

**Pascagoula City Council**  
**Regular Meeting - Tuesday, September 5, 2017 at 6:00 p.m.**

1. **WELCOME AND CALL TO ORDER:**

Mayor Dane Maxwell

2. **INVOCATION:**

Councilman Willie Jones

3. **PLEDGE OF ALLEGIANCE:**

Councilman Stephen Burrow

4. **AMENDMENTS TO AGENDA**

5. **ADDRESS THE COUNCIL:**

5.a. **Proclamation adopting League City, Texas as a Sister City**

Adoption of League City, Texas as a sister city in the wake of Hurricane Harvey in an effort to offer aid and assistance.

Budgeted Item            N/A  
Submitted By             Frank Corder

Documents:

[PROCLAMATION - LEAGUE CITY 9-17.PDF](#)

6. **BUSINESS SPOTLIGHT:**

6.a. **Pascagoula Business Spotlight for September 5, 2017**

Business Spotlight for the September 5, 2017 Council Meeting:

Old School Learning Depot

Budgeted Item            N/A  
Submitted By             Frank Corder

Documents:

[BUSINESS SPOTLIGHT - 9-5-17.PDF](#)

7. **PUBLIC HEARING - PROPERTY CLEANUP**

7.a. **Property cleanup for determination of whether or not property is to be declared a Public Menace at 2306 Catalpa.**

Submitted By             Ryan Frederic

Documents:

[NOTICE FOR 2306 CATALPA.PDF](#)

8. **PUBLIC COMMENT**

8.a. **Opportunity for public comment regarding MEMA District 9 Regional Hazard**

## Mitigation Plan

Submitted By Ryan Frederic

Documents:

[PUBLIC HEARING - HAZARD MITIGATION PLAN.PDF](#)  
[RESOLUTION TO ADOPT THE MEMA DISTRICT 9 REGIONAL HAZARD MITIGATION PLAN.PDF](#)

### 9. CONSENT AGENDA:\*

#### 9.a. **Minutes of Recessed Regular City Council Meeting of August 14, 2017**

Accept and adopt minutes.

Budgeted Item N/A  
Submitted By Karen Kennedy

Documents:

[2017-08-14 RECESSED REGULAR COUNCIL MEETING - \(BUDGET SESSION NO. 1\).PDF](#)

#### 9.b. **Minutes of Recessed Regular City Council Meeting of August 15, 2017**

Accept and adopt minutes.

Submitted By Karen Kennedy

Documents:

[2017-08-15 RECESSED REGULAR MEETING 1.PDF](#)

#### 9.c. **Minutes of Recessed Regular City Council Meeting of August 16, 2017**

Accept and adopt minutes.

Budgeted Item N/A  
Submitted By Karen Kennedy

Documents:

[2017-08-16 RECESSED REGULAR MEETING \(BUDGET WORKSHOP NO. 2\).PDF](#)

#### 9.d. **Minutes of Recessed Regular City Council Meeting of August 23, 2017**

Accept and adopt minutes.

Budgeted Item N/A  
Submitted By Karen Kennedy

Documents:

[2017-08-23 RECESSED REGULAR COUNCIL MEETING - \(BUDGET SESSION](#)

- 9.e. **Pascagoula Redevelopment Authority Minutes**  
Acknowledge minutes of PRA 7-19-2017 meeting.

City Manager            Approve  
Approval  
Submitted By            LaLinda Grace

Documents:

[7-19-2017 PRA MEETING MINUTES.PDF](#)

- 9.f. **Order to determine whether the parcel of land is in such a state of uncleanliness as to be a Menace to the Public and Safety of this Community.**  
Approve Order for 1410 Apache.

Budgeted Item            No  
Submitted By            Ryan Frederic

Documents:

[2017.10.03 ORDER - PROPERTY CLEANUP - 1410 APACHE.PDF](#)

- 9.g. **Order to determine whether the parcel of land is in such a state of uncleanliness as to be a Menace to the Public Health and Safety of this Community.**  
Approve Order for 1407 Cherokee.

