

PASCAGOULA CITY COUNCIL
RECESSED REGULAR MEETING – TUESDAY, APRIL 18 , 2017, 6:00 P.M.

WELCOME AND CALL TO ORDER:

INVOCATION: Councilman Hill

PLEDGE OF ALLEGIANCE: Councilman Pickett

PRESENTATION:

1. Renaming of Vega Street in honor of Lt. Eugene J. Majure
Recommended Action: *adopt an Ordinance to rename Vega Street to Lt. Eugene J. Majure Drive.*
2. Keep Mississippi Beautiful Award to the City Council for their efforts in Recycling in Pascagoula

PLANNING BOARD MINUTES OF MEETING WEDNESDAY, APRIL 12, 2017

3. Minutes of the Planning Board Meeting of April 12, 2017
Recommended Action: *acknowledge receipt of minutes.*
4. Consider a request to grant a variance to permit the covered porch or outdoor living area to 3 feet from rear (north) property line
Recommended Action: *approve the Planning Board's recommendation of a variance to permit the covered porch or outdoor living area to a point that is 3 feet from the rear (north) property line based on the limited depth of the lot.*
5. Consider a request to grant a variance for 20 square feet to install a 68 square-foot sign for Aspen Dental at 4001 Denny Ave.
Recommended Action: *approve the Planning Board's recommendation for a variance of 20 square feet to permit a front wall sign of 68 square feet for Aspen Dental. The Planning Board voted 3-1 to recommend approval of the variance.*

CONSENT AGENDA:*

6. Minutes of the regular Council meeting of April 4, 2017
Recommended Action: *adopt and approve minutes.*
7. Minutes of the Recreation Commission Meeting of March 1, 2017
Recommended Action: *acknowledge receipt of minutes.*

8. Advertising the resources of the City
Recommended Action: *approve the Pascagoula Recreation Department to advertise the resources of the City by hosting a Petting Zoo for the Explore the World Around You Festival at the Scranton Nature Center on May 6, 2017. Cost is \$550.00.*
9. Advertising the Resources of the City
Recommended Action: *approve the Parks and Recreation Department to host a Litter Bugs Me Day on April 26, 2017. Advertise the resources of the City by offering educational packages to Pascagoula School District teachers with Litter Bugs Me stickers, car litter bags, garbage bags and gloves at a cost not to exceed \$1,200.00.*
10. Portable Restroom Trailer
Recommended Action: *authorize the Parks and Recreation Department to solicit quotes for a portable restroom trailer to be used for the baseball fields, events and tournaments in an amount up to \$50,000.00. The funding source is the Hotel Tax Fund as recommended by the Pascagoula Recreation Commission.*
11. MEC's 68th Annual Meeting
Recommended Action: *approve travel and registration fees for the City Council to attend the MEC's Annual Meeting in Jackson, MS on April 27, 2017.*
12. Resolution to place a lien on 2010 Chicot Street for cost of cleaning in the amount of \$14,360.00.
Recommended Action: *adopt Resolution.*
13. Public Relations Internship
Recommended Action: *authorize the Public Relations Specialist to distribute internship information to the University of Southern Mississippi – Mass Communication and Journalism Department; and to select a student for the internship. Authorize the City Manager to execute the related documents.*
14. Mississippi Municipal League (MML) Excellence Award Applications
Recommended Action: *approve and authorize the City Manager to execute the 2016 MML Excellence Award Applications.*
15. FY2017 Tidelands Grant Agreement
Recommended Action: *approve and authorize the Mayor to execute the Tidelands Grant Agreement for \$50,000.00 for the Point Park Piers and Piling Restoration.*
16. Mississippi Humanities Council Oral History Grant Application
Recommended Action: *approve and authorize the City Manager to execute the Mississippi Humanities Council Oral History Grant Application. This project would provide an oral history written exhibit and digital exhibit to be unveiled at the City's Bicentennial Event on December 9, 2017. The grant is for \$7,500.00 with a \$2,500.00 match by City funds. The application is in partnership with USM's Center for Oral History.*

