

Pascagoula City Council

Recessed Regular Meeting - Tuesday, July 18, 2017 at 6:00 p.m.

1. **WELCOME AND CALL TO ORDER:**

Mayor Dane Maxwell

2. **INVOCATION:**

Councilwoman Jennifer Colmer

3. **PLEDGE OF ALLEGIANCE:**

Councilman Stephen Burrow

4. **AMENDMENTS TO AGENDA**

5. **ADDRESS THE COUNCIL:**

David Boland re: proposed development on Bayou Cassotte.

6. **PUBLIC HEARINGS**

6.a. **Special Use Permit And Variance Application For 5618 Orchard Road - Waste Related Services Uses**

Accept the Planning Board's recommendation to approve a Special Use Permit for Waste Related Services (Chitin Extraction Processing) in a Heavy Industrial District and a variance of the distance requirements from residential districts. The Planning Board voted 6-0 to recommend approval with the following conditions:(1) Routes shall be along Highway 90 and Interstate 10, and along Bayou Cassotte Parkway. (2) This Special Use Permits only applies to waste related services for a chitin extraction processing facility. (3) The facility will be evaluated to determine if additional measures are necessary to mitigate the odors within the first 180 days. (4) Scrubbers and/or filters will be added to the exhaust system of the oven and burners to assist in cleaning the air prior to its release.

Budgeted Item N/A
Submitted By Donovan Scruggs

Documents:

[SCOTT PLANNING REPORT AND DOCUMENTS.PDF](#)

6.b. **Special Use Permit And Variances Application For 5002 Ingalls Avenue - Waste Related Services Uses**

Accept the Planning Board's recommendation to approve a Special Use Permit for Waste Related Services (Chitin Extraction Processing) in a Light Industrial District and variances of the distance requirements from residential districts and public streets. The Planning Board voted 6-0 to recommend approval with the following conditions:(1) Routes shall be along Highway 90 and Interstate 10, and along Bayou Cassotte Parkway to Orchard Rd. (2) This Special Use Permits only applies to waste related services for a chitin extraction processing facility. (3) The facility will be evaluated to determine if additional measures are necessary to mitigate the odors within the first 180 days. (4) Scrubbers and/or filters will be added to the exhaust system of the oven and burners to assist in cleaning the air prior to its release.

Budgeted Item N/A
Submitted By Donovan Scruggs

Documents:

[MCADAMS PLANNING REPORT AND DOCUMENTS.PDF](#)

7. **CONSENT AGENDA:***

- 7.a. **Minutes Of Recessed Regular Council Meeting Of June 20, 2017**
Accept and approve minutes.

Budgeted Item N/A
Submitted By Karen Kennedy

Documents:

[2017-06-20 RECESSED REGULAR MEETING.PDF](#)

- 7.b. **Minutes Of Regular Council Meeting Of July 5, 2017**
Accept and approve minutes.

Budgeted Item N/A
Submitted By Karen Kennedy

Documents:

[2017-07-05 REGULAR MEETING.PDF](#)

- 7.c. **Pascagoula Redevelopment Authority Minutes**
Acknowledge minutes of PRA 4-10-2017 and 5-10-2017 meetings.

Budgeted Item N/A
Submitted By L. Grace

Documents:

[4-10-2017 PRA MEETING MINUTES.PDF](#)
[5-10-2017 PRA MEETING MINUTES.PDF](#)

- 7.d. **Pascagoula Planning Board Minutes**
Accept minutes of the July 12, 2017, meeting of the Planning Board.

Budgeted Item N/A
Submitted By Donovan Scruggs

Documents:

[JULY 12 2017 PASCAGOULA PLANNING BOARD MINUTES.PDF](#)

- 7.e. **Award Of Annual Bid #334 Red Clay**
Council approval to award Bid #334 Red Clay to Manning Trucking Inc. Bid price is \$8.95 per yard. Contract dates 7/19/17-7/18/18.

