

**PASCAGOULA CITY COUNCIL**  
**Recessed Regular Meeting –Tuesday, October 16, 2012, 6:00 P.M.**

**1. WELCOME AND CALL TO ORDER:**

**2. INVOCATION:** Councilman Abston

**3. PLEDGE OF ALLEGIANCE:**

**4. ADDRESS THE COUNCIL**

A. Presentation of Proclamation and Medal to Sgt. Dale Gordon with Pascagoula Police Department

B. Linda Ishee re: Alcohol permit application

C. Jon Reynolds re: Alcohol permit application

**5. CONSENT AGENDA:\***

D. Minutes of regular Council meeting of October 2, 2012.  
*Recommended Action: adopt and approve minutes of Council meeting of October 2, 2012.*

E. Minutes of Strategic Plan Steering Committee meeting on September 27, 2012  
*Recommended Action: acknowledge receipt of minutes.*

F. Arts on the Avenue Consignment Agreement  
*Recommended Action: approve Consignment Agreement and authorize City Manager to execute documents.*

G. HUD Assurance Letter  
*Recommended Action: authorize Mayor to execute a letter of assurance to HUD asserting all future Consolidated Annual Performance and Evaluation Reports (CAPERS) will be submitted in accordance with regulation criteria.*

H. Revised Jolly McCarty Historic Depot (Facility) Agreement  
*Recommended Action: approve Agreement and authorize Rebecca Davis, Main Street Director, to execute agreement.*

I. CDBG Citizen Participation Plan  
*Recommended Action: adopt the Citizen Participation Plan as presented for the Community Development Block Grant (CDBG)*

J. Order for public inspection of 2012-2013 Motor Vehicle Assessment Schedule  
*Recommended Action: adopt Order*

- K. Resolution terminating the LaPointe-Krebs Interlocal Governmental Agreement between the City and Jackson County  
Recommended Action: *adopt Resolution.*
- L. Advertising the Resources of the City  
Recommended Action: *allow the Parks & Recreation Department to host Trunk 'r' Treat downtown on October 31, 2012, to advertise the resources of the City by providing 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> place awards in the amount of \$48.50.*
- M. Request to place Haunted House signs (political size) two weeks prior to the event at various intersections and public locations. The Haunted House is hosted by the Parks & Recreation Department at the Pascagoula Recreation Center from October 27, 28 & 31, 2012, 7:00 - 10:00 pm.  
Recommended Action: *approval of signs request.*
- N. Ball Field Maintenance Agreement  
Recommended Action: *authorize City Manager to execute an extension of Ball Field Maintenance Agreement with Turf Masters, Lawn Care, Inc., for one year starting on November 6, 2012 and ending November 5, 2013. The amount of the current agreement is \$33,675.00 plus ball field lining at approximately \$20,325.00. There is no proposed increase for the extension.*
- O. Payment of \$3,000 for postage funds for the direct debit/postage on call meter setting service with Neo-Post  
Recommended Action: *approve \$3,000.00 for postage funds to City Hall. The postage payment is handled through an electronic funds transfer (EFT) instead of the docket of claims.*
- P. Municipal Compliance Questionnaire  
Recommended Action: *acknowledge receipt of questionnaire for October 1, 2011 to September 30, 2012.*
- Q. Budget Amendment 12.55 in the General Fund and the D & R Fund to reallocate budget provisions as necessary. This amendment has no effect on the General Fund's or the D & R Fund's fund balance.  
Recommended Action: *approve Budget Amendment 12.55*
- R. Budget Amendment 13.01 in the Transfer Station Fund for the cleaning of the pit. This amendment results in a reduction of fund balance of the Transfer Station Fund. There is no effect on the General Fund's fund balance.  
Recommended Action: *approve Budget Amendment 13.01*
- S. Budget Amendment 13.02 in the Special Tax (Recreation) Fund for the carryover of the unused portion of the original budget for Parks & Recreation Master Plan. This amendment results in a reduction of fund balance of the Special Tax (Recreation) Fund. There is no effect on the General Fund's fund balance.  
Recommended Action: *approve Budget Amendment 13.02*

