



COMPTON ENGINEERING, INC.

ENGINEERING, SURVEYING & ENVIRONMENTAL SERVICES

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June 13, 2018

Ms. Karen Kennedy, City Clerk
City of Pascagoula
P.O. Drawer 908
Pascagoula, MS 39568-0908

Re: Re-establish Monuments at Machpelah Cemetery
(C.E. Job #: 217-033.013)

Dear Ms. Kennedy:

Please find attached two (2) originals of Task Order No. 013 for your review and comment or approval. Upon execution, please return one (1) original to our office for our files.

If you have any questions, please advise.

Sincerely,

COMPTON ENGINEERING, INC.

G. Joey Duggan, III
Senior Vice President

GJD:kl

attachments

cc: Carol Groen, City of Pascagoula

PASCAGOULA

BILOXI

BAY ST. LOUIS

TASK ORDER No. 013
CITY OF PASCAGOULA GENERAL SERVICES CONTRACT

PROJECT NAME: Re-establish Monuments at Machpelah Cemetery

Owner to identify desired services:

- | | | |
|--|--|---|
| <input type="checkbox"/> Concept Plan | <input type="checkbox"/> Conceptual Opinion of Cost | <input type="checkbox"/> Phase I ESA |
| <input type="checkbox"/> Phase II ESA | <input type="checkbox"/> Phase III ESA | <input type="checkbox"/> Wetlands Delineation |
| <input type="checkbox"/> Wetlands Permitting | <input type="checkbox"/> Cultural Resource Survey | <input type="checkbox"/> SWPPP Preparation |
| <input type="checkbox"/> Topographic Survey | <input type="checkbox"/> Boundary Survey | <input type="checkbox"/> Preliminary Plat |
| <input type="checkbox"/> Final Plat | <input type="checkbox"/> Elevation Certificate | <input type="checkbox"/> Easement/ROW Exhibits |
| <input type="checkbox"/> Civil Design | <input type="checkbox"/> Structural Design | <input type="checkbox"/> Electrical Design |
| <input type="checkbox"/> Mechanical Design | <input type="checkbox"/> Architectural Design | <input type="checkbox"/> Landscape Architecture |
| <input type="checkbox"/> Contract Docs for Bid | <input type="checkbox"/> Contract Docs for quote | <input type="checkbox"/> Design Documents only |
| <input type="checkbox"/> Bid Administration | <input type="checkbox"/> Construction Admin. | <input type="checkbox"/> RPR Services |
| <input type="checkbox"/> Record Drawings | <input type="checkbox"/> O&M Manuals | <input type="checkbox"/> Warranty Inspection |
| <input type="checkbox"/> Study / Report | <input type="checkbox"/> Grant Application Preparation | <input checked="" type="checkbox"/> Other (described below) |

Owner's General Description of Project: Re-establish monuments at Machpelah Cemetery by first locating the primary (outside) monuments and flagging the interior monuments. The monuments requiring adjustment will be quantified and an cost estimate to adjust the monuments provided to the City. Second, the City will provide direction as to how many and which monuments are to be re-established.

DETAILED SCOPE OF WORK, SCHEDULE AND COST:

Consultant to provide detailed proposed scope of work, with any applicable associated milestones, dates, and costs associated with phases of work:

Proposed Scope of Work:

Phase 1:

Locate and expose the plot corners. Flag-up location of monuments to be raised to grade or set. Provide quantity and estimate to the City for consideration to move forward with Phase 2. Compton will locate and quantify the defective monuments in the worst sections first. Those sections will include Sections 29-72. Sections 73-78 and Sections 95-101 may be located and quantified if funds are available after completion Sections 29-72.

Phase 2:

Based on the direction from the City, Compton will raise to grade corners that are iron rods with disk caps, concrete monuments with disk caps, or set new corners that are iron rods with disk caps or concrete monuments with disk caps.

Timeline and Milestones: Compton will begin work 14 days after receipt of an executed Task Order from the Owner. Phase 1 shall take approximately 2 weeks to complete. Phase 2 shall be determined upon completion of Phase 1.

Cost and Method of Compensation (Lump Sum or Hourly Rates):

Phase 1:

The services identified in Phase 1 above shall be provided for a not-to-exceed fee of **\$7,500.00**.

Phase 2:

The services will be provided for a lump sum fee based on the following actions. The total fee will be determined in Phase 1.

WDA By initialing here, the Consultant agrees that the above described scope of work represents a complete scope of work consistent with the goals of the Owner and no additional tasks will be needed to accomplish the intent.

It is agreed that the above described work will be completed in accordance with the provisions of the General Services Consulting Contract dated June 20, 2017.

CITY OF PASCAGOULA:
BY: _____
DATE: _____

CONSULTANT:
BY: *[Signature]*
DATE: 6/13/18