

PASCAGOULA CITY COUNCIL
Recessed Regular Meeting – Tuesday, September 18, 2012 - 6:00 P.M.

1. WELCOME AND CALL TO ORDER:

2. INVOCATION: Councilman Corder

3. PLEDGE OF ALLEGIANCE:

4. REQUESTS TO ADDRESS THE COUNCIL:

A. Rebecca Davis re: Advertising the resources of the City for the September 27, 2012, Main Street Gala. This is for the purchase of awards.

B. Jeff Story re: A Community Garden

C. Kellie Lamb, with MS Tobacco Free Coalition of Jackson County, re: Grant funding to work on passing a comprehensive smoke-free ordinance.

5. CONSENT AGENDA:*

D. Minutes of Council meetings of September 4 and 13, 2012
Recommended Action: adopt and approve minutes of Council meetings of September 4 and 13, 2012.

E. Minutes of Recreation Commission meeting of September 5, 2012
Recommended Action: acknowledge receipt of minutes.

F. Minutes of Pascagoula Redevelopment Authority meeting of August 9, 2012
Recommended Action: acknowledge receipt of minutes

G. Budget Amendment 12.50 in the General Fund and the Utility Fund to reallocate budget provisions as necessary.
Recommended Action: approve Budget Amendment 12.50

H. Budget Amendment 12.51 in the Community Development Fund for the CIAP project for the Magnolia St. Birding Pier.
Recommended Action: approve Budget Amendment 12.51

I. Budget Amendment 12.52 in the Community Development Fund for the amendment to the DWFP Environmental Trail grant revenue and related expenses. This amendment has no effect on the Community Development Fund's fund balance.
Recommended Action: approve Budget Amendment 12.52

J. Budget Amendment 12.53 in the General Fund for the amended match on the DWFP Environmental Trail grant. This amendment has no effect on the General Fund's fund balance.
Recommended Action: approve Budget Amendment 12.53

- K. Consultant Selection for Professional Services for the Hospital Road Widening Project
Recommended Action: approve the Selection Committee's recommendation to select Brown, Mitchell & Alexander, Inc., for professional services related to Hospital Road Widening Project based on the review of proposals received. MDOT has reviewed the selection process and concurred with this recommendation.
- L. Renewal of Flood Insurance for 2 City Locations
Recommended Action: approval of renewal of flood insurance for 2 city locations with Hartford Insurance. The renewal cost is \$9,804.00 at current values of insurance. This is zero increase from last year. The staff recommends Option 2, which gives the City an additional \$12,300.00 in coverage for an increase in premium of \$964.00. Approve manual check for timely payment.
- M. Live Oak Subdivision Final Plat
Recommended Action: approve the Final Plat for the Live Oak Addition project. Authorize signatures as appropriate to allow plat to be recorded. There is no cost associated with this action.
- N. Riverfront Subdivision Final Plat
Recommended Action: approve the Final Plat for the Riverfront Addition project. Authorize signatures as appropriate to allow plat to be recorded. There is no cost associated with this action.
- O. Payment to D&D Construction Company, Inc., for Historic Pathways Project
Recommended Action: authorize payment to D&D Construction Company, Inc., in the amount of \$287,164.43, subject to submittal of MDOT Site Manager documents to support payment and authorize a manual check upon receipt of those documents.
- P. Renewal of Employee Crime Policy
Recommended Action: approval to renew Employee Crime Policy with Fidelity and Deposit Companies for period of October 22, 2012 thru October 22, 2013. The renewal rate is \$1,636.00, which reflects zero increase from last year.
- Q. Contract for Services by the Boys and Girls Club of Jackson County, Inc.
Recommended Action: approve contract for services at the Andrew Johnson Recreation Center by the Boys and Girls Club of Jackson County Inc., in the amount of \$30,000.00 for the period from October 1, 2012 thru September 30, 2013. This is the same amount as last year. Authorize the Mayor to execute documents.
- R. Mississippi eChildcare (ECC) Provider Agreement
Recommended Action: authorize the City Manager to execute an agreement with Xerox to provide fingerprint scanners for licensed child care facility to provide timekeeping and attendance records as well as provide the State's payment for the subsidized attendees to the City effective September 19, 2012. There is no charge to participate in the program.

- S. Annual Renewal of Contract with Southern Financial Systems for collection of delinquent utilities accounts due City of Pascagoula
Recommended Action: approve annual renewal of contract and authorize City Manager to execute documents.
- T. Renewal of Employee Assistance Program (EAP) Contract with Singing River Services.
Recommended Action: approve renewal of EAP contract with Singing River Services. Renewal rate is \$3,500.00 (no increase from last year) and contract period is October 1, 2012 thru September 30, 2013. Authorize City Manager to execute documents.
- U. Facility Use Agreement for Resurrection Catholic School
Recommended Action: adopt the Facility Use Agreement with Resurrection Catholic School as a Parks and Recreation Department policy. Authorize the Parks and Recreation Director (or designee) to execute the agreement annually beginning in September 2012.
- V. Change Order #2 for Citywide Sewer Evaluation and Rehabilitation
Recommended Action: approve Change Order #2 for Citywide Sewer Rehabilitation with Kappa Development and General Contracting, Inc., and authorize City Manager to execute documents.
- W. Award Annual Bid #323 – Portable Restrooms
Recommended Action: approval to award the low bid to United Site Service of Gulfport, MS, for Annual Bid #323 – Portable Restrooms. Contract dates are September 19, 2012 thru September 18, 2013, with a one-year renewal option.
- X. Financial Reports for August 2012
Recommended Action: acknowledge receipt of reports.
- Y. Order for Petty Cash Fund FY2013
Recommended Action: approve Order

6. CITY MANAGER

- Z. Advocates for Freedom re: Anti-Human Trafficking Effort
- AA. Appointment to Municipal Election Commission

7. FINANCE

- BB. Resolution authorizing and directing preparations for the issuance of re-funding bonds.
- CC. Resolution authorizing and directing issuance of water and sewer system revenue re-funding bonds.

8. HUMAN RESOURCES

DD. Renewal of Group Health Insurance Third Party Administrator (TPA) Contract with Lockard & Williams Insurance Services and authorize City Manager to execute documents. The current contract will expire September 30, 2012.

9. DOCKET OF CLAIMS

EE. Order for Docket of Claims

10. RECESS OR ADJOURN

Consent Agenda – All matters listed under Item 5 Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.