Budgeted Item            No  
Submitted By            Ryan Frederic

Documents:

[2017.10.03 ORDER - PROPERTY CLEANUP - 1407 CHEROKEE.PDF](#)

- 9.h. **Order to determine whether the parcel of land is in such a state of uncleanliness as to be a Menace to the Public Health and Safety of this Community.**  
Approve Order for 1610 Ingalls Avenue.

Budgeted Item            No  
Submitted By            Ryan Frederic

Documents:

[2017.09.05 ORDER - PROPERTY CLEANUP - 1610 INGALLS.PDF](#)

- 9.i. **Order to determine whether the parcel of land is in such a state of uncleanliness as to be a Menace to the Public Health and Safety of this Community.**  
Approve Order for 715 Communy.

Budgeted Item            No  
Submitted By            Ryan Frederic

Documents:

[2017.10.03 ORDER - PROPERTY CLEANUP - 715 COMMUNY.PDF](#)

9.j. **Order to determine whether the parcel of land is in such a state of uncleanness as to be a Menace to the Public Health and Safety of this Community.**

Approve Order for 2321 Taft Avenue.

Budgeted Item	No
Submitted By	Ryan Frederic

Documents:

[2017.09.05 ORDER - PROPERTY CLEANUP - 2321 TAFT.PDF](#)

9.k. **Advertise for Bid on Concrete #338**

Approval to advertise for Bid on Concrete #338.

City Manager Approval	Approval
City Attorney Approval	Approval
Budgeted Item	Yes
Submitted By	Cathy Turner

Documents:

[AD READY-MIX CONCRETE.PDF](#)

9.l. **Battle on Buffett Beach Event Advertising**

Authorize the Parks and Recreation Director to offer coupon codes for discounts on the registration fees for the Battle on Buffett Beach event for up to \$5 off during the periods of October 15-22nd and November 19-26th, 2017 as a means of advertising the resources of the City. Also authorize the Parks and Recreation Director to offer two free registrations as part of a radio or social media contest to advertise the resources of the City. Battle on Buffett Beach is a City hosted 5K sand obstacle race in Pascagoula on Saturday, December 2, 2017.

Submitted By	Darcie Crew
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Documents:

[BBB ADVERTISING REQUEST.PDF](#)

9.m. **Lighthouse Park Renovation Task Order**

Authorize the City Manager to execute a task order with Brown, Mitchell and Alexander, Inc. Consulting Engineers to create a renovation plan for Lighthouse Park in the amount of \$6,800.00. The funding for this will be the recreation bond.

Submitted By	Darcie Crew
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Documents:

[LIGHTHOUSE PARK T.O. - BMA 2017.PDF](#)

9.n. **Washington / Ruland and Briarwood Drainage design amendments**

Approve the attached two amendments to the design and construction supervision task orders with Compton Engineering and authorize the City Manager to execute documents. These projects were originally combined in an effort to save consulting fees, but property acquisition and permitting requirements are dictating that one project proceed more quickly than the other. These task orders cover the work needed to ensure each is permitted separately and correctly, and covers additional services needed to provide two separate sets of bid documents and construction supervision efforts. Also authorize the City Clerk to advertise for bids for the Washington / Ruland project, contingent on the City Attorney approving bid documents.

Budgeted Item        Yes  
Submitted By        Jaclyn Turner

Documents:

[LETTER JACI TURNER \(AMENDMENT 3A\) 8-24-17.PDF](#)  
[LETTER JACI TURNER \(AMENDMENT 3B\) 8-24-17.PDF](#)

9.o. **Pier & Promenade Access Improvements Project Closeout**

Approve the referenced project closeout, including final summary change order and final pay application. Final Summary Change Order reflects final quantities incorporated into the project and is a deduction of \$13,125.40. Final payment approval of a manual check is requested in the amount of \$43,558.23. Authorize the City Manager to execute closeout documents as required.

