

PASCAGOULA CITY COUNCIL
Recessed Regular Meeting –Tuesday, December 20, 2011, 6:00 P.M.

1. WELCOME AND CALL TO ORDER:

2. INVOCATION: Councilman Milstead

3. PLEDGE OF ALLEGIANCE:

4. REQUESTS TO ADDRESS THE COUNCIL:

- A. Presentation of a Pascagoula ornament to each Councilmember by Instructor and Student from Arts on the Avenue.
- B. Rebecca Davis re: presentation of awards for Downtown for the Holidays decorating Contest and for the Christmas parade.
- C. Robin Wood, with EMERGE re: request \$1,000 in support of the Pascagoula Proud promotional campaign.
- D. Paul Barnes, with SMPDD re: redistricting

5. PLANNING BOARD

E. Minutes of December 14, 2011 meeting

6. CONSENT AGENDA:*

- F. Minutes of regular Council meeting of December 6, 2011
Recommended Action: adopt and approve minutes of Council meeting of December 6, 2011.
- G. Minutes of Recreation Commission meeting of December 7, 2011
Recommended Action: acknowledge receipt of minutes.
- H. Advertise the resources of the City through the Jackson County Sheriff Department for \$100.00 business card size ad for 2012 Sheriff's calendar
Recommended Action: Council approval of advertising.
- I. Advertise the resources of the City through the Jackson County Chamber of Commerce Explosion of Excellence Scholarship Program for \$250.00 Book Scholarship to be held May 1, 2012, at MGCCC.
Recommended Action: Council approval of advertising.
- J. Advertise for bids – Zinc Orthophosphate - Annual Bid #318
Recommended Action: Council authorize City Clerk to advertise for bids.

- K. Renewal of Premier Health Contract
Recommended Action: Council approval of contract as the Network Provider for the City of Pascagoula Employee' Group Health Plan and authorize City Manager to execute documents. Contract period is October 1, 2011, to September 30, 2016.
- L. Surety Bond – MS Department of Employment Security (MDES)
Recommended Action: Council approval of annual renewal of bond through Hardy and Jacobson, Inc. and authorize City Manager to sign documents. This surety bond serves as collateral for reimbursement of unemployment payments in the event that MDES is unable to collect quarterly invoiced payments for the City with a premium amount of \$608.00 for January 1, 2012, to December 31, 2012.
- M. 2010 CDBG Action Plan Amendment
Recommended Action: Council authorize the Mayor to execute documents adding the restoration component to the Round Island Lighthouse Project.
- N. Contract with AMEC to complete an update to our Hazard Mitigation Plan
Recommended Action: Council approval of contract to update, not to exceed \$60, 000, to complete the update and authorize City Manager to execute documents.
- O. Contract with New Beginnings Domestic Violence Program, Inc. for FY2010 CDBG Funding, not to exceed \$5,000
Recommended Action: Council authorize Mayor to execute contract.
- P. 2011 CDBG Grant Agreement
Recommended Action: Council authorize Mayor to execute documents.
- Q. Hotel Tax Expenditure
Recommended Action: Council accept recommendation from Pascagoula Recreation Commission to allocate up to \$60,000 for the Parks & Recreation Master Plan from the hotel tax fund.
- R. Master Plan for Parks and Recreation
Recommended Action: Council approval of agreement with Lose and Associates for the Master Plan in an amount not to exceed \$60,000 and authorize City Manager to execute documents. Their proposal was the best and least expensive of the seven (7) proposers for the project.
- S. Budget Amendment #12.10 in the General Fund for Fire Department and Economic Development Department. This amendment has no effect on the fund balance.
Recommended Action: Council approve budget amendment.

- T. EECBG/MDEQ Grant – Contract Modification
Recommended Action: Council approval of contract modification to grant and authorize Mayor to execute documents. The modification is to extend the grant deadline to December 31, 2011, and reduce the total award from \$40,000 to \$30,808.
- U. Bid Award for Citywide Demolition Contract
Recommended Action: Council award contract to the lowest and best bidder, Talley Contracting, Inc. and authorize City Manager to execute contract.
- V. Change Order #1 for EECBG/HVAC project
Recommended Action: Council approve change order with Herman Cronier & Sons, Inc. to reduce the contract time by 30 days to meet the requirements of the grant. No cost associated with change and authorize City Manager to execute documents.
- W. Bid Award for Central Fire Station Roof replacement
Recommended Action: Council award bid to Independent Roofing Systems, Inc., in the amount of \$68,724 to include the Total Base Bid A, Alternate 1A and Alternate 2. Authorize City Manager to execute documents.
- X. Change Order #5 for Riverfront/Front Street MDA/CDBG project
Recommended Action: Council approve change order with G.T. Development & Contracting, LLC, for a no-cost change, to adjust line item bid quantities to re-allocate the final location of some asphalt placement to the Anchor Square site, included in original MDA project area. The change order will add 45 days to contract to accommodate change. Authorize City Manager to execute documents.
- Y. Bids for Communy/Emerson Sewer project
Recommended Action: Council to reject all bids due to the bids exceeded the allocated budget. Staff will pursue a more cost-effective option to provide the sewer service to these areas.
- Z. Financial Reports for November 2011
Recommended Action: acknowledge receipt of reports.

7. **CITY ATTORNEY**

- AA. Repeal of ordinance regulating Mobile Home Parks
- BB. Cancellation of the Public Trust Tidelands Lease for Scranton Museum
- CC. Resolution requesting local legislative delegation to pursue legislation for the purpose of amending Section 17-2-9(3) of the MS Code to prevent future conflict with National Flood Insurance Program (NFIP)
- DD. Second revised agreement between First Chemical and City pertaining to discharge of wastewater into the City's sewer system

EE. Public Trust Tidelands Lease of Surface Lands at “Pascagoula Point, Beach Blvd.”

FF. Amendment to Agreement for collection of City and School District Taxes

8. HUMAN RESOURCES

GG. Job Description – Code Enforcement Officers

9. PROGRAM MANAGER

HH. Amended Memorandum of Agreement for LaFont Development Project

10. DOCKET OF CLAIMS

II. Order for Docket of Claims

11. EXECUTIVE SESSION

12. RECESS OR ADJOURN

** Consent Agenda – All matters listed under Item 6, Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*