

PASCAGOULA CITY COUNCIL

Recessed Regular Meeting - Tuesday, July 31, 2018 at 6:00 p.m.

1. **WELCOME AND CALL TO ORDER:**

Mayor Dane Maxwell

2. **INVOCATION:**

Councilman Willie Jones

3. **PLEDGE OF ALLEGIANCE:**

Councilman Matt Parker

4. **CITY MANAGER/CITY ATTORNEY:**

4.a. **Resolution Approving Appointment of FEMA Alternate Applicant Agent**

Submitted By Karen Kennedy

Documents:

[7.31.2018 RESOLUTION APPROVING APPOINTMENT OF FEMA ALTERNATE APPLICANT AGENT.PDF](#)

4.b. **Resolution Approving Public Works Contract and General Specifications with Utility Partners, LLC**

Submitted By Karen Kennedy

Documents:

[7.31.2018 RESOLUTION APPROVING PUBLIC WORKS CONTRACT AND GENERAL SPECIFICATIONIS WITH UTILITY PARTNERS, LLC.PDF](#)

4.c. **Resolution Approving Budget Amendment No. 18.27**

Submitted By Sherria Trosclair

Documents:

[7.31.2018 RESOLUTION APPROVING BUDGET AMENDMENT NO. 18.27.PDF](#)
[BUDGET AMENDMENT NO. 18.27.PDF](#)

4.d. **Resolution Approving Budget Amendment No. 18.28**

Submitted By Sherria Trosclair

Documents:

[07.31.2018 RESOLUTION APPROVING BUDGET AMENDMENT NO. 18.28.PDF](#)
[BUDGET AMENDMENT NO. 18.28.PDF](#)

4.e. **Resolution Approving Budget Amendment No. 18.29**

Submitted By Sherria Trosclair

Documents:

[07.31.2018 RESOLUTION APPROVING BUDGET AMENDMENT NO. 18.29.PDF](#)
[BUDGET AMENDMENT NO. 18.29.PDF](#)

4.f. **Update Recommended Action Regarding Staffing and Employee Insurance**

Submitted By Karen Kennedy

5. **EXECUTIVE SESSION**
Potential Litigation

6. **ADJOURN:**

*.Consent Agenda - All matters listed under Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

**RESOLUTION OF THE CITY COUNCIL OF PASCAGOULA, MISSISSIPPI
APPROVING APPOINTMENT OF FEMA ALTERNATE APPLICANT AGENT**

WHEREAS, the City Council of Pascagoula, Mississippi, previously approved the appointment of Beth Meyer as the City's FEMA Alternate Applicant Agent; and

WHEREAS, the City Council desires to appoint Hailey Hudson as its new FEMA Alternate Applicant Agent.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. That the City Council of Pascagoula, Mississippi hereby approves appointment of Hailey Hudson as its FEMA Alternate Applicant Agent.

The motion to approve the foregoing resolution was made by _____ and seconded by _____, and the following vote was recorded:

Mayor Dane Maxwell	_____
Councilman Jones	_____
Councilman Wolverton	_____
Councilman Burrow	_____
Councilman Parker	_____
Councilman Tipton	_____
Councilman Colmer	_____

RESOLVED, this the _____ day of _____, 2018.

ATTEST:

CITY COUNCIL

City Clerk

By: _____
Mayor

**RESOLUTION OF THE CITY COUNCIL OF PASCAGOULA, MISSISSIPPI
APPROVING PUBLIC WORKS CONTRACT AND GENERAL SPECIFICATIONS
WITH UTILITY PARTNERS, LLC**

WHEREAS, the City of Pascagoula currently has two (2) separate contracts with Utility Partners, LLC for Public Works and Ditch Maintenance; and

WHEREAS, on or about November 30, 2017, the City Council authorized an extension of said separate Public Works and the Ditch Maintenance contracts with Utility Partners, LLC on a month-to-month basis; and

WHEREAS, the City Council of Pascagoula desires the separate Public Works and Ditch Maintenance contracts with Utility Partners, LLC expire effective July 31, 2018 at 11:59 p.m. and that a new Public Works Contract and General Specifications with Utility Partners, LLC, combining the two (2) contracts, be effective August 1, 2018 at 12:00 a.m. for a period of one (1) year.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1: The City Council of Pascagoula, Mississippi, hereby terminates the Public Works and Ditch Maintenance Contracts with Utility Partners, LLC, effective July 31, 2018.

