

Pascagoula City Council

**Recessed Regular Meeting - Tuesday, March 20, 2018**

1. **WELCOME AND CALL TO ORDER:**

Mayor Dane Maxwell

2. **INVOCATION:**

Councilman Willie Jones

3. **PLEDGE OF ALLEGIANCE:**

Councilman Stephen Burrow

4. **AMENDMENTS TO AGENDA:**

Mayor

At-Large

Ward 1

Ward 2

Ward 3

Ward 4

Ward 5

City Manager

City Attorney

5. **COMMUNITY RECOGNITION:**

5.a. **Mayor's Youth Council**

1. Recognize Members In Attendance

5.b. **Business Spotlight**

1. Business Spotlight For The Menagerie On Market

Budgeted Item	N/A
Submitted By	Frank Corder

5.c. **Recognition of the 2017 MS State Karate Champions- Koast Karate Club**

Present certificates of recognition and t-shirts to each champion.

Budgeted Item	N/A
Submitted By	Karen Strickland

Documents:

6. **ADDRESS THE COUNCIL:**

6.a. **Address the Council**

Scott Mohler with Lemon Mohler

Submitted By Ryan Frederic

7. **PLANNING AND BUILDING:**

7.a. **Resolution Accepting March 14, 2018 Minutes of Pascagoula Planning Board**

Submitted By Donovan Scruggs

Documents:

[RESOLUTION - PLANNING BOARD MINUTES 3-14-18.PDF](#)  
[MARCH 14 2018 PLANNING BOARD MEETING DS.PDF](#)

7.b. **Consider the Adoption of an Ordinance to Rezone a Parcel of Land Located at Southeast Corner of Old Mobile Highway and 14th Street to Community Commercial (CC).**

Adopt ordinance to rezone a parcel of land from Single Family Residential (SFR 6) District to Community Commercial (CC) District. Land Located at Southeast Corner of Old Mobile Highway and 14th Street. Planning Board 4-0 to approve the application.

Budgeted Item N/A  
Submitted By Donovan Scruggs

Documents:

[OLD MOBILE HWY REZONE ORD.PDF](#)

7.c. **Consider a request to Approve Preliminary and Final Plat for the Courtyards at City Docks**

Accept the recommendation of the Planning Board to approve Preliminary and Final Plat for the Courtyards at City Dock (Replat of Lot 1 Block D, Riverfront Addition) with the condition that private utilities may be installed concurrent to the construction of building and that no certificate of occupancy shall be provided until necessary utility improvements have been inspected and approved by the City.

Budgeted Item N/A  
Submitted By Donovan Scruggs

Documents:

[COURTYARDS AT CITY DOCK PLAT.PDF](#)

8. **CONSENT AGENDA:\***

8.a. **Resolution Approving and Adopting City Council Minutes of February 20, 2018**

Submitted By Karen Kennedy

Documents:

[RESOLUTION - CITY COUNCIL MINUTES 2.20.18.PDF](#)  
[2018-02-20 RECESSED REGULAR MEETING.PDF](#)

**8.b. Resolution Approving and Adopting City Council Minutes of March 1, 2018**

Submitted By Karen Kennedy

Documents:

[RESOLUTION - CITY COUNCIL MINUTES 3.01.2018.PDF](#)  
[2018-03-01 SPECIAL CALL MEETING \(TUCKER STREET SPORTS COMPLEX PROJECT\) \(1\).PDF](#)

**8.c. Resolution Approving and Adopting City Council Minutes of March 6, 2018**

Submitted By Karen Kennedy

Documents:

[2018.03.20 RESOLUTION - CITY COUNCIL MINUTES OF MARCH 6, 2018.PDF](#)  
[2018-03-06 REGULAR MEETING.PDF](#)

**8.d. Resolution Accepting February 7, 2018 Meeting Minutes of Pascagoula Recreation Commission**

Budgeted Item N/A

Submitted By Darcie Crew

Documents:

[2018..03.20 RESOLUTION - ACCEPTING 02-07-18 MEETING MINUTES OF PASCAGOULA RECREATION COMMISSION.PDF](#)  
[REC. COMM.2-07-18.PDF](#)

**8.e. Order Approving Travel for MML Conference**

Budgeted Item Yes

Submitted By Frank Corder

Documents:

[ORDER - MML TRAVEL - 6-18.PDF](#)  
[MML 2018 CONFERENCE FORM - 6-18.PDF](#)

**8.f. Resolution Approving Landscape Maintenance Proposal with Turf Masters Lawn Care, Inc.**

Submitted By Frank Corder

Documents:

[2018.03.20 RESOLUTION APPROVING TURF MASTERS \(1\).PDF](#)  
[TURF MASTERS LAWN CARE, INC. CONTRACT PROPOSAL MARCH 2018.PDF](#)  
[COPY OF GROUNDS MAINTENANCE - EXHIBIT A3 - 2018\\_ \(002\).PDF](#)  
[GROUNDS MAINTENANCE AGREEMENT - TURF MASTERS - REVISED MARCH 2018.PDF](#)