17. MDOT Safe Routes to School Program Beach Elementary Contract Award Recommendation
Recommended Action: *accept Engineer's recommendation to award the contract to the low bidder, Keith Waits Construction Co., Inc., located in Saucier, MS, for the MDOT Safe Routes to School Beach Elementary Project. Authorize the City Manager and Mayor to execute the related documents contingent upon MDOT approval.*
18. Drainage Improvements – Holland Street to Ingalls Avenue Closeout Documents
Recommended Action: *approve the Closeout Documents for the referenced project, approve Final Summary Change Order No. 5 reflecting a decrease of \$15,105.56, authorize a manual check for final payment of \$123,368.76, and authorize the City Manager to execute all related documents.*
19. Annual Stormwater Management Contract
Recommended Action: *approve the attached Annual Stormwater Management Contract with Allen Engineering. Services are required annually, and the fee is consistent with previous years at \$16,500.00. Authorize the City Manager to execute the related documents.*
20. Bid Award for Pascagoula Beach Park & Pier Access Improvements
Recommended Action: *award bid for the referenced project to J.E. Borries, Inc., the lowest and best bidder, for the total base bid plus alternate No. 1 for a total contract amount of \$322,770.00 in accordance with Engineer's recommendation. The alternate reflects a deductive amount for an alternate bollard light fixture choice. The Project is reimbursable through grant funding at 100% and will improve ADA access to the Pier, Promenade and Beach Park. Authorize the City Manager to execute the related documents.*
21. Audit Services for fiscal year ending 09-30-2016
Recommended Action: *approval to authorize the City Manager to execute the engagement letter for the fiscal year 2016 audit. The fee for this engagement letter remains the same as the previous year which is not to exceed \$57,000.00.*
22. YTD Revenue and Expenditure Reports
Recommended Action: *accept YTD Revenue and Expenditure Reports for March 2017.*

CITY ATTORNEY

23. Resolution authorizing and directing the issuance of a General Obligation Bond, Series 2017, of the City of Pascagoula in the principal amount not-to-exceed \$12,500,000.00 to raise money for the implementation of projects contained in the City's Comprehensive Parks and Recreation Master Plan dated October 16, 2012, and funding a debt service reserve fund for the bonds and paying for costs of issuance and approving certain documents pertinent thereto.
Recommended Action: *adopt Resolution.*
24. Resolution directing the sale and award of a General Obligation Bond, Series 2017, of the City of Pascagoula in the principal amount of not-to-exceed \$12,500,000.00 and approving various forms and documents necessary to effect the sale of the bond.
Recommended Action: *adopt Resolution.*

COMMUNITY AND ECONOMIC DEVELOPMENT

25. Zagster Master Services Agreement

Recommended Action: *authorize the City Manager to execute the Zagster Master Services Agreement to bring a bike share program to Pascagoula.*

HUMAN RESOURCES

26. Director of Utility Business Operations

Recommended Action: *request authorization to revise the job description of Utilities Business Manager. The revisions include a title change to Director of Utility Business Operations and enhancing the job functions and responsibilities, which would result in upgrading the pay grade from 116 to 119.*

27. Advertising Position of City Manager

Recommended Action: *request authorization to advertise the position of City Manager with the following entities: Mississippi Municipal League - \$0, any length of time and International City/County Management Association (ICMA) - \$222.75 for 60 days. The ads would be placed to start circulating the position and obtaining resumes.*

PARKS AND RECREATION

28. Recreation Commission Recommendation

Recommended Action: *recommendation by the Pascagoula Recreation Commission, to solicit proposals from Professional Engineering Firms to design a new lighting system for MCC Park for baseball and softball fields to be funded from Hotel Motel Tax.*

CLAIMS DOCKET

29. Order for Docket of Claims for April 18, 2017

Recommended Action: *approve Order for Docket of Claims.*

EXECUTIVE SESSION – JCUA litigation issues and discussion concerning potential sale of real property.

ADJOURN

* *Consent Agenda* – All matters listed under Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.