SECTION 2: The City Council of Pascagoula, Mississippi, hereby approves the Public Works Contract and General Specifications with Utility Partners, LLC, effective August 1, 2018, subject to approval of the terms and conditions by the City Attorney/City Manager, and authorizes the City Manager to execute same.

The motion to approve the foregoing resolution was made by _____ and seconded by _____, and the following vote was recorded:

Mayor Dane Maxwell	_____
Councilman Jones	_____
Councilman Wolverton	_____
Councilman Burrow	_____
Councilman Parker	_____
Councilman Tipton	_____

Councilman Colmer _____

RESOLVED, this the _____ day of _____, 2018.

ATTEST:

CITY COUNCIL

City Clerk

By: _____
Mayor

**RESOLUTION OF THE CITY COUNCIL OF PASCAGOULA, MISSISSIPPI
APPROVING BUDGET AMENDMENT NO. 18.27**

WHEREAS, the Comptroller has presented the attached Budget Amendment No. 1827 for consideration by the City Council of Pascagoula, Mississippi, to amend budget to reallocate budget provisions as needed.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1: That the City Council of Pascagoula, Mississippi, hereby approves Budget Amendment No. 1827 as presented by the Comptroller and recommended by the City Manager.

The motion to approve the foregoing order was made by _____ and seconded by _____, and the following vote was recorded:

Mayor Dane Maxwell	_____
Councilman Jones	_____
Councilman Wolverton	_____
Councilman Burrow	_____
Councilman Parker	_____
Councilman Tipton	_____
Councilman Colmer	_____

RESOLVED, this the _____ day of _____, 2018.

ATTEST:

CITY COUNCIL

City Clerk

By: _____
Mayor

City of Pascagoula
Budget Amendment # 18.27
July 31, 2018

<u>GENERAL FUNDS</u>	<u>Current Budget</u>	<u>Budget Amendment</u>	<u>Amended Budget</u>
GENERAL FUND			
<u>REVENUES:</u>			
TAXES	9,370,662	(1,791,411)	7,579,251
LICENSE AND PERMITS	2,211,299	(738,663)	1,472,636
GRANTS	379,091	1,060,752	1,439,843
INTERGOVERNMENTAL REVENUE	8,240,210	(1,131,145)	7,109,065
CHARGES FOR GOV. SERVICES	2,313,037	(172,518)	2,140,519
FINES & FORFEITS	1,140,600	(758,001)	382,599
INTEREST	84,700	(22,634)	62,066
RENTS	91,145	(27,553)	63,592
MISCELLANEOUS	584,430	(495,431)	88,999
TRANSFERS	1,996,831	(1,996,831)	-
OTHER FINANCING SOURCES	9,315,054	(4,696,463)	4,618,591
TOTAL REVENUES	35,727,059	(10,769,898)	24,957,161
<u>EXPENDITURES:</u>			
<u>GENERAL GOVERNMENT:</u>			
PERSONAL SERVICES	1,717,305	(81,447)	1,635,858
SUPPLIES	102,855	(7,876)	94,979
OTHER SERVICES & CHARGES	1,105,153	(174,402)	930,751
CAPITAL OUTLAY	163,272	(19,290)	143,982
<u>PUBLIC SAFETY POLICE DEPT:</u>			
PERSONAL SERVICES	7,257,942	(603,207)	6,654,735
SUPPLIES	382,000	(12,999)	369,001
OTHER SERVICES & CHARGES	622,945	(41,954)	580,991
CAPITAL OUTLAY	812,087	(84,204)	727,883
<u>PUBLIC SAFETY FIRE DEPT:</u>			
PERSONAL SERVICES	4,458,256	(218,500)	4,239,756
SUPPLIES	131,550	(16,307)	115,243
OTHER SERVICES & CHARGES	33,425	(6,400)	27,025
CAPITAL OUTLAY	250,825	(8,043)	242,782

