

PASCAGOULA CITY COUNCIL
Recessed Regular Meeting –Tuesday, October 15, 2013, 6:00 P.M.

WELCOME AND CALL TO ORDER:

INVOCATION: Councilman Hill

PLEDGE OF ALLEGIANCE: Councilwoman Simkins

ADDRESS THE COUNCIL:

- A. Proclamation re: Chevron Day – October 30, 2013
- B. Mike McElhaney, Recreation Commissioner
- C. Tyres Autrey re: Sign Enforcement

PUBLIC HEARING REGARDING MINUTES OF MEETING ON OCTOBER 9, 2013

- D. Minutes of Planning Board Meeting of October 9, 2013

CONSENT AGENDA:*

- E. Minutes of recessed regular Council meeting of October 1, 2013
Recommended Action: adopt and approve minutes of Council meeting of October 1, 2013.
- F. Minutes of Recreation Commission meeting of September 4, 2013
Recommended Action: acknowledge receipt of minutes
- G. Minutes of Historic Preservation Commission meeting of August 28, 2013
Recommended Action: acknowledge receipt of minutes
- H. Extend Annual Bid #311 – Covers, Frames & Grates
Recommended Action: approval to extend contract for Annual Bid #311 – Covers, Frames & Grates with MS Utilities at the current contract price. The contract dates are September 30, 2013 – September 29, 2014, with a one-year renewal option.
- I. Award Annual Bid #328 – Fire Hydrants
Recommended Action: approval to award Annual Bid #328 – Fire Hydrants to low bidder, Vellano Brothers for 36” - \$1,180.00, 42” - \$1,206.00 & 48” - \$1,232.00, M&H Brand. The contract dates are October 16, 2013 – October 15, 2014, with a one-year extension option.
- J. Award Annual Bid #329 - Limestone
Recommended Action: approval to award Annual Bid #329 – Limestone to low bidder, Mallette Brothers for \$32.50 per ton for ¾ inch and 3/8 inch sieve sizes. The contract dates are October 16, 2013 – October 15, 2014, with a one-year extension option.

- K. Budget Amendment 14.01 in the General Fund for Police Training
Recommended Action: *approve Budget Amendment 14.01.*
- L. Budget Amendment 14.02 in the General Fund for 2014 DUI Grant
Recommended Action: *approve Budget Amendment 14.02.*
- M. Budget Amendment 14.03 in the General Fund for negotiated settlement
Recommended Action: *approve Budget Amendment 14.03.*
- N. Budget Amendment 14.04 in the Community Development/General Funds for the Point Park Project
Recommended Action: *approve Budget Amendment 14.04*
- O. MEC's 12th Annual Hobnob MS
Recommended Action: *approve travel and registration fees for the City Council to attend the 12th Annual Hobnob MS in Jackson, MS, on October 31, 2013.*
- P. Renewal of Recording and Televising of City Council Meetings Contract
Recommended Action: *approve renewal of contract with Scranton Broadcasting Co., LLC, to record and televise Council Meetings and authorize the City Manager to execute related documents.*
- Q. Development of the next 5-Year Stormwater Management Plan
Recommended Action: *approve the development of the next 5-Year Stormwater Management Plan with Eco-Systems, Inc., in the lump sum cost of \$15,000.00, which will be billed monthly on a percent complete basis. Authorize the City Manager to execute related documents.*
- R. Stormwater Program Implementation FY2014
Recommended Action: *approve Stormwater Program Implementation for FY2014 with Eco-Systems, Inc., in the amount not to exceed \$16,500.00. Authorize the City Manager to execute related documents.*
- S. Brownfields Assessment Grant – PPM Consultants, Inc. Agreement
Recommended Action: *approve the Agreement with the PPM Consultants, Inc., for the Brownfields Assessment Grant Professional Services and authorize the City Manager to execute the related documents.*
- T. Proclamation re: Tropical Storm Karen – Local Emergency –
Recommended Action: *ratify proclamation signed by Mayor Blevins proclaiming local emergency due to impending arrival of Tropical Storm Karen as of 10-4-13. Also declare that the State of Emergency has ended.*
- U. Payment to J.O. Collins for the Round Island Lighthouse Restoration
Recommended Action: *approve a manual check to J.O. Collins for Pay Application No. 6 for the Round Island Lighthouse Restoration in the amount of \$25,061.00.*

- V. MDOT Title VI Assessment Report and Certification
Recommended Action: approve the MDOT Title VI Assessment Report for July 1, 2012 – June 30, 2013, and Title VI Certification. Authorize the Mayor to execute related documents.
- W. Ball Field Maintenance Agreement
Recommended Action: authorize the Parks and Recreation Director to re-negotiate the Ball Field Maintenance Agreement with Turf Masters Lawn Care, Inc. The current contract expires on November 5, 2013 and includes fertilization and weeds control for the Cities turf athletic fields and ball field lining.
- X. Storage Pod from Jackson County
Recommended Action: Authorization to request a storage building or pod from the Jackson County Board of Supervisors. The building will be used to store event materials that are currently located in three rented storage units at a cost of \$1,800.00 per year.
- Y. Order for 2013-2014 Motor Vehicle Assessment Schedule
Recommended Action: adopt Order

CITY ATTORNEY

- Z. Settlement Agreement with Unicopy
Recommended Action: approve Settlement Agreement with Unicopy and authorize the City Manager to sign related documents. Authority to issue a manual check in the amount of \$3,500.00

COMMUNITY AND ECONOMIC DEVELOPMENT

- AA. ADA Transition Plan Steering Committee
Recommended Action: approve and authorize the City Manager to establish and appoint members to the ADA Transition Plan Steering Committee. This Committee will serve in an advisory capacity to the ADA Transition Plan Development. The Committee will consist of 12 members with membership being focused on those familiar with accessibility needs and issues. Of the members, there will be a representative from the Historic Preservation Commission, the Pascagoula Senior Center and the Planning Board. The Director of Human Resources, Director of Community and Economic Development and the Engineering Technician will serve as ex officios to the Committee. The ADA Transition Plan Steering Committee will be dissolved upon City Council's adoption of the ADA Transition Plan.
- BB. Pascagoula River Environmental Trail Mississippi Power Lighting Proposal
Recommended Action: approve Mississippi Power Lighting Proposal for the Pascagoula Lighting Proposal for the Pascagoula River Environmental Trail and authorize the Mayor to execute related documents. The upfront costs will be paid for by Community Development Block Grant (CDBG) funding.

DOCKET OF CLAIMS

CC. Order for Docket of Claims

RECESS OR ADJOURN

** Consent Agenda – All matters listed under Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*



AGENDA ITEM REQUEST FORM

Meeting Date: October 15, 2013

Submitting Department or Individual: _____

Contact Name: _____

Phone: 938-6605

Agenda Topic: Proclamation - Chevron Day - October 30, 2013

Attach additional information as necessary

Action Requested:

Budgeted Item	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Source of Funding <input type="checkbox"/>	General Fund
Contract Required	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<input type="checkbox"/>	Utility Fund
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<input type="checkbox"/>	Grant
			<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

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B.

AGENDA ITEM REQUEST FORM

Meeting Date: October 15, 2013

Submitting Department or Individual: Parks & Recreation Dept.

Contact Name: Darcie Crew

Phone: 228-938-2356

Agenda Topic: Recognition of Mike McElhaney

Attach additional information as necessary

Action Requested:

Recognize the dedication and commitment of Mike McElhaney, Recreation Commissioner for 25 years of service. He was appointed to the Pascagoula Recreation Commission on October 18, 1988 and has served as Chairman since January 1992. Present Mr. McElhaney with a plaque, honoring him for his service.

Budgeted Item	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Source of Funding	<input type="checkbox"/> General Fund
Contract Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/> Utility Fund
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/> Grant
				<input type="checkbox"/> Other

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AGENDA ITEM REQUEST FORM

Meeting Date: 10/15/2013

Submitting Department or Individual: _____

Contact Name: Tyres Autrey

Phone: _____

Agenda Topic: Tyres Autrey to Address the Council re: Sign Enforcement

Attach additional information as necessary

Action Requested:

Budgeted Item	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Source of Funding <input type="checkbox"/>	General Fund
Contract Required	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<input type="checkbox"/>	Utility Fund
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<input type="checkbox"/>	Grant
			<input type="checkbox"/>	Other

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REGULAR MEETING OF THE PASCAGOULA PLANNING BOARD
WEDNESDAY, OCTOBER 9, 2013 AT 6:00 PM
CITY OF PASCAGOULA, MISSISSIPPI

The Planning Board of the City of Pascagoula, Mississippi, met at City Hall in a Regular Meeting on Wednesday, October 9, 2013 at 6:00 P. M.

The following official(s) were present:

Linda Tillman
Wesley Smith (Chairman)
Etienne Melcher
Stephen Parker (Vice-Chairman)
Mike Gilly

Official(s) not present:

Joseph Odom
Alan Wiley

Other officials present:

Eddie Williams, City Attorney
Jaci Turner, Planning, Inspections & Engineering Director
Angelia Kimbrough, Permit Tech

A. PUBLIC HEARINGS:

1. W. Charles McVea

1003 Columbus Dr. The property is zoned Single Family Residential 6. The request is for a side yard variance of the required 7ft., resulting in 4ft., and a rear yard variance of the required 12ft., resulting in 2ft., to add an addition in a Single Family Residential 6 zone.

W. Charles McVea was present to explain the application. Jaci Turner presented the request for the variance. The only concern expressed by staff was about a fire wall rating on a building within 5 feet of a property line. Prior to attending the meeting Mr. McVea was asked to come into the Planning & Building Office to speak with the plan reviewer to discuss the fire wall rating issue. Prior to the Planning Board meeting, the applicant explained that he planned to move back at least a foot away from the requested 2 feet in the rear, resulting in less of a restriction to the construction. After hearing the request, and there being no protest, a motion was made by Etienne Melcher to "APPROVE" the application as submitted. The motion was seconded by Stephen Parker and the vote thereupon was as follows: Linda Tillman "AYE", Wesley Smith "AYE", Mike Gilly "AYE", Etienne Melcher "AYE", Stephen Parker "AYE".

The application will go to the City Council with the recommendation to "APPROVE".

A discussion followed regarding coming modifications to the UDO, including consideration of the section that currently allows boats up to 25' in length to be stored in a residential front yard. No decisions were made and no action taken. Staff was asked to research other coastal communities and to come back with more information at a later meeting.

There being no further business to discuss the meeting was adjourned at 6:29 p.m.

OCTOBER 2, 2013

TO: MEMBERS OF THE PASCAGOULA PLANNING BOARD
JOSEPH HUFFMAN, CITY MANAGER
EDDIE WILLIAMS, CITY ATTORNEY
STEPHEN MITCHELL, OPERATIONS MANAGER

JACI TURNER, PLANNING, INSPECTIONS, ENGINEERING DIRECTOR
ANGELIA KIMBROUGH, PERMIT TECH
MARK SAVASTA, BUILDING INSPECTOR

FROM: PLANNING & BUILDING DEPARTMENT

SUBJECT: REGULAR MEETING OF THE PASCAGOULA PLANNING BOARD
WEDNESDAY OCTOBER 9, 2013 AT 6:00 P.M.

AGENDA

A. PUBLIC HEARINGS:

1. W. Charles McVea
1003 Columbus Dr. (Single Family Residential 6). The request is for a 4ft. east side yard variance of the required 7ft. and a 2ft. north back yard variance of the required 12 to add an addition in a Single Family Residential 6 zone.

City of Pascagoula Planning Board
Planning Staff Analysis / Comments
Jaci Turner
Planning, Inspections & Engineering Director

Meeting Date: October 9, 2013
Applicant: Charles McVea
Address: 1003 Columbus Drive
Zoning District: Single Family Residential 6 (SFR6)

Applicable Zoning Ordinance Section(s)

- Article 2: Administration, Section 2.5.L – Variance
- Article 5: Intensity and Dimensional Standards, Section 5.2 – Intensity and Dimensional Standards Table

Request is for a Variance to the side and rear yard setbacks for the construction of an addition to the home.

Facts:

- Section 2.5.L – Setbacks are listed as a standard that can be considered for a variance.
- Section 5.2 (and Section 3.2) limits the side yard setback in an SRF6 zone to 7' for primary structures and limits the rear yard setback to 12' for primary structures. A 3' minimum is required for accessory structures.
- The proposed addition to the structure is shown as 2' from the rear property line and 4' from the side property line.
- There is a concern regarding fire rated wall separation from the property line, which is being reviewed and discussed with the owner. Code compliant construction can be done, but it will require specific construction on those two sides.
- The proposed structure is two stories in height, and will be required to be floodplain compliant.
- Existing structures in neighboring yards are similar in their proximity to the property lines and in height.
- There are no known reasons to maintain separation between structures, such as vehicular access.
- An existing accessory building is at the approximate location of the proposed structure.

Staff Recommendation:

Approve – Staff recommends approval of the variance as requested.

HEARING NOTICE

PASCAGOULA PLANNING BOARD

Notice is hereby given that a Public Hearing will be held by the Planning Board of the City of Pascagoula on October 9, 2013 at 6:00 P.M., in the Council Chambers in the City Hall at 603 Watts Avenue, Pascagoula, MS, to hear the application of:

W. Charles McVea

At: 1003 Columbus Dr.

For: The request is for a 4ft east side yard variance of the required 7ft and a 2ft north back yard variance of the required 12 to add an addition in a Single Family Residential 6 zone.

The property is zoned Single Family Residential 6 (SFR 6), and is located in the City of Pascagoula, Jackson County, Mississippi, and is more particularly described as follows to wit:

The West ½ of Lot 8 and all of Lot 9, Block b-2, International Shipbuilding Company Subdivision, as per plat thereof recorded in Plat Book 1, Pages 73-75, Records of Plats on file in the office of the Chancery Clerk of Jackson County, Mississippi. This being the same property as conveyed to Charles A. Wood and wife, June J. Wood by instrument dated December 31, 1998, recorded in Deed Book 1161, Pages 289-290 and further conveyed to Stephanie C. Barnes by Warranty Deed dated December 16, 2003, recorded in Deed Book 1326, Page 170, all of the Land Deed Records of Jackson County, Mississippi.

Interested parties may appear at the hearing and speak and submit evidence and written comments on the application. Written comments may be submitted before the hearing, and additional information may be obtained about the application or review process, at the Planning & Building office at 4015 14th Street between the hours of 8:00 a.m. and 5:00 p.m.

After the above hearing, the Planning Board will make a recommendation to the City Council of the City of Pascagoula as to what action should be taken on the above application. The City Council, after receiving the recommendation of the Planning Board and providing an opportunity for new information to be presented, will make the final decision on the application at their public hearing on October 15, 2013 at 6:00 p.m.

WITNESS MY HAND AND THE OFFICIAL SEAL of the City of Pascagoula, Mississippi,

This the 18th day of September 2013.

Brenda J. Reed

Brenda J. Reed, Asst. City Clerk
By: _____

(SEAL)
(Publication- September 22, 2013).



IN ORDER TO BE CONSIDERED FOR A VARIANCE OR SPECIAL USE PERMIT, YOU MUST BE ABLE TO SHOW THAT BECAUSE OF SPECIAL CIRCUMSTANCES, A LITERAL INTERPRETATION AND ENFORCEMENT OF THE PROVISIONS OF THE ORDINANCE WOULD CAUSE A HARDSHIP. PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. WHAT SPECIAL CONDITIONS OF THE LAND, STRUCTURE, AND BUILDING THAT CAUSED YOU TO REQUEST A VARIANCE, SPECIAL USE, OR ZONING CHANGE?
We love our neighborhood and want to build an addition to our current house. Current house does not have enough space
2. ARE THE SPECIAL CONDITIONS DESCRIBED A RESULT OF YOUR OWN ACTIONS?
Yes, we want to continue living on our street.
3. HOW WILL THE LITERAL INTERPRETATION AND ENFORCEMENT OF THE ORDINANCE CAUSE YOU AN UNNECESSARY HARDSHIP?
It will prevent us from building an addition.

SIGNATURE OF APPLICANT AND PROPERTY OWNER (IF DIFFERENT)

SIGNATURE OF APPLICANT: [Signature] DATE: 9/4/2013
SIGNATURE OF PROPERTY OWNER: [Signature] DATE: 9/9/2013

=====

STAFF ONLY

DATE RECEIVED: _____ TAKEN BY: _____

VARIANCE HOME OCCUPANTION VARIANCE SPECIAL USE PERMIT ZONING CHANGE





SUBJECT PROPERTY AS SHOWN ON TAX RECORDS

NAMES AND ADDRESSES OF THE PROPERTY OWNERS WITHIN 160 FEET OF THE SUBJECT PROPERTY ACCORDING TO THE TAX ROLLS

<u>NAME</u>	<u>ADDRESS</u>
Carl and Melissa Miller	1007 Columbus Dr.
Tammy Browder	1619 Pascagoula St.
Charles Graham, Jr.	1000 Lafayette Ave.
Leann Bosarge	1002 Lafayette Ave.
Richard Farragut	1710 General Patton St.
William Michael Beall	1719 Pascagoula St.
Matthew and Alice Lachaussee	915 Lafayette Ave.
Marie P. Singleton	906 Lafayette Ave.
NB Robertson	2403 Pinewood Ave.
Helen S. Magee	921 Columbus Dr.
James and Martha Murray	917 Columbus Dr.
Thomas and Tammy Carlisle	906 Columbus Dr.
Carey and Lucinda J. Gott	1002 Columbus Dr.
Ray and Martina Myers	1314 Lureco Dr.
Raymond Scott and Carly Vernon	2211 Pascagoula St.
Dennis C. Jerome	12743 SE 73rd Pl, Newcastle, WA 98005
James and Jeanne Ternyak, Jr.	1403 Pascagoula St.

TO OBTAIN THE LISTING OF PROPERTY OWNERS, GO TO THIS WEBSITE;
<http://mapping.co.jackson.ms.us/jacksoncountywebmap/>

THE TAX DIVISION HAS AIDED IN PREPARING THIS LISTING FOR THE CONVENIENCE OF THE APPLICANT, HOWEVER, THE CITY IS NOT LEGALLY RESPONSIBLE FOR ITS ACCURACY. IT SHALL BE THE RESPONSIBILITY OF THE APPLICANT TO PROVIDE THE CITY NAMES AND ADDRESS OF ALL SUCH ADJACENT AND ADJOINING PROPERTY OWNERS. PLEASE CHECK CAREFULLY
 THE ABOVE DESCRIPTION IS A TAX DESCRIPTION; THE APPLICANT MUST PROVIDE THE CITY WITH A COMPLETE AND ACCURATE LEGAL DESCRIPTION OF THE PROPERTY IN QUESTION.



AGENDA ITEM REQUEST FORM

Meeting Date: October 15, 2013

Submitting Department or Individual: City Clerk's Office

Contact Name: Brenda Reed

Phone: 938-6615

Agenda Topic: Minutes of regular Council meeting of October 1, 2013

Attach additional information as necessary

Action Requested:

Approve and adopt minutes of regular Council meeting of October 1, 2013.

Budgeted Item	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Source of Funding	<input type="checkbox"/>	General Fund
Contract Required	Yes <input type="checkbox"/>	No <input type="checkbox"/>		<input type="checkbox"/>	Utility Fund
Mayor or Manager's Signature Required	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>		<input type="checkbox"/>	Grant
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**REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, OCTOBER 1, 2013, AT 6:00 P. M.
CITY HALL, PASCAGOULA, MISSISSIPPI**

The City Council of the City of Pascagoula, Mississippi, met at the City Hall in a regular meeting on Tuesday, October 1, 2013, at 6:00 p.m. Mayor Blevins called the meeting to order with the following officials present:

Mayor H. J. Blevins
Councilman Burt Hill
Councilman Freddy Jackson
Councilwoman Brenda Simkins
Councilman Larry Taylor
Councilman David Tadlock
Councilman Scott Tipton

City Manager Joe Huffman
City Attorney Eddie Williams
Asst. City Clerk Brenda Reed
City Clerk/Comptroller Robert J. Parker was absent.

Mayor Blevins welcomed everyone to the meeting. The invocation was given by Councilman Jackson and the pledge of allegiance was led by Councilman Tipton.

Mayor Blevins commented on the recent retirement of two members of the Police Department, Lt. Charles (Chuck) Fowler and Theresa Stewart, School Crossing Guard, and extended best wishes to both of them. Mayor Blevins read a portion of the following letter of appreciation that was written by Lt. Fowler and requested that it be made part of the record of this meeting. The letter is spread on the minutes as follows:

Monday September 30, 2013

Ladies and Gentlemen,

Having announced to Chief Johnson my intention to retire October 1, 2013, after 27 years of service, I want to take this opportunity to thank you, and the citizens of the City of Pascagoula for the honor and privilege to serve you as a Police officer in what I know is the finest law enforcement agency on the Gulf Coast. I leave you proud of my service and proud to have been a small part of this outstanding team of professional men and women. It has been an honor to live out my childhood dream here in Pascagoula. I am eternally grateful to all of you who lead, and have lead this city, and have provided so much for me and my family as I endeavored to protect and serve all of you.

I was guided to Pascagoula by men who recognized the community support and professional standards that were the hallmarks of the Pascagoula Police Department at that time, and remain to be so to

this day. Chiefly, it was Colonel Tyler Fletcher, Dean of the Criminal Justice Program at The University of Southern Mississippi in 1985, who urged me to look to Pascagoula as a place where I could pursue my law enforcement career and apply the lessons learned while earning my degree in criminal justice. The Pascagoula Police Department offered the best of everything an aspiring Police Officer could seek: good pay, great benefits, good equipment, and good people, well-seasoned in the profession. This was the considered opinion of Colonel Fletcher in 1985. On his advice, I came to Pascagoula that summer and served my college internship. It was then I met some of my earliest mentors: Cecil Byrd, Wayne McCarty, and Paul Leonard. These men, and others, took me under their wing and showed me what it meant to serve as a Police officer in their home town. They instilled in me the values of duty, honor and integrity that remain with me today. And so it was here in Pascagoula I chose to pursue my life's dream to serve and protect.

How happy was I to have received the call from Major Robert McIlrath in late July of 1986 informing me there was a position available in the City jail. Of course, I had to ask if taking the position would hinder my ability to become a Police Officer. Assured it would not, I accepted the offer and in August of 1986, I became a full time employee of the City of Pascagoula. In the subsequent 8 months I served as a Jailer. And while I was happy to have the opportunity, my heart's desire was still to be a Policeman. So, during that time I studied for the Civil Service exam. And when the time came to test, I took that test and passed it. I completed the selection process and in the end was hired to serve as a Pascagoula Police Officer. Can you imagine my excitement when I was offered that opportunity? No one could have been more proud. Those who came before me and those who have come after know what I'm talking about. It was the realization of a dream. I would finally have the chance to serve my chosen home and, as I saw it, my country, by being a member of those who stand watch on that thin blue line.

In my time here, I have strived to do the best job I could while serving this City. Along the way, I was given many opportunities to increase my knowledge through training and experience. In time, I advanced in rank and was given the opportunity to lead men and women who later joined our ranks. I did my best to lead them and instill in them the principals of honor in service, dedication to duty, and at all times, service with integrity. Regretfully, there were times when I made mistakes, didn't give my best, or simply didn't measure up to my superiors expectations. Who among us can say differently? And if so, would you say you intended to drop the ball or disappoint your teammates? Never was there a time when I wanted, or intended to fail. But inevitably there were times when I did. Any disappointment, inconvenience, or offense, I may have caused as a result, I most humbly regret.

So now, here I am after 27 years of service to this community. I stand at the gates of retirement and I am proud. However, any success I've had was not by my efforts alone. There are many who played a part in my career here, and I would like to thank them all for their guidance and encouragement over these many years. First and foremost I must thank my wife Lynn and my children Rebekah and Matthew for their unwavering support and sacrifice as I carried out my calling to serve. Life as a Policeman's wife or child is not easy. Without their love and support it would have been impossible to enjoy the career I've had. So to them, I offer my unending love and gratitude for their love and support.

I thank want to thank Mayor Blevins and all of the past Mayors, City Councilmen and women, who supported me and the Police Department during my time here. No Police Department in this country has ever enjoyed more support from its city government and the community it serves. I would ask that as all of you face the challenges and weigh the decisions that will affect this city you will keep the men and women of your Police Department in your thoughts and continue to fully support them as you have me. I thank City Managers Joe Huffman, Kay Kell, Jim Young, Conrad Byrd, and the late Charlie Fulghum for your support and service to me and the Police Department during my tenure. Thanks also to all of the men and women in all departments of the City for their service and support.

I owe a special debt of gratitude to retired Police Chief Bill Pope and the late Major Robert McIlrath for hiring me and giving me the chance to fulfill my dream. I'd like to thank Michael Whitmore, Eddie Stewart, and Chief Kenny Johnson for all of the opportunities given me, and for their abundant support while an employee of the Police Department. To those who trained me in the early years of my career; Ronnie Castille, Ron Carr, Lamar Rushing, Norvel Robertson, Glenn Veil, and the late Wayne McCarty, I thank you for teaching me the principles of duty, honor, and integrity that are the bedrock values any policeman should possess.

Last but certainly not least, I want to thank the many men and women with whom I've had the honor of serving including Deputy Chief Dwight Clark, Deputy Chief Matt Chapman, Captain Mike Ezell, Captain Kathilee Bosarge, Drew Fell, Lt. Pete Horn, Lt. Cindy Jenkins, Lt. Vernon Smith, Lt. Chris Blythe, Lt John Ledbetter, Sgt. John Morosky, Sgt. Dale Gordon, Sgt. Calvin Hutchins, Sgt. Terry Scott, Sgt. Jim Roe, and all present and former members of "A" Squad. Thank you also to Dispatch Supervisors Corrina Clark, Angie Rader, Danny LeBatard, and Loretta Green, Court Clerks Sherrie McIlrath, Glynda McClain, and Jennifer Warden, Identifications Technician Carla Patrick, Administrative Assistant Debbie Sestak, Assistant Court Clerk Nikki Dauterman, and all the other men and women of this agency both past and present. You are all brothers and sisters to the last, and I am grateful to have had the opportunity to know you and to have served with you. I will miss all of you immeasurably and I wish you well.

Some may say the measure of a man is to look at what he has done to see what kind of life he led and what contribution has he made to his place in the world. What have I given you, the City of Pascagoula and the Pascagoula Police Department, which would tender any measure of satisfaction? I offer you my 27 years of loyal service and leave to history any judgment of my contribution. Considering all that has transpired, I can only hope and pray that this alone will be enough to satisfy my duty which I now close.

I thank you all. God bless you and God bless the Pascagoula Police Department!

Respectfully,

Lieutenant Charles T. Fowler, II

Mayor Blevins read and presented Stacey Myers, Director of Adrienne's House – Gulf Coast Women's Center for Nonviolence, with a proclamation for Domestic Violence Awareness Month. Ms. Myers thanked the Council for the proclamation and the support they have given the center.

The proclamation is spread on the minutes as follows:

PROCLAMATION

WHEREAS, violence against women and children continues to become more prevalent as a social problem attributable to the imbalance of power due to gender and age; and

WHEREAS, the problem of domestic violence is not confined to any group or groups of people but crosses all economic, racial, and societal barriers; and

WHEREAS, domestic violence violates an individual's privacy, dignity, security, and humanity, due to systematic use of physical, emotional, sexual, psychological and economic control and abuse; and

WHEREAS, it is fitting to set aside a special time to bring this issue to the attention of all citizens so that they can become better informed and involved in programs to eliminate this problem from our society; and

WHEREAS, the impact of domestic violence is wide-ranging, directly affecting women, men and children and society as a whole;

NOW, THEREFORE, I, Harry J. Blevins, Mayor of the City of Pascagoula, Mississippi, do hereby proclaim the month of October, 2013 as

DOMESTIC VIOLENCE AWARENESS MONTH

and encourage our citizens to observe this Month by joining friends, fellow employees and school, religious, and civic groups in projects that will benefit our community in the fight to stop domestic violence.

Harry J. Blevins
Mayor

Myya Robinson addressed the Council and requested approval of an alcohol permit application for the Pascagoula Senior Center on October 26, 2013. Ms. Robinson stated that this is a surprise 60th wedding anniversary event for her grandparents, and they would like to have a toast to the couple at the end of the event. Ms. Robinson advised she has already talked to the Police Department regarding security.

The application information is spread on the minutes as follows:



APPLICATION FOR THE SALE, CONSUMPTION OR POSSESSION OF ALCOHOL ON CITY PROPERTY

- 1. Full name of applicant Myya Robinson
- 2. Physical address of applicant 1005 Krebs Ave, Pascagoula
- 3. If the applicant is an organization then provide the following information:
 - a. Name, address and telephone number of each principal of the organization.

 - b. Name, address and telephone number of the person who will be presenting the application on behalf of the organization.

- 4. Location of event for which the permit is being requested.
Pascagoula Senior Center
- 5. Date and times for which the permit is being requested.
Saturday Oct 26th 6-9
- 6. Nature of event to be staged at the location.
Surprise 60th Wedding Anniversary Gala
- 7. Person or parties responsible for the sale or distribution of alcoholic beverages at the proposed event.
 Name: Myya Robinson
 Address: 1005 Krebs Ave. Pascagoula
 Physical Address: 1005 Krebs Ave.
 Telephone Number: (228) 223-1983
- 8. If it is anticipated that alcoholic beverages will be sold at the event, then attach to this application copies of the ABC permits of the persons or parties who will be selling the alcoholic beverages. If copies of such permits are not presently available, please provide an explanation in the space below. Copies of ABC permits must be filed with the City Clerk prior to the issuance of any permit for the sale, consumption or use of alcohol on City property.

- 9. Number of people expected to attend the event. 120

Exhibit A

10. Names, addresses and telephone numbers of persons responsible for post-event cleanup.

Myra Robinson (228) 223-1983
1005 Krebs Ave.
Pascagoula, MS 39567

The applicant certifies that he/she is over the age of 21 and that he/she has been provided with and has read all of the rules and regulations pertaining to the sale, consumption or possession of alcoholic beverages on City property and fully understands the same and agrees to be bound thereby. Applicant further certifies that he/she is authorized by Cox Family (name of organization) to make this application and to bind the organization to the observance of the rules and regulations set forth by the City Council for the sale, consumption and possession of alcoholic beverages, and/or the use of the premises in question. The applicant further understands that there shall be no sale of alcoholic beverages at the event to any minors or to any persons who are obviously intoxicated and no sales of alcoholic beverages shall be allowed after 12:00 midnight. The applicant further acknowledges that a violation of any of the aforesaid rules and regulations shall result in the immediate revocation of any permit issued by the City Council and the cancelation of any right to host the event at the designated location. The applicant further acknowledges that he/she has full and complete authority to execute the waiver and hold harmless agreement submitted on the even date herewith to the applicant.

