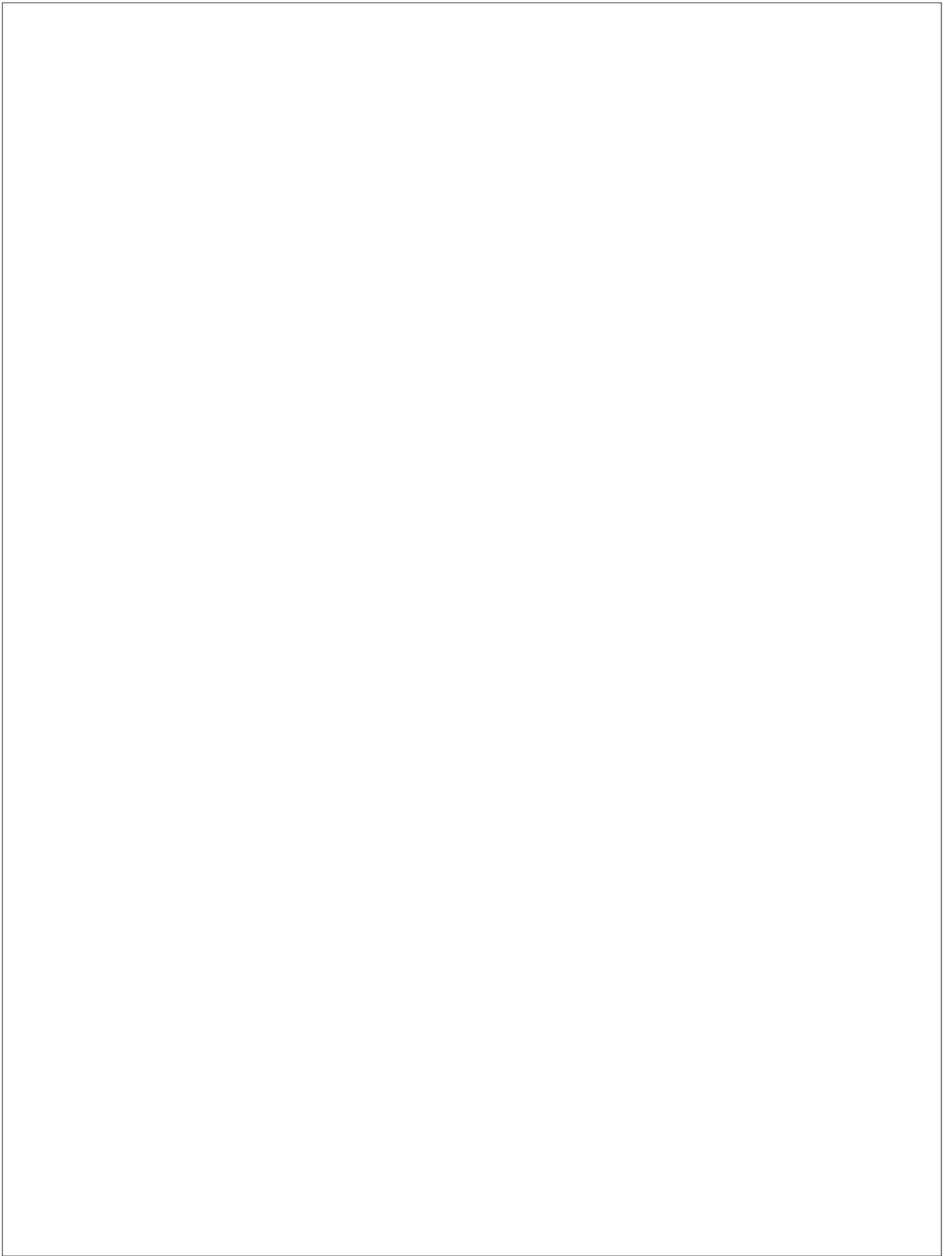
13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and units of local government, including tribes, to support a broad range of activities to prevent and control crime based on their own state and local needs and conditions. Grant funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice, including for any one or more of the following program areas: 1) law enforcement programs; 2) prosecution and court programs; 3) prevention and education programs; 4) corrections and community corrections programs; 5) drug treatment and enforcement programs; 6) planning, evaluation, and technology improvement programs; and 7) crime victim and witness programs (other than compensation).

The grantee will use the grant funds to purchase less-than-lethal weaponry and related accessories. The goal of the project will provide law enforcement with dependable, updated technology for personal and community protection. NCA/NCF





AGENDA ITEM REQUEST FORM

Meeting Date: September 17, 2013

Submitting Department or Individual: Finance

Contact Name: Jeane Bull

Phone: 938-6610

Agenda Topic: YTD Revenue and Expenditure Reports

Attach additional information as necessary

Action Requested:

Accept YTD Revenue and Expenditure Reports for August 2013.

Budgeted Item	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Source of Funding	<input checked="" type="checkbox"/>	General Fund
Contract Required	Yes <input type="checkbox"/>	No <input type="checkbox"/>		<input checked="" type="checkbox"/>	Utility Fund
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input type="checkbox"/>		<input checked="" type="checkbox"/>	Grant
				<input checked="" type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING

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City of Pascagoula
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FOR 2013 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
010 GENERAL FUND							
001 CITY COUNCIL							
01000165 CITY COUNCIL-PERSONAL SERV	203,238	0	203,238	193,374.48	.00	9,863.52	95.1%
01000170 CITY COUNCIL-SUPPLIES	30,150	0	30,150	27,918.00	.00	2,232.00	92.6%
01000175 CITY COUNCIL-OTHER CHARGES	82,350	161	82,511	61,035.95	304.00	21,171.05	74.3%
TOTAL CITY COUNCIL	315,738	161	315,899	282,328.43	304.00	33,266.57	89.5%
010 COURT							
01001065 COURT-PERSONAL SERVICES	276,070	0	276,070	243,790.06	.00	32,279.94	88.3%
01001070 COURT-SUPPLIES	5,000	0	5,000	2,191.55	1,285.70	1,522.75	69.5%
01001075 COURT-OTHER CHARGES	4,300	0	4,300	2,190.00	.00	2,110.00	50.9%
TOTAL COURT	285,370	0	285,370	248,171.61	1,285.70	35,912.69	87.4%
020 CITY MANAGER							
01002065 CITY MANAGER-PERSONAL SERV	224,133	0	224,133	206,867.97	.00	17,265.03	92.3%
01002070 CITY MANAGER-SUPPLIES	1,450	0	1,450	1,108.59	.00	341.41	76.5%
01002075 CITY MANAGER-OTHER CHARGES	7,400	0	7,400	3,026.55	.00	4,373.45	40.9%
TOTAL CITY MANAGER	232,983	0	232,983	211,003.11	.00	21,979.89	90.6%
040 CITY CLERK							
01004065 CITY CLERK-PERSONAL SERVIC	134,544	0	134,544	126,618.57	.00	7,925.43	94.1%
01004070 CITY CLERK-SUPPLIES	5,600	0	5,600	4,489.52	223.69	886.79	84.2%
01004075 CITY CLERK-OTHER CHARGES	28,500	0	28,500	25,715.32	.00	2,784.68	90.2%
01004080 CITY CLERK-CAPITAL OUTLAY	600	0	600	470.80	.00	129.20	78.5%
TOTAL CITY CLERK	169,244	0	169,244	157,294.21	223.69	11,726.10	93.1%
050 ACCOUNTING AND FINANCE							

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FOR 2013 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01005065 ACCOUNTING-PERSONAL SERVIC	258,763	0	258,763	219,081.88	.00	39,681.12	84.7%
01005070 ACCOUNTING-SUPPLIES	3,900	0	3,900	1,759.62	245.47	1,894.91	51.4%
01005075 ACCOUNTING-OTHER CHARGES	4,400	-3,000	1,400	373.61	.00	1,026.39	26.7%
TOTAL ACCOUNTING AND FINANCE	267,063	-3,000	264,063	221,215.11	245.47	42,602.42	83.9%
055 PURCHASING							
01005565 PURCHASING-PERSONAL SERVIC	104,942	0	104,942	97,886.59	.00	7,055.41	93.3%
01005570 PURCHASING-SUPPLIES	1,200	0	1,200	700.08	101.07	398.85	66.8%
01005575 PURCHASING-OTHER CHARGES	2,300	0	2,300	176.97	.00	2,123.03	7.7%
TOTAL PURCHASING	108,442	0	108,442	98,763.64	101.07	9,577.29	91.2%
060 CITY ATTORNEY							
01006065 CITY ATTORNEY-PERSONAL SER	204,628	0	204,628	188,747.41	.00	15,880.59	92.2%
01006070 CITY ATTORNEY-SUPPLIES	13,500	0	13,500	9,685.10	.00	3,814.90	71.7%
01006075 CITY ATTORNEY-OTHER CHARGE	5,100	0	5,100	2,550.87	262.50	2,286.63	55.2%
TOTAL CITY ATTORNEY	223,228	0	223,228	200,983.38	262.50	21,982.12	90.2%
070 HUMAN RESOURCES							
01007065 HUMAN RESOURCES-PERSONAL S	315,278	0	315,278	287,636.19	578.00	27,063.81	91.4%
01007070 HUMAN RESOURCES-SUPPLIES	9,400	0	9,400	4,063.59	319.50	5,016.91	46.6%
01007075 HUMAN RESOURCES-OTHER CHAR	74,500	6,448	80,948	36,199.13	457.10	44,291.77	45.3%
TOTAL HUMAN RESOURCES	399,178	6,448	405,626	327,898.91	1,354.60	76,372.49	81.2%
080 INFORMATION SYSTEMS MGM'T							
01008065 INF SYS MGM'T-PERSONAL SER	134,980	0	134,980	109,538.98	.00	25,441.02	81.2%
01008070 INF SYS MGM'T-SUPPLIES	94,950	0	94,950	59,352.06	30,026.38	5,571.56	94.1%
01008075 INF SYS MGM'T-OTHER CHARGE	257,700	0	257,700	189,441.59	28,017.84	40,240.57	84.4%
01008080 INF SYS MGM'T-CAPITAL OUTL	125,000	0	125,000	12,418.65	108,793.40	3,787.95	97.0%
TOTAL INFORMATION SYSTEMS MGM'T	612,630	0	612,630	370,751.28	166,837.62	75,041.10	87.8%

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FOR 2013 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>090 GEN'L GOV'T BLDG MAINTENANCE</u>							
01009070 GN GV BLD MNT-SUPPLIES	7,350	0	7,350	4,946.08	1,460.00	943.92	87.2%
01009075 GN GV BLD MNT-OTHER CHARGE	204,785	7,700	212,485	204,320.70	15,878.25	-7,713.95	103.6%
01009080 GN GV BLD MNT-CAPITAL OUTL	5,000	0	5,000	8.53	.00	4,991.47	.2%
TOTAL GEN'L GOV'T BLDG MAINTENANCE	217,135	7,700	224,835	209,275.31	17,338.25	-1,778.56	100.8%
<u>099 GENERAL ADMINISTRATION</u>							
01009975 GENERAL ADMIN-OTHER CHARGE	1,528,200	67,850	1,596,050	1,404,701.08	16,001.67	175,347.25	89.0%
01009990 GENERAL ADMIN-TRANSFERS	100,000	7,888	107,888	113,889.17	.00	-6,001.17	105.6%
TOTAL GENERAL ADMINISTRATION	1,628,200	75,738	1,703,938	1,518,590.25	16,001.67	169,346.08	90.1%
<u>100 POLICE ADMINISTRATION</u>							
01010065 POLICE ADMIN-PERSONAL SERV	242,857	0	242,857	224,866.07	.00	17,990.93	92.6%
01010070 POLICE ADMIN-SUPPLIES	274,500	7,878	282,378	284,565.97	3,825.10	-6,013.07	102.1%
01010075 POLICE ADMIN-OTHER CHARGES	134,000	14,235	148,235	137,692.95	3,372.17	7,169.88	95.2%
TOTAL POLICE ADMINISTRATION	651,357	22,113	673,470	647,124.99	7,197.27	19,147.74	97.2%
<u>105 ADMINISTRATIVE BUREAU</u>							
01010565 ADMIN BUREAU-PERSONAL SERV	1,531,160	14,726	1,545,886	1,420,078.11	.00	125,807.89	91.9%
01010570 ADMIN BUREAU-SUPPLIES	2,750	-500	2,250	998.07	300.00	951.93	57.7%
01010575 ADMIN BUREAU-OTHER CHARGES	34,850	-4,700	30,150	27,061.41	125.44	2,963.15	90.2%
01010580 ADMIN BUREAU-CAPITAL OUTLA	51,000	500	51,500	51,486.55	.00	13.45	100.0%
TOTAL ADMINISTRATIVE BUREAU	1,619,760	10,026	1,629,786	1,499,624.14	425.44	129,736.42	92.0%
<u>110 CRIMINAL INVESTIGATIONS</u>							

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FOR 2013 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01011065 CRIM INVEST-PERSONAL SERVI	1,451,162	-6,000	1,445,162	1,196,131.06	.00	249,030.94	82.8%
01011070 CRIM INVEST-SUPPLIES	3,675	0	3,675	3,318.81	140.00	216.19	94.1%
01011075 CRIM INVEST-OTHER CHARGES	40,750	-6,000	34,750	31,554.35	224.00	2,971.65	91.4%
01011085 CRIMINAL INVEST-DEBT SERVI	8,398	0	8,398	5,705.46	.00	2,692.54	67.9%
TOTAL CRIMINAL INVESTIGATIONS	1,503,985	-12,000	1,491,985	1,236,709.68	364.00	254,911.32	82.9%
112 FIELD SERVICES							
01011265 FIELD SERVICE-PERSONAL SER	3,059,971	68,735	3,128,706	2,705,498.58	.00	423,207.42	86.5%
01011270 FIELD SERVICES-SUPPLIES	13,675	0	13,675	9,340.44	2,934.30	1,400.26	89.8%
01011275 FIELD SERVICES-OTHER CHARG	25,100	0	25,100	24,131.92	92.50	875.58	96.5%
TOTAL FIELD SERVICES	3,098,746	68,735	3,167,481	2,738,970.94	3,026.80	425,483.26	86.6%
115 JAIL FACILITIES							
01011565 JAIL FACIL-PERSONAL SERVIC	231,540	0	231,540	205,335.88	.00	26,204.12	88.7%
01011570 JAIL FACIL-SUPPLIES	38,500	-7,000	31,500	25,710.61	200.00	5,589.39	82.3%
TOTAL JAIL FACILITIES	270,040	-7,000	263,040	231,046.49	200.00	31,793.51	87.9%
130 POLICE TRAINING							
01013065 POLICE TRAIN-PERSONAL SERV	146,900	0	146,900	131,335.23	.00	15,564.77	89.4%
01013070 POLICE TRAIN-SUPPLIES	2,500	0	2,500	2,162.26	.00	337.74	86.5%
01013075 POLICE TRAIN-OTHER CHARGES	12,750	19,700	32,450	31,543.94	525.00	381.06	98.8%
TOTAL POLICE TRAINING	162,150	19,700	181,850	165,041.43	525.00	16,283.57	91.0%
155 STATION BUILDING MAINTENANCE							
01015565 POL STN BUILD-PERSONAL SER	45,792	0	45,792	42,344.54	.00	3,447.46	92.5%
01015570 POL STN BLDG-SUPPLIES	11,000	0	11,000	8,357.19	1,729.55	913.26	91.7%
01015575 POL STN BLDG-OTHER CHARGES	6,500	0	6,500	6,364.68	15.00	120.32	98.1%
TOTAL STATION BUILDING MAINTENANCE	63,292	0	63,292	57,066.41	1,744.55	4,481.04	92.9%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
160 FIRE ADMINISTRATION							
01016065 FIRE ADMIN-PERSONAL SERVIC	268,709	0	268,709	236,836.24	.00	31,872.76	88.1%
01016070 FIRE ADMIN-SUPPLIES	9,750	0	9,750	8,799.32	.00	950.68	90.2%
01016075 FIRE ADMIN-OTHER CHARGES	10,600	0	10,600	6,128.14	93.00	4,378.86	58.7%
TOTAL FIRE ADMINISTRATION	289,059	0	289,059	251,763.70	93.00	37,202.30	87.1%
161 FIRE FIGHTING							
01016165 FIRE FIGHTING-PERSONAL SER	3,837,170	185	3,837,355	3,488,209.18	.00	349,145.82	90.9%
01016170 FIRE FIGHTING-SUPPLIES	56,800	0	56,800	52,293.60	1,264.00	3,242.40	94.3%
01016175 FIRE FIGHTING-OTHER CHARGE	12,200	0	12,200	5,308.00	2,467.11	4,424.89	63.7%
TOTAL FIRE FIGHTING	3,906,170	185	3,906,355	3,545,810.78	3,731.11	356,813.11	90.9%
162 FIRE PREVENTION							
01016265 FIRE PREVENTION-PERSONAL S	73,841	0	73,841	66,057.08	.00	7,783.92	89.5%
01016270 FIRE PROTECT-SUPPLIES	1,500	0	1,500	1,381.30	54.95	63.75	95.8%
TOTAL FIRE PREVENTION	75,341	0	75,341	67,438.38	54.95	7,847.67	89.6%
165 FIRE REPAIR SERVICE							
01016565 FIRE REPAIR-PERSONAL SERVI	63,774	0	63,774	57,377.42	.00	6,396.58	90.0%
01016570 FIRE REPAIR-SUPPLIES	26,500	1,125	27,625	24,782.28	2,730.27	112.45	99.6%
01016580 FIRE REPAIR-CAPITAL OUTLAY	4,000	0	4,000	3,499.99	.00	500.01	87.5%
TOTAL FIRE REPAIR SERVICE	94,274	1,125	95,399	85,659.69	2,730.27	7,009.04	92.7%
167 FIRE STATIONS and BUILDINGS							
01016770 FIRE STN BLDG-SUPPLIES	13,500	0	13,500	10,529.59	912.74	2,057.67	84.8%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01016775 FIRE STN BLDG-OTHER CHARGE	12,000	0	12,000	3,160.00	.00	8,840.00	26.3%
01016780 FIRE STN BLDG-CAPITAL OUTL	30,000	0	30,000	10,064.59	12,922.39	7,013.02	76.6%
TOTAL FIRE STATIONS and BUILDINGS	55,500	0	55,500	23,754.18	13,835.13	17,910.69	67.7%
<hr/> 180 PLANNING, INSPECTIONS, ENGR.							
01018065 PLAN, INSPECT, ENGR-PERS S	655,708	0	655,708	584,900.82	.00	70,807.18	89.2%
01018070 PLAN, INSPECT, ENGR - SUPP	25,400	0	25,400	13,984.46	250.00	11,165.54	56.0%
01018075 PLAN, INSPECT, ENGR-OTHER	24,890	-4,000	20,890	8,365.00	140.00	12,385.00	40.7%
01018080 PLAN, INSPECT, ENGR.-CAPIT	59,000	15,400	74,400	66,290.97	120.00	7,989.03	89.3%
TOTAL PLANNING, INSPECTIONS, ENGR.	764,998	11,400	776,398	673,541.25	510.00	102,346.75	86.8%
<hr/> 190 ENVIRONMENTAL COMPLIANCE							
01019070 ENVIROMENTAL COMP-SUPPLIES	1,000	0	1,000	.00	.00	1,000.00	.0%
01019075 ENVR COMP-OTHER CHGS	18,400	0	18,400	16,568.02	.00	1,831.98	90.0%
TOTAL ENVIRONMENTAL COMPLIANCE	19,400	0	19,400	16,568.02	.00	2,831.98	85.4%
<hr/> 200 PUBLIC WORKS ADMINISTRATION							
01020070 PUBLIC WORKS ADM-SUPPLIES	1,200	0	1,200	.00	.00	1,200.00	.0%
01020075 PUBLIC WORKS ADM-OTHER SVC	231,600	0	231,600	189,637.77	.00	41,962.23	81.9%
TOTAL PUBLIC WORKS ADMINISTRATION	232,800	0	232,800	189,637.77	.00	43,162.23	81.5%
<hr/> 201 STREET							
01020170 STREET-SUPPLIES	240,000	0	240,000	199,577.87	22,345.73	18,076.40	92.5%
01020175 STREET-OTHER CHARGES	2,172,228	-7,200	2,165,028	1,879,926.66	38,342.90	246,758.44	88.6%
01020180 STREET-CAPITAL OUTLAY	2,307,000	-6,985	2,300,015	70,005.68	154,018.71	2,075,990.69	9.7%
TOTAL STREET	4,719,228	-14,185	4,705,043	2,149,510.21	214,707.34	2,340,825.53	50.2%
<hr/> 202 STREET LIGHTING							

