

**PASCAGOULA CITY COUNCIL**  
**RECESSED REGULAR MEETING - TUESDAY, JUNE 20, 2017**

**WELCOME AND CALL TO ORDER:**

Mayor Blevins

**INVOCATION:**

Councilman Jackson

**PLEDGE OF ALLEGIANCE:**

Councilman Pickett

**ADDRESS THE COUNCIL:**

1. **City Of Pascagoula Flagship Citizen's Award**  
City Council present Flagship Citizen's Award.
2. **PUBLIC HEARINGS:**
3. **Accept Minutes Of The June 14, 2017 Planning Board Meeting**  
Approve minutes of the June 14, 2017 Planning Board meeting.

Documents:

[2017.6.14 PLANNING BOARD MINUTES.PDF](#)

4. **Consider A Request To Grant A Variance Of The Height Restrictions For A Performing Arts Center For The Pascagoula-Gautier School District At 1716 Tucker Avenue.**  
Consider the Planning Board's recommendation to table the requested variance for the proposed Performing Arts Center to permit a height up to 80 feet within the SFR8 Single Family Residential District that establishes a maximum height of 35 feet. The Planning Board voted 5-0 (with one recusal) to recommend that the request be tabled.

Documents:

[2017.6.14 PLANNING BOARD ITEMS.PDF](#)

**CONSENT AGENDA:\***

1. **Minutes Of Regular Council Meeting Of June 6, 2017**  
Accept and approve minutes.

Documents:

[2017-06-06 REGULAR MEETING.PDF](#)

2. **Pascagoula Recreation Commission Minutes - May 2017**  
Acknowledge minutes of Recreation Commission meeting on May 3, 2017, approved by the Pascagoula Recreation Commission on June 7, 2017.

Documents:

[REC. COMM.5-03-17.PDF](#)

**3. Group Health Plan Amendment 14**

Request approval to amend the Group Health Plan Wellness Benefits, page 22 of the Plan Document, as recommended by the City of Pascagoula Insurance Steering Committee, to include any licensed Gym or Health Club and any structured fitness class offered by the Pascagoula Recreation Department, which is conducted by a certified instructor, as eligible for participation in the employee Gym Fee Reimbursement Program currently in place.

Documents:

[CP AMENDMENT 14 2017 WELLNESS-PROPOSED.PDF](#)

**4. Bullet Proof Vest Grant FY17**

Authorize City Manager to execute the 2017 Bullet Proof Vest Grant to purchase approximately 6 vests. The application requests approximately \$4,000 with 50% match which the City will fund with drug forfeiture money. Application does not require a signature as it is submitted through the Justice Assistance website.

Documents:

[AGENDA ITEM - APPLICATION INFO.PDF](#)

**5. Resolution To Place Lien On Parcel Of Land For Cost Of Cleaning.**

Approve resolution to place lien on 3607 Helen Street for \$2,328.50

City Manager                      Approval  
Recommendation

Documents:

[RESOLUTION TO SET LIEN ON PROPERTY CLEANUP - 3607 HELEN ST.PDF](#)

**6. Advertising The Resources Of The City Through The Junior Auxiliary Of Pascagoula-Moss Point, Inc., 19th Annual Charity Boil In The Amount Of \$100.00.**

Approve advertising. The City Council is given legal authority to provide support to this group by Section 21-17-1.

City Manager                      Approval  
Recommendation

Documents:

[AIR - 6-20-17 - ADVERTISING THE RESOURCES - JR AUXILIARY OF PASC-MP.PDF](#)

**7. Advertising The Resources Of The City Through Health Waves Wellness Center & Ingalls Shipbuilding 6th Annual 5K Run Benefiting Special Olympics Of Mississippi On 9/23/17. The Council Approved \$100.00 In 2013 Through 2016.**

Approve advertising. The City is given legal authority to provide support to this group by Section 17-3-1.

City Manager                      Approval

Recommendation

Documents:

[AIR - 6-20-17 - ADVERTISING THE RESOURCES - HEALTHWAVES.PDF](#)

8. **Advertising The Resources Of The City Through The Boys & Girls Club Of Jackson County 25th Annual Steak & Steak Dinner On June 29, 2017, At Jackson County Civic Center In Pascagoula, MS, For A Mentor Sponsorship Of \$550.00. The Council Approved Same Last Year.**

Approve advertising. The City is given legal authority to provide support to this group by Section 21-17-1, a non-profit corporation that has qualified as a 501(c)(3).