Witness my signature on the 24th day of September, 2013

Myra Robinson

Exhibit B

STATE OF MISSISSIPPI

COUNTY OF JACKSON

WAIVER AND HOLD HARMLESS AGREEMENT

Personally came and appeared before me the undersigned notary public in and for the jurisdiction aforesaid, Myya Robinson, who on his/her oath stated that he/she is over the age of 21 years and that he/she is acting in his/her individual capacity, or in a representative capacity on behalf of Myya Robinson and acknowledged that he/she has fully familiarized himself/herself with the rules and regulations promulgated by the City Council of the City of Pascagoula for the sale, consumption or possession of alcoholic beverages on City property and all other rules and regulations pertinent to the use of the premises in question, and agrees to be bound thereby for the duration of the event for which the application has been filed. The applicant further acknowledges that he/she, in his/her individual capacity, or as representative of Cox / Robinson Family (name of organization) waives any and all claims against the City of Pascagoula for damages, injuries to person or property, or causes of action that may arise as a result of the applicant's use of the City property in question during the period of the event. The applicant, in his/her individual capacity, or as representative of Cox / Robinson Family (name of organization), further agrees to indemnify and hold harmless the City of Pascagoula, its agents, servants and employees, from any and all claims, damages, causes of action, assessments, attorney fees, or litigation expenses of any type arising out of applicant's use of the premises during the period in question and at which time alcoholic beverages are being sold, consumed or possessed thereon by applicant's agents, servants, employees, invitees and guests.

Exhibit B

Witness the signature of the applicant on this the 24th day of September
2013.

Marya Kol
Applicant

Sworn to and subscribed before me on this the 24th day of September, 2013

Blenda Jean Reed
Notary Public



**RULES AND REGULATIONS FOR THE SALE, CONSUMPTION
OR POSSESSION OF ALCOHOL ON CITY PROPERTY**

On December 8, 2010, the City Council for the City of Pascagoula amended Section 58-62 of the Code of Ordinances which theretofore had prohibited the sale, consumption or possession of alcoholic beverages on City property. Pursuant to the amendment to the aforesaid section, the City Council has reserved unto itself the right to issue permits for the sale, consumption or possession of alcoholic beverages on City property on a case-by-case basis. Permits may be issued to individuals, or to organizations, subject to the following rules and regulations:

1. No permits will be issued to any individuals or organizations (applicants) for the sale or consumption of alcoholic beverages on any youth athletic field in the City of Pascagoula when any youth sport events are in session. No permits will be issued for the 12th Street softball fields and the Tucker Street baseball fields.
2. Applicants desiring a permit for the sale, consumption or possession of alcohol on any City property not listed hereinabove, shall complete an application in the form attached hereto as Exhibit A and incorporated into these rules by reference.
3. Any Applicant seeking a permit shall complete the aforesaid application and submit the same to the City Clerk in time for its presentation to the City Council not less than 30 days prior to the proposed event or activity. It is recommended that the Applicant submit the application to the Clerk 45 days prior to the event so that the Council presentation can be scheduled 30 days before the event.
4. Applicants shall appear in person before the City Council not less than 30 days prior to the proposed event in order to present the application and be heard on the request for the permit. Should the Applicant fail to appear at the Council meeting, the permit shall summarily be denied.
5. Permits, once issued by the City Council, shall not be transferrable to any third party unless specifically approved by the City Council.
6. Permits shall be for a specified period of time only and for a specific event or activity. No permits will be issued that will be open-ended, or not confined to a specific time period.
7. Applicants requesting a permit shall be required to execute a waiver of liability and a hold harmless agreement in favor of the City in the form attached hereto as

Exhibit B. The original of the waiver and hold harmless agreement shall be retained by the City Clerk and a copy shall be given to the Applicant.

8. The Applicant shall be required to hire off-duty law enforcement officers, or reserve officers, for security during the event. The number of security officers required shall be determined by the Police Chief, or his designee, and his determination on the issue of security shall be final.
9. Unless authorized by the City Council, anyone obtaining a permit shall not allow attendees at the event to bring alcohol onto the premises, or to take alcohol from the premises. The Applicant shall be responsible for furnishing sufficient waste containers for disposal of non-reusable alcohol containers. If a permit is issued for events to take place at Point Park, River Park, Beach Park, or on any athletic field, then in such event, no glass containers of alcohol shall be permitted at such locations. It shall be the responsibility of the Applicant to comply with all ABC regulations and all other ordinances or state laws affecting the sale and consumption of alcoholic beverages. Under no circumstances shall the Applicant allow the sale to, or consumption of, alcohol by obviously intoxicated individuals or minors.
10. In addition to the requirements specifically set forth in this policy, the Applicant must agree to abide by all rules and regulations currently in force and affecting the use of property belonging to the City.
11. Signs must be posted at all exits to and from the venue in question stating that no alcoholic beverages may be brought in or taken from that venue during the event.
12. Failure of the Applicant to abide by any of the rules and regulations set forth herein, or any other rules and regulations endorsed or enforced pursuant to the ordinances of the City, shall result in the immediate revocation of any permit granted by the City Council hereunder.
13. The Applicant, by his signature on the application, acknowledges having received a copy of these rules and regulations and further acknowledges his full and complete understanding thereof.
14. Upon the granting of a permit pursuant to these policies, the Applicant shall be required to deposit with the City Clerk the sum of \$500.00 to cover the costs of cleaning the premises. This sum shall be refunded to the Applicant only upon the recommendation of the City Manager, or his designee, after an inspection of the

premises to determine whether or not the same have been satisfactorily cleaned by the Applicant.

15. The City Council reserves the right to impose any other terms and conditions upon the Applicant that it deems necessary in order to protect the property of the City and the best interest and welfare of the citizens. The City Council also reserves the right to, from time to time, amend, waive enforcement, or otherwise suspend the application of one or more of these rules, as the need may arise. A waiver or suspension of any of these rules for the benefit of a particular applicant, shall not constitute grounds for or be construed as a waiver or suspension of the same rules for subsequent applicants. The Applicant agrees to be bound by all rules and regulations set forth herein and any other conditions that may be imposed upon the issuance of a permit by the City Council.

Councilwoman Simkins made a motion to approve the alcohol permit application for Myya Robinson for the 60th wedding anniversary event on October 26, 2013, at the Pascagoula Senior Center as recommended with the following stipulations:

Rule 14 – waived as to any additional deposit or this permit since a deposit is required for rental of the facility.

With respect to Rule 8 – required to have one (1) security officer present at all times during the event.

Rules 3 and 4 are also waived with respect to the 30-day notice and application process to the City Council. All other rules and regulations not specifically addressed herein remain in effect and strict compliance is required.

The motion was seconded by Councilman Tipton and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. (Approved 10-1-13)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

Mike McElhaney, Chairman of the Pascagoula Recreation Commission, addressed the Council and introduced several members of the commission who were in attendance tonight. Mr. McElhaney briefly discussed the hotel/motel tax that began in August 2005, and advised the amount collected to date is \$1,005,857.36. He advised the legislation sunsets in July 2014. He encouraged the Council to consider a prepared food tax that can help with additional recreational improvements as recommended in the 2012 Comprehensive Parks and Recreation Master Plan. He stated the Recreation Commission is committed to supporting this effort.

Al Brimm, member of the Recreation Commission, then gave a Power Point presentation regarding the master plan and noted the following items:

Recurring Themes:

Funding
Lack of Waterfront Development
Need Land
Need to Diversify Programs

Top Five Facility Needs:

Sportsplex
Youth Center (recreation center)
Soccer Lighting
Performing Arts Center
Restroom Upgrades

Top Five Program Needs:

Expand Youth Sports

Other Water Based Activities
Promote Eco-Tourism (natural outdoor programming)
Sailing
Canoeing/Kayaking and Adult Sports

In conclusion, Mr. Brimm thanked the Council for inviting the Recreation Commission to attend tonight's meeting and advised they are ready to help in every way possible, especially on the prepared food tax matter. Mayor Blevins stated the Council is supportive of the master plan, and they will review the various aspects of it to validate the needs of our citizens. He thanked everyone for their hard work and for being here tonight.

Michele Moore, Jimmy Gouras Urban Planning Consultants, Inc., addressed the Council and advised that she is now the full owner of the business since Jimmy Gouras and Jerry Perkins have retired. Ms. Moore advised there were five projects the company was working on and three of them have now been completed. The two remaining projects are the Riverfront and Front Street Project and the Lowry Island Project. She stated there is an amendment to the contract on tonight's Council agenda for consideration. Ms. Moore advised that she looks forward to working with the City of Pascagoula on future projects. An information sheet on grant administration duties was provided to the Council and is spread on the minutes as follows:

Grant Administration Duties

DUTIES AND STEPS OF A GRANT ADMINISTRATOR

Once the City advertises for Administration Services for a Project and our firm is selected the following steps are taken during grant administration.

1. Prepare Grant Application for Funding (working with the City, engineers, architects and MDA)
2. Prepare an environmental review record is completed on each project which entails contacting 17 different agencies by certified mail, preparing a FORMAT II, HUD 7015.15 form and making at least 2 copies of the Environmental - original to City, a copy for MDA and a copy for the administrator. Each environmental takes 90 days to complete and if the scope changes or the City adds another phase to the project - another environmental must be completed.
3. Once environmental clearance is given, the administrator ensures that the administrator, engineers and architect have their contracts approved by the City.
4. Prepares two sets of working files on the project (one for the administrator and one for the City) and works with the City to ensure the files are kept up to date and complete.
5. Set up meetings between the City, architect/engineer and start detailing out the project and timelines.
6. The grant administrator must review the bid advertisement prior to it going to the paper to ensure proper HUD and CDBG language requirements.
7. Requests a wage rate determination, review the bid advertisement and specifications to make sure that the Wage Determination, Posters, Section 3 and CDBG language is included.
8. When bids are received, it is the grant administrator's job to ensure the City receives Contractor Clearance before awarding the bid.
9. Once the bid is awarded, a Pre Construction Packet is prepared and the grant administrator must attend the Pre-Con to go over all of the Davis Bacon Labor Standards and the Section 3 paperwork.
10. The grant administrator's office, receives and reviews weekly certified payrolls on all Prime Contractors and Sub Contractors on the job and if any issues arise from the CP, the grant administrator must resolve those issues or the contractor does not get paid.
11. They are in charge of Employee Interviews.
12. Review and process all invoices for Architects, Engineers and Contractors in order to prepare Request for Cash for the City to get funds from MDA.
13. The grant administrator prepares Requests for Cash to be approved by the board and signed by the Mayor then returned to the grant administrator to process to MDA and get the funding back down to the City in a timely manner.
14. Prepares contract amendments, budget modifications and keep a register for all payments made by City and MDA.
15. Must report to MDA on a weekly conference call the progress or lack of progress of project.
16. Must prepare Section 3, 4710 and Contractor/Sub-contractor reports several times a year
17. Meets with MDA monitors to go over all of the project files and payroll files to ensure compliance with HUD and MDA regulations at least 2-3 times during the length of the project.
18. If meetings are scheduled with MDA in Jackson or at the location of the City, the grant administrator is required to attend.
19. Work with A/E, City and Contractor to ensure that the job is progressing and on time and if problems arise the grant administrator must contact MDA.
20. Answer calls and emails several times a week from the City
21. The administrator ensures that the City complies with all Fair Housing, ADA, Section 3, EEOC, Environmental and regulations required by HUD and MDA.
22. Once project construction is completed, the grant administrator prepares a closeout package to submit to the City for approval and then forwards to MDA to process.
23. Final audit must be done on all files
24. The grant administrator is paid their final bill and the City receives a closeout letter.

The consent agenda was considered at this time:

Councilman Tipton requested that Item Q regarding the lighting proposal from Mississippi Power Company for the Pascagoula River Environmental Trail be removed from the consent agenda and considered separately.

The first items for consideration were minutes of the recessed regular Council meetings of September 17, 18, and 24, 2013, as recommended by Brenda Reed, Asst. City Clerk.

Councilman Jackson made a motion to adopt and approve minutes of the recessed regular Council meetings of September 17, 18, and 24, 2013, as recommended. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins "AYE", Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE". (Approved 10-1-13)

Minutes of the Main Street Board meetings of July 15 and August 5, 2013, were acknowledged by the Council.

Minutes of the Strategic Plan Steering Committee meeting of August 15, 2013, were acknowledged by the Council.

Minutes of the Pascagoula Redevelopment Authority meeting of August 8, 2013, were acknowledged by the Council.

The next item for consideration was a request from the Krebs Cemetery Tour Committee for permission to place a sign on the North and South sides of Highway 90 in the grassy area to advertise the upcoming cemetery tour on October 30, 2013, as presented by Rebecca Davis, Main Street/Special Events Manager.

Councilman Jackson made a motion to approve the request of the Krebs Cemetery Tour Committee for permission to place a sign on the North and South sides of Highway 90 in the grassy area to advertise the upcoming cemetery tour on October 30, 2013. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins "AYE", Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE". (Approved 10-1-13)

The next item for consideration was a request to place Haunted House signs (political size) for two weeks prior to the event at various intersections and public locations as recommended by Darcie Crew, Parks & Recreation Director. The Haunted House is hosted by

the Parks & Recreation Department and will be held at the Pascagoula Recreation Center on October 19, 20, 26, 27, and 31, 2013, from 7:00-10:00 p.m.

Councilman Jackson made a motion to approve the request to place Haunted House signs (political size) for two weeks prior to the event as recommended. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. (Approved 10-1-13)

The next item for consideration was a request to amend the Pest Control Service Agreement with Ol’ Magnolia Pest Control, Pascagoula, MS, as recommended by Amy Thompson, Purchasing Agent. The amendment will add two (2) pods (Operations – Building A and Code Enforcement – Building B) for an additional fee of \$12.50 per month. This will increase the monthly service fee to \$200.00 per month. The original monthly fee is \$187.50 per month. The amendment is spread on the minutes as follows:

Amendment 2

Date of Issuance: October 2, 2013
Contract: Pest Control Service Agreement
Owner: City of Pascagoula
Date of Contract: February 14, 2013
Contractor: Ol’ Magnolia Pest Control
1917 Tucker Ave, Pascagoula, MS 39567

The Contract Documents are modified as follows upon execution of this Amendment:

Description: Add two (2) buildings to Pest Control Service Agreement and increase monthly fee
Attachments: Original contract and Amendment #1

CHANGE IN CONTRACT PRICE:

Original Contract Price
\$187.50 monthly

Increase resulting from this Amendment:
\$12.50 monthly

Contract Price incorporating this Amendment:
\$200.00 monthly

CHANGE IN CONTRACT:

Add two (2) buildings to Pest Control Service Agreement:
Two (2) Pods (Operations – Building A & Code Enforcement – Building B)

Except as set forth in this Amendment, the Agreement is unaffected and shall continue in full force and effect in accordance with its terms. If there is conflict between this amendment and the Agreement or any earlier amendment, the terms of this amendment will prevail.

Accepted:

Accepted:

By: _____
City of Pascagoula

By: _____
Ol' Magnolia Pest Control

Date: _____

Date: _____

Councilman Jackson made a motion to approve the request to amend the Pest Control Service Agreement with Ol' Magnolia Pest Control as recommended, and authorize the City Manager to execute the related documents. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE". (Approved 10-1-13)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The next item for consideration was a request to approve the extension of Annual Bid #323 for portable restrooms with United Site Services, Gulfport, MS, as recommended by Darcie Crew, Parks & Recreation Director. The contract dates are September 19, 2013, through September 18, 2014. Prices are as follows:

- (1-7 units) 1x week - \$50.00
- (1-7 units) 2x week - \$85.00
- (2-10 units) per day \$47.00
- (2-10 units) per 2 days - \$69.00
- (2-10 units) per 3 days \$91.00
- (2-10 units) per 4 days-\$113.00, plus \$3.00 location charge

Councilman Jackson made a motion to approve the request for an extension of Annual Bid #323 for portable restrooms with United Site Services as recommended. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE". (Approved 10-1-13)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The next item for consideration was a Vehicle Maintenance & Repair Service Agreement with Bob's Garage and Body Shop as recommended by Police Chief Kenny Johnson.

**VEHICLE MAINTENANCE AND REPAIR
SERVICE AGREEMENT
BETWEEN
THE CITY OF PASCAGOULA & BOB'S GARAGE AND BODY SHOP**

FED ID NO: 90-0977786 – STATE ID NO: 030-21692-3 - BUSINESS LICENSE NO: 2014-2722

The **City of Pascagoula** hereby enters into a vehicle maintenance and repair service agreement with **Bob’s Garage** located at 5003 Chicot St, Pascagoula, MS 39581 to service City vehicles with weight of one (1) ton or less.

This service agreement shall be for a one-year (12 month) period beginning the day after Council approval. This agreement shall also contain an optional one-year (12 month) continuous renewal as long as both parties agree to the terms set forth and after Council approval of new terms and conditions. The renewals shall make provisions for increases due to economic changes.

Agreement terms and conditions:

1. One-year (12 months) service agreement with prices remaining the same for the entire period.
2. Continuous One-year (12 month) renewal options with provisions for price changes (increase or decrease) after mutual agreement and Council approval.
3. Labor rate for mechanical maintenance and repair will be \$42.00 per hour and will be based on Mitchell International and/or Motor Alldata latest editions of labor estimating guide.
4. Service B Level Maintenance (see attached detailed list) will be provided for \$32.00. (Please note that this is for all units requiring a seven (7) quart oil change.)
5. Labor rate for body work will be charged at the ongoing labor rate: body and refinish at \$46.00 per hour.
6. Parts jobber plus percentage rate: Parts will be based on jobber cost plus a fixed percentage mark-up of 15%.
7. Towing and Recovery Service for disabled city vehicles will be provided at \$35.00 within the city limits. Beyond 10 miles outside city limits will be \$85.00.
8. There will be no mark-up on any necessary sublet repairs.
9. All maintenance must be completed within 24 hours of receiving vehicle. All repairs must be completed within 72 hours of receiving vehicle, with the exception of emergency vehicles for Police and Fire must be completed in no more than 48 hours. Any extension of time must be approved by supervisor.
10. Invoicing shall consist of an itemized detail listing of parts and labor required to maintain or repair vehicles.

The City of Pascagoula reserves the right to cancel this service agreement due to vendor poor performance or breach of agreement, upon giving a thirty (30) day written notice.

CITY OF PASCAGOULA

BOB’S GARAGE & BODY SHOP

Authorized Signature:

Authorized Signature:

Printed Name:

Printed Name:

Date:

Date:

Councilman Jackson made a motion to approve a bid award to Bob’s Garage and Body Shop, Pascagoula, MS, for the Vehicle Maintenance & Repair Service Agreement for one (1) year beginning October 2, 2013, through October 1, 2014, with a one (1) year renewal option with rates as defined in the agreement, and authorize the City Manager to execute the related documents. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. (Approved 10-1-13)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The next item for consideration was a Depot Facility Agreement between the City of Pascagoula and the Singing River Art Association for use of the depot as recommended by Rebecca Davis, Main Street/Special Events Manager. The agreement dates are for one (1) year beginning October 15, 2013, and ending October 14, 2014.

The agreement is spread on the minutes as follows:



REVISED FACILITY USE AGREEMENT

This Agreement sets forth the terms and conditions associated with the use of the City of Pascagoula Main Street facilities. The terms of this Agreement are not subject to alteration unless agreed to in writing signed by both parties. This agreement must be reviewed annually by both the Singing River Art Association (SRAA) and the City of Pascagoula (City). The Main Street Director (MSD) shall be the City’s representative in this Agreement. This revised agreement replaces and supersedes all prior agreements.

Facility Requested: Jolly McCarty Historic Depot (Facility)

Agreement Period: October 15, 2013 through October 14, 2014

Association Making Request: Singing River Art Association

SRAA Responsibilities/Guidelines:

1. The SRAA shall notify MSD of all event dates and times at least one month prior to the start of the event. An annual event schedule shall be provided to MSD. Any changes made to the schedule must be provided in writing to MSD no later than 30 days prior to an event.

2. The SRAA shall report any maintenance problems to MSD no later than the morning after the problem is first noted by the SRAA. MSD will then place a work order for the problem to be corrected as soon as possible.
3. All changes or improvements made to the Facility must be requested in writing and approved by the MSD prior to any action being taken by the SRAA.
4. The SRAA will report all accidents or injuries requiring medical assistance to the MSD in writing within 48 hours of the incident.
5. All signs to be placed on fences or buildings must be approved by the City Council.
6. Any classes that will be held at the Facility will be scheduled according to the instructor agreement in consultation with the SRAA and MSD.
7. For any classes held at the Facility, the City will receive a percentage of instructor fees which will be determined by the MSD and SRAA.
8. Any artwork sold at the Facility will be subjected to a 10% consignment fee to be collected by the SRAA and remitted to the City.
9. Each artist must sign an agreement with the SRAA before any artwork can be brought to the Depot for sale. The standard artist agreement must be approved by the MSD. If and when any changes are made to this standard agreement, the SRAA is to notify MSD for approval.
10. The City will not be responsible for items left at the Facility for sale. The artists are responsible for picking up their items at least 72 hours before landfall of any named storm system that endangers the Mississippi Gulf Coast area.

City Responsibilities:

1. The City will provide a safe and clean Facility for the SRAA meetings and events.
2. The City will allow the SRAA to use the Facility for meetings and registration at no cost as long as the meetings are held within business hours of 8:00 A.M. to 5:00 P.M. Monday through Friday. MSD shall be notified one month in advance of any event that will take place after business hours.
3. If the Facility is used after regular business hours of operation, it must be cleaned by the SRAA.
4. The MSD will serve as a liaison on the SRAA Board of Directors.
5. The City will empty trash barrels at the Facility on Mondays and Fridays. Special events and other functions requiring extra trash removal must be approved by the MSD.
6. The City will pay all utilities for the Facility.
7. The City may charge the SRAA a fee for repair of damages to the Facility caused by the negligence of the SRAA or its invitees. The SRAA may also be charged for items lost or damaged such as locks or equipment.

MSD is here to assist the SRAA in any way to make the use of the Facility a success. SRAA must keep the MSD informed of any other needs the SRAA may have in connection with the use of the Facility.

The City reserves the right to terminate this Agreement at any time with a 30-day written notice to the SRAA.

Singing River Art Association

By: _____
President/Chairperson _____
Date

_____ _____
Mailing Address Phone Number

City of Pascagoula

By: _____
Main Street Director _____
Date

_____ _____
Mailing Address Phone Number

Councilman Jackson made a motion to approve the Depot Facility Agreement between City of Pascagoula and the Singing River Art Association for use of the Depot as recommended and authorize the Main Street/Special Events Manager to execute the related documents. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. (Approved 10-1-13)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The next item for consideration was Amendment No. 1 to the HVAC Maintenance Agreement with Diamond Heating & Cooling Services, Inc., Satsuma, AL, as recommended by Amy Thompson, Purchasing Agent, and Brenda Reed, Asst. City Clerk. The amendment will remove the Operations trailer and add two (2) pods (Operations – Building A and Code Enforcement – Building B) at no additional cost.

The amendment is spread on the minutes as follows:

Amendment 1

Date of Issuance: October 2, 2013
Contract: HVAC Maintenance Agreement
Owner: City of Pascagoula
Date of Contract: October 1, 2009
Contractor: Diamond Heating & Cooling Services, Inc.
4916 Oak Circle Drive N, Mobile, AL 36609

The Contract Documents are modified as follows upon execution of this Amendment:

Description: Remove Operations Trailer and add two (2) Pods (Operations-Building A & Code Enforcement-Building B) to HVAC Maintenance Agreement at no additional cost.

Attachments: Original contract

CHANGE IN CONTRACT PRICE:

Original Contract Price
\$83,010.00 yearly

CHANGE IN CONTRACT:

Remove Operations Trailer and add tow (2) Pods
(Operations-Building A & Code Enforcement-Building B) to
HVAC Maintenance Agreement

No increase resulting from this Amendment:

Contract Price incorporating this Amendment:
\$ 83,010.00 yearly

Except as set forth in this Amendment, the Agreement is unaffected and shall continue in full force and effect in accordance with its terms. If there is conflict between this amendment and the Agreement or any earlier amendment, the terms of this amendment will prevail.

Accepted:

By: _____
City of Pascagoula
Date: _____

Accepted:

By: _____
Diamond Heating & Cooling Services, Inc.
Date: _____

Councilman Jackson made a motion to approve Amendment No. 1 to the HVAC Maintenance Agreement with Diamond Heating & Cooling Services, Inc. to remove the Operations trailer and add two (2) pods (Operations – Building A and Code Enforcement – Building B) at no additional cost as recommended and authorize the City Manager to execute the related documents. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. (Approved 10-1-13)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The next item for consideration was an Order for the public inspection of the 2013-2014 Motor Vehicle Assessment Schedule as recommended by Eddie Williams, City Attorney.

The Order is spread on the minutes as follows:

ORDER

WHEREAS, pursuant to the provisions of the Motor Vehicle Ad Valorem Tax Law of 1958 (Section 27-51-1 et seq., Mississippi Code of 1972) the Department of Revenue has prepared a Motor Vehicle Assessment Schedule for the 2013-2014 fiscal year, which has been made available to the City; and

WHEREAS, said schedule is acceptable to the City Council;

NOW, THEREFORE, IT IS ORDERED AS FOLLOWS:

1. That said schedule is available for inspection by any interested taxpayer.
2. That on Tuesday, October 15, 2013, at 6:00 P. M. this City Council shall hold a meeting in the City Hall located at 603 Watts Avenue, Pascagoula, Mississippi, to hear and take action on any complaint, filed in writing, objecting to and petitioning for a specified reduction of any portion or portions of said assessment schedule affecting the complainant directly.

The above Order was introduced by Councilman Jackson, seconded for adoption by Councilman Hill, and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE". The Mayor then declared the Order adopted on the 1st day of October, 2013.

Item Q regarding a proposal for lighting from Mississippi Power Company at the Pascagoula River Environmental Trail was removed from the consent agenda and will be discussed later during tonight's meeting.

The next item for consideration was an application for the Neighbors Helping Neighbors Grant for the October 11, 2013, funding cycle as recommended by Jen Dearman, Community and Economic Development Director. The application is requesting \$2,400.00 for a utility box art installation. There is no match associated with this grant.

Councilman Jackson made a motion to approve the application for the Neighbors Helping Neighbors Grant for \$2,400.00 for a utility box art installation as recommended and authorize the City Manager to execute the related documents. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE".
(Approved 10-1-13)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The next item for consideration was a Real Estate Service Contract – 2013 with Brown, Mitchell & Alexander, Inc., Gulfport, MS, on the Hospital Road Improvements Project (Right-of-Way Acquisition), Project No. STP-8971-00(005) LPA/106448-701000, as recommended by

Jen Dearman, Community and Economic Development Director. The contract is contingent on concurrence by the Mississippi Department of Transportation (MDOT).

Councilman Jackson made a motion to approve a Real Estate Service Contract – 2013 with Brown, Mitchell & Alexander, Inc., on the Hospital Road Improvements Project (Right-of-Way Acquisition), Project No. STP-8971-00(005) LPA/106448-701000, as recommended, contingent on approval by MDOT, and authorize the City Manager to execute the letter and the related documents after final approval has been received. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. (Approved 10-1-13)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

Next for consideration was a request for approval of Change Order No. 10 and Associated Pay Application for the MDA/CDBG Final Surfacing and Infrastructure Package for the Front Street Reconnection and Riverfront Redevelopment Project with GT Development & Contracting, LLC, Pascagoula, MS, as recommended by Jaci Turner, Planning, Inspections, and Engineering Director, and Compton Engineering, Inc. Change Order No. 10 is for an additional amount of \$110,170.00 and 245 days to incorporate identified work to date associated with Work Change Directive 1. The work change directive and associated cost estimates have been approved by Council previously, and most recently on 5/21/13. This work has been reviewed by MDA and the approach has been deemed appropriate. The grant contains sufficient funds to cover this change.

Councilman Jackson made a motion to approve Change Order No. 10 and Associated Pay Application for the Riverfront MDA/CDBG Project with GT Development & Contracting, LLC, as recommended, contingent upon approval by the reviewing agencies, and authorize the City Manager to execute the related documents after final approval has been received. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. (Approved 10-1-13)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The next item for consideration was Amendment No. 1 with Jimmy Gouras Urban Planning Consultants, Inc. for the Front Street Connection/Riverfront Project (# R-103-290-01-KCR) as recommended by Jaci Turner, Planning, Inspections, and Engineering Director. The amendment will extend services for a period not to exceed another 12 months at a monthly rate of \$2,300.00 per month.

The amendment is spread on the minutes as follows:

**AMENDMENT # 1
TO AGREEMENT BY AND BETWEEN
THE CITY OF PASCAGOULA, MISSISSIPPI AND
JIMMY GOURAS URBAN PLANNING CONSULTANTS, INC.
DATED _____, 2013**

THIS AMENDMENT to the Agreement by and between The City of Pascagoula, Mississippi and JIMMY GOURAS URBAN PLANNING CONSULTANTS, INC., a Mississippi corporation ("**Contracted Party**"), dated the 7th day of August, 2007 (the "**Agreement**") is made and entered into this ____ day of _____, 2013, by and between the City of Pascagoula, Mississippi (hereinafter referred to as "**Grantee**"), and Jimmy Gouras Urban Planning Consultants, Inc. (hereinafter referred to as "**Contracted Party**"), who agree and contract as follows:

WITNESSETH THAT:

WHEREAS, the Grantee is the recipient of Community Development Block Grant funds from the Mississippi Development Authority for Project #R-103-290-01-KCR which consists of the Front Street Connection/Riverfront Project (hereinafter referred to as the "**Grant**");

WHEREAS, the Contracted Party was originally contracted by Grantee to administer the Grant pursuant to the Agreement;

WHEREAS, at the time of entering the Agreement, it was anticipated that the scope of services contemplated therein would require twenty-four (24) months to complete; and

WHEREAS, the initial twenty-four month period has long been exceeded;

WHEREAS, the Contracted Party has requested an additional \$2,300 a month for an additional twelve (12) months or to the date of close out of the project, whichever comes first, for continuation of administration services for the Grant;

NOW, THEREFORE, the parties hereto do mutually agree as follows:

1. Compensation for Additional Services. The parties hereby acknowledge and agree that there has been significant additional time beyond the twenty-four (24) month period outlined in the Agreement and for expenses associated with the successful administration and close out activity necessary to satisfy the requirements of the Grant that are beyond the Scope of Services listed on Exhibit "A" of the Agreement. As such, the Contracted Party will invoice the Grantee on a monthly basis at the rate of \$2,300 for all reasonable expenses associated with overage, delays, Grant modifications, including but not limited to any acts of God, delays caused by others such as engineering requirements, environmental report studies, the Grantees requirements, obligations or delays. The Grantee will pay the Contracted Party a rate of \$2,300 per month for a twelve (12) month period or to the date of closeout, whichever comes first. At the end of the twelve month period if the grant is not closed, the Grantee may extend the monthly payments until the date of the closeout. The monthly payment of \$2,300 per month is due 45 days upon receipt of invoice, for any and all work product related to the Grant requirements

being performed as defined in the "Scope of Work" reflected in Exhibit A of the Agreement, or other as specifically directed in writing by the Grantee. Such payments are to be treated as additional expenses for the Grantee beyond the eligible administrative fee provided for in the Grant.