Budgeted Item        Yes  
Submitted By        Jaclyn Turner

Documents:

[PIER PROMENADE PLAZA CONTRACT CLOSEOUT.PDF](#)

9.p. **Grove Street Infrastructure Bid Award**

Award the bid for the Grove Street Area Infrastructure Improvement project to the lowest and best bidder, M&D Construction Company, in the amount of \$242,869.85. As explained in the recommendation letter from the consultant, the lowest monetary bid was recommended to be determined non-responsible due to the unit prices provided. Comparison of this bid to others and to similar work on the coast would indicate that the prices bid were insufficient to cover actual cost of the work, and the project could not be responsibly completed as bid. The recommended bid is within the funds budgeted for this work. Authorize the City Manager to execute related documents.

Budgeted Item        Yes  
Submitted By        Jaclyn Turner

Documents:

[GROVE ST BID AWARD.PDF](#)

9.q. **Point Park & Promenade Pathway Connection Bid Award**

Award the bid for the Point Park & Promenade Pathway Connection project to the lowest and best bidder, Advanced Construction & Development, LLC, in the amount of \$250,144.50 in accordance with the attached recommendation. The recommendation includes award of the Alternate Bid A, which represents installing pervious concrete in lieu of standard concrete, which is environmentally preferable and is consistent with the other paved areas at the Point. Funding will be primarily Tidelands Grant funds, with participation from local general funds for concrete paving authorized in the budget. Authorize the City Manager to execute related documents.

Budgeted Item        Yes  
Submitted By        Jaclyn Turner

Documents:

[PROMENADE POINT CONNECTION RECOMMENDATION LETTER.PDF](#)

9.r. **FY2017 Justice Assistance Grant Application**

Approve request to apply for the 2017 Edward Byrne Memorial Justice Assistance Grant (JAG) for \$18,584 to purchase 20 interior vehicle visor lights and 3 radio handsets.

Budgeted Item        Grant  
Submitted By        Aleta Raley

Documents:

[JAG APPLICATION DOCUMENTS.PDF](#)

9.s. **Proclamation declaring state of emergency as a result of the impending arrival of major storm event**

Ratify August 24, 2017 Proclamation by the Mayor of the City of Pascagoula, Mississippi, pursuant to the Mississippi Emergency Management Law of a local emergency as a result of the impending arrival of a major storm event.

Budgeted Item        N/A  
Submitted By        Ryan Frederic

Documents:

[PROCLAMATION DECLARING A STATE OF EMERGENCY.PDF](#)

9.t. **Resolution Declaring Certain Items of Personal Property to be Surplus and of No Value to the City and Authorizing Removal from Inventory and Transfer to Auctioneer for Disposal**

Adopt Resolution and Authorize Sale by Auction.

Budgeted Item        No  
Submitted By        Ryan Frederic

Documents:

[2017.09.05 RESOLUTION - RESOLUTION DECLARING SURPLUS PROPERTY AND AUTHORIZING SALE BY AUCTION.PDF](#)  
[SURPLUS INVENTORY LIST.PDF](#)  
[LONG BEACH AUTO AUCTION, INC. AGREEMENT.PDF](#)

9.u. **Resolution to place an assessment and lien on 1013 School Street in the amount of \$4,252.00 and 3404 Lanier Avenue in the amount of \$4,301.00 for the cost of cleaning**

Adopt resolution.

Budgeted Item            N/A  
Submitted By            Ryan Frederic

Documents:

[RESOLUTION DECLARING ASSESSMENTS.PDF](#)

9.v. **Resolution requesting assistance of Jackson County Board of Supervisors to clean and dig ditches**

Adopt resolution.

Budgeted Item            N/A  
Submitted By            Mike Mangum

Documents:

[RESOLUTION REQUESTING ASSISTANCE FROM JACKSON COUNTY BOARD OF SUPERVISORS TO CLEAN AND DIG DITCHES.PDF](#)

9.w. **2018 Employee Voluntary Insurance Program**

Request approval of 2018 Employee Voluntary Insurance Program as recommended by City of Pascagoula Employees Insurance Program Steering Committee. Committee recommends no changes to the current Voluntary Insurance Program providers for 2018. There are no premium increases for 2018.

