

Pascagoula City Council
Recessed Regular Meeting - Tuesday, February 20, 2018

1. **WELCOME AND CALL TO ORDER:**

Mayor Dane Maxwell

2. **INVOCATION:**

Councilman Willie Jones

3. **PLEDGE OF ALLEGIANCE:**

Councilman Matt Parker

4. **ADDRESS THE COUNCIL:**

4.a. **Kirk Thompson, Redshift Strategy**

Update the City Council regarding ongoing legislative efforts.

Budgeted Item N/A

Submitted By Frank Corder

5. **AMENDMENTS TO AGENDA:**

Mayor

At-Large

Ward 1

Ward 2

Ward 3

Ward 4

Ward 5

City Manager

City Attorney

6. **COMMUNITY RECOGNITION:**

6.a. **Mayor's Youth Council**

1. Recognize Members In Attendance

6.b. **Business Spotlight for Cornerstone Restaurant**

Budgeted Item N/A

Submitted By Frank Corder

7. **PUBLIC HEARING:**

7.a. **Planning Board Minutes and Zoning Ordinance**

Submitted By Donovan Scruggs

Documents:

[PLANNING BOARD MINUTES - ZONING ORDINANCE.PDF](#)

1. Ordinance To Change The Zoning Of A Parcel From Neighborhood Commercial (NC) District To Community Commercial (CC) District

Submitted By Donovan Scruggs

Documents:

[SHORTCUT REZONE ORDINANCE.PDF](#)

7.b. Planning Board Agenda - Hearing Notices

Submitted By Donovan Scruggs

Documents:

[PLANNING BOARD AGENDA - HEARING NOTICES.PDF](#)

7.c. Resolution - Special Use Permit - Walter Randle

Submitted By Donovan Scruggs

Documents:

[2018 CITY OF PASCAGOULA SPECIAL USE PERMIT RESOLUTION FOR WALTER RANDLE.DOCX](#)

8. CONSENT AGENDA:*

8.a. Resolution Accepting January 3, 2018 Minutes of Pascagoula Recreation Commission

Accept the minutes of the Pascagoula Recreation Commission meeting held on January 3, 2018 as approved by the Commission at their February 7, 2018 meeting.

Budgeted Item N/A

Submitted By Darcie Crew

Documents:

[2017.02.20 RESOLUTION - ACCEPTING 01-03-18 MEETING MINUTES OF PASCAGOULA RECREATION COMMISSION.PDF](#)
[REC. COMM.1-03-18.PDF](#)

8.b. Resolution Authorizing Advertisement of Request for Proposals for Pyrotechnical Display for the 2018 4th of July Fireworks Show

Budgeted Item Yes

Submitted By Cathy Turner

Documents:

2018.02.20 RES - AUTHORIZING ADVERTISEMENT FOR R4P 2018 4TH OF JULY FIREWORKS SHOW.PDF
REQUEST FOR PROPOSALS FIREWORKS.PDF

8.c. Resolution Accepting Recommendation of Pascagoula Recreation Commission to Allocate Funds for Purchase of Soccer Benches

Submitted By Darcie Crew

Documents:

2018.02.20 RES - ACCEPTING PASCAGOULA RECREATION COMM RECOMMENDATION FOR SOCCER BENCHES.PDF
Q10.23594_CITY OF PASCAGOULA PARKS AND RECREATION 34 UNITS.PDF

8.d. Resolution Accepting Resignation of Jackie Grimes from the Pascagoula Redevelopment Authority

Budgeted Item N/A

Submitted By Frank Corder

Documents:

RESOLUTION - ACCEPTING GRIMES PRA RESIGNATION - 2-18.PDF
PRA - GRIMES RESIGNATION 2-18.PDF

8.e. Ordinance to Amend Section 86-52 of the Code of Ordinances to Provide for An Extension of the Residential Incentive Effective Period until December 31, 2018

Submitted By Karen Kennedy

Documents:

ORDINANCE NO. __ - 2018 - AMEND SECTION 86-52 FOR AN EXTENSION OF THE RESIDENTIAL DEVELOPMENT INCENTIVE EFFECTIVE PERIOD UNTIL 12-31-18.PDF

8.f. Resolution Authorizing City Attorney to Initiate Proceedings to Confirm State Land Patent

Submitted By Ryan A. Frederic

Documents:

2018.02.20 RES - AUTHORIZING CITY ATTORNEY TO INITIATE PROCEEDINGS TO CONFIRM STATE LAND PATENT.PDF

8.g. Resolution Approving MOU Between Jackson County, MS and City of Pascagoula for Work at the Intersection of Veterans St and Shortcut Rd Within the City

Submitted By Ryan A. Frederic

Documents:

2018.02.20 RESOLUTION AUTHORIZING MAYOR TO EXECUTE MOU WITH JACKSON CO FOR ASSISTANCE WITH DRAINAGE WORK.PDF
MEMORANDUM OF UNDERSTANDING.PDF

8.h. Resolution Authorizing City Manager to Sign MDOT Agreement

Budgeted Item N/A

Submitted By Frank Corder

Documents:

RESOLUTION - CM TO SIGN MDOT BRIDGE AREA AGREEMENT - 2-18.PDF
MDOT MEMORANDUM AND AIRSPACE AGREEMENT FOR HWY 90 BRIDGE AREA 2-18.PDF

8.i. Resolution Approving Agreement for Consulting Services with Orion Planning+Design

Submitted By Donovan Scruggs

Documents:

2018.02.20 RESOLUTION APPROVING ORION SHORT FORM AGREEMENT FOR CONSULTING SERVICES.PDF
AGREEMENT FOR CONSULTING SERVICES.PDF

8.j. Resolution Approving Engagement Letter with Butler Snow regarding Mississippi FY'17 Continuing Disclosure Engagement Letter

Budgeted Item Yes

Submitted By Sherria Trosclair

Documents:

2018.02.20 RESOLUTION AUTHORIZING MAYOR TO APPROVING ENGAGEMENT LETTER WITH BUTLER SNOW RE MS FY17 CONTINUING DISCLOSURE.PDF
2018 CONTINUING DISCLOSURE ENGAGEMENT LETTER - CITY OF PASCAGOULA, MS (FY 2017)_40317672_1.PDF

8.k. Ordinance Amending Article II. Machpelah Cemetery, Section 22-33. Rules for Use and Management

Submitted By Karen Kennedy

Documents:

[ORDINANCE NO. __-2018 AMENDING ARTICLE II. MACHPELAH CEMETERY, SECTION 22-33 RULES FOR USE AND MANAGEMENT.PDF](#)

8.l. Resolution Approving Policy regarding Disconnection and Capping of Inactive Sanitary Sewer Services to Reduce Inflow and Infiltration to the Public System

Budgeted Item Yes
Submitted By Jaci Turner

Documents:

[RESOLUTION DISCONNECTION AND CAPPING OF SEWER CLEANOUTS.PDF](#)

8.m. Resolution Approving and Authorizing the Position of Code Enforcement Officer

Budgeted Item No
Submitted By Valerie Moore

Documents:

[ADDITIONAL CODE ENFORCEMENT OFFICER.PDF](#)
[CODE ENFORCEMENT OFFICER.PDF](#)

8.n. Resolution Approving CDBG Down Payment Assistance Program Guidelines

Submitted By Jen Dearman

Documents:

[2018.02.20 RES - APPROVING CDBG DOWN PAYMENT ASSISTANCE PROGRAM GUIDELINES.PDF](#)
[DOWN PAYMENT ASSISTANCE PROGRAM 2-13-2018.PDF](#)

8.o. Resolution Approving Umbrella License Agreement With Motion Picture Licensing Corporation

Submitted By Ryan A. Frederic

Documents:

[2018.02.20 RES - APPROVING UMBRELLA LICENSE AGREEMENT MOTION PICTURE LICENSING CORP.PDF](#)
[AGREEMENT.PDF](#)

8.p. Resolution Approving Budget Amendment # 18.07

Submitted By Sherria Trosclair

Documents:

RESOLUTION - BUDGET AMENDMENT 18.07 - 2-18.PDF
BA 18.07.PDF

8.q. Resolution Approving and Authorizing the Position of Governmental Affairs Officer

Budgeted Item Yes
Submitted By Valerie Moore

Documents:

GOVERNMENTAL AFFAIRS OFFICER 2.20.18.PDF
GOVERNMENTAL AFFAIRS OFFICER.PDF

8.r. Resolution Approving Service Agreement with Sportsconductor, LLC dba JARVIS

Budgeted Item Yes
Submitted By Darcie Crew

Documents:

2018.02.20 RESOLUTION AUTHORIZING DIRECTOR OF PARKS AND REC TO
SIGN ONLINE REGISTRATION AGREEMENT WITH JARVIS.PDF
JARVIS PAYMENT AGREEMENT 2018.PDF
JARVIS REC. FEE SCH 2018.PDF
JARVIS_SERVICE_AGREEMENT 2018.PDF

**8.s. Resolution Authorizing Advertisement for Request for Proposals for 2018 CDBG
Administrative Services**

Approve advertising for FY18 CDBG Administrative Services.