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01020270 STREET LIGHT-SUPPLIES	8,000	0	8,000	3,106.02	.00	4,893.98	38.8%
TOTAL STREET LIGHTING	8,000	0	8,000	3,106.02	.00	4,893.98	38.8%
<hr/> 240 PROPERTY MAINTENANCE <hr/>							
01024070 PROP MAINT-SUPPLIES	79,000	0	79,000	52,636.53	12,355.46	14,008.01	82.3%
01024075 PROP MAINT-OTHER CHARGES	515,767	0	515,767	469,519.69	.00	46,247.31	91.0%
TOTAL PROPERTY MAINTENANCE	594,767	0	594,767	522,156.22	12,355.46	60,255.32	89.9%
<hr/> 241 BEAUTIFICATION <hr/>							
01024165 BEAUTIFICATION-PERSONAL SV	117,471	17,000	134,471	120,400.23	.00	14,070.77	89.5%
01024170 BEAUTIFICATION-SUPPLIES	86,700	17,400	104,100	75,473.91	13,338.68	15,287.41	85.3%
01024175 BEAUTIFICATION-OTHER CHARG	1,088,499	20,624	1,109,123	981,648.84	1,463.00	126,011.16	88.6%
01024180 BEAUTIFICATION-CAPITAL OUT	5,500	0	5,500	5,285.00	.00	215.00	96.1%
TOTAL BEAUTIFICATION	1,298,170	55,024	1,353,194	1,182,807.98	14,801.68	155,584.34	88.5%
<hr/> 250 ANIMAL CONTROL <hr/>							
01025065 ANIMAL CNTRL-PERSONAL SERV	93,731	0	93,731	87,015.68	.00	6,715.32	92.8%
01025070 ANIMAL CNTRL-SUPPLIES	14,200	0	14,200	6,293.25	2,684.89	5,221.86	63.2%
01025075 ANIMAL CNTRL-OTHER CHARGES	22,495	0	22,495	21,399.02	.00	1,095.98	95.1%
TOTAL ANIMAL CONTROL	130,426	0	130,426	114,707.95	2,684.89	13,033.16	90.0%
<hr/> 300 SENIOR CITIZEN CENTER <hr/>							
01030065 SR CTZ CENTER-PERSONAL SER	172,215	0	172,215	154,510.17	.00	17,704.83	89.7%
01030070 SR CTZ CENTER-SUPPLIES	14,050	0	14,050	6,993.94	2,273.33	4,782.73	66.0%
01030075 SR CTZ CENTER-OTHER CHARGE	40,500	0	40,500	29,377.97	2,845.69	8,276.34	79.6%
01030080 SR CTZ CENTER-CAPITAL OUTL	3,000	0	3,000	2,735.00	.00	265.00	91.2%
TOTAL SENIOR CITIZEN CENTER	229,765	0	229,765	193,617.08	5,119.02	31,028.90	86.5%
<hr/> 301 PARKS and RECREATION <hr/>							

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01030165 PARKS & RECR-PERSONAL SERV	929,358	0	929,358	790,016.13	.00	139,341.87	85.0%
01030170 PARKS & REC-SUPPLIES	160,000	1,551	161,551	114,626.37	15,516.98	31,407.65	80.6%
01030175 PARKS & REC-OTHER CHARGES	423,450	400	423,850	332,419.43	24,247.40	67,183.17	84.1%
01030180 PARKS & REC-CAPITAL OUTLAY	1,350,000	0	1,350,000	3,555.03	.00	1,346,444.97	.3%
TOTAL PARKS and RECREATION	2,862,808	1,951	2,864,759	1,240,616.96	39,764.38	1,584,377.66	44.7%
<hr/> 402 GRANTS ADMINISTRATION							
01040265 GRANTS ADMIN-PERSONAL SERV	288,215	0	288,215	245,072.01	.00	43,142.99	85.0%
01040270 GRANTS ADMIN-SUPPLIES	2,550	0	2,550	2,304.19	.00	245.81	90.4%
01040275 GRANTS ADMIN-OTHER CHARGES	406,069	6,368	412,437	22,367.43	69,795.69	320,274.16	22.3%
TOTAL GRANTS ADMINISTRATION	696,834	6,368	703,202	269,743.63	69,795.69	363,662.96	48.3%
<hr/> 404 ECONOMIC DEVELOPMENT							
01040465 ECONOMIC DEV-PERSONAL SERV	106,590	0	106,590	101,948.23	.00	4,641.77	95.6%
01040470 ECONOMIC DEV-SUPPLIES	38,200	0	38,200	23,425.69	4,175.56	10,598.75	72.3%
01040475 ECONOMIC DEV-OTHER CHARGES	153,600	11,252	164,852	104,709.59	2,738.17	57,404.24	65.2%
01040480 ECONOMIC DEV-CAPITAL OUTLA	60,000	0	60,000	50,605.91	100.00	9,294.09	84.5%
TOTAL ECONOMIC DEVELOPMENT	358,390	11,252	369,642	280,689.42	7,013.73	81,938.85	77.8%
TOTAL GENERAL FUND	28,164,471	261,741	28,426,212	21,232,988.56	604,634.28	6,588,589.52	76.8%
<hr/> 020 SPECIAL TAX-RECREATION							
<hr/> 305 SPECIAL TAX-RECREATION							
02030575 SPECIAL TAX - OTHER CHARGE	0	900	900	900.00	.00	.00	100.0%
TOTAL SPECIAL TAX-RECREATION	0	900	900	900.00	.00	.00	100.0%
TOTAL SPECIAL TAX-RECREATION	0	900	900	900.00	.00	.00	100.0%
<hr/> 040 FORFIETURE & SEIZURE FUND							
<hr/> 148 FORFIETURE & SEIZURE							

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040	FORFIETURE & SEIZURE FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
04014870	FORFIETURE & SEIZURE-SUPPL	4,000	0	4,000	3,983.05	.00	16.95	99.6%
04014875	FORFIETURE & SEIZURE-OTH C	10,000	12,000	22,000	17,660.25	.00	4,339.75	80.3%
04014880	FORFIETURE & SEIZURE-CAPIT	0	124,464	124,464	109,358.95	.00	15,105.02	87.9%
04014890	FORFIETURE & SEIZURE-TRANS	0	10,000	10,000	20,000.00	.00	-10,000.00	200.0%
	TOTAL FORFIETURE & SEIZURE	14,000	146,464	160,464	151,002.25	.00	9,461.72	94.1%
	TOTAL FORFIETURE & SEIZURE FUND	14,000	146,464	160,464	151,002.25	.00	9,461.72	94.1%
<hr/>								
042	S MS METRO ENFORCEMENT TEAM							
<hr/>								
215	S MS METRO ENFORCE TEAM							
<hr/>								
04215075	SMMET - OTHER CHARGES	0	30,000	30,000	1,032.07	748.00	28,219.93	5.9%
	TOTAL S MS METRO ENFORCE TEAM	0	30,000	30,000	1,032.07	748.00	28,219.93	5.9%
	TOTAL S MS METRO ENFORCEMENT TEAM	0	30,000	30,000	1,032.07	748.00	28,219.93	5.9%
<hr/>								
050	FIRE INSURANCE REBATE FUND							
<hr/>								
168	FIRE INSURANCE REBATE							
<hr/>								
05016870	FIRE INSURANCE REBATE-SUPP	21,950	0	21,950	17,541.16	3,092.35	1,316.49	94.0%
05016875	FIRE INSURANCE REBATE-OTH	46,000	0	46,000	10,173.00	.00	35,827.00	22.1%
05016880	FIRE INSURANCE REBATE-CAPI	178,000	0	178,000	155,442.23	11,186.77	11,371.00	93.6%
05016885	FIRE INSURANCE REBATE-DEBT	112,000	0	112,000	111,491.56	.00	508.44	99.5%
	TOTAL FIRE INSURANCE REBATE	357,950	0	357,950	294,647.95	14,279.12	49,022.93	86.3%
	TOTAL FIRE INSURANCE REBATE FUND	357,950	0	357,950	294,647.95	14,279.12	49,022.93	86.3%
<hr/>								
060	INNER HARBOR							
<hr/>								
356	INNER HARBOR							

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060	INNER HARBOR	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
06035675	INNER HARBOR-OTHER CHARGES	10,000	0	10,000	.00	.00	10,000.00	.0%
06035680	INNER HARBOR-CAPITAL OUTLA	1,550,000	0	1,550,000	.00	.00	1,550,000.00	.0%
	TOTAL INNER HARBOR	1,560,000	0	1,560,000	.00	.00	1,560,000.00	.0%
	TOTAL INNER HARBOR	1,560,000	0	1,560,000	.00	.00	1,560,000.00	.0%
070 MACHPELAH CEMETERY FUND								
290 MACHPELAH CEMETERY								
07029075	MACHPELAH CEMETERY-OTH CHA	119,070	0	119,070	1,935.00	.00	117,135.00	1.6%
	TOTAL MACHPELAH CEMETERY	119,070	0	119,070	1,935.00	.00	117,135.00	1.6%
	TOTAL MACHPELAH CEMETERY FUND	119,070	0	119,070	1,935.00	.00	117,135.00	1.6%
093 ISAAC								
565 ISAAC								
09356565	ISAAC-PERSONAL SVC	0	0	0	16,200.97	.00	-16,200.97	100.0%
09356570	ISAAC-SUPPLIES	0	0	0	64,922.83	.00	-64,922.83	100.0%
09356575	ISAAC-OTHER SVCS	0	0	0	194,216.76	.00	-194,216.76	100.0%
	TOTAL ISAAC	0	0	0	275,340.56	.00	-275,340.56	100.0%
	TOTAL ISAAC	0	0	0	275,340.56	.00	-275,340.56	100.0%
095 HURRICANE KATRINA								
568 HURRICANE KATRINA								
09556875	HURRICANE KATRINA-OTHER SV	663,960	578	664,538	475,319.88	82,550.93	106,666.92	83.9%
	TOTAL HURRICANE KATRINA	663,960	578	664,538	475,319.88	82,550.93	106,666.92	83.9%

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095	HURRICANE KATRINA	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
	TOTAL HURRICANE KATRINA	663,960	578	664,538	475,319.88	82,550.93	106,666.92	83.9%
<hr/>								
100 COMMUNITY DEVELOPMENT FUND								
<hr/>								
410 COMMUNITY DEVELOPMENT								
<hr/>								
10041075	COMMUNITY DEVELOPMENT-OTH	12,716,564	2,932,634	15,649,198	3,518,439.54	693,230.73	11,437,528.16	26.9%
	TOTAL COMMUNITY DEVELOPMENT	12,716,564	2,932,634	15,649,198	3,518,439.54	693,230.73	11,437,528.16	26.9%
	TOTAL COMMUNITY DEVELOPMENT FUND	12,716,564	2,932,634	15,649,198	3,518,439.54	693,230.73	11,437,528.16	26.9%
<hr/>								
180 SPECIAL REVENUE PROJECTS								
<hr/>								
430 SPECIAL REVENUE PROJECTS								
<hr/>								
18043075	SPECIAL REV PROJECTS-PROJE	10,746	0	10,746	69,015.60	.00	-58,269.71	642.3%
	TOTAL SPECIAL REVENUE PROJECTS	10,746	0	10,746	69,015.60	.00	-58,269.71	642.3%
	TOTAL SPECIAL REVENUE PROJECTS	10,746	0	10,746	69,015.60	.00	-58,269.71	642.3%
<hr/>								
200 GENERAL OBLIG. DEBT SERVICE								
<hr/>								
450 GENERAL OBLIGATION - CITY								
<hr/>								
20045085	GENERAL OBLIG. DT SER-DEBT	1,562,993	0	1,562,993	475,452.50	.00	1,087,540.50	30.4%
	TOTAL GENERAL OBLIGATION - CITY	1,562,993	0	1,562,993	475,452.50	.00	1,087,540.50	30.4%
	TOTAL GENERAL OBLIG. DEBT SERVICE	1,562,993	0	1,562,993	475,452.50	.00	1,087,540.50	30.4%
<hr/>								
310 CAPITAL PROJECTS FUND								
<hr/>								
620 CAPITAL PROJECTS								
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310	CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
31062080	CAPITAL PROJECTS FUND-CAPI	456,385	387,185	843,570	352,022.47	20,630.93	470,916.80	44.2%
	TOTAL CAPITAL PROJECTS	456,385	387,185	843,570	352,022.47	20,630.93	470,916.80	44.2%
	TOTAL CAPITAL PROJECTS FUND	456,385	387,185	843,570	352,022.47	20,630.93	470,916.80	44.2%
400 PASCAGOULA UTILITIES								
650 UTILITY ADMINSTRATION								
40065065	UTILITY ADMIN-PERSONAL SER	142,195	0	142,195	127,535.96	.00	14,659.04	89.7%
40065070	UTILITY ADMIN-SUPPLIES	5,100	0	5,100	2,505.14	50.00	2,544.86	50.1%
40065075	UTILITY ADM-OTHER CHARGES	71,962	0	71,962	62,715.96	.00	9,246.04	87.2%
	TOTAL UTILITY ADMINSTRATION	219,257	0	219,257	192,757.06	50.00	26,449.94	87.9%
652 UTILITY ACCOUNTING								
40065265	UTILITY ACCOUNTING-PER SVC	388,136	0	388,136	346,233.37	.00	41,902.63	89.2%
40065270	UTILITY ACCOUNTING-SUPPLIE	2,200	0	2,200	1,115.04	589.54	495.42	77.5%
40065275	UTILITY ACCOUNTING-OTHER S	19,397	0	19,397	19,738.89	.00	-341.89	101.8%
	TOTAL UTILITY ACCOUNTING	409,733	0	409,733	367,087.30	589.54	42,056.16	89.7%
655 UTILITY GENERAL OVERHEAD								
40065575	UTILITY GN OH-OTHER CHARGE	2,090,270	0	2,090,270	534,256.68	.00	1,556,013.32	25.6%
40065585	UTILITY GENERAL OVHD-DEBT	853,284	4,953	858,237	649,303.69	.00	208,933.31	75.7%
40065590	UTILITY GN OH-TRANSFERS	2,792,295	0	2,792,295	.00	.00	2,792,295.00	.0%
	TOTAL UTILITY GENERAL OVERHEAD	5,735,849	4,953	5,740,802	1,183,560.37	.00	4,557,241.63	20.6%
670 UTILITY BUILDING MAINTENANCE								
40067070	UTIL BLDG MNT-SUPPLIES	2,350	0	2,350	1,555.13	629.99	164.88	93.0%
	TOTAL UTILITY BUILDING MAINTENANCE	2,350	0	2,350	1,555.13	629.99	164.88	93.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>671 METERING SERVICES</u>							
40067165 METERING SVC-PERSONAL SERV	197,938	0	197,938	181,779.09	.00	16,158.91	91.8%
40067170 METERING SVC-SUPPLIES	12,250	0	12,250	9,369.13	219.80	2,661.07	78.3%
40067175 METERING SVC-OTHER CHARGES	6,276	0	6,276	5,867.25	.00	408.75	93.5%
TOTAL METERING SERVICES	216,464	0	216,464	197,015.47	219.80	19,228.73	91.1%
<u>672 WATER OPERATION & MAINTENANCE</u>							
40067270 WATER O & M-SUPPLIES	430,300	0	430,300	340,068.33	66,061.84	24,169.83	94.4%
40067275 WATER O & M-OTHER CHARGES	822,960	0	822,960	749,778.65	3,648.54	69,532.81	91.6%
40067280 WATER O & M-CAPITAL OUTLAY	1,004,000	-150,000	854,000	808,108.34	18,709.08	27,182.58	96.8%
TOTAL WATER OPERATION & MAINTENANCE	2,257,260	-150,000	2,107,260	1,897,955.32	88,419.46	120,885.22	94.3%
<u>673 SEWER OPERATION & MAINTENANCE</u>							
40067370 SEWER O & M-SUPPLIES	169,300	-8,000	161,300	125,170.90	25,053.69	11,075.41	93.1%
40067375 SEWER O & M-OTHER CHARGES	2,307,330	0	2,307,330	2,101,592.77	161,264.93	44,472.30	98.1%
40067380 SEWER O & M-CAPITAL OUTLAY	885,400	150,200	1,035,600	816,438.70	123,980.80	95,180.50	90.8%
TOTAL SEWER OPERATION & MAINTENANCE	3,362,030	142,200	3,504,230	3,043,202.37	310,299.42	150,728.21	95.7%
<u>674 GAS OPERATIONS & MAINTENANCE</u>							
40067470 GAS O & M-SUPPLIES	188,600	2,400	191,000	127,533.69	16,802.86	46,663.45	75.6%
40067475 GAS O & M-OTHER CHARGES	2,689,898	0	2,689,898	2,038,454.12	2,873.02	648,570.86	75.9%
40067480 GAS O & M-CAPITAL OUTLAY	545,000	7,800	552,800	495,684.70	19,214.00	37,901.30	93.1%
TOTAL GAS OPERATIONS & MAINTENANCE	3,423,498	10,200	3,433,698	2,661,672.51	38,889.88	733,135.61	78.6%
TOTAL PASCAGOULA UTILITIES	15,626,441	7,353	15,633,794	9,544,805.53	439,098.09	5,649,890.38	63.9%
<u>475 PASCAGOULA TRANSFER STATION</u>							
<u>682 TRANSFER STATION OPERATIONS</u>							

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475	PASCAGOULA TRANSFER STATION	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
47568275	TRANSFER STATION-OTHER SVC	0	16,000	16,000	9,600.00	.00	6,400.00	60.0%
	TOTAL TRANSFER STATION OPERATIONS	0	16,000	16,000	9,600.00	.00	6,400.00	60.0%
	TOTAL PASCAGOULA TRANSFER STATION	0	16,000	16,000	9,600.00	.00	6,400.00	60.0%
480 SOLID WASTE MANAGEMENT FUND								
685 SOLID WASTE MGMT								
48068565	SOLID WASTE MGT-PERSONAL S	19,587	0	19,587	11,760.99	.00	7,826.01	60.0%
48068575	SOLID WASTE MANAGEMENT-OTH	1,423,472	0	1,423,472	1,220,616.06	500.00	202,355.94	85.8%
	TOTAL SOLID WASTE MGMT	1,443,059	0	1,443,059	1,232,377.05	500.00	210,181.95	85.4%
	TOTAL SOLID WASTE MANAGEMENT FUND	1,443,059	0	1,443,059	1,232,377.05	500.00	210,181.95	85.4%
500 PASCAGOULA GROUP INSURANCE								
500 GROUP INSURANCE								
50050075	GROUP INS-OTHER SVC'S & CH	0	0	0	2,875,028.29	.00	-2,875,028.29	100.0%
	TOTAL GROUP INSURANCE	0	0	0	2,875,028.29	.00	-2,875,028.29	100.0%
	TOTAL PASCAGOULA GROUP INSURANCE	0	0	0	2,875,028.29	.00	-2,875,028.29	100.0%
510 UNEMPLOYMENT INSURANCE FUND								
510 UNEMPLOYMENT INSURANCE								
51051075	UNEMPLOYMENT INS-OTHER CHA	0	0	0	1,334.32	.00	-1,334.32	100.0%
	TOTAL UNEMPLOYMENT INSURANCE	0	0	0	1,334.32	.00	-1,334.32	100.0%

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510	UNEMPLOYMENT INSURANCE FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
	TOTAL UNEMPLOYMENT INSURANCE FUND	0	0	0	1,334.32	.00	-1,334.32	100.0%
<hr/>								
600	FIRE AND POLICE D & R FUND							
<hr/>								
700	DISABILITY & RELIEF FUNDING							
<hr/>								
60070075	FIRE AND POLICE D & R-OTHR	801,765	0	801,765	1,004,450.38	.00	-202,685.38	125.3%
	TOTAL DISABILITY & RELIEF FUNDING	801,765	0	801,765	1,004,450.38	.00	-202,685.38	125.3%
	TOTAL FIRE AND POLICE D & R FUND	801,765	0	801,765	1,004,450.38	.00	-202,685.38	125.3%
<hr/>								
800	GENERAL FIXED ASSETS GROUP							
<hr/>								
800	DEPRECIATION-GFAAG							
<hr/>								
80080075	GENERAL FIXED ASSETS-OTHER	0	0	0	857.04	.00	-857.04	100.0%
	TOTAL DEPRECIATION-GFAAG	0	0	0	857.04	.00	-857.04	100.0%
	TOTAL GENERAL FIXED ASSETS GROUP	0	0	0	857.04	.00	-857.04	100.0%
<hr/>								
	GRAND TOTAL	63,497,404	3,782,855	67,280,260	41,516,548.99	1,855,672.08	23,908,038.51	64.5%