IN WITNESS WHEREOF, the City of Pascagoula and the Contracted Party have executed this Agreement this the ____ day of October, 2013.

J. G. URBAN PLANNING CONSULTANTS, INC.

By: _____
Michele L. Moore, President

ATTEST:

The City of Pascagoula, Mississippi

By: _____
Mayor

ATTEST:

Exhibit A and Exhibit B are spread on the minutes as follows:

EXHIBIT "A"
SCOPE OF SERVICES

The Contracted Party shall do, perform, and carry out in a satisfactory and proper manner such work as the Grantee determines is necessary to accomplish the activities funded by the Katrina Supplemental Community Development Block Grant Program and specifically, the Community Revitalization Grant Program. Specific job tasks that the Contracted Party shall assist the Grantee in performing include, but are not necessarily limited to, the following:

A. **General Services**

1. Establish a filing system to keep and maintain the necessary records as appropriate for implementation of the grant in accordance with applicable federal, state, and local rules and regulations. The filing system and records shall include, among other things, the following records:
 - a. Citizen Participation
 - b. Environmental
 - c. Procurement
 - d. Labor Standards
 - e. Financial Management
 - f. Other Resources
 - g. Equal Opportunity
 - h. General Correspondence

B. **The Contracted Party shall be responsible for:**

1. Overall coordination of project activities;

2. Attending MDA/HUD monitoring visits, meetings, etc.;
3. Establishing and maintaining financial records;
4. Preparing the necessary documentation to request funds from the State; and
5. Providing all other services considered normal administrative services within the course of this Agreement.

C. **Close-Out Project**

The Contracted Party shall be available at all times to assist the Grantee in performing such work in a satisfactory and proper manner as the Grantee deems necessary under this program. Specific job tasks that we, as the Contracted Party, shall perform shall not be limited to the above, but would conform to the specific needs of the Grantee.

EXHIBIT “B”

**COMPENSATION DUE TO CONSULTANT
and
METHOD OF PAYMENT**

The Grantee agrees to pay the Contracted Party for additional services rendered pertaining to the administration and implementation of the Katrina Supplemental Community Development Block Grant for the Front Street Connection/Riverfront Project.

1. Beginning with the first month following the execution of the Contracts for Community Revitalization Services, the Consultant will submit monthly invoices in the amount of \$2,300 for services rendered as outlined in the Scope of Services. Invoices will be submitted monthly until grant is ready to close out or a period not to exceed twelve (12) months, whichever comes first. Monthly payment may be continued upon written approval by both parties. (PAID BY CITY)	\$27,600
2. Retainage for acceptance and approval of close-out documents by the Mississippi Development Authority. (THIS WILL BE PAID BY CDBG FUNDS)	\$10,000
Total Compensation	\$ 37,600

Councilman Jackson made a motion to approve Amendment No. 1 with Jimmy Gouras Urban Planning Consultants, Inc. for the Front Street Connection/Riverfront Project (# R-103-290-01-KCR) as recommended and authorize the Mayor to execute the related documents. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. (Approved 10-1-13)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The next item for consideration was Change Order No. 1 to the contract with D & D Construction Co., Inc., Lucedale, MS, for the Lowry Island Revitalization Project, Phase 1 – Pier Restoration, as recommended by Darcie Crew, Parks & Recreation Director, and Compton

Engineering, Inc. The change order amount is \$15,372.16, which is an increase in the contract amount for a total project cost of \$123,105.96.

Councilman Jackson made a motion to approve Change Order No. 1 to the contract with D & D Construction Co., Inc. for the Lowry Island Revitalization Project, Phase 1 – Pier Restoration, as recommended and authorize the City Manager to execute the related documents. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. (Approved 10-1-13)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The next item for consideration was a Resolution authorizing mutual aid to the City of Gautier for the use of certain equipment as recommended by Eddie Williams, City Attorney.

The Resolution is spread on the minutes as follows:

**RESOLUTION AUTHORIZING USE OF
CERTAIN EQUIPMENT BY CITY OF GAUTIER**

WHEREAS, the City of Gautier has made a request to use certain hereinafter described equipment for the purpose of hanging banners on poles in the City; and

WHEREAS, House Bill 35, which was approved by the Governor on March 27, 2002, allows the cities within Jackson County to provide municipal equipment to sister cities within the County as the need may arise; and

WHEREAS, the City of Gautier intends to use the equipment for what would be a proper municipal purpose; and

WHEREAS, the City Council of the City of Pascagoula finds that the mutual aid requested by the City of Gautier is in the best interest of the citizens and taxpayers of both communities:

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. The City Manager is authorized and directed by the Council to provide the City of Gautier with one (1) 1992 International 4900 Bucket Truck for their use in hanging banners throughout their City and for a period not to exceed forty-eight (48) hours.

SECTION 2. The City Manager shall procure from the City of Gautier its assurances that it will accept full responsibility for the maintenance and upkeep of the equipment during its use

and that, should any damages occur thereto while in the possession of the City of Gautier, that the City will be fully responsible for any repairs that might be engendered by such damage.

SECTION 3. Attached hereto and incorporated by reference is a form of letter to be signed by the City Manager and counter-signed by the appropriate officials in the City of Gautier acknowledging the terms and conditions of this temporary mutual aid agreement.

The above Resolution was introduced by Councilman Jackson, seconded for adoption by Councilman Hill, and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. The Mayor then declared the Resolution adopted on the 1st day of October, 2013.

The proposed letter to the City of Gautier is spread on the minutes as follows:

CITY OF PASCAGOULA
P. O. DRAWER 908
PASCAGOULA, MS 39568-0908

October 2, 2013

Samantha Abell
City Manager, Gautier
3330 Highway 90
Gautier, MS 39553

Dear Ms. Abell:

At its meeting on October 1, 2013, the City Council authorized me to transfer to the City of Gautier for its use for a period not to exceed forty-eight (48) hours, a bucket truck to be used for the purpose of hanging banners in your City. This mutual aid agreement has made pursuant to House Bill 35 and a copy of the resolution authorizing this transfer is attached for your convenience.

As a condition precedent to the transfer, the City of Gautier must agree to be fully responsible for the upkeep and maintenance of the vehicle while it is in the City’s possession. This will include an obligation on the part of the City of Gautier to repair any damages that might occur to the equipment while it is being used by your employees.

Please sign in the space indicated below to indicate your acceptance of these terms on behalf of the City of Gautier and your statement that you are fully authorized to agree to the terms and conditions set forth herein.

Sincerely,

Joseph R. Huffman
City Manager

ECW:khs

AGREED:

I, Samantha Abell, City Manager for the City of Gautier, Mississippi, for and on behalf of the City and after being duly authorized so to do, agree to accept the temporary transfer of one (1) 1992 International 4900 Bucket Truck from the City of Pascagoula for our use for a period not to exceed forty-eight (48) hours from the date of acceptance of possession. On behalf of the City of Gautier, I am authorized to agree to the terms and conditions set forth in the foregoing letter and the City of Gautier shall be fully responsible for the maintenance and upkeep of the vehicle and repairs of any damages that might be incurred by our use of the vehicle during the time in question.

Samantha Abell, City Manager
City of Gautier

Date

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The next item for consideration was a request for approval of registration fees and travel expenses for the Council to attend the Mississippi Municipal League Small Town Conference in Tunica, MS, on November 21-22, 2013, as presented by Joe Huffman, City Manager.

Councilman Jackson made a motion to approve the registration fees and travel expenses for the Council to attend the Mississippi Municipal League Small Town Conference in Tunica, MS, on November 21-22, 2013, as presented. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE". (Approved 10-1-13)

Next for consideration was a request for consolidation of the current City of Pascagoula Employee Health Care Plan and the approved Amendments 1-19 for the purpose of printing a new Plan Document and Employee Benefit Booklet as recommended by Brenda Germany, Human Resources Generalist. The cost will be borne by the third party administrator, Lockard & Williams Insurance Services, Inc., Pascagoula, MS.

Councilman Jackson made a motion to approve the request for consolidation of the current City of Pascagoula Employee Health Care Plan and the approved Amendments 1-19 for the purpose of printing a new Plan Document and Employee Benefit Booklet as recommended

and authorize the City Manager to execute the related documents. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE". (Approved 10-1-13)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The next item for consideration was a request for approval of \$3,000.00 for postage funds for the direct debit/postage on call meter setting service with Neo-Post for the machine at City Hall as recommended by Brenda Reed, Asst. City Clerk. The postage payment is handled through an electronic funds transfer (EFT) instead of the docket of claims.

Councilman Jackson made a motion to approve the request for \$3,000.00 for postage funds for the direct debit/postage on call meter setting service with Neo-Post for the machine at City Hall as recommended. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE". (Approved 10-1-13)

The next item for consideration was Amendment No. 1 to the Agreement for Design Services with Brown, Mitchell, & Alexander, Inc., Gulfport, MS, for the Hospital Road Improvements Project as recommended by Jen Dearman, Community and Economic Development Director. This amendment adds services required for a Cultural Resources Survey and removes the Right-of-Way Acquisition Services which are proposed in a separate Right-of-Way MDOT contract. The amendment results in a contract amount reduction of \$55,500.00.

Amendment No. 1 is spread on the minutes as follows:

AMENDMENT NO. 1

To the Standard Form of Agreement for Design Services

between

City of Pascagoula, Mississippi
&
Brown, Mitchell & Alexander, Inc.

Hospital Road Improvements Project

This Amendment is attached to, made a part of, and incorporated by reference into an Agreement made on the 6th day of November, 2012, between the City of Pascagoula (Owner) and Brown, Mitchell & Alexander, Inc. (Engineer), providing for Professional Engineering Services relative to the design and construction of improvements to Hospital Road. The scope of the Agreement is amended or supplemented as indicated below:

1. Exhibit A, PART 2 – ADDITIONAL SERVICES
A2.01.22.g – *Right-of-Way Acquisition Negotiations*
Delete *Right-of-Way Acquisition Negotiation* services from the contract in its entirety

Add A2.01.22.h – *Cultural Resources Survey Services* to the contract under Exhibit A, PART 2 – ADDITIONAL SERVICES.
2. EXHIBIT C, ARTICLE 4 – PAYMENTS TO THE ENGINEER
C4.02.7; *Right-of-Way Acquisition Negotiations*
Due to these services being deleted from the contract in their entirety, deduct an amount equal to \$2,300 per parcel from the contract (assuming 25 parcels) for a total contract deduction of **\$57,500.00**.

Add C4.02.9; *Cultural Resources Survey Services* to the contract under EXHIBIT C, ARTICLE 4 – PAYMENTS TO THE ENGINEER for a **lump sum amount equal to \$2,000.00** for these additional services.

Total revised contract amount due to above deduction and addition is **\$198,600.00** including Basic Services and all Additional Services.

This AMENDMENT 1 is hereby made a part of and incorporated into the original Agreement, dated November 6, 2012, as though originally included therein.

1 of 2

IN WITNESS WHEREOF, the parties hereto have made and executed this Amendment, as of this ____ day of _____, 2013.

OWNER:
City of Pascagoula

ENGINEER:
Brown, Mitchell & Alexander, Inc.

Joseph Huffman
City Manager



Dax Alexander, P.E.
President

Address for giving notice:
603 Watts Avenue
Pascagoula, MS 39567

521 34th Street
Gulfport, MS 39507

2 of 2

O:\lorrie\ProjectFiles\3334 Hospital Road (Pascagoula)\Amendment 1.doc

Councilman Jackson made a motion to approve Amendment No. 1 to the Agreement for Design Services with Brown, Mitchell, & Alexander, Inc., for the Hospital Road Improvements Project as recommended and authorize the City Manager to execute the related documents. The

motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. (Approved 10-1-13)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The next item for consideration was approval of the Request for Release of Funds and Certification for the CDBG – Economic Development Initiative Grant for the Beachfront Promenade as recommended by Jen Dearman, Community and Economic Development Director. The grant amount is \$500,000.00.

Councilman Jackson made a motion to approve the Request for Release of Funds and Certification for the CDBG – Economic Development Initiative Grant for the Beachfront Promenade as recommended and authorize the Mayor to execute the related documents. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. (Approved 10-1-13)

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

Item Q regarding the lighting proposal from Mississippi Power Company for the Pascagoula River Environmental Trail was discussed at this time. Darcie Crew, Parks & Recreation Director, commented on the proposed project. Jen Dearman, Community and Economic Development Director, advised that the up-front costs can be paid for by Community Development Block Grant (CDBG) funding. Further discussion followed. Additional information was requested by the Council to analyze the cost, time, etc.; therefore, this item was tabled until the next Council meeting.

The lighting proposal from Mississippi Power Company is spread on the minutes as follows:

2992 West Beach Boulevard
P. O. Box 4079
Gulfport, Mississippi 39502-4079
Tel 228-867-1065



September 4, 2013

City of Pascagoula
603 Watts Avenue
Pascagoula, MS 39567

To Whom It May Concern:

Mississippi Power Company (MPC) appreciates the opportunity to work with the City of Pascagoula to provide a lighting proposal for the River Trail project.

The advantages of using MPC to provide your lighting installation and maintenance includes our 24 hour call center, over 70 years of lighting experience, quick response from local experienced employees, utility-grade material, and consolidated billing on your existing MPC monthly bill.

MPC recommends the following lighting systems for the sidewalks. For pricing purpose, we have divided the project into 4 cost estimates. All underground costs assume directional boring. Pole locations and metering points are based on a provided design (*See attached drawings*).

Project A: South of Hwy 90 Bridge:

- (5) 150W MH Acorn Fixtures on 14' Mounting Height Concrete Poles
- Up-front Cost for the Installation of the Underground Circuit = **\$6,264.00**
- Total Monthly Charge = **\$187.60***

Project B: East of Magnolia Ave:

- (5) 150W MH Acorn Fixtures on 14' Mounting Height Concrete Poles
- Up-front Cost for the Installation of the Underground Circuit = **\$7,259.00**
- Total Monthly Charge = **\$187.60***

Project C: Light House:

- (6) 150W MH Acorn Fixtures on 14' Mounting Height Concrete Poles
- Up-front Cost for the Installation of the Underground Circuit = **\$8,872.00**
- Total Monthly Charge = **\$225.12***

Project D: Project A, B, C Metering Points:

- (3) Underground Services for Project Metering Points
- Up-front Cost for the Installation of the Underground Circuit = **\$5,819.00****

** The monthly charge includes maintenance of the underground conductor, light fixture, lamps, photo cells, and poles plus the energy usage.*

2992 West Beach Boulevard
P. O. Box 4079
Gulfport, Mississippi 39502-4079
Tel 228-867-1065



If you would like for us to consider other lighting alternatives for the sidewalk, please let us know. The pricing in this proposal is good for 60 days. Typical material lead time is 8 weeks. This document contains trade secrets proprietary to Mississippi Power and shall not be disclosed to any other party

If you would like MPC to proceed with this lighting installation please sign and date this letter and return to me. The contract term for this agreement is 5 years. My fax number is provided below for your convenience.

Printed Name of City Official

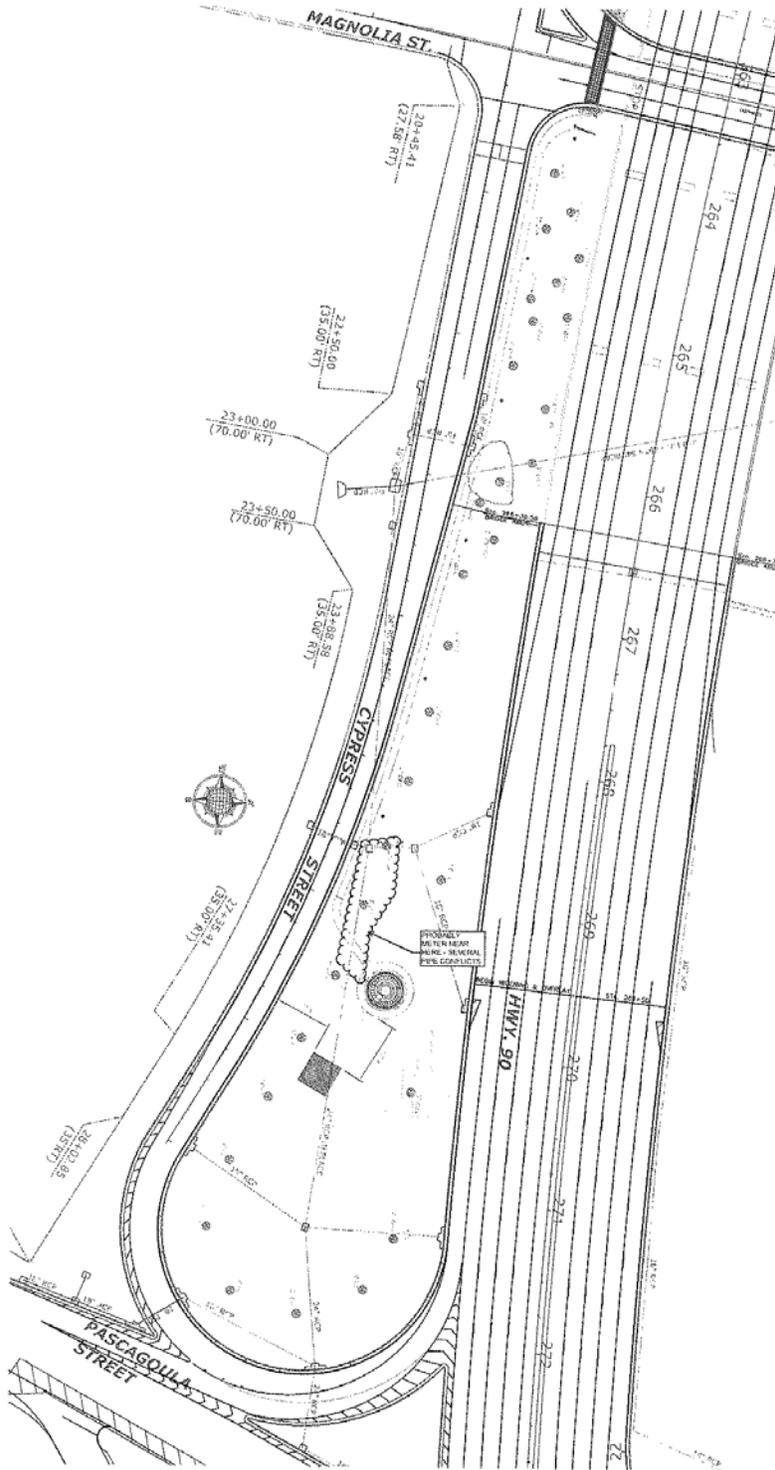
Approval Signature of City Official

Date

Once we receive your signed approval we will prepare the billing and schedule the construction of the lighting system. Thank you for the opportunity to serve your outdoor lighting needs.

Sincerely,
Matthew Forman
Office: (228) 865-5161
Cell: (228) 990-8551
Fax: (228) 865-5843
mdforman@southernco.com

Attachments: 2



The following new business items were considered at this time;

The next item for consideration was an Order Clarifying Right-of-Way Limits for Petit Bois Street as recommended by Eddie Williams, City Attorney. After comments, the Council considered the following Order:

**ORDER CLARIFYING RIGHT-OF-WAY LIMITS FOR
PETIT BOIS STREET, FORMERLY KNOWN AS “PETIT BOIS ROAD”**

WHEREAS, Petit Bois Street, formerly known as “Petit Bois Road”, runs in a northerly direction from its intersection with Bayou Avenue in the City of Pascagoula; and

WHEREAS, a number of concerns have arisen with respect to the extent of the City’s right-of-way for the maintenance and upkeep of Petit Bois Street; and

WHEREAS, the area where Petit Bois Street is located was annexed by the City from the County in 1963 at a time when “Petit Bois Road” was already in existence; and

WHEREAS, due to the disputes arising among surrounding property owners concerning the extent of the City’s right-of-way in this area, the City has retained a surveyor to delineate the northern-most boundary of the City’s right-of-way for Petit Bois Street; and

WHEREAS, City staff have reviewed the survey which was performed by Eric Menhennett, and have determined that there are no records in existence which would support any claim by the City to any point north of the southern boundary of certain property now owned by RTW Properties, LLC, and as described in Deed Book 1682 at Page 129 of the Land Deed Records of Jackson County, Mississippi, as being a portion of Petit Bois Street; and

WHEREAS, the City Council has been advised that the City has no utilities which extend beyond the aforesaid boundary and for which easements should be retained by the City and that the City has not maintained, paved, graded or ditched any property lying north of the aforesaid boundary which appears, on some maps and plats, to be an extension of the aforesaid Petit Bois Street:

IT IS NOW THEREFORE ORDERED AS FOLLOWS:

SECTION 1: That all of the statements in the foregoing preambles are adopted herein as being true and correct.

SECTION 2. That the survey that is attached hereto and incorporated herein as an exhibit as if fully copied in words and figures clearly delineates the northern boundary of Petit Bois Street

and its coincidence with the southern boundary of the property owned by RTW Properties, LLC, as per Deed Book 1682 at Page 129 of the Land Deed Records of Jackson County, Mississippi.

SECTION 3. That the City makes no claim to any right-of-way lying north of the aforesaid line and expressly disclaims any responsibility for the maintenance, upkeep, grading or improvement of any portion of the property lying north of the line as delineated on the attached plat prepared by Eric Menhennett at the behest of the City.

SECTION 4. That the City Attorney is authorized and directed to send certified copies of this Order to any and all parties having an interest in the property lying north of the aforesaid line and to cause the same to be filed with the Jackson County Mapping Department for proper notation on the County's tax maps.

The above Order was introduced by Councilman Tadlock, seconded for adoption by Councilman Taylor, and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE". The Mayor then declared the Order adopted on the 1st day of October, 2013.

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

The City Attorney briefed the Council on some issues in Pascagoula with political signs of candidates running in the special election for House District 110. Mr. Williams presented the Council with a proposed Order concerning this matter. After discussion, the Council considered the following Order:

**ORDER TO SUSPEND ENFORCEMENT OF ARTICLE 6,
SECTION 6.13.C.1.c.i. OF THE UNIFIED DEVELOPMENT
ORDINANCE FOR THE DURATION OF THE PRESENT
SPECIAL ELECTION FOR HOUSE DISTRICT 110**

WHEREAS, pursuant to Article 6, Section 6.13.C.1.c.i. of the Unified Development Ordinance, which became effective in March, 2011, the size of political campaign signs is limited to "2 square feet"; and

WHEREAS, it has come to the attention of the Council and the Code Enforcement staff that many of the candidates in the present special election for House District 110 have ordered signs that exceed this dimension; and

WHEREAS, the City staff has been advised that the “standard size” for political yard signs is 24” x 18” comprising three square feet; and

WHEREAS, strict enforcement of this particular sub-section of the Unified Development Ordinance would impose a hardship on those candidates who have expended funds for the purchase of their signs; and

WHEREAS, the City staff has recommended that the Council consider imposing a moratorium on the enforcement of this particular sub-section of the Unified Development Ordinance during the pendency of the present election campaign:

NOW, THEREFORE, IT IS HEREBY ORDERED AS FOLLOWS:

SECTION 1. Enforcement of Article 6, Section 6.13.C.1.c.i. is hereby suspended during the pendency of the present special election for House District 110 which will terminate on November 5, 2013, at 7:00 P.M.

SECTION 2. The suspension of enforcement contemplated in this order is strictly limited to the sub-section set forth hereinabove and to no other section in the Unified Development Ordinance concerning “political signs”.

SECTION 3. The City Clerk shall deliver a certified copy of this order to the Code Enforcement Director for the City of Pascagoula. The City Clerk is also directed to furnish a copy of this order to all of the candidates for office in the upcoming special election.

SECTION 4. This order shall take effect immediately and shall expire on November 5, 2013, at 7:00 P.M.

SO ORDERED on this the 1st day of October, 2013.

The above Order was introduced by Councilman Hill, seconded for adoption by Councilman Jackson, and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. The Mayor then declared the Order adopted on the 1st day of October, 2013.

The Council then considered an appointment to the Recreation Commission to fill a vacant position due to the recent resignation of Scott Tipton. Those who submitted resumes were Lindsay Cox, Allen Scarborough, Michael R. Tillman, Danny Beauchamp, Terri W. Scott, Robert V. Cochran, David Bates, and Lee Tingle. Mayor Blevins thanks everyone who applied for the position and stated there is always room for volunteers.

After comments, Councilman Tipton made a motion to appoint David Bates to the Recreation Commission to fill a vacant position due to the resignation of Scott Tipton. The motion was seconded by Councilman Taylor and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. (Approved 10-1-13)

Next for consideration was the Order for the docket of claims as follows:

ORDER

WHEREAS, the attached docket of claims for the period September 13, 2013, through September 27, 2013, has been presented to the City Council for allowance and approval; and

WHEREAS, it appears that all of said claims are proper and should be allowed;

NOW, THEREFORE, IT IS ORDERED that all claims shown on said dockets are hereby allowed and approved for payment.

The above Order was introduced by Councilman Taylor, seconded for adoption by Councilman Jackson, and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. The Mayor then declared the Order adopted on the 1st day of October, 2013.

At this time, Darcie Crew, Antoinette Johnson, and Kristi Ducote were recognized and congratulated for receiving three awards recently at the 2013 Mississippi Recreation and Parks Association Conference. The awards are as follows:

- Hayward “Bo” Phillips Design Award of Merit for the Senior Center
- Recreation Programming Award of Merit for Outdoor Recreation
- Sports Programming Award of Merit for the Adult Kickball League

Councilman Tadlock made a motion to close the meeting to consider going into executive session. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”.

Councilwoman Simkins made a motion to go into executive session for the purpose of discussing prospective litigation with Unicopy, an update on the Pascagoula School District/Chevron matter, and a personnel matter regarding Joe Huffman, City Manager. The

motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”, after which the Mayor announced to the public and those in attendance that the Council had voted to hold an executive session for the purpose stated above. The Council then began the executive session.

During executive session, the City Attorney briefed the Council on a prospective litigation matter regarding the termination of a maintenance agreement on a copier with Unicopy (vendor). Mr. Williams recommended that the City negotiate a settlement with Unicopy in an amount not to exceed \$5,320.60 which was the amount invoiced to the City.

After comments, Councilman Hill made a motion to authorize the City Attorney to negotiate a settlement with Unicopy for a payment not to exceed the invoice amount of \$5,320.60. The motion was seconded by Councilman Taylor and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. (Approved 10-1-13)

The Council discussed a personnel matter regarding a salary increase for Joe Huffman, City Manager, for his annual performance evaluation.

After discussion, Councilman Jackson made a motion to approve a four percent (4%) increase in salary for Joe Huffman, City Manager, for a new annual salary of \$126,245.94. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”. (Approved 10-1-13)

Councilman Taylor made a motion to end the executive session and return to open session. The motion was seconded by Councilman Hill and received the following vote: Mayor Blevins “AYE”. Councilmen Hill “AYE”, Jackson “AYE”, Simkins “AYE”, Tadlock “AYE”, Taylor “AYE”, and Tipton “AYE”.

Councilman Hill displayed a birdhouse made by his friend who would like to place one at each end of Lighthouse Park with permission from the City. The Council agreed to have the birdhouses placed at the locations as requested.

Councilmen Jackson and Tadlock advised they will meet with Superintendent Wayne Rodolfich on Wednesday morning to discuss several matters in an effort to have good communication with the school district.

Councilman Tipton commented that he can provide some additional data regarding the lighting proposal submitted by Mississippi Power (Item Q). He will send the information to the City Manager and staff for review.

The City Manager reminded the Council of the Zonta event this Saturday in the downtown area; however, there is a possibility of a storm that may affect our area. Mr. Huffman advised he will keep the Council updated.

There being no further business to come before the Council at this time, Councilwoman Simkins made a motion to recess until Tuesday, October 15, 2013, at 6:00 p.m. to transact such business as may lawfully come before the Council. The motion was seconded by Councilman Tadlock and received the following vote: Mayor Blevins "AYE". Councilmen Hill "AYE", Jackson "AYE", Simkins "AYE", Tadlock "AYE", Taylor "AYE", and Tipton "AYE".

The meeting ended at 7:50 p.m.

APPROVE:

H. J. Blevins, Mayor

ATTEST:

Brenda J. Reed, Asst. City Clerk



AGENDA ITEM REQUEST FORM

Meeting Date: October 15, 2013

Submitting Department or Individual: Parks & Recreation Dept.

Contact Name: Darcie Crew

Phone: 228-938-2356

Agenda Topic: Recreation Commission Minutes

Attach additional information as necessary

Action Requested:

Acknowledge minutes of Recreation Commission meeting on September 4, 2013 as approved by the Pascagoula Recreation Commission on October 2, 2013.

Budgeted Item	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Source of Funding	<input type="checkbox"/> General Fund
Contract Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	<input type="checkbox"/> Utility Fund	
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	<input type="checkbox"/> Grant	
			<input type="checkbox"/> Other	

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PASCAGOULA RECREATION COMMISSION
MEETING SEPTEMBER 4, 2013

Mike McElhaney opened the meeting at 6:02 pm.

Al Brimm made the motion to approve the August minutes as presented. Michael Tillman seconded the motion. The motion passed unanimously.

Old Business:

Hotel Tax: Darcie reported that \$995,377.42 has been collected as of August 19, 2013 (since November 2005). Darcie stated August revenues were \$10,903.93. The new total after projects that have been completed is \$179,309.69 (includes deduction of \$100,000 for Point).

Point Project: Darcie informed the Commission that the final approvals from the CIAP (Coastal Impact Assistance Program) have not been received. She stated the City Council approved a revised bid award and change order #1 to Knowles Construction based on the comments received from the funding agency. Once the final approval is received, the City is ready to proceed. We are hopeful construction will begin in about 30 days. The revisions to the project take away the asphalt parking spaces and include gravel parking spaces. The revisions also include a pervious surface at the top of the boat ramps to absorb some of the surface drainage before it enters the channel. The total project cost is now \$1,266,442.41.

Recreation Commission Appointment: The City Council decided today at their planning workshop to advertise the vacancy on the Commission brought about by Scott Tipton's resignation because he became a City Council member. The advertisement should go out soon and Darcie will include applicants from previous vacancies.

The Commission asked Darcie to send an email to the entire Recreation Commission asking members about their commitment to the Commission. The Comprehensive Parks and Recreation Master Plan and possible campaign for the 2% prepared food tax are very important tasks. The Commission wants to be sure members are dedicated and committed to the future efforts of the Recreation Commission.

New Business:

Bike Advisory Committee: Al Brimm made the motion to accept the Bike Advisory Committee minutes as presented. Johnny Olsen seconded the motion. The motion passed unanimously. Mike McElhaney noted that the group of individuals on the Bike Committee should be commended for their hard work and dedication.

