



Planning and Building Department

NEW ELECTRICAL LICENSE & RENEWAL REQUEST

RENEWAL \_\_\_\_\_ NEW \_\_\_\_\_

License Holder's Name \_\_\_\_\_ DATE: \_\_\_\_\_

PASCAGOULA ELECTRICAL LICENSE NUMBER: \_\_\_\_\_

D/B/A (Your COMP.ANY NAME): \_\_\_\_\_

Your Company's Physical Address: \_\_\_\_\_

City, State and Zip (on this line) \_\_\_\_\_

TESTED WITH: \_\_\_\_\_

DATE TESTED: \_\_\_\_\_

PHONE NUMBER(S) OFFICE: \_\_\_\_\_ CELL PH. \_\_\_\_\_ ALTERNATE PH. \_\_\_\_\_

MAILING INFORMATION: (Please print)

NAME : \_\_\_\_\_

ADDRESS: \_\_\_\_\_

City, State, Zip \_\_\_\_\_

EMAIL \_\_\_\_\_

APPLICANT'S SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_

Please be advised that your Electrical card license will be mailed to you by the Electrical Board Chairman at the above address.

TO EXPEDITE NEW/RENEWAL PROCESS. PLEASE FILL OUT FORM COMPLETELY.

NOT ICE:

- I. All license renewal requests are not to be considered automatically approved. Applications for same are subject to acceptance of application (complete and accurate), review and approval by the Electrical Board Chairman. Please allow up to 30 days for the review and approval process. Additionally, on all future renewal requests please apply at least 30 days prior to expiration of your license. Renewal request via fax, e-mail, US mail will be considered if executed on this form with advance payment included.
- II. If you did not test with the City of Pascagoula, you will need to provide us with an up-to-date Electrical license and \*current letter from the MS city you tested with, along with a current copy of your privilege/business license.
- III. We will make a copy of your privilege/business license, from your original.
- IV. We will make a copy of your current driver's license, for your file.

\*\*\*\*\* OFFICE USE BELOW THIS LINE \*\*\*\*\*

REQUEST TAKEN BY: \_\_\_\_\_ COMMENTS: \_\_\_\_\_

Up-to-date lic fr MS City where app. Tested