



4015 14<sup>th</sup> Street  
Pascagoula, MS 39567

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## Mobile Food Vendor Application

Name of Applicant: \_\_\_\_\_

Applicant's Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone Number: Home: \_\_\_\_\_ Cell: \_\_\_\_\_

Email Address: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Proposed Food Truck Locations:

Site Address	Name of Property Owner	Contact info. for Prop. Owner
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

Days of Operation: \_\_\_\_\_ Hours of Operations: \_\_\_\_\_

**Documentation from Property owner indicating permission to locate on private or non-city property must be attached to this application.**

**A site diagram may be required to identify the proposed location of the food truck in relation to other buildings, parking spaces, and site circulation.**

- Vendors locating on private property shall have written permission on file with a permit showing permission from the owner of the property where located, and permission shall include access to public restrooms and parking for customers.
- Vending units requiring any outside utility support, such as power or water, are subject to inspection and approval by the Planning and Building Department as a temporary installation. All connections must be completed in a manner which prevents potential harm to operators, customers, or nearby public.
- Vendors locating in DT, GC, or WMU only, may apply for permission to locate in public right-of-way, with no dedicated parking or restroom access. Upon application, the City Manager shall review the proposed location and determine appropriateness based on details of the proposed use,

proximity to other businesses, resulting impact on vehicular and pedestrian traffic, proposed hours of operation, and other factors as deemed appropriate. Permission may be granted in renewable 90-day increments, and will be site specific. If located on public right-of-way, a vendor may be required to move with a minimum 1-hour notice, when in the best interest of the public, as determined by Police Department, Fire Department, or Code Enforcement Department. If using a sidewalk, a vendor must not impede pedestrian traffic in such a way to cause the City to be noncompliant with Americans with Disability Act (ADA) requirements.

4. When not in use, vending units may be stored on-site, if on private property and secure. If operated on public property, the unit must be removed when not in use. When not in use, the unit must be stored in a secure, screened area. No more than one unit may be stored on residential property or in a residential zone, and if so stored, must be completely contained within a privacy-fenced area or garage. The location of the vending unit storage must be clearly identified on application for permit/license.
5. Vending units must not be locked or attached to trees, garbage receptacles, or street furniture.
6. Vending units may not locate in any area that blocks view of traffic or traffic signals or signs, and may not locate within ten (10) feet of any fire hydrant.
7. Vendors are responsible for collection, removal, and disposal of all waste associated with their operation.
8. Sales may include food, beverage, and branding materials associated with the unit such as T-shirts or decals.
9. Special events and vendor permits within City Parks are not included in this section. Permission to operate in those situations will be addressed separately as appropriate.
10. Other applicable codes and requirements of the State of Mississippi and the City of Pascagoula may be required.

By signing below, I certify that I have read and will conform to the requirements indicated above.

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Additional Comments/Restrictions: \_\_\_\_\_

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