

Pascagoula City Council
Regular Meeting - Tuesday, August 1, 2017

1. **WELCOME AND CALL TO ORDER:**
Mayor Dane Maxwell
2. **INVOCATION:**
Councilwoman Jennifer Colmer
3. **PLEDGE OF ALLEGIANCE:**
Councilman Matt Parker
4. **AMENDMENTS TO AGENDA**
5. **PUBLIC HEARINGS - RESOLUTION FOR PROPERTY CLEANUP**
- 5.a. **Resolution For Property Cleanup**
Adopt resolution for 1411 School, 1204 Telephone, 1003 Convent and 1812 Prospect.

City Manager	Approval
Approval	
City Attorney	Approval
Approval	
Budgeted Item	No
Submitted By	Ryan Frederic

Documents:

[AGENDA 8-1-17 - RESOLUTION PROPERTY CLEANUP ON SCHOOL-
TELEPHONE-CONVENT-PROSPECT.PDF](#)

6. **ADDRESS THE COUNCIL:**
- 6.a. **Steve Demetropoulos**
Address Council about Community Concerns

Budgeted Item	N/A
Submitted By	Karen Strickland
- 6.b. **Zonta-Dr. Teresa Williamson**
Dr. Teresa Williamson will address Council for Zonta.

Submitted By	Karen Strickland
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- 6.c. **Strategic Plan Steering Committee To Address Council**
Allow Richard Lucas, Committee Chairman, to address City Council.

Budgeted Item	N/A
Submitted By	Jen Dearman

7. **CONSENT AGENDA:***
- 7.a. **Minutes Of Recessed Regular Meeting Of July 11, 2017**
Approve and adopt minutes.

Budgeted Item N/A
Submitted By Karen Kennedy

Documents:

[2017-07-11 RECESSED REGULAR MEETING \(PROJECT WORKSHOP\).PDF](#)

7.b. Minutes Of Recessed Regular Meeting Of July 12, 2017

Approve and adopt minutes.

Budgeted Item N/A
Submitted By Karen Kennedy

Documents:

[2017-07-12 RECESSED REGULAR MEETING \(PROJECT WORKSHOP CONTINUED\).PDF](#)

7.c. Minutes Of Recessed Regular Meeting Of July 18, 2017

Approve and adopt minutes.

Budgeted Item N/A
Submitted By Karen Kennedy

Documents:

[2017-07-18 RECESSED REGULAR MEETING.PDF](#)

7.d. Pascagoula Recreation Commission Minutes

Accept the minutes of the Pascagoula Recreation Commission meetings on May 15, 2017 & June 7, 2017 as approved by the Commission on July 12, 2017.

Budgeted Item N/A
Submitted By Darcie Crew

Documents:

[REC COMMISSION MINUTES 5-15-17- REDUCED SIZE.PDF](#)
[REC. COMM.6-07-17.PDF](#)

7.e. Postage Funds Of \$3,000.00

Approve postage funds of \$3,000.00 for the direct debit/postage-on-call meter setting service with Neo-Post for postage machine located at City Hall.

Budgeted Item Yes
Submitted By Carol Groen

7.f. Resolution Of The City Council Advertising Resources Of The City Of Pascagoula

Adopt resolution advertising resources of the City of Pascagoula.

Budgeted Item N/A
Submitted By Karen Strickland

Documents:

[RESOLUTION ADVERTISING RESOURCES OF THE CITY OF PASCAGOULA.PDF](#)

7.g. Disaster Monitoring Contract

Approve the attached agreement for Disaster Monitoring Services with Thompson Consulting Services, LLC, and authorize the City Manager to execute relevant documents. Proposals were solicited publicly and one was received. The proposal was reviewed and references checked, and this firm was determined to meet all necessary qualifications. The contract will only be used in the event of a disaster that requires their services.

Budgeted Item N/A
Submitted By Jaci Turner

Documents:

[DISASTER MONITORING AGREEMENT THOMPSON.PDF](#)

7.h. Grant Modification For Promenade NRDA Funding

Approve the attached grant modification with DEQ regarding the Beach Promenade NRDA project. This modification was anticipated as part of the recently approved scope modification. Authorize the City Manager to execute the relevant documents.

Budgeted Item N/A
Submitted By Jaci Turner

Documents:

[15-00067 CITY OF PASCAGOULA NRDA PROMENADE AMENDMENT.PDF](#)

7.i. Cherokee Forest Infrastructure Upgrades Closeout

Approve the attached closeout documents for the Cherokee Forest Infrastructure Upgrades project, including the final summary change order and final payment. Authorize the City Manager to execute relevant documents and authorize issuance of manual check. Project scope is complete, documents resolve actual quantities and time needed, and project is funded with bond proceeds.

