

**TASK ORDER No. 037**  
**CITY OF PASCAGOULA GENERAL SERVICES CONTRACT**

**PROJECT NAME: Pascagoula Senior Center Termite Damage**

Owner to identify desired services:

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Concept Plan                     | <input type="checkbox"/> Conceptual Opinion of Cost     | <input type="checkbox"/> Phase I ESA             |
| <input type="checkbox"/> Phase II ESA                     | <input type="checkbox"/> Phase III ESA                  | <input type="checkbox"/> Wetlands Delineation    |
| <input type="checkbox"/> Wetlands Permitting              | <input type="checkbox"/> Cultural Resource Survey       | <input type="checkbox"/> SWPPP Preparation       |
| <input type="checkbox"/> Topographic Survey               | <input type="checkbox"/> Boundary Survey                | <input type="checkbox"/> Preliminary Plat        |
| <input type="checkbox"/> Final Plat                       | <input type="checkbox"/> Elevation Certificate          | <input type="checkbox"/> Easement/ROW Exhibits   |
| <input type="checkbox"/> Civil Design                     | <input type="checkbox"/> Structural Design              | <input type="checkbox"/> Electrical Design       |
| <input type="checkbox"/> Mechanical Design                | <input type="checkbox"/> Architectural Design           | <input type="checkbox"/> Landscape Architecture  |
| <input checked="" type="checkbox"/> Contract Docs for Bid | <input type="checkbox"/> Contract Docs for quote        | <input type="checkbox"/> Design Documents only   |
| <input checked="" type="checkbox"/> Bid Administration    | <input checked="" type="checkbox"/> Construction Admin. | <input type="checkbox"/> RPR Services            |
| <input type="checkbox"/> Record Drawings                  | <input type="checkbox"/> O&M Manuals                    | <input type="checkbox"/> Warranty Inspection     |
| <input type="checkbox"/> Study / Report                   | <input type="checkbox"/> Grant Application Preparation  | <input type="checkbox"/> Other (described below) |

Owner's General Description of Project: Provide engineering services to prepare documents to receive bids to remove spray insulation from the Senior Center roof and perform selective demolition to facilitate complete termite damage assessment and proper termite inspection and treatment. Coordinate with mechanical engineer to ensure all systems are protected during demolition and repairs. Coordinate with the contractor and City of Pascagoula personnel to identify extent of damages and develop repair/remediation options.

**DETAILED SCOPE OF WORK, SCHEDULE AND COST:**

Consultant to provide detailed proposed scope of work, with any applicable associated milestones, dates, and costs associated with phases of work:

Proposed Scope of Work:

1. CE shall provide engineering services to prepare contract documents to receive one-time bids for demolition services.
2. CE shall provide construction administration services for proposed demolition and shall coordinate inspection of roof and any other damaged components to identify repair/remediation options.
3. Upon completion of demolition and inspection, CE may assist in preparing additional bid packages to complete the identified repairs. A separate Task Order, or amendment to this Task Order, can be prepared to address these services, as needed.

Timeline and Milestones: CE will begin work within 14 days of receipt of an executed Task Order. CE will complete the proposed bid documents within 30 calendar days thereafter.

Cost and Method of Compensation (Lump Sum or Hourly Rates):

1. CE shall provide the engineering services as described in Item 1 above for a lump sum fee of \$12,000.
2. CE shall provide bid phase and construction administration services as described in Item 2 above on a time and material basis, not-to-exceed \$24,000, based on CE's hourly rates as outlined in the General Services Agreement.

\_\_\_\_\_ By initialing here, the Consultant agrees that the above-described scope of work represents a complete scope of work consistent with the goals of the Owner and no additional tasks will be needed to accomplish the intent.

It is agreed that the above-described work will be completed in accordance with the provisions of the General Services Consulting Contract dated December 18, 2018.

**CITY OF PASCAGOULA:**

**CONSULTANT:**

**BY:** \_\_\_\_\_

**BY:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_