

REQUEST FOR PROPOSALS

The City of Pascagoula is requesting proposals from qualified professional firms and individuals for the purpose of updating the City's Hazard Mitigation Plan. The most recent update was completed in 2006 and is available for review upon request. The plan update will be updated in accordance with current guidelines provided for in section 404 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, and the Federal Emergency Management Agency Hazard Mitigation Grant Program.

Firms or individuals proposing to furnish such professional services should submit a statement of their qualifications and experience.

Proposals will be evaluated by a selection committee team on the basis of the following criteria and ranked by an assigned point system:

- (a) Familiarity with local drainage system, local disaster preparation plans, and hazards most typically present in a coastal community;
- (b) Knowledge of the Hazard Mitigation Grant Program and other Hazard Mitigation Programs;
- (c) Previous experience preparing Hazard Mitigation Plans;
- (d) Technical competence of staff and principals (qualifications);
- (e) Personnel resources and assessment ability;
- (f) Ability to perform in a timely fashion and meet State/Federal timetables; and
- (g) Professional history.

Proposals should be sealed and properly labeled "Proposals for Hazard Mitigation Grant Plan Update" – "Due 2:00 p.m. on Thursday, August 25, 2011." Proposals shall be delivered by mail to Brenda Reed, Assistant City Clerk, P.O. Drawer 908, Pascagoula, MS 39567 – 0908, or hand delivered to 603 Watts Avenue, Pascagoula, MS 39567, on or before 2:00 p.m., Thursday, August 25, 2011. The name and mailing address of the firm or individual should appear on the face of the envelope.

Specific guidelines concerning the proposed Hazard Mitigation Plan may be obtained from the City Planner's office located at 4015 14th Street. Any inquiries should be directed to Brian Nelson, City Planner at 228-938-6620 or email banelson@cityofpascagoula.com.

Dated this 28th day of July, 2011.

CITY OF PASCAGOULA, MS

By: Brenda Reed, Asst. City Clerk

Seal