City Manager                      Approval  
Recommendation

Documents:

[AIR - 6-20-17 - ADVERTISING THE RESOURCES - BOYS AND GIRLS CLUB JC STEAK AND STEAK DINNER.PDF](#)

9. **Advertise For Bid On Street Milling #335**

Council approval for the City Clerk to advertise for bids on Street Milling #335.

Budgeted Item/General Fund

10. **Asphalt In Place Bid Award**

Award the annual contract for Asphalt In Place to the lowest and best bid of Pandle, Inc. as recommended in the attached memo. Funding is allocated in general categories in the annual budget and the contract will be used as needed and budgeted through the year. The bid amount was for comparison purposes only and no actual amount of work is guaranteed or implied.

Documents:

[ASPHALT IN PLACE AWARD.PDF](#)

11. **Asphalt Plant Pick Up Bid Award**

Award the annual bid for Asphalt Picked Up at the Plant to Pandle, Inc., in accordance with the attached memo. The bid amount was for comparison purposes only and does not indicate a quantity of work to be done. Funding for this item is included in general line items in the annual budget.

Documents:

[ASPHALT PLANT AWARD.PDF](#)

12. **Transfer Station Demolition Contract Award**

Award the contract for demolition of the Transfer Station to the lowest and best bid of Gulf Services Contracting, Inc., in accordance with the attached memo. Authorize the City Manager to execute related documents.

Documents:

[TRANSFER STATION DEMO AWARD.PDF](#)

13. **MDOT CSX RR Sign Request**

Approve the attached letter requesting assistance from MDOT regarding signage for the CSX RR crossings within the City. Authorize the City Manager to execute related documents.

Documents:

[MDOT RR SIGN REQUEST.PDF](#)

**14. Survey Agreement - Rick Menhennett**

Approve the attached agreement with Rick Menhennett, and authorize the City Manager to execute related documents. This is a general services agreement and funding for each task order will be identified as each is developed.

Documents:

[MENNENNETT MASTER AGREEMENT.PDF](#)

**15. Miscellaneous Engineering Services - Compton Engineering**

Approve the attached miscellaneous services agreement with Compton Engineering, Inc., and authorize the City Manager to execute related documents. This is a general services agreement and funding for each task order will be identified as each is developed.

Documents:

[CE MISC AGREEMENT.PDF](#)

**16. Miscellaneous Engineering Services - Machado - Patano**

Approve the attached miscellaneous services agreement with Machado - Patano, and authorize the City Manager to execute related documents. This is a general services agreement and funding for each task order will be identified as each is developed.

Documents:

[M-P MISC AGREEMENT.PDF](#)

**17. Miscellaneous Engineering Services - Ward Engineering, Inc.**

Approve the attached miscellaneous services agreement with Ward Engineering, Inc., and authorize the City Manager to execute related documents. This is a general services agreement and funding for each task order will be identified as each is developed.

Documents:

[WEI MISC AGREEMENT.PDF](#)

**18. Miscellaneous Engineering Services - STANTEC**

Approve the attached miscellaneous services agreement with STANTEC Consulting Services, Inc., and authorize the City Manager to execute related documents. This is a general services agreement and funding for each task order will be identified as each is developed.

Documents:

[STANTEC MISC AGREEMENT.PDF](#)

**19. Miscellaneous Engineering Services - BMA**

Approve the attached miscellaneous services agreement with Brown, Mitchell & Alexander, Inc., and authorize the City Manager to execute related documents. This is a

general services agreement and funding for each task order will be identified as each is developed.

Documents:

[BMA MISC AGREEMENT.PDF](#)

**20. River Park Kayak Launch - Substantial Completion**

Accept the engineer's recommendation for substantial completion of the River Park Kayak Launch project. Authorize the City Manager to execute the related documents.

Documents:

[KAYAK LAUNCH SUBSTANTIAL 2017.PDF](#)

**21. River Park Kayak Launch Close Out**

Authorize the City Manager to execute documents related to the River Park Kayak Launch project to include the contract completion certificate, final acceptance of contract, and the summary change order. Accept the final completion inspection report, contractor's affidavit of payment of debts and claims, contractor's affidavit of release of liens, consent of surety, liability insurance, and pay application #2 and final. Authorize a manual check to be issued to M&D Construction Company, Inc. in the amount of \$6,783.96,

City Manager                      Approve  
Recommendation

Documents:

[CLOSEOUT DOCUMENTATION- PASCAGOULA KAYAK LAUNCH 6-13-17.PDF](#)

**22. Budget Amendment In The Forfeiture & Seizure Fund For Equipment Replacement And Related Supplies BA17.10.**

Council approval of the attached budget amendment.

