

**PASCAGOULA CITY COUNCIL**  
**Recessed Regular Meeting –Tuesday, October 29, 2013, 5:00 p.m.**

**WELCOME AND CALL TO ORDER:**

**INVOCATION:** Councilman Hill

**PLEDGE OF ALLEGIANCE:** Councilman Taylor

**ADDRESS THE COUNCIL:**

- A. Troy Johnston and Lucien Bourgeois with Butler Snow Law Firm re: Municipal Bonds

**CONSENT AGENDA:\***

- B. Request for Pascagoula Main Street to host Trunk ‘r’ Treat, downtown on October 31, 2013, to advertise the resources of the City by providing 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place awards in the amount of \$45.50  
*Recommended Action: approve request*
- C. Budget Amendment 14.05 in the General Fund for Parks and Recreation  
*Recommended Action: approve Budget Amendment 14.05.*
- D. Emergency Food and Shelter Program Local Board 2014 Representative  
*Recommended Action: approve request to designate Melanie Caver as the City’s representative to the Emergency Food and Shelter Program Local Board for 2014. The Board determines the division of funds granted to Jackson County Non-profit Agencies for housing, food and supportive services for the homeless in non-disaster situations.*

**EXECUTIVE SESSION re: acquisition of real property**

**RECESS OR ADJOURN**

*\* Consent Agenda – All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

A.



### AGENDA ITEM REQUEST FORM

Meeting Date: October 29, 2013

Submitting Department or Individual: Butler Snow Law Firm

Contact Name: Troy Johnston And Lucien Bourgeois

Phone: \_\_\_\_\_

Agenda Topic: Municipal Bonds

*Attach additional information as necessary*

**Action Requested:**

\_\_\_\_\_

Budgeted Item	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Source of Funding	<input type="checkbox"/>	General Fund
Contract Required	Yes <input type="checkbox"/>	No <input type="checkbox"/>		<input type="checkbox"/>	Utility Fund
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input type="checkbox"/>		<input type="checkbox"/>	Grant
				<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature  
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

**NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING**



### AGENDA ITEM REQUEST FORM

Meeting Date: October 29, 2013

Submitting Department or Individual: Main Street

Contact Name: Rebecca Davis

Phone: 228-938-6604

**Agenda Topic:** Advertising the Resources of the City

*Attach additional information as necessary*

**Action Requested:**

Allow the Pascagoula Main Street to host Trunk 'r Treat, downtown on October 31, 2013 to advertise the resources of the City by providing 1st, 2<sup>nd</sup>, and 3<sup>rd</sup> place awards in the amount of \$45.50.

Budgeted Item	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Source of Funding	<input checked="" type="checkbox"/>	General Fund
Contract Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>		<input type="checkbox"/>	Utility Fund
Mayor or Manager's Signature Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>		<input type="checkbox"/>	Grant
						<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature  
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

**NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING**



### AGENDA ITEM REQUEST FORM

Meeting Date: 10/29/13

Submitting Department or Individual: Finance

Contact Name: Bobby Parker

Phone: 938-6716

**Agenda Topic: Budget amendment in the General Fund for Parks & Recreation. BA 14.05.**

*Attach additional information as necessary*

**Action Requested:**

Council approval of the attached budget amendment.

Budgeted Item	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Source of Funding	<input checked="" type="checkbox"/> General Fund
Contract Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/> Utility Fund
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/> Grant
				<input type="checkbox"/> Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature  
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

**NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING**

C.

**City of Pascagoula  
Budget Amendment # 14.05  
October 29, 2013**

	<u>Current Budget</u>	<u>Budget Amendment</u>	<u>Amended Budget</u>
<u>General Fund</u>			
<u>Expenditures:</u>			
<u>Parks &amp; Recreation:</u>			
<u>Other Services &amp; Charges:</u>			
Special Events	9,600	1,000	10,600
<b>Total Expenditures</b>	<b>9,600</b>	<b>1,000</b>	<b>10,600</b>
<b>Net Change in Fund Balance - General Fund</b>		<b>(1,000)</b>	
<b>To amend budget to provide expenditure authority for the replacement of the portable public address system for the Parks &amp; Recreation Department.</b>			



### AGENDA ITEM REQUEST FORM

Meeting Date: October 29, 2013

Submitting Department or Individual: City Manager

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_

**Agenda Topic: Emergency Food and Shelter Program Local Board 2014 Representative**

*Attach additional information as necessary*

**Action Requested:**

Council approval is requested to designate Melanie Caver as the City's representative to the Emergency Food and Shelter Program Local Board for 2014. The Board determines the division of funds granted to Jackson County Non-profit Agencies for housing, food and supportive services for the homeless in non-disaster situations.

