

PASCAGOULA CITY COUNCIL
Recessed Regular Meeting –Tuesday, December 18, 2012, 5:00 P.M.

1. WELCOME AND CALL TO ORDER:

2. INVOCATION: Councilman Corder

3. PLEDGE OF ALLEGIANCE:

4. SESSION WITH LEGISLATIVE DELEGATION

5. REQUESTS TO ADDRESS THE COUNCIL:

A. Rebecca Davis re: presentation of awards for Downtown for the Holidays Decorating Contest and for the Christmas Parade

B. Randy and Angel Harris re: alcohol permit application

C. Robert Worbington re: appeal of vicious dog determination

6. CONSENT AGENDA:*

D. Minutes of regular Council meeting of December 4, 2012
Recommended Action: adopt and approve minutes of Council meeting of December 4, 2012.

E. Minutes of Recreation Commission meeting of November 7, 2012
Recommended Action: acknowledge receipt of minutes.

F. Minutes of Strategic Plan Steering Committee meeting of November 15, 2012
Recommended Action: acknowledge receipt of minutes.

G. Resolution authorizing Mayor to accept donation of Lantern for Round Island Lighthouse Project
Recommended Action: adopt Resolution

H. Advertise for Bids for the River Park/Lowry Island Pier
Recommended Action: authorize City Clerk to advertise for bids for the River Park/Lowry Island Pier that burned. This project will be paid for with a portion of the CDBG Katrina Recovery Lowry Island Grant funding.

I. ADA Transition Plan Development Policy
Recommended Action: approve the American with Disabilities Act (ADA) Transition Plan Development Policy which outlines the steps to establish an ADA Transition Plan for the City.

- J. Budget Amendment 13.13 in the Community Development Fund for the CIAP Grant for the Point Park Project. This amendment has no effect on the fund balance.
Recommended Action: approve Budget Amendment 13.13
- K. Application for Tree City USA Recognition
Recommended Action: authorize the Mayor to execute the Arbor Day Foundation's Tree City USA Recognition Application.
- L. Tree City USA Standard 4: Arbor Day Proclamation
Recommended Action: proclaim the second Friday in February as Arbor Day in conjunction with Mississippi's designated Arbor Day which is also the second Friday in February. This proclamation will support the Tree City USA Standard 4: Arbor Day Observance and Proclamation.
- M. Acknowledgement of Tidelands Funds Reallocation
Recommended Action: authorize City Manager to execute Acknowledgement of Reallocation of \$200,000.00 in Tidelands Trust Funds from the Point Acquisition and Development Project FY2009-P209 to the Point Development Phase II Project TY2006-P111.
- N. Securus Technologies Contract Renewal
Recommended Action: retroactive approval of renewal contract with Securus Technologies, the provider for the Police Department Jail Phone System. This system is self-funding and is at no cost to the City.
- O. Hydrant Meter Service Fee and Usage Waiver for County
Recommended Action: waive the service charge (\$75.00 +tax) and usage charges for the use of a hydrant meter by the County associated with the demolition of the Hatten building on December 10, 2012. Water use is associated with dust control during demolition of the structure.
- P. Rental Policies and Procedures for Pascagoula Senior Center
Recommended Action: accept and approve the Rental Policies and Procedures for Pascagoula Senior Center, effective January 1, 2013.
- Q. Athletic Facility Procedures and Rental Agreement
Recommended Action: accept and approve the Athletic Facility Procedures and Rental Agreement, effective January 1, 2013.
- R. Parks & Recreation Fee Schedule
Recommended Action: accept and approve the Parks and Recreation Fee Schedule, effective January 1, 2013.
- S. Facility Use Agreement
Recommended Action: accept and approve the Facility Use Agreement for Local League Play, effective January 1, 2013.

- T. Athletic Facility Procedures and Rental Agreement
Recommended Action: accept and approve the Athletic Facility Procedures and Rental Agreement, effective January 1, 2013.
- U. Pavilion Rental Policy and Form
Recommended Action: accept and approve the Pavilion Rental Policy and Form, effective January 1, 2013.
- V. Signature Authority for Beach Promenade Pay Estimates
Recommended Action: authorize the Mayor to execute the attaching letter, authorizing Jaclyn Turner, Joseph R. Huffman or Jen Dearman to sign pay estimates for the Beach Promenade Project. No separate funding is associated with this action.
- W. Change Order No. 8 (Summary Change Order) for Riverfront/Front Street MDA/CDBG Project
Recommended Action: approve Change Order No. 8 with G.T. Development & Contracting, LLC, for a reduction in contract price of \$87,375.46 and an adjustment of time to account for weather delays, completion of minor pay items added to the contract and the closeout process. The attached Change Order is the Summary Change Order, reflecting final quantities used in the contract and additional items needed to complete work not originally in the contract. The overall contract price is being reduced; no additional City Funds will be needed. Authorize City Manager to execute documents.
- X. Budget Modification-Front Street Reconnect/Streetscape
Recommended Action: approve Budget Modification #8 for Front Street/Streetscape (r 103-290-01KCR) to extend project end date to 7/20/13. Budget amounts have not changed. Authorize City Manager to execute documents.
- Y. Financial Reports for November 2012
Recommended Action: acknowledge receipt of reports.

7. **CITY MANAGER**

- Z. Appointment to Library Board

8. **CITY ATTORNEY**

- AA. Legal Fees charged by Miller, Balis & O'Neil, P.C.
Recommended Action: approve fee increase and authorize City Attorney to respond to the letter.
- BB. Lexis Nexis Proposal
Recommended Action: approve proposal and authorize City Attorney to execute contract documents.

9. **HUMAN RESOURCES**

- CC. Pay and Classification Study Finding and Recommendations
Recommended Action: approve adoption of recommendations.

10. **PARKS & RECREATION**

- DD. 2013 Local & Private Legislation
Recommended Action: authorize City Attorney to draft a resolution for local and private legislation to be considered in the 2013 MS State Legislative Session. Guidelines for local and private legislation require unanimous consent by the requesting entity. The resolution would be for a prepared food tax of 2% for recreation improvements based on the Parks and Recreation Master Plan.

11. **PROGRAM MANAGER**

- EE. Bulkhead Inventory Discussion
- FF. Beach Promenade Bid Award
Recommended Action: award the contract for the first phase of the Beach Promenade Project to the lowest and best bidder, in accordance with the engineer's recommendation and subject to MDOT's review and approval. Authorize City Manager or Mayor to execute documents.
- GG. LaFont Inn Redevelopment Expenses
Recommended Action: approval to issue a manual check to Neel-Schaffer – Construction Admin. Services October 1-28-, 2012. Invoice 1006349 for \$3,974.40

12. **DOCKET OF CLAIMS**

- HH. Order for Docket of Claims

13. **EXECUTIVE SESSION**

14. **RECESS OR ADJOURN**

** Consent Agenda – All matters listed under Item 6, Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*