Documents:

[AIR FORM - BA 17.10 - F\\_SF - PD - REPLACEMENTWEAPONS\\_SUPPLIES.PDF](#)

**23. Budget Amendment In The Forfeiture & Seizure Fund For Drone Program BA17.11.**

Council approval of the attached budget amendment

Documents:

[AIR FORM - BA 17.11 - F\\_SF - PD - DRONE\\_TRAINING.PDF](#)

**24. BA 17.12 - UF - WCA Contract\_RelatedRevenue**

Council approval of the attached budget amendment.

Documents:

[AIR FORM - BA 17.12 - UF - WCA CONTRACT\\_RELATEDREVENUE.PDF](#)

**25. Budget Amendment In The General Fund For The City Clerk Department For Election Expenses. BA 17.13.**

Council approval of the attached budget amendment.

Documents:

[AIR FORM - BA 17.13 - GF - GGBM - CITYCLK - ELECTIONEXP.PDF](#)

**26. Budget Amendment In The General Fund For The Pascagoula Mayor's Youth Council Revenues & Expenditures. BA 17.14.**

Council approval of the attached budget amendment.

Documents:

[AIR FORM - BA 17.14 - GF - PMYC - REVEXP.PDF](#)

**27. Budget Amendment In The General Fund For A Transfer To The Forfeiture & Seizure Fund For Purchase Of Bullet Proof Vests. BA 17.15.**

Council approval of the attached budget amendment.

Documents:

[AIR FORM - BA 17.15 - GF - BJA GRANT - BULLET PROOF VESTS.PDF](#)

**28. Budget Amendment In The Forfeiture & Seizure Fund For Purchase Of Bullet Proof Vests. BA 17.16.**

Council approval of the attached budget amendment.

Documents:

[AIR FORM - BA 17.16 - F\\_S FUND - BULLET PROOF VESTS.PDF](#)

**29. Budget Amendment In The General Fund For Reorganization Of The MIS Department. BA 17.17.**

Council approval of the attached budget amendment.

Documents:

[AIR FORM - BA 17.17 - GF - MIS - NEWORG.PDF](#)

**30. Budget Amendment In The General Fund For Two Negotiated Settlements Regarding CSC.**

Council approval of the attached budget amendment.

Documents:

[AIR FORM - BA 17.18 - GF - CSC SETTLEMENTS.PDF](#)

**31. Tidelands Trust Fund FY19 Riverfront Marina Application**

Authorize acting City Manager to execute documents associated with the Tidelands Trust Fund FY19 Riverfront Marina Application which requests \$502,619. There is no match requirement.

City Manager  
Recommendation

The acting City Manager recommends execution of application.

Documents:

[AIR TTF FY19 APPLICATION RIVERFRONT MARINA.PDF](#)

**32. Tidelands Trust Fund FY19 Bayou Cassotte Application**

Authorize acting City Manager to execute documents associated with the Tidelands Trust Fund FY19 Bayou Cassotte Application which requests \$820,490. There is no match requirement.

City Manager Recommendation      The acting City Manager recommends execution of application.

Documents:

[AIR TTF FY19 APPLICATION BAYOU CASSOTTE VEGITATIVE BARRIER.PDF](#)

**33. Tidelands Trust Fund FY19 Point Park Application**

Authorize acting City Manager to execute documents associated with the Tidelands Trust Fund FY19 Point Park Application which requests \$400,000. There is no match requirement.

City Manager Recommendation      The acting City Manager recommends execution of application.

Documents:

[AIR TTF FY19 APPLICATION POINT PARK.PDF](#)

**34. YTD Revenue And Expenditure Reports**

Accept YTD Revenue and Expenditure Reports for May 2017.

Documents:

[YTD BUDGET REPORTS MAY 2017.PDF](#)

**35. Flood Insurance Renewal For 51 City Locations**

Request to approve renewal of flood insurance with Wright National Flood Insurance Company for 51 City Locations. Also request approval for manual check for timely payment.

This year's renewal premium has decreased by approximately \$2,200.00 from last year.