Budgeted Item            No  
Submitted By            Brenda Germany

Documents:

[08-31-2017 MEMO-2018 VOLUNTARY INSURANCE PROGRAM.PDF](#)

9.x. **2017 Group Health Plan Reinsurance Renewal**

Request approval of 2017 Group Health Plan Reinsurance Renewal as recommended by City of Pascagoula Employees Insurance Program Steering Committee. Following review of all bids received, Committee recommends renewal with current Reinsurance provider as 2017 rates quoted reflect a decrease from 2016 rates. Lockard & Williams Insurance Services will provide contract for signatures following review and approval by the Council. Request approval for City Manager to sign contract.

Budgeted Item            Yes  
Submitted By            Brenda Germany

Documents:

[2017 REINS RENEWAL RECOMM-COUNCIL.PDF](#)  
[08-31-2017 MEMO-2018 VOLUNTARY INSURANCE PROGRAM.PDF](#)

10. **CITY COUNCIL**

10.a. **Appointment of Recreation Commission**

Resolution to appoint new members to the Recreation Commission by Ordinance as amended August 1, 2017, and appoint the Chairman and Vice Chairman of the Recreation Commission.

Budgeted Item            N/A  
Submitted By            Frank Corder

Documents:

[RECREATION - COMMISSION REORG APPOINTMENTS 9-17.PDF](#)

11. **CITY ATTORNEY:**

11.a. **Contract between the Boys and Girls Clubs of Jackson County and City of Pascagoula for use and operation of Andrew Johnson Rec. Center**

Request authorization to negotiate the terms of Contract.

Budgeted Item            N/A  
Submitted By            Ryan Frederic

Documents:

[BOYS AND GIRLS CLUBCITYOF PASCAGOULA ANDREW JOHNSON REC. CENTER 2015-16.PDF](#)

11.b. **Adopt Ordinance to allow the operation of golf carts on certain public roads and streets within the city**

Adopt Ordinance.

Budgeted Item            N/A  
Submitted By            Ryan Frederic

Documents:

[ORDINANCE NO. 11-2017 ORDINANCE RE OPERATION OF GOLF CARTS IN CITY OF PASCAGOULA \(002\).PDF](#)

12. **COMMUNITY AND ECONOMIC DEVELOPMENT:**

12.a. **Resolution Authorizing Preliminary Approval of Tax Abatement Request**

Approve resolution providing preliminary approval for tax abatement request by R&P Investments, LLC.

Budgeted Item            N/A  
Submitted By            Jen Dearman



Documents:

[R-P PRELIM APRVL RESOLUTION 9-5-2017.PDF](#)

13. **PARKS AND RECREATION:**

13.a. **Athletic Field Improvements Discussion**

Discuss locations for athletic fields to be constructed with recreation bond funds.

Submitted By           Darcie Crew

Documents:

[SOAR ATHLETIC COMMITTEE RECOMMENDATION - FINAL 2017.PDF](#)  
[SPORTS COMPLEX CONCEPT-COLOR-SOCCER COMPLEX 2017.PDF](#)  
[3340-04SITE-I.G.LEVY \(PROPOSED\).PDF](#)  
[SPORTS FACILITIES 2015.PDF](#)  
[TUCKER ST. OPTIONS BY GC.PDF](#)

14. **CLAIMS DOCKET:**

14.a. **DOCKET OF CLAIMS 090517**

Approve Order for Docket of Claims.

Submitted By           Karen Pittman

Documents:

[DOCKET OF CLAIMS 090517.PDF](#)

15. **EXECUTIVE SESSION**

Potential litigation, litigation and prospective sale or leasing of lands

16. **RECESS:**

Recess to September 14, 2017 at 6:00 p.m.

\*.Consent Agenda - All matters listed under Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.