City Manager Approval

Approval
City Attorney Approval Approval
Budgeted Item Yes
Submitted By Cathy Turner

Documents:

[RED CLAY BID PACKAGE.PDF](#)

7.f. Pascagoula Recreation Center - West Roof Closeout

Authorize the City Manager to execute documents related to the Pascagoula Recreation Center Roof Improvements to include the substantial completion certificate, final payment application and certificate signature page, contract completion certificate, recommendation for final acceptance of contract and change order no. 1 (summary change order). Accept the final completion inspection report, final waiver of lien and consent of surety to final payment from Compton Engineering and the Duro-Last 20 year NDL warranty. Accept pay application no. 2 and final. Authorize a manual check to be issued to Mid-Western Commercial Roofers, Inc. in the amount of \$2,163.50.

City Attorney Approval Approved by RAF 7/12 at 735am
Budgeted Item Yes
Submitted By D. Crew

Documents:

[PASC REC CTR BACK ROOF CLOSEOUT - JUNE 2017.PDF](#)

7.g. PMYC MML Youth Track Travel

Approve travel in a City vehicle for the PMYC members to attend the MML Youth Track Conference in Biloxi, MS, on July 24 and 25, 2017.

Budgeted Item N/A
Submitted By J. Dearman

7.h. CDBG FY16 Andrew Johnson Recreation Center Professional Services Selection

Approve the selection of Machado Patano Engineering and Architecture and execute associated documents for the CDBG FY16 Andrew Johnson Recreation Center Project, contingent on HUD approval. The fee is 6% of the construction bid cost.

City Manager Approval Approve selection and execute associated documents.
Budgeted Item Grant
Submitted By J. Dearman

Documents:

[CDBG FY16 AJ REC CTR - PROPOSAL SCORING RESULTS.PDF](#)

7.i. CDBG FY16 Public Services Agreement – Gulf Coast Center For Nonviolence

Authorize City Manager to execute the CDBG FY16 Public Services agreement with the Gulf Coast Center for Nonviolence, Inc. in the amount of \$6,500 contingent upon HUD approval.

City Manager Approval	Authorize execution.
Budgeted Item	Grant
Submitted By	J. Dearman

Documents:

[CDBG FY16 GCCNV - AGREEMENT.PDF](#)

7.j. CDBG FY16 Public Services Agreement – Open Doors Homeless Coalition

Authorize City Manager to execute the CDBG FY16 Public Services agreement with the Open Doors Homeless Coalition in the amount of \$6,500 contingent upon HUD approval.

City Manager Approval	Authorize execution.
Budgeted Item	Grant
Submitted By	J. Dearman

Documents:

[CDBG FY16 ODHC - AGREEMENT.PDF](#)

7.k. HUD CDBG Entitlement Grant - FY16 Agreement

Authorize Mayor to execute the HUD CDBG FY16 Entitlement Grant agreement. The final funding amount is to be determined by the agency. There is no match requirement.

This AIR is a place holder. The agreement is expected to be received from HUD prior to the 7/18/17 Council meeting.

City Manager Approval	Authorize execution.
Budgeted Item	Grant
Submitted By	J. Dearman

7.l. CDBG FY2016 Action Plan Substantial Amendment

Approve Resolution for CDBG 2016 Action Plan Substantial Amendment and authorize the Mayor to execute related documents. This amendment replaces the Commercial Sign Removal Program with the Facade Grant Matching Program.

Budgeted Item	Grant
Submitted By	A. Raley

7.m. Authority To Advertise Grove Street Utility Upgrade Project

Authorize the City Clerk to advertise for bids for the Grove Street Utility Upgrade project. Project will be funded with bond proceeds and includes water, sanitary sewer, and storm drain improvements.

Budgeted Item Yes
Submitted By Jaci Turner

7.n. DeSoto Bridge - Secretary Of State Lease

Approve the attached lease with the Secretary of State for the Desoto Bridge replacement effort. The bridge was replaced already, but it was identified by the SOS office as a crossing that had not been documented in lease form previously, and the City was asked to execute the attached no-cost lease. Authorize the Mayor to execute the documents as appropriate.