Program Information: Darcie noted that Football and Cheerleading season starts on Sept. 16th. Also, Pilates/aerobics, M/W/F is on-going at 8am, monthly fees are \$25. On Sept. 17th, Lisa Catchot will start teaching on Tuesday/Thursday mornings at 7:30 as well.

Darcie also gave a verbal budget update to the Commission in regards to the possible funding from the City Council for projects for FY2014. She said the Council wants to hold a work session to discuss the Master Plan and the priority of projects soon. Darcie will keep the Commission informed of any work sessions so they can attend.

The Commission stated they would love to assist City Council in any way in the planning and decision making for the future of recreation in Pascagoula.

Johnny Olsen asked if Wayne Rodolfich has talked to Darcie or Bo about using the South Field for Youth Football. Darcie has not heard from him but will ask Bo.

Johnny also asked if signs could be placed at the boat launches asking people not to dump their fish. Darcie said she will look into the request and find a solution for some signage.

There being no other business, Becky Fulton made a motion to adjourn the meeting at 7:00 pm. Al Brimm seconded the motion. The motion passed unanimously.

The next meeting will be held at 6:00 pm on October 2, 2013 at the Pascagoula Recreation Center.

/s/s Darcie S. Crew

Darcie S. Crew, Secretary

Members present:

Mike McElhaney, Chairman

Al Brimm

Mike Tillman

Becky Fulton

Johnny Olsen

Members absent:

Tommy Dorsey

Paul Hembree, Vice Chairman (at funeral)

James Prisock (at work, "shut down")

Jay Spradlin (had surgery)

Melinda Mitchell



AGENDA ITEM REQUEST FORM

Meeting Date: 10/15/2013

Submitting Department or Individual: Community and Economic Development

Contact Name: Jen Dearman

Phone: 228-938-6651

Agenda Topic: Historic Preservation Commission August 28, 2013, Meeting Minutes

Attach additional information as necessary

Action Requested:

Acknowledge minutes as presented.

Budgeted Item	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Source of Funding	<input type="checkbox"/>	General Fund
Contract Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/>	Utility Fund
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/>	Grant
				<input type="checkbox"/>	Other

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Meeting Minutes for
Pascagoula Historic Preservation Commission

Date: Wednesday, August 28, 2013

Location: Community Development Meeting Room

Commission members present: Liz Ford, Kevin Hall, Marcia Baumhauer, Walter Mansfield, Carl Megehee, Michele Coats, Michelle Lee, and Barry McIlwain

Excused: Tommy Wixon

Guests: Rebecca Davis, Dan Lee, and Richard Lucas

Ex officios: Beth Meyer, Grants Administrator

The meeting was called to order by the Commission Chairwoman, Liz Ford, at 12:05 PM. The July 24th minutes were approved on a motion by Walter Mansfield and seconded by Michele Coats.

Old Business:

- 7th Annual Krebs Cemetery Tour – Michele Lee, Tour Chairwoman
 - The theme for the event will be “A Night Out with Veterans, Educators, and Visiting Guests from Other Places.”
 - A list of potential characters was distributed and discussed. Michele requested that the Commission narrow the list and select which characters would be included in the event.
 - A volunteer is still needed to work with the selected characters.
 - Roving characters will be included. Rather than being in a specific scene, they will present a dialogue describing who they are.
 - Committee assignments were discussed.
 - Rebecca Davis, Tour Co-Chairwoman, will take an inventory of costumes.
 - Liz Ford will assist with program production. Program content should be provided to Liz no later than Wednesday, October 23rd. In addition the cast party will be held at Liz’s home; however, someone else will be responsible for food.
 - Kevin Hall and Walter Mansfield will be in charge of logistics. If those who helped with last year’s set up or breakdown are available, their continued assistance this year would be appreciated. The lights from the Police Department will be needed this year.
 - Michele Coats and Richard Lucas will be able to provide some support with public relations. Rebecca noted that a new banner is needed, and the cost will be approximately \$400. It was suggested that Rex Bridges may be able to help with the poster design.
 - Michele Lee provided a map of the cemetery that identified the staging ideas of tour scenes and stations to discuss traffic flow. The map included locations for the entrance, book sales, concessions, first Americans, veterans, educators, visiting guests, roving characters, and exit.
 - Marcia Baumhauer and Mary Jon Lucas will help with book sales as in years past.
 - In regards to concessions, Walter Mansfield will approach Jim Underwood about making beignets again. Richard Chenoweth of Scranton’s Restaurant and Catering will be approached to see if he would like to bring mobile concessions.

Old Business: continued

- Historic Pathway Signage
 - Liz provided the City information from the National Register of Historic Places regarding the points of interest.

- Projects Update
 - LaPointe-Krebs House/LPK Foundation
 - The reduced scope of work funded by the Mississippi Department of Archives and History is being completed. A temporary roof is installed.
 - Barbara Dumas-Marshall, Jackson County Grants Department Director, is writing an application for the Community Heritage Preservation Grant that requests \$700,000 and requires a 20% or \$140,000 match.
 - Round Island Lighthouse
 - The exterior brick work is complete. Installation of the door and window is ongoing.
 - Planning continues for the Jackson County Amateur Radio Association reactivation of the Lighthouse for October 17th – 20th.
 - There will be a benefit concert for the Lighthouse featuring Les Kerr on Friday, October 18th.

New Business:

- Letters of Support
 - The LaPointe-Krebs Foundation requested a support letter for a Community Heritage Preservation Grant application that focuses on the restoration of the LaPointe-Krebs House.
 - The City requested a support letter for a Community Heritage Preservation Grant application that focuses on the restoration of the Louisville and Nashville Railroad Depot.
 - A motion for approval of both letter requests was put forward by Michele Lee second by Walter Mansfield.

Other Business / Announcements:

- Prosperity through Preservation – Save the Historic Tax Credit
 - Liz provided copies of a letter from Senator Cochran and an email from Senator Wicker as a result of her contact to the National Trust of Historic Places (NTHP). When she provided information to the NTHP, the NTHP generated letters from Liz to the Senators requesting that the Historic Tax Credit be preserved.

- International Ship Building Company Employee Housing Historic District
 - Barry McIlwain encouraged the Commission to continue progress towards the approval of this as a local historic district.

- Michele Lee suggested that information on tax credits as well as guidelines for renovation of historic properties be provided to the community. This suggestion is based on recent historic home renovations that have resulted in decreased contributing historic features.

Next Meeting Date – 25th September, 2013.

There being no further business, the meeting adjourned at 1:20 p.m. The next meeting date is September 25, 2013.

Notes submitted by Beth Meyer.



AGENDA ITEM REQUEST FORM

Meeting Date: October 15, 2013

Submitting Department or Individual: Public Works

Contact Name: Steve Mitchell

Phone: 938-7758

Agenda Topic: Extend Annual Bid #311 - Covers, Frames & Grates

Attach additional information as necessary

Action Requested:

Council approval to extend contract for Annual Bid #311 - Covers, Frames & Grates with MS Utilities of Gulfport, MS at the current contract price as defined in attached Tabulation Sheet. The contract dates are September 30, 2013 through September 29, 2014 with a one year renewal option. The attached letter from vendor is considered the contractual commitment.

Budgeted Item	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Source of Funding	<input checked="" type="checkbox"/>	General Fund
Contract Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Utility Fund	
Mayor or Manager's Signature Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Grant	
					<input type="checkbox"/>	Other	

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10/4/2013

MISSISSIPPI UTILITIES SUPPLY
14231-SEAWAY RD
UNIT B-5
GULFPORT, MS

CITY OF PASCAGOULA

AMY,

This letter is to inform you that we will extend the annual bid for another year

Thank you for your business,

William "Bill" Turner

William Turner
INSIDE SALES
MISSISSIPPI UTILITIES SUPPLY



Tabulation Sheet

Grates, Frames, & Covers - Annual Bid #311

Bid Open: Thursday, September 29, 2011 @ 2:00 P.M.

MS Utilities

U.S. Foundry

One Complete Unit:

Light Duty R&C	\$ 142.00	\$ 185.29
----------------	-----------	-----------

Hwy Ring&Cover	\$ 165.00	\$ 341.50
----------------	-----------	-----------

Grated Ring&Cover	\$ 165.00	\$ 207.56
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Grate:

Stool Type	n/b	n/a
------------	-----	-----

Frame&Grate/Fit Pipe:

12"	\$ 46.00	n/a
-----	----------	-----

15"	\$ 66.00	n/a
-----	----------	-----

18"	\$ 85.00	n/a
-----	----------	-----

24"	\$ 128.00	\$ 185.69
-----	-----------	-----------

30"	n/a	n/a
-----	-----	-----

12" x 12"	\$ 29.00	\$ 45.49
-----------	----------	----------

18" x 18"	\$ 68.00	\$ 83.42
-----------	----------	----------

24" x 24"	\$ 113.00	\$ 120.67
-----------	-----------	-----------

26" x 26"	\$ 136.00	n/a
-----------	-----------	-----

30" x 30"	\$ 259.00	n/a
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AGENDA ITEM REQUEST FORM

Meeting Date: October 15, 2013

Submitting Department or Individual: Public Works

Contact Name: Steve Mitchell

Phone: 938-7758

Agenda Topic: Award Annual Bid #328 - Fire Hydrants

Attach additional information as necessary

Action Requested:

Council approval to award annual bid # 328 - Fire Hydrants to low bidder, Vellano Brothers of Robertsdale, AL for 36" - \$1180.00, 42" - \$1206.00 & 48" - 1232.00, M & H Brand. Contracts dates are October 16, 2013 through October 15, 2014, with a one year extension option. Tabulation sheet and Recommendation to Council attached.

Budgeted Item	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Source of Funding	<input type="checkbox"/>	General Fund
Contract Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Utility Fund	
Mayor or Manager's Signature Required	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Grant	
					<input type="checkbox"/>	Other	

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RECOMMENDATION TO CITY COUNCIL FOR BID AWARD

BID ITEM: Fire Hydrants – Annual Bid #328

BID OPENED: Thursday, October 3, 2013

BIDDERS: See Tabulation Sheet

NEEDED:

WHERE: Various Streets

WHY: Fire Hydrant replacements

BUDGETED: 40067270-552780 - \$14,000.00

TYPE BID: Legally advertised

PUBLICATION DATES: Tuesday, September 10, 2013 and Tuesday, September 17, 2013

REMARKS: Our current bid is with Vellano Brothers of Robertsdale, AL for 36” - \$904.00, 42” - \$926.00, 48”- \$948.00 for M&H brand.

DEPARTMENT HEAD RECOMMENDATION: I recommend the low bidder, Vellano Brothers of Robertsdale, Al (36” - \$1180.00, 42” - \$1206.00 & 48” – 1232.00 – M & H Brand) be awarded the annual contract for fire hydrants. Contracts dates are October 16, 2013 through October 15, 2014, with a one year extension option.

DEPARTMENT HEAD

CITY MANAGER RECOMMENDATION: **CONCUR**
 DO NOT CONCUR

CITY MANAGER



TABULATION SHEET

FIRE HYDRANT BID #328

OPENING DATE - THURSDAY, OCTOBER 3, 2013 @ 2pm

<u>Vendor</u>			<u>Bid Amount</u>			<u>Brand</u>
American AVK Company	36"		42"		48"	
American Flow Control	36"		42"		48"	
Central Pipe	36"	\$ 1,274.00	42"	\$ 1,305.00	48"	M & H 129
Consolidated Pipe & Supply	36"	\$ 1,290.00	42"	\$ 1,320.00	48"	Mullar
Empire Pipe	36"	\$ 1,205.00	42"	\$ 1,235.00	48"	M & H 129T
Ferguson Enterprises Inc.	36"		42"		48"	
G & C Supply Company, Inc.	36"		42"		48"	
Gulf Coast Marine	36"		42"		48"	
H D Supply	36"	\$ 1,196.29	42"	\$ 1,225.43	48"	M & H 129
M B Construction	36"		42"		48"	
Mississippi Utilities	36"	\$ 1,275.00	42"	\$ 1,305.00	48"	American Darlin
Southern WW Supply	36"		42"		48"	
Summit Pipe Supply, Inc.	36"		42"		48"	
Superior Pipe & Supply	36"		42"		48"	
U.S. Filter/Davis Meter	36"		42"		48"	
Utility Pipe Supply, Inc.	36"		42"		48"	
Vellano Brothers	36"	\$ 1,180.00	42"	\$ 1,206.00	48"	M & H Style 129
Southern Pipe	36"	\$ 1,235.00	42"	\$ 1,264.13	48"	M & H 129



AGENDA ITEM REQUEST FORM

Meeting Date: October 15, 2013

Submitting Department or Individual: Public Works

Contact Name: Steve Mitchell

Phone: 938-7758

Agenda Topic: Award Annual Bid #329 - Limestone

Attach additional information as necessary

Action Requested:

Council approval to award annual bid # 329 - Limestone to low bidder, Mallette Brothers of Gautier, MS for \$32.50 per ton for 3/4 inch and 3/8 inch sieve sizes. Contracts dates are October 16, 2013 through October 15, 2014, with a one year extension option. Tabulation sheet and Recommendation to Council attached.

Budgeted Item	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Source of Funding	<input type="checkbox"/> General Fund
Contract Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input checked="" type="checkbox"/> Utility Fund
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/> Grant
				<input type="checkbox"/> Other

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RECOMMENDATION TO CITY COUNCIL FOR BID AWARD

BID ITEM: Limestone – Annual Bid #329

BID OPENED: Thursday, October 3, 2013 @ 2:00P.M.

BIDDERS:	<u>3/4in Sieve</u>	<u>3/8in Sieve</u>
Landshapers	\$38.15/ton	\$38.15/ton
Malette Brothers	\$32.50/ton	\$32.50/ton
ManningTrucking	\$35.45/ton	\$35.45/ton
Trinity	\$33.20/ton	\$33.20/ton
Whitehead Construction	\$32.85/ton	\$32.85/ton

NEEDED:

WHERE: Various City Locations

WHY: Construction Materials (Street Maintenance)

BUDGETED: 01020170-552500 - \$130,000.00

TYPE BID: Legally advertised

PUBLICATION DATES: Tuesday, Sept. 10, 2013 and Tuesday, Sept. 17, 2013

REMARKS: Our current bid is with Whitehead Construction of Pascagoula, MS for \$33.45 per ton for ¾ inch and 3/8 inch sieve sizes.

DEPARTMENT HEAD RECOMMENDATION: I recommend the low bidder Malette Brothers of Gautier, MS for \$32.50 per ton for ¾ inch and 3/8 inch sieve sizes. Contract dates will be October 16, 2013 through October 15, 2014 with a one-year renewal option.

DEPARTMENT HEAD

CITY MANAGER RECOMMENDATION: () CONCUR () DO NOT CONCUR

CITY MANAGER



Tabulation Sheet

Limestone - Bid #329

Bid Opening Thursday, October 3, 2013

2:00 P.M.

<u>VENDOR</u>	<u>3/4" Sieve Size</u>	<u>3/8" Sieve Size</u>
Henze Enterprises, Inc.	\$ _____ per ton	\$ _____ per ton
Holden Earth Moving & Construction Co.	\$ _____ per ton	\$ _____ per ton
John Ward Excavations Service	\$ _____ per ton	\$ _____ per ton
Kyle Mallette	\$ _____ per ton	\$ _____ per ton
Landshapers	\$ 38.15 per ton	\$ 38.15 per ton
Langfitt Shane Construction Co., Inc.	\$ _____ per ton	\$ _____ per ton
Mallette Brothers	\$ 32.50 per ton	\$ 32.50 per ton
Manning Trucking	\$ 35.45 per ton	\$ 35.45 per ton
Miller Contracting	\$ _____ per ton	\$ _____ per ton
Pandle, Inc.	\$ _____ per ton	\$ _____ per ton
SCI Inc.	\$ _____ per ton	\$ _____ per ton
Talley Contracting	\$ _____ per ton	\$ _____ per ton
Trinity	\$ 33.20 per ton	\$ 33.20 per ton
Whitehead Construction	\$ 32.85 per ton	\$ 32.85 per ton
Williams Enterprises	\$ _____ per ton	\$ _____ per ton



AGENDA ITEM REQUEST FORM

Meeting Date: 10/15/13

Submitting Department or Individual: Finance

Contact Name: Bobby Parker

Phone: 938-6716

Agenda Topic: Budget amendment in the General Fund for Police training. BA 14.01.

Attach additional information as necessary

Action Requested:

Council approval of the attached budget amendment.

Budgeted Item	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Source of Funding	<input checked="" type="checkbox"/>	General Fund
Contract Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/>	Utility Fund
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/>	Grant
				<input type="checkbox"/>	Other

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**City of Pascagoula
Budget Amendment # 14.01
October 15, 2013**

	<u>Current Budget</u>	<u>Budget Amendment</u>	<u>Amended Budget</u>
<u>General Fund</u>			
<u>Revenues:</u>			
<u>Miscellaneous:</u>			
Miscellaneous	45,500	205	45,705
Total Revenues	45,500	205	45,705
<u>Expenditures:</u>			
<u>Police Training:</u>			
<u>Other Services & Charges:</u>			
Training - Other	3,750	205	3,955
Total Expenditures	3,750	205	3,955
Net Change in Fund Balance - General Fund		-	
To amend budget to provide authority for increased training expenditures financed by a reimbursement by the state.			



AGENDA ITEM REQUEST FORM

Meeting Date: 10/15/13

Submitting Department or Individual: Finance

Contact Name: Bobby Parker

Phone: 938-6716

Agenda Topic: Budget amendment in the General Fund for 2014 DUI Grant. BA 14.02.

Attach additional information as necessary

Action Requested:

Council approval of the attached budget amendment.

Budgeted Item	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Source of Funding	<input type="checkbox"/>	General Fund
Contract Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/>	Utility Fund
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	Grant
				<input type="checkbox"/>	Other

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**City of Pascagoula
Budget Amendment # 14.02
October 15, 2013**

<u>General Fund</u>	<u>Current Budget</u>	<u>Budget Amendment</u>	<u>Amended Budget</u>
Revenues:			
<u>Grants:</u>			
2014 DUI Grant	-	51,048.32	51,048.32
Total Revenues	-	51,048.32	51,048.32
Expenditures:			
<u>Field Services:</u>			
 Personal Services:			
Overtime - DUI	-	39,980.00	39,980.00
Retirement - DUI	-	6,296.85	6,296.85
Social Security - DUI	-	2,478.76	2,478.76
Medicare - DUI	-	579.71	579.71
 <u>Other Services & Charges:</u>			
Travel	-	1,413.00	1,413.00
Seminars & Conferences	-	300.00	300.00
Total Expenditures	-	51,048.32	51,048.32
Net Change in Fund Balance		-	
To amend budget to provide authority for expenditures stemming from the FY 2014 DUI Grant and the related grant revenue awarded by letter received 9/18/13.			



AGENDA ITEM REQUEST FORM

Meeting Date: 10/15/13

Submitting Department or Individual: Finance

Contact Name: Bobby Parker

Phone: 938-6716

Agenda Topic: Budget amendment in the General Fund for negotiated settlement. BA 14.03.

Attach additional information as necessary

Action Requested:

Council approval of the attached budget amendment.

Budgeted Item	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Source of Funding	<input checked="" type="checkbox"/> General Fund
Contract Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/> Utility Fund
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/> Grant
				<input type="checkbox"/> Other

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**City of Pascagoula
Budget Amendment # 14.03
October 15, 2013**

	<u>Current Budget</u>	<u>Budget Amendment</u>	<u>Amended Budget</u>
<u>General Fund</u>			
<u>Expenditures:</u>			
<u>General Administration:</u>			
<u>Other Charges:</u>			
Judgments	-	3,500	3,500
Total Expenditures	-	3,500	3,500
Net Change in Fund Balance - General Fund		(3,500)	
To amend budget to provide expenditure authority for the settlement of the dispute discussed in executive session on October 1, 2013.			



AGENDA ITEM REQUEST FORM

Meeting Date: October 15, 2013

Submitting Department or Individual: Finance

Contact Name: Bobby Parker

Phone: 938-6716

Agenda Topic: Budget amendment in the Community Development/General Funds for the Point Park Project. BA 14.04.

Attach additional information as necessary

Action Requested:

Council approval of the attached budget amendment.

Budgeted Item	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Source of Funding	<input checked="" type="checkbox"/> General Fund
Contract Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/> Utility Fund
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/> Grant
				<input checked="" type="checkbox"/> Other

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**City of Pascagoula
Budget Amendment # 14.04
October 15, 2013**

	<u>Current Budget</u>	<u>Budget Amendment</u>	<u>Amended Budget</u>
<u>General Fund</u>			
<u>Expenditures:</u>			
<u>General Administration:</u>			
<u>Transfers:</u>			
Transfer to Comm. Dev. Fd.	-	215,000	215,000
Total Expenditures	-	215,000	215,000
Net Change in Fund Balance - General Fund		(215,000)	
<u>Community Development Fund</u>			
<u>Revenues:</u>			
<u>Transfers:</u>			
Transfer From General Fund	-	215,000	215,000
Total Revenues	-	215,000	215,000
<u>Expenditures:</u>			
<u>Community Development:</u>			
<u>Other Services & Charges:</u>			
Program Outlay & Expense	-	215,000	215,000
Total Expenditures	-	215,000	215,000
Net Change in Fund Balance - Community Development Fund		-	
To amend budget to provide expenditure authority for the Point Park project and the related transfer from the General Fund as approved by Council on July 2, 2013.			



AGENDA ITEM REQUEST FORM

Meeting Date: 10/15/13

Submitting Department or Individual: City Manager

Contact Name: _____

Phone: _____

Agenda Topic: MEC's 12th Annual Hobnob MS

Attach additional information as necessary

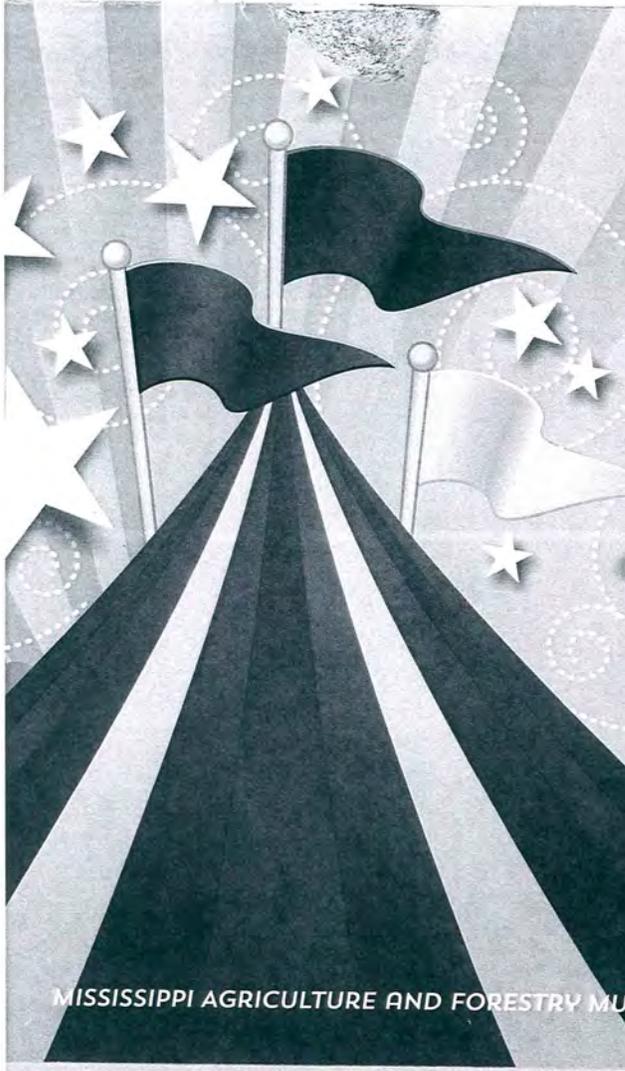
Action Requested:

Approve travel and registration fees for the City Council to attend the 12th Annual Hobnob MS in Jackson, MS, on October 31, 2013.

Budgeted Item	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Source of Funding	<input type="checkbox"/> General Fund
Contract Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/> Utility Fund
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/> Grant
				<input type="checkbox"/> Other

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MEC's 12th Annual **HOBNOB** *Mississippi*

Thursday, October 31, 2013

MISSISSIPPI AGRICULTURE AND FORESTRY MUSEUM BUILDINGS AND GROUNDS • I-55 AND LAKELAND DRIVE, JACKSON

SPONSORSHIP OPPORTUNITIES

BONUS DISCOUNT COMBO PACKAGE HOBNOB MISSISSIPPI 2013 & A CAPITAL DAY 2014

Corporate \$4,800 • \$1,200 savings

Leadership \$2,400 • \$600 savings

Partner \$1,080 • \$120 savings

Entrepreneur \$420 • \$60 savings

MEC'S HOBNOB SPONSORSHIP ONLY

Corporate \$3,600

• Table for 20 Attendees in a Priority Location

Leadership \$1,500

• Twelve Attendees • Reserved Leadership Level Seating

Partner \$600 • Six Attendees

Entrepreneur \$240 • Two Attendees

Individual \$60 • MEC and co-convenor members
\$90 • Non-members

WHAT TO WEAR? *Some come in suits...others in dresses...but veteran MEC Hobnobbers dress in nice casual attire.*

ALL EVENTS ARE WEATHER PROTECTED *Precautions have been taken to keep you out of the rain and on dry ground.*

PARKING AT SMITH-WILLS STADIUM

TO SPONSOR OR FOR INDIVIDUAL REGISTRATIONS GO TO WWW.MEC.MS

MEC
PINNACLE
MEMBERS



at&t

ATMOS
energy

BancorpSouth



Entergy



MISSISSIPPI
POWER
SOUTHERN COMPANY

NISSAN



Walmart

MEC
The State Chamber of Commerce
Mississippi Economic Council

PO Box 23276 • Jackson, MS 39225-3276
1-800-748-7626 or 601-969-0022 in Central MS
Fax: 1-888-717-2809 or 601-353-0247 in Central N
www.mec.ms

The Board of Directors of the Mississippi Economic Council, the State Chamber of Commerce, invites you to attend the
12th Annual Hobnob Mississippi

STATE LEADERS FEATURED UNDER THE BIG TOP



BRYANT



REEVES



GUNN

Governor Phil Bryant, Lt. Governor Tate Reeves and Speaker of the House Philip Gunn will provide the latest on what's happening at the State Capitol. Other statewide elected officials set to speak at Hobnob are Attorney General Jim Hood, Secretary of State Delbert Hosemann, State Treasurer Lynn Fitch, Insurance Commissioner Mike Chaney and Agriculture Commissioner Cindy Hyde-Smith.



HOOD



HOSEMANN



FITCH



CHANEY



HYDE-SMITH

TEEING UP TWO SPECIAL EVENTS FOR MISSISSIPPI

The Sanderson Farms Championship has been extended for three additional years. The state's PGA Tour is now poised to have an even greater impact on Mississippi thanks to an increased purse and new date.



The Mississippi Golf Resort Classic will remain on Mississippi's Gulf Coast thanks to a three year presenting sponsorship by C Spire. The tournament will continue to have a profound impact on the region's economy.

Hobnob will highlight the importance of both events and their charitable impact and economic benefit to the State of Mississippi.



Special Entertainment



POLITICAL SATIRE AT ITS BEST.

The Washington, D.C.-based comedy troupe's song parodies and skits convey a special brand of satirical humor to satirize the very people and places that employed them.

Since they began, the Capitol Steps have recorded over 30 albums, including their latest, *Fiscal Shades of Gray*.

The day starts with registration at 8:30 a.m. and the political speeches get under way at 9:15. And of course, it wouldn't be Hobnob without

- Catfish provided by Simmons Farm Raised Catfish
- Chicken by Sanderson Farms and prepared by the Mississippi State University Poultry Science Cooking Team
- Ice Cream from Blue Bell



AGENDA ITEM REQUEST FORM

Meeting Date: 10/15/2013

Submitting Department or Individual: City Manager

Contact Name: Robin Wood

Phone: 228-372-6888

Agenda Topic: Recording and Televising of City Council Meetings Contract Renewal

Attach additional information as necessary

Action Requested:

Approve agreement with Scranton Broadcasting Company, LLC to record and televise Council Meetings. Authorize City Manager to execute agreement.

Budgeted Item	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Source of Funding	<input checked="" type="checkbox"/> General Fund
Contract Required	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>		<input type="checkbox"/> Utility Fund
Mayor or Manager's Signature Required	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>		<input type="checkbox"/> Grant
				<input type="checkbox"/> Other

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Scranton Broadcasting Company, LLC
 3318 Pascagoula Street – Pascagoula, MS 39567
 Phone: 228.762.3434 – Email: sales@wgud.tv
 CableOne Ch. 19 / Digital Broadcast 51.1 51.2 51.3
 www.wgud.tv

Advertising Agreement

ADVERTISING/AGENCY: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

TELEPHONE: _____ FAX: _____

CONTACT: _____ E-MAIL: _____

Sponsorship Details :

SCHEDULE START DATE: _____ END DATE: _____ # OF WEEKS _____

PROGRAM DETAILS:

Payment Method :

_____ CASH _____ MONEY ORDER _____ CHECK _____ CREDIT CARD

MONTHLY COST \$ _____ TOTAL ORDER \$ _____
--

PLEASE NOTE: Accepted method of payments in cash, money order, check or credit card. Scranton Broadcasting Company, LLC agrees to provide air time to the above advertiser for the terms and compensation as specified herein, guaranteed for the term of this agreement only.

I have read, understand and agree with every provision of this contact and by my signature, hereby certify that I accept and agree to abide by them and that I am competent and legally qualified to enter into such a contract.

 ACCOUNT EXECUTIVE DATE:

 ADVERTISER SIGNATURE DATE:



AGENDA ITEM REQUEST FORM

Meeting Date: October 15, 2013

Submitting Department or Individual: Operations Manager

Contact Name: Steve Mitchell

Phone: 228-372-6835

Agenda Topic: Development of the next 5 year Stormwater Management Plan

Attach additional information as necessary

Action Requested:

Approve the development of the next 5 year Stormwater Management Plan with Eco-Systems, Inc. in the amount of \$15,000.00, which will be billed monthly on a percent complete basis. Authorize the City Manager to execute related documents.

Budgeted Item	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Source of Funding	<input checked="" type="checkbox"/> General Fund
Contract Required	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>		<input type="checkbox"/> Utility Fund
Mayor or Manager's Signature Required	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>		<input type="checkbox"/> Grant
				<input type="checkbox"/> Other

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July 23, 2013

Mr. Steve Mitchell
Operations Manager
City of Pascagoula
Post Office Drawer 908
Pascagoula, Mississippi 39568-0908

Via email: Steve Mitchell (smitchell@cityofpascagoula.com)

Reference: *Development of the Next Five-Year Stormwater Management Plan*

Dear Mr. Mitchell,

Eco-Systems, Inc. (Eco-Systems) is pleased to provide the City of Pascagoula (the City) this proposal to update your Stormwater Management Program based on anticipated Stormwater Phase II regulatory requirements. As you are aware, 2013 is the final year of the second permitting cycle for the City's Phase II Stormwater Program. The City must continue implementing the goals of the Stormwater Management Program and the approved Management Plan as federally mandated under the Clean Water Act until a new stormwater permit is issued.