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	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
010 GENERAL FUND						
000 REVENUES						
01000005 GENERAL FUND-TAXES	8,835,175	0	8,835,175	7,131,904.93	1,703,270.07	80.7%
01000010 GENERAL FUND-LICENSE & PER	1,813,700	0	1,813,700	1,539,872.15	273,827.85	84.9%
01000015 GENERAL FUND-GRANTS	250,046	-97,166	347,212	117,500.09	229,711.91	33.8%
01000020 GENERAL FUND-INTERGOV'TAL	7,536,300	0	7,536,300	6,594,866.25	941,433.75	87.5%
01000025 GENERAL FUND-CHGS/GOV'T SE	1,962,040	0	1,962,040	292,615.44	1,669,424.56	14.9%
01000030 GENERAL FUND-FINES & FORFE	985,000	0	985,000	778,605.11	206,804.04	79.0%
01000035 GENERAL FUND-INTEREST	105,600	0	105,600	56,754.07	48,845.93	53.7%
01000040 GENERAL FUND-RENTS	97,600	0	97,600	87,558.25	10,041.75	89.7%
01000045 GENERAL FUND-MISCELLANEOUS	181,000	-65,982	246,982	115,239.73	131,742.27	46.7%
01000055 GENERAL FUND-TRANSFERS	2,792,295	0	2,792,295	.00	2,792,295.00	.0%
01000060 GENERAL FUND-OTHER FIN SOU	3,595,000	0	3,595,000	2,683.50	3,592,316.50	.1%
TOTAL REVENUES	28,153,756	-163,148	28,316,904	16,717,599.52	11,599,713.63	59.0%
TOTAL GENERAL FUND	28,153,756	-163,148	28,316,904	16,717,599.52	11,599,713.63	59.0%
020 SPECIAL TAX-RECREATION						
000 REVENUES						
02000020 SPECIAL TAX-INTERGOVTAL RE	65,000	0	65,000	129,174.27	-64,174.27	198.7%
TOTAL REVENUES	65,000	0	65,000	129,174.27	-64,174.27	198.7%
TOTAL SPECIAL TAX-RECREATION	65,000	0	65,000	129,174.27	-64,174.27	198.7%
030 PAYROLL FUND						
000 REVENUES						
03000035 PAYROLL FUND-INTEREST	0	0	0	3,639.64	-3,639.64	100.0%
TOTAL REVENUES	0	0	0	3,639.64	-3,639.64	100.0%

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	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL PAYROLL FUND	0	0	0	3,639.64	-3,639.64	100.0%
<hr/>						
040 FORFIETURE & SEIZURE FUND						
<hr/>						
000 REVENUES						
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04000030 FORFIETURE & SEIZURE-FORFE	30,000	-2,888	32,888	64,694.85	-31,806.85	196.7%
04000060 FORF & SEIZ OTHER FIN SOUR	0	0	0	14,265.00	-14,265.00	100.0%
TOTAL REVENUES	30,000	-2,888	32,888	78,959.85	-46,071.85	240.1%
TOTAL FORFIETURE & SEIZURE FUND	30,000	-2,888	32,888	78,959.85	-46,071.85	240.1%
<hr/>						
042 S MS METRO ENFORCEMENT TEAM						
<hr/>						
000 REVENUES						
<hr/>						
04200020 SMMET - INTERGOV'TAL REV	0	-30,000	30,000	30,000.00	.00	100.0%
TOTAL REVENUES	0	-30,000	30,000	30,000.00	.00	100.0%
TOTAL S MS METRO ENFORCEMENT TEAM	0	-30,000	30,000	30,000.00	.00	100.0%
<hr/>						
050 FIRE INSURANCE REBATE FUND						
<hr/>						
000 REVENUES						
<hr/>						
05000020 FIRE INSURANCE REBATE-INTR	116,700	0	116,700	119,342.39	-2,642.39	102.3%
TOTAL REVENUES	116,700	0	116,700	119,342.39	-2,642.39	102.3%
TOTAL FIRE INSURANCE REBATE FUND	116,700	0	116,700	119,342.39	-2,642.39	102.3%
<hr/>						
060 INNER HARBOR						
<hr/>						
000 REVENUES						
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City of Pascagoula
MONTH TO DATE REVENUES REPORT
AUGUST 30, 2013

PG 3
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FOR 2013 11

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
06000020 INNER HARBOR-INTGOVRMTL RE	0	0	0	59.30	-59.30	100.0%
06000040 INNER HARBOR-RENTS	19,000	0	19,000	19,290.00	-290.00	101.5%
06000060 INNER HARBOR-OTHER FIN SOU	1,550,000	0	1,550,000	.00	1,550,000.00	.0%
TOTAL REVENUES	1,569,000	0	1,569,000	19,349.30	1,549,650.70	1.2%
TOTAL INNER HARBOR	1,569,000	0	1,569,000	19,349.30	1,549,650.70	1.2%
070 MACHPELAH CEMETERY FUND						
000 REVENUES						
07000060 MACHPELAH CEMETERY-OTH FIN	40,000	0	40,000	33,000.00	7,000.00	82.5%
TOTAL REVENUES	40,000	0	40,000	33,000.00	7,000.00	82.5%
TOTAL MACHPELAH CEMETERY FUND	40,000	0	40,000	33,000.00	7,000.00	82.5%
093 ISAAC						
000 REVENUES						
09300015 ISAAC GRANTS	0	0	0	304,253.40	-304,253.40	100.0%
TOTAL REVENUES	0	0	0	304,253.40	-304,253.40	100.0%
TOTAL ISAAC	0	0	0	304,253.40	-304,253.40	100.0%
095 HURRICANE KATRINA						
000 REVENUES						
09500015 HURRICANE KATRINA-GRANTS	6,155,000	0	6,155,000	3,892,199.57	2,262,800.43	63.2%
TOTAL REVENUES	6,155,000	0	6,155,000	3,892,199.57	2,262,800.43	63.2%

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City of Pascagoula
MONTH TO DATE REVENUES REPORT
AUGUST 30, 2013

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FOR 2013 11

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL HURRICANE KATRINA	6,155,000	0	6,155,000	3,892,199.57	2,262,800.43	63.2%
<hr/>						
097 HURRICANE IVAN						
<hr/>						
000 REVENUES						
<hr/>						
09700015 HURRICANE IVAN-GRANTS	244,345	0	244,345	.00	244,345.00	.0%
TOTAL REVENUES	244,345	0	244,345	.00	244,345.00	.0%
TOTAL HURRICANE IVAN	244,345	0	244,345	.00	244,345.00	.0%
<hr/>						
100 COMMUNITY DEVELOPMENT FUND						
<hr/>						
000 REVENUES						
<hr/>						
10000015 COMMUNITY DEVELOPMENT-GRAN	14,289,601	-780,097	15,069,698	3,960,714.62	11,108,983.07	26.3%
10000045 COMMUNITY DEVELOPMENT-MISC	0	-115,000	115,000	.00	115,000.00	.0%
10000055 COMMUNITY DEVELOPMENT-TRNF	90,000	-5,000	95,000	.00	95,000.00	.0%
TOTAL REVENUES	14,379,601	-900,097	15,279,698	3,960,714.62	11,318,983.07	25.9%
TOTAL COMMUNITY DEVELOPMENT FUND	14,379,601	-900,097	15,279,698	3,960,714.62	11,318,983.07	25.9%
<hr/>						
172 LIGHTHOUSE PRESERVATION FUND						
<hr/>						
000 REVENUES						
<hr/>						
17200045 LIGHTHOUSE PRESERVATION-MI	0	0	0	80,000.00	-80,000.00	100.0%
TOTAL REVENUES	0	0	0	80,000.00	-80,000.00	100.0%
TOTAL LIGHTHOUSE PRESERVATION FUND	0	0	0	80,000.00	-80,000.00	100.0%
<hr/>						
180 SPECIAL REVENUE PROJECTS						
<hr/>						
000 REVENUES						

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City of Pascagoula
MONTH TO DATE REVENUES REPORT
AUGUST 30, 2013

PG 5
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FOR 2013 11

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
18000015 SPECIAL REV PROJECTS-GRANT	337,241	0	337,241	224,977.95	112,263.49	66.7%
TOTAL REVENUES	337,241	0	337,241	224,977.95	112,263.49	66.7%
TOTAL SPECIAL REVENUE PROJECTS	337,241	0	337,241	224,977.95	112,263.49	66.7%
<hr/>						
200 GENERAL OBLIG. DEBT SERVICE						
<hr/>						
000 REVENUES						
<hr/>						
20000005 GENERAL OBLIG. DEBT SER-TA	565,455	0	565,455	509,902.58	55,552.42	90.2%
20000020 GENERAL OBLIG. DT SER- INT	18,000	0	18,000	9,077.99	8,922.01	50.4%
20000035 GENERAL OBLIG. DT SER-INTE	8,900	0	8,900	.00	8,900.00	.0%
TOTAL REVENUES	592,355	0	592,355	518,980.57	73,374.43	87.6%
TOTAL GENERAL OBLIG. DEBT SERVICE	592,355	0	592,355	518,980.57	73,374.43	87.6%
<hr/>						
310 CAPITAL PROJECTS FUND						
<hr/>						
000 REVENUES						
<hr/>						
31000015 CAPITAL PROJECTS FUND-GRAN	602,217	-387,185	989,402	507,636.21	481,765.39	51.3%
TOTAL REVENUES	602,217	-387,185	989,402	507,636.21	481,765.39	51.3%
TOTAL CAPITAL PROJECTS FUND	602,217	-387,185	989,402	507,636.21	481,765.39	51.3%
<hr/>						
400 PASCAGOULA UTILITIES						
<hr/>						
000 REVENUES						
<hr/>						
40000020 PASCAGOULA UTILITIES-INTGO	77,400	0	77,400	.00	77,400.00	.0%
40000035 PASCAGOULA UTILITIES-INTER	18,000	0	18,000	.00	18,000.00	.0%

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City of Pascagoula
MONTH TO DATE REVENUES REPORT
AUGUST 30, 2013

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FOR 2013 11

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
40000045 PASCAGOULA UTILITIES-MISC	10,000	0	10,000	8,080.52	1,919.48	80.8%
40000050 PASCAGOULA UTILITIES-UTIL	11,839,670	-2,400	11,842,070	9,368,857.24	2,473,212.76	79.1%
40000060 PAS UTILITIES-OTH FIN SOUR	2,385,400	0	2,385,400	190,359.10	2,195,040.90	8.0%
TOTAL REVENUES	14,330,470	-2,400	14,332,870	9,567,296.86	4,765,573.14	66.8%
TOTAL PASCAGOULA UTILITIES	14,330,470	-2,400	14,332,870	9,567,296.86	4,765,573.14	66.8%
<hr/>						
475 PASCAGOULA TRANSFER STATION						
<hr/>						
000 REVENUES						
<hr/>						
47500035 TRANSFER ST-INTEREST	7,140	0	7,140	.00	7,140.00	.0%
TOTAL REVENUES	7,140	0	7,140	.00	7,140.00	.0%
TOTAL PASCAGOULA TRANSFER STATION	7,140	0	7,140	.00	7,140.00	.0%
<hr/>						
480 SOLID WASTE MANAGEMENT FUND						
<hr/>						
000 REVENUES						
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48000005 SOLID WASTE MANAGEMENT-TAX	252,364	0	252,364	227,635.18	24,728.82	90.2%
48000020 SOLID WASTE MANAGEMENT-INT	7,800	0	7,800	4,052.67	3,747.33	52.0%
48000025 SOLID WASTE MANAGEMENT-GOV	1,322,500	0	1,322,500	1,168,681.77	153,818.23	88.4%
48000035 SOLID WASTE MANAGEMENT-INT	2,680	0	2,680	.00	2,680.00	.0%
48000060 SW MANAGEMENT FD-OTH FIN S	0	0	0	16,485.00	-16,485.00	100.0%
TOTAL REVENUES	1,585,344	0	1,585,344	1,416,854.62	168,489.38	89.4%
TOTAL SOLID WASTE MANAGEMENT FUND	1,585,344	0	1,585,344	1,416,854.62	168,489.38	89.4%
<hr/>						
500 PASCAGOULA GROUP INSURANCE						
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000 REVENUES						
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City of Pascagoula
MONTH TO DATE REVENUES REPORT
AUGUST 30, 2013

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FOR 2013 11

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
50000045 PASCAGOULA GRP INS-MISC.	0	0	0	2,934,398.59	-2,934,398.59	100.0%
TOTAL REVENUES	0	0	0	2,934,398.59	-2,934,398.59	100.0%
TOTAL PASCAGOULA GROUP INSURANCE	0	0	0	2,934,398.59	-2,934,398.59	100.0%
<hr/>						
600 FIRE AND POLICE D & R FUND						
<hr/>						
000 REVENUES						
<hr/>						
60000005 FIRE AND POLICE D & R-TAXE	760,691	0	760,691	910,539.66	-149,848.66	119.7%
60000020 FIRE AND POLICE D & R-INTG	32,719	0	32,719	16,210.69	16,508.31	49.5%
60000035 FIRE AND POLICE D & R-INTE	8,355	0	8,355	.00	8,355.00	.0%
TOTAL REVENUES	801,765	0	801,765	926,750.35	-124,985.35	115.6%
TOTAL FIRE AND POLICE D & R FUND	801,765	0	801,765	926,750.35	-124,985.35	115.6%
GRAND TOTAL	69,009,934	-1,485,718	70,495,652	41,465,127.71	29,030,933.17	58.8%

** END OF REPORT - Generated by Jeane Bull **



AGENDA ITEM REQUEST FORM

Meeting Date: 09/17/2013

Submitting Department or Individual: Human Resources

Contact Name: Brenda Germany

Phone: 762-2445

Agenda Topic: Renewal of Employee Assistance Program (EAP) contract with Singing River Services.

Attach additional information as necessary

Action Requested:

Recommend renewal of EAP contract with Singing River Services. Renewal rate is \$3,500 (no increase from last year) and contract period is 10/01/2013 - 09/30/2014. Please authorize City Manager to execute said contract.

Budgeted Item	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Source of Funding	<input checked="" type="checkbox"/> General Fund
Contract Required	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>		<input type="checkbox"/> Utility Fund
Mayor or Manager's Signature Required	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>		<input type="checkbox"/> Grant
				<input type="checkbox"/> Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING

PROPOSAL
FOR
LIFE CARE PLUS SERVICES

THIS AGREEMENT, made the ___ day of _____ between Singing River Mental Health/Mental Retardation services, Region XIV, A.K.A. Singing River Services (the provider), and the CITY OF PASCAGOULA, (the Subscriber).

RECITALS

WHEREAS, SINGING RIVER SERVICES is a provider of mental health services for Region XIV whose general objective is to identify, assess, and treat mental health problems.

WHEREAS, the Provider has main facilities at 3407 Shamrock Court, Gautier, Mississippi 39553, as well as branch offices covering Jackson and George Counties.

WHEREAS, for the convenience and appearance of improved confidentiality for beneficiaries, the Provider will contract Assessment and Counseling Services during evening hours by appointment.

WHEREAS, the Provider recognizes the need to assist employers such as “the Subscriber” in managing and resolving employee problems such as poor job performance, absenteeism, employee/employer relations, health insurance abuse, and on-the-job accidents.

WHEREAS, the Provider has developed an employer/employee benefit program (the “Life Care Plus Program” or “EAP”) designed to identify and provide counseling for employees and dependents who have personal problems that may contribute to unacceptable job performance.

WHEREAS, the Subscriber employs approximately 268 employees as of the date of this agreement and the Subscriber wants to utilize the Life Care Plus Program.

WHEREAS, the Subscriber’s intention is to make available to its employees, their dependents and/or family members (collectively “Beneficiaries”) who are participating in, or, who are eligible to participate in the Subscriber’s self-funded Life Care Plus Program, a range of substance abuse/chemical dependency and mental health treatment services.

NOW THEREFORE, in consideration of the mutual covenants contained herein and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

I. P R O V I D E R ' S O B L I G A T I O N :

The PROVIDER will use its best efforts to provide the following services (“EAP Services”) from October 1, 2013 to September 30, 2014 (the “Contract Period”) for beneficiaries.

A. General Program Development Services:

1. Emergency Crisis Services: The Provider agrees to provide an “emergency help line” telephone consultation service operated twenty-four (24) hours per day and seven (7) days per week. Normal EAP counseling hours are 8:00 a.m. – 5:00 p.m., Monday through Friday.
2. Arranging for Services: The Provider agrees to provide EAP counselor for face-to-face confidential emergency consultation with the Beneficiary within twenty-four (24) hours over the weekdays or forty-eight (48) hours over the weekend, if requested by the Beneficiary; the Provider agrees that Beneficiaries can reach an EAP counselor by making a phone call to Singing River Services from 8:00 a.m. to 5:00 p.m. Monday through Friday for an appointment. Telephone referrals will be made in severe crisis to the emergency room and support groups, etc., so that the recovery process can commence.
3. Extent of Services and Exclusions: Each beneficiary may have access to all mental health services available through the contractor at no out-of-pocket expense and at no charge to the Subscriber’s insurance program subject to the following limitations:
 - a. Services normally provided by the Provider are covered. Service needs that are not normally provided at any of the Singing River Services facilities are not covered (i.e., hospitalization).
 - b. A legal DUI assessment fee of \$100.00 will be charged to the Beneficiary arrested for DUI offense and who seeks counseling by referral to Singing River Services.
 - c. Receipt of funds pursuant to this agreement does not preclude the provider from charging other third parties covering beneficiaries for services. This includes Medicaid and insurance covering primarily other family members and special grant funds. In such

event, funds received pursuant to this agreement will be used to pay co-payments, if any.

- d. Room and board will be provided at The Stevens Center only. A Deductible of \$250.00 will be charged to the beneficiary participating in the Stevens Center Residential treatment. The balance is covered by this contract.
 - e. A deductible of \$100.00 will be charged to the beneficiary participating in the Phoenix Intensive Outpatient Alcohol and Drug Program. The balance will be covered by the contract.
 - f. Clinical visits are not to exceed six (6) visits per client.
4. Liaison Services: Provider agrees to provide an EAP coordinator to serve as a Liaison between the Subscriber and the Provider, to plan and help implement wellness and prevention programming, to encourage employee participation in the EAP, and to gain the recognition of problems which may later impede their work performance.

B. Problem Assessment, Case Management, and Referral Services:

1. The EAP coordinator (or a member of Provider's Staff) agrees to refer Subscriber's employees and/or their dependents to an appropriate competent professional treatment program with Singing River Services at no cost or, if necessary, to an outside resource at the expense of the beneficiary for services not covered by this agreement. Such referrals and general assessments shall include the beneficiary's problem list, social summary, assessment of mental status, tentative diagnosis, and recommended treatment.
2. The Provider agrees to supply the Subscriber's supervisors with a supervisory guide for making referrals to the EAP. The EAP counselor will assist the employee in formulating an assistance plan, will identify appropriate therapeutic resources, and will document employee progress therein.
3. The Provider agrees to arrange, as appropriate and as needed, ongoing consultation with Subscriber regarding special handling or re-integration of employees after treatment.
4. The Provider will suggest that any employee seeking counseling regarding job or employer dissatisfaction to contact the Subscriber personnel manager or designee. However, the EAP counselor will counsel with any employee regarding the employee's attitudes or feelings as relates to job satisfaction.

5. The Provider, at its discretion, may discontinue treatment services for beneficiaries who seek such referrals on a continuous basis for the same problems without utilizing recommended solutions or who violate program rules.

C. Reporting Services:

1. The Provider agrees to furnish to any Subscriber's supervisor, who so requests, a periodic participation report for beneficiaries who have sought EAP counseling or treatment upon referral from said supervisor; said beneficiary must give written consent for such reporting to be shared with supervisor.
2. Quarterly reports regarding employee usage will be submitted to the Human Resources Director.

II. SUBSCRIBER'S OBLIGATIONS :

The Subscriber will cooperate fully with the Provider so as to allow the Provider to Discharge its obligations and provide the services described herein. Additionally, the Subscriber agrees:

A. Commitments:

1. To issue a policy directive announcing the availability of EAP services to its employees and shall allow on-the-job time for training sessions for supervisors as well as orientation programs for non-supervisory employees which sessions will be made available by the Provider. The Subscriber will assist in disseminating promotional and educational materials designed to encourage utilization.
2. To pay the Provider \$3,500.00 per year, in consideration of the Life Care Plus services performed by the Provider for the duration of the contract period. The agreement shall be extended automatically under the same terms unless either party shall notify the other party in writing at least thirty (30) days prior to the end of the initial term or any renewal terms that alterations or termination is desired. Fee rates remain the same until the anniversary date and may be renegotiated before continuance of EAP and counseling services and initiation of a new contract.
3. To submit to the Provider on fifth (5th) day of the first month an initial list of employees qualifying for EAP services and updating said list monthly.