**8.g. Resolution Accepting and Adopting Parks & Recreation Fee Schedule**

Budgeted Item N/A  
Submitted By Darcie Crew

Documents:

[FEE SCHEDULE-2018.PDF](#)  
[2018.03.20 RESOLUTION ACCEPTING AND ADOPTING FEE SCHEDULE.PDF](#)

**8.h. Resolution Approving Andrew Johnson Pool Equipment Replacement Project**

Accept quotes for the Andrew Johnson Pool Equipment replacement project. Authorize the Parks and Recreation Director to purchase the equipment from Duffield Aquatics, Inc. in the amount of \$49,658.48.

Budgeted Item Yes  
Submitted By Darcie Crew

Documents:

[RESOLUTION - ANDREW JOHNSON POOL EQUIPMENT 3-18.PDF](#)  
[POOL EQUIPMENT QUOTE - WALTER RICE CONSTRUCTION 2018.PDF](#)  
[POOL EQUIPMENT QUOTE - FEB 2018 DUFFIELD.PDF](#)

**8.i. Resolution Accepting and Approving Athletic Facility Rental Policy**

Budgeted Item N/A  
Submitted By Darcie Crew

Documents:

[2018.03.20 RESOLUTION ACCEPTING AND APPROVING ATHLETIC FACILITY RENTAL POLICY.PDF](#)  
[ATHLETIC RENTAL 2018.PDF](#)

**8.j. Resolution Accepting and Approving Pavilion Rental Policy**

Budgeted Item N/A  
Submitted By Darcie Crew

Documents:

2018.03.20 RESOLUTION ACCEPTING AND APPROVING REQUEST FOR  
PAVILION RENTAL POLICY.PDF  
PAVILION 2018.PDF

**8.k. Resolution Accepting and Approving Public Lands Use Agreement**

Budgeted Item        N/A  
Submitted By         Darcie Crew

Documents:

2018.03.20 RESOLUTION ACCEPTING AND APPROVING PUBLIC LANDS USE  
AGREEMENT.PDF  
PUBLIC LANDS USE AGREEMENT 2018.PDF

**8.l. Resolution Accepting and Approving Recreation Center and Pool Rental Policy**

Budgeted Item        N/A  
Submitted By         Darcie Crew

Documents:

2018.03.20 RESOLUTION ACCEPTING AND APPROVING RECREATION  
CENTER RENTAL POLICY.PDF  
REC CENTER AGREE -2018.PDF

**8.m. Resolution Accepting and Approving Senior Center Rental Policy**

Budgeted Item        N/A  
Submitted By         Darcie Crew

Documents:

2018.03.20 RESOLUTION ACCEPTING AND APPROVING SENIOR CENTER  
RENTAL POLICY.PDF  
SENIOR CENTER RENTAL AGREEMENT 2018.PDF

**8.n. Resolution Approving Task Order No. 1 with Stantec Consulting Services, Inc.**

Submitted By         Ryan A. Frederic

Documents:

2018.03.20 RESOLUTION APPROVING TASK ORDER NO. 1 WITH STANTEC  
FOR TRAFFIC IMPACT STUDY.PDF  
TASK ORDER NO. 1.PDF

**8.o. Resolution Approving Brown, Mitchell & Alexander, Inc., Amendment No. 1 to Task Order No. 1 for Services Regarding Pascagoula Lighthouse Park Improvement**

Budgeted Item        No

Submitted By Darcie Crew

Documents:

2018.03.20 RES - APPROVING BMATASK ORDER AMENDMENT NO 001 - PASCAGOULA LIGHTHOUSE PARK IMPROVEMENTS.PDF  
AMENDMENT NO. 1 - TASK ORDER 1 (LIGHTHOUSE PARK).DOCX.PDF

8.p. **Resolution Authorizing BMA, Inc., to Proceed with Tasks Regarding Task Order No. 2**

Submitted By Ryan A. Frederic

Documents:

2018.03.20 RES - AUTHORIZING BMA TO PROCEED WITH TASK RE TASK ORDER NO. 2.PDF

8.q. **Resolution Approving Closeout Documents Regarding Grove Street Infrastructure Improvements Project**

Budgeted Item Yes

Submitted By Jaclyn Turner

Documents:

2018.03.20 RESOLUTION APPROVING CLOSEOUT DOCUMENTS REGARDING GROVE STREET INFRASTRUCTURE IMPROVEMENTS PROJECT.PDF  
GROVE CLOSEOUT DOCUMENTS.PDF

8.r. **Resolution Approving Participation in the Annual Household Hazardous Waste Day**

Budgeted Item Yes

Submitted By Jaclyn Turner

Documents:

2018.03.20 RESOLUTION APPROVING PARTICIPATION IN ANNUAL HOUSEHOLD HAZARDOUS WASTE DAY.PDF  
2018 HHW CITY FOLLOW UP LETTER.PDF

8.s. **Resolution Approving FY19 MOHS Impaired Driving Grant Application (DUI Grant)**

Budgeted Item Grant

Submitted By Aleta Raley

Documents:

2018.03.20 RESOLUTION APPROVING FY19 MOHS IMPAIRED DRIVING GRANT APPLICATION (DUI GRANT).PDF  
FY19MOHS GRANT APPLICATION 154 ALCOHOL.PDF

**8.t. Resolution Approving Extension of Annual Chlorine Bid #339**

Budgeted Item        Yes  
Submitted By         Cathy Turner

Documents:

[2018.03.20 RESOLUTION APPROVING EXTENSION OF ANNUAL CHLORINE BID.PDF](#)

**8.u. Resolutions approving Budget Amendments # 18.12, 18.13, 18.14, 18.15, 18.16, 18.17, 18.18, and 18.19**

Submitted By         Sherria Trosclair

Documents:

[RESOLUTION - BUDGET AMENDMENT 18.12- 3-20.PDF](#)  
[RESOLUTION - BUDGET AMENDMENT 18.13- 3-20.PDF](#)  
[RESOLUTION - BUDGET AMENDMENT 18.14- 3-20.PDF](#)  
[RESOLUTION - BUDGET AMENDMENT 18.15- 3-20.PDF](#)  
[RESOLUTION - BUDGET AMENDMENT 18.16- 3-20.PDF](#)  
[RESOLUTION - BUDGET AMENDMENT 18.17- 3-20.PDF](#)  
[RESOLUTION - BUDGET AMENDMENT 18.18- 3-20.PDF](#)  
[RESOLUTION - BUDGET AMENDMENT 18.19- 3-20.PDF](#)

**8.v. Resolution Recommending Central Bidding as Reverse Auction and Electronic Bidding Service Provider**

Submitted By         Sherria Trosclair

Documents:

[MEMO.PDF](#)  
[MASTER SOFTWARE SERVICE AGREEMENT.PDF](#)  
[RESOLUTION CENTRAL BIDDING 3.20.18.PDF](#)

**8.w. Resolution Approving and Authorizing the Community Relations Director Position**

Budgeted Item        Yes  
Submitted By         Valerie Moore

Documents:

[RESOLUTION APPROVING AND AUTHORIZING POSITION OF COMMUNITY RELATIONS DIRECTOR.PDF](#)  
[COMMUNITY RELATIONS DIRECTOR \(003\).PDF](#)

**8.x. Resolution Approving and Authorizing the Position of Finance Supervisor**

Budgeted Item        Yes  
Submitted By         Valerie Moore

Documents:

[FINANCE SUPERVISOR 3.20.18.PDF](#)  
[FINANCE SUPERVISOR.PDF](#)

8.y. **YTD Revenue and Expenditure Reports for February 2018**

Accept Year to Date Revenue and Expenditure Reports for February 2018.

Submitted By Sherria Trosclair

Documents:

[YTD BUDGET REPORTS 02.18.PDF](#)

9. **CITY MANAGER/CITY ATTORNEY:**

9.a. **Discussion Regarding Potential Work Session with Pascagoula Redevelopment Authority, Main Street Pascagoula and Strategic Plan Steering Committee**

Submitted By Ryan A. Frederic

9.b. **Resolution Approving Change Order No. 1 of Services Agreement for Concrete Infrastructure Improvements**

Budgeted Item N/A

Submitted By Jaclyn Turner

Documents:

[2018.03.20 RESOLUTION APPROVING CHANGE ORDER NO. 1 OF SERVICES AGREEMENT FOR CONCRETE INFRASTRUCTURE IMPROVEMENTS.PDF](#)  
[CONCRETE CHANGE ORDER 1.PDF](#)

10. **ASSISTANT CITY MANAGER:**

10.a. **Discussion of Council Committee Assignments**

Budgeted Item N/A

Submitted By Frank Corder

Documents:

[MEMO - COUNCIL COMMITTEES 3-18.PDF](#)

11. **CLAIMS DOCKET:**

11.a. **DOCKET OF CLAIMS 032018**

Approve Order for Docket of Claims.

Budgeted Item Yes

Submitted By Karen Pittman



Documents:

DOCKET OF CLAIMS 032018.PDF

12. **MAYOR/COUNCIL ITEMS:**

- a. Mayor
- b. At-Large
- c. Ward 1
- d. Ward 2
- e. Ward 3
- f. Ward 4
- g. Ward 5

13. **EXECUTIVE SESSION**

Litigation, Potential Litigation, Prospective Purchase of Land and Transaction on Business and Discussions regarding Location, Relocation and Expansion of a Business or Industry

14. **RECESS:**

Recess to April 3, 2018

\*.Consent Agenda - All matters listed under Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.