

PASCAGOULA CITY COUNCIL
Recessed Regular Meeting –Tuesday, September 20, 2011, 6:00 P.M.

1. WELCOME AND CALL TO ORDER:

2. INVOCATION: Councilman Milstead

3. PLEDGE OF ALLEGIANCE:

4. A. MINUTES OF PLANNING BOARD MEETING OF SEPTEMBER 14, 2011

5. CONSENT AGENDA:*

- B. Minutes of regular Council meetings of September 6 and 15, 2011
Recommended Action: adopt and approve minutes of Council meetings of September 6 and 15, 2011.
- C. Minutes of Strategic Plan Steering Committee Meeting of June 16, 2011
Recommended Action: acknowledge receipt of minutes.
- D. Minutes of Strategic Plan Steering Committee Meeting of August 18, 2011
Recommended Action: acknowledge receipt of minutes.
- E. Minutes of Historic Preservation Commission Meeting of August 24, 2011
Recommended Action: acknowledge receipt of minutes.
- F. Minutes of Recreation Commission Meeting of September 7, 2011
Recommended Action: acknowledge receipt of minutes.
- G. Minutes of Pascagoula Redevelopment Authority Meeting of August 11, 2011
Recommended Action: acknowledge receipt of minutes.
- H. Renewal of cleaning contract with Sparkle Cleaning Service for a period of 1-year in the amount of \$8, 300.00 per month which reflects no increase from last year.
Recommended Action: Council approval of contract renewal and authorize City Manager to execute documents. Contract dates are October 13, 2011 to October 12, 2012.
- I. Renewal of contract with Southern Financial Systems, Inc. for a period of 1-year for the collection of delinquent utilities accounts.
Recommended Action: Council approval of contract renewal and authorize City Manager to execute documents. Contract dates are October 7, 2011 to October 6, 2012.
- J. Renewal of Employee Crime Policy with Fidelity and Deposit Companies for a period of October 22, 2011 to October 22, 2012. Renewal rate is \$1, 636.00 which reflects no increase from last year.
Recommended Action: Council approval of policy renewal

- K. Budget Amendment #11.101 in Utility Fund for Metering Department
Recommended Action: Council approval of Budget Amendment #11.101 and has no effect on the fund balance.
- L. Budget Amendment #11.102 in General Fund for the Police Department
Recommended Action: Council approval of Budget Amendment #11.102 and has no effect on the fund balance.
- M. Budget Amendment #11.103 in Utility Fund for Administrative Department
Recommended Action: Council approval of Budget Amendment #11.103 and has no effect on the fund balance.
- N. Budget Amendment # 11.104 in General Fund for the Police Administration
Recommended Action: Council approval of Budget Amendment #11.104 and has no effect on the fund balance.
- O. Budget Amendment # 11.105 in Utility Fund for Metering Department
Recommended Action: Council approval of Budget Amendment #11.105 and has no effect on the fund balance.
- P. Budget Amendment # 11.106 in General Fund/Utility Fund for the Pascagoula, Ingalls & Hwy 90 project.
Recommended Action: Council approval of Budget Amendment #11.106 and has no effect on either fund balance.
- Q. Budget Amendment # 11.107 in General Fund for Property Maintenance Department
Recommended Action: Council approval of Budget Amendment #11.107 and has no effect on the fund balance.
- R. Payment of \$3,000 for postage funds for direct debit postage on call meter setting service with Neo-Post
Recommended Action: Council approval of postage funds.
- S. Order for public inspection of 2011-2012 Motor Vehicle Assessment Schedule
Recommended Action: Council approval of Order.
- T. Order for Petty Cash fund and Confidential fund FY 2012
Recommended Action: Council approval of Order.
- U. Contract for services at the Andrew Johnson Recreation Center by the Boys and Girls Club of Jackson County in the amount of \$30,000 which reflects no increase. The contract period is October 1, 2011 to September 30, 2012
Recommended Action: Council approval of contract and authorize City Manager to execute documents.
- V. Solid Waste Grant FY2011 application to MDEQ for \$5,000; \$1,500 for illegal dump site clean-up and \$3,500 for educational materials for the public
Recommended Action: Council approval to submit grant application.

- W. FY2011 Justice Assistance Grant. The grant is for \$18,266 with no match
Recommended Action: Council approval to ratify execution of contract for acceptance of JAG funds.
- X. 2012 DUI Grant funds approval letter from the Department of Public Safety for \$48,728 and no match is required
Recommended Action: Council acknowledge approval letter.
- Y. Anchor Square tenant leases
Recommended Action: Council authorize Mayor to execute leases
- Z. Group Health Plan Reinsurance renewal through Lockard & Williams Insurance Services. No increase in City or Employee funding and contract period of October 1, 2011 to September 30, 2012.
Recommended Action: Council approval of insurance renewal and authorize City Manager to execute documents.
- AA. Change Order #4 with G.T. Development & Contracting, LLC for a deduction of \$99,322.96. Changes are primarily quantity changes in unit price bid items and the addition of some unanticipated items for underground conditions and a value engineering change to the electrical and lighting system for the riverwalk
Recommended Action: Council approval Change Order #4 and authorize City Manager to execute documents.
- BB. Advertise for Downtown Building Mitigation project which includes flood proofing measures for City Hall, Arts on the Avenue, Utilities/ Community Development building and the Library. Award of bid will be subject to MEMA/FEMA review and will be 100% funded through FEMA Katrina mitigation funds
Recommended Action: Council authorize City Clerk to advertise for bids.
- CC. Summary Change Order #1 with Gill Contractors, LLC for a deduction of \$2,497.40 and addition of time. Closeout Documents for the contract and approve final pay application #4 in the amount of \$9,481.58
Recommended Action: Council approval Summary Change Order #1, closeout documents and final pay application. Authorize a manual check and City Manager to execute documents.
- DD. Request for Mercy Ministry to hang a banner at the corner of the Welcome sign /Hwy 90 September 21-25, 2011, for a fundraiser at Sue Ellen Park, Moss Point, MS, to help feed the homeless.
Recommended Action: Council approve banner request
- EE. Ratify the Endorsement Letter by the Pascagoula Historic Preservation Commission to the MS Department of Archives & History in support of the nomination of the International Ship Building Company Employee Housing Historic District to the National Register of Historic Places
Recommended Action: Council approve Endorsement Letter.

- FF. YTD Revenue and Expenditure Reports for August 2011
Recommended Action: acknowledge receipt of reports.

6. CITY ATTORNEY

- GG. Appointment to the Board of Commissioners of the Gulf Regional Planning Commission.
- HH. Ordinance to close, vacate and abandon a portion of an unnamed alley on the west side of Market Street and an unopened portion of Williams Street south of Communy Avenue.
- II. Resolution authorizing transfer of certain real property (Live Oak Addition) to the Pascagoula Redevelopment Authority.
- JJ. Resolution authorizing transfer of certain real property (Riverfront Addition) to the Pascagoula Redevelopment Authority.
- KK. Resolution authorizing assignment of certain leases (Riverfront Addition – Anchor Square) to the Pascagoula Redevelopment Authority.

7. COMMUNITY DEVELOPMENT

- LL. Town Hall meeting

8. FIRE DEPARTMENT

- MM. Contract between the City of Pascagoula and the Pascagoula Firefighters Local 1469 of the International Association of Firefighters.

9. PROGRAM MANAGER

- NN. Advertise for bids for LaFont Redevelopment Infrastructure Project

10. DOCKET OF CLAIMS

- OO. Order for Docket of Claims

11. RECESS OR ADJOURN

** Consent Agenda – All matters listed under Item 5, Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*