B. Miscellaneous:

1. Licensure: The Provider represents and warrants that it is duly licensed and certified to provide covered services in Mississippi, where covered services to beneficiaries are rendered and shall maintain such standing while an agreement is in effect.
2. Professional Liability Insurance Coverage: The Provider, at its sole cost and expense, shall provide and maintain such policies of general liability and professional liability insurance, other insurance as shall be necessary to insure the Provider and its personnel and agents against any claims for damages arising by reason of personal injuries or death, directly or indirectly in connection with the performance of any service provided hereunder.
3. Confidentiality of Records: Both the Subscriber and Provider agree that mental health and substance abuse records of beneficiaries shall be treated as confidential so as to comply with all federal and state laws and regulations regarding the confidentiality of patient records. Provider reserves the right to use the information without disclosing the identity of the beneficiaries for reporting purposes.
4. Termination for Cause: The Agreement may be terminated for cause under the following conditions:
 - a. Upon default by the Subscriber in payment of compensation in accordance with the Agreement, the Provider may terminate the Agreement thirty (30) days after the Provider has given written notice to the Subscriber of such default.
 - b. Upon material breach of the Agreement by either party, the non-breaching party may terminate the Agreement after thirty (30) days written notice to the breaching party, specifying the facts and circumstances of the breach.
5. Condition Precedent to Lawsuit: The thirty (30) day notice of breach as set forth in paragraph 4.b hereinabove is a condition precedent to the filing of an action in a court of law or equity.
6. Mississippi Law Controls: The laws of the State of Mississippi shall apply to all issues pertaining to this Agreement.
7. Costs of Litigation: The losing party in any litigation shall be responsible for all reasonable costs, including attorneys fees and expenses incurred in conjunction with the resolution of such controversy or claim, but only to the extent allowed by law.

8. Hold Harmless:

- a. The Provider shall hold harmless and indemnify the Subscriber from any claims, losses, damages, judgments, liabilities, costs, expenses or obligations, including but not limited to attorney fees and expenses arising out of or resulting from the Provider's gross negligence or willful misconduct in its provisions of mental health and substance abuse services to beneficiaries.
- b. To the extent allowed by law, the Subscriber shall hold harmless and indemnify the Provider from any claims, losses, damages, judgments, liabilities, costs, expenses or obligations, including but not limited to attorney fees and expenses arising out of or resulting from the Subscriber's gross negligence or willful misconduct in its interaction with the Provider.

IN WITNESS WHEREOF, the parties have entered in to this agreement on the _____ day of _____, 2013.

SINGING RIVER SERVICES
TAX ID NO. 640 650 708

BY: _____
Sherman F. Blackwell, II,
Executive Director

CITY OF PASCAGOULA:

BY: _____
Joseph R. Huffman,
City Manager



AGENDA ITEM REQUEST FORM

Meeting Date: 09/17/2013

Submitting Department or Individual: Human Resources

Contact Name: Brenda Germany

Phone: 762-2445

Agenda Topic: Amendment #19 to City of Pascagoula Employees' Health Care Plan

Attach additional information as necessary

Action Requested:

Approval to amend Group Health Plan Document sections regarding Precertification and Utilization Review Organization to show American Health Holdings as the provider of these services, effective October 1, 2013. Please authorize City Manager to execute said Amendment.

Budgeted Item	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Source of Funding	<input checked="" type="checkbox"/>	General Fund
Contract Required	Yes <input type="checkbox"/>	No <input type="checkbox"/>		<input checked="" type="checkbox"/>	Utility Fund
Mayor or Manager's Signature Required	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>		<input type="checkbox"/>	Grant
				<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING

CITY OF PASCAGOULA Employee Health Care Plan Amendment #19

The City of Pascagoula hereby amends the City of Pascagoula Employee Health Care Plan as follows:

Effective October 1, 2013:

Page 5 – Utilization Review – Precertification is amended to read as follows:

PRECERTIFICATION

Hospital/Inpatient Surgery

All *hospital* admissions and *inpatient* surgeries (except those required due to *injury* or accident) are to be certified in advance of the proposed *confinement* or surgery (precertification) by the *Utilization Review Organization*, except for *emergencies*. The *covered person* or their representative should call the *Utilization Review Organization* prior to admission.

Covered persons should contact the Utilization Review Organization by calling: American Health Holding at 1-800-641-5566.

Emergency hospital admissions are to be reported to the *Utilization Review Organization* within seventy-two (72) hours following admission.

Group health plans generally may not, under federal law, restrict benefits for any hospital length of stay in connection with childbirth for the mother or newborn child to less than forty-eight (48) hours following a normal vaginal delivery, or less than ninety-six (96) hours following a cesarean section. However, Federal law generally does not prohibit the mother's or newborn's attending provider, after consulting with the mother, from discharging the mother or her newborn earlier than forty-eight (48) hours (or ninety-six (96) hours as applicable). In any case, plans may not, under federal law require that a provider obtain authorization from the Plan for prescribing a length of stay not in excess of the above periods.

Benefits payable for hospital confinement or inpatient surgeries shall be reduced by fifty percent (50%) if precertification is not obtained.

After admission to the *hospital*, the *Utilization Review Organization* will continue to evaluate the *covered person's* progress through *concurrent review* to monitor the length of *confinement* and *medical necessity* of treatment. If the *Utilization Review Organization* disagrees with the length of *confinement* recommended by the *physician*, the *covered person* and the *physician* will be advised. If the *Utilization Review Organization* determines that continued *confinement* is no longer necessary, additional days will not be certified. **Benefits payable for days not certified as medically necessary by the Utilization Review Organization shall be denied.**

However, in the event that a *retrospective review*, (a review completed after the event), determines that the hospitalization or surgery did not exceed the amount that would have been approved had the precertification been completed, there will be no penalty assessed and the amount of any deductible and/or *coinsurance* will count towards the satisfaction of the *covered person's* maximum out-of-pocket expense.

Precertification from the *Utilization Review Organization* does not constitute *Plan* liability for any *pre-existing condition* charges during the *pre-existing condition* waiting period.

Home Health Care/Durable Medical Equipment

Precertification by the *Utilization Review Organization* is required for *home health care* and the purchase or rental of *durable medical equipment*. The *covered person* or their representative should call the *Utilization Review Organization* prior to the service or purchase or rental of equipment. **Benefits payable for *home health care* or the purchase or rental of *durable medical equipment* will be reduced by fifty percent (50%) if preauthorization is not obtained. Benefits payable for any services not certified as *medically necessary* or appropriate shall be denied.**

Page 71 – Definitions – Utilization Review Organization is amended to read as follows:

Utilization Review Organization

The individual or organization designated by the *employer* for the process of evaluating whether the service, supply, or treatment is *medically necessary*. The *Utilization Review Organization* is **American Health Holding**.

These changes, as approved by the City of Pascagoula on _____ day of _____, 2013, are effective October 1, 2013. By signature of its duly authorized representative below, the Plan Administrator agrees to be bound by the terms and provisions of the above amendment on or after the effective date hereof.

City of Pascagoula

Printed Name: _____ Title: _____

Signature: _____ Date: _____



AGENDA ITEM REQUEST FORM

Meeting Date: September 17, 2013

Submitting Department or Individual: Finance

Contact Name: Bobby Parker

Phone: _____

Agenda Topic: Year-End Budget Amendment

Attach additional information as necessary

Action Requested:

Budgeted Item	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Source of Funding	<input type="checkbox"/>	General Fund
Contract Required	Yes <input type="checkbox"/>	No <input type="checkbox"/>		<input type="checkbox"/>	Utility Fund
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input type="checkbox"/>		<input type="checkbox"/>	Grant
				<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING



EQUIPMENT SATISFACTION PROGRAM E.S.P.

Exceptional Service Protection

COMPANY NAME:

City of Pascagoula

ADDRESS: 603 Watts Ave

CITY: Pascagoula ST: MS ZIP: 39581-

PHONE: (228) 762-1700 FAX:

CONTACT: Stephen Newell

EQUIPMENT LOCATION:

Task Force

ADDRESS: 4015 14th St

CITY: Pascagoula ST: MS ZIP: 39581-

PHONE: (228) 938-6620 FAX:

CONTACT:

EQUIPMENT COVERED UNDER THIS AGREEMENT: Charges are Monthly Addendum

MAKE: <u>KM</u>	MODEL: <u>C284</u>	S/N: _____	BASE: \$ _____	START METER: _____	ID#: _____
MAKE: _____	MODEL: _____	S/N: _____	BASE: \$ _____	START METER: _____	ID#: _____
MAKE: _____	MODEL: _____	S/N: _____	BASE: \$ _____	START METER: _____	ID#: _____
MAKE: _____	MODEL: _____	S/N: _____	BASE: \$ _____	START METER: _____	ID#: _____
MAKE: _____	MODEL: _____	S/N: _____	BASE: \$ _____	START METER: _____	ID#: _____

BLACK BASE CHARGE \$ _____ INCLUDES _____ COPIES. OVERAGES @ 0.01000 PER COPY
 COLOR BASE CHARGE \$ _____ INCLUDES _____ COPIES. OVERAGES @ 0.06500 PER COPY

CONTRACT INCLUDES: _____ Parts & Labor Only
 Parts, Labor, and Supplies with the exception of Paper Products & Staples
 _____ Platinum Contract* See Back for special terms and Conditions

SPECIAL INSTRUCTIONS: Contract follows MS State contract# 5-600-13963-13 and is valid for 5 years with no increase in per copy rates. no charge for freight

THIS MAINTENANCE AGREEMENT WILL AUTOMATICALLY RENEW FOR ONE (1) YEAR UNLESS CANCELLATION IS RECEIVED IN WRITING AT LEAST THIRTY (30) DAYS PRIOR TO THE END OF THE CONTRACT. REPAIRS DUE TO ABUSE, NEGLIGENCE OR ACTS OF GOD ARE NOT COVERED.

DEX IMAGING AUTHORIZED SIGNATURE

CUSTOMER'S AUTHORIZED SIGNATURE

DATE: _____

DATE: _____

I HAVE CHOSEN NOT TO TAKE A MAINTENANCE AGREEMENT _____ DATE: _____
 CUSTOMER'S AUTHORIZED SIGNATURE

TERMS AND CONDITIONS ON THE REVERSE SIDE OF THIS FORM ARE AN INTEGRAL PART OF THIS CONTRACT.

**RENTAL AGREEMENT
FOR USE BY MISSISSIPPI DEPARTMENTS
AND VENDORS**
(applicable to equipment rental transactions)

The Agreement is entered into by and between **City of Pascagoula** (hereinafter referred to as Customer), and **Dex Imaging Inc.**, (hereinafter referred to as Vendor). This Agreement becomes effective upon signature by Customer and Vendor, and shall take precedence over all agreements and understandings between the parties. Vendor, by its acceptance hereof, agrees to rent to Customer, and Customer, by its acceptance hereof, agrees to rent from Vendor, the equipment, including applicable software and services to render it continually operational, listed in Exhibit A, which is attached hereto and incorporated herein.

1. CUSTOMER ACCOUNT ESTABLISHMENT

- A. A separate Vendor Customer Number will be required for each specific customer/installation location.
- B. The Customer is identified as the entity on the first line of the "bill-to" address. All invoices and notices of changes will be sent to the "bill-to" address.
- C. Ship-to and/or Installed-at address is the location to which the initial shipment of equipment/supplies will be made and the address to which service representatives will respond. Subsequent shipments of supplies for installed equipment will also be delivered to the "installed-at" address unless otherwise requested.
- D. Unless creditworthiness for this Customer Number has been previously established by Vendors, Vendor's Credit Department may conduct a credit investigation for this Order. Notwithstanding delivery of equipment, Vendor may revoke this Order by written notice to the Customer if credit approval is denied within thirty (30) days after the date this Rental Agreement is accepted for Vendor by an authorized representative.

2. EQUIPMENT SELECTION, PRICES, AND AGREEMENT : The Customer has selected and Vendor agrees to provide the equipment, including applicable software and services to render it continually operational, identified on Exhibit A attached to this Rental Agreement. The specific prices, inclusive of applicable transportation charges, are as set forth on the attached Exhibit A. The parties understand and agree that the Customer is exempt from the payment of taxes.

3. SHIPPING AND TRANSPORTATION: Vendor agrees to pay all non-priority, ground shipping, transportation, rigging and drayage charges for the equipment from the equipment's place of manufacture to the installation address of the equipment as specified under this Agreement. If any form of express shipping method is requested, it will be paid for by Customer.

4. RISK OF LOSS OR DAMAGE TO EQUIPMENT: While in transit, Vendor shall assume and bear the entire risk of loss and damage to the equipment from any cause whatsoever. If, during the period the equipment is in Customer's possession, due to gross negligence of the customer, the equipment is lost or damaged, then, the customer shall bear the cost of replacing or repairing said equipment.

5. DELIVERY, INSTALLATION, ACCEPTANCE, AND RELOCATION:

A. **DELIVERY:** Vendor shall deliver the equipment to the location specified by Customer and pursuant to the delivery schedule agreed upon by the parties. If, through no fault of the Customer, Vendor is unable to deliver the equipment or software, the prices, terms and conditions will remain unchanged until delivery is made by Vendor. If, however, Vendor does not deliver the equipment or software within ten (10) working days of the delivery due date, Customer shall have the right to terminate the order without penalty, cost or expense to Customer of any kind whatsoever.

B. **INSTALLATION SITE:** At the time of delivery and during the period Vendor is responsible for maintenance of the

equipment, the equipment installation site must conform to Vendor's published space, electrical and environmental requirements; and the Customer agrees to provide, at no charge, reasonable access to the equipment and to a telephone for local or toll free calls.

C. **INSTALLATION DATE:** The installation date of the equipment shall be that date as is agreed upon by the parties, if Vendor is responsible for installing the equipment.

D. **ACCEPTANCE:** Unless otherwise agreed to by the parties, Vendor agrees that Customer shall have ten (10) working days from date of delivery and installation, to inspect, evaluate and test the equipment to confirm that it is in good working order.

E. **RELOCATION:** Customer may transfer equipment to a new location by notifying Vendor in writing of the transfer at least thirty (30) calendar days before the move is made. If Vendor is responsible for maintenance of the equipment, this notice will enable Vendor to provide technical assistance in the relocation efforts, if needed, as well as to update Vendor's records as to machine location. There will be no cessation of rental charges during the period of any such transfer. The Vendor's cost of moving and reinstalling equipment from one location to another is not included in this Agreement, and Customer agrees to pay Vendor, after receipt of invoice of Vendor's charges with respect to such moving of equipment, which will be billed to Customer in accordance with Vendor's standard practice then in effect for commercial users of similar equipment or software.

6. **RENTAL TERM:** The rental term for each item of equipment shall be that as stated in the attached Exhibit A. If the customer desires to continue renting the equipment at the expiration of the original rental agreement, the customer must enter into a new rental agreement which shall be separate from this agreement. There will be no automatic renewals allowed. There shall be no option to purchase.

7. **OWNERSHIP:** Unless the Customer has obtained title to the equipment, title to the equipment shall be and remain vested at all times in Vendor or its assignee and nothing in this Agreement shall give or convey to Customer any right, title or interest therein, unless purchased by Customer. Nameplates, stencils or other indicia of Vendor's ownership affixed or to be affixed to the equipment shall not be removed or obliterated by Customer.

8. **PAYMENTS:**

A. **INVOICING AND PAYMENTS:** The charges for the equipment, software or services covered by this Rental Agreement are specified in the attached Exhibit A. Charges for any partial month for any item of equipment shall be prorated based on a thirty (30) day month. Vendor shall submit an invoice with the appropriate documentation to Customer. Customer agrees to make payment in accordance with Mississippi law on Timely Payments for Purchases by Public Bodies, Sections 31-7-301, et. seq. of the 1972 Mississippi Code Annotated, as amended, which generally provides for payment by Customer within forty-five (45) days of the date the invoice is received and the goods are inspected and accepted.

B. **METER READINGS:** If applicable, the Customer shall provide accurate and timely meter readings at the end of each applicable billing period on the forms or other alternative means specified by Vendor. Vendor shall have the right, upon reasonable prior notice to Customer, and during Customer's regular business hours, to inspect the equipment and to monitor the meter readings. If Customer meter readings are not received in the time to be agreed upon by the parties, the meter readings may be obtained electronically or by other means or may be estimated by Vendor subject to reconciliation when the correct meter reading is received by Vendor.

C. **COPY CREDITS:** If applicable, if a copier is being rented, the Customer will receive one (1) copy credit for each copy presented to Vendor which, in the Customer's opinion, is unusable and also for each copy which was produced during servicing of the equipment. Copy credits will be issued only if Vendor is responsible for providing equipment services or maintenance services (except time and materials maintenance). Copy credits will be reflected on the invoice as a reduction in the total copy volume, except for run length plans which will be credited at a specific copy credit rate as shown on the applicable price list.

9. **USE OF EQUIPMENT:** Customer shall operate the equipment according to the manufacturer's specifications and documented instructions. Customer agrees not to employ or use additional attachments, features or devices on the equipment or make changes or alterations to the equipment covered hereby without the prior written consent of Vendor in each case, which

consent shall not be unreasonably withheld.

10. MAINTENANCE SERVICES, EXCLUSIONS, AND REMEDIES:

A. SERVICES: If Vendor is responsible for providing equipment services, maintenance services (except for time and materials), or warranty services: (1) Vendor shall install and maintain the equipment and make all necessary adjustments and repairs to keep the equipment in good working order. (2) Parts required for repair may be used or reprocessed in accordance with Vendor's specifications and replaced parts are the property of Vendor, unless otherwise specifically provided on the price lists. (3) Services will be provided during Customer's usual business hours. (4) If applicable, Customer will permit Vendor to install, at no cost to Customer, all retrofits designated by Vendor as mandatory or which are designed to ensure accuracy of meters.

B. EXCLUSIONS: The following is not within the scope of services: (1) Provision and installation of optional retrofits. (2) Services connected with equipment relocation. (3) Installation/removal of accessories, attachments or other devices. (4) Exterior painting or refinishing of equipment. (5) Maintenance, installation or removal of equipment or devices not provided by Vendor. (6) Performance of normal operator functions as described in applicable Vendor operator manuals. (7) Performance of services necessitated by accident; power failure; unauthorized alteration of equipment or software; tampering; service by someone other than Vendor; causes other than ordinary use; interconnection of equipment by electrical, or electronic or mechanical means with noncompatible equipment, or failure to use operating system software. If Vendor provides, at the request of the Customer, any of the services noted above, the Customer may be billed by Vendor at a rate not to exceed the Master State Prices Agreement between the Vendor and the State of Mississippi, or in the absence of such agreement at the then current time and materials rates.

C. REMEDIES: If during the period in which Vendor is providing maintenance services, Vendor is unable to maintain the equipment in good working order, Vendor will, at no additional charge, provide either an identical replacement or another product that provides equal or greater capabilities.

11. HOLD HARMLESS: Vendor agrees that it will, and hereby does, indemnify, defend and hold harmless Customer from and against any and all claims, damages, losses, costs and expenses of every kind and nature, including court costs and attorney fees and claims for damages resulting from or arising out of any infringement claim or claim of bodily injury, death or damage to real or tangible personal property caused by Vendor and/or its partners, principals, agents, employees or subcontractors in the performance of this Agreement. Customer will promptly notify Vendor in writing of any claim to be indemnified hereunder, of which Customer has knowledge, and Vendor in turn will promptly notify Customer of any such claim. Vendor shall, at its sole expense, control the defense of such suit to the extent allowed by Mississippi law. The parties agree to cooperate with one another in the defense of any such matter.

12. ALTERATIONS, ATTACHMENTS, AND SUPPLES:

A. If Customer makes an alteration, attaches a device or utilizes a supply item that increases the cost of services, Vendor will either propose an additional service charge or request that the equipment be returned to its standard configuration or that use of the supply item be discontinued. If, within five (5) days of such proposal or request, Customer does not remedy the problem or agree in writing to do so within a reasonable amount of time, Vendor shall have the right to terminate this Agreement as provided herein. If Vendor believes that an alteration, attachment or supply item affects the safety of Vendor personnel or equipment users, Vendor shall notify Customer of the problem and may withhold maintenance until the problem is remedied.