With 2013 serving as the final implementation year of the second permitting cycle, you should begin to take the necessary steps to prepare for the next five-year cycle of stormwater runoff management permitting. Per our meetings with the Mississippi Department of Environmental Quality (MDEQ), Eco-Systems understands modifications to your program will be required by the agency. Eco-Systems would appreciate the opportunity to assist the City in addressing these changes and developing your upcoming Stormwater Management Program for the next five-year permitting cycle beginning in 2014.

SCOPE OF WORK

Eco-Systems proposes to assist the City with the preparation of the next five-year permitting cycle through completion of the following tasks:

Task 1: Agency Liaison

- Serving as the liaison between the City and the MDEQ in developing the stormwater management program elements.
- Serving as a liaison with the state regulatory agency regarding the Numeric Nutrient Criteria (NNC) limitations for Nitrogen and Phosphorus. Eco-Systems proposes to attend all stakeholder meetings and actively participate in the NNC process.
- Eco-Systems will continue to monitor the TMDL program and listing of any impaired waterbodies with established published TMDL identifying pollutant(s) of concern.

- Eco-Systems will continue to monitor the EPA rules regarding Construction and Development Turbidity Testing and update the City as appropriate.
- Eco-Systems will work with the state regulatory agency in understanding the potential sampling requirements anticipated in the future.

Task 2: Stormwater Management Program Development

- Eco-Systems will develop the next five-year Stormwater Management Program through consultation with MDEQ and coordination with the City of Pascagoula.
- Eco-Systems will utilize the EPA MS4 Permit Improvement Guidance document in the development of the new stormwater management program.
- The stormwater management program will follow the recommended six minimum measures with BMPs outlined for the following:
 1. Public Education and Outreach
 2. Public Participation/Involvement
 3. Illicit Discharge Detection and Elimination
 4. Construction Site Runoff Control
 5. Post-Construction Site Runoff Control
 6. Pollution Prevention/Good Housekeeping
- Eco-Systems will complete the Notice of Intent (NOI) and permit application paperwork.

PROJECT SCHEDULE

The development of the City’s next five year Stormwater Management Program and completion of the above mentioned tasks is proposed to begin upon client approval.

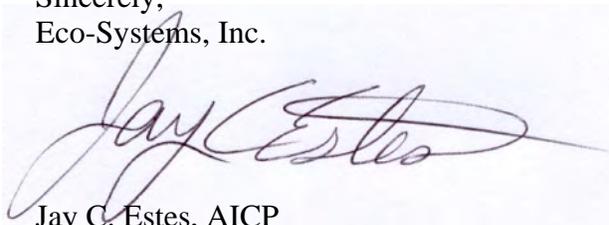
COST ESTIMATE

Eco-Systems will perform the proposed scope of work identified above for the development of the next five-year Stormwater Management Program for a lump sum cost of \$15,000 to be billed on a monthly, percent complete basis.

CLOSING

Eco-Systems appreciates the opportunity to submit this proposal to you. Please call us at (601) 936-4440 if you have any questions. We look forward to assisting you with this project.

Sincerely,
Eco-Systems, Inc.



Jay C. Estes, AICP
Senior Principal Planner



Authorization

Please sign and date in the space provided below if this proposal is acceptable. The effective date of this project will be the authorization date below. Please return a signed copy to us upon authorization. You may fax the signed authorization back to us at (601) 936-4463.

Authorized by _____ on this ____ day of _____, 2013.

Signature: _____

Title: _____

Attest (if necessary): _____

**Reference: City of Pascagoula
Development of the Next Five-Year Stormwater Management Plan
Budget: \$15,000.00 (Lump Sum)**



AGENDA ITEM REQUEST FORM

Meeting Date: October 15, 2013

Submitting Department or Individual: Operations Manager

Contact Name: Steve Mitchell

Phone: 228-372-6835

Agenda Topic: Stormwater Program Implementation FY 2014

Attach additional information as necessary

Action Requested:

Approve Stormwater Program Implementation for FY 2014 with Eco-Systems, Inc., in the amount not to exceed \$16,500.00 and authorize the City Manager to execute related documents.

Budgeted Item	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Source of Funding	<input checked="" type="checkbox"/> General Fund
Contract Required	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>		<input type="checkbox"/> Utility Fund
Mayor or Manager's Signature Required	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>		<input type="checkbox"/> Grant
				<input type="checkbox"/> Other

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July 23, 2013

Mr. Steve Mitchell
Operations Manager
City of Pascagoula
Post Office Drawer 908
Pascagoula, Mississippi 39568-0908

Via email: Steve Mitchell (smitchell@cityofpascagoula.com)

Reference: *Stormwater Program Implementation (Fiscal Year 2014)*

Dear Mr. Mitchell,

Eco-Systems, Inc. (Eco-Systems) is pleased to provide this proposal to you regarding the implementation of Pascagoula's Stormwater Management Program. As you know, Eco-Systems has assisted the City of Pascagoula with the preparation of two stormwater management programs (2002 and 2008) as well as with the implementation of those programs over the past ten years. Eco-Systems would appreciate the opportunity to assist the City of Pascagoula with implementation of the City's Stormwater Management Program through the 2014 fiscal year. This proposal will outline tasks associated with this implementation. In the event the scope of implementation changes significantly with the new permit cycle, Eco-Systems will notify the City.

SCOPE OF WORK

Eco-Systems proposes to assist the City of Pascagoula with the implementation of the stormwater management program during the 2014 fiscal year by providing logistical support for tasks associated with each of the six minimum measures listed below:

- Public Education
- Public Involvement and Participation
- Illicit Discharge Detection and Elimination
- Construction Stormwater Management
- Post Construction Stormwater Management
- Pollution Prevention and Good Housekeeping

Specific elements of the scope of work are detailed in the existing Management Plan and include but are not limited to the following: education of city employees, elected officials, and building contractors; conducting annual and semi-annual inspections of water quality within the city, facilitation of quarterly Task Force meetings, and assisting

with other programmatic and administrative elements of the program. Eco-Systems will also act as a liaison for the City of Pascagoula and the Mississippi Department of Environmental Quality when necessary.

For fiscal year 2014, Eco-Systems will:

- Assist the city with the following Public Education measures
 - Provide Growth Readiness Training to municipal officials.
 - Provide educational information for community outreach efforts (water bill inserts).

- Assist the city with the following Public Involvement measures:
 - Facilitate stormwater task force meetings.
 - Provide logistical support for the Storm Drain Marking Program.

- Assist the city with the following Illicit Discharge Detection and Elimination measures:
 - Review current ordinances to ensure compliance with MDEQ recommendations.
 - Provide training to municipal employees on the identification of and elimination procedures for illicit discharges and illegal connections.
 - Update storm sewer mapping for the City of Pascagoula.
 - Conduct semi-annual dry weather screenings of conveyances for the presence of illicit discharges and other water quality concerns.

- Assist the city with the following Construction Stormwater measures:
 - Review current ordinances to ensure compliance with MDEQ recommendations.
 - Update developer/contractor training information for the Developer Erosion and Sediment Control Packet/CD.
 - Provide training to permitting and inspection staff on the latest policies, ordinances, and inspection procedures for effective construction stormwater monitoring.

- Assist the city with the following Post Construction Stormwater measures:
 - Review current ordinances to ensure compliance with MDEQ recommendations.
 - Update Post-Construction Database as new facilities are built.
 - Assist in the development of post-construction correspondence and educational materials.
 - Provide training to municipal employees on post-construction BMP inspection procedures.

- Assist the city with the following Pollution Prevention measures:

- Provide training to municipal employees based on the Stormwater Pollution Prevention Plan and spill prevention and response plans.
 - Conduct inspections of municipal facilities identified in the Stormwater Pollution Prevention Plan.
- Complete and deliver the 2013 Annual Report to the MDEQ by January 28, 2014.

PROJECT SCHEDULE

Eco-Systems will initiate the implementation tasks of the Stormwater Management Program work upon client approval. The project objectives will be completed through September 30, 2014.

COST ESTIMATE

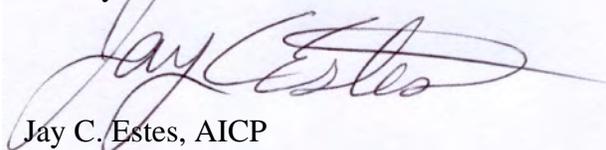
Eco-Systems will perform the proposed scope of work for fiscal year 2014 described on a time and materials basis for an estimated fee not to exceed \$16,500.00. The cost estimates provided include all labor, materials and other associated costs necessary to perform the proposed scope of work. The cost estimates are based on the assumption that Eco-Systems will not perform current maintenance and routine inspection activities, nor will Eco-Systems conduct construction and post-construction site inspections as part of this proposal. We do propose to assist in streamlining current activities and developing procedures, maps, forms, and schedules to assist in such activities.

CLOSING

Eco-Systems appreciates the opportunity to submit this proposal to you. Please give call us at (601) 936-4440 if you have any questions. We look forward to assisting you with this project.

Very truly yours,

Eco-Systems, Inc.

A handwritten signature in dark ink, reading "Jay C. Estes", is written over a light blue rectangular background.

Jay C. Estes, AICP
Senior Principal Planner

Authorization

Please sign and date in the space provided below if this proposal is acceptable. The effective date of this project will be the authorization date below. Please return a signed copy to Eco-Systems upon authorization. You may fax the signed authorization back to (601) 936-4440.

Authorized by _____ on this _____ day of _____, 20_____.

Signature: _____

Title: _____

Attest (if necessary): _____

**Reference: City of Pascagoula
Stormwater Program Implementation (Fiscal Year 2014)
Budget: \$16,500.00 (Time and Expense)**



AGENDA ITEM REQUEST FORM

Meeting Date: 10/15/2013

Submitting Department or Individual: Community & Economic Development

Contact Name: Jen Dearman

Phone: 228-938-6651

Agenda Topic: Brownfields Assessment Grant - PPM Consultants, Inc. Agreement

Attach additional information as necessary

Action Requested:

Authorize City Manager to execute the agreement with the PPM Consultants, Inc. for the Brownfields Assessment Grant professional services.

Budgeted Item	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Source of Funding	<input type="checkbox"/> General Fund
Contract Required	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	<input type="checkbox"/> Utility Fund	
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Grant	
			<input type="checkbox"/> Other	

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NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING

September 20, 2013

Ms. Jen Dearman
City of Pascagoula, Mississippi
Director of Community and Economic Development City of Pascagoula
630 Delmas Avenue
Pascagoula, Mississippi 39568

Re: Environmental Services Proposal
City of Pascagoula, Mississippi Brownfields Program
PPM Proposal No. 13-30072

Dear Ms. Dearman:

Thank you for allowing PPM Consultants, Inc. the opportunity to provide this proposal to the City of Pascagoula for the above referenced project. We are committed to providing quality management and technical support services to Pascagoula to help you build a successful brownfields program and to meet the objectives of your recently awarded Environmental Protection Agency (EPA) Brownfields grant. This proposal describes the scope of work typically associated with similar projects, schedule, proposed cost, and business terms and conditions for completion of the work.

1.0 SCOPE OF WORK

Activities typically associated with brownfields projects and anticipated to be provided to Pascagoula during the course of this project include:

- Completion of Phase I Environmental Site Assessments (ESAs) according to the American Society for Testing Materials (ASTM) standard E 1527-05 and the EPA's All Appropriate Inquiries rule.
- Preparation of Property Profile Forms for assessment activity using Assessment, Cleanup and Redevelopment Exchange System (ACRES) Database.
- Completion of Threatened and Endangered Species Survey's in compliance with Endangered Species Act (ESA).
- Preparation of Generic and site-specific Quality Assurance Project Plans (QAPP) and Health & Safety Plans (HASP) According to EPA requirements as well as sampling/analytical work plans.

- Completion of Phase II Environmental Site Assessments in accordance with the site-specific QAPP, EPA, State, ASTM Standard E-1903-97 and the approved work plan, including drilling and sampling activities as needed to evaluate the presence and extent of recognized environmental conditions (RECs).
- Preparation of final reports on field sampling activities and analytical results with conclusions on recommendations for remedial alternatives.
- Assistance with community outreach activities by preparing education materials; assisting the Pascagoula brownfield assessment team with prioritizing sites to be assessed and characterized; develop and implement effective methods of communicating information about brownfields program to the public (website, information sheets mailings etc.), and consulting with prospective private landowners and developers to encourage participation in the program.
- Preparation of quarterly reports documenting activities in a format agreed upon by the Pascagoula Project Manager.
- Serve as technical consultant to the Project Manager in the preparation and submission of all necessary reporting forms to be submitted to the EPA.
- Conducting site-specific risk assessments as needed where a Phase II Environmental Site Assessment has been completed.
- Developing integrated cleanup and redevelopment plan as needed using risk-based corrective action.
- Assisting with preparing and negotiating Voluntary Cleanup Contracts/Brownfield Agreements with State programs as needed.
- Completing final, project close-out reports.
- Coordination with the Project Manager to ensure all EPA and State regulations are met.
- Assistance with writing and data collection for applications as needed.

Additional details on these tasks and proposed fee structure is presented in the following sections. This information provides the framework to assist Pascagoula with understanding the level of effort that will be required to implement a successful brownfields program as well as the potential cost ranges. PPM proposes that this document serve as a Master Contract with the City to govern most aspects of the Pascagoula-PPM contractual arrangement, with individual negotiated Task Orders issued for specific scopes of work that reference the terms and conditions of this Master Contract. Where possible, PPM will submit separate fixed-fee proposals on a Task Order basis for specific scope elements as the need for those services arise. Tasks that cannot be placed in a fixed-fee Task Order proposal will be contracted on a time and materials basis in accordance with PPM's Standard Rate Schedule included in Attachment A. Attachment B includes a summary of anticipated cost ranges for completion of the work for each of the work elements presented in the following sections. Attachment C provides a Task Order

for implementation of Task 1.1, Program Management. This format will serve as an example of the proposed Task Order format for future services.

1.1 Program Management

PPM will assist Pascagoula with all aspects of building a successful brownfields program and navigating through the various procedures and regulations associated with brownfields redevelopment. This will include guidance on complying with EPA reporting requirements; developing an inventory of potential brownfield sites; developing a ranking system to prioritize sites for assessment; attending Brownfields Assessment Team (BAT) and regulatory agency meetings; meeting with property owners and developers; preparing and negotiating Voluntary Cleanup/Brownfield Agreements with Mississippi Department of Environmental Quality (MDEQ); preparing applications for additional grant funding, and other needs that may arise. PPM proposes to provide these services on a time and materials basis in accordance with our Standard Rate Schedule (Attachment A).

1.2 Phase I Environmental Site Assessments/Property Profile Forms

PPM will conduct Phase I ESAs at prioritized properties as directed by Pascagoula on a Task Order Basis, with fixed-fee cost estimates to be provided under separate cover based on the type of site. A range of anticipated costs are included in Attachment B. Phase I ESAs will be conducted in accordance with good commercial and customary practices as described in ASTM E 1527-05, "Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process". The following sections describe the tasks that will be conducted on all Phase I ESAs to comply with this standard.

1.2.1 Records Review

PPM will review reasonably ascertainable records to establish a history of the site and surrounding properties within the approximate minimum search distances described in ASTM E 1527-05, to include:

- Federal records and databases, including the National Priority List (NPL), Comprehensive Environmental Response Compensation and Liability Information System (CERCLIS), Resource Conservation Recovery Act (RCRA) Generators and Treatment, Storage and Disposal (TSD) facilities lists, and Emergency Response Notifications System (ERNS) list.
- State and local records, including lists of hazardous waste sites identified for investigation or remediation; solid waste disposal sites; registered and leaking

underground storage tank lists; and other documents as are reasonably ascertainable.

- Previous environmental site assessment reports, tank closure reports, subsurface investigation reports, corrective action reports, audit reports, and related federal and state correspondence provided by the client or property owner.
- On-site records related to environmental compliance and hazardous substance and petroleum product usage, storage, inventories, handling, and disposal.
- Standard historical sources, which may include aerial photographs, fire insurance maps, and City directories.
- Physical setting sources, including U.S. Geological Survey (USGS) Maps, Soil Conservation Service Maps, and other information as available.

As provided in the ASTM E 1527-05 standard practice, performance of this practice is intended to reduce, but not eliminate, uncertainty regarding the potential for recognized environmental conditions in connection with the property. The practice recognizes reasonable limits of time and cost. Although reasonable cost is not defined, reasonable time is defined as information that can be provided by the source within 20 calendar days of receiving the request by the information provider. If such information is requested and the report is requested in less than 20 calendar days, PPM will issue an addendum to the report upon receipt of the additional information.

PPM will make reasonable attempts to review locally available records and supplement records that are not locally available with telephone interviews, when applicable. If a known or suspect environmental concern is identified on the federal and state databases, PPM will make use of the physical setting information, statistical plume studies, local records, and interviews with state and local agencies to provide our opinion of the impact on the property. However, if such issues cannot be brought to closure by these means, it may be necessary to review state or federal case files by either traveling to the state capital or by requesting the information by mail through the Freedom of Information Act.

The ASTM standard practice specifies that all obvious uses of the property be identified from the present back to the property's first developed use, or back to 1940, whichever is earlier. The standard practice also specifies a search interval of standard historical resources of approximately five years. It has been PPM's experience that the standard historical resources most likely to provide usable information on historical use are aerial photographs, local street directories, and fire insurance maps; however, the quality,

coverage, and local availability of these resources may be highly variable. If local research of these resources does not attain the ASTM objectives, the team will attempt to supplement this information with interviews and by ordering aerial photographs and Sanborn Fire Insurance Maps from a national vendor that specializes in such information. Whatever historical information is derived from checking these sources shall be deemed sufficient to comply with the practice, unless additional research is requested by the client.

One of the user's (client's) responsibilities specified by the ASTM standard practice is the checking of land title records for environmental liens and land use limitations. Performance of this responsibility is at the discretion of the user; however, it is typical for title records to be researched prior to purchase of a property. Land title records are also a standard historical resource. If land title records are obtained by the client, PPM requests this information be provided to supplement the historical research.

1.2.2 Site Reconnaissance

A site reconnaissance will be conducted on each property to determine the nature and setting of the site and to visually observe the property and any structures on the property to the extent not obstructed by bodies of water, adjacent buildings, or other obstacles. The inspection of interior areas will include common areas, maintenance and repair areas, a representative sample of occupant spaces, and areas that involve the use, storage, or production of hazardous substances and petroleum products. The indoor and outdoor inspection will focus on practices that may constitute or contribute to recognized environmental conditions. PPM will investigate the following during site reconnaissance:

- Uses of the site, adjoining properties and surrounding area (past and present).
- Geological, hydrogeological, hydrologic, and topographic conditions.
- Presence of storage tanks, potential PCB-containing equipment, odors, pools of liquid, containers, use, and handling practices of hazardous substances and petroleum products, pits, ponds, and lagoons, stained soil and pavement, stressed vegetation, solid waste disposal, waste water discharge, wells, septic tanks, drains and sumps, stains or corrosion, and heating/cooling system. If any of these items are identified, the team will attempt to determine the nature and potential environmental concern represented by the item through observation, interviews, and record review.

1.2.3 Interviews

PPM will make reasonable attempts to obtain information regarding the site by conducting interviews with the following as deemed appropriate:

- Key site manager or site escort, if different
- Current and past owners, occupants, and tenants
- Current and past employees
- Local fire department
- Local municipal engineers
- Regulatory personnel
- Health Department representatives
- State Police or other emergency response agencies
- County representatives
- Others as deemed appropriate.

1.2.4 Report Preparation

PPM will provide a report for the property, which will describe the level of inquiry conducted, available copies of supporting information, references, interviews, limitations, findings, opinions, and conclusions regarding the environmental status of the property. If appropriate, recommendations for additional research and/or a Phase II assessment will be provided.

1.2.5 Non-Scope ASTM Items

The ASTM scope does not extend to other potential environmental issues such as asbestos, lead-based paint, wetlands, etc. that could be important to a brownfields redevelopment project. Based on the type of property, it may be prudent to include these issues in the assessment scope of work. PPM will coordinate with the City to determine if other non-ASTM scope items should be included in the Phase I ESA level of inquiry, and incorporate these items into Task Order proposals.

1.2.6 EPA Assessment Cleanup Redevelopment Exchange System (ACRES)

PPM will provide assistance in submitting and updating data in EPA's ACRES system. ACRES reporting is supplemental to the quarterly reporting to the EPA regional office. This task will be provided on a time and materials basis.

1.3 Threatened and Endangered Species Surveys

If a determination of the presence or absence of plant and wildlife species listed as threatened or endangered (T&E) by the U.S. Fish and Wildlife Service and/or state agencies is required, PPM will subcontract a biologist or wetlands specialist to conduct this work. The scope of such studies can vary widely, and will have to be determined based on

site-specific needs. PPM will provide Pascagoula with a Task Order proposal for completion of such surveys when required.

1.4 Phase II ESAs/QAPPs

1.4.1 QAPPs

Prior to conducting Phase II Assessment activities, PPM will prepare and submit a Generic QAPP as required by the EPA prior to beginning site work. The Generic QAPP will address many of the quality control/quality assurance components, systems, and procedures common to most Phase II projects, with specific addenda (Site-Specific QAPPs) developed for each individual project.

The purpose of a QAPP is to support the field sampling activities, sample analysis, and data management associated with the implementation of a site assessment. The QAPP will describe the policies, procedures, specifications, standards, and documentation sufficient to produce quality data consistent with EPA Brownfields Site Assessment and MDEQ standards. The QAPP will provide a solid foundation for data generation, analysis, and interpretation for sampling conducted at a site, as well as deliverables preparation and review. It will address procedures to assure the precision, accuracy, completeness, representativeness, and comparability of field and laboratory data generated during the course of a project. It will guide field, laboratory, review, and project personnel in all relevant aspects of data collection, assessment, management, and control. The preparation of the Generic QAPP is estimated to require 2 to 4 weeks from authorization to proceed.

After approval of the Generic QAPP, Site-Specific QAPPs will be prepared for each Phase II ESA. These Phase IIs will require EPA approval prior to fieldwork. A work plan will be included with the site-specific QAPP which will include the following:

- Determination and anticipation of site limitations that may interfere with the ability to conduct the Phase II Assessment (accessibility to sampling locations, subsurface structures, such as utilities, and anticipated depth to groundwater)
- Review all existing information to identify the characteristics of the site and the site vicinity, such previous environmental reports, published data, and EPA/MDEQ records.
- Consideration of the potential distributions of contaminants to determine the location of sampling points.

- Design of a sampling program to determine the sampling depths and media that are likely to contain the highest concentrations at the site.
- Development of a HASP to ensure that the health and safety precautions are followed during site activities.
- Required analytical testing of samples based on the chemicals suspected to be present at the site.

Data quality will be determined by the client's needs for use of the data. QA/QC procedures will be incorporated into the scope of work. Work plans will be dynamic in nature and allow flexibility to change to conditions encountered in the field. PPM will communicate with the City as the Phase II field work progresses regarding preliminary findings.

The Generic QAPP will be provided on a fixed fee basis, at the cost range provided in Attachment B. Costs for Site-Specific QAPPs will be incorporated into the site-specific Phase II ESA proposals on a Task Order basis.

1.4.2 Phase II ESAs

PPM will conduct Phase II ESAs at prioritized properties as needed to determine if soil and groundwater has been impacted. Site-specific proposals will be submitted for each Phase II ESA that will establish the scope of work, schedule, and anticipated costs. Once approved, a Site-Specific QAPP and Work Plan will be prepared prior to field work. A generalized scope of work to be conducted during the Phase II Assessment activities will include:

- Preparation and EPA approval of Site-Specific QAPP Addendum
- Installation of soil borings and temporary or permanent groundwater monitoring wells
- Soil and groundwater sampling and analysis
- Preparation of progress and final reports

Mobilization for Phase II ESA field activities will begin upon approval of the site specific QAPP by the EPA. Field activities will generally be completed two to three weeks from authorization to proceed, based on availability of the drilling subcontractor. Standard laboratory turnaround times will range from 5 to 10 working days. As data is obtained during Phase II ESA activities, tables and figures will be prepared or updated and the data evaluated and interpreted. As with the findings of the Phase I ESA, results of the Phase II ESA will be reviewed with City personnel prior to issuing the draft and final reports. Draft

reports will be submitted within two weeks of the receipt of laboratory analytical results. By reviewing these ongoing results, decisions can be made at any point in the Phase II ESA process to expand or narrow the scope of work. The final Phase II ESA will be signed by a Professional Geologist or Professional Engineer.

Phase II ESAs will be conducted on a time and materials basis, not to exceed an estimated fee without prior approval. Detailed cost proposals will be prepared and submitted to the City for approval on a Task Order basis using the standard rates provided in Attachment A.

1.4.3 Community Outreach

PPM will assist Pascagoula with establishing an effective community outreach and public involvement, which may include the following:

- Prepare a public involvement plan for submittal to the EPA
- Assist with preparation and facilitation of community meetings and workshops in the neighborhoods targeted for redevelopment
- Assist with preparation of educational materials for distribution
- Inform stakeholders about the planned, ongoing, and completed brownfields redevelopment activities in their communities
- Provide the public the opportunity to express comments and provide input on technical decisions throughout the process and identify and resolve conflicts and concerns

These services will be provided on a time and materials basis in accordance with the PPM Standard Rate Schedule.

1.4.4 Project Reporting

PPM will assist in the preparation of all necessary reporting forms required of the City to the EPA. Property Profile Forms will be prepared for candidate properties at the completion and will be updated after each milestone is reached (i.e. Phase I ESA, Phase II ESA, etc.). The site specific reports and plans described in previous sections will be submitted as drafts for the City's review and opportunity for comment. In general, final reports will be submitted within three days of receipt of the City's comments. At the completion of the project, a Close-out report will be prepared. These services will be provided on a time and materials basis in accordance with the PPM Standard Rate Schedule.

1.4.5 Integrated Cleanup and Redevelopment Planning

PPM will assist the City with cleanup and redevelopment planning when needed. Cleanup planning typically includes preparation of Analysis of Brownfields Cleanup Alternatives (ABCA) reports, and full Corrective Action Plans (CAP). ABCAs are preliminary reports which include screening of feasible technologies capable of remediating soil and groundwater, while full CAPs include a detailed engineering design of the selected remedial alternative. PPM will prepare separate proposals/Task Order for preparation of ABCAs and CAPs on a time at materials, not-to-exceed basis for each individual site for review and approval by Pascagoula.

1.4.6 Risk Assessment

Human health and ecological risk assessments used to establish site-specific cleanup levels (SSCAL) for chemicals of concern (COC) found to be present in soil and groundwater. In general, risk assessments typically evaluate the potential receptors and likely exposure pathways (ingestion, inhalation, and adsorption) through which COCs may present an unacceptable risk. They are generally completed through a series of increasingly complex levels of analysis (Tier 1, Tier 2, Tier 3, etc.) to finally arrive at an acceptable SSCAL that is most often higher than initial or preliminary screening levels. Since risk assessments are unique to each individual site, site-specific proposals will be prepared and submitted to the City for review and approval. If a risk assessment is warranted, PPM will prepare separate proposals for preparation of ABCAs and CAPs on a either fixed fee or time at material not to exceed basis for each individual site for review and approval by Pascagoula.

1.4.7 Miscellaneous Technical Assistance

PPM will assist Pascagoula with other services not included above on an as needed basis. Scope and costs for these items will be determined based on the task, and will either be provided on a time and materials or fixed-fee basis.

2.0 CLIENT RESPONSIBILITY

PPM requests that you provide written authorization to provide the services described herein. This may be accomplished by signing the attached Authorization To Proceed in Attachment D or providing a contract, purchase order, or other acceptable authorization.

3.0 SCHEDULE

PPM will begin providing services within two weeks of receipt of written notice to proceed. A draft schedule of activities will be presented under separate cover. Schedules

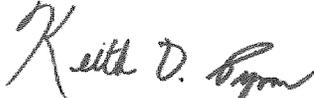
or completion of each individual Task Order will be presented with each Task Order proposal. This authorization indicated Pascagoula's acceptance of the terms of this Master Contract, but does not bind the city to any specific Task Orders.

4.0 COMPENSATION

The proposed fee type for each scope element is presented in Section 1.0, Scope of Work. Time and material tasks will be conducted in accordance with the Standard Rate Schedule in Attachment A. All services will be provided in accordance with our standard Business Terms and Conditions provided in Attachment D. An insurance certificate indicating our coverages is included in Attachment E.

Thank you for allowing us the opportunity to provide you with this proposal. You may authorize PPM to proceed with Program Management services presented in Attachment – by signing the Task Order presented in Attachment C. If you have any questions or need additional information, please do not hesitate to contact me at (205) 836-5650.

Sincerely,

A handwritten signature in cursive script that reads "Keith D. Pyron".

Keith D. Pyron, RPG
Principal/Senior Geologist
Attachments

ATTACHMENT A
STANDARD RATE SCHEDULE

ATTACHMENT B
COST RANGES
CITY OF PASAGOULA BROWNFIELDS PROGRAM

ATTACHMENT C
AUTHORIZATION TO PROCEED

PPM CONSULTANTS, INC.

Authorization to Proceed

PROJECT DESCRIPTION

Client Name: City of Pascagoula, Mississippi
Project Name: Program Management and Technical Assistance for City of Pascagoula Brownfields Program
Project Location: Pascagoula, Mississippi
Services to be Provided: Brownfields Support Services per PPM Proposal No. 13-30072

PROJECT TERMS

Start Date: Two weeks following receipt of signed authorization to proceed
Project Fee: Fees to be negotiated at the individual Task Order level as described below, not to exceed \$393,500.
Contract Type: This authorization indicates acceptance of the terms and conditions and Standard Rate Schedule provided in PPM Proposal No. 13-30072, which will serve as the Master Contract between the City of Pascagoula and PPM. PPM agrees to provide the City of Pascagoula with separate Task Orders for review and approval that include a scope of work and cost estimate for each individual work element.
Terms: Per PPM Standard Terms and Conditions presented in PPM Proposal No. 13-30072

AUTHORIZATION

I hereby authorize PPM Consultants, Inc. to provide the services described at the stated fee in accordance with PPM Proposal No. 13-30072

Organization: City of Pascagoula, Mississippi
Name: Joseph R. Huffman
Signature: _____
Title: City Manager
Date: 10/15/2013
PPM Representative _____ Date: _____

ATTACHMENT D
BUSINESS TERMS AND CONDITIONS

PPM CONSULTANTS, INC.

BUSINESS TERMS AND CONDITIONS

A. Agreement for Services

The terms and conditions set forth in this Business Terms and Conditions and the accompanying proposal (herein after referred to as the "proposal") constitute the entire agreement (herein after referred to as the "Agreement") between PPM Consultants, Inc. (PPM) and the Client. This Agreement supersedes all previous proposals, offers, understandings or other verbal or written communication concerning the proposed services. Any revision or modification to this Agreement through purchase orders, correspondence, or other forms that are not consistent with the provisions, terms, or conditions of this Agreement are void, and shall not supersede the provisions, terms or conditions of this Agreement. Any revision to the terms and conditions of this Agreement must be accomplished in writing and signed by authorized representatives of PPM and Client.