Budgeted Item Yes
Submitted By Jaci Turner

Documents:

[CLOSEOUT DOCUMENTS.PDF](#)

7.j. Martin Street Utility Upgrades - Bid Award

Award the contract for the Martin Street Utility Upgrade project to the lowest and best bidder, DNA underground, LLC, in accordance with the attached engineer's

recommendation for a total bid amount of \$1,286,820.00 and authorize the City Manager to execute relevant documents. Project includes water, sanitary sewer, and gas upgrades as well as some storm drain pipe replacement.

Budgeted Item Yes
Submitted By Jaci Turner

Documents:

[MARTIN STREET UTILITIES AWARD.PDF](#)

7.k. FY18 DUI Grant Award

Council approval requested to accept award documents for the 2018 DUI Grant for the amount of \$16,500 with no match required. Authorize the Mayor to execute documents.

Budgeted Item Grant
Submitted By Aleta Raley

Documents:

[PASCAGOULA PD-AL FY18-REVISED.PDF](#)

7.l. CDBG FY16 Andrew Johnson Recreation Center Professional Services Selection

Approve the selection of Machado Patano Engineering and Architecture for the CDBG FY16 Andrew Johnson Recreation Center Project, contingent on HUD approval. The fee is 6% of the construction bid cost.

City Manager Approve selection and execute associated documents.
Approval
Budgeted Item Grant
Submitted By Jen Dearman

Documents:

[CDBG FY16 AJ REC CTR - PROPOSAL SCORING RESULTS.PDF](#)
[CDBG FY16 AJ REC CTR PRO SERVICES MACHADO PATANO REVISED.PDF](#)

7.m. CDBG FY 17 Annual Action Plan

Adopt the Community Development Block Grant (CDBG) FY17 Annual Action Plan resolution and execute related documents. The Annual Action Plan addresses \$207,486 in 2017 CDBG Entitlement fund for the City of Pascagoula.

City Manager Adopt the resolution and execute documents.
Approval
Budgeted Item Grant
Submitted By Jen Dearman

Documents:

- [1 PASCAGOULA 2017 ACTION PLAN FINAL 07262017.PDF](#)
- [2 CDBG FY2017 BUDGET.PDF](#)
- [3 CDBG FY17 AAP - SF424.PDF](#)
- [4 CDBG FY17 AAP RESOLUTION.PDF](#)

7.n. CDBG FY16 Public Services Agreement – Gulf Coast Center For Nonviolence

Authorize City Manager to execute the CDBG FY16 Public Services agreement with the Gulf Coast Center for Nonviolence, Inc. in the amount of \$6,500 contingent upon HUD approval.

City Manager Approval	Execute agreement.
Budgeted Item	Grant
Submitted By	Jen Dearman

Documents:

[CDBG FY16 GCCNV - AGREEMENT.PDF](#)

7.o. CDBG FY16 Public Services Agreement – Open Doors Homeless Coalition

Authorize City Manager to execute the CDBG FY16 Public Services agreement with the Open Doors Homeless Coalition in the amount of \$6,500 contingent upon HUD approval.

City Manager Approval	Approve execution.
Budgeted Item	Grant
Submitted By	Jen Dearman

Documents:

[CDBG FY16 ODHC - AGREEMENT.PDF](#)

7.p. HUD CDBG - FY16 Substantial Amendment

Approve Resolution for CDBG 2016 Action Plan Substantial Amendment and authorize the Mayor to execute related documents. This amendment replaces the Commercial Sign Removal Program with the Façade Grant Match Program.

City Manager Approval	Approve resolution.
Budgeted Item	Grant
Submitted By	Jen Dearman

Documents:

[HUD CDBG FY16 - AGREEMENT AMENDMENT FACADE RESOLUTION AND SF424.PDF](#)

7.q. MDOT Permit - Bicentennial Time Capsule

Authorize the City Manager to execute the MDOT permit application for the Bicentennial

Time Capsule.

Budgeted Item N/A
Submitted By Jen Dearman

Documents:

[MDOT TIME CAPSULE MND 004.PDF](#)
[MDOT TIME CAPSULE MND 005 SUPPLEMENT PAGES.PDF](#)
[MEMO - BICENTENNIAL TIME CAPSULE.DOCX](#)

7.r. Memorandum Of Understanding Between The MS Office Of Homeland Security/Task Force And The Pascagoula Fire Department

Approve and authorize the Fire Chief to execute related documents.

