

PASCAGOULA CITY COUNCIL
REGULAR MEETING – TUESDAY, JUNE 6, 2017, 6:00 P.M.

WELCOME AND CALL TO ORDER:

INVOCATION: Councilman Hill

PLEDGE OF ALLEGIANCE: Councilwoman Simkins

PUBLIC HEARING – RESOLUTION FOR PROPERTY CLEANUP:

1. Property cleanup for 1303 Kenneth, 2211 26th and 4409 McArthur

CONSENT AGENDA:*

2. Minutes of the recessed regular Council meetings of May 16 & 18, 2017
Recommended Action: *adopt and approve minutes.*
3. Minutes of the Strategic Plan Steering Committee meeting of February 16, 2017
Recommended Action: *acknowledge receipt of minutes.*
4. Minutes of the Historic Preservation Commission meeting of April 26, 2017
Recommended Action: *acknowledge receipt of minutes.*
5. Advertise for Bids on Red Clay Bid #334
Recommended Action: *authorize the City Clerk to advertise for bids for the Red Clay Bid #334.*
6. Order to determine whether the parcel of land is in such a state of uncleanness as to be a menace to the public health and safety of this community
Recommended Action: *approve Order for 2903 Blanchard.*
7. CDBG FY17 Administration Services Agreement
Recommended Action: *authorize the Mayor to execute the CDBG FY17 Administrative Services Agreement with Grace Aaron Development Consulting not to exceed \$6,800.00.*
8. Authority to Advertise for bids for the Point - Promenade Connection Project
Recommended Action: *authorize the City Clerk to advertise for bids for the Point-Promenade Connection Project. The Project will be funded with grant proceeds and will connect and enhance both projects.*

9. Authorization to Advertise for Bids for the Martin Street Utility Upgrades
Recommended Action: *authorize the City Clerk to advertise for bids for the Martin Street Utility Upgrades Project. The Project began as sanitary sewer investigation, and will add water and gas in areas to be disturbed. The Project will be funded with bond proceeds if awarded.*
10. Task Order No. 005 with Ward Engineering, Inc., for assistance with Sewer Rehabilitation Data Management
Recommended Action: *approve Task Order No. 005 with Ward Engineering, Inc., to assist City staff with data management relating to sewer rehabilitation efforts. Actual tasks will be directed on a monthly basis, not to exceed \$5,200.00 per month. Authorize the City Manager to execute the related documents.*
11. Beachfront Promenade Change Order No. 1 with M&D Construction Co., Inc.
Recommended Action: *approve Change Order #1 with M&D Construction Co., Inc., in the amount of \$246,121.32 and additional 90 days. This work represents additional scope that was eligible for grant funding but was not included in the original bid at the request of the funding agency. Funds are available, and the proposed additional work has been reviewed by the engineer and DEQ and is recommended for approval at 100% grant funding. Authorize the City Manager to execute the related documents.*
12. Beachfront Promenade Amendment No. 2 with Brown, Mitchell & Alexander, Inc.
Recommended Action: *approve Amendment 2 with BMA for additional professional services associated with the Beachfront Promenade Project. This incorporates additional scope into the project that was originally taken out of the bid documents to ensure funding would be adequate to complete, at the request of DEQ. Funding is available for the additional scope, and the amendment has been approved by DEQ for 100% grant funding. Authorize the City Manager to execute the related documents.*
13. Renewal of the computer software contract for the Police Department with Business Information Systems, Inc.
Recommended Action: *approve and authorize the Police Chief to execute the related documents on the contract between the Pascagoula Police Department and Business Information Systems, Inc., for renewal of the interview room software maintenance agreement.*
14. Scope of Work Contract for Software Interface between Aptean Software, LLC (Report Beam Crashing Reporting) and Spillman (Reports Management Software)
Recommended Action: *approve the contract and authorize Brent Gager to execute the related documents on behalf of the Pascagoula Police Department.*
15. Resolution establishing procedures and policies for continuing financial disclosures
Recommended Action: *adopt Resolution.*
16. MDAH Certified Local Grant Program Depot Professional Services Agreement
Recommended Action: *approve and authorize the City Manager or Mayor to execute the Professional Services Agreement for the MDAH CLG Grant. The Depot Professional Assessment Project cost is \$20,000.00.*