B. Unless Customer has obtained title to the equipment free and clear of any Vendor security interest, Customer may not remove any ownership identification tags on the equipment or allow the equipment to become fixtures to real property.

13. ASSIGNMENT :

A. BY CUSTOMER: Without the prior consent of Vendor, which consent shall not be unreasonably withheld, Customer shall not (1) assign, transfer or pledge all or any part of this Agreement or software licensed by Vendor, or (2) resell, lease, lend or permit a lien or encumbrance of any kind against the equipment unless Customer has obtained title to the equipment free and clear of any Vendor security interest.

B. **BY VENDOR:** Vendor shall not assign its rights or delegate its duties hereunder without the prior written consent of Customer, which consent shall not be unreasonably withheld.

14. **GOVERNING LAW:** This Agreement shall be construed and governed in accordance with the laws of the State of Mississippi and venue for the resolution of any dispute shall be Jackson County, Mississippi. Vendor expressly agrees that under no circumstances shall Customer be obligated to pay an attorneys fee or the cost of legal action to Vendor. Notwithstanding any other provisions of this Agreement between the parties, all activities and performances of the parties with respect to the equipment, software or services herein shall be subject to all applicable laws, regulations, policies and procedures of the United States of America, or any agency thereof, the State of Mississippi or any agency thereof, or any local governments or political subdivisions that may affect the performance of services hereunder.

15. **NOTICE :** Any notice required or permitted to be given under this Agreement shall be in writing and sent by certified United States mail, postage prepaid, return receipt requested, to the party to whom the notice should be given at their usual business address. Notice shall be deemed given when actually received or when refused. The parties agree to promptly notify each other of any change of address.

16. **WAIVER:** Failure of either party hereto to insist upon strict compliance with any of the terms, covenants, and conditions hereof shall not be deemed a waiver or relinquishment of any similar right or power hereunder at any subsequent time or of any other provision hereof, nor shall it be construed to be a modification of the terms of this Agreement.

17. **CAPTIONS:** The captions or headings in this Agreement are for convenience only, and in no way define, limit or describe the scope or intent of any provision or section of this Agreement.

18. **SEVERABILITY:** If any term or provision of this Agreement is prohibited by the laws of the State of Mississippi or declared invalid or void by a court of competent jurisdiction, the remainder of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

19. **THIRD PARTY ACTION NOTIFICATION :** Vendor shall give Customer prompt notice in writing of any action or suit filed, and prompt notice of any claim made against Vendor by any entity that may result in litigation related in any way to this Agreement.

20. **AUTHORITY TO CONTRACT:** Vendor warrants that it is a validly organized business with valid authority to enter into this Agreement. That entry into and performance under this Agreement is not restricted or prohibited by any loan, security, financing, contractual or other agreement of any kind, and notwithstanding any other provision of this Agreement to the contrary, that there are no existing legal proceedings, or prospective legal proceedings, either voluntary or otherwise, which may adversely affect its ability to perform its obligations under this Agreement.

21. **RECORD RETENTION AND ACCESS TO RECORDS:** Vendor shall maintain and make available to Customer, any financial records, supporting documents, statistical records and all other records pertinent to the services performed under this Agreement. These records shall be maintained for at least three (3) years; however, if any litigation or other legal action, by or on behalf of the State has begun that is not completed at the end of the three (3) year period, or if audit findings, litigation or other legal action has not been resolved at the end of the three (3) year period, the records shall be retained until resolution.

22. **EXTRAORDINARY CIRCUMSTANCES:** If either party is rendered unable, wholly or in part, by reason of strikes, accidents, acts of God, weather conditions or any other acts beyond its control and without its fault or negligence to comply with any obligations or performance required under this Agreement, then such party shall have the option to suspend its obligations or performance hereunder until the extraordinary performance circumstances are resolved. If the extraordinary performance circumstances are not resolved within a reasonable period of time, however, the non-defaulting party shall have the option, upon prior written notice, of terminating the Agreement.

23. **TERMINATION:** This Agreement may be terminated as follows: (a) Customer and vendor mutually agree to the

termination, or (b) If either party fails to comply with the terms and conditions of this Agreement and that breach continues for thirty (30) days after the defaulting party receives written notice from the other party, then the non-defaulting party has the right to terminate this Agreement. The non-defaulting party may also pursue any remedy available to it in law or in equity. Upon termination, all obligations of Customer to make payments required hereunder shall cease.

24. AVAILABILITY OF FUNDS: It is expressly understood and agreed that the fulfillment of the conditions of this agreement by Customer is conditioned upon the receipt of governmental funding. If the funds anticipated for the fulfillment of this Agreement are, at any time, not forthcoming or insufficient, Customer shall have the right to terminate this Agreement, without damage, penalty, cost or expense to Customer of any kind whatsoever.

25. MODIFICATION OR RENEGOTIATION: This Agreement may be modified only by written agreement signed by the parties hereto. The parties agree to renegotiate the Agreement if federal and/or state revision of any applicable laws or regulations make changes in this Agreement necessary.

26. WARRANTIES: Vendor warrants that the equipment, when operated according to the manufacturer's specifications and documented instructions, shall perform the functions indicated by the specifications and documented literature. Vendor may be held liable for any damages caused by failure of the equipment to function according to specifications and documented literature published by the manufacturer of the equipment. The Customer may be held liable for any damages caused by failure to operate the equipment according to the specifications and documented instructions.

28. ENTIRE AGREEMENT : This agreement constitutes the entire agreement of the parties with respect to the equipment, software or services described herein and supersedes and replaces any and all prior negotiations, understandings and agreements, written or oral, between the parties relating hereto. No terms, conditions, understandings, usages of the trade, course of dealings or agreements, not specifically set out in this Agreement or incorporated herein, shall be effective or relevant to modify, vary, explain or supplement this Agreement.

For the faithful performance of the terms of this Agreement, the parties have caused this Agreement to be executed by their undersigned representatives.

Witness my signature this the _____ day of _____, 20____.

Vendor: **Dex Imaging Inc.**

By: _____
Authorized Signature

Printed Name: _____

Title: _____

WITNESS:

Witness my signature this the _____ day of _____, 20____.

State of Mississippi: _____

By: _____
Authorized Signature

Printed Name: _____

Title: _____

WITNESS:

EXHIBIT A
RENTAL AGREEMENT
FOR USE BY
MISSISSIPPI DEPARTMENTS AND VENDORS
(Applicable to Equipment Rental Transactions)

The following, when signed by the Customer and the Vendor shall be considered to be a part of the rental agreement between the parties.

Vendor Company Name: **Dex Imaging Inc.**
Customer Agency Name: City of Pascagoula
Bill to Address: P.O. Drawer 908
Pascagoula, MS 39567
Ship to Address: Task Force
4015 14th Street
Pascagoula, MS 39567

Description of Equipment, Software, or Services	Price
<u>KM C284 – Code Enforcement</u>	<u>\$ 241.58</u>
<u>_____</u>	<u>\$ _____</u>
<u>_____</u>	<u>\$ _____</u>
<u>MS State Contract # 5-600-13963-13</u>	<u>\$ _____</u>
<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>

Delivery Schedule and Installation Date: September 20, 2013

Rental Term: Number of Months 60 Start Date Sept 20, 2013 End Date Sept 19, 2018

Modifications: _____

Vendor Signature

Customer Signature



AGENDA ITEM REQUEST FORM

Meeting Date: September 17, 2013

Submitting Department or Individual: Finance

Contact Name: Jeane Bull

Phone: 938-6610

Agenda Topic: Claims Docket for September 17, 2013.

Attach additional information as necessary

Action Requested:

Approve Order for Docket of Claims.

Budgeted Item	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Source of Funding	<input checked="" type="checkbox"/>	General Fund
Contract Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	Utility Fund
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	Grant
				<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING

ORDER

WHEREAS, the attached docket of claims for the period of August 30, 2013, through September 13, 2013, has been presented to the City Council for allowance and approval; and **WHEREAS**, the below claim numbers 08-02-01, 08-16-02, 08-30-03, and 08-04 have also been presented to the City Council for allowance and approval:

August 2, 2013

Claim # 08-02-01

010	General Fund	\$ 473,651.24
400	Pascagoula Utilities	21,861.82
480	Solid Waste Mgmt.	555.89
093	Hurricane Isaac	<u>1,593.03</u>
	Total	<u>\$ 497,661.98</u>

August 16, 2013

Claim # 08-16-02

010	General Fund	\$ 464,397.69
400	Pascagoula Utilities	22,084.04
480	Solid Waste Mgmt.	555.89
093	Hurricane Isaac	<u>199.13</u>
	Total	<u>\$ 487,236.75</u>

August 30, 2013

Claim # 08-30-03

010	General Fund	\$ 460,434.87
400	Pascagoula Utilities	22,270.82
480	Solid Waste Mgmt.	555.89
093	Hurricane Isaac	<u>362.05</u>
	Total	<u>\$ 483,623.63</u>

Miscellaneous Claim

Claim # 08-04

1000	City Share FICA	\$ 71,898.55
1100	City Share Medicare	16,815.05
7000	City Share PERS	<u>181,117.79</u>
	Total	\$ 269,831.39

WHEREAS, it appears that all of said claims are proper and should be allowed;

NOW, THEREFORE, IT IS ORDERED that all claims shown on said dockets are hereby allowed and approved for payment.

CLAIMS REPORT
WARRANT 09/17/2013

<u>INVOICE#</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
A & B DISCOUNT TIRES INC					
6917	FLAT TIRE REPAIR/ST-45	01020170 - 552100		13004259	\$326.00
6917	FLAT REPAIR/ST-52	01020170 - 552100		13004259	\$31.00
6940	TIRES/PM-12/TRACTOR	01024070 - 552120		13004737	\$878.00
6909	FIRESTONE TIRES/S-1	40067370 - 552120		13004113	\$623.24
6940	FLAT REPAIR/S-16 BACKHOE	40067370 - 552120		13004631	\$91.00
6940	TIRES/S-16	40067375 - 562610		13004715	\$1,093.00
6940	TIRES/S-16	40067370 - 552120		13004765	\$603.00
VENDOR TOTAL:					\$3,645.24
ABSOLUTE PROTECTION INC					
6925	SECURITY SYSTEM/PANIC BUTTON/DELMAS	01040470 - 552200		13004876	\$597.00
6948	KEY FOB/SCRANTON	01030170 - 551900		13004607	\$90.00
6917	WATER PLANT MONITORING	40067275 - 562880		13000299	\$115.00
6940	B-C WELL SECURITY SYSTEM	40067270 - 552810		13004234	\$343.00
VENDOR TOTAL:					\$1,145.00
ACCURATE CONTROL EQUIPMENT INC					
6951	QUICKSEAL	40065270 - 551900		13004750	\$49.00
VENDOR TOTAL:					\$49.00
ACTION PRINTING CENTER INC					
6909	BUSINESS CARDS/M SAVASTA	01018075 - 559000		13004533	\$15.00
6922	ENVELOPES/SENIOR CENTER	01030075 - 559100		13004731	\$220.86
6938	BUSINESS CARD MASTERS	01009975 - 559000		13004618	\$500.40
6946	BUSINESS CARDS/SMITH/ADAMS	01011275 - 559000		13004336	\$92.50
6946	DOOR HANGERS/ANIMAL CONTROL	01025070 - 551900		13004542	\$306.39
6922	YELLOW DOOR HANGERS	40065270 - 550000		13004594	\$81.25
6948	WHITE DOOR HANGERS	40065270 - 550000		13004673	\$83.58
VENDOR TOTAL:					\$1,299.98
AD IN ADVERTISING LLC					
6925	BIKE TRAIL BROCHURES RE-ORDER	01040275 - 568990		13004881	\$1,050.00
VENDOR TOTAL:					\$1,050.00
AD2					
6955	CONSTANT CONTACT EMAIL	01007075 - 558500		13000153	\$59.10
VENDOR TOTAL:					\$59.10
AIRGAS USA LLC					
6909	WELDING WIRE	01015570 - 552200		13004345	\$26.88
6941	WELDING MACHINE REPAIR	40067475 - 562610		13004768	\$75.00
VENDOR TOTAL:					\$101.88

** Indicates pre-issue check.

CLAIMS REPORT
WARRANT 09/17/2013

<u>INVOICE#</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
AMAZON COM					
6917	ACCESSORIES KIT/CAMERA	01016270 - 551900		13004225	\$59.90
VENDOR TOTAL:					\$59.90
ANIMAL CARE EQUIPMENT INC					
6917	ANIMAL CONTROL EQUIPMENT	01025070 - 553000		13004546	\$555.42
VENDOR TOTAL:					\$555.42
APPLEWHITE RECYCLING SYSTEM LLC					
6950	8/13 DISPOSAL FEE	48068575 - 561150		13004875	\$5,032.50
VENDOR TOTAL:					\$5,032.50
ATCO INTERNATIONAL					
6917	DEAD END (FIRE ANT KILLER)	40067470 - 551900		13004561	\$267.41
VENDOR TOTAL:					\$267.41
BARGAIN ANNEX					
6922	UNIFORMS/ANIMAL CONTROL	01025070 - 551500		13004809	\$500.00
6949	UNIFORMS/PD	01010070 - 551500		13004348	\$249.90
6909	SHORTS/CLIFF UTILITIES DEPT	40067170 - 551500		13004408	\$94.90
VENDOR TOTAL:					\$844.80
BARNEYS POLICE SUPPLIES					
6909	PATROL EQUIPMENT	01010075 - 567420		13004489	\$365.32
6910	PATROL EQUIPMENT	01010075 - 567420		13004500	\$1,879.50
6910		01011270 - 551480		13004500	\$1,274.79
6923	M16 BOLT/CARRIER ASSEMBLY	01010075 - 567420		13002405	\$197.50
VENDOR TOTAL:					\$3,717.11
BAY MOTOR WINDING SALES & SERVICES					
6955	ELECTRIC MOTOR/STOCK	40067370 - 552850		13004668	\$4,650.00
VENDOR TOTAL:					\$4,650.00
BAYOU CONCRETE					
6917	CONCRETE-OLD MOBILE HWY	01020175 - 562415		13004263	\$437.50
6917	CONCRETE-VEGA ST	01020175 - 562415		13004263	\$555.00
6917	CONCRETE-MARKET ST	01020175 - 562415		13004263	\$427.50
6917	CONCRETE-LAKE AVE/WILLOW ST	01020175 - 562415		13004263	\$1,850.00
6918	CONCRETE-COMMUNY/MARKET	01020175 - 562415		13004263	\$242.50
6918	CONCRETE-BARIA	01020175 - 562415		13004263	\$381.25
6918	CONCRETE-PINEWOOD	01020175 - 562415		13004263	\$566.25
VENDOR TOTAL:					\$4,460.00
BELL AUTO PARTS					

** Indicates pre-issue check.

CLAIMS REPORT
WARRANT 09/17/2013

<u>INVOICE#</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
6918	MISC AUTO MAINTENANCE SUPPLIES	01020170 - 552000		13004633	\$822.00
6923	EQUIPMENT PARTS	01016170 - 553500		13004845	\$166.80
6940	BATTERY/PM-18	01024070 - 552000		13004892	\$146.95
6918	MISC AUTO SUPPLIES	40067470 - 552020		13004565	\$365.49
6918	OIL/FILTERS	40067275 - 562600		13004724	\$275.55
6940	HYDRAULIC FLUID	40067375 - 562610		13004399	\$240.20
VENDOR TOTAL:					\$2,016.99

BILLS AUTOMOTIVE

6923	REPAIR AC/PR-16	01024175 - 562600		13004741	\$165.00
VENDOR TOTAL:					\$165.00

BLOSSMAN GAS INC

6961	OVEN MAINT/SR CTR	01030075 - 562900		13004887	\$175.00
VENDOR TOTAL:					\$175.00

BOBS GARAGE & BODY SHOP

6923	AUTO MAINT/#12513	01010075 - 562600		13004851	\$1,294.00
6923	AUTO MAINT/#12502	01010075 - 562600		13004852	\$139.66
6923	AUTO MAINT/#14234	01010075 - 562600		13004850	\$3,006.29
6949	AUTO MAINT/#12519	01010075 - 562600		13004842	\$49.00
6949	AUTO MAINT/#14145	01010075 - 562600		13004842	\$564.78
6949	AUTO MAINT/#12519	01010075 - 562600		13004842	\$564.70
6949	AUTO MAINT/#12512	01010075 - 562600		13004842	\$441.60
6949	AUTO MAINT/#12507	01010075 - 562600		13004842	\$239.89
6949	AUTO MAINT/#12481	01010075 - 562600		13004842	\$480.00
6949	AUTO MAINT/#14527	01010075 - 562600		13004842	\$847.63
6949	AUTO MAINT/#12520	01010075 - 562600		13004842	\$941.80
VENDOR TOTAL:					\$8,569.35

BROWN, MITCHELL & ALEXANDER INC

6925	BEACHFRONT PROMENADE	10041075 - 568440	10703	13002657	\$22,477.58
VENDOR TOTAL:					\$22,477.58

JAYSON BUTLER

6922	PER DIEM/MSRRT CLASS	01016075 - 557900		13004797	\$123.00
VENDOR TOTAL:					\$123.00

JENNIFER BYRD

6923	ZUMBA INSTRUCTOR	01030175 - 568950		13004820	\$87.75
VENDOR TOTAL:					\$87.75

C & C CONTRACTORS

6955	REPAIRS/LAKE AVE STATION	01016780 - 578000		13004167	\$11,310.00
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** Indicates pre-issue check.