- T. Budget Amendment 13.03 in the Capital Projects Fund for the amendment to the MOU for the Historic Pathway project grant revenue and related expenses. This amendment has no effect on the Capital Projects Fund's fund balance.  
Recommended Action: *approve Budget Amendment 13.03*
- U. Budget Amendment 13.04 in the General Fund for the Planning, Inspections and Engineering Departments.  
Recommended Action: *approve Budget Amendment 13.04*
- V. Request to advertise for bids for New Fire Department Training/Storage Building.  
Recommended Action: *authorize City Clerk to advertise for bids for New Fire Department Training/Storage Building*
- W. Contract proposal from Eco-Systems, Inc., in the amount not to exceed \$15,000.00 for assistance in Implementation of Storm Water Phase II for FY 2013.  
Recommended Action: *approve contract proposal and authorize City Manager to execute documents.*
- X. Communny Street and Emerson Street Grinder Sewer Projects  
Recommended Action: *approve bid award for the Communny Street and Emerson Street Grinder Sewer Projects to Hudson Contracting, Inc., Waynesboro, MS, in the amount of \$227,965.00. Authorize City Manager to execute documents.*
- Y. Closeout documents for MDA/CDBG R-109-290-04-KCR grant  
Recommended Action: *approve closeout documents with MDA regarding the referenced grant and authorize City Manager to execute documents. This is the Riverfront Development grant. Remaining payments for retainage and final work is being covered from the original Front Street/Riverfront Grant account.*
- Z. Construction Engineering & Inspection (CE&I) Contract for Beachfront Promenade Project  
Recommended Action: *approve the CE&I with Brown, Mitchell & Alexander, Inc., for work during the construction phase of the Beachfront Promenade project, contingent upon MDOT approval. The contract has been submitted to MDOT with the final plans, specifications and estimate (PS&E) submittal. Authorize the Mayor to execute documents as appropriate.*
- AA. CDBG FY 2012 Funding Agreement  
Recommended Action: *authorize the Mayor to execute funding agreement for Community Block Development Grant (CDBG) for Fiscal Year 2012*
- BB. Certified Local Government Coordinator Appointment  
Recommended Action: *authorize Mayor to execute documents to appoint Jen Dearman as the City of Pascagoula's Certified Local Government Coordinator of Historic Preservation*

- CC. Minutes of Historic Preservation Commission meeting of August 22, 2012  
*Recommended Action: acknowledge receipt of minutes*
- DD. Minutes of Strategic Plan Steering Committee meeting of July 19, 2012  
*Recommended Action: acknowledge receipt of minutes*
- EE. Minutes of Strategic Plan Steering Committee meeting of August 16, 2012  
*Recommended Action: acknowledge receipt of minutes*
- FF. Wireless Communication Funds  
*Recommended Action: approve request for wireless communication funds and authorize the Mayor to execute documents.*
- GG. Extension of Trash Disposal Contract  
*Recommended Action: approval to award one (1) year extension for Trash Disposal Contract jointly to Applewhite Recycling Systems, LLC of Gautier, MS and MacLand Ash Disposal, Inc., of Moss Point, MS, at the current price of \$3.75 per cubic yard. Contract dates shall be September 17, 2012 thru September 16, 2013.*
- HH. Add Police Department New Boat to Insurance  
*Recommended Action: approval of quote to add 28 foot Boston Challenger to boat insurance with Market Marine. The boat was purchased with Grant Funds from Department of Homeland Security. The cost is \$4,906.69 for period of September 28, 2012 to March 15, 2013.*

**6. CITY MANAGER**

- II. Appointment to the Municipal Election Commission

**7. COMMUNITY DEVELOPMENT**

- JJ. Moss Point Active Committee seeks permission to hang banner at the Welcome Sign to advertise Christmas by the River on December 1, 2012. Note: This banner will go to the side of the Welcome sign – Downtown for the Holidays is December 7, 2012, and Pascagoula events will always be hung on top of the Welcome Sign.

**7. PARKS & RECREATION**

- KK. Parks & Recreation Master Plan
- LL. H.U.M.A.N Healthy Vending Agreement
- MM. Agreement for Concession Vendor at Beach Park

**8. POLICE DEPARTMENT**

NN. Resolution authorizing withdrawal from Interlocal Governmental Agreement for the Narcotics Task Force

**9. PROGRAM MANAGER**

OO. Revised award for Katrina Building Mitigation Project

PP. Resolution authorizing preliminary approval of tax abatement request

**10. OPERATIONS MANAGER**

QQ. Award Cleaning & Sanitizing Solid Waste Collection Pit at Transfer Station – Bid #324

**11. FINANCE**

RR. Janitorial Service Contract for certain City Buildings and Locations

**12. DOCKET OF CLAIMS**

SS. Order for Docket of Claims

**13. RECESS OR ADJOURN**

*\* Consent Agenda – All matters listed under Item 5 Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*