17. Resolution – Cruisin’ the Coast 2017
Recommended Action: *adopt Resolution and authorize the City Manager to execute the related documents.*
18. State Farm Neighborhood Assists Grant Program Application
Recommended Action: *approve submission of the State Farm Neighborhood Assists Grant Program Application. The Grant Application requests \$25,000.00. There is no match.*
19. Advertising the resources of the City through the Mississippi Blues Commission 26th Annual Blues & Heritage Festival, Bronze Package - \$500.00 on September 9, 2017
Recommended Action: *approve advertising request.*
20. Resolution amending the Pascagoula Urban Renewal Plan
Recommended Action: *adopt Resolution to amend the Pascagoula Urban Renewal Plan to provide the City with discretion to subordinate its rights or remedies to lenders when necessary to finance a development on the property in accordance with the Urban Renewal Plan.*
21. Manual Check for Monthly Pay Application on Cherokee Forest Infrastructure Improvement
Recommended Action: *authorize a manual check to G.T. Development & Contracting, Inc., in the amount of \$69,461.20. Pay application was received in time, but technical difficulties with the purchase order accounting software prevented processing in time to be included on the docket, as is normal every month.*
22. Budget Amendment 17.08 in the General Fund for Professional Services regarding personnel search
Recommended Action: *approve Budget Amendment 17.08.*
23. Budget Amendment 17.09 in the Community Development Fund for the SRTS Grant.
Recommended Action: *approve Budget Amendment 17.09.*
24. Resolution granting final approval of tax exemption from ad valorem taxes for a period of seven (7) years to One Main Place Partners, LTD, commencing December 31, 2017
Recommended Action: *adopt Resolution.*
25. River Park Pier Task Order No. 67
Recommended Action: *authorize the City Manger to execute Task Order No. 67 from Compton Engineering for the repairs to the River Park Pier. The cost is \$6,800.00 for contract document preparation and bidding, plus \$5,000.00 for construction administration and oversight.*
26. River Park Pier Assessment
Recommended Action: *accept the assessment of the River Park Pier by Compton Engineering and authorize the Parks and Recreation Director to receive quotes and replace the defective piles that have failed. Authorize the City Clerk to advertise for bids for the replacement of the remaining level 3 piles and the affected structural members and decking. The estimated cost of repairs is \$76,866.00, which is not budgeted.*

27. Accounting Clerk

Recommended Action: request authorization to create a job description for the position of Accounting Clerk. Although this is a new position we will not be filling the Purchasing Assistant position and would like to transfer those payroll funds to compensate for the position. There is no salary change for this position.

28. Accounting Analyst

Recommended Action: request authorization to create a job description for the position of Accounting Analyst. Although this is a new position, we are taking one of the Accounting Specialist positions and converting it to the Analyst position. There is no salary change by doing so.

CITY MANAGER

29. Discuss possibly vacating a portion of Market Street north of Lake Avenue

Recommended Action: discussion.

CITY ENGINEER

30. Discussion regarding drainage west of Swordfish Street

Recommended Action: review data gathered during topographic survey and discuss options moving forward.

HUMAN RESOURCES

31. Additional Holiday – Monday, July 3, 2017

Recommended Action: request for Council to approve additional day off per the Governor's Proclamation for the upcoming 4th of July holiday. The additional day is Monday, July 3, 2017.

PARKS AND RECREATION

32. Recreation Commission Recommendation Discussion

Recommended Action: adopt the attached recommendation from the Pascagoula Recreation Commission as presented by SOAR Athletic Committee. The Pascagoula Recreation Commission approved the recommendation by the SOAR Athletic Committee at their May 3, 2017, meeting. The plan was presented to the City Council on May 16, 2017.

CLAIMS DOCKET

33. Order for Docket of Claims for June 6, 2017

Recommended Action: approve Order for Docket of Claims.

EXECUTIVE SESSION: Setting Just Compensation for possible purchase of property and discussion of pending litigation with Clark Seafood.

RECESS

** Consent Agenda – All matters listed under Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*