Budgeted Item N/A
Submitted By Jaci Turner

Documents:

[SOS LEASE.PDF](#)

7.o. Memorandum Of Agreement Between United States Coast Guard And The City Of Pascagoula Fire Department Regarding Fire Protection And Emergency Services.

Adopt agreement and authorize execution by Fire Chief.

City Manager Approval
Approval
City Attorney Approval
Approval
Submitted By Ryan Frederic

Documents:

[MEMORANDUM OF AGREEMENT BTW US COAST GUARD AND PASC CITY FIRE DEPARTMENT 7-18-17.PDF](#)

7.p. Order Eliminating Position Of "Economic Development And Residential Recruitment Director"

Approve Order.

Budgeted Item N/A
Submitted By Karen Strickland

Documents:

[ORDERS.PDF](#)

7.q. YTD Revenue And Expenditure Reports

Accept YTD Revenue and Expenditure Reports for June 2017.

Submitted By Sherria Trosclair

Documents:

[YTD BUDGET REPORT JUNE 2017.PDF](#)

8. **CITY ATTORNEY:**

8.a. **Resolution Authorizing City Attorney To Answer & Or Otherwise Defend City Of Pascagoula In James Gary Smith Vs. City Of Pascagoula, Et Al.**

Approve resolution.

City Manager Approval	Approval
City Attorney Approval	Approval
Submitted By	Ryan Frederic

Documents:

[2017.07.18 RESOLUTION AUTHORIZING COUNSEL TO ANSWER AND RELATED EXPENSES.PDF](#)

9. **CITY MANAGER:**

9.a. **City Logo Review**

Recommendation on how to proceed to gather public input on options for a potential new City logo.

Budgeted Item	N/A
Submitted By	F. Corder

Documents:

[AGENDA ITEM - CITY LOGO REVIEW.DOCX](#)

9.b. **HUD CDBG FY17 – Public Service Agencies Selection**

Approve the following organizations, contingent on HUD approval, for CDBG FY17 Public Services funding: Gulf Coast Center for Nonviolence, Catholic Social and Community Services, Singing River Health Systems – Foundation, and Singing River Health System – Patient Transportation Department. Each public service agency will receive \$7,323.25.

City Manager Approval	Approve selection.
Budgeted Item	Grant
Submitted By	Jen Dearman

Documents:

[CDBG FY17 PS - PROPOSAL SCORING RESULTS.PDF](#)
[CDBG FY17 PS SELECTION - ACTIVITY DESCRIPTION.PDF](#)

9.c. **CDBG FY16 Public Services Agreement – Singing River Health System –**

Transportation Department

Authorize City Manager to execute the CDBG FY16 Public Services agreement with the Singing River Health System – Transportation Department in the amount of \$6,500 contingent upon HUD approval.

City Manager Approval	Authorize execution.
Budgeted Item	Grant
Submitted By	J. Dearman

Documents:

[CDBG FY16 SRHS - AGREEMENT.PDF](#)

10. **CITY CLERK/COMPTRROLLER:**

10.a. **Round Island Lighthouse Flood Insurance Renewal**

Request to approve renewal of flood insurance with Wright National Flood Insurance Company for Round Island Lighthouse. Also request approval for manual check for timely payment.

This year's renewal premium is \$2,078 which is the same as last year.

Submitted By	Sherria Trosclair
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Documents:

[RI FLOOD RENEWAL NOTICE.PDF](#)

11. **CLAIMS DOCKET:**

11.a. **DOCKET OF CLAIMS 071817**

Approve Order for Docket of Claims.

City Manager Approval	Approval
City Attorney Approval	Approval
Submitted By	Bristi Frazier

Documents:

[DOCKET ORDER FOR SECOND DOCKET.PDF](#)
[CRYSTAL REPORTS - CLAIMS REPORT 071817.PDF](#)

12. **EXECUTIVE SESSION:**

Discuss ongoing litigations and personnel matters.

Submitted By	Carol Groen
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13. **ADJOURN:**

*.Consent Agenda - All matters listed under Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If

discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.