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<u>INVOICE#</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
VENDOR TOTAL:					\$11,310.00
C & M ELECTRIC MOTOR SERVICE INC					
6923	40 H.P. ELECTRIC MOTOR REPAIRS	40067275 - 562880		13004767	\$1,048.90
VENDOR TOTAL:					\$1,048.90
CABLE ONE INC					
6911	9/7-10/6/13 INTERNET SVC/BAYOU CASOTTE	01009975 - 556040		13004794	\$105.95
6912	9/5-10/4/13 INTERNET SVC/LAKE AVE FIRE	01009975 - 556040		13004794	\$105.95
6925	9/4-10/3/13 INTERNET SVC/SR CTR	01009975 - 556040		13004890	\$105.95
6925	9/13-10/12/13 CABLE/SR CTR	01009975 - 556040		13004890	\$11.00
VENDOR TOTAL:					\$328.85
CDW-GOVERNMENT INC					
6910	VERBATIM DVD-R/IN CAR VIDEO	01011270 - 551900		13004338	\$74.00
6910	INK CARTRIDGE/FINGERPRINTING	01010070 - 550000		13004532	\$270.00
6910	PRIVACY SCREEN/WIDE UNFRAME FILT/PD	01011270 - 551900		13004339	\$151.05
6924	INK CARTRIDGES/SMMET	04215075 - 568100		13004487	\$92.00
6924	INK CARTRIDGES/SMMET	04215075 - 568100		13004487	\$56.00
VENDOR TOTAL:					\$643.05
CELLULAR SOUTH					
6945	8/13 WIRELESS CARD SERVICE FEE	01010575 - 556040		13004871	\$1,904.40
6946	8/13 CELL PHONE SVC	01008075 - 556020		13004893	\$4,840.76
VENDOR TOTAL:					\$6,745.16
CENTRAL PIPE SUPPLY INC					
6910	STOCK/WATER DEPT	40067270 - 552800		13004099	\$900.00
6911	STOCK/WATER DEPT	40067270 - 552800		13004099	\$590.00
6911	STOCK/WATER DEPT	40067270 - 552800		13004099	\$280.00
6911	X-LARGE PVC METER BOX / STOCK	40067270 - 552800		13004109	\$315.00
6911	X-LARGE PVC METER BOX / STOCK	40067270 - 552800		13004109	\$288.00
6923	FIRE HYDRANT REPAIRS	40067270 - 552780		13004562	\$442.58
6923	PVC HEAVY WALL OVAL METER BOX	40067270 - 552800		13003259	\$550.00
VENDOR TOTAL:					\$3,365.58
CHEMSEARCH					
6918	CHEMICALS/PARK & REC	01030170 - 552600		13004415	\$972.96
VENDOR TOTAL:					\$972.96
CHILD CARE FACILITIES LICENSURE					
6945	FINGERPRINTING/PARK & REC	01030175 - 567000		13004791	\$100.00
VENDOR TOTAL:					\$100.00

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CHRISTIAN PREUS LANDSCAPE ARCHITECTURE					
6925	ENVIRONMENTAL TRAIL PROJECT	10041075 - 568440	71307	13004891	\$812.50
VENDOR TOTAL:					\$812.50
CISCO SYSTEMS CAPITAL CRP					
6938	9/13 CISCO SMARTNET	01008075 - 555900		13004909	\$1,688.77
VENDOR TOTAL:					\$1,688.77
CITY ELECTRIC SUPPLY CO					
6910	LIGHTS SOCCER COMPLEX	01030170 - 552600		13004419	\$459.00
6910	SIDE CUT PLIERS	01030170 - 553000		13004599	\$35.00
6918	DIGITAL TIMER	01030170 - 552200		13004325	\$165.00
6919	DIGITAL TIMER	01030170 - 552200		13004325	\$165.00
6919	ELECTRICAL SUPPLIES	01030170 - 552200		13004325	\$104.28
6950	ELECTRICAL SUPPLIES	01015570 - 552200		13004365	\$97.95
6961	ELECTRICAL PARTS	01008070 - 550100		13004332	\$48.74
6963	SUPPLIES/WIRING 14TH ST	01008070 - 550100		13003300	\$49.77
6963	SUPPLIES/WIRING 14TH ST	01008070 - 550100		13003300	\$132.84
6963	SUPPLIES/WIRING 14TH ST	01008070 - 550100		13003300	\$33.75
6924	TRACER WIRE/STOCK	40067470 - 552840		13004803	\$625.55
6939	TRACER WIRE	40067280 - 578300		13004608	\$223.08
VENDOR TOTAL:					\$2,139.96
CITY LOCK SHOP					
6960	PROGRAM TRANSPONDER KEYS/S-1	40067375 - 562600		13004706	\$215.00
VENDOR TOTAL:					\$215.00
CITY SHOE SHOP INC #1					
6949	MOTORCYCLE BOOTS	01010070 - 551500		13004347	\$225.00
VENDOR TOTAL:					\$225.00
CLARKS FIRE PROTECTION					
6918	FIRE EXTINGUISHER/SCRANTON MUSEUM	01030170 - 551900		13004407	\$195.00
VENDOR TOTAL:					\$195.00
CLASSY CHASSIS CAR WASH INC					
6950	AUTO MAINT/PR-33	01030175 - 562600		13004637	\$92.79
6950	AUTO MAINT/PR-40	01030175 - 562600		13004637	\$41.90
6950	AUTO MAINT/PR-26	01030175 - 562600		13004637	\$41.90
6950	AUTO MAINT/PR-29	01030175 - 562600		13004637	\$44.85
6950	AUTO MAINT/PR-22	01030175 - 562600		13004637	\$44.85
6950	AUTO MAINT/PR-18	01030175 - 562600		13004637	\$41.90
VENDOR TOTAL:					\$308.19

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COAST CHLORINATOR & PUMP CO INC					
6939	PHOSPHATE REAGENT POWDER PILLOWS	40067270 - 552810		13004660	\$220.86
6939	FILTER FLOSS/GASKET	40067275 - 562880		13002996	\$121.00
6961	FLOURIDE REAGENT ACCUVAC AMPULES	40067270 - 552810		13004669	\$287.85
VENDOR TOTAL:					\$629.71
COMPTON ENGINEERING P A					
6925	POINT PARK MASTER PLAN	10041075 - 568440	21302	13004878	\$1,805.00
VENDOR TOTAL:					\$1,805.00
CONSOLIDATED PIPE & SUPPLY CO INC					
6924	45 BEND/MEGALUG/B&G SET	40067280 - 578300		13004735	\$2,790.00
6939	CC SADDLE/CORP STOP	40067280 - 578300		13004760	\$4,000.00
6939	VALVE BOXES/CHATEAU BRAIRWOOD	40067280 - 578300		13004780	\$558.00
6939	SUPPLIES/CHATEAU BRAIRWOOD PROJECT	40067280 - 578300		13004661	\$2,868.00
6940	SUPPLIES/CHATEAU BRAIRWOOD	40067280 - 578300		13004661	\$155.00
6940	FOSTER ADAPTER W/ACC	40067280 - 578300		13004200	\$270.00
6954	FERNCO CPLG/TEE/ADAPTER	40067370 - 552860		13004662	\$1,410.00
6954	GAS PIPE 2" SDR11	40067480 - 578500		13004712	\$3,680.00
6955	MJ SLEEVES	40067280 - 578300		13004575	\$282.00
6955	TEES/SLEEVES/MEGALUGS	40067280 - 578300		13004575	\$3,332.00
6961	TEES/VALVES/SOCKET FUSE COUPLINGS	40067470 - 552840		13004621	\$1,148.00
6961	TEES/VALVES	40067470 - 552840		13004621	\$312.00
6961	INFACCT FOSTER ADPT W/ACC	40067280 - 578300		13004711	\$1,080.00
VENDOR TOTAL:					\$21,885.00
CONTROL SYSTEMS INC					
6911:	REPLACE CELLULAR MODEMS	40067380 - 578700		13003341	\$28,422.00
6911:	RADIO TRANSMITTERS	40067380 - 578700		13003427	\$22,600.00
6911:	SCADA SYSTEM/LIFT STATION	40067380 - 578700		13002763	\$32,874.00
6911:	CELL MODEM REPLACEMENT	40067380 - 578700		13003234	\$31,347.00
6911:	SCADA/GAS SYSTEMS	40067480 - 578500		13003416	\$15,534.00
VENDOR TOTAL:					\$130,777.00
CRIME TARGET SECURITY SYSTEMS					
6910	SECURITY MONITORING/BEACH PARK CONCE	01030175 - 568006		13000216	\$23.00
6910	SECURITY MONITORING/FIRING RANGE	01015575 - 562900		13000215	\$15.00
6910	SECURITY MONITORING/SR CTR	01030075 - 568006		13000214	\$26.00
6912	SECURITY MONITORING/ART DEPT	01030075 - 568006		13000217	\$10.00
VENDOR TOTAL:					\$74.00
CUMBEST & CUMBEST					
6912	LEGAL RESEARCH/DRAINAGE CANAL	01006075 - 555400		13004749	\$262.50
VENDOR TOTAL:					\$262.50

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CUPIT SIGNS INC					
6912	SIGNS/UTILITIES/COMM DEV/ARTS ON AVE	01040475 - 558900		13003352	\$1,259.98
6924	SIGN/BB JENNINGS	01030170 - 552600		13003401	\$419.99
6926	LETTERING/LOGO/PB-15	01018080 - 578800		13004670	\$120.00
6939	BANNERS/TRUNK R' TREAT	01030175 - 567100		13000564	\$418.85
6954	SHARROW STENCIL	01030170 - 551900		13004703	\$254.99
6961	POP-UP BANNER/SR CTR	01030070 - 551180		13004118	\$266.99
6912	SIGNS/UTILITIES/COMM DEV/ARTS ON AVE	40067070 - 552200		13003352	\$629.99
6940	DOOR LOGO/W-10	40067275 - 562600		13002432	\$145.99
VENDOR TOTAL:					\$3,516.78
JENNIFER M DEARMAN					
6926	REIMBURSEMENT/CAB FARE ATLANTA	01040475 - 557000		13004877	\$80.00
VENDOR TOTAL:					\$80.00
DELMAS NURSERY					
6939	MUMS/FALL PLANTING	01024170 - 552330		13004866	\$2,800.00
VENDOR TOTAL:					\$2,800.00
DELTA SANITATION LLC					
6954	8/13 RESIDENTIAL SVC	48068575 - 561100		13004908	\$80,221.90
6954		48068575 - 561400		13004908	\$8,583.00
6954	8/13 RENT/HAUL/4015 14TH ST	48068575 - 561400		13004907	\$670.00
VENDOR TOTAL:					\$89,474.90
DELTA WORLD TIRE					
6955	TIRES/S-12	40067375 - 562610		13004781	\$1,959.36
VENDOR TOTAL:					\$1,959.36
DEPARTMENT OF FINANCE & ADMIN					
6942	08/13 COURT ASSESSMENTS	01000000 - 220300		13004913	\$59,914.42
6942		01000000 - 220303		13004913	\$205.00
VENDOR TOTAL:					\$60,119.42
DIAMOND HEATING & COOLING SERVICES INC					
6912	8/13 MAINTENANCE AGREEMENT	01009075 - 562200		13000388	\$6,748.75
6953	SERVICE A/C UNITS	01020170 - 552020		13004254	\$185.98
VENDOR TOTAL:					\$6,934.73
DICKS SPORTING GOODS					
6919	FOOTBALL EQUIPMENT	01030170 - 553100		13004676	\$140.00
6950	FOOTBALL EQUIPMENT	01030170 - 553100		13004855	\$1,319.90
VENDOR TOTAL:					\$1,459.90

** Indicates pre-issue check.

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DIXIE FASTENERS INC					
6912	LOCK NUTS	40067270 - 552810		13004732	\$130.80
VENDOR TOTAL:					\$130.80
DIXIE GLASS & TRIM SHOP					
6922	REPLACE FRONT DOOR/CITY HAL	01009070 - 552200		13004888	\$253.00
VENDOR TOTAL:					\$253.00
JAMES DODSON					
6924	PER DIEM/MSRRT CLASS	01016075 - 557900		13004798	\$123.00
VENDOR TOTAL:					\$123.00
DOGWOOD CERAMIC SUPPLY					
6924	POTTERY CLAY	01030070 - 551401		13004740	\$150.00
6924	POTTERY SUPPLIES	01030070 - 551401		13004739	\$475.00
6946	POTTERY CLAY	01030070 - 551401		13003941	\$577.50
6950	POTTERY WHEELS/GLAZE/ARTS ON AVE	01040470 - 551905		13004645	\$1,870.15
VENDOR TOTAL:					\$3,072.65
DOLPHIN SAFETY SUPPLY INC					
6919	RAIN GEAR/ANIMAL CONTROL	01025070 - 551490		13004543	\$96.31
6912	MOLDEX EAR MUFFS	40067270 - 551900		13004677	\$12.95
VENDOR TOTAL:					\$109.26
DPS CRIME LAB					
6941	08/13 PUB SAFETY COURT ASSMT	01000000 - 220302		13004912	\$4,284.75
VENDOR TOTAL:					\$4,284.75
ECONOLITE CONTROL PRODUCTS INC					
6939	PHASE CABINET DISPLAY	01024070 - 552450		13004525	\$525.00
VENDOR TOTAL:					\$525.00
GILDA TIA EDWARD					
6924	ZUMBA INSTRUCTOR	01030175 - 568950		13004821	\$15.75
VENDOR TOTAL:					\$15.75
PAT ELLIS					
6946	2013 ELECTION EXPENSES	01004075 - 568880		13004897	\$252.00
VENDOR TOTAL:					\$252.00
ESTABROOK MOTOR CO INC					
6924	MIRROR/PR-29	01030175 - 562600		13004785	\$46.56
6925	MIRROR/PR-29	01030175 - 562600		13004759	\$89.48

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VENDOR TOTAL:					\$136.04
EXPRESS EMPLOYMENT PROFESSIONALS					
6912	TEMP/J GODWIN	01007065 - 540000		13004752	\$578.00
6925	TEMP/S DUNN	01010565 - 542000		13004849	\$663.60
VENDOR TOTAL:					\$1,241.60
FAMILY FROZEN FOODS INC					
6963	FOOTBALL CONCESSION	01030170 - 551900		13004813	\$171.87
VENDOR TOTAL:					\$171.87
FRED'S JANITORIAL, INC					
6912	BUFFING PADS	01030170 - 551420		13004294	\$42.00
VENDOR TOTAL:					\$42.00
FUELMAN OF MS					
6912	8/26-9/1/13 FUEL USAGE	01010070 - 551300		13004770	\$5,144.96
6912		01016070 - 551300		13004770	\$122.97
6912		01016170 - 551300		13004770	\$324.55
6912		01018070 - 551300		13004770	\$181.93
6912		01020170 - 551300		13004770	\$1,467.23
6912		01024070 - 551300		13004770	\$159.04
6912		01024170 - 551300		13004770	\$351.27
6912		01025070 - 551300		13004770	\$129.12
6912		01030170 - 551300		13004770	\$249.71
6922	9/2-8/13 FUEL USAGE	01004070 - 551300		13004889	\$60.38
6922		01010070 - 551300		13004889	\$4,555.07
6922		01016070 - 551300		13004889	\$181.66
6922		01016170 - 551300		13004889	\$406.58
6922		01018070 - 551300		13004889	\$164.74
6922		01020170 - 551300		13004889	\$971.30
6922		01024070 - 551300		13004889	\$171.99
6922		01024170 - 551300		13004889	\$166.96
6922		01025070 - 551300		13004889	\$74.46
6922		01030070 - 551300		13004889	\$134.34
6922		01030170 - 551300		13004889	\$442.51
6912	8/26-9/1/13 FUEL USAGE	40067170 - 551300		13004770	\$136.60
6912		40067270 - 551300		13004770	\$958.81
6912		40067370 - 551300		13004770	\$223.68
6912		40067470 - 551300		13004770	\$435.48
6922	9/2-8/13 FUEL USAGE	40067170 - 551300		13004889	\$83.72
6922		40067270 - 551300		13004889	\$380.41
6922		40067370 - 551300		13004889	\$584.55
6922		40067470 - 551300		13004889	\$520.42
VENDOR TOTAL:					\$18,784.44

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GEORGE COUNTY CO-OP					
6955	COPPER SULFATE	01030170 - 551900		13004702	\$81.00
VENDOR TOTAL:					\$81.00
GIBSON MAINTENANCE LLC					
6926	KATRINA REPAIRS/CITY WIDE MITIGATION	09556875 - 562900	50604	13003277	\$38,793.42
VENDOR TOTAL:					\$38,793.42
GOLDIN METALS INC					
6960	METAL/OPERATIONS MGR OFFICE	01024070 - 552200		13004583	\$3,559.61
VENDOR TOTAL:					\$3,559.61
GRAHAM CONSTRUCTION COMPANY INC					
6926	DRAINAGE DITCH CLEANING/HIGHWAY 90	01020175 - 562400		13004838	\$1,752.00
6938	WHITE WASHED SAND	01020170 - 552500		13004733	\$9,490.00
** 6907	MSDH FLUORIDATION GRANT	10041075 - 568440	13006	13004824	\$39,300.00
6926	GAS LINES INSTALLED/EASTLAWN SUBDIVISI	40067480 - 578500		13004840	\$10,559.00
6926	WATER LINES INSTALLED/KING JAMES CHATE	40067280 - 578300		13004839	\$16,441.00
VENDOR TOTAL:					\$77,542.00
GRINER DRILLING SERVICE INC					
6938	WELL REPAIRS/BAYOU CASSOTTE	40067270 - 552810		13004210	\$54,677.47
VENDOR TOTAL:					\$54,677.47
GULF COAST FENCE CO					
6926	SWIVEL WOOD WHEELS/PARK & REC	01030170 - 552200		13004728	\$70.40
6913	CHAIN LINK FENCE/INSTALLATION	40067270 - 552810		13003267	\$575.00
6913	FENCE/FAIRGROUND LIFT STATION	40067370 - 552850		13004205	\$1,475.00
VENDOR TOTAL:					\$2,120.40
GULF COAST SYMPHONY ORCHESTRA					
6926	ADVERTISING RESOURCES OF CITY	01000175 - 567000		13004863	\$300.00
VENDOR TOTAL:					\$300.00
GULF HYDRAULICS					
6953	CYLINDER REPAIR KIT/BACKHOE ST-44	01020175 - 562610		13004771	\$165.01
VENDOR TOTAL:					\$165.01
GULF SALES & SUPPLY INC					
6913	MECHANIC RAGS	01016570 - 551900		13004611	\$93.00
6913	WD-40/WHITE KNIT RAGS	01024070 - 552100		13004725	\$155.50
6926	BATTERY CHARGER/PACK	01015570 - 552200		13004690	\$251.59
6954	REPAIR PARTS	01030175 - 562610		13004573	\$227.20
6962	WATER COOLER/GATORADE	01020170 - 552500		13004268	\$39.05

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6962	CONSTRUCTION MATERIALS	01020170 - 552500		13004268	\$22.73
6962	TWISTED TWINE	01020170 - 552500		13004268	\$7.37
6962	WHITE BRIGHT SPRAY PAINT	01020170 - 552500		13004268	\$54.00
6962	GALVANIZED CHAIN	01020170 - 552500		13004268	\$11.94
6962	CONSTRUCTION MATERIALS	01020170 - 552500		13004268	\$78.49
6962	CONSTRUCTION MATERIALS	01020170 - 552500		13004268	\$48.00
6962	OIL	01020170 - 552500		13004268	\$7.00
6962	CONSTRUCTION MATERIALS	01020170 - 552500		13004268	\$49.84
6963	WIRE ROPE SLING	01020170 - 552500		13004268	\$25.20
6963	CONSTRUCTION MATERIALS	01020170 - 552500		13004268	\$54.00
6926	PIPE WRENCHES/SHOVELS	40067470 - 553000		13004764	\$405.40
6938	WATER STOP	40067370 - 552860		13004736	\$972.00
6938	SHACKLE SCREW PIN/STEEL CHAINS	40067370 - 552850		13004762	\$208.00
6953	WRENCH SET/W-24	40067270 - 553000		13003404	\$396.55
6960	SMALL TOOLS	40067370 - 553000		13004663	\$453.13
6960	CAUTION TAPE	40067370 - 553000		13004663	\$38.70
6960	HYDRAULIC HOSE ASSY W/ FITTINGS	40067375 - 562610		13004612	\$23.50
6960	OPERATING SUPPLIES	40067470 - 551900		13004429	\$88.20
6960	OPERATING SUPPLIES	40067470 - 551900		13004429	\$62.38
VENDOR TOTAL:					\$3,772.77

HANSON HEIDELBERG CEMENT GROUP

6922	RAMNECK PLASTIC GASKET	01020170 - 552500		13003806	\$570.00
VENDOR TOTAL:					\$570.00

HARTFORD INSURANCE COMPANY

6913	RENEWAL/FLOOD INSURANCE/6 LOCATIONS	01009975 - 560100		13004804	\$31,217.00
VENDOR TOTAL:					\$31,217.00

HAYGOODS INDUSTRIAL ENGRAVERS

6951	CHEER CAMP T-SHIRTS	01030170 - 553100		13004830	\$812.50
6959	CHEER UNIFORMS	01030170 - 553100		13004831	\$4,137.10
VENDOR TOTAL:					\$4,949.60

JAMES HICKS

6913	REIMBURSEMENT/BACK GROUND CHECK/DRI	01016075 - 557900		13004688	\$93.00
VENDOR TOTAL:					\$93.00

HODGE PRODUCTS INC

6927	PADLOCKS	01030170 - 551900		13004417	\$66.65
VENDOR TOTAL:					\$66.65

HOLIDAY INN & SUITES HATTIESBURG/UNIVERSITY

6927	LODGING/K SUMMERLIN	01006075 - 557000		13004882	\$252.00
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<u>INVOICE#</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
VENDOR TOTAL:					\$252.00
<hr/>					
HOME DEPOT #2910					
6927	DRILL BATTERIES	01030170 - 553000		13004094	\$199.98
VENDOR TOTAL:					\$199.98
<hr/>					
HOTARD COACHES					
6925	MOSS POINT/SUMMER CAMP TRIP	01030175 - 567000		13002965	\$1,182.00
VENDOR TOTAL:					\$1,182.00
<hr/>					
INTOXIMETERS INC					
6941	PORTABLE BREATHALYZERS	01010070 - 551900		13004754	\$240.95
VENDOR TOTAL:					\$240.95
<hr/>					
INVENTORY TRADING COMPANY					
6913	SHIRTS/COUNCIL	01000175 - 568990		13004744	\$304.00
VENDOR TOTAL:					\$304.00
<hr/>					
J & R ELECTRIC SERVICE					
6927	LIGHTS/MCC PARK	01030175 - 562900		13003707	\$675.00
VENDOR TOTAL:					\$675.00
<hr/>					
J A DAWSON & COMPANY INC					
6927	PLAYGROUND EQUIP NATURE TRAIL	10041075 - 568440	71302	13004480	\$23,221.21
6927	PLAYGROUND EQUIP NATURE TRAIL	10041075 - 568440	71302	13004480	\$26,778.78
VENDOR TOTAL:					\$49,999.99
<hr/>					
JACKSON CO ADULT DETENTION CENTER					
6946	8/13 PRISONERS MEALS	01011570 - 551700		13004872	\$2,536.95
VENDOR TOTAL:					\$2,536.95
<hr/>					
JARCO					
6913	EL NACHO GRANDE CHEESE/CONCESSION	01030170 - 553100		13004650	\$301.36
VENDOR TOTAL:					\$301.36
<hr/>					
JEFCOAT RECREATION					
6927	RUBBER MULCH	01030170 - 552600		13004474	\$2,190.00
6951	RUBBER MULCH	01030170 - 552600		13004801	\$1,440.00
VENDOR TOTAL:					\$3,630.00
<hr/>					
JENNART AD DESIGN					
6938	RACK CARDS/ANCHOR SQUARE	01040275 - 559100		13004705	\$435.00
VENDOR TOTAL:					\$435.00

