

Pascagoula City Council
Recessed Regular Meeting - Tuesday, August 15, 2017

1. **WELCOME AND CALL TO ORDER:**

Mayor Dane Maxwell

2. **INVOCATION:**

Councilman Willie Jones

3. **PLEDGE OF ALLEGIANCE:**

Councilman Scott Tipton

4. **AMENDMENTS TO AGENDA**

5. **ADDRESS THE COUNCIL:**

5.a. **Main Street Board Of Directors, President Michele Coats**

Request to Address the Council. Main Street Board of Directors President Michele Coats will provide an update on their work and present the organization's annual request for funding.

Submitted By Frank Corder

Documents:

[MAIN STREET - LETTER FOR 2018 FUNDING FROM CITY COUNCIL 7-17.DOCX](#)

6. **BUSINESS SPOTLIGHTS:**

The following Pascagoula businesses submitted to be recognized on this meeting's "Business Spotlight": (August 15, 2017)

Gourmet Gurl
The Tanya Poiroux Agency
Gary Smith Agency
Arbor Pro of Mississippi

Budgeted Item N/A

Submitted By Frank Corder

Documents:

[BUSINESS SPOTLIGHT - 8-15-17.PDF](#)

7. **CONSENT AGENDA:***

7.a. **Minutes Of Regular Council Meeting Of August 1, 2017**

Approve and adopt minutes.

Budgeted Item N/A

Submitted By Karen Kennedy

Documents:

[2017-08-01 REGULAR MEETING.PDF](#)

7.b. Recreation Commission Minutes - July 12, 2017

Accept minutes of the Pascagoula Recreation Commission meeting on July 12, 2017 as approved by the Commission at their August 2, 2017 meeting.

Budgeted Item N/A
Submitted By Darcie Crew

Documents:

[REC. COMM.7-12-17.PDF](#)

7.c. Historic Preservation Commission Meeting Minutes - May 24, 2017

Acknowledge minutes as presented.

City Attorney Acknowledge minutes.
Approval
Budgeted Item N/A
Submitted By Jen Dearman

Documents:

[2017 5 24 HPC MINUTES.PDF](#)

7.d. Historic Preservation Commission Meeting Minutes - June 28, 2017

Acknowledge minutes as presented.

City Manager Acknowledge minutes.
Approval
Budgeted Item N/A
Submitted By Jen Dearman

Documents:

[2017 6 28 HPC MINUTES.PDF](#)

7.e. Strategic Plan Steering Committee 179th Meeting Minutes

Acknowledge minutes as presented.

City Manager Acknowledge minutes.
Approval
Budgeted Item N/A
Submitted By Jen Dearman

Documents:

[179TH MEETING STRATEGIC PLAN.PDF](#)

7.f. Strategic Plan Steering Committee 180th Meeting Minutes

Acknowledge minutes as presented.

City Manager Approval	Acknowledge minutes.
Budgeted Item	N/A
Submitted By	Jen Dearman

Documents:

[180TH MEETING STRATEGIC PLAN.PDF](#)

7.g. Strategic Plan Steering Committee 181st Meeting Minutes

Acknowledge minutes as presented.

City Manager Approval	Acknowledge minutes.
Budgeted Item	N/A
Submitted By	Jen Dearman

Documents:

[181ST MEETING STRATEGIC PLAN.PDF](#)

7.h. Mississippi Gulf Coast National Heritage Area FY17 Application

Authorize Mayor and City Manager to execute Mississippi Gulf Coast National Heritage Area (MGCNHA) FY17 application for the Singing River Heritage at Lighthouse Park project.

Budgeted Item	Grant
Submitted By	Jen Dearman

Documents:

[MGCNHA FY17 APPLICATION SINGING RIVER HERITAGE REVISED.PDF](#)

7.i. HUD CDBG FY16 Agreement

Authorize Mayor to execute the HUD CDBG FY16 Entitlement Grant agreement. There is no match requirement.

City Manager Approval	Authorize execution.
Budgeted Item	Grant
Submitted By	Jen Dearman

Documents:

[CDBG FY16 AGREEMENT.PDF](#)

7.j. Mississippi Department Of Public Safety State Homeland Security Funding Opportunity

Authorize submission of the application to the Mississippi Department of Public Safety (MDPS) State Homeland Security Funding Opportunity. The application requests \$13,446 to purchase helmets for the Fire Department. There is no match.

City Attorney Approval	Authorize submission.
Budgeted Item	Grant
Submitted By	Jen Dearman

Documents:

[MDPS-SHSFO - FD HELMETS.PDF](#)

7.k. Order To Determine Whether The Parcel Of Land Is In Such A State Of Uncleanliness As To Be A Menace To The Public Health And Safety Of This Community.

Approve Order for 2306 Catalpa.