Under this Agreement, PPM may serve as agent for, on behalf of and in the name of the Client, for the sole purpose of achieving project objectives and performing the required work. Such agency will be exercised only in the interest of efficiency in pursuing project objectives. PPM may, in its sole discretion, determine which agency power, if any, serve such interest of efficiency. Client must express any objection to the exercise of such an agency by PPM in writing within five (5) days of the receipt of actual notice thereof.

Any agency created under this Agreement will terminate immediately upon PPM's receipt of notice from Client; PPM will not be responsible for any actual consequential or incidental damages due to delays caused by Client's refusal to allow PPM to act as agent for Client. PPM will not be liable by reason of any agency created under this Agreement for any actual consequential or incident damages caused by the fault of Client or a third party.

PPM will neither be responsible for, nor be considered to be a generator of any hazardous waste as defined in applicable Federal and State laws, statutes or regulations resulting from work performed in this capacity.

B. Confidentiality

All information generated during the performance of work under this Agreement will be considered proprietary and confidential. Such information received, whether ascertained directly or indirectly, will not be disclosed to any third party without prior authorization from Client, unless required by law or applicable regulation(s). Confidential information which has become available directly or indirectly to the general public through governmental agencies will not be considered the fault of PPM and will in no way be construed as breach of this Agreement. All information submitted in the form of proposal, bid, cost estimate, etc. by PPM is considered to be confidential and privileged. Any use or disclosure of this information without written consent from PPM is prohibited, unless required for the purpose of evaluating content for procuring of services requested by Client.

C. Changed Conditions/Change of Scope

It is understood by the parties to this Agreement that in the course of performing the work described in the accompanying proposal conditions may arise or become apparent that require certain work be done in addition to the work described. The additional work shall be performed only with the consent of the Client in form of a written agreement, signed by both parties. Any additional work shall be performed subject to all terms and conditions of this Agreement. If conditions have changed to the extent that PPM believes that continued work poses an unreasonable health or safety risk, PPM may cease all work until a change of scope can be agreed upon in writing that provides for the elimination of unreasonable risks to health and safety. If a change of scope cannot be agreed upon in order to continue to work under conditions satisfactory to both parties, this Agreement shall be terminated at that time. Should this Agreement be terminated, PPM will be compensated for all services rendered up to the date of termination, at costs stipulated under this Agreement.

J. Indemnification

PPM shall indemnify, defend, and hold harmless the Client and its officers, employers, and agents from and against all liabilities, claims, non-frivolous law suits, demands, losses, damages, penalties, fines, debts, accounts, costs, expenses, and reasonable attorney's fees arising out of work performed by PPM under this Agreement that is a result of any negligent act, error, or omission of PPM or its representatives. The Client agrees to provide PPM prompt notice of any suit, claim, demand, or action relating to work performed under this Agreement, in order for PPM to have sufficient time for preparing a defense against such actions. This indemnification excludes any liabilities, claims, non-frivolous law suits, demands, losses, damages, penalties, fines, debts, accounts, costs, expenses and reasonable attorney's fees resulting out of any errors, omissions, or negligent acts of the Client or any of its servants, agents, consultants, or other representatives.

The Client shall indemnify, defend, and hold harmless PPM and its officers, employees, servants, consultants, agents, successors, and representatives from any liabilities, claims, law suits, demands, losses, damages, penalties, fines, debts, accounts, costs, expenses, and attorney's fees that are a result of any negligent act, error, or omission of Client to the legal extent possible under the Mississippi state law.

K. Invoices

Invoices will be submitted on a monthly or quarterly basis, or at project completion at the discretion of PPM, or as otherwise stipulated in the proposal. Invoice balances are due upon receipt of invoice and considered past due 60 days after invoice date. Past due balances are subject to interest charges at the rate of 1 1/2 percent per month (18% annually), effective 60 days after the date of invoice. PPM may elect to cease all work performed under this Agreement, should payment not be received within 60 days of the date of invoicing. Any acceptance of late or partial payments by PPM shall not constitute a waiver of PPM's right to enforce the terms of the Agreement. PPM will make efforts to collect on all accounts. However, Client will be responsible for reasonable collection-related expenses on all delinquent accounts.

The Client will notify PPM of any dispute concerning an invoice within 10 days of the date of invoice. Notwithstanding any such dispute, Client shall, within the limitations and under the terms of this Agreement, pay PPM all portions of invoices that are not in dispute. Client will be required to pay interest on any withheld amounts, as provided in this Agreement. Should PPM agree that the disputed amount was charged in error, PPM will credit the Client with such amount on subsequent invoices to the Client.

The Client is responsible for full payment of all PPM invoices at agreed upon terms, conditions, and fees. Should PPM determine that it will exercise its discretion and allow Client additional period of time for payment, such determination and the modified payment terms which are applicable will be provided in the "compensation" section of the proposal accompanying these business terms and conditions. No such extension of time for payment shall be valid or effective unless it is stated in writing. It is within the discretion of PPM to allow Client an additional period of time for payment for the purpose of giving Client an opportunity to receive reimbursement from any applicable Trust Funds or other applicable insurance policies. In no event shall this time period exceed 180 days from the invoice date.

L. Method of Payment

PPM prefers direct payment in the form of a check made payable to PPM Consultants, Inc. However, PPM will accept payment from clients using VISA/Mastercard® credit cards or purchasing cards. In the event client elects to make full or partial payment using credit card or purchasing card, PPM reserves right to upcharge client for expenses associated with accepting such electronic payments. This upcharge will be equal to the amount charged by the credit card company for processing.

M. Validity

This proposal is valid, unless revoked in writing, for a period of thirty (30) days from the date of the proposal. This proposal is automatically revoked if not accepted within thirty (30) days and received by PPM within 45 days unless otherwise accepted in writing by PPM and at sole discretion of PPM.

ATTACHMENT E
INSURANCE CERTIFICATE



AGENDA ITEM REQUEST FORM

Meeting Date: October 15, 2013

Submitting Department or Individual: City Clerk

Contact Name: Brenda Reed

Phone: 938-6615

Agenda Topic: Proclamation re: Tropical Storm Karen - Local Emergency

Attach additional information as necessary

Action Requested:

Ratify proclamation signed by Mayor Blevins proclaiming local emergency due to impending arrival of Tropical Storm Karen as of 10-4-13. Also, declare that the state of emergency has ended.

Budgeted Item	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Source of Funding	<input type="checkbox"/>	General Fund
Contract Required	Yes <input type="checkbox"/>	No <input type="checkbox"/>		<input type="checkbox"/>	Utility Fund
Mayor or Manager's Signature Required	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>		<input type="checkbox"/>	Grant
				<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING

**PROCLAMATION BY THE MAYOR OF THE
CITY OF PASCAGOULA, MISSISSIPPI, PURSUANT
TO THE MISSISSIPPI EMERGENCY MANAGEMENT
LAW OF A LOCAL EMERGENCY AS A RESULT
OF THE IMPENDING ARRIVAL OF TROPICAL
STORM KAREN AS OF 10/ 4 /13**

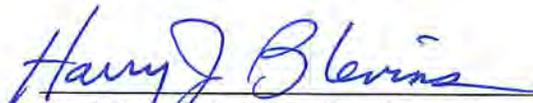
WHEREAS, as of the time of the making of this proclamation Tropical Storm Karen is moving northerly toward the Gulf Coast of the United States, including the coast of Mississippi; and

WHEREAS, in view of the impending arrival of Tropical Storm Karen, it is appropriate to declare a state of emergency pursuant to the Mississippi Emergency Management Law, Section 33-15-17 (d) of the Mississippi Code of 1972; and

WHEREAS, I find and determine that the public interest requires that I proclaim a state of local emergency as authorized by law;

NOW, THEREFORE, I, HARRY J. BLEVINS, MAYOR, OF THE CITY OF PASCAGOULA, MISSISSIPPI, hereby proclaim that a local emergency exists in the city as of 8:15 AM - Fri., October 4, 2013, and hereby declare that the City shall exercise all powers and authority granted to it under the Mississippi Emergency Management Law to deal with such emergency.

IT IS FURTHER PROCLAIMED that this state of local emergency shall continue until the next regular meeting of the City Council of the City of Pascagoula, wherein the same may be ratified and extended, if necessary, as provided in Section 33-15-17 (d) of the Mississippi Code of 1972.


Harry J. Blevins, Mayor



COMPTON ENGINEERING, INC.

ENGINEERING, SURVEYING & ENVIRONMENTAL SERVICES

156 Nixon Street
Biloxi, MS 39530

Phone: 228.432.2133
Fax: 228.432.8149

comptonengineering.com

September 26, 2013

Ms. Jen Dearman
Director of Community and Economic Development
City of Pascagoula
P.O. Drawer 908
Pascagoula, MS 39568-0908

Re: Round Island Lighthouse Restoration
Phase 3: Restoration/Reconstruction of Lighthouse

Dear Ms. Dearman:

Please find enclosed Contractor's Pay Application Number 6 for the above referenced project. We have reviewed J. O. Collins Contractor, Inc.'s payment application and recommend payment in the amount of \$25,061.00.

Should you have any questions, please advise.

Sincerely,

COMPTON ENGINEERING, INC.

G. Joey Duggan, III
Senior Vice President

GJD/cf

Enclosure

pc: J. O. Collins Contractor, Inc.

PASCAGOULA

BILOXI

BAY ST. LOUIS

PAYMENT APPLICATION AND CERTIFICATE

INVOICE NO: 06
 APPLICATION NO: 06
 8/16/13 to 9/15/13
 PROJECT: Round Island Lighthouse Restoration Phase 3: Restoration/Reconstruction of Lighthouse
 CONTRACTOR: J. O. Collins Contractor, Inc.

TAX ID. #: 64-0435094
 DATE: 9/17/2013
 SHEET: 1 OF 3

1. ORIGINAL CONTRACT SUM	\$ 636,000.00
2. CONTRACT MODIFICATIONS APPROVED IN PREVIOUS PAY APPLICATIONS:	
ADDITIONS: \$ -	DEDUCTIONS: \$ 8,217.73
3. CONTRACT MODIFICATIONS APPROVED THIS PERIOD	
(List Contract Modification Nos. 1)	
ADDITIONS: \$ -	DEDUCTIONS: \$ -
4. NET CHANGE BY CONTRACT MODIFICATIONS	
(Sum of Lines 2 & 3)	\$ (8,217.73)
5. REVISED CONTRACT AMOUNT: (Sum of Lines 1 & 4)	\$ 627,782.27
6. TOTAL VALUE OF WORK TO DATE (Attached Payment Breakdown)	\$ 579,122.27
7. PERCENT PROJECT COMPLETE: (Line 6 ÷ Line 5 x 100)	92%
8. PERCENT COMPLETION BY TIME: (Elapsed Days ÷ Contract Days x 100)	101%
9. MATERIALS ON HAND (Listing Attached)	\$ -
10. PARTIAL PAYMENT UNDELIVERED EQUIPMENT	
(Listing Attached)	\$ -
11. SUBTOTAL OF WORK AND MATERIAL (Sum of Lines 6, 9, & 10)	\$ 579,122.27
12. LESS AMOUNT RETAINED (5%)	\$ 28,956.11
13. APPROVED RETAINAGE REDUCTION	\$ -
14. TOTAL AMOUNT RETAINED TO DATE (Line 12 - Line 13)	\$ 28,956.11
15. SUBTOTAL OF DUE PAYMENT (Line 11 - Line 14)	\$ 550,166.16
16. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$ 525,105.16
(Item 15 from Previous Application)	
17. CURRENT PAYMENT DUE: (Line 15 - Line 16)	\$ 25,061.00

The undersigned Contractor certifies that the Work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by him for Work which previous Certificates for Payments were issued and payments received from the Owner, and that the current payments shown herein is now due.

J.O. Collins, Contractor, Inc.
 Contractor

[Signature]
 By

9/17/13
 Date

I HEREBY ACKNOWLEDGE THAT THE MATERIAL AND LABOR INVOLVED ON THE ABOVE ESTIMATE ARE CORRECT AND PAYMENT IS DUE THE CONTRACTOR.

Compton Engineering, Inc.
 Engineer

[Signature]
 By

9/26/13
 Date

Item #	Description	Units	Qty.	Bid Amount		Previous Application		Current Application		Total-To-Date		% Complete	
				Unit Price	Ext. Total	Qty.	Amount	Qty.	Amount	Qty.	Amount	Current Appl	Total-To-Date
1	Mobilization/demobilization	LS	1	\$ 63,600.00	\$ 63,600.00	0.85	\$ 54,060.00	0.05	\$ 3,180.00	0.90	\$ 57,240.00	5.00%	90.00%
2	Structural steel band around base of existing foundation	LS	1	\$ 6,500.00	\$ 6,500.00	1.00	\$ 6,500.00		\$ -	1.00	\$ 6,500.00		100.00%
3	Concrete foundation in existing lighthouse	LS	1	\$ 30,300.00	\$ 30,300.00	1.00	\$ 30,300.00		\$ -	1.00	\$ 30,300.00		100.00%
4	Steel structure including center support post, lintels, and brackets	LS	1	\$ 297,000.00	\$ 297,000.00	1.00	\$ 297,000.00		\$ -	1.00	\$ 297,000.00		100.00%
5	Lantern gallery installation onto steel structure	LS	1	\$ 9,000.00	\$ 9,000.00	1.00	\$ 9,000.00		\$ -	1.00	\$ 9,000.00		100.00%
6	Lantern gallery glazing/glass (impact rated)	LS	1	\$ 8,500.00	\$ 8,500.00		\$ -	1.00	\$ 8,500.00	1.00	\$ 8,500.00	100.00%	100.00%
7	C.O. #1 - Reclaiming brick from existing masonry components (brick - material only - cost per 1,000)	EA	0	\$ 5,000.00	\$ -		\$ -		\$ -		\$ -		
8	Exterior masonry complete including all accessories (brick - labor only, see Item 7 for material)	EA	1	\$ 77,000.00	\$ 77,000.00	0.90	\$ 69,300.00	0.10	\$ 7,700.00	1.00	\$ 77,000.00	10.00%	100.00%
9	Exterior masonry brick steps and concrete foundation	LS	1	\$ 5,800.00	\$ 5,800.00	1.00	\$ 5,800.00		\$ -	1.00	\$ 5,800.00		100.00%
10	Exterior masonry whitewash	LS	1	\$ 11,600.00	\$ 11,600.00		\$ -		\$ -		\$ -		
11	Exterior soapstone coping	LS	1	\$ 14,000.00	\$ 14,000.00	1.00	\$ 14,000.00		\$ -	1.00	\$ 14,000.00		100.00%
12	Lighthouse entrance door (impact rated)	EA	1	\$ 5,500.00	\$ 5,500.00		\$ -	0.80	\$ 4,400.00	0.80	\$ 4,400.00	80.00%	80.00%
13	Lighthouse double hung wood window (impact rated)	EA	1	\$ 2,600.00	\$ 2,600.00		\$ -	1.00	\$ 2,600.00	1.00	\$ 2,600.00	100.00%	100.00%
14	Lightning protection	LS	1	\$ 29,600.00	\$ 29,600.00		\$ -		\$ -		\$ -		
15	C.O. #1 - Delete galvanized coating included in Line Item 4 above and add paint coating	LS	1	\$ (717.73)	\$ (717.73)	1.00	\$ (717.73)		\$ -	1.00	\$ (717.73)		100.00%
Alt. 1A	C.O. #1 - External masonry - supplementing reclaimed brick with new replica brick (brick - material only - cost per 1,000)	EA	15	\$ 4,500.00	\$ 67,500.00	15.00	\$ 67,500.00		\$ -	15.00	\$ 67,500.00		100.00%
TOTALS:					\$ 627,782.27		\$ 552,742.27		\$ 26,380.00		\$ 579,122.27	4.2	92.2

Note: 1.) Item 7 will not be utilized, as it was determined that reclaiming brick was not possible.
See Item Alt. 1A.

2.) C.O. #1 - Line items modified or added by Change Order No. 1.

VALUE OF COMPLETED WORK \$ 579,122.27
MATERIAL INVENTORY
SUBTOTAL \$ 579,122.27
LESS 5% RETAINAGE \$ 28,956.11
NET DUE \$ 550,166.16
LESS PREVIOUS PAYMENTS \$ 525,105.16
TOTAL THIS ESTIMATE \$ 25,061.00



AGENDA ITEM REQUEST FORM

Meeting Date: 10/15/2013

Submitting Department or Individual: Community and Economic Development

Contact Name: Jen Dearman

Phone: 228-938-6651

Agenda Topic: MDOT Title VI Assessment Report and Certification

Attach additional information as necessary

Action Requested:

Authorize Mayor to execute MDOT Title VI Assessment Report for July 1, 2012 - June 30, 2013 and Title VI Certification.

Budgeted Item	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Source of Funding	<input type="checkbox"/>	General Fund
Contract Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/>	Utility Fund
Mayor or Manager's Signature Required	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>		<input type="checkbox"/>	Grant
				<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING



Annual Title VI Certification of No-Change Affidavit

Certification Period: July 1, 2012 thru June 30, 2013

To comply with the requirements of 23 C.F.R. 200 concerning Title VI of the Civil Rights Act of 1964 with regard to sub-recipients that receive federal financial assistance by the United States Department of Transportation, each LPA must provide an annual certification of Title VI Activities.

Updated documents reflecting any changes in the areas listed below should be included with this submission.

By submission of this sworn affidavit, when properly signed and notarized, the herein named City of Pascagoula, (*name of organization*) states there have been no changes in the following:

- The Title VI Plan or Nondiscrimination Agreement
- Appointed Title VI Coordinator
- Head of agency that originally executed Title VI Agreement – *Change in Mayor; noted on page 3 of assessment*
- Processing and Disposing of Title VI Complaints received directly by organization
- Organizational Structure and racial demographics of any transportation related boards, councils or commissions

Signature _____

Name: Harry J. Blevins (print or type name)

Title: Mayor

Date: October 1, 2013

On this the _____ day of _____, appeared before me _____(Name), personally known to me, who being duly sworn, did execute the foregoing affidavit, and did state that he or she was proper authorized by City of Pascagoula Council (name of organization) to execute the affidavit and did so as his or her free act and deed.

(SEAL)

Notary Public _____

My Commission Expires: _____

**MISSISSIPPI DEPARTMENT OF TRANSPORTATION
TITLE VI ASSESSMENT REPORT**

July 1, 2012 – June 30, 2013 Organization, Staffing & Training

1. Has the Title VI representative or anyone from your organization participated in any form of training with specific reference to Title VI, Environmental Justice (EJ), Limited English Proficiency (LEP) or Americans with Disabilities Act (ADA) in the past year? X Yes No
yes, describe and provide the date and location.

Community and Economic Development Director, Jen Dearman attended the ADA Compliance Workshop for Transportation Professionals hosted by Gulf Regional Planning Commission at the Biloxi Public Library on November 29, 2012. Stephanie Plancich coordinated the workshop presentations by Jim Rigby (MDOT) and Amelia Puffer (Advocate Disability Rights Mississippi).

The City Manager, City Attorney, and all department directors attended a training meeting presented by Stephanie Plancich of Gulf Regional Planning Commission at the Pascagoula City Hall on January 16, 2013. The meeting discussed the basics of ADA and Title VI requirements and the development steps of a Transition Plan.

2. Describe your organization's staffing structure including ethnicity and gender. The agency's EEO-4 Report that is submitted to the Equal Employment Opportunity Commission will suffice.

The EEO-4 is attached.

Complaints Requirements

1. List any Title VI complaints or concerns received from the public during the reporting period. Include the basis for the complaint, ethnicity, and gender and summarize the resolution sought and the outcome.

None

Public Involvement

1. What efforts have been made in the past year to notify the public of meetings, hearings, workshops, special sessions, etc.? (*This does not pertain to regularly scheduled monthly Board Meetings*)

Local media outlets are notified of meetings, hearings, workshops. Public Notices for meetings are published as display advertisements in the local newspaper. Additional notices are placed on a public bulletin board at City Hall, Community and Economic Development, and at the Pascagoula Public Library. Notices are also regularly posted on the City's Facebook page.

2. How have you ensured involvement by minorities and disabled persons when they have been

**MISSISSIPPI DEPARTMENT OF TRANSPORTATION
TITLE VI ASSESSMENT REPORT**

impacted by projects?

Press releases to the local media. Depending on the targeted audience, flyers are typically distributed to local churches, gas stations, and grocery stores.

3. Were accommodations of translation services or special needs included in notices to the public this past year? Yes No

4. Has your organization received any request for information in an alternative format such as Braille, Audio, or non-English in the past year? No *If yes, please discuss*

5. Does your organization have a Limited English Proficiency (LEP) plan? Yes No

6. How does the organization ensure that persons whose primary language is not English have access to services?

We employ individuals who are able to help in communications and we have services provided through the 911 Commission to assist in communicating with citizens, residents and visitors whose primary language is not English or whose disability requires communications aides and/or assistance.

7. Does your agency include minority media in all notification processes for public meetings? Yes No *If yes, provide the name and address of each.*

8. Where are public meetings held and are they held at times that are convenient for traditionally under-served populations?

Public meetings are held at City Hall after 5:00 p.m. on weekdays.

9. Are there efforts made to engage dialogue with minority and low-income communities even when there is no specific planning product or process underway? Yes No

If yes, please explain the process.

Citizens are involved in the various city committees and organizations in which they have the opportunity to dialogue and participate. Citizens are invited to participate in meetings at city hall with the mayor and city council at the regularly scheduled council meetings.

10. How does your organization collect data when evaluating the potential social, economic and environmental effects of proposed plans and programs on a community?

The City collects data from the US Census and other relevant agencies.

American with Disabilities Act (ADA)

Public Entities with 50 or more employees are required by Title II of the American with Disabilities

**MISSISSIPPI DEPARTMENT OF TRANSPORTATION
TITLE VI ASSESSMENT REPORT**

Act of 1990 and Section 504 of the Rehabilitation Act of 1973 to develop and implement an ADA Self Evaluation plan and Transition Plan.

1. Has your agency appointed an ADA/Section 504 Coordinator? Yes No If yes, please provide name, title, race and sex of the individual.

Glenda Singleton-Beal (B/F), HR Director was the coordinator from November 1, 2011 until her departure. Valerie Moore (W/F) is the Human Resources Director as of July 1, 2012 and has assumed this responsibility.

2. Has your agency developed and posted an ADA Policy Statement? Yes No
3. Has your agency developed and posted an ADA Grievance Procedure? Yes No
4. Are facilities and meeting areas fully accessible to persons with disabilities? Yes No
5. Has the organization conducted a self-evaluation? Yes No If yes, provide a copy of the self-evaluation plan.
6. Based on the development of a self-evaluation plan, has the organization developed a Transition Plan? Yes No If yes, provide a copy of the Transitional Plan.

We are in the process of developing a Transition Plan. Please find the City of Pascagoula's ADA Transition Plan Development Policy attached.

7. In order for individuals with hearing limitations or speech disabilities to have access to program areas, does the organization have auxiliary aids such as TTD/TTY? Yes No If yes, identify the type of services.
8. How is the public informed that the organization has auxiliary aids such as TTD/TTY? Please provide documentation of how the public was informed.

The public is informed on the city's website and will be notified in the city's newsletter, *The Flyer*.

Accomplishments and Goals

1. Were there any significant accomplishments made during the reporting period? (July 1, 2012 to June 30, 2013) If so, provide a brief statement detailing the nature of each. (examples: training, complaint resolution, completion of Title VI plan or Transition plan)
- Held training for supervisory personnel of ADA requirements (Goal 1 from last year)
 - Creation of the ADA Transition Plan Development Policy (Goal 2 from last year)
 - Expanded the City WiFi network (Goal 4 from last year)
 - Designation of the ADA Transition Plan Manager and ADA Transition Plan Team
 - Evaluated and posted ADA policy statement and grievance policy

**MISSISSIPPI DEPARTMENT OF TRANSPORTATION
TITLE VI ASSESSMENT REPORT**

- Creation of the Accessibility webpage on the City's website (<http://cityofpascagoula.com/accessibility>)
- Staff training on steps necessary to make the City website ADA accessible
- Initial steps to make the City website ADA accessible
- Held first ADA public meeting to announce the Accessibility webpage and Transition Plan development

2. List any goals and objectives you may have for next year. (July 1, 2013 to June 30, 2014)
(examples: complete ADA requirements, training, develop LEP plan)

1. Research market for minority and disability focused media organizations for consideration for notifications of meetings etc.
2. Include stories in the *Flyer* to inform citizens of communication tools to address citizens needing assistance due to disabilities or English limitations. Review feasibility for translation of the *Flyer* or portions of the *Flyer* into Spanish or language to meet demographics of the community.
3. Complete renovations on restrooms at I.G. Levy Park to meet ADA regulations.
4. Form ad hoc ADA Transition Plan Advisory Committee.
5. Develop Internal Standards, Specifications, and Design Details.
6. Begin Self-Evaluation.

**Please note that the Mayor of the City of Pascagoula changed on July 1, 2013 from Robert Maxwell to Harry (Jim) Blevins.

**MISSISSIPPI DEPARTMENT OF TRANSPORTATION
TITLE VI ASSESSMENT REPORT**

ADA Transition Plan Development Policy
City of Pascagoula
December 2012

Purpose: To establish a plan of action and the steps necessary to develop a City of Pascagoula ADA Transition Plan thereby ensuring ADA compliance.

	Anticipation Date of Completion	Task	Responsible Party	Date of Completion
1.	Jan 2013	Identify and Designate Key Personnel: Designated an ADA Coordinator, ADA Transition Plan Manager, and ADA Transition Plan Team.		Jan 16, 2013
2.	Feb-Mar 2013	Develop and Post an ADA Policy Statement: This statement will affirm the City's commitment of ensuring persons with disabilities will not, on the basis of that disability, be denied equal access to City facilities, programs, events, and all other resources.	HR	April 5, 2013
3.	Mar-April 2013	Develop and Post a Grievance Procedure: Although the City has a grievance procedure in place within the Personnel Manual, this procedure will be re-evaluated and, if needed, updated and adopted.	HR, City Attorney	April 15, 2013
4.	Mar-May 2013	Provide Notice about the ADA Requirements: Create a dedicated webpage to ADA compliance and information to serve as a public outreach device where notices can be posted and comments can be received.	PRS, CED	Feb 25, 2013
5.	May-Nov 2013	Make the City Website ADA Accessible: Take the steps necessary to make the City website ADA accessible.	PRS	(current)
6.	July 2013	Hold Public Meeting to Notify Public of Plan Development and Policy: Hold a public meeting to announce the new webpage and Transition Plan development and to receive public input.	CED, PRS, ET	July 18, 2013
7.	Aug-Sept 2013	Form an ad hoc ADA Transition Plan Team: Team members may be selected for public meeting participants. This team will serve in an advisory capacity and as supplemental support to the ADA Transition Plan Manager and team.	City Manager, City Attorney, HR, PWD, PBD, PRD, CED, ET	
8.	Aug-Oct 2013	Develop Internal Standards, Specification, and Design Details: Develop and adopt standards based on the Federal Highway Administration Recognized accessibility guidelines for pedestrian facilities in the public	ET	

		right-of-way of the Architectural and Transportation Barrier Compliance Board.		
9.	Oct 2013 – Oct 2017	Conduct Self-Evaluation: Complete a City-wide inventory of existing physical barriers in the facilities including roads, public right-of-way, sidewalks, curb ramps, public parking areas, buildings, etc.	ET	
10.	Oct 2013 – Oct 2017 as needed	ADA Transition Plan Team Meeting: Meet with team to discuss the Plan’s development and ways members and other volunteers can provide support with the self-evaluation. Subsequent meetings may be held throughout the self-evaluation process on an as needed basis.	HR, ET, CED	
11.	Oct 2014 – Jan 2018	Draft ADA Transition Plan: Draft the City Transition Plan based on local and national recognized models, ADA Transition Plan input, public input, and data from the first year of the self-evaluation with particular focus on the establishment of an overall timeline for implementation and frequency and manner of updating. After initial plan development, the plan will be augmented with each additional year’s data from the self-evaluation.	ET, CED	
12.	Jan 2015 – Jan 2018	Schedule and Budget for Improvements: Discuss and evaluate possible funding sources for improvements and establish a prioritization policy for improvements. Incorporate into draft plan throughout plan development.	EMT	
13.	Mar 2018	ADA Transition Plan Team Meeting: Meet with team to discuss the draft plan and receive comments.	ET, HR, CED	
14.	June/July 2018	Hold Public Meeting to Provide Public Notification of Draft Plan: Hold public meeting to discuss draft plan and make available for public comments for 30 days.	ET, PRS, HR, CED	
15.	Aug-Nov 2018	Finalize ADA Transition Plan: Incorporate public input into draft plan. Distribute to ADA Transition Plan for review and comments. Finalize plan.	ET, CED	
16.	Dec 2018	Adopt ADA Transition Plan: Present to City Council for adoption. Make available at City Hall and post online.	ET, CED	

CED = Community & Economic Development Director

EMT = Executive Management Team

ET = Engineering Technician

HR = Human Resources Director

PWD = Public Works Director

PRD = Parks & Recreation Director

PRS = Public Relations Specialist

PBD = Planning and Building Director



AGENDA ITEM REQUEST FORM

Meeting Date: October 15, 2013

Submitting Department or Individual: Parks & Recreation Department

Contact Name: Darcie Crew

Phone: 228-938-2356

Agenda Topic: Ball Field Maintenance Agreement

Attach additional information as necessary

Action Requested:

Authorize the Parks and Recreation Director to re-negotiate the ball field maintenance agreement with Turf Masters Lawn Care, Inc. The current contract expires on November 5, 2013 and includes fertilization, weed control for the Cities turf athletic fields and ball field lining.

Budgeted Item	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Source of Funding	<input type="checkbox"/> General Fund
Contract Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/> Utility Fund
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/> Grant
				<input checked="" type="checkbox"/> Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

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AGENDA ITEM REQUEST FORM

Meeting Date: 10/15/2013

Submitting Department or Individual: Community & Economic Development

Contact Name: Jen Dearman

Phone: 228-938-6651

Agenda Topic: Storage Pod from Jackson County

Attach additional information as necessary

Action Requested:

Authoization to request a storage building or pod from the Jackson County Board of Supervisors. The building will be used to store event materials that are currently located in three rented storage units at a cost of \$1,800.00 per year.