Budgeted Item	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Source of Funding	<input type="checkbox"/>	General Fund
Contract Required	Yes <input type="checkbox"/>	No <input type="checkbox"/>		<input type="checkbox"/>	Utility Fund
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input type="checkbox"/>		<input type="checkbox"/>	Grant
				<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature  
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

**NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING**

**Kathie Boulter**

---

**From:** Joe Huffman  
**Sent:** Tuesday, October 22, 2013 11:27 AM  
**To:** Kathie Boulter  
**Subject:** FW: 2014 Emergency Food & Shelter Program

**From:** Kathleen Carroll <[icare@unitedwayjgc.org](mailto:icare@unitedwayjgc.org)>  
**Date:** October 22, 2013, 11:05:45 AM CDT  
**To:** "Capt. Andy Bailey" <[andy\\_bailey@uss.salvationarmy.org](mailto:andy_bailey@uss.salvationarmy.org)>, Ann Waller <[ann@annwallertax.com](mailto:ann@annwallertax.com)>, Barbara Ruddiman <[info@thelordismyhelp.com](mailto:info@thelordismyhelp.com)>, Bonnie Furniss <[bonniefurniss@bellsouth.net](mailto:bonniefurniss@bellsouth.net)>, Pastor David Watson <[libertychurchg@gmail.com](mailto:libertychurchg@gmail.com)>, Shirley Phillips <[shirley.phillips@redcross.org](mailto:shirley.phillips@redcross.org)>, <[jimblevins@cityofpascagoula.com](mailto:jimblevins@cityofpascagoula.com)>, <[mayor@gautier-ms.gov](mailto:mayor@gautier-ms.gov)>, <[cmoran@oceansprings-ms.gov](mailto:cmoran@oceansprings-ms.gov)>, "Ms. Diann Payne" <[dpayne@jccivicaction.org](mailto:dpayne@jccivicaction.org)>, <[billy.broomfield@cityofmosspoint.org](mailto:billy.broomfield@cityofmosspoint.org)>, Carolyn Moore <[cmoore@unitedwayjgc.org](mailto:cmoore@unitedwayjgc.org)>  
**Subject:** 2014 Emergency Food & Shelter Program

Jackson County has been awarded \$63,982 in Phase 31 Emergency Food and Shelter Program funds for fiscal year 2014 to supplement and expand ongoing efforts to provide shelter, food and supportive services for homeless and hungry individuals in non-disaster situations.

**Therefore, according to the requirements of the Emergency Food & Shelter National Board Program, your organization is invited to designate or re-designate a representative for the Local Board for Phase 31 funding. This representative will need to attend only two meetings a year. Please let me know as soon as possible who your representative will be, along with a contact email address.**

An article has been sent to The Mississippi Press asking that all agencies interested in receiving funds for 2014 respond by 4:00 p.m., Wednesday, 30 October 2013. Therefore, the first meeting of the Local Board will be held at **10:00 a.m. on Monday, 4 November 2013**, at the United Way building, to determine the disbursement of these funds. The deadline for the National Board to receive our board plan is 8 November 2013. Please let me know if your representative will be attending.

Thank you!

*Kathleen H. Carroll*

Kathleen H. Carroll, Local EFSP Board Contact  
Accounting Manager  
United Way for Jackson & George Counties  
3510 Magnolia Street  
Pascagoula, MS 39567-3113  
Tel: 228-762-7662  
Fax: 228-762-7669  
[www.unitedwayjgc.org](http://www.unitedwayjgc.org)

Background Information:

The Emergency Food and Shelter Program (EFSP) was created in 1983 to supplement and expand the work of local social service agencies, both nonprofit and governmental, in an effort to help people with economic emergencies (not disaster-related [i.e., fires of any kind, floods, tornadoes, etc.] emergencies).

The EFSP funding is open to all 501(c)(3) organizations helping hungry and homeless people. EFSP funds must be used to supplement feeding, sheltering (including transitional sheltering) and rent/mortgage and utility assistance efforts only.

EFSP is governed by a National Board that selects jurisdictions for funding. Local Boards are convened in those qualifying jurisdictions to determine the highest need and best use of funds and to select Local Recipient Organizations (LROs) that will provide emergency food and shelter services. Each year, needs are to be assessed in an effort to respond to changes in the community.

Each award phase is new; therefore the Local Board is a new entity in every phase. The convener of the Local Board must ask each National Board agency to designate or re-designate a representative every program year. Other invited agencies must also designate or re-designate a representative each year. Each agency represented on the Local Board should have an alternate from their agency to attend meetings when the designated board member is unable to attend. If there is more than one representative from an agency/organization present, only one vote is allowed for the agency/organization.

Each jurisdiction designated by the National Board to receive funds will constitute a Local Board. Local representatives of the National Board member agencies must be invited to serve on the Local Board. The National Board member agencies are the Federal Emergency Management Agency (FEMA), American Red Cross, Catholic Charities USA, The Jewish Federations of North America, National Council of the Churches of Christ in the USA, The Salvation Army and United Way Worldwide. An agency's own governing board cannot replace or act as the Local Board. The highest ranking county government official or his/her designee will replace the National Board's FEMA member.

United Way for Jackson & George Counties has been administering the Emergency Food & Shelter Program in Jackson County since 1984, working with agencies that assist with served meals, utility/rent assistance, temporary shelter, and food pantries.