

**PASCAGOULA CITY COUNCIL**  
**RECESSED REGULAR MEETING – TUESDAY, MARCH 21, 2017, 6:00 P.M.**

**WELCOME AND CALL TO ORDER:**

**INVOCATION:** Councilman Tadlock

**PLEDGE OF ALLEGIANCE:** Councilwoman Simkins

**RECOGNITION:**

1. 2016 Mississippi State Karate Champions – Koast Karate Club

**CONSENT AGENDA:\***

2. Minutes of the regular Council meeting of March 7, 2017  
**Recommended Action:** *adopt and approve minutes.*
3. Minutes of the Pascagoula Redevelopment Authority meeting of February 20, 2017  
**Recommended Action:** *acknowledge receipt of minutes.*
4. Minutes of the Recreation Commission meeting of February 1, 2017  
**Recommended Action:** *acknowledge receipt of minutes.*
5. Advertising the Resources of the City – Easter Eggstravaganza 2017  
**Recommended Action:** *allow the Parks & Recreation Department to participate in Easter Eggstravaganza event on April 1, 2017, for school age children at the Pascagoula School District Family Interactive Center and advertise the resources of the City by providing prizes and giveaways in the amount not to exceed \$75.00 for the children who participate.*
6. Parks and Recreation Internship Agreement - 2017  
**Recommended Action:** *approve the Internship Agreement with the University of Southern Mississippi for a summer internship with the City's Summer Camp program. Authorize Antoinette Johnson, Program Director, to execute the related documents.*
7. 2017 USTA Community Tennis and Facility Grant  
**Recommended Action:** *authorize the Parks and Recreation Director to execute and submit a grant application, in the amount of \$7,500.00 for improvements at IG Levy Tennis Courts. The matching funds will come from the Hotel Tax Proceeds which are already obligated for this project.*
8. Award of Annual Fire Hydrant Bid #345  
**Recommended Action:** *approval to award the annual Fire Hydrant Bid #345 to HD Supply Waterwork of Mobile, AL. Contract dates will be April 1, 2017 to March 31, 2017.*
9. Advertise for Bids #229A Membrane Elements for Municipal Drinking Water Plant  
**Recommended Action:** *authorize the City Clerk to advertise for bids for Membrane Elements for Municipal Drinking Water Plant Bid #229A.*

10. Advertising the resources of the City - Wooden Coins for State Bicentennial Event  
**Recommended Action:** *approval to purchase Wooden Coins for distribution at the State Bicentennial Event.*
11. Termination of collection services with Gulf States Credit  
**Recommended Action:** *authorize the City Manager to send a letter to Gulf States Credit, acknowledging and accepting the termination of their service.*
12. Contract between the City and Southern Financial Systems for collection of delinquent utility bills  
**Recommended Action:** *approve contract and authorize the City Manager to execute the related documents.*
13. Advertising the resources of the City through the Jackson County Sheriff's 16<sup>th</sup> Annual Rodeo for \$300.00 which will be held on May 12 & 13, 2017  
**Recommended Action:** *approve sponsorship.*
14. FY17 DUI Grant Designation of Signatory Official  
**Recommended Action:** *authorize the Mayor to execute the Mississippi Office of Highway Safety Designation of Secondary Signatory Official Form related to the FY17 DUI Grant.*
15. Ordinance Renaming Segment of State Route 611 to Goodgame Boulevard  
**Recommended Action:** *adopt Ordinance.*
16. Proposal Agreement from KONE to complete a required 5-year load test on the Parking Garage Elevator  
**Recommended Action:** *approve proposal Agreement with KONE to complete the load test on the Parking Garage Elevator to meet code requirements. The cost will be \$3,730.00.*
17. Task Order No. 004 for Design and Construction Administration Services for Crosby/Bramblewood Drainage Improvements  
**Recommended Action:** *approve Task Order No. 004 with WEI to complete survey, easement document preparation, SWPPP permitting, bid document preparation, bid and construction administrative services. Initial evaluation and conceptual design have been completed and funding will come from bond proceeds. Authorize the City Manager to execute the related documents.*
18. Task Order No. 003 for Drainage Improvements on Boxwood Avenue  
**Recommended Action:** *approve Task Order No. 003 with WEI to complete survey, drainage analysis, conceptual plan and cost estimate, permit documents, easement documents, design, bid and construction administrative services associated with needed drainage improvements along Boxwood Avenue. Authorize the City Manager to execute the related documents. This project will be funded through bond proceeds.*

19. Amendment No. 1 with BMA regarding the Beach Pier Plaza Project  
**Recommended Action:** *approve Amendment No. 1 for Task Order 9 with BMA regarding the Beach Pier Plaza project. The original task order was for design only, with an understanding that upon approval of the design, the task order would be amended to carry the scope through the bid and construction phases. Professional services on this project are 100% grant reimbursable. Authorize the City Manager to execute the related documents.*
20. YTD Budget Reports for February 2017  
**Recommended Action:** *accept YTD Revenue & Expenditures Report for February 2017.*

### **CITY MANAGER**

21. Appointment to the Board of the Jackson County Emergency Communications District  
**Recommended Action:** *consider the re-appointment of Chief Kenny Johnson's whose term expires on June 3, 2017. The re-appointment will be for a four year term and Chief Johnson has expressed an interest in being re-appointed.*
22. Appointment to the City Election Commission  
**Recommended Action:** *appoint Election Commissioner.*
23. Appointment of Members to the Performing Arts Commission
24. Basketball Court Discussion  
**Recommended Action:** *discuss the possibility of a new or renovated basketball court.*

### **CITY PLANNER**

25. Adopt an Ordinance to amend the Unified Development Ordinance regulating Use Standards for Motor Vehicles Sales and Services  
**Recommended Action:** *accept the Planning Board's recommendation to adopt an Ordinance to amend the Unified Development Ordinance related to additional temporary signage and requirements for certain Auto/Recreation Vehicle/Truck or Tractor Sales or Rental. This item was tabled at the January 17, 2017 Council meeting.*
26. Banner and Event Advertisement Guidelines & Application Policy  
**Recommended Action:** *approve the banner and event advertisement guidelines & application for internal and external use. Authorize the City Manager to execute the related documents.*

## **CITY ENGINEER**

### **27. Swordfish Drainage Survey**

**Recommended Action:** *consider approval of the proposal to complete topographic survey in preparation for development of a drainage project in an easement west of Swordfish Street. Boundary survey has already been completed - additional field work and drawings are needed for topographical data required to develop plans and specifications for bid package to clear the easement and construct and properly graded ditch / swale. Topographical survey proposal is \$2,900 with Rick Menhennett. Funding would be eligible from bond proceeds.*

### **28. Market Street**

**Recommended Action:** *continue discussion from February 16, 2017 Council meeting to determine which option or combination of options preferred to develop construction documents.*

## **COMMUNITY AND ECONOMIC DEVELOPMENT**

### **29. Resolution Authorizing Preliminary Approval of Tax Abatement Request by One Main Place Partners, LTD**

**Recommended Action:** *adopt Resolution.*

### **30. Riverfront Dock**

**Recommended Action:** *approve and authorize the Community and Economic Development Director to move forward with existing Community Block Grant funding on the Riverfront Dock Project.*

## **CLAIMS DOCKET**

### **31. Order for Docket of Claims for March 21, 2017**

**Recommended Action:** *approve Order for Docket of Claims.*

**EXECUTIVE SESSION:** Discussion of sale of real property

## **ADJOURN**

*\* Consent Agenda – All agenda items are required to be submitted the Wednesday before the meeting by 2:00 p.m. All matters listed under Consent Agenda, are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*