**City of Pascagoula
Budget Amendment # 18.27
July 31, 2018**

	<u>Current Budget</u>	<u>Budget Amendment</u>	<u>Amended Budget</u>
<u>PUBLIC WORKS:</u>			
SUPPLIES	306,500	(48,500)	258,000
OTHER SERVICES & CHARGES	2,236,400	(41,900)	2,194,500
CAPITAL OUTLAY	2,595,209	(2,595,209)	-
<u>HEALTH AND WELFARE:</u>			
PERSONAL SERVICES	187,583	(3,500)	184,083
SUPPLIES	12,750	(1,700)	11,050
OTHER SERVICES & CHARGES	46,950	(8,500)	38,450
<u>CULTURE AND RECREATION:</u>			
PERSONAL SERVICES	1,222,845	(39,973)	1,182,872
SUPPLIES	286,850	(67,625)	219,225
OTHER SERVICES & CHARGES	1,350,850	(122,174)	1,228,676
CAPITAL OUTLAY	7,181,500	(6,998,000)	183,500
<u>PLANNING, BLDG AND CODE ENFORCEMENT:</u>			
PERSONAL SERVICES	642,722	(18,100)	624,622
SUPPLIES	17,850	(1,600)	16,250
OTHER SERVICES & CHARGES	237,200	(21,500)	215,700
<u>ECONOMIC AND COMMUNITY DEVELOPMENT:</u>			
PERSONAL SERVICES	281,321	(54,100)	227,221
SUPPLIES	18,300	(10,500)	7,800
OTHER SERVICES & CHARGES	234,450	(10,865)	223,585
CAPITAL OUTLAY	3,000	(3,000)	-
TOTAL EXPENDITURES	33,899,895	(11,321,375)	22,578,520
NET CHANGE IN FUND BALANCE - GENERAL FUND		551,477	

**City of Pascagoula
Budget Amendment # 18.27
July 31, 2018**

	<u>Current Budget</u>	<u>Budget Amendment</u>	<u>Amended Budget</u>
SPECIAL TAX FUND			
<u>REVENUES:</u>			
INTERGOVERNMENTAL REVENUE	522,750	(522,735)	15
TOTAL REVENUES	522,750	(522,735)	15
<u>EXPENDITURES:</u>			
<u>CULTURE AND RECREATION:</u>			
CAPITAL OUTLAY	-	42,485	42,485
TOTAL EXPENDITURES	-	42,485	42,485
NET CHANGE IN FUND BALANCE - SPECIAL TAX FUND		(565,220)	
<u>HURRICANE FUND</u>			
<u>REVENUES:</u>			
MISCELLANEOUS	-	25,000	25,000
TOTAL REVENUES	-	25,000	25,000
<u>EXPENDITURES:</u>			
<u>MISCELLANEOUS-HURRICANE:</u>			
PERSONAL SERVICES	-	41,221	41,221
SUPPLIES	-	1,467	1,467
OTHER SERVICES & CHARGES	-	83,266	83,266
TOTAL EXPENDITURES	-	125,954	125,954
NET CHANGE IN FUND BALANCE - HURRICANE FUND		(100,954)	
To amend the budget in order to reallocate budget provisions			

**RESOLUTION OF THE CITY COUNCIL OF PASCAGOULA, MISSISSIPPI
APPROVING BUDGET AMENDMENT NO. 18.28**

WHEREAS, the Comptroller has presented the attached Budget Amendment No. 18.28 for consideration by the City Council of Pascagoula, Mississippi, to amend budget to reallocate budget provisions as needed.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1: That the City Council of Pascagoula, Mississippi, hereby approves Budget Amendment No. 18.28 as presented by the Comptroller and recommended by the City Manager.

