

PASCAGOULA CITY COUNCIL
Regular Meeting –Wednesday, January 2, 2013 6:00 P.M.

WELCOME AND CALL TO ORDER:

INVOCATION: Councilman Milstead

PLEDGE OF ALLEGIANCE:

REQUESTS TO ADDRESS THE COUNCIL:

- A. Human Trafficking Awareness Month Proclamation presented to Susie Harvill, Executive Director/Founder, Advocates for Freedom.

HEARINGS

- B. Resolution for property cleanup at 1708 Mantou, 1117 Mantou and 902 Mantou

CONSENT AGENDA:*

- C. Minutes of recessed regular Council meeting of December 18, 2012
Recommended Action: adopt and approve minutes of Council meeting of December 18, 2012.
- D. Advertising the resources of the City through NovoPrint USA for the Jackson County Chamber of Commerce Community Maps for 2013-2016 in the amount of \$595.00
Recommended Action: approve advertising
- E. Advertising the resources of the City through the Jackson County Chamber of Commerce Explosion of Excellence Scholarship Program for a \$250.00 Book Scholarship to be held May 7, 2013, at the MGCCC.
Recommended Action: approve advertising.
- F. Budget Amendment 13.14 in the General Fund for Economic Development Department. This amendment has no effect on the fund balance.
Recommended Action: approve Budget Amendment 13.14.
- G. Budget Amendment 13.15 in the Forfeiture & Seizure Fund for equipment purchases and other eligible expenses.
Recommended Action: approve Budget Amendment 13.15.
- H. 2013 Memorandum of Agreement with Mississippi Main Street
Recommended Action: approve 2013 Memorandum of Agreement with Mississippi Main Street and authorize the Mayor to execute documents.

- I. Surety Bond – MS Department of Employment Security (MDES)
Recommended Action: approve annual renewal of surety bond through Hardy and Jacobson, Inc.; this surety bond serves as collateral for reimbursement of unemployment payments in the event that MDES is unable to collect quarterly invoiced payments from the City with a premium of \$585.00 for January 1, 2013 to December 31, 2013. Authorize City Manager to execute documents.
- J. Extend Annual Bid #316 – Street Milling
Recommended Action: approve renewal of Annual Bid #316 – Street Milling with Pandle, Inc., for an additional year at the same contract prices. Prices are per square yard with 1” depth - \$3.40, 2” depth - \$3.65, 3” depth - \$3.80, 4” depth - \$4.15, 5” depth - \$4.40 and 6” depth - \$4.65. New contract dates will be January 20, 2013 thru January 19, 2014.
- K. Pest control services for all City of Pascagoula facilities
Recommended Action: authorize the Purchasing Department to receive quotes for pest control services for all City of Pascagoula facilities.
- L. Extend Annual Bid #317 – Concrete
Recommended Action: approve extension of contract for Annual Bid #317 – Concrete with Bayou Concrete as the primary vendor and Metro Concrete Co., as the alternate vendor at the current contract prices. The contract dates are January 20, 2013 thru January 19, 2014.
- M. Agreement with nCourt
Recommended Action: approve agreement with nCourt for payment of court fines by credit card. The service is at no cost to the City and authorize City Manager execute documents.
- N. 2012 New Beginnings Domestic Violence, Inc. Contract (FY 2012 CDBG Funding)
Recommended Action: approve contract and authorize City Manager to execute documents.
- O. 2012 Gulf Coast Women’s Center for Nonviolence Contract (FY 2012 CDBG Funding)
Recommended Action: approve contract and authorize City Manager to execute documents.
- P. 2012 Family Promise of Jackson County Contract (FY 2012 CDBG Funding)
Recommended Action: approve contract and authorize City Manager to execute documents.
- Q. PTS Solutions Software Maintenance Renewal
Recommended Action: approve renewal agreement and authorize City Manager to execute documents. The annual cost remains at \$28,476.96, which is unchanged from last year.

- R. Closeout Documents for Hurricane Katrina Restoration of Point Park Jetty and Driving Surface
Recommended Action: authorize City Manager to execute documents related to the Hurricane Katrina Restoration of Point Park Jetty and Driving Surface to include the substantial completion certificate, final payment application and certificate signature page, contract completion certificate. Approve final acceptance of contract and Change Order No. 1 (Summary Change Order). Accept the final completion inspection report, final waiver of lien and consent of surety to final payment from Compton Engineering. Accept Payment Application No. 1 and final. Authorize a manual check to be issued to M&D Construction Company, Inc., in the amount of \$376,323.78.
- S. Amendment No. 1 to contract with Compton Engineering for Katrina Mitigation Project
Recommended Action: approve Amendment No. 1 with Compton Engineering to the contract to complete design and construction supervision services related to the Katrina Mitigation Project at several sites. This is associated with the re-bid effort for mitigation to the City Hall building and the Utilities Billing/Community Development/Arts on the Avenue buildings. Staff will request reimbursement from MEMA/FEMA if eligible. Authorize the City Manager to execute documents.
- T. Miscellaneous Engineering Services Contracts
Recommended Action: approve selection of engineers for Miscellaneous Engineering Services contracts as recommended by staff and authorize City Manager to negotiate contracts with each provider selected. Contracts will be brought back to the Council for approval on an individual basis.
- U. 2013 City of Pascagoula Cafeteria Plan Document
Recommended Action: approve and adopt the 2013 City of Pascagoula Cafeteria Plan Document incorporating Amendment #2013-1 allowing the inclusion of a Flexible Spending Account. Authorize City Manager to execute documents.
- V. Tidelands Amended Request for Funding – Environmental Trail
Recommended Action: authorize City Manager to execute documents. This funding totals \$21,580.00 with no local match.
- W. Tidelands Amended Request for Funding – Round Island Lighthouse
Recommended Action: authorize City Manager to execute documents. This funding totals \$129,480.00 with no local match.

HUMAN RESOURCES

- X. Reappointment of Doug Hague as Civil Service Commissioner
Recommended Action: approve reappointment
- Y. Social Media Policy
Recommended Action: approve policy

PARKS & RECREATION

- Z. 2013 Local and Private Legislation
Recommended Action: authorize City Attorney to draft a resolution for local and private legislation to be considered in the 2013 MS State Legislative Session. Guidelines for local and private legislation require unanimous consent by the requesting entity. The resolution would be for a prepared food tax of 2% for recreation improvements based on the Parks & Recreation Master Plan.
- AA. Facility Use Agreement
Recommended Action: accept and approve the agreement, effective January 2, 2013

PROGRAM MANAGER

- BB. Amendment #1 with Neel-Schaffer for LaFont Inn Redevelopment
Recommended Action: approve Amendment #1 with Neel-Schaffer for additional services required to administer construction efforts for the LaFont Inn Redevelopment Project, subject to MDA approval. Additional time was needed to observe work added by change order and additional time needed by the contractor due to project conditions. Authorize City Manager to execute documents.

DOCKET OF CLAIMS

- CC. Order for Docket of Claims

RECESS OR ADJOURN

* Consent Agenda – All matters listed under Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.