** Indicates pre-issue check.

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<u>INVOICE#</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
JIMS TIRE INC					
6913	TIRE REPAIR	01016570 - 552020		13004773	\$40.00
VENDOR TOTAL:					\$40.00
KAY PARK RECREATION CORP					
6938	GRILLS/VARIOUS PARKS	01030170 - 552600		13004796	\$2,371.10
VENDOR TOTAL:					\$2,371.10
KING LEE CHEMICAL CO INC					
6938	FOULANT STUDY/CRISWELL PLANT	40067275 - 562880		13002764	\$1,450.00
VENDOR TOTAL:					\$1,450.00
KIWANIS CLUB OF PASCAGOULA					
6941	ADVERTISING THE RESOURCES OF CITY	01000175 - 567000		13004883	\$250.00
VENDOR TOTAL:					\$250.00
KL TREE SERVICE AND STUMP GRINDING, LLC					
6941	TREE REMOVAL/GINA	01024175 - 562310		13004329	\$1,250.00
VENDOR TOTAL:					\$1,250.00
ALICE LACHAUSSEE					
6941	POTTERY CLASS INSTRUCTOR	01040475 - 568955		13004861	\$360.00
VENDOR TOTAL:					\$360.00
LAND SHAPERS, INC					
6914	STREET PAVING/CITY BARN/CEMETARY	01020175 - 562420		13004720	\$4,204.50
VENDOR TOTAL:					\$4,204.50
CHRIS LEE					
6946	2013 ELECTION EXPENSE	01004075 - 568880		13004899	\$84.00
VENDOR TOTAL:					\$84.00
LEWIS PRINTING					
6914	APPEARANCE BONDS	01010075 - 559000		13004498	\$554.85
6941	MITTIMUS FORMS	01010075 - 559000		13004846	\$123.64
VENDOR TOTAL:					\$678.49
LOCKARD & WILLIAMS INSUR SERV PA					
6939	8/28-9/11/13 CLAIMS RUN	50050075 - 568010			\$207,597.74
VENDOR TOTAL:					\$207,597.74
LOWES HOME CENTERS INC					
6919	TOP CHOICE LUMBER	01020170 - 552500		13004271	\$40.40

** Indicates pre-issue check.

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<u>INVOICE#</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
6919	CONSTRUCTION MATERIALS	01020170 - 552500		13004271	\$8.05
6919	CONSTRUCTION MATERIALS	01020170 - 552500		13004271	\$34.34
6919	CONCRETE	01020170 - 552500		13004271	\$10.38
6919	CONSTRUCTION MATERIALS	01020170 - 552500		13004271	\$78.86
6919	MISC SUPPLIES/PIER	01030170 - 552220		13004596	\$368.11
6920	LUMBER/PIER	01030170 - 552220		13004596	\$178.48
6920	FIELD/COURT SUPPLIES	01030170 - 552600		13004324	\$9.46
6920	FIELD/COURT SUPPLIES	01030170 - 552600		13004324	\$33.04
6920	FIELD/COURT SUPPLIES	01030170 - 552600		13004324	\$55.04
6920	FIELD/COURT SUPPLIES	01030170 - 552600		13004324	\$39.59
6920	FIELD/COURT SUPPLIES	01030170 - 552600		13004324	\$18.96
6920	FIELD/COURT SUPPLIES	01030170 - 552600		13004324	\$12.49
6920	FIELD/COURT SUPPLIES	01030170 - 552600		13004324	\$36.80
6920	FIELD/COURT SUPPLIES	01030170 - 552600		13004324	\$66.06
6920	FIELD/COURT SUPPLIES	01030170 - 552600		13004324	\$5.34
6921	BUILDING MATERIAL	01030170 - 552200		13004323	\$12.27
6921	BUILDING MATERIAL	01030170 - 552200		13004323	\$6.90
6921	BUILDING MATERIAL	01030170 - 552200		13004323	\$37.03
6921	BUILDING MATERIAL	01030170 - 552200		13004323	\$47.44
6921	BUILDING MATERIAL	01030170 - 552200		13004323	\$68.83
6921	BUILDING MATERIAL	01030170 - 552200		13004323	\$3.76
6921	BUILDING MATERIAL	01030170 - 552200		13004323	\$3.76
6921	BUILDING MATERIAL	01030170 - 552200		13004323	\$7.11
6921	MISC SUPPLIES/ANIMAL CONTROL	01025070 - 551900		13004547	\$199.09
6921	SMALL TOOLS/PARK & REC	01030170 - 553000		13004597	\$74.52
6922	DRILL/ANGLE GRINDER	01024070 - 553000		13004441	\$112.00
6946	REPAIRS/ANCHOR SQUARE	01040470 - 552200	80000	13004641	\$1.18
6946	REPAIRS/ANCHOR SQUARE	01040470 - 552200	80000	13004641	\$6.80
6947	REPAIRS/ANCHOR SQUARE	01040470 - 552200	80000	13004641	\$34.29
6947	REPAIRS/ANCHOR SQUARE	01040470 - 552200	80000	13004641	\$21.75
6947	DRAINAGE PIPES	01030170 - 552600		13004847	\$122.55
6947	WEED/PEST KILLER	01024170 - 552300		13004656	\$194.51
6947	WEED/PEST KILLER	01024170 - 552300		13004656	\$172.51
6947	BUILDING SUPPLIES	01015570 - 552200		13004360	\$23.17
6947	BUILDING SUPPLIES	01015570 - 552200		13004360	\$97.45
6948	BUILDING MATERIALS/ARTS ON AVE	01040470 - 551905		13004569	\$389.83
6948	BUILDING MATERIALS/ARTS ON AVE	01040470 - 551905		13004569	\$6.91
6948	BUILDING MATERIALS/ARTS ON AVE	01040470 - 551905		13004569	\$77.16
6948	BUILDING MATERIALS/ARTS ON AVE	01040470 - 551905		13004569	\$20.80
6948	BUILDING MATERIALS/ARTS ON AVE	01040470 - 551905		13004569	\$45.09
6948	BUILDING MATERIALS/ARTS ON AVE	01040470 - 551905		13004569	\$15.63
6948	RETURN MATERIALS/ARTS ON AVE	01040470 - 551905		13004569	-\$75.94
6948	RETURN MATERIALS/ARTS ON AVE	01040470 - 551905		13004569	-\$42.72
6956	STOCK/MECHANIC SHOP	01024070 - 553000		13004742	\$356.92
6956	ROOFING MATERIAL	01024070 - 552200		13004581	\$20.94
6957	ROOFING MATERIAL	01024070 - 552200		13004581	\$8.21
6957	ROOFING MATERIAL	01024070 - 552200		13004581	\$265.02

** Indicates pre-issue check.

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6957	ROOFING MATERIAL	01024070 - 552200		13004581	\$26.40
6957	ROOFING MATERIAL	01024070 - 552200		13004581	\$583.03
6957	ROOFING MATERIAL	01024070 - 552200		13004581	\$49.58
6958	LUMBER	01030170 - 552600		13004790	\$51.75
6958	FIELD SUPPLIES	01030170 - 552600		13004790	\$17.13
6958	FIELD SUPPLIES	01030170 - 552600		13004790	\$7.15
6958	BUILDING SUPPLIES/LIGHTHOUSE PARK PIER	01030170 - 552220		13004149	\$71.32
6958	BUILDING SUPPLIES/LIGHTHOUSE PARK PIER	01030170 - 552220		13004149	\$21.16
6958	BUILDING SUPPLIES/LIGHTHOUSE PARK PIER	01030170 - 552220		13004149	\$412.99
6959	BUILDING SUPPLIES/LIGHTHOUSE PARK PIER	01030170 - 552220		13004149	\$140.53
6959	BUILDING SUPPLIES/LIGHTHOUSE PARK PIER	01030170 - 552220		13004149	\$270.63
6959	STORAGE BLDG INTERIOR CONSTRUCTION	01016780 - 578000		13004795	\$2,180.92
6959	TOP CHOICE LUMBER	01030170 - 552200		13004789	\$15.47
6959	SPRAY PAINT/BLACK	01030170 - 552200		13004789	\$26.58
6963	BENCH/LAKE AVE FIRE	01016770 - 552200		13003473	\$285.00
6947	WAYFINDING SIGN MATERIALS	10041075 - 568440	13004	13003823	\$289.48
6947	WAYFINDING SIGN MATERIALS	10041075 - 568440	13004	13003823	\$12.79
6947	WAYFINDING SIGN MATERIALS	10041075 - 568440	13004	13003823	\$18.92
6959	FAST SETTING CONCRETE	10041075 - 568440	13004	13004906	\$4.73
6955	MISC SUPPLIES	40067370 - 551900		13004250	\$423.30
6956	MISC SUPPLIES	40067370 - 551900		13004250	\$69.74
6956	WEED/GRASS KILLER	40067275 - 562880		13004832	\$14.67
6956	MISC SUPPLIES	40067275 - 562880		13004832	\$17.90
VENDOR TOTAL:					\$8,341.34

LYLE MACHINERY

6913	BLADE/ST-16	01020170 - 552020		13004617	\$224.75
VENDOR TOTAL:					\$224.75

M & E FEED & SEED

6927	FOOD/K-9	01011270 - 551470		13004689	\$187.96
6927	FEED/PEACOCKS	01030170 - 551900		13004678	\$18.50
VENDOR TOTAL:					\$206.46

M E SLATER CONSTRUCTION CO INC

6942	ROOF REPAIR/REC	01030175 - 562900		13004901	\$450.00
VENDOR TOTAL:					\$450.00

M T DEASON COMPANY INC

6953	METER REPAIR PARTS/GAS DEPT	40067470 - 552830		13004517	\$4,409.68
VENDOR TOTAL:					\$4,409.68

MACLAND ASH DISPOSAL INC

6928	08/13 WASTE DISPOSAL	48068575 - 561150		13004538	\$45.75
6928	08/13 WASTE DISPOSAL	48068575 - 561150		13004538	\$427.75

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6928	08/13 WASTE DISPOSAL	48068575 - 561150		13004538	\$32.50
6928	08/13 WASTE DISPOSAL	48068575 - 561150		13004538	\$26.75
6928	08/13 WASTE DISPOSAL	48068575 - 561150		13004538	\$30.25
6928	08/13 WASTE DISPOSAL	48068575 - 561150		13004538	\$249.50
VENDOR TOTAL:					\$812.50
KATHERINE MACMAHON					
6928	GUITAR INSTRUCTOR/REC	01030175 - 568950		13004815	\$195.00
VENDOR TOTAL:					\$195.00
MALLETTE BROTHERS CONSTRUCTION INC					
6928	08/13 ASPHALT	01020175 - 562420		13004265	\$1,743.75
VENDOR TOTAL:					\$1,743.75
MARIECO INC					
6942	SCADA REPAIR/GAS DEPT	40067475 - 555900		13003134	\$2,641.60
VENDOR TOTAL:					\$2,641.60
MATTHEW BENDER & COMPANY INC					
6928	08/13 LEXIS NEXIS-LEGAL RSCH	01006070 - 550200		13004865	\$475.00
VENDOR TOTAL:					\$475.00
MAX SUPPLY COMPANY					
6942	MAX SCENT/SEWER DEPT	40067370 - 552860		13004664	\$3,152.36
VENDOR TOTAL:					\$3,152.36
MCCAIN UNIFORMS					
6928	WHITE GLOVES/SCHOOL GUARDS	01010070 - 551500		13004356	\$125.04
6929	WHITE GLOVES/SCHOOL GUARDS	01010070 - 551500		13004356	\$93.75
6929	UNIFORM PATCHES/POLICE	01010070 - 551500		13004357	\$408.00
VENDOR TOTAL:					\$626.79
MEDICAL ARTS PHARMACY					
6942	MEDICATION/PRISONERS	01011570 - 550120		13004350	\$7.92
VENDOR TOTAL:					\$7.92
METRO CONCRETE LLC					
6931	CONCRETE/DUPONT	01020175 - 562415		13004262	\$247.00
6931	CONCRETE/MARTIN	01020175 - 562415		13004262	\$394.00
6931	CONCRETE/FAIR	01020175 - 562415		13004262	\$345.00
VENDOR TOTAL:					\$986.00
MIDSOUTH METER & REGULATOR					
6914	METER REPAIR/GAS DEPT	40067470 - 552830		13004624	\$4,286.02

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6929	FISHER EZR REPAIR KIT/GAS DEPT	40067470 - 552830		13003422	\$441.46
6959	METER REPAIR/GAS DEPT	40067470 - 552830		13003784	\$648.62
VENDOR TOTAL:					\$5,376.10

MOBILE BAY HARLEY DAVIDSON INC					
6942	TIRE/BRAKE REPAIR:UNIT-14696	01010070 - 552100		13004738	\$426.60
VENDOR TOTAL:					\$426.60

TABBITHA S MOSELY					
6929	LINE DANCING INSTRUCTOR/REC	01030175 - 568950		13004822	\$22.50
VENDOR TOTAL:					\$22.50

MS DEPT OF INFORMATION TECHNOLOGY SVC					
6929	08/13 NCIC SERVICE/FEES	01011075 - 568110		13004807	\$224.00
6942	08/13 ETHERNET CIRCUIT	01009975 - 556040		13004914	\$1,689.59
VENDOR TOTAL:					\$1,913.59

MS GULF COAST REGIONAL WASTEWATER					
6914	9/13 WASTEWATER SERVICES	40067375 - 561500		13000432	\$158,449.00
VENDOR TOTAL:					\$158,449.00

MS POWER COMPANY					
6929	08/13 RECREATION POWER BILLS	01030175 - 561000		13004903	\$9,445.41
6929	08/13 GENERAL FUND POWER BILLS	01009975 - 561000		13004904	\$42,123.02
6930	08/13 ANCHOR SQUARE POWER BILLS	01009975 - 561000	80000	13004904	\$287.11
6930	UNDERGROUND SERV/FIRE BLDG	01009975 - 561000		13004895	\$680.14
6929	08/13 WATER/SEWER/GAS POWER BILLS	40065575 - 561000		13004894	\$32,715.21
VENDOR TOTAL:					\$85,250.89

MS PRESS REGISTER INC					
6930	NOTICE:FIRE HYDRANT TESTING	01009975 - 558000		13004590	\$83.52
6930	NOTICE:FIRE HYDRANT TESTING	01009975 - 558000		13004590	\$96.05
6930	NOTICE:SWEARING IN CEREMONY	01009975 - 558000		13004590	\$184.94
6930	NOTICE:SWEARING IN CEREMONY	01009975 - 558000		13004590	\$212.68
6930	NOTICE:PLANNING/SKELTON	01009975 - 558000		13004589	\$44.52
6930	NOTICE:PLANNING/MCGALLAGHER	01009975 - 558000		13004589	\$37.92
6930	NOTICE:PLANNING/ORCHARD RD	01009975 - 558000		13004589	\$84.72
6930	NOTICE:PLANNING/SR CREDIT UNION	01009975 - 558000		13004774	\$63.12
6931	NOTICE:PLANNING/BIERWORTH	01009975 - 558000		13004774	\$41.64
VENDOR TOTAL:					\$849.11

MS RECREATION & PARK ASSOCIATION					
6942	ANNUAL CONF/CREW	01030175 - 557600		13004013	\$255.00
6942	ANNUAL CONF/JOHNSON	01030175 - 557600		13004013	\$255.00
6942	ANNUAL CONF/DUCOTE	01030175 - 557600		13004013	\$275.00

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VENDOR TOTAL:					\$785.00
MS STATE TAX COMMISSION					
6914	UNDERCOVER STICKER/UNIT#1214	01010075 - 562600		13004805	\$16.00
VENDOR TOTAL:					\$16.00
MS STATE UNIVERSITY					
6931	MUN CLERK CERT/SUMMERLIN	01006075 - 557600		13004862	\$200.00
VENDOR TOTAL:					\$200.00
MICHAEL MURPHY					
6931	2013 ELECTION COMMISSIONER	01004075 - 568880		13004900	\$252.00
VENDOR TOTAL:					\$252.00
MYRON MANUFACTURING INC					
6931	CALENDARS/SR CENTER	01030075 - 558500		13003970	\$1,193.03
VENDOR TOTAL:					\$1,193.03
NEWELL WHOLESALE PAPER CO					
6914	COPY PAPER	01010070 - 550020		13004655	\$555.00
VENDOR TOTAL:					\$555.00
NORTH ALABAMA FIRE EQUIPMENT INC					
6931	HELMETS/FIRE DEPT	05016870 - 551900		13004622	\$1,627.75
VENDOR TOTAL:					\$1,627.75
OFFICE DEPOT INC					
6914	OFFICE CHAIR/HR	01007070 - 550000		13004636	\$139.50
6931	OFFICE SUPPLIES/ACCOUNTING	01005070 - 550000		13004535	\$179.52
6932	DOOR ENTRY CHIME/ARTS ON AVE	01040470 - 551905		13004490	\$27.09
6932	OFFICE SUPPLIES/VARIOUS DEPTS	01005570 - 550000		13004490	\$78.39
6932	OFFICE SUPPLIES/FIRE DEPT	01016070 - 550000		13004775	\$31.64
6932	OFFICE SUPPLIES/FIRE DEPT	01016070 - 550000		13004775	\$4.28
6932	OFFICE SUPPLIES/FIRE DEPT	01016070 - 550000		13004775	\$0.20
6932		01016170 - 550000		13004775	\$78.93
6943	OFFICE SUPPLIES/POLICE DEPT	01010070 - 550000		13004810	\$345.47
6943	OFFICE SUPPLIES/POLICE DEPT	01010070 - 550000		13004810	\$354.01
6943	OFFICE SUPPLIES/VARIOUS DEPTS	01040470 - 551900	80000	13004048	\$14.17
6943	OFFICE SUPPLIES/VARIOUS DEPTS	01004070 - 550000		13004048	\$4.33
6943		01005570 - 550000		13004048	\$22.68
6943	OFFICE SUPPLIES/ANIMAL CONTROL	01025070 - 550000		13004811	\$91.30
6943	OFFICE SUPPLIES/CODE ENF	01018070 - 550000		13004513	\$49.76
6953	OFFICE SUPPLIES/REC	01030170 - 550000		13004042	\$185.43
6960	OFFICE SUPPLIES/UTILITIES	01005070 - 550000		13004786	\$3.09
6960		01005570 - 550000		13004786	\$18.25

** Indicates pre-issue check.

CLAIMS REPORT
WARRANT 09/17/2013

<u>INVOICE#</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
6960	OFFICE SUPPLIES/UTILITIES	01005570 - 551900		13004786	\$116.88
6961	RADIOS/REC	01030170 - 551900		13004843	\$158.30
6931	OFFICE SUPPLIES/POLICE DEPT	04215075 - 568100		13004644	\$98.41
6953	OFFICE SUPPLIES/POLICE	04215075 - 568100		13003868	\$56.86
6943	OFFICE SUPPLIES/UTILITIES	40065270 - 550000		13003968	\$6.29
6943	OFFICE SUPPLIES/UTILITIES	40065270 - 550000		13003968	\$66.56
6943	OFFICE SUPPLIES/UTILITIES	40065270 - 550000		13002578	\$104.99
6943	OFFICE SUPPLIES/PUB WORKS	40065070 - 550000		13004484	\$19.49
6960	OFFICE SUPPLIES/UTILITIES	40065270 - 550000		13004786	\$126.13
6961	OFFICE SUPPLIES/VARIOUS DEPTS	40065270 - 550000		13004786	\$119.34

VENDOR TOTAL: \$2,501.29

OL' MAGNOLIA PEST CONTROL					
6914	9/13 PEST CONTROL	01009075 - 562110		13002031	\$187.50

VENDOR TOTAL: \$187.50

OMNI CHEER					
6953	CHEERLEADING UNIFORMS	01030170 - 553100		13004593	\$1,386.79

VENDOR TOTAL: \$1,386.79

O'REILLY AUTO PARTS					
6932	VEHICLE REP PARTS/MECHANIC SHOP	01024070 - 552000		13004745	\$775.67
6932	FUEL CLIP/W-14	40067275 - 562600		13004699	\$3.87
6932	FUEL PUMP/W-14	40067275 - 562600		13004699	\$213.91