Documents:

[JUNE 51 FLOOD RENEWALS.PDF](#)

**36. Property Insurance Renewal**

Request to approve renewal of property insurance with Lemon-Mohler Insurance and approval for manual check in the amount of \$195,409.50 for timely payment.

This year's renewal has improved sub limits and deductibles while the premium has decreased by approximately \$27,000.00 from last year.

Documents:

[CITY OF PASCAGOULA POI 06 02 2017.PDF](#)

**NEW BUSINESS:**

**COMMUNITY AND ECONOMIC DEVELOPMENT:**

1. **Strunk Commons, LLC Tax Exemption Request**

Consider approval of the Strunk Commons, LLC. tax exemption request based on MS Code 27-31-31 of 100% exemption of municipal ad valorem taxes for 10 years to begin December 31, 2017.

City Manager                      Consider approval  
Recommendation

Documents:

[DOC00041820170523073543.PDF](#)

**PARKS AND RECREATION:**

1. **Pascagoula Recreation Commission Resignation**

Accept resignation from Pascagoula Recreation Commission from Jimmy Colmer, effective June 5, 2017. Consider appointment of new members from the applications attached.

Documents:

[JIMMY COLMER RESIGNATION.PDF](#)  
[KERRY BASS - EMAIL LETTER 2017.PDF](#)  
[MARCEL KINNARD - LETTER OF INTEREST.PDF](#)  
[MARCEL KINNARD - PASCAGOULA RECREATION BOARD.PDF](#)  
[RESUME OF TAYLOR M. LAWRENCE 2017.PDF](#)

**Recreation Plan**

Consider the Recreation Plan as recommended by the Pascagoula Recreation Commission and SOAR Athletic Committee on May 23, 2017.

Documents:

[SOAR ATHLETIC COMMITTEE RECOMMENDATION - FINAL 2017.PDF](#)  
[SPORTS COMPLEX CONCEPT-COLOR-SOCCER COMPLEX 2017.PDF](#)  
[MCC PARK SPORTS FACIL CONCEPT FROM RCS 2017.PDF](#)  
[IG LEVY COURT SPORTS 2017.PDF](#)

**ADDITIONAL AGENDA ITEMS**

*Items added after Agenda Packet distributed.*

1. **CDBG Reallocation Request**

Authorize the Acting City Manager to execute documents related to the FY2016 Community Development Block Grant Reallocation request which would increase the City's allocation by \$13,760.

City Manager                      Approve  
Recommendation

Documents:

[MP REALLOCATION CERTIFICATION 6-19-2017 1.DOCX](#)  
[MP REALLOCATION CERTIFICATION 6-19-2017 2.DOCX](#)

2. **Ward 2 Strategic Plan Steering Committee Appointment**

Approve Councilman Jackson's Ward 2 Appointment of Thaddeus Burns to the Strategic



Plan Steering Committee.

City Manager            Approve  
Recommendation

**3. Emergency Repairs To Pascagoula Recreation Center Roof**

Approve request to pay Mid-Western Roofing for emergency, temporary repairs made to the Pascagoula Recreation Center gymnasium roof on Saturday, June 17, 2017 from an EF0 tornado on Friday, June 16, 2017 in the amount of \$16,720.00. Authorize a manual check to be issued for the repairs.

Documents:

[PASCAGOULA REC CENTER EMERGENCY REPAIR \(PASCAGOULA MS\) 6-19-2017.PDF](#)

**4. Pascagoula Recreation Center - Engineering For Temporary Repairs**

Approve the request for payment from Compton Engineering for temporary roof repair engineering and inspection for the Pascagoula Recreation Center on Saturday, June 17, 2017 from an EF0 tornado on Friday, June 16, 2017 in the amount of \$993.00. Authorize a manual check to be issued.

Documents:

[PASC REC CENTER TEMP ROOF - ENGINEER 2017.PDF](#)

**5. Budget Amendment In The General Fund For Transfer To The Pascagoula Redevelopment Authority. BA 17.19**

Council approval of the attached budget amendment.

Documents:

[AIR FORM - BA 17.19 - GF - TRANSFER TO PRA.PDF](#)

**CLAIMS DOCKET:**

**Docket Of Claims 062017**

Approve Order for Docket of Claims.

Documents:

[DOCKET OF CLAIMS 062017.PDF](#)

**ADJOURN:**

*\*Consent Agenda - All matters listed under Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*