Budgeted Item Grant
Submitted By Jen Dearman

Documents:

2018.02.20 RES - AUTHORIZING ADVERTISEMENT FY18 CDBG
ADMINISTRATIVE SERVICES.PDF
CDBG RFP CONSULTANT FY18 ACTION PLAN - PUBLICATION 02-28-18 2.PDF

**8.t. Resolution Approving Landscape Maintenance Proposal with Turf Masters Lawn
Care, Inc.**

Submitted By Ryan A. Frederic

Documents:

RESOLUTION APPROVING LANDSCAPE MAINTENANCE PROPOSAL WITH
TURF MASTERS LAWN CARE, INC..PDF
LANDSCAPE MAINTENANCE PROPOSAL WITH TURF MASTERS LAWN
CARE, INC..PDF

**8.u. Resolution Approving Machado/Patano, PLLC Addendum No. 1 to the Contract for
Athletic Lighting and Drainage Improvements at Soccer Complex**

Submitted By Ryan A. Frederic

Documents:

RESOLUTION APPROVING MACHADO PATANO, PLLC ADDENDUM NO. 1 TO
CONTRACT FOR ATHLETIC LIGHTING AND DRAINAGE IMPROVEMENTS TO
THE SOCCER COMPLEX.PDF
ADDENDUM NO. 1 TO CONTRACT WITH MACHAO-PATANTO, PLLC FOR
ATHLETIC LIGHTING AND DRAINAGE IMPROVEMENTS AT THE SOCCER
COMPLEX.PDF

8.v. Resolution Approving and Authorizing a Change in Position Title

Budgeted Item N/A
Submitted By Valerie Moore

Documents:

ACCOUNTING SPECIALIST 2.20.18.PDF
ACCOUNT SPECIALIST.PDF

8.w. Resolution Declaring Certain Items of Personal Property to be Surplus

Submitted By Ryan A. Frederic

Documents:

2018.02.20 RES - DECLARING TAG READER SURPLUS PROPERTY.PDF
FIXED ASSET FORM.PDF

8.x. Resolution Approving and Authorizing Job Description for the Position of Training Chief

Budgeted Item Yes
Submitted By Valerie Moore

Documents:

TRAINING CHIEF 2.20.18.PDF
TRAINING CHIEF 2.20.18.PDF

8.y. YTD Revenue and Expenditure Reports for January 2018

Accept Year to Date Revenue and Expenditure Reports for January 2018.

Submitted By Sherria Trosclair

Documents:

YTD BUDGET REPORTS 01.18.PDF

8.z. Resolution Accepting Resumes for Appointment to the Pascagoula Municipal

Election Commission

Budgeted Item N/A
Submitted By Frank Corder

Documents:

**RESOLUTION - REQUESTING RESUMES FOR MUNICIPAL ELECTION
COMMISSION APPOINTMENT 2-18.PDF**

8.aa. Resolution Accepting Resumes for Appointment to the Pascagoula Library Board

Budgeted Item N/A
Submitted By Frank Corder

Documents:

**RESOLUTION - REQUESTING RESUMES FOR LIBRARY BOARD
APPOINTMENT 2-18.PDF**

8.bb. Resolution Accepting Resumes for Appointment to the Pascagoula Redevelopment Authority

Budgeted Item N/A
Submitted By Frank Corder

Documents:

RESOLUTION - REQUESTING RESUMES FOR PRA APPOINTMENT 2-18.PDF

8.cc. Resolution Approving MOU with Open Doors Homeless Coalition

Budgeted Item N/A
Submitted By Frank Corder

Documents:

**RESOLUTION - OPEN DOORS MOU 2-18.PDF
SCORE - MOU ODHC - 2-18.PDF**

9. CITY ATTORNEY/CITY MANAGER:

9.a. Flex Time Scheduling Policy

Resolution approving the the Flex Time Schedule Policy.

Budgeted Item N/A
Submitted By Valerie Moore

Documents:

FLEX TIME SCHEDULING POLICY.PDF

FLEX TIME POLICY.PDF

10. **ASSISTANT CITY MANAGER**

10.a. **Resolution Accepting City Depository Bids and Deferring Awarding to State Treasurer**

Budgeted Item N/A
Submitted By Frank Corder

Documents:

RESOLUTION - CITY DEPOSITORY - ACCEPT BIDS - DEFER TO ST TREAS - 2-18.PDF

11. **CLAIMS DOCKET:**

11.a. **DOCKET OF CLAIMS 022018**

Approve Order for Docket of Claims.

Budgeted Item Yes
Submitted By Karen Pittman

Documents:

DOCKET OF CLAIMS 022018 (2).PDF

12. **MAYOR/COUNCIL ITEMS**

- a. Mayor
- b. At-Large
- c. Ward 1
- d. Ward 2
- e. Ward 3
- f. Ward 4
- g. Ward 5

13. **EXECUTIVE SESSION**

Litigation, Potential Litigation and Prospective Purchase of Land

Submitted By Ryan Frederic

14. **ADJOURN:**

*.Consent Agenda - All matters listed under Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.