VENDOR TOTAL: \$993.45

PARTY CITY OF GULFPORT					
6954	HAUNTED HOUSE SUPPLIES	01030170 - 551900		13004819	\$333.08

VENDOR TOTAL: \$333.08

PASCAGOULA TIRE AND SERVICE INC					
6932	TIRES/UNIT-14190	01025070 - 552100		13004806	\$506.44
6944	TIRES/PB-15	01018070 - 552100		13004864	\$625.66
6944	FLAT REPAIR/PB-13	01018070 - 552100		13004864	\$16.99

VENDOR TOTAL: \$1,149.09

PAS-POINT OFFICIAL ASSOCIATION					
6933	OFFICIALS PAY/FOOTBALL	01030175 - 568950		13004800	\$2,548.00

VENDOR TOTAL: \$2,548.00

PASS ROAD PET CENTER					
6932	AQUARIUMS/SCRANTON MUSEUM	01030170 - 551900		13004837	\$897.00

VENDOR TOTAL: \$897.00

** Indicates pre-issue check.

CLAIMS REPORT
WARRANT 09/17/2013

<u>INVOICE#</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
PATRIOT DIAMOND INC					
6933	CONCRETE/ASPHALT BLADES:SEW DEPT	40067370 - 552860		13004665	\$1,400.00
VENDOR TOTAL:					\$1,400.00
PERKINS TIRE & POLARIS					
6914	FRONT TIRES/PR-22	01030175 - 562600		13004726	\$323.80
VENDOR TOTAL:					\$323.80
PET HARBOR					
6933	MEDICAL PROGRESS EXAM/RAMBO	01011270 - 551470		13004868	\$97.25
VENDOR TOTAL:					\$97.25
PLANET RECESS INC					
6933	PLAYGROUND REPAIRS/12TH ST	01030170 - 552600		13004648	\$330.96
VENDOR TOTAL:					\$330.96
PLASTIX PLUS LLC					
6933	POLY MOUNT HURST CUTTERS/FIRE DEPT	01016175 - 562900		13004730	\$410.08
VENDOR TOTAL:					\$410.08
PRECISION PRODUCTS INC					
6914	ALUMINUM FLAG POLES	01040470 - 551180		13003546	\$1,000.00
6933	LIFT STATION INSP HATCH/SEWER DEPT	40067370 - 552850		13004388	\$2,200.00
6933	MACHINE VALVE FLANGES/SEWER DEPT	40067370 - 552850		13004523	\$300.00
VENDOR TOTAL:					\$3,500.00
PRESLEY'S GARAGE & AUTO PARTS					
6933	R & R WHEEL SEAL/ST-45	01020175 - 562610		13004858	\$238.00
VENDOR TOTAL:					\$238.00
RAM TOOLS & SUPPLY COMPANY					
6933	LEVEL KIT/SEWER DEPT	40067370 - 553000		13004692	\$286.35
VENDOR TOTAL:					\$286.35
CHARLES ROBINSON					
6933	2013 ELECTION COMMISIONER	01004075 - 568880		13004898	\$252.00
VENDOR TOTAL:					\$252.00
ROPER SUPPLY					
6944	SPEAKER/PARTS:FIRE DEPT	01016570 - 552020		13003241	\$709.20
6954	REPAIR PARTS/FIRE DEPT	01016570 - 552020		13004085	\$195.25
6954	REPAIR PARTS/FIRE DEPT	05016870 - 553000		13004085	\$537.95
VENDOR TOTAL:					\$1,442.40

** Indicates pre-issue check.

CLAIMS REPORT
WARRANT 09/17/2013

<u>INVOICE#</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
ROUND ISLAND DIVERS					
6934	HYDRO DIVE TANKS/FIRE DEPT	01016175 - 562900		13004787	\$360.00
VENDOR TOTAL:					\$360.00
S & S WORLDWIDE INC					
6961	SUPPLES/AFTER SCHOOL	01030175 - 567000		13004716	\$11.19
6962	SUPPLIES/AFTER SCHOOL	01030175 - 567000		13004716	\$55.42
VENDOR TOTAL:					\$66.61
SAM'S CLUB					
6944	GROC/SR CENTER	01030075 - 567010		13004856	\$60.59
6944	GROC/SR CENTER	01030075 - 567010		13004856	\$311.08
6944	GROC/SR CENTER	01030075 - 567000		13004857	\$401.64
6954	FOOTBALL CONCESSION	01030170 - 551900		13004848	\$446.75
VENDOR TOTAL:					\$1,220.06
SANSOM EQUIPMENT CO INC					
6934	FEEDER HOSE/OIL CHANGE:S-8	40067375 - 562610		13004777	\$775.00
6934	MOUNTING BRACKET/S-10	40067375 - 562610		13004778	\$2,234.70
6934	RODDER HOSE/S-10	40067375 - 562610		13004779	\$2,229.38
VENDOR TOTAL:					\$5,239.08
SHERWIN WILLIAMS COMPANY					
6934	PAINT/REC	01030170 - 551900		13004630	\$121.45
VENDOR TOTAL:					\$121.45
SHRED IT					
6934	DOCUMENT SHREDDING	01010575 - 563050		13004808	\$125.44
VENDOR TOTAL:					\$125.44
SINGING RIVER ELECTRIC POWER ASSOC					
6946	7/13 POWER BILL	01009975 - 561000		13004902	\$11,362.58
6946		01030075 - 561000		13004902	\$2,102.32
6946		01030175 - 561000		13004902	\$4,276.39
6946	7/13 POWER BILL	40065575 - 561000		13004902	\$18,742.33
VENDOR TOTAL:					\$36,483.62
SINGING RIVER GLASS LLC					
6944	WINDSHIELD/UNIT-12744	01010075 - 562600		13004370	\$150.00
VENDOR TOTAL:					\$150.00
SINK OR SWIM					
6934	VACUUM POOL/REC	01030175 - 562900		13004835	\$97.50

** Indicates pre-issue check.

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WARRANT 09/17/2013

<u>INVOICE#</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
VENDOR TOTAL:					\$97.50
SOUTHERN FINANCIAL SYSTEMS INC					
6915	8/1-15/13 COURT FINE PAYMENT	01000030 - 432800		13004674	\$409.15
VENDOR TOTAL:					\$409.15
SOUTHERN PIPE & SUPPLY CO INC					
6915	PLUMBING SUPPLIES/POLICE DEPT	01010070 - 551900		13003946	\$389.70
6934	PLUMBING SUPPLIES/FIRE DEPT	01016770 - 552900		13004435	\$15.14
6935	PLUMBING SUPPLIES/REC	01030170 - 552200		13004321	\$15.89
6935	PLUMBING SUPPLIES/REC	01030170 - 552200		13004321	\$26.56
6935	PLUMBING SUPPLIES/REC	01030170 - 552200		13004321	\$23.72
6935	PLUMBING SUPPLIES/REC	01030170 - 552200		13004321	\$7.82
6944	PLUMBING SUPPLIES/CITY HALL	01009070 - 552200		13004793	\$47.41
6944	PLUMBING SUPPLIES/POLICE DEPT	01015570 - 552200		13004352	\$15.71
6944	PLUMBING SUPPLIES/POLICE DEPT	01015570 - 552200		13004352	\$12.85
6945	PLUMBING SUPPLIES/POLICE DEPT	01015570 - 552200		13004352	\$16.52
VENDOR TOTAL:					\$571.32
SOUTHERN REPRO GRAPHICS INC					
6935	PRINTING SUPPLIES/CODE ENF	01018070 - 550020		13004672	\$106.59
VENDOR TOTAL:					\$106.59
SOUTHERN TIRE MART LLC					
6935	TIRES/E-4	01016570 - 552020		13004684	\$1,745.32
VENDOR TOTAL:					\$1,745.32
SOUTHWEST ENGINEERS					
6934	SODIUM HYDROXIDE/SEWER DEPT	40067370 - 552860		13004667	\$1,890.00
VENDOR TOTAL:					\$1,890.00
THE SPECTRUM GROUP INC					
6935	SURGE PORTECTORS/WATER PLANT	40067270 - 552810		13003545	\$919.00
VENDOR TOTAL:					\$919.00
SPORTS CONDUCTOR, LLC					
6954	ON LINE REGIS FEES/REC	01030175 - 568950		13004854	\$2,614.29
VENDOR TOTAL:					\$2,614.29
STAPLES OFFICE SUPPLY					
6945	OFFICE SUPPLIES/PROP MAINT	01024070 - 550000		13004743	\$112.06
6955	OFFICE SUPPLIES/CITY CLERK	01004070 - 550000		13004050	\$105.99
6935	OFFICE SUPPLIES/WATER DEPT	40067270 - 551900		13004334	\$67.09
6935	BATTERIES/PUB WORKS	40065070 - 550000		13004833	\$13.58

** Indicates pre-issue check.

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<u>INVOICE#</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
6936	OFFICE SUPPLIES/PUB WORKS	40065070 - 550000		13004833	\$168.32
VENDOR TOTAL:					\$467.04
<hr/>					
MIKE STEINER					
6936	KARATE INSTRUCTOR/REC	01030175 - 568950		13004823	\$637.50
VENDOR TOTAL:					\$637.50
<hr/>					
STEINER SAW & MOWER					
6915	CHAIN SAW BAR OIL/BEAUTIFICATION	01024175 - 562610		13004657	\$24.00
6936	CHAINSAW REPAIR PARTS/FIRE DEPT	01016570 - 552020		13004834	\$40.00
6936	WEED EATER STRING/BEAUTIFICATION	01024170 - 552300		13004746	\$124.00
VENDOR TOTAL:					\$188.00
<hr/>					
KRISTI SUMMERLIN					
6936	PER DIEM/MUN CLERK CERT	01006075 - 557000		13004880	\$123.00
VENDOR TOTAL:					\$123.00
<hr/>					
SUMRALL'S CONSTRUCTION CO, INC					
6936	BEACHFRONT PROMENADE	01040275 - 568500	10703	13002667	\$17,833.11
6936	BEACHFRONT PROMENADE	10041075 - 568440	10703	13002667	\$71,332.43
VENDOR TOTAL:					\$89,165.54
<hr/>					
THE SUN HERALD-GULF PUBLISHING CO					
6915	NOTICE:RFP/TRASH DISPOSAL	01009975 - 558000		13004679	\$126.64
6936	ANNUAL SUB/SR CENTER	01030070 - 551900		13004870	\$185.64
6936	NOTICE:RFP/EPA APPROPRIATION	01009975 - 558000		13004869	\$45.84
6936	NOTICE:RFP/AUTO MAINT	01009975 - 558000		13004869	\$96.72
VENDOR TOTAL:					\$454.84
<hr/>					
SUNBELT FIRE APPARATUS INC					
6936	KNOCK DOWN FOAM/FIRE DEPT	01016170 - 551900		13004619	\$1,264.00
6937	MPLX PDM 80/81 ESKEY/FIRE DEPT	01016175 - 562900		13004680	\$1,602.03
6955	HURST FLUID RESERVOIR/FIRE DEPT	01016175 - 562900		13004709	\$470.00
VENDOR TOTAL:					\$3,336.03
<hr/>					
TCS WARE INC					
6937	IN-CAR VIDEO CABLE/PWR CORD:POLICE	01011270 - 551900		13004367	\$697.00
6937	IN-CAR MOBILE VISION BATTERIES/POLICE	01011270 - 551491		13004475	\$549.50
VENDOR TOTAL:					\$1,246.50
<hr/>					
TEKLINKS					
6956	ETHERNET SWITCH/MIS	01008080 - 578600		13004511	\$3,984.46
6958	ETHERNET SWITCH/MIS	01008080 - 578600		13004308	\$3,316.50
6958	SERVER EXPANSION/MIS	01008080 - 578600		13004418	\$62,441.14

** Indicates pre-issue check.

CLAIMS REPORT
WARRANT 09/17/2013

<u>INVOICE#</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
6960	09/13 TEKFILTER	01008075 - 562010		13000808	\$230.00
VENDOR TOTAL:					\$69,972.10
TEMPLE INC					
6915	EPAC CONTROLLER REPAIRS	01024070 - 552450		13004601	\$250.00
VENDOR TOTAL:					\$250.00
THE SOD OUTLET					
6934	CENTIPEDE SOD/STREET DEPT	01020170 - 551900		13004772	\$95.00
6934		01020170 - 552300		13004772	\$325.00
VENDOR TOTAL:					\$420.00
THE WHITTEN GROUP					
6953	TEAM BUILDING RETREAT	01007075 - 557100		13004917	\$5,095.70
VENDOR TOTAL:					\$5,095.70
KELLY THIBAUT					
6945	ENTERTAINMENT/2ND SAT	01040475 - 567100	80000	13004886	\$210.00
VENDOR TOTAL:					\$210.00
TOWN & COUNTRY STORAGE					
6937	08/13 STORAGE RENT:89/58/90	01040475 - 567100		13004860	\$150.00
VENDOR TOTAL:					\$150.00
TRAFFIC PARTS INC					
6937	3" ROUND PUSH BUTTON/PRP MAINT	01024070 - 552450		13004563	\$202.28
6945	TRAFFIC SIGNAL PARTS	01024070 - 552450		13002942	\$2,027.50
VENDOR TOTAL:					\$2,229.78
TURF MASTERS					
6937	MARIGOLDS/VARIOUS LOCATIONS	01024170 - 552330		13004814	\$960.00
6937	04/13 WEED/FERT/PEST CTRL	01030175 - 562890		13004766	\$2,806.25
6937	TREES/RIVERFRONT	01024170 - 552330		13004638	\$2,700.00
6937	TOP DRESS/SOCCER COMPLEX	01030175 - 562900		13003040	\$6,090.00
6937	FIELD MAINT-SOCCER COMP/12TH ST	01030175 - 562900		13003040	\$8,085.00
6938	IRRIGATION/MARKET ST PROJECT	01024170 - 552310		13001954	\$4,125.00
6951	IRRIGATION REPAIRS/RIVERFRONT	01024170 - 552310		13004506	\$1,351.68
6958	07/22-08/18 MOWING/ANCHOR SQUARE	01040475 - 562900	80000	13004691	\$747.44
6959	04/22-05/19 MOWING/ANCHOR SQUARE	01040475 - 562900	80000	13004691	\$747.44
6959	05/20-06/16 MOWING/ANCHOR SQUARE	01040475 - 562900	80000	13004691	\$747.44
VENDOR TOTAL:					\$28,360.25
TYLER TECHNOLOGIES INC					
6945	TYLER CONTENT MANAGER/MIS	01008070 - 550105		13003871	\$27,300.00

** Indicates pre-issue check.

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<u>INVOICE#</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
6945	TYLER CONTENT MANAGER/MIS	01008075 - 555900		13003871	\$14,575.00
6945		01008075 - 562010		13003871	\$9,954.00
6945		01008080 - 578600		13003871	\$13,425.00
6945	TYLER CONTENT MANAGER/MIS	01008080 - 578600		13003871	\$14,575.00
6945		01008080 - 578700		13003871	\$10,575.00
6945	TYLER CONTENT MANAGER/MIS	01008080 - 578700		13003871	\$1,175.00
6945	09/13 COURT SOFTWARE MAINT	01008075 - 562010		13000795	\$811.43
6960	SIGNATURE MODIFICATION/MIS	01008075 - 555900		13003295	\$350.00
VENDOR TOTAL:					\$92,740.43

THE UNIFORM SHOPPE

6956	UNIFORMS/SR CENTER	01030070 - 551500		13004005	\$109.93
6956	UNIFORMS/SR CENTER	01030070 - 551500		13004005	\$47.97
VENDOR TOTAL:					\$157.90

UNITED SITE SERVICE OF MS LLC

6956	PORT O LET/RIVERPARK	01030175 - 563050		13004859	\$82.00
6956	PORT O LET/POINT PARK	01030175 - 563050		13004859	\$85.00
6957	PORT O LET/RIVER PARK	01030175 - 563050		13004859	\$82.00
VENDOR TOTAL:					\$249.00

UNITED STATES POSTMASTER

6951	P O BOX RENEWAL FEE/POLICE	01011070 - 551000		13004753	\$140.00
VENDOR TOTAL:					\$140.00

THE UPS STORE

6951	SHIPPING/FIRE DEPT	01016175 - 557800		13004879	\$13.74
6915	SHIPPING/WATER DEPT	40067275 - 557800		13004841	\$9.32
VENDOR TOTAL:					\$23.06

UTILITY PARTNERS LLC

6951	09/13 DITCH MAINT	01020175 - 562340		13004783	\$21,300.00
6951	09/13 PUBLIC WORKS CONTRACT	01020075 - 568960		13004782	\$17,148.79
6951		01020175 - 568960		13004782	\$68,595.21
6951		01024075 - 568960		13004782	\$42,872.00
6951		01024175 - 568960		13004782	\$22,865.06
6951	09/13 PUBLIC WORKS CONTRACT	40065075 - 568960		13004782	\$5,716.26
6951		40067275 - 568960		13004782	\$51,446.40
6951		40067375 - 568960		13004782	\$31,439.47
6951		40067475 - 568960		13004782	\$45,730.14
VENDOR TOTAL:					\$307,113.33

W A REYNOLDS WHOLESALE CO

6915	SUPPLIES/FIRE DEPT	01016770 - 551420		13004729	\$156.10
6915		01016770 - 551900		13004729	\$142.50

** Indicates pre-issue check.

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<u>INVOICE#</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
6952	JANITORIAL SUPPLIES/POLICE DEPT	01015570 - 551420		13004351	\$299.79
6952	JANITORIAL SUPPLIES/STREET DEPT	01020170 - 551900		13004769	\$197.70
6952	AFTER SCHOOL SUPPLIES/REC	01030175 - 567000		13004828	\$119.65
6952	JANITORIAL SUPPLIES/ANIMAL CTRL	01025070 - 551410		13004545	\$151.48
6952	JANITORIAL SUPPLIES/SR CENTER	01030070 - 551420		13004285	\$205.65
6952	JANITORIAL SUPPLIES/REC	01030170 - 551420		13004290	\$130.90
6957	CHEERLEADING CAMP/REC	01030170 - 553100		13004812	\$99.63
6951	JANITORIAL SUPPLIES/UTILITIES	40067070 - 551420		13004776	\$50.60
VENDOR TOTAL:					\$1,554.00

ALICE WALKER					
6952	2013 ELECTION COMMISSIONER	01004075 - 568880		13004896	\$252.00
VENDOR TOTAL:					\$252.00

WALMART COMMUNITY					
6952	FEED/NATURE CENTER	01030170 - 551900		13004686	\$23.03
6952	JANITORIAL SUPPLIES/CITY HALL	01009070 - 551420		13004755	\$29.30
6952		01009070 - 551900		13004755	\$119.98
6952	JANITORIAL SUPPLIES/POLICE DEPT	01015570 - 551420		13004369	\$199.64
6953	JANITORIAL SUPPLIES/ANIMAL CTRL	01025070 - 551900		13004550	\$244.31
6957	FOOTBALL CONCESSION	01030170 - 551900		13004816	\$66.54
6957	GROC/SR CENTER	01030075 - 567000		13004043	\$51.64
6957	GROC/SR CENTER	01030075 - 567000		13004043	\$104.88
6958	GROC/SR CENTER	01030075 - 567000		13004043	\$125.69
VENDOR TOTAL:					\$965.01

WAYNE LEES GROCERY & MARKET INC					
6953	08/13 GROC/SR CENTER	01030075 - 567010		13004873	\$364.77
VENDOR TOTAL:					\$364.77

ZONTA CLUB					
** 6907	ADVERTISING RESOURCES OF CITY	01040475 - 567100		13004802	\$1,500.00
VENDOR TOTAL:					\$1,500.00

** Indicates pre-issue check.

DATE: 9/13/2013
TIME: 10:51:54AM

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<u>INVOICE#</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
					GRAND TOTAL: \$1,896,474.35
	GENERAL FUND				\$730,844.29
	S MS METRO ENFORCEMENT TEAM				\$303.27
	FIRE INSURANCE REBATE FUND				\$2,165.70
	HURRICANE KATRINA				\$38,793.42
	COMMUNITY DEVELOPMENT FUND				\$186,053.42
	PASCAGOULA UTILITIES				\$635,396.61
	SOLID WASTE MANAGEMENT FUND				\$95,319.90
	PASCAGOULA GROUP INSURANCE				\$207,597.74
					GRAND TOTAL \$1,896,474.35

** Indicates pre-issue check.