Budgeted Item N/A
Submitted By Ryan Frederic

Documents:

[MOU BETWEEN MS OFFICE OF HOMELAND SECURITY/TASK FORCE AND PASCAGOULA FIRE DEPARTMENT.PDF](#)

7.s. Appointment Of Planning Board Officers

Appoint Wesley Smith as Chairman and Linda Tillman as Vice-Chairman of the Pascagoula Planning Board.

Budgeted Item N/A
Submitted By Donovan Scruggs

Documents:

[17.8.1 PLANNING BOARD OFFICERS.PDF](#)

8. CITY COUNCIL

8.a. HUD CDBG FY17 – Public Service Agencies Selection

Approve the following organizations, contingent on HUD approval, for CDBG FY17 Public Services funding: Gulf Coast Center for Nonviolence, Catholic Social and Community Services, Singing River Health Systems – Foundation, and Singing River Health System – Patient Transportation Department. Each public service agency will receive \$7,323.25.

City Manager Approval Approve selection.
Budgeted Item Grant
Submitted By Jen Dearman

Documents:

[CDBG FY17 PS - PROPOSAL SCORING RESULTS.PDF](#)
[CDBG FY17 PS SOLICITATION AND SELECTION PROCESS MEMO TO COUNCIL.PDF](#)

8.b. **CDBG FY16 Public Services Agreement – Singing River Health System – Transportation Department**

Authorize City Manager to execute the CDBG FY16 Public Services agreement with the Singing River Health System – Transportation Department in the amount of \$6,500 contingent upon HUD approval.

City Manager Approval	Authorize execution.
Budgeted Item	Grant
Submitted By	Jen Dearman

Documents:

[CDBG FY16 SRHS - AGREEMENT.PDF](#)

9. **CITY MANAGER:**

9.a. **Resolution To Create The Shared Community Outreach And Engagement (SCORE) Advisory Committee**

Create the Shared Community Outreach and Engagement (SCORE) advisory committee in an effort to formally pursue an ongoing dialogue within the community regarding homelessness and establish a strategic plan of action to impact chronic homelessness in the City.

Budgeted Item	N/A
Submitted By	Frank Corder

Documents:

[MEMO - COUNCIL SCORE FORMATION 8-17.PDF](#)
[HOMELESS - RESOLUTION TO FORM SCORE 7-17.PDF](#)

10. **CITY ATTORNEY:**

10.a. **Ordinance Amending Section 70-2(J) To Remove The Requirements Of Time To Place And Remove Containers For Refuse**

Adopt Ordinance.

Budgeted Item	N/A
Submitted By	Ryan Frederic

Documents:

[ORDINANCE NO. 10-2017 - AMEND SECTION 70-2\(J\).PDF](#)

10.b. **Ordinance To Amend Article II. Recreation Commission: Sections 58-31, 58-33, And 58-35 Of Pascagoula Code Of Ordinances**

Adopt Ordinance.

Budgeted Item	N/A
Submitted By	Ryan Frederic

Documents:

2017.07.25 ORDINANCE TO AMEND SECTIONS 58-31 58-33 AND 58-35 OF
ART. II RECREATION COMMISSION.PDF

10.c. **Request For Modification By Pavco Industries**

Request for Authority to Respond to July 7, 2017 Correspondence from MDMR re:
Request for Modification by Pavco Industries; DMR-03321.

Budgeted Item N/A
Submitted By Ryan Frederic

Documents:

[PAVCO INDUSTRIES.PDF](#)

11. **PARKS AND RECREATION:**

11.a. **Obligation Of 5% Of Recreation Bond**

Discussion of obligation of first 5% of recreation bond funds.

Submitted By Darcie Crew

Documents:

[5 PERCENT OBLIGATION RECOMMENDATION 2017.PDF](#)

12. **CLAIMS DOCKET:**

12.a. **DOCKET OF CLAIMS 080117**

Approve Order for Docket of Claims.

Submitted By Karen Pittman

Documents:

[DOCKET OF CLAIMS 080117.PDF](#)

13. **EXECUTIVE SESSION:**

Discuss ongoing litigation and potential litigation.

14. **RECESS:**

Recess to August 15, 2017 at 6:00 p.m.

*.Consent Agenda - All matters listed under Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.