Budgeted Item	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Source of Funding	<input checked="" type="checkbox"/> General Fund
Contract Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/> Utility Fund
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/> Grant
				<input type="checkbox"/> Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
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AGENDA ITEM REQUEST FORM

Meeting Date: October 15, 2013

Submitting Department or Individual: City Attorney

Contact Name: Eddie C. Williams

Phone: 938-6605

Agenda Topic: Order for 2013-2014 Motor Vehicle Assessment Schedule

Attach additional information as necessary

Action Requested:

Adopt order

Budgeted Item	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Source of Funding	<input type="checkbox"/>	General Fund
Contract Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/>	Utility Fund
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input type="checkbox"/>	Grant
				<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING

ORDER

WHEREAS, the City Council by order dated October 1, 2013, acknowledged receipt of the Motor Vehicle Assessment Schedule for the 2013-2014 fiscal year and ordered that such schedule was available for inspection by any interested taxpayer; and

WHEREAS, it was further ordered that on October 15, 2013, at 6:00 P.M. the City Council would convene in a meeting in the City Hall at 603 Watts Avenue to hear and take action on any complaint, filed in writing, objecting to and petitioning for a specified reduction of any portion or portions of said assessment schedule affecting the complainant directly; and

WHEREAS, we hereby find and determine that no complaint has been filed in writing;

NOW, THEREFORE, IT IS ORDERED that the Motor Vehicle Assessment Schedule for the 2013-2014 fiscal year prepared by the Department of Revenue is hereby adopted as the Motor Vehicle Assessment Schedule for the City of Pascagoula.



AGENDA ITEM REQUEST FORM

Meeting Date: October 15, 2013

Submitting Department or Individual: City Attorney

Contact Name: Eddie C. Williams

Phone: 938-6605

Agenda Topic: Settlement Agreement with Unicopy

Attach additional information as necessary

Action Requested:

Approve Settlement Agreement with Unicopy and authorize the City Manager to sign related documents. Authority to issue a manual check in the amount of \$3,500.00.

Budgeted Item	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Source of Funding	<input checked="" type="checkbox"/> General Fund
Contract Required	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>		<input type="checkbox"/> Utility Fund
Mayor or Manager's Signature Required	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>		<input type="checkbox"/> Grant
				<input type="checkbox"/> Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING

SETTLEMENT, RELEASE AND TITLE TRANSFER AGREEMENT

RE: US BANK EQUIPMENT FINANCE
Contract #: 500-0147101-000 -- Claim #:266595

SETTLEMENT OFFER OF \$3,500.00

This Agreement entered into on the 8TH day of October, 2013, will serve to confirm that US Bank Equipment Finance ("Lessor") and City of Pascagoula. ("Lessee") have agreed to resolve all dispute regarding the certain Agreement being identified as Contract # 500-0147101-000 (the "Contract") on the following terms and conditions:

- a. Lessor hereby agrees to accept the sum of Three Thousand Five Hundred 00/100 Dollars (\$3,500.00) in full and final satisfaction of any and all claims it may have against Lessee in any way relating to or arising under the above mentioned Contract. The sum of \$3,500.00 is to be paid to the offices of Kramer & Associates located at 401 Hackensack Avenue, 9th Floor, Hackensack, New Jersey 07601 so as to be received on or before Monday October 21, 2013. Payment is to be drawn to the order of Kramer & Associates and may be made via check by phone, via fax or via wire transfer. Credit card payments are also accepted with an additional processing fee added to the transaction. Wire transfer instructions will be furnished upon request. Payment made in any other manner must be received by the date as indicated herein or lessor has the option to deem the terms of this Settlement and Release agreement null and void.
- b. Upon receipt of the settlement amount of \$3,500.00 in collected funds, Lessor covenants not to sue and will release and discharge Lessee from any and all obligations which have existed in the past, which exist now or which may arise in the future with respect to the Contract. Upon clearance of the settlement payment there will be no further obligations due from Lessee to Lessor, its successors or assigns with respect to the aforementioned Contract. All rights, title and interest to the collateral equipment as set forth in the above mentioned contracts shall be transferred to Lessee upon clearance of payment, with such equipment being transferred in an "as is, where is" condition and without any warranty, other than warranty as to title.
- c. In consideration for the payment as set forth in paragraph (a) of this Agreement and the other promises and obligations set forth herein, and except for the rights, interests and obligations created by this Agreement, US Bank Equipment Finance, Lessor, on the one part, and City of Pascagoula, Lessee, on the other part, do hereby fully release and forever discharge each other, as well as their respective insurers, successors, predecessors, heirs, assigns, partners, employees, spouses, families, officers, directors, managers, members, representatives, agents, and affiliates, from any and all rights and duties and all claims, demands and causes of action, including but not limited to all claims for damages, debts, liabilities, accounts, accountings, reckonings, obligations, guarantees, suretyships, costs, expenses, liens, actions, and controversies of every kind and nature whatsoever, whether now known or unknown, suspected or unsuspected (collectively "Claims"), which US Bank Equipment Finance and City of Pascagoula their legal successors and/or assigns may now have, own or hold or which at any time heretofore any of them may ever have had, owned or held, or could, shall or may hereafter have, own or hold against the other party through the date of this Release with respect to the Contract identified herein. From and after the date of this Release, neither US Bank Equipment Finance nor City of Pascagoula or their predecessors, successors or assigns, shall have any claims of any kind or nature against each other with respect to the Contract identified herein, directly or indirectly, with respect to any matter, cause, fact, thing, act or omission existing, done or omitted to be done, or services performed, at any time whatsoever to and including the date hereof, other than to enforce the terms of this Agreement.

- d. The parties hereby agree that this Agreement does not constitute an admission by any party of liability or wrongdoing or violations of any state or federal law, local ordinance, or principle of common law or that any party has engaged in any improper or unlawful conduct or wrongdoing against the other.
- e. Should payment not be received within the time frame as set forth herein or be returned or not honored for any reason, then US Bank Equipment Finance, in its sole discretion, may deem the terms of this settlement agreement and release to be null and void and, in such case, US Bank Equipment Finance reserves its rights to proceed to recover all amounts due pursuant to the terms of the Contract.
- f. US Bank Equipment Finance warrants and represents to Lessee that it has not transferred or assigned any interest in the Contract to any third party other than to Kramer & Associates, its authorized agent herein.

US Bank Equipment Finance

City of Pascagoula

By Kramer & Associates
Its authorized agent

By:



By: _____



AGENDA ITEM REQUEST FORM

Meeting Date: 10/15/2013

Submitting Department or Individual: Community & Economic Development

Contact Name: Jen Dearman

Phone: 228-938-6651

Agenda Topic: ADA Transition Plan Steering Committee

Attach additional information as necessary

Action Requested:

Authorize the City Manager to establish and appoint members to the ADA Transition Plan Steering Committee. This Committee will serve in a advisory capacity to the ADA Transition Plan Development. The Committee will consist of 12 members with membership being focused on those familiar with accessibility needs and issues. Of the members, there will be a representative from the Historic Preservation Commission, the Pascagoula Senior Center, and the Planning Board. The Director of Human Resources, Director of Community and Economic Development, and the Engineering Technician will serve as ex officios to the Committee. The ADA Transition Plan Steering Committee will be dissolved upon City Council's adoption of the ADA Transition Plan.

Budgeted Item	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Source of Funding	<input type="checkbox"/>	General Fund
Contract Required	Yes <input type="checkbox"/>	No <input type="checkbox"/>		<input type="checkbox"/>	Utility Fund
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input type="checkbox"/>		<input checked="" type="checkbox"/>	Grant
				<input type="checkbox"/>	Other

*For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

NOTE: ALL AGENDA REQUESTS MUST BE TURNED INTO THE CITY CLERK'S OFFICE WITH ALL ATTACHMENTS NO LATER THAN 2PM ON THE WEDNESDAY PRECEDING THE CITY COUNCIL MEETING



AGENDA ITEM REQUEST FORM

Meeting Date: 10/15/2013

Submitting Department or Individual: Community Development

Contact Name: Jen Dearman

Phone: 228-938-6651

Agenda Topic: Pascagoula River Environmental Trail Mississippi Power Lighting Proposal

Attach additional information as necessary

Action Requested:

Authorize Mayor to execute documents associated with the Mississippi Power Lighting Proposal for the Pascagoula River Environmental Trail. Up front costs will be paid for by Community Development Block Grant (CDBG) funding.

Form with checkboxes for Budgeted Item, Contract Required, Mayor or Manager's Signature Required, and Source of Funding (General Fund, Utility Fund, Grant, Other).

For grants and contracts, attach two (2) originals for Mayor or Manager's signature
For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature

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Jen Dearman

From: Christian Preus [REDACTED]
Sent: Tuesday, October 08, 2013 10:10 AM
To: Jen Dearman; Darcie S. Crew
Subject: Trail Lighting

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Hi Jen,

Regarding the River Trail lighting, I have looked at most of the variables, and attempted to come up with a detailed analysis for consideration. Please read through and make sure that all of this is clear before passing it along. Taking the services for electricity for events etc. out of the equation, I am showing costs associated with two scenarios for installing the lighting system.

Mississippi Power Installed (with Maintenance Agreement)

16 Lights – Upfront Cost of \$22,395 - Annual Fee to MPCo. Maintenance/Electrical Cost - \$7,203.84

Contractor Installed – City Owned & Maintained (ESTIMATE)

16 Lights – Upfront Cost (ESTIMATE) \$99,500 to \$110,000 – Annual City Electrical Cost/ Maintenance (ESTIMATE) - \$1,485

15 YEAR COMPARISON

To get a general idea of a comparison between the two scenarios we will look at a period of 15 years.

- In a period of 15 years, with the MPCo. installed and maintained scenario, there would be an upfront cost of \$22,395 plus an estimated \$108,057.60 in fees paid to MPCo. for maintenance and electricity (pending no major maintenance fee increases). These numbers together total \$130,452.60 out of pocket expenses.
- In a period of 15 years, with the City owned and maintained scenario, there will be an estimated up front cost of \$105,000 plus an estimated \$22,275 for electricity and maintenance for this system (if no major storm event damages the system, and there are no rate increases). The total out of pocket expense with those estimates added together would be approximately \$127,275.

So from this analysis, if they City opted for MPCo to install and maintain the lights, it will be approximately 14 – 15 years before the City surpasses the costs associated with owning and maintaining these lights. And that is if there are no major storm events during that period to cause the system in the low lying areas to be damaged. Also, from my calculations, we only have around \$65,000 in available funds for this project.

Hopefully, this gives a good overview of the two scenarios.

If you need anything else on this, or have any questions, do not hesitate to call or email.

Thanks,
Christian



Phone 855.539.5086
Mobile 228.547.8586
Web www.christianpreus.com
Follow @CPLA info

September 4, 2013

City of Pascagoula
603 Watts Avenue
Pascagoula, MS 39567

To Whom It May Concern:

Mississippi Power Company (MPC) appreciates the opportunity to work with the City of Pascagoula to provide a lighting proposal for the River Trail project.

The advantages of using MPC to provide your lighting installation and maintenance includes our 24 hour call center, over 70 years of lighting experience, quick response from local experienced employees, utility-grade material, and consolidated billing on your existing MPC monthly bill.

MPC recommends the following lighting systems for the sidewalks. For pricing purpose, we have divided the project into 4 cost estimates. All underground costs assume directional boring. Pole locations and metering points are based on a provided design (*See attached drawings*).

Project A: South of Hwy 90 Bridge:

- (5) 150W MH Acorn Fixtures on 14' Mounting Height Concrete Poles
- Up-front Cost for the Installation of the Underground Circuit = **\$6,264.00**
- Total Monthly Charge = **\$187.60***

Project B: East of Magnolia Ave:

- (5) 150W MH Acorn Fixtures on 14' Mounting Height Concrete Poles
- Up-front Cost for the Installation of the Underground Circuit = **\$7,259.00**
- Total Monthly Charge = **\$187.60***

Project C: Light House:

- (6) 150W MH Acorn Fixtures on 14' Mounting Height Concrete Poles
- Up-front Cost for the Installation of the Underground Circuit = **\$8,872.00**
- Total Monthly Charge = **\$225.12***

Project D: Project A, B, C Metering Points:

- (3) Underground Services for Project Metering Points
- Up-front Cost for the Installation of the Underground Circuit = **\$5,819.00****

** The monthly charge includes maintenance of the underground conductor, light fixture, lamps, photo cells, and poles plus the energy usage.*

2992 West Beach Boulevard
P. O. Box 4079
Gulfport, Mississippi 39502-4079
Tel 228-867-1065



If you would like for us to consider other lighting alternatives for the sidewalk, please let us know. The pricing in this proposal is good for 60 days. Typical material lead time is 8 weeks. This document contains trade secrets proprietary to Mississippi Power and shall not be disclosed to any other party

If you would like MPC to proceed with this lighting installation please sign and date this letter and return to me. The contract term for this agreement is 5 years. My fax number is provided below for your convenience.

Printed Name of City Official

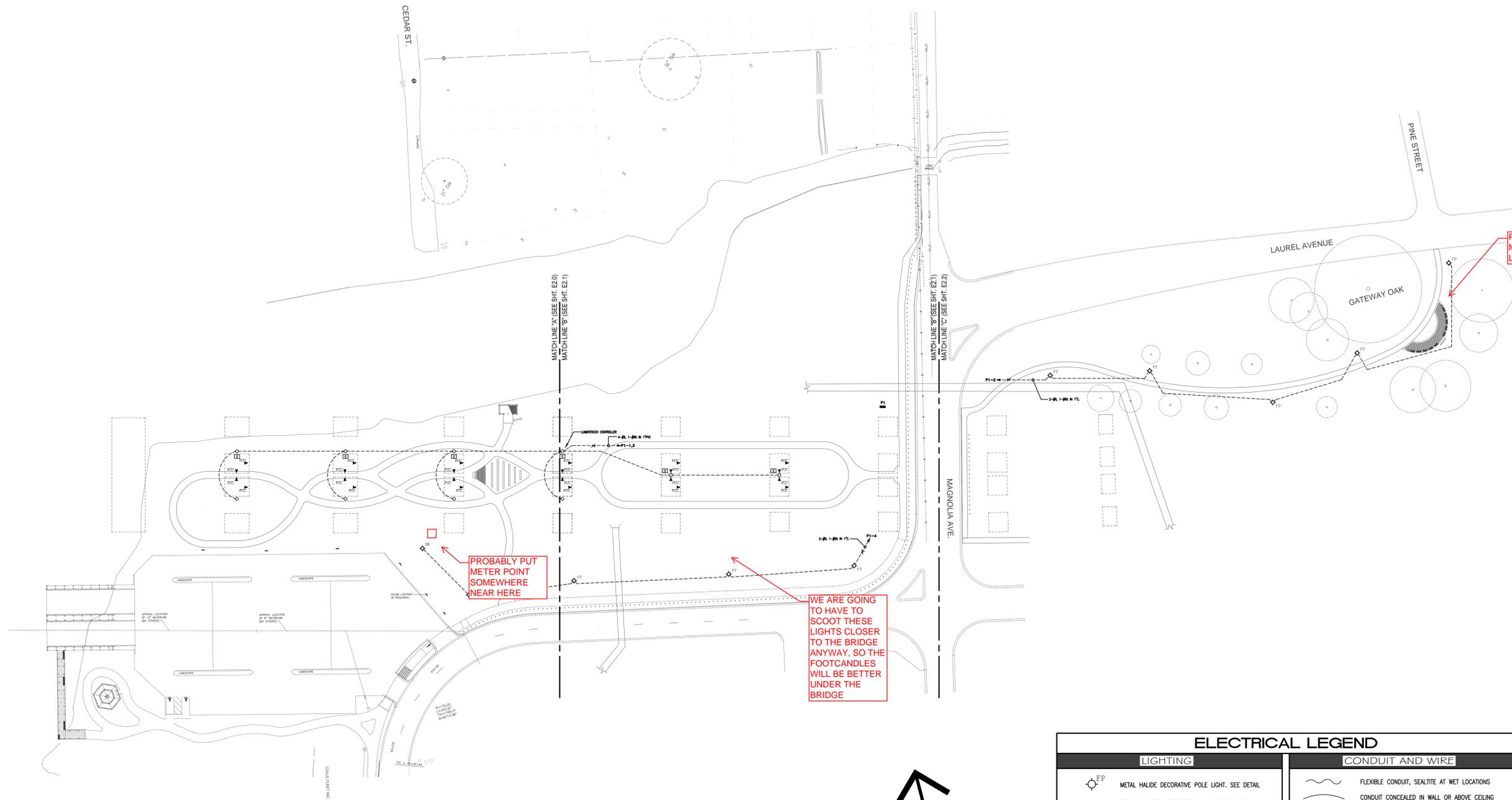
Approval Signature of City Official

Date

Once we receive your signed approval we will prepare the billing and schedule the construction of the lighting system. Thank you for the opportunity to serve your outdoor lighting needs.

Sincerely,
Matthew Forman
Office: (228) 865-5161
Cell: (228) 990-8551
Fax: (228) 865-5843
mdforman@southernco.com

Attachments: 2



PROBABLY PUT METER POINT SOMEWHERE NEAR HERE

WE ARE GOING TO HAVE TO SCOOT THESE LIGHTS CLOSER TO THE BRIDGE ANYWAY, SO THE FOOTCANDLES WILL BE BETTER UNDER THE BRIDGE

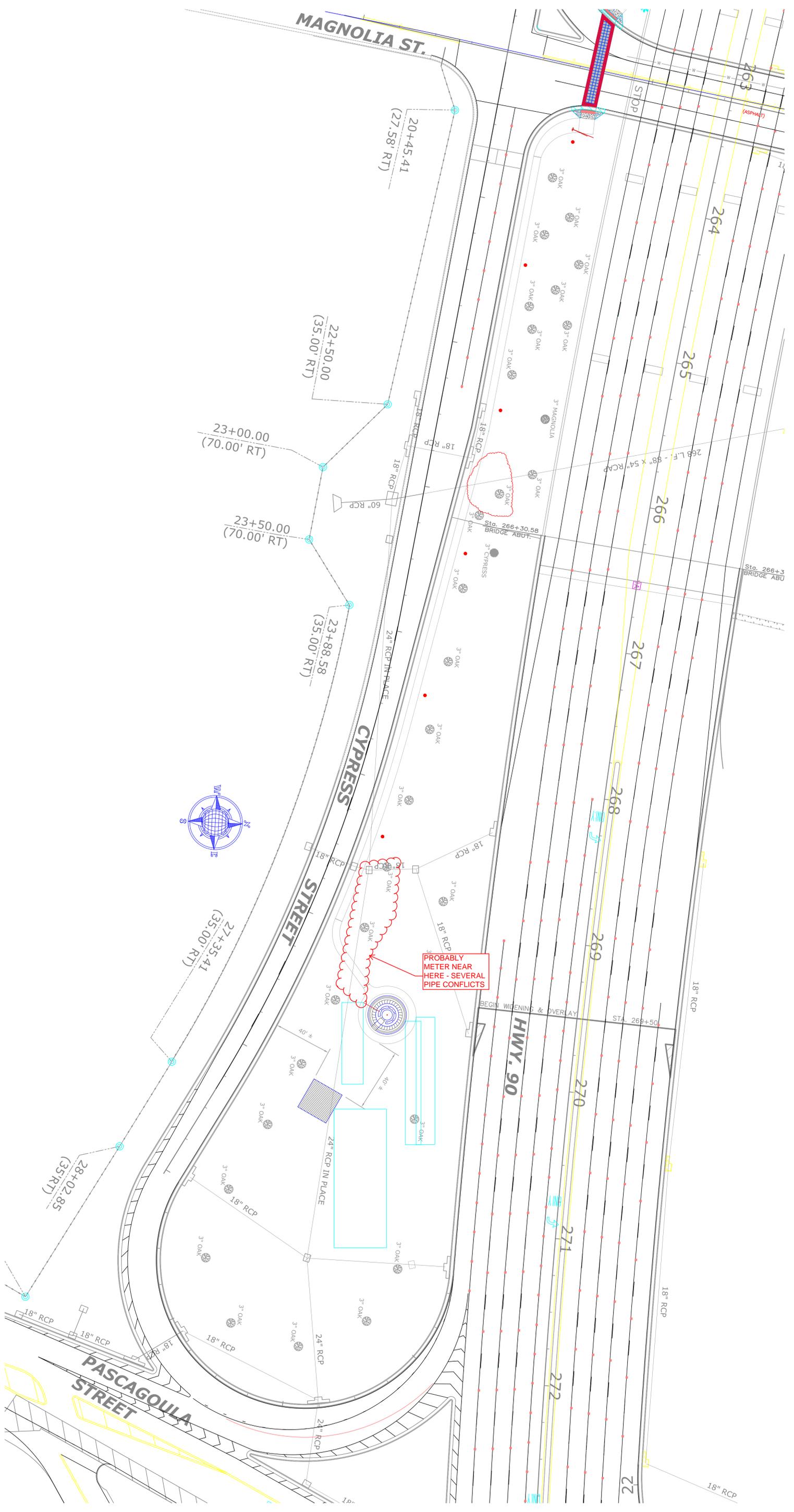
PROBABLY METER IN THIS LOCATION

OVERALL ELECTRICAL PLAN

1" = 60' - 0"



ELECTRICAL LEGEND	
LIGHTING	
	METAL HALIDE DECORATIVE POLE LIGHT. SEE DETAIL.
	LED LUMINAIRE. SEE DETAILS. LUMENPULSE #LBM-120V-RGBW-FL-LSLV-FINISH-CRC
SWITCHGEAR	
	JUNCTION BOX
	LIGHT AND POWER PANELBOARD
	COMPOSITE CONCRETE FLUSH JUNCTION BOX. 6"x8" QUARTZITE, OR EQUAL.
	LED LIGHTING CONTROL BOX. LUMENPULSE #CBOX-120V-DS-FINISH-CRC
CONDUIT AND WIRE	
	FLEXIBLE CONDUIT. SEALTITE AT WET LOCATIONS
	CONDUIT CONCEALED IN WALL OR ABOVE CEILING
	CONDUIT BELOW FLOOR OR CONCEALED IN WALL
	CONDUIT EXPOSED
	CIRCUIT CONDUCTORS IN CONDUIT
	MULTIPLE CIRCUIT CONDUCTORS IN CONDUIT WITH NEUTRALS
	GROUND CONDUCTORS IN CONDUIT
	CONDUIT UP
	CONDUIT DOWN
	CIRCUIT HOMERUN TO PANEL BOARD. XX-XX DENOTES PANEL NAME AND CIRCUIT NUMBER
	CONTINUATION OF CONDUIT RUN



MAGNOLIA ST.

20+45.41
(27.58' RT)

22+50.00
(35.00' RT)

23+00.00
(70.00' RT)

23+50.00
(70.00' RT)

23+88.58
(35.00' RT)

27+35.41
(35.00' RT)

28+02.85
(35' RT)

PASCAGOULA STREET

CYPRESS STREET

HWY. 90

STOP

PROBABLY METER NEAR HERE - SEVERAL PIPE CONFLICTS



263

264

265

266

267

268

269

270

271

272

72

Sta. 266+3
BRIDGE ABU

Sta. 266+30.58
BRIDGE ABUT.

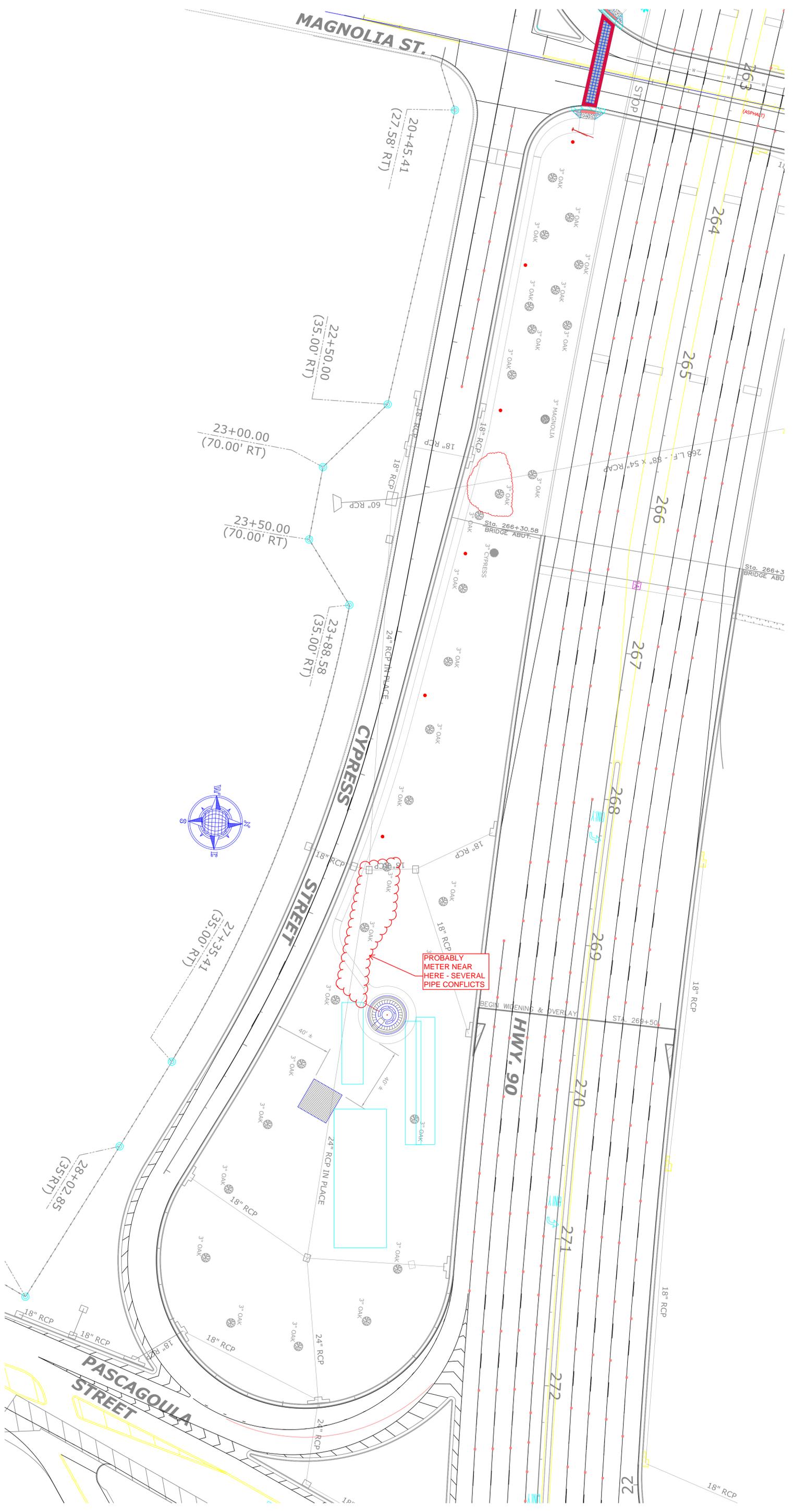
Sta. 269+50

BEGIN WIDENING & OVERLAY

268 L.F. - 88' X 54" RCP

24" RCP IN PLACE

24" RCP IN PLACE





AGENDA ITEM REQUEST FORM

Meeting Date: October 15, 2013

Submitting Department or Individual: Finance

Contact Name: Jeane Bull

Phone: 938-6610

Agenda Topic: Claims Docket for October 15, 2013

Attach additional information as necessary

Action Requested:

Approve Order for Docket of Claims.

Budgeted Item	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Source of Funding	<input checked="" type="checkbox"/>	General Fund
Contract Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	Utility Fund
Mayor or Manager's Signature Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	Grant
				<input type="checkbox"/>	Other

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For ordinances, resolutions, or other correspondence, attach one (1) original for Mayor or Manager's signature*

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ORDER

WHEREAS, the attached docket of claims for the period of September 27, 2013, through October 11, 2013, has been presented to the City Council for allowance and approval; and **WHEREAS**, the below claim numbers 09-13-01, 09-27-02, and 09-03 have also been presented to the City Council for allowance and approval:

<u>September 13, 2013</u>		<u>Claim # 09-13-01</u>
010	General Fund	\$ 484,441.96
400	Pascagoula Utilities	22,091.49
480	Solid Waste Mgmt.	500.29
093	Hurricane Isaac	<u>90.51</u>
	Total	<u>\$ 507,124.25</u>

<u>September 27, 2013</u>		<u>Claim # 09-27-02</u>
010	General Fund	\$ 463,613.98
400	Pascagoula Utilities	22,713.38
480	Solid Waste Mgmt.	555.89
093	Hurricane Isaac	<u>126.72</u>
	Total	<u>\$ 487,009.97</u>

<u>Miscellaneous Claim</u>		<u>Claim # 09-03</u>
1000	City Share FICA	\$ 47,941.07
1100	City Share Medicare	11,212.09
7000	City Share PERS	<u>124,379.46</u>
	Total	\$ 183,532.62

WHEREAS, it appears that all of said claims are proper and should be allowed;

NOW, THEREFORE, IT IS ORDERED that all claims shown on said dockets are hereby allowed and approved for payment.

