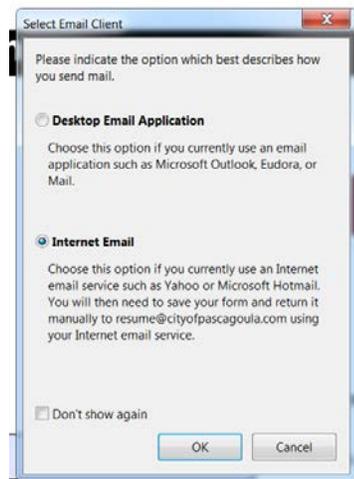


Instructions to Submit Employment Application Electronically

1. Download the most current version of Acrobat Reader at <http://get.adobe.com/reader/>
2. Fill Out the Application
3. Click Submit by Email



4. You will see a window pop-up:



5. If you use a desktop email application such as Microsoft Outlook, when you click ok, the application will automatically be attached to an email message addressed to resume@cityofpascagoula.com. If you use an Internet service such as yahoo, Hotmail, or gmail, you must save the employment application first to your desktop. Next, login to your internet email account, create a new mail message to go to RESUME@CITYOFPASCAGOULA.COM. Attach the employment application that you saved on your desktop. You may also attach your resume if you would like. Lastly, send the email message.