The motion to approve the foregoing order was made by _____ and seconded by _____, and the following vote was recorded:

Mayor Dane Maxwell	_____
Councilman Jones	_____
Councilman Wolverton	_____
Councilman Burrow	_____
Councilman Parker	_____
Councilman Tipton	_____
Councilman Colmer	_____

RESOLVED, this the _____ day of _____, 2018.

ATTEST:

CITY COUNCIL

City Clerk

By: _____
Mayor

City of Pascagoula
Budget Amendment # 18.28
July 31, 2018

<u>PUBLIC UTILITY FUND</u>	<u>Current Budget</u>	<u>Budget Amendment</u>	<u>Amended Budget</u>
<u>REVENUES:</u>			
CHARGES FOR UTILITY SERVICE	15,681,407	(1,485,371)	14,196,036
MISCELLANEOUS	6,855	23,977	30,832
OTHER FINANCING SOURCES	2,440,809	(1,994,940)	445,869
TOTAL REVENUES	18,129,071	(3,456,334)	14,672,737
<u>EXPENDITURES:</u>			
<u>ENTERPRISE:</u>			
SUPPLIES	799,600	(145,402)	654,198
OTHER SERVICES & CHARGES	10,514,617	(389,300)	10,125,317
CAPITAL OUTLAY	2,390,059	(150,151)	2,239,908
TRANSFERS	1,996,831	(1,996,831)	-
TOTAL EXPENDITURES	15,701,107	(2,681,684)	13,019,423
NET CHANGE IN FUND BALANCE - PUBLIC UTILITY FUND		(774,650)	
To amend the budget in order to reallocate budget provisions			

**RESOLUTION OF THE CITY COUNCIL OF PASCAGOULA, MISSISSIPPI
APPROVING BUDGET AMENDMENT NO. 18.29**

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NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1: That the City Council of Pascagoula, Mississippi, hereby approves Budget Amendment No. 18.29 as presented by the Comptroller and recommended by the City Manager.

The motion to approve the foregoing order was made by _____ and seconded by _____, and the following vote was recorded:

Mayor Dane Maxwell	_____
Councilman Jones	_____
Councilman Wolverton	_____
Councilman Burrow	_____
Councilman Parker	_____
Councilman Tipton	_____
Councilman Colmer	_____

RESOLVED, this the _____ day of _____, 2018.

ATTEST:

CITY COUNCIL

City Clerk

By: _____
Mayor

**City of Pascagoula
Budget Amendment # 18.29
July 31, 2018**

	<u>Current Budget</u>	<u>Budget Amendment</u>	<u>Amended Budget</u>
<u>CAPITAL PROJECTS FUNDS</u>			
<u>RECREATION BOND IMPR FUND</u>			
<u>EXPENDITURES:</u>			
<u>CAPITAL IMPROVEMENTS:</u>			
CAPITAL OUTLAY	-	6,967,000	6,967,000
TOTAL EXPENDITURES	-	6,967,000	6,967,000
NET CHANGE IN FUND BALANCE - RECREATION BOND IMPR FUND		(6,967,000)	
<u>BOND IMPROVEMENT FUND</u>			
<u>EXPENDITURES:</u>			
<u>CAPITAL IMPROVEMENTS:</u>			
CAPITAL OUTLAY	-	2,445,209	2,445,209
TOTAL EXPENDITURES	-	2,445,209	2,445,209
NET CHANGE IN FUND BALANCE - BOND IMPROVEMENT FUND		(2,445,209)	
To amend the budget in order to reallocate budget provisions			