City Manager Approval	Approval
City Attorney Approval	Approval
Budgeted Item	No
Submitted By	Ryan Frederic

Documents:

[2017.09.05 ORDER - PROPERTY CLEANUP - 2306 CATALPA.PDF](#)

7.l. Authorization To Advertise For Bids - Athletic Complex Lighting

Adopt the resolution to authorize the City Clerk to advertise for bids for the athletic complex lighting project. This project to be funded with the Recreation Bond funding. Subject to approval by the City Attorney and the City Engineer.

Submitted By	Darcie Crew
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Documents:

[2017.08.15 RES - AUTHORIZING ADVERTISEMENT FOR BIDS RE SOCCER LIGHTING AND DRAINAGE.PDF](#)
[EX. A - MACHADO PATANO SERVICES AGREEMENT RE SOCCER FIELD LIGHTING AND DRAINAGE.PDF](#)

7.m. Amendment #1 To Task Order 067 For River Park Pier

Authorize the City Manager to execute Amendment #1 for task order 067 with Compton Engineering to provide environmental permitting services for the replacement of deteriorated piles at the existing River Park Pier. The increase to the task order is \$2500 for a total of \$14,300 for engineering services.

Budgeted Item	No
Submitted By	Darcie Crew

Documents:

[AMENDMENT NO. 1 TO TASK ORDER NO. 067.PDF](#)
[PIER TASK ORDER 6-2-17.PDF](#)

7.n. Pascagoula Recreation Center - West Low Roof Task Order

Authorize the City Manager to execute Task Order 005 with Compton Engineering for repairs needed to the west low roof sections on the Pascagoula Recreation Center in the amount of \$11,000. This item will be paid for with the bond funds for recreation.

Budgeted Item Yes
Submitted By Darcie Crew

Documents:

[PASCRECENTER BACK ROOF 2017 TO-CE.PDF](#)

7.o. Structural Report - Scranton Museum Outriggers

Accept engineers assessment of Scranton Museum Outriggers. Authorize the City Clerk to accept quotes for the removal, repair, painting and reinstallation of the outriggers. This item is not currently budgeted.

Budgeted Item No
Submitted By Darcie Crew

Documents:

[SCRANTON MUSEUM OUTRIGGER REPORT 2017.PDF](#)

7.p. CDBG FY16 Comprehensive Housing Study Professional Services Agreement

Authorize Mayor to execute the CDBG FY16 Comprehensive Housing Study Professional Services Agreement with Cely Consulting Inc. contingent on HUD approval.

City Manager Execute agreement.
Approval
Budgeted Item Grant, N/A
Submitted By Jen Dearman

Documents:

[CDBG FY16 COMPREHENSIVE HOUSING STRATEGY PROFESSIONAL SERVICES.PDF](#)

7.q. Order To Authorize Travel To Represent City

Authorize and approve travel to represent the interest of the City of Pascagoula in Washington, D.C. from September 24-27, 2017.

Budgeted Item Yes
Submitted By Frank Corder

Documents:

7.r. Strategic Plan Steering Committee Ward 2 Appointment

Approve Council Wolverton's Ward 2 Appointment Kacee Hawkins to the Strategic Plan Steering Committee.

Budgeted Item N/A
Submitted By Jen Dearman

7.s. Advertising City Resources Re: Pascagoula Quarterback Club Annual Ad

Annual request to advertise City resources in the Pascagoula High School football program as requested by the Pascagoula Quarterback Club.

Budgeted Item Yes
Submitted By Frank Corder

Documents:

[COUNCIL - RESOLUTION RE MCA 17-3-1 ADVERTISING RESOURCES RE PASCAGOULA QB CLUB.PDF](#)
[QB CLUB AD 8-17.PDF](#)

7.t. Authorize And Accept City Manager's Request Of Conveyance Of Tax Forfeited Properties From MS Secretary Of State

Authorize the City Manager to continue to work with the Mississippi Secretary of State's office for the conveyance of several properties to the City of Pascagoula for various purposes.

Budgeted Item N/A
Submitted By Donovan Scruggs

Documents:

[TAX FORFEITED PROPERTIES REQUESTED FROM SOS.PDF](#)

7.u. Award Of Annual Bid #335 Street Milling

Council approval to Award Annual Bid #335 Street Milling to Pandle, Inc.

City Manager Approval
Approval
City Attorney Approval
Approval
Budgeted Item Yes
Submitted By Cathy Turner

Documents:

[STREET MILLING TABULATION.PDF](#)

7.v. CSX Review Fee - Hospital Road Water Crossing

Approve payment of the attached review fee to CSX for the water line crossing. The water will be upgraded as non-participating work associated with Phase 2 of the Hospital Road

Improvements MDOT LPA project. Authorize a manual check for payment.

Budgeted Item No
Submitted By Jaclyn Turner

Documents:

[CSX APPLICATION.PDF](#)

7.w. Disaster Recovery Contract

Award the Disaster Recovery Contract to CrowderGulf LLC, in accordance with the attached recommendation. Authorize the City Manager to execute the attached contract. This contract will be used only when responding to a qualified disaster, so no specified amount is included.