CLAIMS REPORT
WARRANT 10/15/2013

<u>INVOICE#</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
ABSOLUTE PROTECTION INC					
70067	SECURITY SYSTEM/SMMET	04215075 - 568100		14000245	\$558.00
69919	MONTHLY MONITORING/WATER PLANT	40067275 - 562880		14000209	\$115.00
70065	COMMUNY WATER PLANT	40067275 - 562880		14000178	\$144.00
VENDOR TOTAL:					\$817.00
ACCURATE CONTROL EQUIPMENT INC					
69967	POSTAGE METER TAPE	01009075 - 562045		14000202	\$69.35
VENDOR TOTAL:					\$69.35
AD2					
69920	CONSTANT CONTACT EMAIL MARKETING	01007075 - 558500		14000132	\$59.10
VENDOR TOTAL:					\$59.10
AIRGAS USA LLC					
69921	CYLINDER RENTAL/RECREATION	01030175 - 563050		14000171	\$155.02
VENDOR TOTAL:					\$155.02
AMEC EARTH AND ENVIRONMENTAL					
69922	LOCAL HAZ MIT PLAN UPDATE	10041075 - 568440	21205	12004723	\$9,454.87
VENDOR TOTAL:					\$9,454.87
APPLEWHITE RECYCLING SYSTEM LLC					
69923	9/13 DISPOSAL FEE	48068575 - 561150		14000210	\$4,121.25
VENDOR TOTAL:					\$4,121.25
KATINA ASHELY					
70066	FUEL REIMBERSEMENT/DISPATCER CLASS	01013075 - 557700		14000249	\$202.27
VENDOR TOTAL:					\$202.27
BELL AUTO PARTS					
69977	WIPERS/PARK & REC VEHICLES	01030175 - 562600		14000201	\$91.00
70070	MISC AUTO MAINTENANCE SUPPLIES	01024070 - 551900		14000085	\$280.75
70070		01024070 - 552000		14000085	\$106.00
70070		01024070 - 552020		14000085	\$294.20
69924	GENERATOR REPAIR/G-16	40067475 - 562610		14000006	\$199.90
VENDOR TOTAL:					\$971.85
BLOSSMAN GAS INC					
70071	BULK PROPANE/FORKLIFT	01024070 - 551900		14000022	\$48.00
VENDOR TOTAL:					\$48.00
BOBS GARAGE & BODY SHOP					
69969	AUTO MAINT/#12503	01010075 - 562600		14000159	\$1,303.70

** Indicates pre-issue check.

CLAIMS REPORT
WARRANT 10/15/2013

<u>INVOICE#</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
69970	AUTO MAINT/#14781	01010075 - 562600		14000159	\$35.00
69971	AUTO MAINT/#12060	01010075 - 562600		14000159	\$42.00
69972	AUTO MAINT/#14143	01010075 - 562600		14000159	\$137.83
69973	AUTO MAINT/#12512	01010075 - 562600		14000159	\$138.50
69974	AUTO MAINT/#12484	01010075 - 562600		14000159	\$345.69
69975	AUTO MAINT/#14190	01025075 - 562600		14000159	\$149.64
70069	BRAKES/TRASH TRUCK	01030175 - 562600		14000135	\$607.62
VENDOR TOTAL:					\$2,759.98

BROWN , MITCHELL & ALEXANDER INC					
69992	BEACHFRONT PROMENADE	10041075 - 568440	10703	13002657	\$19,116.35
VENDOR TOTAL:					\$19,116.35

JENNIFER BYRD					
70068	ZUMBA INSTRUCTOR	01030175 - 568950		14000239	\$107.25
VENDOR TOTAL:					\$107.25

CABLE ONE INC					
69925	9/21-10/20/13 INTERNET SVC/FIRING RANGE	01009975 - 556040		14000126	\$156.95
69926	9/28-10/27/13 INTERNET SVC/CENTRAL FIRE	01009975 - 556040		14000126	\$6.00
69927	9/23-10/22/13 INTERNET SVC/NATURE CTR	01009975 - 556040		14000126	\$105.95
69928	10/7-11/6/13 INTERNET SVC/BAYOU CASOTTE	01009975 - 556040		14000126	\$105.95
69929	10/4-11/3/13 INTERNET SVC/SR CTR	01009975 - 556040		14000126	\$105.95
69930	10/5-11/4/13 INTERNET SVC/LAKE AVE FIRE	01009975 - 556040		14000126	\$105.95
69978	9/27-10/26/13 DIGITAL RECIEVER	01010575 - 563050		14000127	\$5.65
70051	10/13-11/12/13 CABLE SVC/SR CTR	01009975 - 556040		14000260	\$11.00
VENDOR TOTAL:					\$603.40

CAMPER CITY TRUCK ACCESSORIES INC					
69931	ADAPTER TRAILER LIGHTS/ST-4	01020170 - 552000		14000017	\$30.00
VENDOR TOTAL:					\$30.00

CELLULAR SOUTH					
70050	9/13 CELL PHONE SVC	01008075 - 556020		14000258	\$4,016.06
70052	9/13 WIRELESS CARD SERVICE FEE	01010575 - 556040		14000229	\$1,904.40
VENDOR TOTAL:					\$5,920.46

CENTRAL PIPE SUPPLY INC					
69932	SMOKE TESTING CANDLES	40067380 - 578400		14000001	\$460.00
69933	SERVICE TUBING 1"	40067280 - 578300		14000000	\$384.00
70047	FORD CURB/BRAIRWOOD/CHATEAU PROJECT	40067280 - 578300		14000034	\$1,892.00
VENDOR TOTAL:					\$2,736.00

CISCO SYSTEMS CAPITAL CRP					
69934	10/13 CISCO SMARTNET	01008075 - 562000		14000164	\$1,688.77

** Indicates pre-issue check.

CLAIMS REPORT
WARRANT 10/15/2013

<u>INVOICE#</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
VENDOR TOTAL:					\$1,688.77

CITY OF MOSS POINT

69935	8/3-9/2/13 WATER BILL/TRANSFER STATION	48068575 - 562610		14000161	\$15.00
VENDOR TOTAL:					\$15.00

CITY OF PASCAGOULA

69966	10/13 GROUP HEALTH INS	01000165 - 541000			\$6,241.67
69966		01001065 - 541000			\$3,566.67
69966		01002065 - 541000			\$2,675.00
69966		01004065 - 541000			\$1,783.33
69966		01005065 - 541000			\$3,566.67
69966		01005565 - 541000			\$1,783.33
69966		01006065 - 541000			\$1,783.33
69966		01007065 - 541000			\$3,566.67
69966		01008065 - 541000			\$1,783.33
69966		01010065 - 541000			\$2,675.00
69966		01010565 - 541000			\$21,400.00
69966		01011065 - 541000			\$17,833.33
69966		01011265 - 541000			\$35,666.67
69966		01011565 - 541000			\$3,566.67
69966		01013065 - 541000			\$1,783.33
69966		01015565 - 541000			\$891.67
69966		01016065 - 541000			\$2,675.00
69966		01016165 - 541000			\$48,150.00
69966		01016265 - 541000			\$891.67
69966		01016565 - 541000			\$891.67
69966		01018065 - 541000			\$8,916.67
69966		01024165 - 541000			\$1,783.33
69966		01025065 - 541000			\$1,783.33
69966		01030065 - 541000			\$2,675.00
69966		01030165 - 541000			\$10,700.00
69966		01040265 - 541000			\$3,566.67
69966		01040465 - 541000			\$1,783.33
69966	10/13 GROUP HEALTH INS	40065065 - 541000			\$891.67
69966		40065265 - 541000			\$6,241.67
69966		40067165 - 541000			\$3,566.66
VENDOR TOTAL:					\$205,083.34

COMPTON ENGINEERING PA

69939	FLOOD WALL MITIGATION	09556875 - 562900	50604	14000111	\$486.19
69936	COMMUNY/EMERSON SDC TASK ORDER	10041075 - 568440	91104	14000093	\$362.50
69937	FRONT ST/STREETSCAPE	10041075 - 568440	70405	14000094	\$1,909.19
69938	POINT PARK MASTER PLAN	10041075 - 568440	21302	14000118	\$3,202.00
VENDOR TOTAL:					\$5,959.88

CLAIMS REPORT
WARRANT 10/15/2013

<u>INVOICE#</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
CONSOLIDATED PIPE & SUPPLY CO INC					
69940	CTS POLY GAS PIPE/EASTLAWN S/D	40067480 - 578500		14000044	\$700.00
69941	BLUE/WTR TRACING WIRE	40067280 - 578300		14000042	\$975.00
69942	STOCK	40067470 - 552840		14000007	\$46.00
VENDOR TOTAL:					\$1,721.00
CONTROL SYSTEMS INC					
70048	SERVICE CALL/CRISWELL WATER	40067275 - 562880		14000174	\$808.80
70049	CREDIT REPAIR CHARGE	40067275 - 562880			\$-8.09
VENDOR TOTAL:					\$800.71
CRIME TARGET SECURITY SYSTEMS					
69943	SECURITY MONITORING/ART DEPOT	01030075 - 568006		14000141	\$10.00
69944	SECURITY MONITORING/SR CTR	01030075 - 568006		14000139	\$26.00
69945	SECURITY MONITORING/CONCESSION	01030175 - 568006		14000138	\$23.00
69946	SECURITY MONITORING/FIRING RANGE	01015575 - 562900		14000140	\$15.00
VENDOR TOTAL:					\$74.00
CUPIT SIGNS INC					
69947	CONSTRUCTION SIGN LAKE ELEMENTARY	10041075 - 568440	71202	14000103	\$27.98
VENDOR TOTAL:					\$27.98
DANNY'S TOWING AND SERVICE CENTER					
69948	W-10 TOWING	40067275 - 562600		14000015	\$125.00
VENDOR TOTAL:					\$125.00
DELTA SANITATION LLC					
69949	9/13 RESIDENTIAL COLLECTION	48068575 - 561100		14000168	\$80,489.85
69949		48068575 - 561400		14000168	\$8,679.00
69950	10/13 FRONT LOAD SVC	48068575 - 561400		14000167	\$1,333.66
70054	9/13 RENT/HAUL-4015 14TH ST	48068575 - 561400		14000264	\$670.00
VENDOR TOTAL:					\$91,172.51
DIAMOND HEATING & COOLING SERVICES INC					
69951	A/C REPAIRS/ANCHOR SQUARE/COTTAGE G	01009075 - 562250	80000	14000099	\$218.66
69952	A/C REPAIRS/ANCHOR SQUARE/COTTAGE G	01009075 - 562250	80000	14000099	\$123.50
69953	A/C REPAIRS/ANCHOR SQUARE/COTTAGE O	01009075 - 562250	80000	14000099	\$247.40
69954	A/C REPAIRS/ANCHOR SQUARE/COTTAGE E	01009075 - 562250	80000	14000099	\$217.78
69955	9/13 MAINTENANCE AGREEMENT	01009075 - 562200		14000162	\$6,748.75
VENDOR TOTAL:					\$7,556.09
LISA DICKINSON					
69956	POTTERY CLASS INSTRUCTOR	01040475 - 568955		14000183	\$710.00

** Indicates pre-issue check.

CLAIMS REPORT
WARRANT 10/15/2013

<u>INVOICE#</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
VENDOR TOTAL:					\$710.00
DOGWOOD CERAMIC SUPPLY					
69979	CLAY/ARTS ON THE AVE	01040470 - 551905		14000026	\$385.00
70053	CLAY/SENIOR CENTER	01030070 - 551401		14000087	\$385.00
VENDOR TOTAL:					\$770.00
DPS CRIME LAB					
69980	CRIME LAB FEES	01011075 - 568110		14000153	\$650.00
70055	CRIME LAB FEES SMMET UNIT	04215075 - 568100		14000243	\$800.00
VENDOR TOTAL:					\$1,450.00
DUNN MICHAEL					
69990	PER DIEM/MAGI TRAINING	01011075 - 557000		14000157	\$205.00
VENDOR TOTAL:					\$205.00
ECO-SYSTEMS, INC					
70057	7/27-8/30/13 PROFESSIONAL SERVICES	01019075 - 555900		14000104	\$333.64
VENDOR TOTAL:					\$333.64
GILDA TIA EDWARD					
70056	ZUMBA INSTRUCTOR	01030175 - 568950		14000241	\$42.75
VENDOR TOTAL:					\$42.75
EXPRESS EMPLOYMENT PROFESSIONALS					
69981	TEMP/J GODWIN	01007065 - 540000		14000198	\$462.40
VENDOR TOTAL:					\$462.40
FAMILY FROZEN FOODS INC					
69994	FOOTBALL CONCESSIONS	01030170 - 551900		14000086	\$82.59
VENDOR TOTAL:					\$82.59
FEDERAL EXPRESS CORP					
69982	SHIPPING FEE/M OHARA	01010075 - 557800		14000154	\$19.80
VENDOR TOTAL:					\$19.80
FUELMAN OF MS					
69957	9/23-29/13 FUEL USAGE	01004070 - 551300		14000048	\$55.75
69957		01010070 - 551300		14000048	\$4,881.91
69957		01016070 - 551300		14000048	\$209.55
69957		01016170 - 551300		14000048	\$254.86
69957		01018070 - 551300		14000048	\$114.19
69957		01020170 - 551300		14000048	\$994.88
69957		01024070 - 551300		14000048	\$149.90

** Indicates pre-issue check.

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<u>INVOICE#</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
69957	9/23-29/13 FUEL USAGE	01024170 - 551300		14000048	\$276.11
69957		01025070 - 551300		14000048	\$69.77
69957		01030170 - 551300		14000048	\$384.17
70058	9/30-10/6/13 FUEL USAGE	01010070 - 551300		14000213	\$5,264.84
70058		01016070 - 551300		14000213	\$150.54
70058		01016170 - 551300		14000213	\$681.45
70058		01018070 - 551300		14000213	\$244.25
70058		01020170 - 551300		14000213	\$2,055.01
70058		01024070 - 551300		14000213	\$191.05
70058		01024170 - 551300		14000213	\$103.55
70058		01025070 - 551300		14000213	\$118.45
70058		01030070 - 551300		14000213	\$195.16
70058		01030170 - 551300		14000213	\$785.78
69957	9/23-29/13 FUEL USAGE	40067170 - 551300		14000048	\$123.98
69957		40067270 - 551300		14000048	\$468.97
69957		40067370 - 551300		14000048	\$397.38
69957		40067470 - 551300		14000048	\$372.43
70058	9/30-10/6/13 FUEL USAGE	40065070 - 551300		14000213	\$54.02
70058		40067170 - 551300		14000213	\$151.52
70058		40067270 - 551300		14000213	\$368.13
70058		40067370 - 551300		14000213	\$683.73
70058		40067470 - 551300		14000213	\$739.65
VENDOR TOTAL:					\$20,540.98

GLOCK INC

69983	GLOCK COURSE/WEEKS/MORSE/MASSEY/MOF	01013075 - 557100		14000156	\$780.00
VENDOR TOTAL:					\$780.00

GRAHAM CONSTRUCTION COMPANY INC

70061	WATER LINES INSTALLED/KING JAMES CHATE	40067280 - 578300		14000224	\$69,974.50
70062	SMOKE TESTING/CITY WIDE	40067380 - 578400		14000226	\$28,282.00
70063	HORIZONTAL DIRECTIONAL BORES/SHERWOC	40067280 - 578300		14000225	\$24,858.00
70064	GAS LINES INSTALLED/EASTLAWN SUBDIVISI	40067480 - 578500		14000227	\$34,581.00
VENDOR TOTAL:					\$157,695.50

GRAND CASINO RESORT

69960	LODGING/M DUNN/TRAINING PD	01010075 - 557000		14000109	\$242.00
VENDOR TOTAL:					\$242.00

GULF HYDRAULICS

69958	CYLINDER REPAIR KIT	01020175 - 562610		14000014	\$98.56
69985	REPAIRS TO BUCKET/ST-53	01020175 - 562610		14000052	\$996.10
VENDOR TOTAL:					\$1,094.66

GULF REGIONAL PLANNING COMMISSION

** Indicates pre-issue check.

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<u>INVOICE#</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
69959	FY14 ANNUAL APPROPRIATION OF FUNDING	01000175 - 568002		14000165	\$10,220.00
VENDOR TOTAL:					\$10,220.00
GULF SALES & SUPPLY INC					
70059	PAINT STOCK	40067270 - 552820		14000122	\$946.80
70073	BATTERIES/GAS CANS/FLASH LIGHTS	40067370 - 551900		14000137	\$298.93
VENDOR TOTAL:					\$1,245.73
GULFPORT POLICE DEPT					
69984	RECERTIFICATION/K DALE	01013075 - 557100		14000110	\$199.00
VENDOR TOTAL:					\$199.00
HUFFMAN JOSEPH R					
69961	REIMBURSEMENT/AIRPORT PARKING	01002075 - 557000		14000169	\$40.00
VENDOR TOTAL:					\$40.00
INTL INSTITUTE OF MUNICIPAL CLERKS					
69987	MEMBERSHIP DUES/REED	01004070 - 551000		14000199	\$85.00
69988	MEMBERSHIP DUES/GROEN	01004070 - 551000		14000199	\$85.00
VENDOR TOTAL:					\$170.00
J & T COMMUNICATIONS LLC					
69986	CERTIFICATION/BRUSHABER/COLLIER	01013075 - 557100		14000136	\$790.00
VENDOR TOTAL:					\$790.00
J C AREA CHAMBER OF COMMERCE					
69962	FY14 ANNUAL MEMBERSHIP	01000175 - 567400		14000172	\$15,000.00
VENDOR TOTAL:					\$15,000.00
KNIGHT ABBEY COMMERCIAL PRINTERS					
69963	FALL COMMUNITY NEWSLETTER PRINTING	01002075 - 555900		14000181	\$3,724.57
VENDOR TOTAL:					\$3,724.57
KONE INC					
69989	8/13 ELEVATOR MAINTENANCE FEE	01010075 - 562610		14000121	\$125.00
VENDOR TOTAL:					\$125.00
ALICE LACHAUSSEE					
69964	POTTERY CLASS INSTRUCTOR	01040475 - 568955		14000182	\$420.00
VENDOR TOTAL:					\$420.00
LAND SHAPERS, INC					
70060	STREET PAVING/KENNETH/FAIR/COOK	01020175 - 562420		14000232	\$21,021.75

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<u>INVOICE#</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>PROJ#</u>	<u>P.O. #</u>	<u>ITEM AMOUNT</u>
VENDOR TOTAL:					\$21,021.75
LOCKARD & WILLIAMS INSUR SERV PA					
69991	9/25-10/8/13 CLAIMS RUN	50050075 - 568010			\$112,568.59
69995	3RD QTR MS RISK POOL ASSESSMENT	50050075 - 568011			\$2,046.00
VENDOR TOTAL:					\$114,614.59
LOWES HOME CENTERS INC					
69993	SCREWDRIVERS	40067170 - 553000		14000028	\$32.60
70072	PAINT SUPPLIES/STOCK	40067470 - 552840		14000013	\$70.07
VENDOR TOTAL:					\$102.67
MATTHEW BENDER & COMPANY INC					
69996	MS CODE UPDATES	01006070 - 550200		14000102	\$233.23
69997	MS ADVANCE CODE SERVICE	01006070 - 550200		14000101	\$38.82
VENDOR TOTAL:					\$272.05
ERIC MENHENNETT					
70086	SURVEY/PETIT BOIS ST	01009975 - 555100		14000234	\$3,000.00
VENDOR TOTAL:					\$3,000.00
MILLERS NURSERY					
69998	FLOWERS/VARIOUS LOCATIONS	01024170 - 552300		14000037	\$990.00
VENDOR TOTAL:					\$990.00
MS ASSOCIATION OF GANG INVESTIGATORS					
69999	GANG TRAINING CONF/DUNN	01013075 - 557100		14000160	\$100.00
VENDOR TOTAL:					\$100.00
MS DEPT OF INFORMATION TECHNOLOGY SVC					
70008	09/13 NCIC SERVICE/FEES	01010575 - 563050		14000158	\$224.00
VENDOR TOTAL:					\$224.00
MS ECONOMIC DEVELOPMENT COUNCIL					
70015	ANNUAL DUES/DEARMAN	01040270 - 551000		14000097	\$185.00
VENDOR TOTAL:					\$185.00
MS GULF COAST REGIONAL WASTEWATER					
70101	10/13 WASTEWATER SERVICES	40067375 - 561500		14000267	\$215,076.00
VENDOR TOTAL:					\$215,076.00
MS LAW ENFORCEMENT ACADEMY					
70000	TRAFFIC INVESTIGATION/DUNSFORD	01013075 - 557100		14000120	\$600.00
70001	TRAFFIC INVESTIGATION/ALFORD	01013075 - 557100		14000120	\$600.00

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VENDOR TOTAL:					\$1,200.00
MS MUNICIPAL LEAGUE					
70110	CONFERENCE FEE/SIMKINS	01000175 - 557600		14000278	\$75.00
VENDOR TOTAL:					\$75.00
MS MUNICIPAL SERVICE COMPANY					
70016	WORKERS' COMP PREMIUM #1 FY14	01009975 - 560050		14000112	\$94,781.00
VENDOR TOTAL:					\$94,781.00
MS POWER COMPANY					
70102	09/13 GENERAL FUND POWER BILLS	01009975 - 561000		14000238	\$41,285.10
70103	09/13 ANCHOR SQUARE POWER BILLS	01009975 - 561000	80000	14000238	\$269.53
70104	09/13 RECREATION POWER BILLS	01030175 - 561000		14000237	\$8,853.90
70105	09/13 WATER/SEWER/GAS POWER BILLS	40065575 - 561000		14000236	\$32,936.03
VENDOR TOTAL:					\$83,344.56
MS PRESS REGISTER INC					
70002	NOTICE:PLANNING/MAVROMIHALIS	01009975 - 558000		14000207	\$73.32
70003	NOTICE:PLANNING/MCVEA	01009975 - 558000		14000207	\$47.40
VENDOR TOTAL:					\$120.72
MS RURAL WATER ASSOCIATION					
70089	CHLORINE SAFETY SIGNS/WATER DEPT	40067270 - 551900		14000023	\$150.43
70090	SMOKE TESTING DOOR HANGERS/SEWER	40067380 - 578400		14000002	\$215.00
VENDOR TOTAL:					\$365.43
MS STATE DEPT OF HEALTH					
70004	FY2014 WATER QUAL ANALYSIS	40067275 - 568200		14000056	\$24,360.00
70005	ANNUAL INSPECTION FEES	40067275 - 555900		14000038	\$804.00
70006	ANNUAL INSPECTION FEES	40067275 - 555900		14000038	\$1,442.00
70007	ANNUAL INSPECTION FEES	40067275 - 555900		14000038	\$4.00
VENDOR TOTAL:					\$26,610.00
MS STATE FIRE ACADEMY					
70009	CONFINED SPACE RESCUE/GILDEA	01016075 - 557900		14000079	\$60.00
70010	CPAT EXAM/GRIMME	05016875 - 557260		14000079	\$45.00
70011	CPAT EXAM/NYERS	05016875 - 557260		14000079	\$45.00
70012	MULTI FAMILY DWELLINGS/BERRY	05016875 - 557260		14000079	\$120.00
VENDOR TOTAL:					\$270.00
MS STATE TAX COMMISSION					
70013	TAG/ST-54	01020175 - 562600		14000095	\$12.00
70014	TAG/ST-55	01020175 - 562600		14000095	\$12.00

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VENDOR TOTAL:					\$24.00
<hr/>					
NATIONAL ANIMAL CONTROL ASSOCIATION					
70017	NACA LEVEL 3/MUSA	01013075 - 557100		14000129	\$575.00
VENDOR TOTAL:					\$575.00
<hr/>					
OL' MAGNOLIA PEST CONTROL					
70018	10/13 PEST CONTROL	01009075 - 562110		14000113	\$187.50
VENDOR TOTAL:					\$187.50
<hr/>					
PARTY CITY OF GULFPORT					
70094	HAUNTED HOUSE SUPPLIES	01030170 - 551900		14000091	\$206.51
VENDOR TOTAL:					\$206.51
<hr/>					
PASCAGOULA REDEVELOPMENT AUTHORITY					
70106	FY 2014 TRANSFER	01009990 - 590160		14000280	\$35,000.00
VENDOR TOTAL:					\$35,000.00
<hr/>					
POCHE POLYGRAPH LLC					
70021	POLYGRAPH/FRY	01010070 - 550120		14000133	\$150.00
70022	POLYGRAPH/SIMPSON	01010070 - 550120		14000133	\$150.00
VENDOR TOTAL:					\$300.00
<hr/>					
PSYCHOLOGICAL RESOURCES					
70019	PSYCH EXAM/J. LYND	01010070 - 550120		14000155	\$110.00
70020	PSYCH EXAM/J MARTINEZ	01010070 - 550120		14000155	\$110.00
VENDOR TOTAL:					\$220.00
<hr/>					
QUINLAN PUBLISHING CO					
70080	SEARCH & SEIZURE 2013 BOOK	01010070 - 550200		14000124	\$147.50
VENDOR TOTAL:					\$147.50
<hr/>					
SAFETY SYSTEMS OF BILOXI INC					
70023	EXTINGUISHER RECHARGE	01016170 - 551900		14000081	\$19.00
70024	EXTINGUISHER RECHARGE	01016170 - 551900		14000081	\$59.00
VENDOR TOTAL:					\$78.00
<hr/>					
SAM'S CLUB					
70091	FOOTBALL CONCESSIONS	01030170 - 551900		14000089	\$333.27
VENDOR TOTAL:					\$333.27
<hr/>					
SCRANTON BROADCASTING CO LLC					
70025	COUNCIL MEETING BROADCASTS	01002075 - 555900		14000184	\$600.00

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VENDOR TOTAL:					\$600.00
<hr/>					
SHRED IT					
70026	DOCUMENT SHREDDING	01015575 - 562900		14000066	\$96.17
VENDOR TOTAL:					\$96.17
<hr/>					
SINGING RIVER ELECTRIC POWER ASSOC					
69965	8/13 POWER BILLS	01009975 - 561000		14000180	\$11,173.67
69965		01030075 - 561000		14000180	\$2,225.13
69965		01030175 - 561000		14000180	\$4,262.78
69965	8/13 POWER BILLS	40065575 - 561000		14000180	\$18,186.02
VENDOR TOTAL:					\$35,847.60
<hr/>					
SINGING RIVER HEALTH SYSTEM					
70029	PHYSICAL EXAM/M DUNN	01010070 - 550120		14000123	\$190.00
VENDOR TOTAL:					\$190.00
<hr/>					
SOCIETY FOR HUMAN RESOURCES MGMT					
70027	MEMBERSHIP DUES/MOORE	01007070 - 551000		14000197	\$180.00
VENDOR TOTAL:					\$180.00
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SORG PRINTING					
70030	NEWSLETTERS/REC	01030175 - 559000		14000020	\$360.00
VENDOR TOTAL:					\$360.00
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SOUTHERN FINANCIAL SYSTEMS INC					
70032	08/16-08/31 COURT FINE COLLECTIONS	01000030 - 432800		14000130	\$246.95
70031	08/01-09/05 UTILITY COLLECTIONS	40000050 - 434400		14000030	\$287.13
VENDOR TOTAL:					\$534.08
<hr/>					
SOUTHERN PIPE & SUPPLY CO INC					
70033	PVC S40 BE PIPE/WATER DEPT	40067270 - 552820		14000024	\$492.00
VENDOR TOTAL:					\$492.00
<hr/>					
STANTEC CONSULTING SERVICES, INC					
70034	QUIET ZONE STUDY	01009975 - 555900		13004512	\$2,992.50
VENDOR TOTAL:					\$2,992.50
<hr/>					
MIKE STEINER					
70035	KARATE INSTRUCTOR/REC	01030175 - 568950		14000092	\$483.75
VENDOR TOTAL:					\$483.75
<hr/>					
STEINER SAW & MOWER					
70036	WEED EATER REPAIR/BEAUTIFICATION	01024175 - 562610		14000163	\$88.00

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70037	GENERATOR REPAIRS/STREET DEPT	01020170 - 552020		14000016	\$21.00
VENDOR TOTAL:					\$109.00
STEWART SNEED HEWES INC					
70038	PUBLIC OFFICIALS BOND/K JOHNSON	01009975 - 560200		14000200	\$150.00
70039	PUBLIC OFFICIALS BOND/JOPLIN	01009975 - 560200		14000200	\$150.00
VENDOR TOTAL:					\$300.00
SUMRALL'S CONSTRUCTION CO, INC					
70111	BEACHFRONT PROMENADE	01040275 - 568500	10703	13002667	\$45,812.83
70111	BEACHFRONT PROMENADE	10041075 - 568440	10703	13002667	\$183,251.32
VENDOR TOTAL:					\$229,064.15
THE SUN HERALD-GULF PUBLISHING CO					
70040	NOTICE:ANNUAL BUDGET	01009975 - 558000		14000204	\$1,523.34
70041	NOTICE:ORDINANCE 7-2013	01009975 - 558000		14000204	\$9.63
70042	NOTICE:ORDINANCE 8-2013	01009975 - 558000		14000204	\$21.48
70044	NOTICE:AD VALOREM MILLAGE	01009975 - 558000		14000204	\$13.78
70045	NOTICE:PID/FIRE HYDRANTS	01009975 - 558000		14000204	\$72.08
70046	NOTICE:RFP/CONCESSIONS	01009975 - 558000		14000204	\$301.54
VENDOR TOTAL:					\$1,941.85
TEAM ONE COMMUNICATIONS INC					
70074	RADIO REPAIR/POLICE	01010075 - 562610		14000152	\$484.00
VENDOR TOTAL:					\$484.00
TEKLINKS					
70099	SSL CERTIFICATE/MIS	01008075 - 562005		14000275	\$149.00
70100	10/13 TEKFILTER	01008075 - 562010		14000276	\$230.00
VENDOR TOTAL:					\$379.00
THE SOD OUTLET					
70028	CENTIPEDE SOD/STREET DEPT	01020175 - 562400		14000021	\$525.00
VENDOR TOTAL:					\$525.00
TURF MASTERS					
70075	08/13 WEED/FERT/PEST CTRL	01030175 - 562890		14000128	\$2,806.25
VENDOR TOTAL:					\$2,806.25
TYLER TECHNOLOGIES INC					
70096	MUNIS OSDBA SUPPORT FY2012	01008075 - 562010		14000277	\$5,442.12
70109	MUNIS OSDBA SUPPORT FY2014	01008075 - 562010		14000274	\$5,999.94
VENDOR TOTAL:					\$11,442.06

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UNITED STATES POSTMASTER					
70095	10/13 POSTAGE/UTILTIY BILLS	40065575 - 556500		14000271	\$3,400.00
VENDOR TOTAL:					\$3,400.00
THE UPS STORE					
70076	SHIPPING/WATER DEPT	40067275 - 557800		14000195	\$23.36
VENDOR TOTAL:					\$23.36
VISA					
70077	ICMA CONF HOTEL/HUFFMAN	01002075 - 557000		14000170	\$296.43
VENDOR TOTAL:					\$296.43
W A REYNOLDS WHOLESALE CO					
70078	JANITORIAL SUPPLIES/REC	01030170 - 551420		14000185	\$125.75
70079	FOOTBALL CONCESSIONS	01030170 - 553100		14000186	\$152.38
VENDOR TOTAL:					\$278.13
WADE IMAGING COMPANY					
70084	10/13 COPIER LEASE/CITY HALL	01008075 - 562005		14000255	\$540.35
70085	10/13 COPIER LEASE/UTILITIES	01008075 - 562005		14000255	\$540.35
70087	08/13 FLEET COPIER/OVG	01008075 - 562005		14000254	\$1,394.61
70088	09/13 FLEET COPIER LEASE	01008075 - 562005		14000256	\$1,778.49
VENDOR TOTAL:					\$4,253.80
WALMART COMMUNITY					
70092	PEACOCK FOOD/NATURE CENTER	01035570 - 551900		14000031	\$24.96
70093	UNIFORM SHOES/BRANDENSTEIN	40067170 - 551500		14000032	\$43.75
VENDOR TOTAL:					\$68.71
WHITEHEAD CONSTRUCTION CO INC					
70081	AGGREGATE/NATURE TRAIL:CDBG	10041075 - 568440	71302	13004915	\$1,404.90
VENDOR TOTAL:					\$1,404.90
JONATHAN WOODS					
70082	EMT REIMBURSEMENT	01016170 - 550120		14000083	\$93.00
VENDOR TOTAL:					\$93.00

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DATE: 10/11/2013
TIME: 10:07:31AM

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					GRAND TOTAL:
	GENERAL FUND				\$568,758.65
	S MS METRO ENFORCEMENT TEAM				\$1,358.00
	FIRE INSURANCE REBATE FUND				\$210.00
	HURRICANE KATRINA				\$486.19
	COMMUNITY DEVELOPMENT FUND				\$218,729.11
	PASCAGOULA UTILITIES				\$476,365.04
	SOLID WASTE MANAGEMENT FUND				\$95,308.76
	PASCAGOULA GROUP INSURANCE				\$114,614.59
					GRAND TOTAL
					\$1,475,830.34

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