Budgeted Item N/A
Submitted By Jaclyn Turner

Documents:

[DISASTER RECOVERY SERVICES RECOMMENDATION.PDF](#)
[DISASTER RECOVERY BID TAB.PDF](#)
[DISASTER RECOVERY CONTRACT.PDF](#)

7.x. Annual Concrete Construction Contract

Accept the attached letter from Long Beach Underground, and act to terminate this contract as requested, releasing their bonds, effective immediately. Authorize the City Engineer to provide notice regarding this termination to the Contractor and Bonding Agencies as appropriate. Also authorize the attached Task Order from Compton Engineering to complete an update to the contract documents, and provide bid phase services to assist the City with acquiring a contractor for this work in the future, as an annual contract. Authorize the City Manager to execute the task order. Also authorize the City Clerk to advertise for bids for the new contract developed by the task order.

Budgeted Item Yes
Submitted By Jaclyn Turner

Documents:

[LBU LETTER OF WITHDRAWAL.PDF](#)
[LBU PERF BOND.PDF](#)
[CONCRETE BID UPDATE TO COMPTON.PDF](#)

7.y. Task Order Amendment For Point Park Promenade Connection Project

Approve the attached Amendment #1 to Task Order #10 relating to the Point Park - Promenade Connection project. This amendment adds Construction Administration Services and a RPR (Resident Project Representative) to the project. Total added fees are not to exceed \$21,280 in accordance with the attached schedule. Authorize the City Manager to execute the document.

Budgeted Item Yes
Submitted By Jaclyn Turner

Documents:

[TO10 AMEND1 POINT PROMENADE.PDF](#)

7.z. Gas Regulator Design And Construction Review Proposal

Approve the attached proposal with Engineering Surveying Inc., in the amount of \$8,500, to complete design, bid and construction review services associated with the upgrades required at the two gas regulator stations, including the attached General Terms and Conditions. This firm has expertise specific to this field of work. The construction cost is anticipated to be approximately \$120,000 and will be funded with bond proceeds.

Budgeted Item Yes
Submitted By Jaclyn Turner

Documents:

[GAS REGULATOR STATION DESIGN PROPOSAL.PDF](#)
[ESI ENGINEERING GENERAL TERMS AND CONDITIONS.PDF](#)

7.aa. Year To Date Revenue And Expenditure Reports For July 2017

Accept YTD Revenue and Expenditure Reports for July 2017.

Submitted By Sherria Trosclair

Documents:

[YTD BUDGET REPORT JULY 2017.PDF](#)

8. CITY MANAGER:

8.a. City Logo Submissions

Submissions received for potential City logo revision. Staff recommends no action.

Budgeted Item N/A
Submitted By Frank Corder

Documents:

[MEMO - COUNCIL CITY LOGO SUBMISSIONS 8-17 .PDF](#)
[PASCAGOULA NEW LOGO SUBMISSION.PDF](#)
[NEW CITY LOGO SUBMISSION.PDF](#)

8.b. 'Pitch In Pascagoula' Anti-Litter Campaign

'Pitch In Pascagoula' is an anti-litter campaign for review. Mayor and Council are asked to offer their comments on the proposed campaign and commit to its goal.

Budgeted Item N/A
Submitted By Frank Corder

Documents:

[LITTER - INITIAL CAMPAIGN PLAN 8-17.DOCX](#)

8.c. **Appointment Of SCORE Advisory Committee**

Recommended appointees to serve on the Shared Community Outreach and Engagement (SCORE) advisory committee.

Budgeted Item N/A
Submitted By Frank Corder

Documents:

[MEMO - COUNCIL SCORE APPOINTMENTS 8-17.PDF](#)
[SCORE APPOINTEES 8-17.PDF](#)

9. **CITY ATTORNEY:**

9.a. **Present Ordinance To Allow The Operation Of Golf Carts On Certain Public Roads And Street Within The City**

Budgeted Item No
Submitted By Ryan Frederic

Documents:

[2017.08.15 ORDINANCE RE OPERATION OF GOLF CARTS IN CITY OF PASCAGOULA.PDF](#)
[HOUSE BILL 1774.PDF](#)

9.b. **Contract Between The Boys And Girls Clubs Of Jackson County And City Of Pascagoula For Use And Operation Of Andrew Johnson Rec. Center**

Request authorization to negotiate terms of the Contract between the Boys and Girls Clubs of Jackson County, Inc. and the City of Pascagoula, pertaining to the use and operation of the Andrew Johnson Recreation Center.

Budgeted Item N/A
Submitted By Ryan Frederic

10. **CLAIMS DOCKET:**

10.a. **DOCKET OF CLAIMS 081517**

APPROVE ORDER FOR DOCKET OF CLAIMS 081517

Budgeted Item Yes
Submitted By Karen Pittman

Documents:

[DOCKET OF CLAIMS 081517.PDF](#)

11. **EXECUTIVE SESSION:**

Discuss potential litigations and prospective purchase of land.

12. **RECESS:**

Recess to August 16, 2017 at 4:15 p.m.

*.Consent Agenda - All matters listed under Consent Agenda, are considered to be routine by the City

Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.